

**WAGAIT SHIRE COUNCIL
AGENDA
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 62, WAGAIT TOWER ROAD
7PM
15 March 2016**



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13.0	IN-CAMERA ITEMS
13.1	1 item
14.0	DATE OF NEXT MEETING
15.0	CLOSE OF MEETING

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1.0 PRESENT

1.1 OPENING OF MEETING and chaired by:.....

1.2. APOLOGIES AND LEAVE OF ABSENCE:

Resolution No. 2016/

**That the apology of Cr
approved.**

be accepted and

Moved:

Seconded:

Vote:

2.0 DECLARATION OF INTERESTS

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation of 16 February 2016 Council Meeting

WAGAIT SHIRE COUNCIL

Draft Minutes

ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD

16 February 2016

- 1.0 PRESENT:** Vice-President Brad Irvine
Cr VJ Thorpe (phone conference)
Cr Shenagh Gamble
Cr Kurt Noble
Cr Alex Richmond
Deborah Allen - CEO

1.1 MEETING OPENING

- 1.2** Vice-President Brad Irvine declared the meeting open at 7.03pm at the Council Conference Room and welcomed all Councillors to the meeting.

1.3 APOLOGIES: -

Resolution No. 2016/10 – That the apology of President Peter Clee and Cr Lisa-Marie Stones be accepted and approved.

Moved: Cr Shenagh Gamble

Seconded: Cr Alex Richmond

Vote: AIF

2.0 DECLARATION OF INTERESTS - NIL

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Resolution No. 2016/011 - That the minutes of the Monthly Meeting of 19 January 2016 as tabled be confirmed.

Moved: Cr Shenagh Gamble

Seconded: Cr VJ Thorpe

Vote: AIF

3.2 MATTERS ARISING FROM JANUARY 2016 MEETING - Nil

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC - Nil

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5.0 INWARDS AND OUTWARDS CORRESPONDENCE – February 2016

5.1 Inwards Correspondence – January 2016

4/01/15	Sharza Parker	Ablution Building - maintenance	admin
4/01/15	Australian Super	Account Summary	admin
7/01/15	Power & Water	Letter of Demand	
12/01/15	CBA	Merchant Fees Summary (tax invoice)	admin
12/01/16	M Kiem	Quote - remove existing culvett and replace with concrete v invert drain	admin
12/01/16	M Kiem	Quote - Clean culverts and drains as requested	admin
18/01/16	Resident	Waste Transfer Concern	CEO
19/01/16	Chief Minister - Adam Giles	Invitation to meet 22 Feb 2016	Peter Clee
19/01/16	NT Police	Corporate licence for G Zikan, R Roberts and W.S.C.	CEO
20/01/15	GHD	Draft report in Word Document for Transfer site	CEO
21/01/16	CEO		Power & Water
25/01/16	Dept of Business	Agreement - computer for the community programme	CEO
27/01/16	Geoff Metcalf - GHD	Final Waste Transfer Station report	CEO
27/01/16	Resident	Mission Grass	CEO
2/02/16	Peter Clee	LGANT Draft minutes of General Meeting & AGM 12/11/15	CEO

5.2 Outwards Correspondence – January 2016

6/01/16	Dept of Infrastructure - Antonios Mastoros	U/s lights on Mandorah Jetty	Email
7/01/16	Works Supervisor	Traffic Management Control Plan	email
7/01/16	Works Supervisor	Environmental Management Plan	email
18/01/16	Top End Line Markers	Quote per road for line marking	email
21/01/16	ATO	December BAS	email
24/01/16	Telstra	Change of Authorisation - Cancell M Campaign, add D Allen	email
25/01/16	Hon Bess Price MLA	Almagamation Proposals	mail
27/01/16	Area 9	Purchase orders for quotes	email
27/01/16	Crocko	MUFF endorsement letter	email
27/01/16	Geoff Metcalf	Final Waste Transfer Station Report	email
28/01/16	Contractor Accreditation Limited	Submission report	mail/email

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- 5.3 Cr Alex Richmond questioned an incoming correspondence from a concerned resident – Waste Transfer. CEO Deborah Allen explained that this is an email from a resident expressing his concerns about possible contamination of the freshwater springs and supply to the water tanks. This will be discussed in the Waste Management.

Resolution No. 2016/012 - That the Inwards and Outwards correspondence for the month of January 2016 be noted.

Moved: Cr Alex Richmond

Seconded: Cr Shenagh Gamble

Vote: AIF

6.0 COUNCILLORS REPORTS

- 6.1 Cr Shenagh Gamble would like to remind councillors that the Local Government Women's Association will be holding their next annual networking seminar in Katherine at Knots Crossing on Saturday 27th of February 2016. Wagait Shire Council is a corporate member, and councillors are invited to attend at \$25/head. Government and Governance will be discussed at this seminar.
- 6.2 Cr VJ Thorpe – Cr VJ Thorpe met up with local residents on Saturday 13 February at the local supermarket and the Cox Country Club to listen to any concerns or questions they may have.

Issues raised to Cr VJ Thorpe are:

- One resident asked if a solar light can be installed on the corner of Charles Point Road and Wagait Tower Road as there are concerns of people hanging around the T-Intersection in the dark. It was explained that this is outside of our area and that there will be a large upfront cost to install the light.
- Many residents expressed that they do not want streets lights on our local streets.
- Questions were also raised about amalgamation, as most residents were not supportive of this. It was explained that people should look at this on a long term basis.
- Questions were also raised on the Waste Transfer Station Consultation Brief from GHD.
- Residents questioned if the kerbside pickup will continue once the transfer station opens. Cr VJ Thorpe informed residents that this service will cease to operate. Cr Shenagh Gamble would like to inform all residents that council decided that the kerbside will remain and continue to operate.

Vice-President Brad Irvine would like to thank Cr VJ Thorpe for taking the initiative to consult with residents on a weekend.

7.0 OFFICERS REPORTS

7.1 Chief Executive Officers Report – Deborah Allen

7.1.1 Meetings CEO Attended:

13 January – Downer Group for quote to carry out road works – Wagait Beach

20 January - Ironbark Group re: Centrelink recipients and working for the community – Wagait Beach

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7.1.2 Community:

The celebration of Australia Day at council grounds for the formal ceremony with the Naval Cadets and later on at Cloppenburg Park was well attended. The Pumper Jumpers showed off some jaw dropping skipping skills and were a new addition to the entertainment; we would love to see them back again next year. There were a couple of lessons learnt from the day. The smaller cricket players struggled to bowl the full length of the pitch so they will be allowed to bowl a half pitch next year and there was some confusion about the cost of the BBQ. Council purchased all of the food and advertised that it would be available for a donation but a charge of \$5 was levied on the day. This needs to be clarified during the planning stages so people are aware prior to the event if a set price or donation is going to be asked.

The McGrath Foundation raises money to place breast care nurses in communities across Australia as well as working towards increasing breast awareness in Australian women. Pink Stumps Day is the McGrath Foundation's community cricket initiative and council will be hosting the day at Cloppenburg Park on Saturday 20 February.

There is now a Wagait Shire Council Facebook page to assist with keeping community up to date with events, provision of an easy to use feedback site and dissemination of information at short notice.

7.1.3 Grant Applications:

- Northern Territory Government for an additional computer for the library – *submitted 14 October - successful*
- Northern Territory Government Road Safety Community Grants Program for street name signs replacement \$3256.80 – *submitted 04 November - unsuccessful*

7.1.4 Contracts:

I have received a few complaints recently about works being carried out by council staff in regards to maintenance on and around the jetty and work on the Restricted Use Area (RUA). The level of effort and type of works are not determined by council. The Department of Infrastructure (DoI) is responsible for the jetty and has awarded a contract to Wagait Shire Council to carry out prescribed minor works; it is this contract that determines how the jetty and surrounds are maintained. Contact details for DoI are advertised on the notice board at the jetty.

The Department of Land Resource Management (DLRM) is responsible for the RUA and can be contacted via Phone: (08) 8999 4572.

The RUA was declared under the *Soil Conservation and Land Utilisation Act* in 1983. The Declaration was made to protect the areas adjacent to Imaluk and Wagait Beach from further damage due to illegal mining, clearing and vehicular use and to provide a buffer between the foreshore and development. The area has been set aside for public recreation use.

To improve and maintain the RUA, there are a number of things residents and visitors can do within the RUA and these include:

- **Beach Access** - only use the walkways provided to reach the beach, these accesses are not for boat launching or vehicle access.
- **Boat launching** - public boat ramps have been provided in the area.
- **Vegetation** - removing or burning vegetation from the RUA is not permitted, unless written authority is received from the Department of Land Resource Management (DLRM).

- **Drainage** - altering or obstructing or installing pipes or culverts in drainage lines within the RUA is not permitted.
- **Earthworks** - removal of earth is not permitted within the RUA.

7.1.5 Work on Council House

On a personal note, I have been undertaking some work on and around the council house. When I arrived the back yard was almost completely bare of any garden and not at all inviting. I've started to address this by planting a mixture of native trees as well as fruiting plants such as passion fruit vines, various herbs and lime and mulberry trees. Many of the new additions have been obtained from local cuttings and also by generous donations from Jack and Chris of Mungalo Nursery and also Robbo, our council worker. I will lay reticulation in due course to reduce watering costs in the dry season.

Recently I finished painting the concrete around the veranda using two tins of paint that were left over from a council job that only required tinting. The concrete at the rear of the house is still unpainted but that will be completed in the next few weeks. Costs for these works have been limited to a few paint rollers, masking tape and mineral turpentine.

One of the split system air conditioners ceased working early in the New Year and has been replaced. There is a second unit fitted to the house that looks to be the same vintage. Gutters and the water tank are in very poor condition and should be factored into next FY budget for replacement.

7.1.6 Cr Shenagh Gamble commends the work and organisation put into Australia Day. The activities were excellent and so much for all ages.

7.1.7 CEO Deborah Allen would like to add that the Solar System will be installed this Wednesday and should be finished by Friday. Internet will have to be organised at the workshop so that the system can be monitored in the office. Council is eligible for a \$10,000 grant from the Government for this. Our IT hardware is being installed this Friday. CEO Deborah Allen has received quotes from the Downer Group should receive one from Aldebaran Contracting soon. Four other companies have been asked for quotes, however none have come back to CEO. CEO to try and obtain the 3rd quote. If a third quote cannot be received, CEO can go ahead with selection of the quotes she has.

7.1.8 CEO Deborah would like to inform councillors that some large families have asked for extra wheelie bins. Extra bins can be purchased from the Wagait Beach Supermarket. The pickup service will be charged at \$65.00/qtr up front. This fee will be charged to all those that ask for this service, whether the bin is put out or not.

7.2 Works Supervisors Report – Gary Zikan

There has been an increase in the sightings of wild dogs around the Estate since the closure of the tip. A dog trap has very generously been on long term loan to council by Mick Kiem. It has been utilised at four addresses around the community. Works staff have built a new trap so there are now two in use. Three wild dogs have been trapped and processed during the month of January.

Mowing, snipping and spraying of the verges takes up a lot of our time during this time of year. Our weed control obligations are well under way in regard to our RUA contract.

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Jetty maintenance duties include mowing and snipping of the carpark area, cobweb removal from under the outer structure, sand removal from the boat ramp, jetty washing and rubbish collection and removal. Preparations for Australia Day went smoothly. Our duties included mowing and snipping the Cloppenburg Park sportsground and Forsyth Road, clear council carpark of leaves and branches, mow and snip council grounds, erect shade shelter plus set up and removal of chairs and tables.

7.3 Sport & Recreation Officer's Report – Robyn Presley

The holidays went by so quickly. We had a great time at Lake Bennett and were well looked after. The children all want to go there again. There was plenty to do including- fishing, swimming, canoeing, golf and mini golf, archery, cycling. We caught up with some past Wagait people who stayed at Lake Bennett with us. We all enjoyed Australia Day which was well attended and our team won back THE cricket bat! Time to practice for 'Pink Stumps Day' on Saturday February 20th.

MONDAY	4/1-sew 2-Jan	11/1-Water park- 10	18/1-Photos & picnic-4	25-Jan
TUESDAY	P/group-2 Trivia-13	P/group-7 Sports-4	P/group-2 Sports-3	
WED	Darwin trip 8	Make Lunch & Movies-10	Make Lunch & games-3	craft 1
THURS	Lake Bennett 22	Sports 4	Sports 4	craft 1
FRIDAY	Lake Bennett 22	P/group-2 Museum-6	P/group-2 Cinema-4	
SATURDAY	Movie 8		Toad Bust- 4	
SUNDAY			Make lammies & scones for Aust day 8	

7.4 Office Manager's Report – Pam Wanrooy

AUSTRALIA DAY 2016

Our Australia Day celebration this year was one of the most popular events this wet and the ceremony, fun run and activities did not disappoint. We are extremely proud to live in a community that takes pride in celebrating this important day.

The 4,000,000mm Annual Fun Run kicked off at 7.15am at Cloppenburg Park, with over 30 participants of all ages mustering the will to get up and discover what the fun is all about. Congratulations to our winners - Nyah Brown (first), Caleb Speechley (second) and Ben Vincent (third). Well done. We would like to sincerely thank Jack Ellis and Chris Tyzac along with all those behind the scene for organizing this.



The ceremony commenced with a Flag Raising ceremony by the Australian Navy Cadets followed by the Citizenship Ceremony at the Council office grounds. Once again we were very fortunate to have Gary Higgins MLA and the Navy Cadets join us.



Congratulations to our Citizen of the Year – Jill Mumme, Youth Citizen of the Year – Sarah Brown and our Community Event of the Year – “Walk to School”.



Citizen of the Year



Youth Citizen of the Year



Walk to School

Our family day saw more than 200 people attend the activities at Cloppenburg Park which started at 11.00am. We were really excited to have the whole community invited to come join in the Australia Day Celebrations. There were our old favourites, a cricket match against the Navy Cadets, thong throwing competition and tug-of-war. Other activities included once again Toad Races, count the jelly beans, fishing, nearest to the pit, face painting, ball pit and colouring competitions with heaps of amazing prizes for all ages.



A newie to our activities - The Pumper Jumpers along with their Team leader Kim Rowe showed us their choreographed skipping skills with a 15 min performance showing us their incredible jumping skills. This group of Darwin children will be heading off to Sweden in July/August to compete at the Rope Skipping Championships.

The family day full of entertainment also included music, a BBQ lunch proudly run by the Bushfire Brigade and drinks supplied by the Cox Country Club.

A huge thank you to the community for showing their support and pride on this special day. Also a huge thank you to all those who helped and organized this wonderful day. We would also like to thank everyone who donated prizes for our raffle. In total we raised \$300 and this money will be divided between the NTES, Bushfire Brigade and the Pumper Jumpers. Without your efforts our Australia Day events would not have been possible.

A special thank you to the Australia Day Council for providing a \$1,100 grant towards funding this event.

Next Year's event will be bigger than ever, so if you were unfortunate to miss out this year, come celebrate with us again next year.

7.4.1 Deborah Allen would like to note that the Firies are still to let us know how much money was raised at the Australia Day BBQ.

Resolution No. 2016/013 - That the Officer's reports' for the month of January 2016 be received and accepted.

Moved: Cr Alex Richmond

Seconded: Cr VJ Thorpe

Vote: AIF

8.0 FINANCIAL REPORTS

8.1 December 2015 Cash Income & Expenditure Report

WAGAIT SHIRE COUNCIL - Cash Income & Expenditure Report - 31 December 2015							
	Month to Date			Year to Date			Full Year Budget \$
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	
INCOME							
Rates and charges	\$3,935	\$16,985	-\$13,050	\$180,867	\$101,908.20	\$78,959	\$203,816
Outstanding Rates		\$950	-\$950	\$2,630	\$5,700.00	-\$3,070	\$11,400
Grants	\$32,100	\$23,194	\$8,906	\$151,205	\$139,162.50	\$12,043	\$278,325
Grant - Sports & Recreation	\$21,000	\$2,000	\$19,000	\$21,000	\$12,000.00	\$9,000	\$24,000
Grant - Sports Ground - Carried Over		\$1,000	-\$1,000		\$6,000.00	-\$6,000	\$12,000
Contract Income	\$25,491	\$10,786	\$14,705	\$81,809	\$64,716.00	\$17,093	\$129,433
Rental	\$600	\$834	-\$234	\$2,100	\$5,004.90	-\$2,905	\$10,010
Interest Received	\$1,011	\$1,000	\$11	\$5,663	\$6,000.00	-\$337	\$12,000
Professional Assistance for CEO		\$667	-\$667		\$3,999.96	-\$4,000	\$8,000
Other Income			\$0	\$139	\$0.00	\$139	
TOTAL INCOME	\$84,136	\$57,415	\$26,721	\$445,413	\$344,492	\$100,921	\$688,984
OPERATING EXPENDITURE							
Administration	\$1,770	\$5,338	-\$3,567	\$61,933	\$32,025	\$29,908	\$64,050
Employment	\$37,129	\$32,800	\$4,329	\$177,601	\$196,800	-\$19,199	\$393,600
Roads	\$0	\$9,444	-\$9,444	\$3,105	\$56,661	-\$53,556	\$113,322
Contracts & materials	\$213	\$1,125	-\$912	\$3,054	\$6,750	-\$3,696	\$13,500
R&M Town Assets	\$4,160	\$1,809	\$2,350	\$16,787	\$10,856	\$5,931	\$21,712
Veh & Plant Exp	\$2,071	\$1,750	\$321	\$9,646	\$10,500	-\$854	\$21,000
Grant Exp	\$10,008	\$1,258	\$8,750	\$43,462	\$7,550	\$35,912	\$15,100
Other Operational Exp	\$0	\$1,133	-\$1,133	\$2,191	\$6,800	-\$4,609	\$13,600
Services	\$883	\$1,592	-\$709	\$10,172	\$9,550	\$622	\$19,100
Capital Purchases	\$3,152	\$1,166	\$1,986	\$4,091	\$6,996	-\$2,906	\$14,000
TOTAL OPERATING EXPENDITURE	\$59,385	\$57,415	\$1,970	\$332,043	\$344,488	-\$12,445	\$688,984
OPERATING SURPLUS / (DEFICIT)	\$24,751	\$-	\$24,751	\$113,369	\$3	\$113,366	

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8.2 January 2016 – Cash Income and Expenditure Report

WAGAIT SHIRE COUNCIL - Cash Income & Expenditure Report - 31 January 2016							
	Month to Date			Year to Date			Full Year Budget \$
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	
INCOME							
Rates and charges	\$3,691	\$16,985	-\$13,294	\$184,558	\$118,892.90	\$65,665	\$203,816
Outstanding Rates		\$950	-\$950	2,630.00	\$6,650.00	-\$6,650	\$11,400
Grants	\$71,197	\$23,194	\$48,003	\$222,402	\$162,356.25	\$60,046	\$278,325
Grant - Sports & Recreation	\$0	\$2,000	-\$2,000	\$21,000	\$14,000.00	\$7,000	\$24,000
Grant - Sports Ground - Carried Over		\$1,000	-\$1,000		\$7,000.00	-\$7,000	\$12,000
Contract Income	\$27,763	\$10,786	\$16,977	\$109,572	\$75,502.00	\$34,070	\$129,433
Rental	\$200	\$834	-\$634	\$2,300	\$5,839.05	-\$3,539	\$10,010
Interest Received	\$966	\$1,000	-\$34	\$6,629	\$7,000.00	-\$371	\$12,000
Professional Assistance for CEO		\$667	-\$667		\$4,666.62	-\$4,667	\$8,000
Other Income			\$0	\$139	\$0.00	\$139	
TOTAL INCOME	\$103,818	\$57,415	\$46,402	\$546,600	\$401,907	\$144,693	\$688,984
OPERATING EXPENDITURE							
Administration	\$912	\$5,338	-\$4,426	\$62,845	\$37,362.50	\$25,482	\$64,050
Employment	\$25,879	\$32,800	-\$6,921	\$203,481	\$229,600.00	-\$26,119	\$393,600
Roads	\$0	\$9,444	-\$9,444	\$3,105	\$66,104.50	-\$63,000	\$113,322
Contracts & materials	\$0	\$1,125	-\$1,125	\$3,054	\$7,875.00	-\$4,821	\$13,500
R&M Town Assets	\$2,848	\$1,809	\$1,039	\$19,635	\$12,665.57	\$6,970	\$21,712
Veh & Plant Exp	\$808	\$1,750	-\$942	\$10,453	\$12,250.00	-\$1,797	\$21,000
Grant Exp	\$7,345	\$1,258	\$6,087	\$50,808	\$8,808.33	\$41,999	\$15,100
Other Operational Exp	\$0	\$1,133	-\$1,133	\$2,191	\$7,933.33	-\$5,742	\$13,600
Services	\$13,194	\$1,592	\$11,602	\$23,366	\$11,141.67	\$12,224	\$19,100
Capital Purchases		\$1,166	-\$1,166	\$4,090	\$8,162.00	-\$4,072	\$14,000
TOTAL OPERATING EXPENDITURE	\$50,986	\$57,415	-\$6,429	\$383,029	\$401,903	-\$18,874	\$688,984
OPERATING SURPLUS / (DEFICIT)	\$52,832	\$-	\$52,831	\$163,571	\$4	\$163,568	

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Rate Payers

No. of rate payers on quarterly instalments - 64
 No. of rate payers overdue – 13
 No. of rate payers in the Small Claims Court - 1

ASSET LIST

JULY – CEO Samsung Tablet \$399.00
 DECEMBER - Drinking water fountain for workshop \$539.70
 DECEMBER – Office blinds \$3,152.00
 DECEMBER – deposit for Solar Panels \$10,618.43

8.3 Financial Report**WAGAIT SHIRE COUNCIL**

Financial Report for period ending 31 January 2015

Cash at Bank & on hand					Total
Petty cash					\$224.20
Westpac Operational Account					\$63,207.94
Westpac Cash Management Account					\$897,501.04
Total Cash at Bank & onHand					\$960,933.18
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$11,237.08				
Rates			\$4,856.00	\$9,773.00	
Total Debtors	\$11,237.08	\$-	\$4,856.00	\$9,773.00	\$25,866.08
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$14,509.06				
Total Creditors	\$-	\$-	\$-	\$-	\$-

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8.4 Supplier Payment History

Wagait Shire Council
PMB 10
Darwin NT 0801

Supplier Payment History

1/12/2015 To 31/01/2016

3/02/2016
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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
A-mart All Sports						
eft	19/01/2016	00004467	16/01/2016	82402253896	\$51.94	\$51.94
Total for Payment eft:						\$51.94
BCF						
eft	19/01/2016	00004465	16/01/2016	200658	\$14.98	\$14.98
eft	19/01/2016	00004466	16/01/2016	205299	\$35.00	\$35.00
Total for Payment eft:						\$49.98
Berry Springs Tavern						
c/c	10/12/2015	C/c	9/12/2015	D. Allen	\$102.88	\$102.88
Total for Payment c/c:						\$102.88
Big W						
eft	28/01/2016	00055590	23/01/2016	76881	\$72.95	\$72.95
Total for Payment eft:						\$72.95
Bowtown Pty Ltd						
12369	19/01/2016	00000696	14/01/2016	22536	\$1,441.00	\$1,441.00
Total for Payment 12369:						\$1,441.00
eft	19/01/2016	00000695	14/01/2016	22537	\$99.00	\$99.00
Total for Payment eft:						\$99.00
BP Fannie Bay						
19	11/12/2015	G. Zikan	10/12/2015	30967	\$94.59	\$94.59
Total for Payment 19:						\$94.59
Bunnings						
22	28/01/2016	c/c	23/01/2016	D. Allen	\$227.87	\$227.87
Total for Payment 22:						\$227.87
CD000018	19/01/2016	00000699	12/01/2016	2315/01280593	\$162.70	-\$162.70
Total for Payment CD000018:						-\$162.70
eft	23/12/2015	00000693	21/12/2015	2315/01275262	\$335.42	\$335.42
eft	19/01/2016	00000699	12/01/2016	2315/01280593	\$162.70	\$162.70
eft	19/01/2016	00000699	12/01/2016	2315/01280593	\$162.70	\$162.70
Total for Payment eft:						\$660.82
P/Cash	3/01/2016	p/cash	3/01/2016	R. Presley	\$27.00	\$27.00
Total for Payment P/Cash:						\$27.00
Cabcharge						
c/c	3/12/2015	G. Zikan	3/12/2015		\$23.09	\$23.09
c/c	4/12/2015	G. Zikan	4/12/2015	no docket	\$24.86	\$24.86
Total for Payment c/c:						\$47.95
Caltex Berry Springs						
20	3/12/2015	G. Zikan	3/12/2015	no docket	\$112.23	\$112.23

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Caltex Berry Springs						
Total for Payment 20:						\$112.23
402136	16/12/2015	R. Rober	16/11/2015	p. cash	\$99.15	\$99.15
Total for Payment 402136:						\$99.15
Coles						
eft	19/01/2016	00004464	16/01/2016	4464	\$3.00	\$3.00
Total for Payment eft:						\$3.00
Comuni'co						
b/pay	15/12/2015	00000691	10/12/2015	21586011	\$112.20	\$112.20
b/pay	19/01/2016	b/pay	19/01/2016	21590807	\$112.20	\$112.20
Total for Payment b/pay:						\$224.40
Country Solar NT Pty Ltd						
eft	16/01/2016	00265996	14/01/2016	1015	\$10,618.43	\$10,618.43
Total for Payment eft:						\$10,618.43
Curby's (NT) Pty Ltd						
p/cash	12/01/2016	00004468	20/01/2016	8458	\$27.50	\$27.50
Total for Payment p/cash:						\$27.50
Darwin Fibreglass						
eft	15/12/2015	00000692	10/12/2015	616	\$70.00	\$70.00
Total for Payment eft:						\$70.00
Darwin Steel & Pipe Supplies						
c/c	21/12/2015	00000696	21/12/2015	S1710643	\$125.40	\$125.40
Total for Payment c/c:						\$125.40
Dick Smith Casuarina						
eft	28/01/2016	00055592	23/01/2016	381666034	\$69.94	\$69.94
Total for Payment eft:						\$69.94
Dollars & Sense						
eft	28/01/2016	00055589	23/01/2016	100002F9726	\$31.99	\$31.99
Total for Payment eft:						\$31.99
P/Cash	16/01/2016	P/Cash	16/01/2016	R. Presley	\$15.95	\$15.95
P/Cash	16/01/2016	P/Cash	16/01/2016	R. Presley	\$10.00	\$10.00
Total for Payment P/Cash:						\$25.95
GHD						
eft	15/12/2015	00000076	27/11/2015	4311699	\$11,000.00	\$11,000.00
Total for Payment eft:						\$11,000.00
Harvey Distributors						
c/c	4/12/2015	00000695	4/12/2015	422252	\$99.00	\$99.00

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Harvey Distributors						
					Total for Payment c/c:	\$99.00
eft	15/12/2015	00000690	8/12/2015	422399	\$172.55	\$172.55
					Total for Payment eft:	\$172.55
Jacana Energy						
b/pay	19/01/2016	11582-7	8/01/2016	63929022	\$3,634.70	\$3,634.70
					Total for Payment b/pay:	\$3,634.70
LGANT						
eft	15/12/2015	00000078	1/12/2015	3466	\$220.00	\$220.00
					Total for Payment eft:	\$220.00
Marks Rural Services						
eft	15/12/2015	00000693	9/12/2015		\$50.00	\$50.00
					Total for Payment eft:	\$50.00
Motor Vehicle Registry						
b/pay	19/01/2016	00171630	8/01/2016	29575339	\$209.75	\$209.75
					Total for Payment b/pay:	\$209.75
NT Blinds Pty Ltd						
12367	1/12/2015	00000688	1/12/2015	275883	\$3,152.00	\$1,576.00
					Total for Payment 12367:	\$1,576.00
eft	15/12/2015	00000688	1/12/2015	275883	\$3,152.00	\$1,576.00
					Total for Payment eft:	\$1,576.00
NT Police, Fire & Rescue						
c/c	16/12/2015	D. Allen	16/11/2015	R743768	\$115.00	\$115.00
					Total for Payment c/c:	\$115.00
NT Water Filters						
eft	4/12/2015	00000691	1/12/2015	39510	\$209.00	\$209.00
eft	23/12/2015	00000694	17/11/2015	39671	\$605.00	\$605.00
					Total for Payment eft:	\$814.00
NTFS						
21	10/12/2015	G. Zikan	10/12/2015	R743756	\$114.00	\$114.00
					Total for Payment 21:	\$114.00
Officeworks						
12368	19/01/2016	00260399	4/01/2016	801302990	\$136.34	\$136.34
					Total for Payment 12368:	\$136.34
eft	15/12/2015	00000696	8/12/2015	801231442	\$206.66	\$206.66
					Total for Payment eft:	\$206.66
Peter Brown Auto Electrics						
c/c	4/12/2015	00000694	4/12/2015	330334	\$490.00	\$490.00

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Peter Brown Auto Electrics						
Total for Payment c/c:						\$490.00
Power Water						
b/pay	4/12/2015	00000690	2/12/2015	142075	\$560.00	\$560.00
b/pay	19/01/2016	00171631	15/12/2015	63807096	\$45.09	\$45.09
Total for Payment b/pay:						\$605.09
Reward Distribution						
c/c	11/12/2015	G. Zikan	10/12/2015	95006767	\$17.02	\$17.02
c/c	11/12/2015	G. Zikan	10/12/2015	95006787	\$92.05	\$92.05
Total for Payment c/c:						\$109.07
RMD Darwin						
c/c	11/12/2015	G. Zikan	11/12/2015	IN42014550	\$539.70	\$539.70
Total for Payment c/c:						\$539.70
Sealink						
c/c	16/12/2015	D. Allen	16/11/2015	R37707	\$99.47	\$99.47
Total for Payment c/c:						\$99.47
eft	28/01/2016	00055593	26/01/2016	59774	\$73.00	\$73.00
Total for Payment eft:						\$73.00
Spotlight Darwin						
cash	19/12/2015	p. wanro	23/12/2015	p/cash	\$9.05	\$9.05
Total for Payment cash:						\$9.05
Target						
eft	28/01/2016	00055595	23/01/2016	4008	\$9.00	\$9.00
Total for Payment eft:						\$9.00
P/Cash	16/01/2016	00000698	16/01/2016		\$45.00	\$45.00
Total for Payment P/Cash:						\$45.00
Telstra Corporation						
b/pay	15/12/2015	00000693	14/12/2015	P606731780-8	\$466.71	\$466.71
b/pay	19/01/2016	00000696	14/01/2016	P504410390-1	\$430.97	\$430.97
Total for Payment b/pay:						\$897.68
The Big Mower						
eft	19/01/2016	00000697	12/01/2016	179550	\$1,185.00	\$1,185.00
Total for Payment eft:						\$1,185.00
Tingz						
p/cash	16/01/2016	P/Cash	16/01/2016	R. Presley	\$10.00	\$10.00
Total for Payment p/cash:						\$10.00
Totally Work Wear						
c/c	28/01/2016	D. Allen	22/01/2016	100029204	\$138.00	\$138.00

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Totally Work Wear						
Total for Payment c/c:						\$138.00
Toyworld						
eft	28/01/2016	00055591	23/01/2016	76881	\$97.92	\$97.92
Total for Payment eft:						\$97.92
Typo						
P/Cash	16/01/2016	P/Cash	16/01/2016	R. Presley	\$18.00	\$18.00
Total for Payment P/Cash:						\$18.00
Veolia Environmental Services						
eft	19/01/2016	00000697	27/12/2015	2800154285	\$7,055.84	\$7,055.84
Total for Payment eft:						\$7,055.84
Wagait Beach Supermarket						
eft	15/12/2015	00254822	16/11/2015	9584	\$68.50	\$68.50
eft	15/12/2015	00254855	16/11/2015	9586	\$116.12	\$116.12
eft	15/12/2015	00255309	19/11/2015	9598	\$8.20	\$8.20
eft	15/12/2015	00168794	21/11/2015	9607	\$10.10	\$10.10
eft	15/12/2015	00169004	23/11/2015	9615	\$72.50	\$72.50
eft	15/12/2015	00256888	27/11/2015	9637	\$26.30	\$26.30
eft	15/12/2015	00257212	28/11/2015	9645	\$4.11	\$4.11
eft	23/12/2015	00257810	1/12/2015	9650	\$10.10	\$10.10
eft	23/12/2015	00257924	1/12/2015	9656	\$12.76	\$12.76
eft	23/12/2015	00258234	3/12/2015	9664	\$11.40	\$11.40
eft	23/12/2015	00258922	7/12/2015	9674	\$39.96	\$39.96
eft	23/12/2015	00258961	7/12/2015	9676	\$81.50	\$81.50
eft	23/12/2015	00258969	7/12/2015	9677	\$7.35	\$7.35
eft	23/12/2015	00259060	7/12/2015	9680	\$10.10	\$10.10
eft	23/12/2015	00259466	10/12/2015	9696	\$66.77	\$66.77
eft	23/12/2015	00170479	11/12/2015	9705	\$49.00	\$49.00
eft	23/12/2015	00259805	11/12/2015	9707	\$135.00	\$135.00
eft	23/12/2015	00170666	13/12/2015	9713	\$10.10	\$10.10
eft	23/12/2015	00170733	14/12/2015	9719	\$2.82	\$2.82
eft	23/12/2015	00260361	14/12/2015	9722	\$5.50	\$5.50
eft	23/12/2015	00260398	14/12/2015	.56	\$0.56	\$0.56
eft	16/01/2016	00264153	4/01/2016	9803	\$25.98	\$25.98
eft	16/01/2016	00264181	4/01/2016	9807	\$10.10	\$10.10
eft	16/01/2016	00264473	6/01/2016	9820	\$73.00	\$73.00
eft	16/01/2016	00172665	7/01/2016	9829	\$51.80	\$51.80
eft	16/01/2016	00172733	8/01/2016	9833	\$21.91	\$21.91
eft	16/01/2016	00265024	9/01/2016	9841	\$10.10	\$10.10
eft	16/01/2016	00265369	11/01/2016	9847	\$97.00	\$97.00
eft	16/01/2016	00265399	11/01/2016	9849	\$26.98	\$26.98
eft	16/01/2016	00265417	11/01/2016	9850	\$215.00	\$215.00
eft	16/01/2016	00173008	12/01/2016	9851	\$5.00	\$5.00
eft	16/01/2016	00173037	12/01/2016	9855	\$14.20	\$14.20
eft	16/01/2016	00173200	12/01/2016	9866	\$13.60	\$13.60
eft	16/01/2016	00265511	12/01/2016	9852	\$20.39	\$20.39
eft	16/01/2016	00265995	15/01/2016	9868	\$23.50	\$23.50
eft	19/01/2016	00170956	17/12/2015	9735	\$28.54	\$28.54
eft	19/01/2016	00170979	17/12/2015	9737	\$43.25	\$43.25
eft	19/01/2016	00171090	18/12/2015	9742	\$57.15	\$57.15
eft	19/01/2016	00171090	18/12/2015	9745	\$10.10	\$10.10
eft	19/01/2016	00261036	18/12/2015	9739	\$1.20	\$1.20
eft	19/01/2016	00261735	22/12/2015	9763	\$95.28	\$95.28
eft	19/01/2016	00171437	23/12/2015	9767	\$26.69	\$26.69
eft	19/01/2016	00171508	24/12/2015	9772	\$11.10	\$11.10
eft	19/01/2016	00171572	24/12/2015	9777	\$75.22	\$75.22

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Wagait Beach Supermarket						
eft	19/01/2016	00171629	26/12/2015	9779	\$8.80	\$8.80
Total for Payment eft:						\$1,714.64
Wigg Plumbing						
eft	15/12/2015	00000692	7/12/2015	51774	\$230.93	\$230.93
Total for Payment eft:						\$230.93
Windscreens Territory						
eft	15/12/2015	00000689	3/12/2015	10439	\$420.00	\$420.00
Total for Payment eft:						\$420.00
Woolworths						
402137	16/01/2016	P/Cash	12/01/2016	R. Presley	\$28.30	\$28.30
Total for Payment 402137:						\$28.30
D. Allen	22/12/2015	00004470	22/12/2015	D. Allen	\$80.03	\$80.03
Total for Payment D. Allen:						\$80.03
eft	12/01/2016	P/Cash	18/12/2015	32.85	\$32.65	\$32.65
eft	19/01/2016	00008653	16/01/2016	37.18	\$37.18	\$37.18
eft	19/01/2016	00008654	16/01/2016	5676	\$326.49	\$326.49
eft	28/01/2016	00055594	23/01/2016	0781	\$20.84	\$20.84
eft	28/01/2016	00055588	23/01/2016	4166	\$10.47	\$10.47
eft	28/01/2016	00055596	23/01/2016		\$38.95	\$38.95
Total for Payment eft:						\$466.58
Yacca Gold						
eft	23/12/2015	00000695	15/12/2015	SA00128040	\$19.13	\$19.13
Total for Payment eft:						\$19.13

Resolution No. 2016/014 - That the financials for the month of December 2015 and January 2016 be received and accepted.

Moved: Cr VJ Thorpe

Seconded: Cr Shenagh Gamble

Vote: AIF

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- 9.1 Power Point Presentation – Financial Reporting System** – At this stage CEO Deborah Allen is unable to access MYOB as our system is this is limited to only one user (admin). When the new computers and software are installed at the end of the week, CEO will be able to access MYOB on her PC therefore allowing her to provide a bar graph to report the Financial System.

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- 9.2 Furies Shed – Lease to be provided and update from Furies** – There seems to be a lot of confusion over this. CEO Deborah Allen was asked by one of the bushfire volunteers if the lease for the Furies shed has been written up. Councillors recalled that in the November Ordinary Council Meeting 2015 meeting Captain Patrick McIntyre informed councillors that he will have a draft copy of a peppercorn lease written up by a lawyer for their review, and that councillors can use this draft for a lease. CEO Deborah Allen to write to Captain Patrick McIntyre for an update as council has not received this as of yet. CEO Deborah Allen to go back through the November 2015 minutes.
- 9.3 Overdue Rates** – There has been no further progress. Pam Wanrooy rang the Small Claims Court for an update and the two staff that handled this matter were both on leave. CEO Deborah Allen spoke to our Bailiff earlier in the week and suspects that council will have to take further action to reclaim the fees.
- 9.4 Asset Write-Off** – This is ongoing and work on progress.
- 9.5 Unimproved Capital Value of Lands** – This matter has been resolved.
- 9.6 Roads to Recovery** – CEO Deborah has received 2 quotes to repair the road edges. CEO Deborah still following up to get a third quote.
- 9.7 Mandorah Ferry Service** – No further action.
- 9.8 Animal Management – By-Laws** – The By-Laws have not changed. There are now two dog traps being used around town. So far only feral dogs have been caught. Domestic dogs that are caught will be transferred to Litchfield Council pound who will charge a fee for service.
- 9.9 Darwin Duchess** – The grant application to Tourism NT's Tourism Infrastructure Development Fund to have the "Darwin Duchess" refurbished has been submitted by Vice-President Brad Irvine.
- 9.10 Waste Management** – CEO Deborah visited the Humpty Doo and Berry Springs waste disposal site to see how these were being managed and was surprised to see that the Berry Springs waste disposal site was being managed on a small piece of land and does not require much manpower. CEO has concerns with the costs for our proposed transfer station, as she believes that this cost will increase over the years. The Annual Lease for the site starts at \$10,000/year. There will also be further costs such as application fees for clearance certificates, and future consultations. This lease is only for a 10 year period, which is a huge investment for a small council. There is concern that this will have a huge impact on the rate payers with possible contamination of the water springs at Imaluk Creek. Another cost could be the possibility of having the site manned to make sure people do the right thing. CEO has proposed that councillors reconsider the transfer station proposal and have the site moved onto council property next to the works depot. This site will be for hard waste only and council staff can easily monitor disposals to make sure people are doing the right thing. CEO Deborah will also be looking into a quarterly collection which can easily be organised. CEO to write up a formal proposal with all costs and process for next council meeting.

10.0 AGENDA ITEMS

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10.1 Governance Training – topics to be delivered – Litchfield council have provided an opportunity for councillors to attend a 2 day training session for other councils in March. This will be attended by Cr Kurt Noble, President Peter Clee and CEO Deborah Allen.

10.2 Dog Management

Resolution No. 2016/015 -
That Council note Litchfield Council's resolution 15/0198/02 passed on 13 January 2016 when Litchfield Council agreed to provide regulatory assistance to Wagait Shire Council in the form of a fee for service for use of it's dog pound.
Moved: Cr VJ Thorpe
Seconded: Cr Alex Richmond
Vote: AIF

10.3 2015-2016 Acquittal of Special Purpose Grant

Resolution No. 2016/016 – That Council acquits the amount of \$30,875.95 for the purchase of 400 x 240 litre wheelie bins and the engagement of a consultant to consider waste management options for the Cox Peninsula area.
Moved: Cr VJ Thorpe
Seconded: Cr Kurt Noble
Vote: AIF

10.4 2016 Australia Day Acquittal

Resolution No. 2016/017 – That Council acquits the amount of \$1,100 to the Australia Day Council.
Moved: Cr Alex Richmond
Seconded: Cr Shenagh Gamble
Vote: AIF

10.6 Tenders to Audit Wagait Shire Council Financial Statements – 4 tenders received. CEO to provide a report and recommendation for the next meeting.

11.0 UPCOMING EVENTS

11.1 Pink Stumps Day – 20 February 2016 – Robyn Presley our Sports & Recreation officer is organising this activity. Everyone is invited to attend.

11.2 ANZAC Day – 25 April 2016

12.0 LATE ITEMS AND GENERAL BUSINESS

Cr Shenagh Gamble would like to point out that the beach access points at the end of Wagait Tower Road has been damaged historically through storm surges and other weather conditions. This Crown Land is part of the Restricted Use Area (RUA) and council should search for options such as a grant to somehow rehabilitate this area. Cr Shenagh Gamble will investigate to see if there is a grant available for such work.

13.0 IN-CAMERA ITEMS

13.1 Nil

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 15 March 2016 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

Vice President Brad Irvine declared the meeting closed at 7.47pm.

Resolution No. 2016/.....

That the minutes of the Monthly Meeting of 16 February 2016, as amended be confirmed.

Moved:

Seconded:

Vote:

3.1.1 Matters arising from the February 2016 Minutes

3.2 Report – 16 February 2016 - Transfer Station – Waste Management



MEETING DATE: 7PM 16 FEBRUARY 2016

MEETING TYPE: ORDINARY

FILE REF: \\Server\data\Council Meetings\2016\February 2016

ATTACHMENTS: Yes

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting of a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Agenda Item No: Late Item
Report Title: Transfer Station - Waste Management
Attachments: Nil

Summary:

This report has been written for council to assist with making informed decisions about possible waste management solutions that will deliver efficient and effective waste collection, waste disposal and recycling services for the community and identifying cost implications on rate payers of those solutions.

Recommendations:

1. THAT Council agree to provide a quarterly waste management service for Wagait Beach residents using similar skip bin practices to the Berry Springs Transfer Station
2. THAT Council agree to provide a site for skip bins near the works depot

Background:

The landfill that was used by residents of Wagait Beach and surrounding areas for waste disposal was closed by the Northern Territory Government at the end of 2015. A kerbside household waste pickup was established while options for additional waste management solutions were being considered with a transfer station currently being the preferred option.

Funding from a Special Purpose Grant was used to engage GHD to deliver a plan and costing for the proposed transfer station and a site has been identified by the Cox Peninsular Traditional Owners. Should that site be considered suitable, it will be subject to an ongoing and annually increasing lease agreement that will remain extant for only 10 years.

Because the proposed site will be included in the Kenbi Claim, an initial agreement will have to be negotiated under s11(a) of the Aboriginal Land Rights Act (ALRA) and that will be converted to s19 of ALRA when the claim is finalised.

Current main terms are:

- Lease agreement for a period of 10 years
- Annual rental will be approximately \$10,000. This is based on unimproved capital value.
- Inclusion of the access route from Charles Point Road to the transfer station site included as part of the lease area.
- An Aboriginal Areas Protection Authority (AAPA) clearance certificate will be required, cost to submit an applications \$2645.00
- After consultation and consent is given a draft agreement will be provided with more terms.

Other considerations will be the cost impact on ratepayers of manning the site and the possible environmental impacts should the site be unmanned as a cost saving measure. If the site is unmanned, it will be difficult to ensure people dispose of their waste correctly. A lack of oversight raises concerns about ensuring the natural springs near the town's water dispenser and Immaluk Creek don't become contaminated as a result of irresponsible waste disposal and the storm water that travels from the site and into the springs and creek areas.

Recent site inspections of the Humpty Doo and Berry Springs transfer stations have shown how simple and cost effective waste management services can be provided in a small area. Similar practices can be put in place on the council property which will deliver a much more cost effective service to the ratepayer, will be easily managed and maintained by council staff and will reduce the risk of contaminating local water ways to an almost negligible amount.

Legislative Requirements:

It is likely an Environment Protection Licence will take 4-6 months to complete, longer if there are objections or complications. Advice to date is that the proposed site for the transfer station will not be approved until this process is completed.

Further consultation is required with the Northern Land Council prior to any agreement about leasing the proposed site is agreed.

Links with Strategic Plan:

1.10 Effective waste management strategies

1.10.1 Provide efficient and effective waste collection, disposal and recycling services.

1.10.2 Develop an integrated approach to managing waste including landfill, collection and when practical, the provision of transfer stations.

Financial Implications:

The lease will be a minimum of \$10,000 per annum which will impact on every rate payer by \$25.80, a cost that can be avoided by utilising council's own resources. By simply providing skip bins for hard/green waste, EPA approval and licencing is not required.

The cost of hiring skip bins and transporting them to Shoal Bay will only vary depending on how many are placed in location and for how long they are made available. For example, if bins are made available on a permanent basis, a monthly fee of approximately \$80 per bin per month will be incurred. If council hired bins for a week on a quarterly basis, there will only be 4 instances annually of the hire charge. A quarterly hard/green waste pickup can be offered to residents which will reduce ongoing hire costs and still provide a mechanism for the regular disposal of this type of waste.

The cost of disposing of rubbish will be reduced if co-contamination can be controlled and this will require manning. Utilising council's existing property makes it easy to man the bins and still have council works staff productive.

Risks:

There are cost and environmental risks to be considered when deciding how council will deliver waste management services to the community. Establishment and operational costs of the proposed transfer station and site will have a significant impact on rates unless processes such as those utilised at Berry Springs are put in place. This will allow council's current facilities and workforce to be utilised which will then facilitate much tighter environmental controls and reduced operating costs.

Recommending Officer: DEBORAH ALLEN – CHIEF EXECUTIVE OFFICER
Attachment/s Title: Picture of transfer overflow, picture of transfer contour

Resolution No. 2016/

- 1. That Council agree to provide a quarterly waste management service for Wagait Beach residents using similar skip bin practices to the Berry Springs Transfer Station.**
- 2. That Council agree to provide a site for skip bins near the works depot.**

Moved:

Seconded:

Vote:

3.2.1 Matters arising from the Waste Transfer Report dated 16 February 2016.

3.3 Report - 17 February 2016 - The Wagait Mafia and Other Interested Residents



REPORT DATE: 17 FEBRUARY 2016
REPORT TO: THE WAGAIT MAFIA AND OTHER INTERESTED RESIDENTS
FILE REF: \\Server\data\Reports to council

Summary:

Some of the language in this document has been used in a light hearted manner to answer a serious question.

An interest in how many hours are spent working on outside contracts by the council works team and how this benefits council financially has been communicated to the CEO by the Wagait Mafia. This format has been used to answer the question so that not only the Wagait Mafia gain an understanding of how important external contracts are to the council and Wagait community, it has been used so other interested residents can see why council is proactive in regards to securing small commercial contracts. The aim of securing commercial contracts with various NT Government Departments is to increase council's annual income from external sources rather than just relying on raising revenue via rates.

Recommendations:

3. **THAT the Wagait Mafia note this report**
4. **THAT the Wagait Mafia agree that securing commercial contracts with various NT Government Departments is of financial benefit to council and the community**
5. **THAT the Wagait Mafia agree that while the CEO is a good sort and sometimes they just like to chew the fat with her, they will continue to voice their concerns to her because she listens to them as well as other residents**

Background:

Now to the serious stuff. Council has 3 contracts with various NT Government Departments for which it receives payment in return for services around the Wagait Beach area. They are:

- Weeds contract with the Department of Lands, Planning and the Environment
- Jetty contract with the Department of Infrastructure
- Water supply contract with Goodline

The weeds contract scope of works requires the control and eradication of noxious weeds such as Gamba Grass, Mission Grass and Coffee Bush on Lot 104, Hundred of Bray (Restricted Use Area or RUA) by treatment of existing weeds and re-treatment of re-growth or new seedlings.

Neem tree management is carried out but only to control isolated infestations and plants. Mature neem trees in garden settings are not the focus of management efforts because they have only been classified under the NT Government's weeds management plan as Class B (growth and spread to be controlled) and Class C (not to be introduced to the Northern Territory). Refer to the link below for further information.

<http://www.lrm.nt.gov.au/weeds/find/neem>

This contract increases council's income by \$18,103 per annum. The works team allocate time to the RUA 3 times per year targeting 5 areas with approximately 3 hours spent on each area. A vehicle, tools and protective gear are provided by council, weed killer is provided by the Department. Any additional work such as clearing around the gun turrets or repairing storm damage is the Department's responsibility and council quote on those types works separately to the contract. Council is generally the preferred contactor for additional works because staff are known by the Department, are familiar with the area and deployment costs are avoided because they are local. A rolling stone doesn't gather moss.

The jetty contract scope of works includes washing the jetty, collecting and disposing of rubbish, pushing sand off the boat ramp, removal of cobwebs from the jetty, mowing the carpark lawns and barnacle removal.

This contract increases council's income by \$5,441 per month with additional payments of \$500 and \$700 received when traffic management and environmental plans are submitted to the Department during the current 34 month contract. A monthly payment of \$227 is also received for the supply of a vehicle and a driver. Jetty and waste removal work takes approximately 2 hours 3 times a week, boat ramp requires approximately 5 hours 4 – 5 times per year, cobwebbing takes approximately 2 hours 5 times a year, mowing occurs every second week in the wet season and once a month in the dry and barnacle removal takes 5 – 6 hours 4 times a year. Any additional work such as painting or jetty maintenance is the Department's responsibility and council quote on those types works separately to the contract. Again Council is generally the preferred contactor for additional works because staff are known by the Department, are familiar with the area and deployment costs are avoided because they are local. A bad day of fishing is still a better day than a good day in the office.

The water supply contract scope of work requires daily bore water pipeline inspections, meter readings and water sampling in addition to the monitoring of chlorine levels with adjustments to be made accordingly and grounds maintenance around the water dispenser.

This contract increases council's income by \$3,703 per month and this work takes approximately 1.5hrs per day. Any additional works such as out of hours call outs, bore line slashing or work as required by Goodline is Goodline's responsibility and council quote on those types works separately to the contract. Once again, Council is generally the preferred contactor for additional works because staff are known by the Department, are familiar with the area and deployment costs are avoided because they are local. Don't throw the baby out with the dishwater.

Links with Shire Plan:

15. Customer relationship management

What's produced?

Respectful, organised, polite and efficient responses to community enquiries or complaints.

18. Commercial contracts

Current approach:

The council enters into contractual arrangements with various Departments and contractors to undertake maintenance of assets and to undertake the provision of services.

Financial Implications:

The 3 contracts boost council's income stream by a minimum of \$128,000 per annum; or \$329.90 per rateable property, even before all of the additional works that we are able to secure such as painting the jetty, slashing the pipeline and removing and erecting new signage are taken into consideration. The contracts are a vital part of council's sustainability and meeting the scope of works does not impact significantly on the works team ability to maintain the estate. The income from the contracts more than covers all employment costs of council's works team.

Risks:

If council were to cease tendering for small contracts such as the weeds, jetty and water contracts, the implications for the Wagait community would be considerable. Council would have to review its budget to reflect the significant reduction in external funding and consequently reduce the level of services provided around the estate along with losing local control over the management of our water supply, the RUA and the Mandorah jetty.

If there are any concerns with the tone of this report, please forward all complaints to the CEO as she prepared and released the document of her own volition; Councillors should be spared on this occasion.

Recommending Officer: DEBORAH ALLEN – CHIEF EXECUTIVE OFFICER

Resolution No. 2016/

That the Report by CEO Deborah Allen, dated 17 February 2016 be noted.

Moved:

Seconded:

Vote:

3.3.1 Matters arising from the Wagait Mafai report dated 17 February 2016.

3.4 Report – 16 March – Auditor Recommendation



MEETING DATE: 7PM 16 MARCH 2016
MEETING TYPE: ORDINARY
FILE REF: \\Server\data\Council Meetings\2016\March 2016
ATTACHMENTS: Yes

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting of a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Agenda Item No:
Report Title: Auditor Recommendation
Attachments: 5

Summary:

This report has been provided to council so they may make an informed decision about which accounting firm they will engage to audit and prepare financial statements on behalf of Wagait Shire Council (WSC) for the financial years ending 2016, 2017 and 2018.

Background:

An advertisement was run in the NT Classifieds on 27 January 2016 seeking expressions of interest (EOI) from registered and experienced accountancy firms for the delivery of auditing services to WSC for the next three financial years ending 2018. The closure date to submit the EOI was 05 February 2016 and four submissions were received electronically by the CEO.

A comparative process was undertaken to compare:

- quoted costs
- levels of service included in the quoted cost before additional charges are incurred
- experience with and having an understanding of the statutory requirements imposed upon Local Government

Two EOI did not make the short list. One demonstrated significant experience with and understanding of NT Local Government but had a considerably higher cost component along with reduced levels of service compared to the other EOI. The other did not demonstrate sufficient experience in working for Local Government nor an acceptable understanding of the statutory obligations enforced by the *Local Government Act*.

Of the two shortlisted EOI, both demonstrated significant experience in working for Local Government and an excellent understanding of statutory obligations. The levels of service offered were very similar but there was a sizeable difference in the cost component. WSC has utilised the services of the more expensive firm so a reference was not required. The less expensive firm stated on their website that they had been appointed as the auditor of the Victoria Daly Regional Council and this was confirmed via phone call to the council's Chief of Finance. The Chief of Finance confirmed the appointment was for a four year period and provided a positive recommendation.

It is for these reasons that this report recommends that Lowrys Accountants be the preferred service provider for WSC.

Consultation:

No external/internal engagement or consultation is required.

Statutory Obligations:

Council must comply with The *Local Government Act* - Sect 133

- (1) A [council](#) must have an auditor.
- (2) The auditor must be:
 - (a) the Auditor-General; or
 - (b) a registered company auditor or an [authorised audit company](#); or
 - (c) a firm whose [members](#) include a registered company auditor.
- (3) A person is not eligible to be the auditor if the person:
 - (a) is a [member](#) or a candidate for election as a [member](#) of the [council](#); or

- (b) holds any other office or position with the [council](#).
- (4) The [council](#) must, in the instrument of the auditor's appointment:
- (a) fix the term of appointment (which must not be less than 2 nor more than 5 years);

Policy Implications:

There are no policy implications as actions required are detailed in legislation.

Budget/Financial Implications:

The quotes for both shortlisted firms include an interim audit service, a full audit, ad hoc auditing of grants, assistance in the preparation of general purpose finance statements and delivery of electronic and hardcopy versions of the finance statements. The recommended firm's quote will remain unchanged for the three year period; the other firm's quote will be tied to Darwin CPI. If council agree to this report's recommendation, the budget line for accountancy can be populated with accuracy in addition the seeing a saving of a minimum of \$14,000 over the next three years.

Strategic Implications:

The report and officer recommendation complies with The *Local Government Act* - Sect 133.

Sustainability Implications:

➤ **Governance**

This report articulates a clear and transparent selection process about how the decision to determine a recommended provider was made. The passing of a resolution by WSC to engage the recommended accounting firm to audit and prepare financial statement for WSC will comply with the requirements of the *Local Government Act* – Sect 133.

➤ **Environment**

There are no known significant environmental implications relating to the report or officer recommendation.

➤ **Economic**

The only costs associated with determining the preferred accountancy firm will be in accordance with the itemized fees provided in the EOI.

➤ **Social**

There are no known significant social considerations relating to the report or officer recommendation.

Risk

Risk	Risk Likelihood (based on history and with existing controls)	Risk / Impact / consequence	Risk Rating (Prior to treatment of control)	Principal Risk Theme	Risk Action Plan (Controls or treatment proposed)
That Council does not adopt the recommendation of this report to engage the preferred accounting firm	Unlikely (1)	Insignificant (1)	Insignificant (1)	There is no principal risk theme because of the alternative accounting firms to choose from	Council chooses an alternative accountant to the recommendation

Recommendations:

6. **THAT Council receive and note the four quotes to audit and deliver financial statements for WSC over three financial years ending 2018**
7. **THAT Council agree to engage Lowrys Accountants for the purpose of auditing and delivering financial statements for WSC for 3 financial years ending 2018**

Recommending Officer: DEBORAH ALLEN – CHIEF EXECUTIVE OFFICER

			Consequences				
			1 Insignificant -	2 - Minor	3 Moderate -	4 - Major	5 Catastrophic -
Likelihood		Almost certain to occur in most circumstances	High	High	High	Extreme	Extreme
		Likely to occur frequently	Medium	High	High	Extreme	Extreme
		Possible and likely to occur at some time	Low	Medium	High	Extreme	Extreme
		Unlikely to occur but could happen	Low	Low	Medium	High	Extreme
		May occur but only in rare and exceptional circumstances	Low	Low	Medium	High	High

Resolution No. 2016/.....

1. That Council receive and note the four quotes to audit and deliver financial statements for WSC over three financial years ending 2018.
2. That Council agree to engage Lowrys Accountants for the purpose of auditing and delivering financial statements for WSC for 3 financial years ending 2018.

Moved:

Seconded:

Vote:

3.4.1 Matters arising from the Auditor report dated 16 March 2016.

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

4.1 Will Green – Dog Control

4.2 Pat McIntyre – Cox Peninsula Bushfire Brigade

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – FEBRUARY 2016

5.1 Inwards Correspondence –

2/02/2016	Peter Clee	LGANT Draft minutes of General Meeting & AGM 12/11/15	CEO	admin
2/02/2016	Valuation Services	Code 1 Valuations - updated from 387 to 388 rateable properties	admin	
4/02/2016	Lowrys Accountants	Expression of Interest - Provision of External Audit Services	admin	admin
5/02/2016	Dept of Local Govt & Com Serv	2015-16 Round Two Special Purpose Grants - Family Safe Environment Fund Applications	CEO	
5/02/2016	Compass Group Accounting	Expression of Interest - Provision of External Audit Services	CEO	
5/02/2016	Barry Hansen's Accounting	Expression of Interest - Provision of External Audit Services	CEO	
5/02/2015	Merit Partners Accounting	Expression of Interest - Provision of External Audit Services	CEO	admin
10/02/2016	Remote Jobs & Communities Program	Risk assessment for a group placement	CEO	
10/02/2016	Michael Vaughan	powerline and underground electrical services layout	CEO	
10/02/2016	Pink Stump Day	Thank you for registering letter and poster	Sports & Rec Officer	
11/02/2016	Traffic Technologies Company	Street Signs - for approval		
16/02/2016	Minister for Local Govt & Community Services	Thank you for letter dated 21 Jan 16, views on amalgamation	Peter Clee	
16/02/2016	MYOB	Membership renewal	admin	
16/02/2016	Westpac	Business Choice Mastercard Statement		
17/02/2016	Office of Valuer General	Valuation Rolls - unimproved capital values - January 2016 reconciliation.	admin	
17/02/2016	Ace Traffic Management	Upgrade of transformer hardware at pole between 129 & 135 Wagait Tower Road	admin	
17/02/2016	Westpac	Third Party Access Authority	admin	
22/02/2016	Local Government	Rates Workshop - March 2016	ceo	
19/02/2016	Cathy Winsley - Belyuen Council	Complaints - Rubbish dump being used by Wagait Residents	CEO	
19/02/2016	Lisa-Marie Stones	Resignation from Council	CEO	
23/02/2016	Aust Local Government Assoc	2016 National general Assembly of Local govt - call for motions	CEO	
23/02/2016	Country Solar	PV System Certificate - Assignment Form	CEO	
23/02/2016	Veolia	Tax invoice - \$5,644.67	CEO	
23/02/2016	Country Solar	Tax invoice - \$24,776.34	CEO	
23/02/2016	MVR	CEO Vehicle Registration Renewal Notice	CEO	
23/02/2016	Legislative Assembly of NT	Enquiry into housing maint in communities - calls for submissions	Peter Clee	

24/02/2016	NT Tourism	Tourism Infr. Dlvf fund 2015-16 - letter thanking us for application which was unsuccessful	Brad Irvine	
24/02/2016	Emily Heames - NT Govt.	Celebrating Territory day - Grant application	CEO	
23/02/2016	LGANT	Draft Agenda - Alice Springs Meeting	CEO	
1/03/2016	WAGS	Permission to leave 20ft container on Council Grounds	CEO	
1/03/2016	Dept of Local Government & Community Services	Procurement Exemptions and Requests	CEO	
1/03/2016	Dept of Infrastructure	Mandorah jetty to railings		
1/03/2016	Dept of Local Govt & Community services	General updates - amendment to local Govt act.	CEO	
2/03/2016	Valuation	Copy of February Valuation	CEO	
3/03/2016	MVR	Registration certificate for CEO Vehicle CB74FP	CEO	
3/03/2016	CAL	Renewed Accreditation for application 15284	CEO	
3/03/2016	ATO	Warning notice - failure to lodge activity statement on time for Aug 2015	CEO	
7/03/2016	Telstra	Changes to Broadband account	CEO	

5.2 Outgoing Correspondence

6/01/2016	Dept of Infrastructure - Antonios Mastoros	U/s lights on Mandorah Jetty	Email
7/01/2016	Works Supervisor	Traffic Management Control Plan	email
7/01/2016	Works Supervisor	Environmental Management Plan	email
18/01/2016	Top End Line Markers	Quote per road for line marking	email
21/01/2016	ATO	December BAS	email
24/01/2016	Telstra	Change of Authorisation - Cancel M Campaign, add D Allen	email
25/01/2016	Hon Bess Price MLA	Amalgamation Proposals	mail
27/01/2016	Area 9	Purchase orders for quotes	email
27/01/2016	Crocko	MUFF endorsement letter	email
27/01/2016	Geoff Metcalf	Final Waste Transfer Station Report	email
28/01/2016	Contractor Accreditation Limited	Submission report	mail/email
4/02/2016	Dept of Infrastructure	Traffic Management Plan - Jetty Contract	email
4/02/2016	Dept of Infrastructure	Environmental Management Plan - Jetty Contract	email
8/02/2016	Various Earth Moving Companies	Quote request - Road edges	email
8/02/2016	Norsign	purchase order for quote - street names	email
8/02/2016	Philbert Mukundi - NLC and cc to councillors	Abridged version of the proposed transfer station	email
10/02/2016	Ironbark	Sign Host Activity Agreement	email
10/02/2016	Donna Hadfield - NT Grants Commission	Annual Return of Local Govt Roads Information - 2016	email
11/02/2016	LGANT	Contact list update	email
17/02/2016	Aust Day Council	Acquittal for Aust Day	email
17/02/2016	Donna Hadfield - Dept of Local Govt & Community Services	Acquittal for special purpose grant - purchase of 400 bins and consultant for waste mngt	email
19/02/2016	Sebastian - Country Solar	Registration with Solar Edge	Email
19/02/2016			

24/02/2016	Small claims Court	Update on properties with overdue rates	email
3/03/2016	Capt Pat McIntyre	Update on events regarding the New Fries Shed	mail
3/03/2016	Regional Economic Dlv Fund Application	access road to Milady Liberator - re grant application seeking funding	email

Resolution No. 2016/.....

That the correspondence for the month of February 2016 be noted.

Moved:

Seconded:

Vote:

6.0 COUNCILLORS REPORTS

7.0 OFFICERS REPORTS

7.1 Chief Executive Officers Report – Deborah Allen

7.1.1 MEETINGS CEO ATTENDED:

05 February – Litchfield CEO – Wagait Beach

12 February – Fin Bins Manager – Bees Creek

12 February – Litchfield Transfer Station Waste Manager – Humpty Doo

03 March – Governance Training – Darwin

04 March – Governance Training - Darwin

7.1.2 A 20kW solar system was installed onto the works depot roof on 18 February and is now delivering power to the office, community centre, works depot and CEO house. The total system cost was \$48,000. Council was eligible for small scale technology certificate which resulted in a reduction in cost of \$17,860, resulting in the final total of \$34,500. A request to access a renewables (on-grid) grant for a partial reimbursement has also been forwarded to the Department of Business Support Services.

7.1.3 There are two ratepayers who each own two properties in Wagait Beach that have had a Statement of Claim for Debt lodged in the Small Claims Court. Neither are making payments to the court so the NT Bailiff has been requested to issue an Examination Summons on one rate payer and a Warrant of Seizure or Sale on the other.

7.1.4 The kerbside household waste pickup service has been delivered to residents since last November with 200 bins being emptied on a regular basis. To assist with identifying how much hard waste is likely to be generated on a quarterly basis, two skip bins are going to be placed outside of council's works depot for the period 09 – 23 March. When the amount of hard waste generated is known, the cost of providing this type of service can be calculated for inclusion when setting the rates. The kerbside pickup and hard waste collection services will be included together when a call for expressions of interest is advertised. Solutions for green waste are being considered.

7.1.5 New street signs to replace the current signs have been ordered and the replacement activity will start in the next week.

7.1.6 Quotes to carry out repair works on road edges have been requested from four civil contractors. Two have carried out site inspections, one quote has been received and a second one should be received in the next week or two.

7.2 Works Supervisors Report – Gary Zikan

- 7.1.1** There has been a reduction in the amount of wild dog sightings since council started setting traps a couple of months ago. Although the traps are set regularly, only one wild dog has been captured this month. Domesticated dogs wandering at large continue to be the biggest problem for residents.
- 7.1.3** The Community Development Program (CDP) is a program that assists participants with building their skills so they are better placed to secure a job while participating in work like activities that benefit their community. There is currently one CDP participant who has been very helpful. As well as showing this young chap some of our operations, he has been burning archives and helping to prepare and paint the cyclone window screens for the Council office. He will be trained in how to safely operate Council's machines and have the opportunity to obtain different types of qualifications such as poison application and Industry White card.
- 7.1.4** The Sportsground was prepared for the annual Pink Stumps Day on Saturday February 19th. A bent bait cutting table was replaced on the jetty, as has the gate padlock. The plane wreck site has been poisoned as well as all three bore sites and the water facility. The memorial garden has been cleared and fertilized in preparation for ANZAC Day. Poisoning of RUA is ongoing. Dead trees around the estate verges have been felled. Two dead kangaroos have been removed from the roadside. The jetty and PowerWater contract obligations are being fulfilled.

7.3 Sports & Recreation Officer – Robyn Presley

The children are back at school after the big break and have settled in well. We are trying something a bit different with alternating activities; apart from ukulele Mondays and cooking Fridays.

Pink Stumps Day was a fizzer with only 10 players turning up. We played 'indoor cricket' and enjoyed a BBQ lunch afterwards. Next year we will try having it at night when it is a bit cooler.

I went and watched the girls play AFL in their first semi-final at TIO stadium Sunday morning. They were soundly beaten by the Tiwi Island girls but played so well. A woman involved with the Tiwi team complimented them for not giving up. They have a golden opportunity to have a career in AFL with the national women's league beginning next year.

I am looking at taking some children to Melbourne in July for a game of AFL at the 'G' and other attractions so we will be keeping an eye out for cheap flights and start fund raising.

MON DAY	1-Feb sewing-0	8-Feb ukulele-3	15-Feb ukulele-6	22-Feb ukulele-6	29-Feb ukulele-6
TUES DAY	cricket-4	cricket & handball-4	cricket & handball-5	sewing-1	
WED NESD AY	sports & games-2	basketball & tennis-3	basketball & tennis-2	cricket & handball-5	
THUR SDAY	tennis & cricket-3	cricket & handball-3	cricket & handball-3	handball,AFL basketball-6	
FRID AY					

	cooking-9	cooking-8	cooking-9	cooking-15	
SATU RDAY	movie-10		pink stumps day-10	playgroup-0	
SUN DAY		market stall -2			

Resolution No. 2016/.....

That the Officer's reports' for the month of February 2016 be received and accepted.

Moved:

Seconded:

Vote:

8.0 FINANCIAL REPORT –

8.1

WAGAIT SHIRE COUNCIL - Cash Income & Expenditure Report -31 February 2016							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Rates and charges	\$2,030	\$16,985	-\$14,955	\$186,588	\$135,877.60	\$50,710	\$203,816
Outstanding Rates		\$950	-\$950		\$7,600.00	-\$7,600	\$11,400
Grants	\$7,653	\$23,194	-\$15,541	\$251,055	\$185,550.00	\$65,505	\$278,325
Grant - Sports & Recreation	\$0	\$2,000	-\$2,000	\$21,000	\$16,000.00	\$5,000	\$24,000
Grant - Sports Ground - Carried Over		\$1,000	-\$1,000		\$8,000.00	-\$8,000	\$12,000
Contract Income	\$9,659	\$10,786	-\$1,127	\$119,231	\$86,288.00	\$32,943	\$129,433
Rental	\$200	\$834	-\$634	\$2,500	\$6,673.20	-\$4,173	\$10,010
Interest Received	\$1,061	\$1,000	\$61	\$7,690	\$8,000.00	-\$310	\$12,000
Professional Assistance for CEO		\$667	-\$667		\$5,333.28	-\$5,333	\$8,000
Other Income			\$0	\$139	\$0.00	\$139	
					\$0.00		
TOTAL INCOME	\$20,603	\$57,415	-\$36,812	\$588,203	\$459,322	\$128,881	\$688,984
OPERATING EXPENDITURE							
Administration	\$3,955	\$5,338	-\$1,383	\$67,167	\$42,700.00	\$24,467	\$64,050
Employment	\$23,580	\$32,800	-\$9,220	\$227,060	\$262,400.00	-\$35,340	\$393,600
Roads	\$0	\$9,444	-\$9,444	\$3,105	\$75,548.00	-\$72,443	\$113,322
Contracts & materials	\$53	\$1,125	-\$1,072	\$3,108	\$9,000.00	-\$5,892	\$13,500
R&M Town Assets	\$4,166	\$1,809	\$2,357	\$20,410	\$14,474.93	\$5,935	\$21,712
Veh & Plant Exp	\$2,161	\$1,750	\$411	\$28,975	\$14,000.00	\$14,975	\$21,000
Grant Exp	\$13,719	\$1,258	\$12,460	\$64,571	\$10,066.67	\$54,505	\$15,100
Other Operational Exp	\$178	\$1,133	-\$956	\$2,369	\$9,066.67	-\$6,698	\$13,600
Services	\$24,019	\$1,592	\$22,427	\$37,223	\$12,733.33	\$24,490	\$19,100
		\$1,166	-\$1,166	\$4,090	\$9,328.00	-\$5,238	\$14,000
TOTAL OPERATING EXPENDITURE	\$71,830	\$57,415	\$14,415	\$458,078	\$459,318	-\$1,239	\$688,984
OPERATING SURPLUS / (DEFICIT)	-\$51,227	\$1	-\$51,227	\$130,125	\$4	\$130,121	\$0

WAGAIT SHIRE COUNCIL

Financial Report for period ending 29 February 2015

Cash at Bank & on hand					Total
Petty cash					\$252.80
Westpac Operational Account					\$31,505.32
Westpac Cash Management Account					\$919,528.32
Total Cash at Bank & onHand					\$951,286.44
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$8,298.88				
Rates				\$15,551.23	
Total Debtors	\$8,298.88	\$-	\$-	\$15,551.23	\$23,850.11
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	-				
Total Creditors	\$-	\$-	\$-	\$-	\$-

Rate Payers

No. of rate payers on quarterly instalments - 64

No. of rate payers overdue – 13

No. of rate payers in small claims court – 1

Asset List

July – CEO Samsung Tablet	\$399.00
Drinking water fountain	\$539.70
December – Office blinds	\$3,152.00
December – deposit for solar panels	\$10618.43
February – balance for solar panels	\$24776.34

8.3 Supplier Payment History

Wagait Shire Council

PMB 10
Darwin NT 0801

Supplier Payment History

1/02/2016 To 29/02/2016

4/03/2016

8:53:49 AM

Page 1

Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Airpower						
eft	16/02/2016	00000698	13/02/2016	161847	\$544.50	\$544.50
Total for Payment eft:						\$544.50
Area 9						
eft	25/02/2016	00000564	22/02/2016	SIN37764	\$539.62	\$539.62
eft	25/02/2016	00000561	5/02/2016	SIN37647	\$2,319.59	\$2,319.59
Total for Payment eft:						\$2,859.21
Barry Demasson						
eft	3/02/2016	00000558	28/01/2016	53	\$3,200.00	\$3,200.00
Total for Payment eft:						\$3,200.00
Bowtown Pty Ltd						
eft	3/02/2016	00000561	1/02/2016	22549	\$159.50	\$159.50
eft	16/02/2016	00168957	10/02/2016	22567	\$258.00	\$258.00
eft	16/02/2016	00168959	10/02/2016	22570	\$393.80	\$393.80
Total for Payment eft:						\$811.30
Bunnings						
24	26/02/2016	00000569	18/02/2016	G. Zikan	\$67.76	\$67.76
Total for Payment 24:						\$67.76
G. Zikan	18/02/2016	00000568	18/02/2016	G. Zikan	\$58.80	\$58.80
Total for Payment G. Zikan:						\$58.80
Comuni'co						
eft	16/02/2016	00168960	10/02/2016	21596259	\$112.20	\$112.20
Total for Payment eft:						\$112.20
Country Solar NT Pty Ltd						
eft	25/02/2016	00000571	21/02/2016	1014	\$24,776.34	\$24,776.34
Total for Payment eft:						\$24,776.34
Curby's (NT) Pty Ltd						
J. Ellis	3/02/2016	P/Cash	19/01/2016	8437	\$41.25	\$41.25
Total for Payment J. Ellis:						\$41.25
Darwin Mitsubishi						
eft	16/02/2016	00168956	22/01/2016	419038	\$359.00	\$359.00
Total for Payment eft:						\$359.00
Darwin Steel & Pipe Supplies						
c/c	3/02/2016	G Zikan	13/01/2016	c/c	\$123.20	\$123.20
Total for Payment c/c:						\$123.20
GHD						
eft	3/02/2016	00000560	27/01/2016	4311768	\$3,370.40	\$3,370.40

Wagait Shire Council
Supplier Payment History

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
GHD						
					Total for Payment eft:	\$3,370.40
Grand Slam Sports Equipment						
23	26/02/2016	D. Allen	26/02/2016	28905	\$151.77	\$151.77
					Total for Payment 23:	\$151.77
Harvey Distributors						
eft	16/02/2016	00168958	10/02/2016	426371	\$318.65	\$318.65
eft	25/02/2016	00000566	18/02/2016	427060	\$357.37	\$357.37
					Total for Payment eft:	\$676.02
Jacana Energy						
eft	4/02/2016	00168955	13/01/2016	63958744	\$904.83	\$904.83
					Total for Payment eft:	\$904.83
M Kiem & D Harry						
eft	3/02/2016	00004469	12/01/2016	G83	\$350.00	\$350.00
					Total for Payment eft:	\$350.00
Motor Vehicle Registry						
b/pay	25/02/2016	00000572	21/02/2016	266524	\$703.15	\$703.15
					Total for Payment b/pay:	\$703.15
MYOB Australia Pty Ltd						
D. Allen	22/02/2016	00000567	22/02/2016	1-28414370247	\$99.00	\$99.00
					Total for Payment D. Allen:	\$99.00
Officeworks						
eft	3/02/2016	00055597	23/01/2016	801367539	\$7.99	\$7.99
					Total for Payment eft:	\$7.99
Palmer Steel Trading						
eft	3/02/2016	00055587	16/12/2015	55587	\$188.50	\$188.50
					Total for Payment eft:	\$188.50
Power Water						
b/pay	16/02/2016	00168961	16/02/2016	64095226	\$54.00	\$54.00
					Total for Payment b/pay:	\$54.00
Sealink						
D. Allen	8/02/2016	D. Allen	20/01/2016	60719	\$99.47	\$99.47
					Total for Payment D. Allen:	\$99.47
Super Cheap Auto						
G. Zikan	18/02/2016	G. Zikan	18/02/2016	36230	\$100.00	\$100.00
					Total for Payment G. Zikan:	\$100.00
Telstra Corporation						
b/pay	16/02/2016	00000700	20/01/2016	P317359590-6	\$621.25	\$621.25

Wagait Shire Council

Supplier Payment History

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Telstra Corporation						
Total for Payment b/pay:						\$621.25
Veolia Environmental Services						
eft	3/02/2016	00000559	24/01/2016	2800156114	\$5,644.67	\$5,644.67
eft	25/02/2016	00000570	21/02/2016	2800154936	\$5,644.67	\$5,644.67
Total for Payment eft:						\$11,289.34
Wagait Beach Supermarket						
eft	3/02/2016	00233230	16/01/2016	9874	\$10.10	\$10.10
eft	3/02/2016	00233231	16/01/2016	9879	\$61.01	\$61.01
eft	3/02/2016	00266780	19/01/2016	9892	\$33.06	\$33.06
eft	3/02/2016	00173648	20/01/2016	9894	\$94.30	\$94.30
eft	3/02/2016	00167163	21/01/2016	9901	\$27.50	\$27.50
eft	3/02/2016	00173712	21/01/2016	9898	\$25.20	\$25.20
eft	3/02/2016	00267456	23/01/2016	9906	\$10.10	\$10.10
eft	3/02/2016	00174120	25/01/2016	9912	\$310.20	\$310.20
eft	3/02/2016	00168160	26/01/2016	9915	\$98.00	\$98.00
eft	3/02/2016	00174433	29/01/2016	9931	\$13.99	\$13.99
eft	3/02/2016	00168954	30/01/2016	9937	\$10.10	\$10.10
eft	25/02/2016	00174806	2/02/2016	9963	\$43.50	\$43.50
eft	25/02/2016	00174880	4/02/2016	9970	\$14.80	\$14.80
eft	25/02/2016	00174882	4/02/2016	6.24	\$6.24	\$6.24
eft	25/02/2016	00174961	5/02/2016	9977	\$48.42	\$48.42
eft	25/02/2016	00270046	5/02/2016	9974	\$18.10	\$18.10
eft	25/02/2016	00175015	6/02/2016	10.10	\$10.10	\$10.10
eft	25/02/2016	00270578	7/02/2016	9987	\$95.16	\$95.16
eft	25/02/2016	00175185	8/02/2016	9993	\$71.55	\$71.55
eft	25/02/2016	00175337	10/02/2016	10004	\$9.71	\$9.71
eft	25/02/2016	00270975	10/02/2016	10001	\$27.13	\$27.13
eft	25/02/2016	00271023	10/02/2016	10002	\$52.60	\$52.60
eft	25/02/2016	00175450	12/02/2016	10015	\$56.02	\$56.02
eft	25/02/2016	00271601	13/02/2016	10022	\$10.10	\$10.10
Total for Payment eft:						\$1,156.99
Woolworths						
P/cash	17/02/2016	00000566	16/02/2016	P. Wanrooy	\$16.00	\$16.00
Total for Payment P/cash:						\$16.00
p/cash	2/02/2016	p/cash	2/02/2016	40.25	\$40.25	\$40.25
Total for Payment p/cash:						\$40.25
Woolworths Petrol						
G. Zikan	22/02/2016	00000567	18/02/2016	G. Zikan	\$80.40	\$80.40
Total for Payment G. Zikan:						\$80.40

Resolution No. 2016/.....

That the financials for the month February 2016 be received and accepted.

Moved:

Seconded:

Vote:

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 Power Point Presentation – Financial Reporting System – Bar graph to report the financial system.

9.2 Furies Shed – Lease to be provided and update from Furies.

Resolution No. 2016/.....

To Agree to change the 17 November 15 Minutes to more accurately reflect the recorded version when Captain Patrick McIntyre from the Cox Peninsula Bushfire Brigade stated he will arrange to have a template peppercorn lease drawn up.

Seconded:

Vote:

9.3 Overdue Rates

9.4 Asset Write-Off

9.5 Roads 2 Recovery – 3rd quote to be obtained.

9.7 Mandorah Ferry Survey – no further action.

9.8 Animal Management – By-Laws – this is ongoing.

9.9 Darwin Duchess – grant application for refurbishment

9.10 Waste Management - refer to Item 3.2 on this Agenda

9.11 Governance Training – This will be held March 3rd and 4th and will be attended by CEO Deborah Allen, President Peter Clee and Cr Kurt Noble.

9.12 Tenders to Audit Wagait Shire Council Financial Statements – refer to item 3.4 on this Agenda.

10.0 AGENDA ITEMS

10.1 Resignation of Councillor Lisa-Marie Stones

Resolution No. 2016/.....

That with respect to the resignation of Councillor Lisa-Marie stones:

1. Councillor Stones be thanked for her contribution to the council during her term of office.

Moved:

Seconded:

Vote:

10.2 Co-op to fill casual vacancy or leave position vacant

10.3 Audit Committee Terms of reference – At Council's May 2015 meeting, council passed a Resolution to adopt the Audit Committee Terms of Reference. Item 4 – MEMBERS AND TENURE needs attention.

4. MEMBERS AND TENURE

The Committee consists of:

- Two Councillors.
- One Community Member, whom should have local government and accounting experience.
- The council shall appoint a chairperson from the committee nominees who is neither a councillor nor a staff member, and should have local government and accounting experience.
- The Council shall appoint Councillors to this Committee bi-annually and the Community Member shall be appointed for the term of Council.
- The CEO and Office Manager will attend meetings but will not be members of the committee.

10.4 Mandorah Jetty Dangers



11.0 UPCOMING EVENTS

11.1 ANZAC Day – 25 April 2016

11.2 Territory Day – 1 July 2016

11.3 Seniors Day – August 2016

12.0 LATE ITEMS AND GENERAL BUSINESS

13.0 IN-CAMERA ITEMS

1 item

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 19 April 2016 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.