

**WAGAIT SHIRE COUNCIL
AGENDA
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

15 August 2017



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1.0 PRESENT

1.1 OPENING OF MEETING and chaired by:.....

1.2 APOLOGIES AND LEAVE OF ABSENCE: Cr Brad Irvine;

<p>Resolution No. 2017/..... That the apology of Cr and approved. Moved: Seconded: Vote:</p>	<p>be accepted</p>
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2.0 DECLARATION OF INTERESTS

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation of 18 July 2017 Council Meeting

<p>Resolution No. 2017/..... That the minutes of the Monthly Meeting of July 2017, as amended be confirmed by council as a true and correct record. Moved: Seconded: Vote:</p>
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3.2 Matters arising from July 2017 Minutes

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

5.0 INWARDS AND OUTWARDS CORRESPONDENCE - July 2017

5.1 Inwards July 2017

Date	From	About	To
17/07/2017	Resident	Dog Traps - Wandering Dogs	ceo
17/07/2017	Solomon Gaturu - NT Govt	Update on dog by-laws	ceo
21/07/2017	Territory Conveyancing Services	Notice of Sale of transfer of land	admin
20/07/2017	Omor Robin - Compliance Officer	Audit Confirmation request - confirm monies received	admin
24/07/2017	Lee Williams - NT Govt	Local Government schedule of payments for year ended 30/6/2017	admin
28/07/2017	Mark Hagger - LGANT	2017 Section 19 ALRA Leases	ceo
28/07/2017	Mark Hagger - LGANT	Asset Mngt and Long Term Financial Projections Planning Project	ceo

5.2 Outwards July 2017

Date	To	About	
17/07/2017	Resident	Dog Traps - Wandering Dogs	email
17/07/2017	Solomon Gaturu - NT Govt	Wagait Dog By-laws update	email
20/07/2017	Remote Sports Programe	Application - Remote Sports Program - Grants Trackers	email
20/07/2017	ICN	BBQ for Sports Ground	email
20/07/2017	Valuation Rolls Administrator	June Reconciliation repots for Wagait with 2013 and 2016 values	email
24/07/2017	Territory Tidy Towns	Entry for for Tidy Towns Competition	email
24/07/2017	M Haaren - Merit Partners	SignedConfirmation requet - Financial assistance confirmation	email
27/07/2017	Helmy Baker - NT Gov	Freedom of Information - Annual Statistical Return 2016-17	email
27/07/2017	NT Govt - Grants	UHF CP Brepeater - Grant Acquittal report	email
27/07/2017	Seafood Council	Darwin Harbour Cleanup Survey	email
27/07/2017	Dept of Infrastructure	Contractor Scorecard Performance Report	email
28/07/2017	Mark Hagger - LGANT	2017 Section 19 ALRA Leases - response is nil leases	email
2/08/2017	Warren Snowdon's Office	Grant application for BBQ - Stronger Communities Program	email
2/08/2017	Resident	Unapproved access and drainage works	email
4/08/2017	Resident	Works within a Road Reserve Permit	email

Resolution No. 2017/.....

That council receive and note the correspondence as detailed in the agenda for the month of July 2017.

Moved:

Seconded:

Vote:

6.0 COUNCILLORS REPORTS

6.1 President's report

Purpose of Report

To Inform Council and community of the Presidents activities and to provide the community at large with information that the president sees as important and noteworthy.

What's been happening.....

This August meeting is the final meeting for the current council. I wish to thank Councillors Brad Irvine, Kurt Noble, Shenagh Gamble, Alex Richmond and Tom Dyer for their valuable contributions to the

smooth running of council. As a councillor, they contribute their own time to the benefit of this community. The small allowance paid to councillors undervalues their actual contributions. Thanks and good luck to those who have renominated for the next 4 years.

The Electoral Roll has already closed and there are 8 nominations for the 5 councillor positions. I think that the high quality of all of the candidates reflects well on this community as a whole and I wish all those who are running the very best of luck.

It is also very pleasing to see the significant number of candidates for the Belyuen Local Government election, which will be held on the same date as our election.

Council is in caretaker mode which generally means council will not introduce any major changes to the running of the council during this caretaker period

Early Voting is now open and the formal elections will be held on Saturday 26th August. Results will be declared on Monday 4th September 2017 and the new council will meet for the first time on Monday 18th September 2017.

The senior's day outing was a great success with nearly 40 participants. All participants indicated that they will look forward to next years event.

Where have I been

18 th July	Ordinary Council Meeting
25 th July	Weekly Meeting with CEO
1 st August	Weekly Meeting with CEO
8 th August	Accompany Senior's on their day out.
9 th August	Meeting with Department of Health
10 th August	Meeting with Mandorah Ferry Committee and NTG
15 th August	Weekly Meeting with CEO
15 th August	Ordinary Council meeting

Upcoming Meetings and Events

Wagait Shire Council – Ordinary Meeting 15th August 2017 (Caretaker Council)
Council Election Day – Saturday 26th August 2017
Declaration of Election Results - Monday 4th September 2017
ABC Radio – Grass Roots – Wednesday 6th September
First Council Meeting (New Council) – Monday 18th September 2017
Wagait Shire Emergency Recovery Committee – 20th September 2017

Resolution No. 2017/.....

That the Councillor's reports for the month of July 2017 be received and accepted.

Moved:

Seconded:

Vote:

7.0 OFFICERS REPORTS

7.1 CEO's report

1. Meetings CEO Attended

18 th July	Ordinary Council Meeting
19 th July	Meeting with Department of Infrastructure
25 th July	Weekly Meeting with President
25 th & 26 th July	National Australia Day conference
27 th July	Meeting with GHD Engineers
1 st August	Weekly Meeting with President
1 st August	Meeting with Department of Housing & Community Development
8 th August	Accompany Senior's on their day out.
9 th August	Meeting with Department of Health
10 th August	Meeting with Mandorah Ferry Committee and NTG

2. CEO Key Objectives Endorsed By Council August 2016

2.1 Dog management:

CEO has been liaising with the Department and they are in the final stages of drafting the By Law.

2.2 Roads upgrades:

Discussions held with NTG about a joint venture for upgrade to Charles Point Road and Wagait Shire roads. Unlikely to occur until 2018.

Drainage work on Forsyth Road and Delissa Drive have been completed.

A new box culvert will be installed at the Cloppenburg Park access in the near future.

2.3 Electoral review and election preparation:

The NT Local Government Election is going to be held on 26 August and the NT Electoral Commission will deliver all of the services required to run the Wagait Beach election.

Caretaker period began Thursday 3 August.

A public "meet the candidates" meeting has been scheduled for 7.00pm Tuesday 22nd August at the community centre.

3. Administration and other Business:

Rates Notices were mailed out on August 1.

In relation to outstanding rates, the Private Courts Bailiff has been instructed to proceed with legal action against the owners of four properties that have significant long term arrears. Recovery action in relation to a number of other properties outstanding rates is ongoing.

GHD Engineers have been engaged by NTG to review parking provisions at Cullen Bay. Cr Brad Irvine and I met with GHD on 27 July. Community consultations are also occurring and the consultants have surveyed ferry passengers on a number of occasions.

I attended the National Australia Day Conference on 25th & 26th July. A wide variety of topics were discussed including event risk management, potential activities and cultural sensitivities. Our Australia Day event schedule will be reviewed.

4. Works Report

For the period 8 July – August 9:

The jetty and jetty carpark were cleaned on 14 occasions.

The bores were inspected on 22 occasions.

Water quality tests were undertaken on 5 occasions.

Graffiti on the jetty was cleaned off / painted over.

The drains on Dalmeny Road, Erickson Crescent and Wagait Tower Road were whippersnipped.

The green waste bin was compacted on 4 occasions.

The jetty landings were water blasted.

Painting of unpainted roadside barriers on Wagait Tower Road commenced.

The dog trap was set on four occasions – no dogs were caught.

The water dispenser at Cloppenburg Park was replaced.

Robbo drove the bus for the seniors day outing.

A damaged roadside barrier on the corner of Wagait Tower Road was removed, replaced and painted.

Staff assisted with the setup of the community hall for the Wagait Arts Group exhibition.

2 staff took annual leave.

7.2 Sports Report

The school holiday program was very successful with a variety of different activities for the children and parents/grand parents.

The road safety and basketball clinic with the police was a great day with Belyuen being invited but not attending. They did come in for the fantastic afternoon that we had with Alan Tongue. He was very engaging with everyone who attended. We would love for him to return.

The movie and campout at Cloppenburg Park was a great night with pancakes for breakfast the next morning. Thank you to the parents who helped out.

The camping trip to Pine Creek was great. A few of the advertised tourist attractions were not open but we found out some of the history of the town, had a look around and had a swim in Umbrewarra Gorge.

Another successful Clean Up Darwin Harbour Day with our fantastic band of rubbish warriors! There was not as much rubbish on our local beach but there was so much more out of town where the campers stay. Very disappointing to say the least.

Our garden has suffered as it was not watered during my absence. We will keep persisting with it and hope it comes back.

This school term will be up in the air as our daughter is due to give birth within the next six weeks.

ATTENDENCES-JULY

	Jul-03	Jul-10	Jul-17	Jul-24	Jul-31
MONDAY	Road Safety & B/ball Clinic 25	Movie & Campout 36	Pine Creek 17	L	Sewing 3
TUESDAY	Museum & Playground in Darwin-20	Fun Bus 29	Pine Creek 17	E	Netball 5
WEDNESDAY	Jujitsu 21	Games 17	Clean Up DH 29	A	Games 5
THURSDAY	Cricket 20	Craft 23	Sports 12	V	B/ball & Tennis-5
FRIDAY	Alan Tongue 37	Bike Ride 10	Aviation Museum-6	E	Cooking 10
SATURDAY					Movie-13
SUNDAY		Pine Creek-17			

Resolution No. 2017/.....

That the Officer's reports for the month of July 2017 be received and accepted.

Moved:

Seconded:

Vote:

8.0 FINANCIAL REPORT

8.1 Cash Income and Expenditure Report –July 2017

for the month ended 31 July 2017									
	July 2017 Actual \$	July 2017 Budget \$	Variance	Year to date Actuals \$	Year to date Budget \$	Variance \$	Revised Budget as at July 2017 \$	Forecast to 30 June 2018	Variance (Revised Budget and Actual) \$
INCOME									
RATES	5511	\$70	\$5,441	5511	\$70	\$5,441		\$223,175	
GRANTS	75850	\$112,300	-\$36,450	75850	\$112,300	-\$36,450		\$302,300	
CONTRACTS	3367	\$10,150	-\$6,783	3367	\$10,150	-\$6,783		\$121,800	
RENTAL INCOME	300	\$220	\$80	300	\$220	\$80		\$2,640	
MISC INCOME	278	\$800	-\$522	278	\$800	-\$522		\$34,600	
WASTE MANAGEMENT	2723	\$20,200	-\$17,477	2723	\$20,200	-\$17,477		\$116,400	
TOTAL OPERATING INCOME	88029	\$143,740	-\$55,711	88029	\$143,740	-\$55,711		\$800,915	
EXPENSES									
ADMINISTRATION EXPENSES	30995	\$18,715	\$12,280	30995	\$18,715	-\$12,280		\$95,815	
EMPLOYMENT EXPENSES	27590	\$29,975	-\$2,385	27590	\$29,975	\$2,385		\$364,300	
ROADS	0	\$0	\$0	0	\$0	\$0		\$122,100	
CONTRACTS & MATERIALS	2083	\$425	\$1,658	2083	\$425	-\$1,658		\$5,100	
REPAIR & MAIN TOWN ASSETS	3840	\$24,200	-\$20,360	3840	\$24,200	\$20,360		\$57,770	
VEHICLE & PLANT	436	\$1,200	-\$764	436	\$1,200	\$764		\$18,430	
GRANT EXPENSES	32	\$100	-\$68	32	\$100	\$68		\$3,000	
WASTE MANAGEMENT	10160	\$6,050	\$4,110	10160	\$6,050	-\$4,110		\$120,500	
SERVICES	2374	\$4,100	-\$1,726	2374	\$4,100	\$1,726		\$13,900	
CURRENT ASSETS									
TOTAL OPERATING EXPENSES	77510	\$84,765	\$7,255	77510	\$84,765	\$7,255		\$800,915	
OPERATING PROFIT	10519	58975	-48456	10519	\$58,975	-\$48,456		\$0	
OTHER INCOME (Interest)	319	\$800	-\$481	319	\$0	\$319		\$0	
OTHER EXPENSES	0	\$0	\$0	0	\$0	\$0		\$0	
NET PROFIT/(LOSS)	10838	59775	-48937	10838	\$58,975	-\$48,137		\$0	

8.2 Financial Report for year ended 31 July 2017

WAGAIT SHIRE COUNCIL					
Financial Report for period ending 31 July 2017					
Cash at Bank & on hand					Total
Petty cash					\$ 336.00
CBA - transaction account					\$ 71,068.00
CBA Cash Saver					\$ 440,144.00
Undeposited Funds					\$ 280.00
CBA - Investment a/c					\$ 500,000.00
Total Cash at Bank & onHand					\$ 1,011,828.00
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 9,694.61				\$ 9,694.61
Rates				\$ 21,878.00	\$ 21,878.00
Total Debtors	\$ 9,694.61	\$ -	\$ -	\$ 21,878.00	\$ 31,572.61
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 9,456.95				\$ 9,456.95
Total Creditors	\$ 9,456.95	\$ -	\$ -	\$ -	\$ 9,456.95

8.3 Rate Payers

2016/2017 rate year – 8 rate payers	\$2,314.8	an increase from 6 rates payers to 8 because 2 more did not make quarterly payments.
2015/2016 rate year – 4 rate payers	\$5,036.86	
2014/2015 rate year plus – 4 rate payers	\$14,526.34	

8.4 Supplier Payment History – July 2017

The Supplier Payment History for the month of July 2017 was circulated to all councillors prior to the council meeting.

Resolution No. 2017/.....
That the financials for the month of July 2017 be received and accepted.
Moved:
Seconded:
Vote:

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 2013/14 to 2017/18 Strategic Plan

This is to be carried over to the September 2017 meeting.

9.2 Water Facilities Tender

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

9.3 Council Land

The name of the owner of 142 Wagait Tower Road, Wagait Beach (Council complex) and 50 Forsyth Road, Wagait Beach (Cloppenburg Park) is still under the name of Cox Peninsula Community Government Council and needs to be changed to Wagait Shire Council. Council is currently liaising with the Land Title's Office to change this.

The Wagait Tower Road easement (Section 112, Hundred of Bray) is vacant Crown Land and has no title.

9.5 Beach Access

This is ongoing.

9.6 Ongoing Policies for Review

The Vehicular Crossovers / Drainage Policy is in the final stages of review.

10.0 AGENDA ITEMS

10.1 Cullen Bay Car Parking –

The Department of Infrastructure, Planning and Logistics is developing a strategy for car parking at the Cullen Bay precinct. GHD (engineering specialist) will lead community consultation and the

development of the strategy. Residents are encouraged to visit the website haveyoursay.nt.gov.au to find out more about the project or to make a submission.

10.3 Seniors Outing

38 Seniors from Wagait Beach attended the Seniors Day lunch at Crab Claw Island. Council would like to thank Crab Claw Island for their hospitality and the Cox Country Club and Belyuen Community for the use of their buses. This was a great outing enjoyed by everyone who attended.

Resolution No. 2017/.....
That council acquit the \$1,000.00 for the Seniors Day outing.
Moved:
Seconded:
Vote:

11.0 UPCOMING EVENTS

Wagait Shire Council – Ordinary Meeting 15th August 2017 (Caretaker Council)
Council Election Day – Saturday 26th August 2017
Declaration of Election Results - Monday 4th September 2017
First Council Meeting (New Council) – Monday 18th September 2017
Residents deposit hard waste on roadside for collection - 08 – 10 September
Residents deposit hard waste on roadside for collection – 17 - 19 November

12.0 LATE ITEMS AND GENERAL BUSINESS

13.0 IN-CAMERA ITEMS

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Monday 18th September 2017 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.