

**WAGAIT SHIRE COUNCIL  
AGENDA  
ORDINARY COUNCIL MEETING  
COUNCIL CHAMBERS  
LOT 62, WAGAIT TOWER ROAD  
7PM 18 AUGUST 2015**



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**1.0 PRESENT**

**1.1 OPENING OF MEETING and chaired by:.....**

**1.2. APOLOGIES AND LEAVE OF ABSENCE:**

**Resolution No. 2015/.....**

**That the apology of Cr  
approved.**

**be accepted and**

**Moved:**

**Seconded:**

**Vote:**

**2.0 DECLARATION OF INTERESTS**

### 3.0 CONFIRMATION OF MINUTES

WAGAIT SHIRE COUNCIL

Draft Minutes

ORDINARY COUNCIL MEETING  
COUNCIL CHAMBERS  
LOT 64 WAGAIT TOWER ROAD

21 July 2015

**1.0 PRESENT:** President Peter Clee  
Cr Shenagh Gamble  
Cr Alex Richmond  
Cr Kurt Noble  
Cr Brad Irvine  
Cr VJ Thorpe  
Deborah Allen - CEO

**Visitors** Hannah Feneley – Chief Minister’s Office  
Shaun Hardy – Department of Local Government  
David Willing – Department of Local Government  
Ginny Rabeling - LGANT

### 2.0 MEETING OPENING

2.1 President Peter Clee declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors and visitors to the meeting.

### 3.0 APOLOGIES: -

**Resolution No. 2015/197 – That the apology of Vice-President Lisa-Marie Stones be accepted and approved.**

Moved: Cr Shenagh Gamble

Seconded: Cr Alex Richmond

Vote: AIF

### 4.0 DECLARATION OF INTERESTS - NIL

### 5.0 CONFIRMATION OF MINUTES

**Resolution No. 2015/198 - That the minutes of the Monthly Meeting of 16 June 2015, as tabled be confirmed.**

Moved: Cr Kurt Noble

Seconded: Cr VJ Thorpe

Vote: AIF

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## **6.0 BUSINESS ARISING FROM PREVIOUS MINUTES**

**6.1 Roads to Recovery – Peter McLinden (LGANT) report** – Peter McLinden conducted an inspection on our local roads about 2 months ago and his inspection report with his suggestions has now been given to CEO Deborah Allen. This report has been circulated to all councillors for their thoughts and feedback. Councillors to put in proposals prioritising which roads are in urgent need of work. CEO Deborah Allen to write up a recommendation for all councillors.

**6.2 Overdue Rates** – One rate payer with 2 lots of land in arrears has contacted CEO Deborah Allen to see if they can enter into a payment plan. The Debt Collector to date has been unable to serve them a notice, however this rate payer is fully aware their rates are in the hands of the Debt Collectors. CEO Deborah Allen to seek legal advice to see how Council can proceed to sell the land to recover costs if the rate payers default on their payment plan.

**6.3 Mandorah Ferry Service** – No further action, and ongoing.

**6.4 Budget Strategic Planning Workshop** – this was held on Saturday 20 June 2015.

**6.5 ARC (Active Remote Communities) Report** – as stated in the July 2015 Agenda, this is not part of the Grant for the Goal Posts for Sports and Recreation.

The acquittal for the ARC Report is due 31 July 2015. This acquittal is for the grant for the Sports and Recreation Officer.

The acquittal for the \$50,000.00 grant for goals posts and shade cloth has been submitted on time to the Grants Co-ordinator.

**6.6 Telecommunications Audit** – This has been covered in the CEO report. Refer to July 2015 Agenda.

**6.7 Report on Dog Control** – Resolved.

**6.8 CEO Delegation** – Resolved.

**6.9 Media Policy** - Resolved.

**6.10 Rates and Charges Policy** – Resolved.

**6.11 Access to all areas to film festival** – This has been passed onto the Sports & Recreation Officer and is ongoing.

**6.12 Junior Ranger Program** – Resolved.

**6.13 Animal Management** – ongoing.

**6.14 Dog By-Laws** – CEO Deborah Allen emailed LGANT last week to see how we would go about introducing Dog By-Laws. LGANT are in the process of having generic Dog-By Laws written up, which councils can amend to suit their community needs. This should be ready by the end of this year. Ongoing.

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- 6.15 Threat of Forced Amalgamation** – A proposal following feedback that council received about what and what wasn't being threatened has been emailed to CEO Deborah Allen. Ongoing.
- 6.16 Adequate Levels of Building Insurance** - The Insurance Valuer from Integrated Valuation Services visited the site last week. His report shows that our buildings are under insured. CEO Deborah Allen has contacted our Insurance Broker JLT Insurance to amend the policy so that all buildings are adequately covered. Resolved.
- 6.17 Sign replacement** – The new Charles Point Road Sign has been replaced by Department of Infrastructure. Resolved.
- 6.18 Report of 3 missing concrete barriers on Delissa Drive** – These have now been replaced. Another 10 concrete barriers were found to have been knocked over and these have now been refitted as well. All barriers will be repainted white. Resolved.
- 6.19 Multiple Dwellings on single blocks** – There was concerns from some residents and council about the legalities of multiple buildings on single blocks of land. CEO Deborah Allen contacted DAC (Development Assessment Services) from South Australia to come and do an onsite inspection of these blocks to see if they complied with the Building Act and legislation. The inspection found that all the buildings on these blocks of land are in compliance.

## **7.0 CONFLICT OF INTEREST**

Nil

## **8.0 PRESENTATIONS**

- 8.1** President Peter Clee welcomes Shaun Hardy, Project Director – Regional Governance, Hannah Feneley from the Department of Chief Minister, David Willing from the Department of Local Government and Ginny Rabeling from LGANT to our Council Meeting.
- 8.2** Shaun Hardy was invited to our meeting by CEO Deborah Allen to discuss the future proposal of the Wagait Tip. He has brought along with him both Hannah Felling and David Willing. Shaun is here to inform all councillors and to keep them updated about discussions concerning the 3 communities (Coomalie Community Government Council, Belyuen Shire Council and Wagait Shire Council) about sharing resources, boundary expansions and working more closely together, forming the "Local Government Advisory Group". The major topic being discussed by the Local Government Advisory group is the Waste Management System.
- 8.3** Hannah Feneley whose major key project is the resolution of the long standing Kenbi Land Claim discussed the remediation of the contaminated sites that are currently held by the Commonwealth Government for which the \$31.5M has been approved and it is anticipated that work will commence this wet season. In order for the remediation work to take place, the Wagait rubbish dump will be closed by the end of October 2015 as this is on Crown Land. Council has 3 months to find an alternative tip solution that works closely with Belyuen Shire Council. Council is to facilitate a joint meeting with Belyuen Shire Council to discuss their options and how to address this issue and how to inform the community.
- 8.4** At the last Local Government Advisory Group meeting various options were discussed regarding the new location for the Wagait rubbish dump. The first option is for Wagait Residents to use the Belyuen Shire Council rubbish dump as an interim solution only. Another option is to set up a transfer station utilising the old Power Generator Station North of Belyuen Community, however this has only been discussed with

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Belyuen Shire Council and not the traditional owners as of yet and this land is owned by the Land Trust. David Willing explained that if the transfer station does goes ahead at the old Generator site, the lease will be held by the Belyuen Shire Council as this is within their boundary. This transfer station will be for domestic waste only.

- 8.5 \$31.5M has been allocated for the Cox Peninsula Remediation process. Work will commence this year and finish at the end of 2018. There could be consequences for both Councils and residents, however this will maximise employment opportunities for local business, indigenous business and also employment for local residents. Hannah has been liaising with President Peter Clee discussing how residents will be made aware of scopes of works that will be made available. The Department of Finance will be scheduling Industry briefings in Darwin in the first week of August and Hannah will forward some dates to council to formalise this.

- 8.6 President Peter Clee thanks Shaun Hardy, Hannah Feneley and, David Willing for taking their time to travel to Wagait Beach to discuss this topic at our council meeting.

At 20.10 hours, President Peter Clee adjourned the meeting for a 5 minute break.

At 20:15 hours, President Peter Clee resumed the meeting.

- 8.7 President Peter Clee now welcomes Ginny Rebeling from Local Government Association of the Northern Territory to the Council meeting. Ginny was invited by CEO Deborah Allen to discuss to councillors the Local Government Act, their services, goals and the support that they offer to local councils. Ginny circulated a fact sheet to councillors detailing what LGANT does for Councils. CEO Deborah Allen has been asked by Councillors to arrange a date for a training session with Ginny for them.

- 8.8 Councillors thank Ginny Rebeling for attending our meeting.

#### 9.0 LATE ITEMS

- 9.1 President Peter Clee forwarded an email to all councillors today proposing that he reduce his allowance by \$6,000 and that this be paid to the Vice-President. Cr Alex Richmond suggested that there are a few things to discuss in the budget that need to be resolved first before this decision is made. Ongoing.

- 9.2 Councillors have received notice in writing that Vice President Lisa-Marie Stones has resigned as Vice-President as of today and councillors have been asked to vote for a new Vice-President. Cr Shenagh Gamble would like councillors to consider appointing a Vice-President on a rotating basis every 6 months. Councillor's to decide on a term of office.

**Resolution No. 2015/199 – That Council approves the resignation of President-Lisa Marie stones as Vice-President.**

Moved: Cr Shenagh Gamble

Seconded: Cr Kurt Noble

Vote: AIF

- 9.3 President Peter Clee calls for nomination for Councillors for nomination for the position of Vice-President.

**Resolution No. 2015/200 – That Cr Brad Irvine be nominated for the position of Vice-President.**

Moved: Cr Alex Richmond  
Seconded: Cr VJ Thorpe  
Vote: AIF

**Resolution No. 2015/201 – That Cr VJ Thorpe be nominated for the position of Vice-President.**

Moved: Cr Shenagh Gamble  
Seconded: Cr Kurt Noble  
Vote: AIF

Two nominations were received and voting will take place via a secret ballot.

**Resolution No. 2015/202 – That the deputy Vice-President position be filled for a period of 6 months from today's date.**

Moved: Cr Shenagh Gamble  
Seconded: Cr Brad Irvine  
Vote: AIF

- 9.4 Council extends their congratulations to Vice-President Brad Irvine. Councillors look forward to Vice-President Brad Irvine's valued contribution to council in the future.

**10.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC**

- 10.1 Two letters have been received from the public. These are letters of objections rather than questions. One of the resident has asked for a copy of the plan (including outcome statements and performance measures). President Peter Clee has explained that we do not have a formal plan at this stage however a copy will be forwarded as soon as this is available.

- 11.0 **PRESIDENT'S REPORT** – Refer to the July 2015 Agenda for a copy of President Peter Clee's report. This report has been circulated to all councillors and posted on the Council website.

**12.0 CHIEF EXECUTIVE OFFICER'S REPORT – DEBORAH ALLEN**

- 12.1 Refer to the July 2015 Agenda for CEO Deborah Allen's report.

- 12.2 Cr Kurt Noble is concerned that an incident involving one of our works staff had occurred in the Works Depot and that there is inadequate understanding of OH&S within the workforce. CEO Deborah Allen noted that this has been discussed at the last Council Tool Box meeting which is held every Monday morning. CEO Deborah Allen told councillors that she has explained incident reporting procedures and briefed staff on the Work Health and Safety Act 2011.



- 12.3 CEO Deborah Allen to review the current Chart of Accounts in MYOB as this does not align with the Shire Budget. CEO Deborah Allen would like to engage a MYOB consultant to review our chart of accounts so they align with the budget.

**13.0 WORKS SUPERVISOR'S REPORT – GARY ZIKAN**

- 13.1 Refer to the July 2015 Agenda for a copy of the Works Supervisor's Report.

**14.0 SPORTS AND RECREATION OFFICER REPORT – ROBYN PRESLEY**

- 14.1 Refer to the July 2015 Agenda for a copy of the Sports and Recreation Officer's report.
- 14.2 The Sports and Recreation officer has reported that the children would like to donate the money that they have raised to go towards the seniors outing for their trip to Adelaide River.

**Resolution No. 2015/203 – That the officers' report for the month of June be received and accepted.**

Moved: President Peter Clee  
Seconded: Cr Alex Richmond  
Vote: AIF

**15.0 FINANCIAL REPORT**

- 15.1 Refer to the July 2015 Agenda for a copy of the financial report for June 2015.
- 15.2 CEO Deborah Allen noted that the last budget has \$100,000 which was not budgeted for initially. The only drawing in this year's budget is the \$8,000 for the CEO support. CEO Deborah Allen has used the actual from last year's budget without drawing on the reserves for this year's budget.

**Resolution No. 2015/204 – That the financials for the month of June 2015 be received and accepted.**

Moved: Cr VJ Thorpe  
Seconded: Vice-President Brad Irvine  
Vote: AIF

**16.0 OTHER BUSINESS**

- 16.1 **Request from Rate Payer** - This has been discussed in item no. 6.2.
- 16.2 **LGANT – Nomination for Heritage Council** – No nominations received.
- 16.3 **Darwin Duchess** – The Darwin Duchess now rests in the Works Depot. Vice-President Brad Irvine to source some steel to make a proper cradle to stabilise the Darwin Duchess so that this is safe to work on. Ongoing.
- 16.4 **Asset Write-Off** – An audit of Council's assets was carried out last month. There are a lot of items on the asset register that need to be written off and CEO Deborah Allen needs a resolution to have these written off. This is ongoing and to be brought to the next meeting.

- 16.5 Limits on/Authority for Presidents to make unilateral decisions** – Cr Alex Richmond would like to clarify the President's role to make unilateral decisions as she was under the impression that the presidential role was more like a ceremonial role.
- 16.6 Council Action List update** – this is a list to all councillors tabling actions from council meeting and has been circulated to all councillors.
- 16.7 Boundary Reform** – The resolution showing respondents support of the expansion of the Shire Boundaries to include unincorporated land in the north of the Cox Peninsula, without incorporating any existing communities was included in the July 2015 Agenda. This was included in the Agenda to remind councillors of their roles and responsibilities of elected members. A copy of the submission that was sent to the Chief Minister is to be circulated to all councillors by CEO Deborah Allen. Ongoing.

#### **17.0 INWARDS AND OUTWARDS CORRESPONDENCE**

- 17.1** Refer to the July 2015 Agenda for a copy of the June 2015 Inward's and Outward's Correspondence.

**Resolution No. 2015/205 - That the correspondence for the Month of June 2015 be noted.**

**Moved:** Cr VJ Thorpe

**Seconded:** Cr Kurt Noble

**Vote:** AIF

#### **MEETING CLOSE**

President Peter Clee declares the meeting closed 9.10pm and thanks all visitors, residents and councillors for attending.

The next Council meeting is to be held Tuesday 18 August 2015 in the Council Chambers at 7.00pm.

**Resolution No. 2015/.....**

**That the minutes of the Monthly Meeting of July 2015, as amended be confirmed.**

**Moved:**

**Seconded:**

**Vote:**

### **3.1 MATTERS ARISING FROM THE MINUTES OF JULY 2015 MEETING**

### 3.2 DRAFT MINUTES OF SPECIAL MEETING DATED 30 JULY 2015

WAGAIT SHIRE COUNCIL

**Draft Minutes of Meeting**

**SPECIAL MEETING  
COUNCIL CHAMBERS  
LOT 64 WAGAIT TOWER ROAD**

**30 July 2015**

**PRESENT:** Vice-President Brad Irvine  
Cr Lisa-Marie Stones  
Cr V.J. Thorpe  
Cr Alex Richmond  
Cr Kurt Noble  
Cr Shenagh Gamble  
CEO – Deborah Allen

**VISITORS:** Pam Wanrooy  
Michael Vaughan  
Anna Greer (Wagaitear)  
Dave Evans  
Ian Hinchcliff  
Donetta Harry  
Denise Arratta  
Jenny Hilyard  
Dave Elliott  
Phil Adams  
Graham Drake  
Jill Mumme

#### **1.0 MEETING OPENING**

- 1.1 Vice-President President Brad Irvine declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors, and visitors to the meeting.

#### **2.0 DECLARATION OF INTERESTS - Nil**

**3.0 AGENDA ITEM No. 1 – Draft Shire Plan and Budget 2015-16**

- 3.1 Vice-President Brad Irvine would like to thank CEO Deborah Allen for meeting the deadline for tonight's meeting in a very short time.

**1. That Council receive public submissions and that the 2015-2016 Shire Plan and 2015-2016 Budget be dealt with separate resolutions.**

Moved: Cr Shenagh Gamble

Seconded: Cr VJ Thorpe

Vote: AIF

- 3.2 Vice-President Brad Irvine would like to clarify to all visitors that the published documentation presented 21 days ago included the 2015-2016 Budget and the 2015-2016 Shire Plan, the resolution has been proposed so the 2 documents can be discussed and voted on separately, the resolution has been proposed so the 2 documents can be discussed and voted on separately.

**2. That Council review the submissions and approve any changes to the 2015-2016 Shire Plan only and therefore Council adopts the Shire Plan 2015-2016**

Moved: Cr Shenagh Gamble

Seconded: Cr Cr VJ Thorpe

Vote: AIF

**3. That Council adopts the Annual Budget 2015-2016 noting a rate increase of \$10.30 to \$525.30 per rateable property in line with a CPI increase of .2% for the previous financial year; and that \$5,000.00 be allocated to the establishment of a By-Law for Animal Management Control.**

Moved: Cr VJ Thorpe

Seconded: Cr Lisa-Marie Stones

Vote: 5 For, 1 Against

At 7.09pm Cr Kurt Noble attends the special meeting and apologies for being late.

- 3.3 CEO Deborah Allen explained that the \$5,000.00 will be allocated from the budget which has been set at \$525.30 per rateable property and is not an additional fee. This increase is in line with CPI.
- 3.4 Cr Lisa-Marie Stones explained to visitors that the \$5,000 will be the fee for Council to pay LGANT to establish a legal Animal By-Laws. Once the By-Laws have been established Council can move forward in the planning for Animal Management and community consultation. Vice-President Brad Irvine explained to visitors that Council has received a lot of feedback regarding Animal Management from the community and that Council has now taken this subject onboard. Council will need the basis of the legal advice which has been allocated through with negotiations with LGANT which is a \$5,000.00 contribution with other councils who have the same animal issues as us.

#### **4.0 AGENDA ITEM NO. 2 – Elected Members Allowances / 2015-2016 Draft Shire Plan / 2015-2016 Budget**

##### **4.1 Principal and Deputy Principal Members Allowances**

**4.2** Vice-President Brad Irvine explained to the public that the Agenda currently being shown on the screen for tonight's meeting was the original format that was published for a 21 days consultation period and significant public feedback had been received. Council received about 24 individual emails from the public along with signed petitions.

**4.3** An amendment has been made to the original drafting of the elected members' allowances report and that is that Council approves the payment of \$50.00 to each elected member fortnightly in arrears following their attendance either in person or via teleconference at a council meeting. A/President Brad Irvine has explained that Councillors have departed away from the Deputy Principal and the Principal being paid a fixed allowance as stated in the 2015/2016 Draft Shire Plan and moved to a per attendance rate which is \$50.00 irrespective of offers of the council.

**That Council note the elected members' allowances report.**

**Moved: Cr Shenagh Gamble**

**Seconded: Cr Lisa-Marie Stones**

**Vote: AIF**

**That Council does not approve any elected member an allowance for the 2015/2016 Financial Year.**

**Moved: Cr Shenagh Gamble**

**Seconded: Cr Lisa-Marie Stones**

**Vote: 4 For, 2 Against**

#### **5.0 RATES DECLARATION 2015/2016**

**That Council note the proposed rates and that council approve the rates and that the rates declaration of \$560.00 be amended to reflect \$525.30 inclusive of CPI.**

**Moved: Cr Shenagh Gamble**

**Seconded: Cr VJ Thorpe**

**Vote: AIF**

Vice-President Brad Irvine closes the meeting at 7.30pm and thanks everyone for attending the special meeting.

**Resolution No. 2015/.....**

**That the minutes from "Special Meeting" dated 30 July 2015 be accepted.**

**Moved:**

**Seconded:**

**Vote:**

#### 4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

4.1 One question received – By-Laws

#### 5.0 INWARDS AND OUTWARDS CORRESPONDENCE – AUGUST MEETING 2015

##### 5.1 Inwards Correspondence

14/07/15	Integrated Valuation Services	Insurance Valuation Report	admin	email
14/07/15	Integrated Valuation Services	Tax invoice \$1,540.00	admin	email
14/07/15	CEO Deborah Allen	Request for quotes from licenced builders - minor repairs to council bldgs	admin	
14/07/15	Dept of Primaray Industries	Bacteriological Analysis of Water in Com Ctr and Office	admin	email
10/07/15	Di & Graham Drake	Feedback on Shire Rates - 2015/16	admin	email
13/07/15	JLT	Certificate of Currency	admin	email
13/07/15	Dept of Lands & Planning	Darwin Regional Land Use Plan - Amendment to NT Planning Scheme	admin	email
14/07/15	JLT	Tax invoices for insurance	admin	email
14/07/15	Peter Clee	Kenbi/Con Peninsula remediation project - update	admin and councillors	email
14/07/15	Holden	Safety Recall Campaign for your Holden Vehicle	admin and CEO	mail
21/07/15	Vice-President Lisa-Marie Stones	Resignation from positioin of Vice-President	CEO	email
27/07/15	Territory Conveyancing	Notice of Sale or Transfer of Land	admin	fax
27/07/15	G Drake	Remediation of Wagait Shire Tip - questions from Resident	admin	email
27/07/15	JLT Insurance	Business Back Endorsement - extra insurance for buildings	ceo	email
27/07/15	D Harry	Objection to Presidents allowance	CEO	email
27/07/15	M Kiem	objections to allowances and animal control	ceo	email
27/07/15	P Waters	objections to allowances and animal control	ceo	hand delivered
	R Newman	objections to allowances and animal control	CEO	email
27/05/15	Barry Hansen Auditors	Tax invoice for Interim Audit - \$4,950.00	ceo	email
28/07/15	Angel Conveyancing	Notice of sale or transfer of land	admin	email
28/07/15	P Adams	Response to Councillor's allowances	ceo	hand delivered

28/07/15	D Harry	Response to Dog fee	ceo	email
29/07/15	Hannah Feneley - Dept of Chief Minister	Cox Peninsula Remediation project update	ceo	email
29/07/15	G Drake	objections to allowances and animal control	ceo	email
29/07/15	N King	Objections to allowances and animal control	CEO	email
29/07/15	J King	objections to allowances and animal control	ceo	email
29/07/15	J Mumme	objections to allowances and animal control	ceo	email
29/07/15	G Zikan	Objection to Presidents allowance	ceo	email
29/07/15	S Edwards	Objections to shire plan	ceo	hand delivered
29/07/15	C Chaplin	objections to shire plan	ceo	email
29/07/15	Abdus Sattar - Compliance	Feedback on draft 2015/16 Shire Plan	CEO	email
29/07/15	Damien Mulvenna - JLT	Insurance coverage for children involved in Council Activities	ceo	email
30/07/15	Dept of Local Government	Local Government Funding levels - 2015-2016	CEO	mail
1/08/15	Westpac	Credit card statement for 8/7/2015	Pam	fax
5/08/15	Gary Zikan	Dial Before You Dig Member Fact Sheet	Gary	mail
5/08/15	Angel Conveyancing	Rate Search	Pam	email
6/08/15	Wagait Beach Supermarket	Tax invoice - \$421.35	Admin	mail
6/08/15	Graham Drake	Feedback from Special Meeting - thank you	CEO	email
6/08/15	Project Building Certifiers	Amendments to scope of work for sports ground grant - tax invoice \$220.00	ceo	mail
7/08/15	Minister for Sport & Rec	Sports & Rec Master Plan	CEO	mail
7/08/15	CBA	Merchant Statement for July 2015	Admin	mail
7/08/15	CBA	Merchant Fees Summary for July 2015	Admin	mail

## 5.2 Outwards Correspondence

10/07/15	All Interested	Request for Quotes from Licenced builders - minor repairs to council bldgs	noticeboards
21/07/15	Peter Shuttleworth - Dpet	Wagait Storm Water Drains	Email

	Infrast		
22/07/15	Hon Bess Price, c/c Gary Higgins MLA	Letter of Resignation of Vice-President Lisa Marie Stones and appointment of President Brad Irvine	mail
22/07/15	Westpac	Card Maintenance D Allen	hand delivered
22/07/15	Westpac	D. Allen - Additional Card Holder request	hand delivered
31/07/15	Charmaine Woods - Sports & Rec Dlv	ARC Acquittal report	emailed
31/07/15	Abdus Sattar - Compliance Officer	Budget 2015-2016 and Wagait Shire Plan 2015/2016	emailed and put on website
1/08/15	Super Clearing House	Superannuation payment for staff	
5/08/15	Weather Bureau	Rainfall readings	mail
5/08/15	NT News, shop, ferry and notice boards	Rates Declaration - 2015 - 2016	
5/08/15	Angel Conveyancing	Rate Search	email
6/08/15	All Rate Payers	Notice of Rates Levy	mail

**Resolution No. 2015/.....**

**That the correspondence for the month of July be noted.**

**Moved:**

**Seconded:**

**Vote:**

## **6.0 COUNCILLORS REPORTS**

## **7.0 OFFICERS REPORTS**

### **7.1 Chief Executive Officers Report – Deborah Allen**

#### **7.1.1 MEETINGS CEO ATTENDED:**

28 July – Darwin Council meeting, onlooker only, Darwin

29 July – Mayors, Presidents and CEO's forum, Darwin

05 August – Fin Bins re: household waste options, Wagait

05 August – Palmerston NT Police Superintendent, Wagait

05 August – Councillor Thorpe and Belyuen CEO Cathy Winsley re: waste management, Wagait

07 August – Cox Peninsular waste management stakeholders, Darwin

10 August – Metal recycler, Wagait

10 August – CEO Cathy Winsley, Belyuen

#### **7.1.2 COMMUNITY:**

Closure of the Wagait tip has taken up quite a bit of time this month. During the last meeting between NT Govt. representatives and WSC, Belyuen's old power station site was suggested as a possible location for a small transfer station. Following an inspection of the site, some concerns about public safety and impact



on the environment have been identified. This matter is ongoing and the short timeframe available until closure of the tip remains the biggest concern.

**7.1.3** All missing and damaged roadside storm water barriers have been replaced or repaired and WSC works staff have now started cleaning and repainting them with white paving paint. Costs for this activity include:

- 770 barriers
- 850 L of water to clean 14 barriers, 55 loads of water required = 46.75 kL water @\$2.8198 p/kL = \$132
- 10 L of paint covers approximately 30 barriers, 26 tins required @ \$140 per tin = \$3640
- Labour will be approximately \$8000
- pproximate cost for activity \$11770.

**7.1.4** WSC works staff allocated 43 hours towards the Mandorah Jetty Contract during the month of June which saw a return of \$5441.20 or \$126.54 per hour chargeable from the Department of Transport for their labour. This left approximately 245 hours for works around the estate.

**7.1.5** DLPE have accepted WSC quote to tidy up the area around the gun turrets

Storm water drains are being cleared of trees in preparation for the wet season.

**7.1.6 COMPLIANCE:**

The Local Government Financial Year Planner had 6 compliance items to be met in July and 1 in August. All have were completed on time and have been reported to the Team Leader of Local Government Sustainability and Compliance. There are 3 due in November.

Of the 7 issues identified in the 2014 Compliance Review of WSC, 1 remains extant and that is to create an electronic election register. This will be completed prior to the auditor returning in September.

**7.1.7 OFFICE/STAFF:**

Works supervisor has long service leave available to him and will be away 12-26 August. There is no intention to replace him on a full time basis, only if a job requires 2 people.  
I has submitted a leave request for 25-28 August

**7.1.8 MAINTENANCE:**

- The local electrician has been asked to tag and test council electrical equipment.
- Quotes to replace sections of rusted guttering on the community centre and remove overhanging foliage in addition to replacing rusted down pipes and replacing the rear door on the council office have been obtained. Both quotes are within budget so will authorised.

**7.2 Works Supervisors Report – Gary Zikan**

**7.2.1** We have started with the preparation and painting of all Roadside Barriers. This includes re-alignment and replacing of those damaged by traffic. Along with this work , the program includes replacing faded Chevrons at 'T' Intersections and the erection of one on the corner of Erickson Cres. and Brisbane St. The white pine log barriers around some drains are also being painted. This work is rather time consuming, however the finished product will be well worth the effort.

- 7.2.4** We have also been busy with the clearing of drains of trees and branches, in particular the Wagait Tower Rd drain from the Council Chambers down to Delissa Drive.
- 7.2.5** Two PowerWater callouts have been attended due to the Standpipe hose coming away from the Stanpipe. It is suspected some people drive away without removing the hose from their tank. We ask that attention be paid as it inconveniences others while repairs are carried out.
- 7.2.6** Gun Turrets on the Restricted Use Area have been cleared of all growth, whilst the Liberator Wreck Site has been inspected and found to be in good condition. The same cannot be said for the plane. In the near future, we will continue with the removal of Neam Trees within the RUA. This is normally a dry season job. We expect a couple of hundred Neams of various sizes will need removing. Upon the onset of the rain, caltrop will become our targets, followed not long after by our poisoning of Mission and Gamba grass, Hyptus and other less prevalent weeds.
- 7.2.7** Our Contractual duties with PowerWater and Jetty are being fulfilled.

### **7.3 SPORTS & RECREATION OFFICERS REPORT – ROBYN PRESLEY**

- 7.3.1** We have had a very busy time over the school holidays with the children now back at school.
- 7.3.2** Our trip to Tiwi Islands on Thursday July 16<sup>th</sup> was wonderful and will definitely be an annual event. Maybe next time I can arrange with their sport and rec officer to have a day with the local kids. Here is a copy of an email I sent around the following day-

The children were very well behaved and a pleasure to be with. There are many people to thank for the wonderful opportunity to visit a very interesting part of our world. Firstly I would like to thank President Peter Clee for arranging the (almost) free ferry fare through the wonderful company Sealink. They are very supportive of the Wagait Beach community in general and we thank them so much. One of the Sealink deckies; Cathy Long; who grew up on Bathurst Island; was our guide and thrown in at the last minute. We thank you very much for your insight into the history of the islands. Thanks also to the parents/grandparents and adult supervisors who made my day easier! And the children; of whom I am very proud. They were very well behaved, well-mannered and respectful towards everyone they met and I would happily take them anywhere with me. Again, thank you to everyone involved.

- 7.3.5** I have printed up a certificate of appreciation that we will present to Sealink. There is \$970.00 of our fundraising money that the children have agreed to donate to the Council to go towards the Seniors trip to Adelaide River which I am organising for Tuesday August 18<sup>th</sup>. The 'WAG's' Art show is approaching quickly with a big day organised at Cloppenberg Park on Saturday August 29<sup>th</sup>. The children will be performing two dances and doing some tie-dyeing and making bags (as a fundraiser for future activities). Our 'Uke' players are also performing. I am also encouraging the children to enter some artwork in the show. Planning has begun for activities for the next twelve months.

Robyn Presley.

MONDAY DANCE school hols	Jul 6- 4 sewing	Jul 13- 3 sewing	Jul 20- 5 tennis	Jul 27- 8
TUESDAY TENNIS	Jul 7- 4 dance	Jul 14- 1 dance	leave kids back	Jul 28- 2
WEDNESDAY UKULELE	Jul 8- 6 fishing	Jul 15- 4 fishing	at school leave	Jul 29- 5
THURSDAY DANCE	Jul 9- 3 dance	Jul 16- 23 Tiwi	leave	Jul 30- 3 darts
FRIDAY	Jul 10-	Jul 17-		Jul 31-

COOKING	2 cooking	2 Davis Cup	leave	13
SATURDAY LITTLES'		Jul 18- 2 Davis Cup	leave	Aug 1- 0
SATURDAY MOVIE'		Jul 19- 3 Davis Cup		Aug 1- 9

**Resolution No. 2015/.....**

**That the Officer's reports' for the month of July 2015 be received and accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 8.0 FINANCIAL REPORT

### 8.1 Income & Expenditure Report

<b>WAGAIT SHIRE COUNCIL - Income &amp; Expenditure Report - 30 July 2015</b>							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>INCOME</b>							
Rates and charges	\$13,112.65	\$16,984.70	-\$3,872.05	\$13,112.65	\$16,984.70	-\$3,872.05	\$203,816.40
Outstanding Rates	\$400.00	\$950.00	-\$550.00	\$400.00	\$950.00	-\$550.00	\$11,400.00
Grants	\$103,699.00	\$23,193.75	\$80,505.25	\$103,699.00	\$23,193.75	\$80,505.25	\$278,325.00
Grant - Sports & Recreation		\$2,000.00	-\$2,000.00		\$2,000.00	-\$2,000.00	\$24,000.00
Grant - Sports Ground - Carried Over		\$1,000.00	-\$1,000.00		\$1,000.00	-\$1,000.00	\$12,000.00
Contract Income	\$14,180.21	\$10,786.00	\$3,394.21	\$14,180.21	\$10,786.00	\$3,394.21	\$129,433.00
Rental	\$1,100.00	\$834.15	\$265.85	\$1,100.00	\$834.15	\$265.85	\$10,010.00
Interest Received	\$950.90	\$1,000.00	-\$49.10	\$950.90	\$1,000.00	-\$49.10	\$12,000.00
Professional Assistance for CEO		\$666.66	-\$666.66		\$666.66	-\$666.66	\$8,000.00
Other Income	\$63.63		\$63.63	\$63.63	\$-	\$63.63	
<b>TOTAL INCOME</b>	<b>\$133,506.39</b>	<b>\$57,415.26</b>	<b>\$76,091.13</b>	<b>\$133,506.39</b>	<b>\$57,415.26</b>	<b>\$76,091.13</b>	<b>\$688,984.40</b>
<b>OPERATING EXPENDITURE</b>							
<b>Employee</b>	\$37,121.45	\$31,841.00	\$5,280.45	\$37,121.00	\$31,841.00	\$36,038.00	\$382,100.00
Accountancy	\$4,500.00	\$1,083.00	\$3,417.00	\$4,500.00	\$1,083.00	\$4,083.34	\$13,000.00
Animal Management		\$416.66	-\$416.66		\$416.66	-\$2,100.00	\$5,000.00
Administration	\$2,730.02	\$2,100.00	\$630.02	\$2,730.02	\$2,100.00	\$1,563.36	\$25,200.00
Community Dlv & Support		\$1,166.66	-\$1,166.66		\$1,166.66	-\$1,541.66	\$14,000.00
Community Events	\$12,212.25	\$1,541.66	\$10,670.59	\$12,212.25	\$1,541.66	\$11,916.42	\$18,500.00
Consultants fees, mtg exp	\$1,476.70	\$295.83	\$1,180.87	\$1,476.70	\$295.83	\$726.70	\$3,550.00
Professional Dlv		\$750.00	-\$750.00		\$750.00	-\$1,541.66	\$9,000.00
Services- gas, elect, water, pest	\$3,218.80	\$1,541.66	\$1,677.14	\$3,218.80	\$1,541.66	\$2,129.44	\$18,500.00
Repairs, Maint - Town Assets	\$159.00	\$1,089.36	-\$930.36	\$159.00	\$1,089.36	-\$9,284.50	\$21,712.40
Roads	\$174.36	\$9,443.50	-\$9,269.14	\$147.36	\$9,443.50	-\$369.30	\$113,322.00
Telephone	\$648.31	\$516.66	\$131.65	\$648.31	\$516.66	\$148.31	\$6,200.00
Vehicle - Plant & maint		\$500.00	-\$500.00		\$500.00	-\$1,250.00	\$6,000.00
Vehicle & Plant- fuel, oil, rego	\$606.79	\$1,250.00	-\$643.21	\$606.79	\$1,250.00	-\$1,426.54	\$15,000.00
Insurance	\$20,200.27	\$2,033.33	\$18,166.94	\$20,200.27	\$2,033.33	\$19,075.27	\$24,400.00
Contracts & materials	\$2,018.38	\$1,125.00	\$893.38	\$2,018.38	\$1,125.00	\$2,018.38	\$13,500.00
Other			\$-		\$-	-\$56,694.32	
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$85,066.33</b>	<b>\$56,694.32</b>	<b>\$28,372.01</b>	<b>\$85,038.88</b>	<b>\$56,694.32</b>	<b>\$3,491.24</b>	<b>\$688,984.40</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>\$48,440.06</b>	<b>\$720.94</b>	<b>\$47,719.12</b>	<b>\$48,467.51</b>	<b>\$720.94</b>	<b>\$72,599.89</b>	<b>\$-</b>

<b>CAPITAL EXPENDITURE</b>							
CEO Samsung Tablet	\$399.20						
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$399.20</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$48,040.86</b>	<b>\$720.94</b>	<b>\$47,719.12</b>	<b>\$48,467.51</b>	<b>\$720.94</b>	<b>\$72,599.89</b>	<b>\$-</b>

## 8.2 Financial Report

### Wagait Shire Council - Financial Report for period ending 31 July 2014

<b>Cash at Bank &amp; on hand</b>					<b>Total</b>
Petty cash					\$400.00
Westpac Operational Account					\$79,112.31
Westpac Cash Management Account					\$812,833.04
<b>Total Cash at Bank &amp; onHand</b>					<b>\$892,345.35</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>	
Trade	\$22,092.40				
Rates				\$8,719.04	
<b>Total Debtors</b>	<b>\$22,092.40</b>	<b>\$-</b>	<b>\$-</b>	<b>\$8,719.04</b>	<b>\$30,811.44</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>	
Trade	\$973.14				
<b>Total Creditors</b>	<b>\$973.14</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$973.14</b>

## 8.3 Supplier Payment History

Wagait Shire Council						
Supplier Payment History						
1/07/2015 To 31/07/2015						
11/08/2015						Page 2
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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
<b>L.G.A.N.T</b>						
eft	20/07/2015	00157956	10/07/2015	3393	\$1,521.91	\$1,521.91
Total for Payment eft:						\$1,521.91
<b>Marks Rural Services</b>						
402149	1/07/2015	09785188	28/06/2015	73	\$240.00	\$240.00
Total for Payment 402149:						\$240.00
eft	20/07/2015	00000563	16/07/2015	120.00	\$120.00	\$120.00
Total for Payment eft:						\$120.00
<b>Motor Vehicle Registry</b>						
G. Zikan	22/07/2015	00000656	22/07/2015	185955	\$60.00	\$60.00
Total for Payment G. Zikan:						\$60.00
<b>NT News</b>						
P. Clee	7/07/2015	00000654	7/07/2015	11375226	\$777.60	\$777.60
Total for Payment P. Clee:						\$777.60
<b>Officeworks</b>						
eft	1/07/2015	00221047	23/06/2015	56.46	\$56.46	\$56.46
eft	20/07/2015	00000557	19/07/2015	801218332	\$40.99	\$40.99
Total for Payment eft:						\$97.45
<b>Power Water</b>						
b/pay	14/07/2015	00000556	13/07/2015	62716120	\$39.34	\$39.34
Total for Payment b/pay:						\$39.34
<b>Shade Tech</b>						
eft	20/07/2015	00000561	8/07/2015		\$12,001.00	\$12,001.00
Total for Payment eft:						\$12,001.00
<b>Swamp Industries</b>						
P Clee	7/07/2015	00000555	24/06/2015		\$39.00	\$39.00
Total for Payment P Clee:						\$39.00
<b>Telstra Corporation</b>						
b/pay	20/07/2015	00157957	11/07/2015	4763960300	\$402.94	\$402.94
Total for Payment b/pay:						\$402.94
<b>The Good Guys</b>						
P. Clee	7/07/2015	00000655	30/06/2015	S0940326879	\$399.20	\$399.20
Total for Payment P. Clee:						\$399.20
<b>The Wagaitear</b>						
eft	20/07/2015	00157955	13/07/2015	101371	\$220.00	\$220.00
Total for Payment eft:						\$220.00
<b>Think Water</b>						
G. Zikan	14/07/2015	00157961	14/07/2015	T185954	\$935.00	\$935.00
Total for Payment G. Zikan:						\$935.00
<b>Totally Work Wear</b>						

**Wagait Shire Council**  
PMB 10  
Darwin NT 0801

**Supplier Payment History**

**1/07/2015 To 31/07/2015**

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
<b>Aboriginal Areas Protection Authority</b>						
b/pay	20/07/2015	00157959	1/07/2015	329008836	\$1,267.01	\$1,267.01
Total for Payment b/pay:						\$1,267.01
<b>Airpower</b>						
eft	1/07/2015	00224709	27/05/2015	APCS51361	\$388.85	\$388.85
eft	1/07/2015	00000644	5/06/2015	157709	\$256.38	\$256.38
eft	20/07/2015	00157960	1/07/2015	APCS51154	\$1,161.60	\$1,161.60
Total for Payment eft:						\$1,806.83
<b>Bowtown Pty Ltd</b>						
eft	20/07/2015	00000552	1/07/2015	22382	\$206.40	\$206.40
eft	20/07/2015	00000551	1/07/2015	22376	\$174.90	\$174.90
Total for Payment eft:						\$381.30
<b>Bunnings</b>						
eft	20/07/2015	00000562	8/07/2015	2315/01401797	\$462.75	\$462.75
Total for Payment eft:						\$462.75
<b>Comuni'co</b>						
b/pay	20/07/2015	00157958	1/07/2015	21557186	\$112.20	\$112.20
Total for Payment b/pay:						\$112.20
<b>Dept of Primary Industry &amp; Fisheries</b>						
P. Clee	10/07/2015	00000657	10/07/2015	R63277	\$182.33	\$182.33
Total for Payment P. Clee:						\$182.33
<b>Harvey Distributors</b>						
eft	1/07/2015	09785186	23/06/2015	409989	\$65.80	\$65.80
eft	20/07/2015	00000554	2/07/2015	410763	\$97.70	\$97.70
Total for Payment eft:						\$163.50
<b>Integrated Valuation Services</b>						
eft	20/07/2015	00000559	9/07/2015	D150695	\$1,540.00	\$1,540.00
Total for Payment eft:						\$1,540.00
<b>Jacana Energy</b>						
b/pay	20/07/2015	00000560	8/07/2015	62808386	\$671.33	\$671.33
b/pay	20/07/2015	00000558	7/07/2015	62801122	\$2,010.30	\$2,010.30
Total for Payment b/pay:						\$2,681.63
<b>Jardine Lloyd Thompson</b>						
b/pay	20/07/2015	00157950	2/07/2015	048-016779	\$7,734.05	\$7,734.05
b/pay	20/07/2015	00157951	2/07/2015	048-016783	\$2,818.42	\$2,818.42
b/pay	20/07/2015	00157953	2/07/2015	048-016782	\$5,086.81	\$5,086.81
b/pay	20/07/2015	00157954	2/07/2015	5918.00	\$5,918.00	\$5,918.00
b/pay	20/07/2015	00157952	2/07/2015	048-016781	\$533.50	\$533.50
Total for Payment b/pay:						\$22,090.78
<b>KleenHeat Gas</b>						
eft	1/07/2015	eft	22/06/2015	3884203	\$35.20	\$35.20
Total for Payment eft:						\$35.20

**Wagait Shire Council**  
**Supplier Payment History**

**1/07/2015 To 31/07/2015**

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
<b>Totally Work Wear</b>						
eft	1/07/2015	00000641	15/06/2015	100022739	\$290.40	\$290.40
Total for Payment eft:						\$290.40
<b>Wagait Beach Supermarket</b>						
eft	1/07/2015	00219212	4/06/2015	8752	\$99.64	\$99.64
eft	1/07/2015	00154191	5/06/2015	161.73	\$161.73	\$161.73
eft	1/07/2015	00219373	5/06/2015	8758	\$85.00	\$85.00
eft	1/07/2015	00219584	6/06/2015	8764	\$10.10	\$10.10
eft	1/07/2015	00219710	6/06/2015	8767	\$75.57	\$75.57
eft	1/07/2015	00154460	8/06/2015	8776	\$93.33	\$93.33
eft	1/07/2015	00154520	9/06/2015	8782	\$14.80	\$14.80
eft	1/07/2015	00154578	10/06/2015	8787	\$24.75	\$24.75
eft	1/07/2015	00154688	12/06/2015	8797	\$77.02	\$77.02
eft	1/07/2015	00220801	12/06/2015	8798	\$85.80	\$85.80
eft	1/07/2015	00221044	13/06/2015	8803	\$6.50	\$6.50
eft	1/07/2015	00222026	18/06/2015	8823	\$6.54	\$6.54
eft	1/07/2015	00222357	20/06/2015	8831	\$10.10	\$10.10
eft	1/07/2015	00155562	21/06/2015	8839	\$71.61	\$71.61
eft	1/07/2015	00222993	22/06/2015	82.22	\$82.22	\$82.22
eft	1/07/2015	00155813	24/06/2015	8854	\$51.66	\$51.66
eft	1/07/2015	00156016	26/06/2015	8864	\$463.00	\$463.00
eft	1/07/2015	00223975	27/06/2015	8869	\$10.10	\$10.10
eft	1/07/2015	00156461	29/06/2015	8881	\$9.68	\$9.68
eft	1/07/2015	00224708	30/06/2015	8889	\$91.55	\$91.55
eft	20/07/2015	00000553	1/07/2015	27.50	\$27.50	\$27.50
eft	20/07/2015	00156657	1/07/2015	8903	\$11.60	\$11.60
eft	20/07/2015	00225027	1/07/2015	8907	\$146.00	\$146.00
eft	20/07/2015	00156733	2/07/2015	8910	\$75.20	\$75.20
eft	20/07/2015	00156930	4/07/2015	8923	\$10.10	\$10.10
eft	20/07/2015	00157151	6/07/2015	8932	\$51.00	\$51.00
eft	20/07/2015	00157274	8/07/2015	8936	\$280.00	\$280.00
eft	20/07/2015	00226610	9/07/2015	8943	\$59.80	\$59.80
eft	20/07/2015	00157535	10/07/2015	8955	\$10.10	\$10.10
eft	20/07/2015	00226925	10/07/2015	8951	\$89.00	\$89.00
eft	20/07/2015	00157692	12/07/2015	8962	\$50.70	\$50.70
eft	20/07/2015	00157949	15/07/2015	8970	\$19.43	\$19.43
Total for Payment eft:						\$2,361.13
<b>Wigg Plumbing</b>						
eft	23/07/2015	00000564	1/07/2015	47542	\$217.38	\$217.38
Total for Payment eft:						\$217.38

Resolution No. 2015/.....

That the financials for the month of July 2015 be received and accepted.

Moved:

Seconded:

Vote:



- 9.0 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 9.1 Roads To Recovery – CEO to produce recommendation for all councillors**
- 9.2 Overdue Rates**
- 9.3 Mandorah Ferry Service – ongoing**
- 9.4 Access to all areas to film festival - ongoing**
- 9.5 Animal Management – ongoing**
- 9.6 Dog By-Laws – ongoing**
- 9.7 Boundary Reform – Copy of Submission to Chief Minister**
- 9.8 Remediation Project - ongoing**
- 9.9 July 2015 Minutes Item 10.1 – Request from Rate payer for copy of plan**
- 9.10 Darwin Duchess – ongoing**
- 9.11 Asset Write-Off - ongoing**
- 9.12 Solar Panels – CEO to speak**
- 10.0 AGENDA ITEMS**
- 10.1 Areas of Interest**
- 10.2 Green Army Grant Application**
- 10.3 Special Purpose Grant 2015-16**
- 10.4 Wagait Clinic Service Agreement**
- 11.0 UPCOMING EVENTS**
- 11.1 Seniors Outing – 18 August 2015**
- 11.2 WAGS – 28 to 30 August 2015**
- 12.0 LATE ITEMS AND GENERAL BUSINESS**
- 13.0 IN-CAMERA ITEMS**
- 13.1 1 item**

#### **14.0 DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 15 September 2015 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

#### **15.0 CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.