

**WAGAIT SHIRE COUNCIL
AGENDA
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 62, WAGAIT TOWER ROAD
7PM
17 November 2015**



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1.0 PRESENT

1.1 OPENING OF MEETING and chaired by:.....

1.2. APOLOGIES AND LEAVE OF ABSENCE:

Resolution No. 2015/.....

**That the apology of Cr
approved.**

be accepted and

Moved:

Seconded:

Vote:

2.0 DECLARATION OF INTERESTS

3.0 CONFIRMATION OF MINUTES

WAGAIT SHIRE COUNCIL

Draft Minutes

ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD

20 October 2015

- 1.0 PRESENT:** President Peter Clee
Vice President Brad Irvine
Cr VJ Thorpe
Cr Shenagh Gamble
Cr Alex Richmond
Deborah Allen - CEO

1.1 MEETING OPENING

- 1.2** President Peter Clee declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors and visitors to the meeting.

1.3 APOLOGIES: -

Resolution No. 2015/222 – That the apology of Cr Lisa-Marie Stones be accepted and approved.

Moved: President Peter Clee
Seconded: Cr Shenagh Gable
Vote: AIF

2.0 DECLARATION OF INTERESTS - NIL

3.0 CONFIRMATION OF MINUTES

Resolution No. 2015/223 - That the minutes of the Monthly Meeting of 15 September 2015 as tabled be confirmed.

Moved: Cr Shenagh Gamble
Seconded: Cr VJ Thorpe
Vote: AIF

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC - Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – OCTOBER 2015 MEETING

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- 5.1 Refer to the October 2015 Agenda to view the Inwards and Outwards Correspondence register for September 2015.
- 5.2 Cr J Thorpe questioned a quote from the "Incoming Report" from Norsign for \$3,582.48. CEO Deborah Allen advised the quote is for possible replacement of the 46 street name signs in the community as most of the existing signs are cracked and difficult to read. CEO Deborah Allen sort advice about funding the purchase via a grant through the Department of Infrastructure to see if this quote met the guidelines and she was advised to submit a grant application for a larger project.

Resolution No. 2015/224 - That the Inwards and Outwards correspondence for the month of September 2015 be noted.

Moved: Vice President Brad Irvine

Seconded: Cr VJ Thorpe

Vote: AIF

- 5.3 7.09pm - President Peter Clee welcomed Patrick McIntyre, Captain of the Cox Peninsula Bushfire Brigade and Chris Chaplin from the Wagait Beach Supermarket to the council meeting.

Resolution No. 2015/225 – That council moves to suspend the standing orders for a short time and welcomes Patrick McIntyre from the Bushfire Brigade and Chris Chaplin from the Wagait Beach Supermarket to the meeting.

Moved: Cr Shenagh Gamble

Seconded: Cr Alex Richmond

Vote: AIF

- 5.4 Patrick McIntyre, Captain of the Cox Peninsula Volunteer Bush Fire Brigade is here tonight to speak to councillors about the new "Firies Shed" that has been built on Council grounds, located between the CEO Residence and Works depot. Patrick explained that he was of the opinion that the matter had been finalised with the previous CEO – Michael Campaign who had informed the Firies that an agreement had been reached between council and the Bushfire Brigade for the parcel of land the shed has been built on. The Firies understood that they were getting the shed on a "Peppercorn Lease" for a period of 20 years (a legal lease for no or little money). The Bushfire Brigade is heavily involved in fundraising to have the shed completed (no power, sewerage, kitchen, toilet, lining, etc).

The Volunteer Bush Fire Volunteer Brigade has asked Council the following:

1. Pass a motion tonight for approval of the building of the shed on council land.
2. Council to provide a formal lease for the shed.
3. Would council consider lining a portion or all of the shed in a way that would make it some form of a cyclone shelter for pets. This would require more money, resulting in a grant application.
4. Provision of utilities.
5. Provision of power. Firies have asked for power to be connected to the Council power supply and would be happy to enter a pay as you go plan.
6. What services can council provide for the Firies.

President Peter Clee has asked that CEO Deborah Allen to engage Michael Vaughan (MJ Electrical) to provide a quote to link the shed to our power supply and include a report on the assumed consumption of power. Water will not be supplied although internet may be provided. CEO Deborah Allen to provide a realistic monthly figure with pricing for utilities.

Resolution No. 2015/226 – That council approve in principal the construction of a Fire Shed by the Fire Brigade on council land. A Peppercorn Lease for a 20 year term will be negotiated. A Service agreement for the use of utilities will be negotiated.

Moved: Cr Alex Richmond

Seconded: Vice-President Brad Irvine

Vote: AIF

- 5.6** President Peter Clee invites Chris Chaplin from the Wagait Beach Supermarket to raise his concerns over Waste Management Issue.

Chris explained that the local supermarket produces a significant amount of waste on a weekly basis. This consists of approximately three 240 litre wheelie bins for wet waste, cardboard and drums of waste cooking oil.

CEO Deborah advised Veolia was the successful tenderer for the household waste pickup. Veolia will provide a weekly kerbside pickup with the pickup day to be confirmed.

Chris Chaplin maintains a record of residents who collect their mail from the supermarket on a spreadsheet and he will inform council on approximately how many properties are occupied. This will give council a good idea of the number of habited blocks for waste pickup. Chris will provide this information to CEO Deborah Allen. Veolia will be visiting the Wagait Shire council next Tuesday and Chris has been asked to meet up with them and the CEO to see what they can do to assist.

Resolution No. 2015/227 That council moves to resume standing orders.

Moved: President Peter Clee

Seconded: Cr VJ Thorpe

Vote: AIF

6.0 COUNCILLORS REPORTS

Nil

7.0 OFFICERS REPORTS

- 7.1 Chief Executive Officer's Report – Deborah Allen** – refer to the October 2015 Agenda for the Chief Executive Officers report.

- 7.1.1** Questions from councillors were raised regarding item 7.1.4 in the October 2015 Agenda– Overdue rates. CEO Deborah Allen has spoken to Sureline our Debt Collector. Sureline has explained that Council have a few options in regards to collection of overdue rates that have been forwarded to the small claims court.

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- 7.1.2** Of all the letters send to all overdue rate payers for the 2015/16 rate year, approximately 15 people have paid and advised they inadvertently missed the overdue date.
- 7.1.3** CEO Deborah Allen has gone through the 2014/15 Annual Report which was prepared by the previous CEO Michael Campaign. This report is due November 15, 2015. This is now on councillor's google drive for their reading and comments. CEO Deborah Allen would like all Councillors to go through this report to check to see if what has been written reflects what has been done. Pam to put this in word format on Google Drive for all Councillors to review.
- 7.1.4** CEO Deborah Allen informed Councillors that the 2011/12 Annual Report has not been published on the website and the Auditor has a finalised version on record. CEO Deborah Allen explained that Councils are only obliged to have 3 years of Annual reports on the website. Currently we have two but when the 2014/15 is uploaded, council will be in compliance again.
- 7.1.5** Cr VJ Thorpe enquired about the missing 2012/13 Regional Plan for compliance for the website. CEO Deborah Allen explained that there was a long term Strategic Plan within another year and that this needs to be extracted.
- 7.1.6** CEO Deborah received a quote for the Assessment Plan for the Valuation write-off's of Council Assets. The quote received will be difficult to justify for such a small council with limited assets so CEO to obtain more quotes.
- 7.1.7** Shelter group checklist – CEO Deborah Allen has been asked for a plan on how council can manage this, along with the roster for staff.
- 7.2** **A/Works Supervisors Report – Rowan Roberts** - refer to the October 2015 Agenda for the A/Works Supervisor's report.
- 7.3** **Sports & Recreation Officers Report – Robyn Presley** – Refer to the September 2015 Agenda for the Sports and Recreation Officer's report.

Resolution No. 2015/228 That the Officer's reports' for the month of September 2015 be received and accepted.

Moved: Cr Shenagh Gamble

Seconded: Cr Alex Richmond

Vote: AIF

8.0 FINANCIAL REPORTS

- 8.1** Refer to the October 2015 Agenda for a copy of the Financials presented to the council meeting.
- 8.2** Cr VJ Thorpe questioned the \$8,106 spend on R&M Town Assets. CEO Deborah Allen explained that this money was for the maintenance to all council buildings – guttering, lopping of trees, new council doors and other various building maintenance.

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Resolution No. 2015/229 - That the financials for the month of September 2015 be received and accepted.

Moved: Cr VJ Thorpe

Seconded: Vice President Brad Irvine

Vote: AIF

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 Emergency Services – This is on the website and completed.

9.2 Year to Date Budget – This is completed.

9.3 Unimproved Capital Value of Lands – this is completed and CEO Deborah Allen waiting from a reply for the Valuer General's Office.

9.4 Use of Regulatory Orders by Councils – this is ongoing.

9.5 Roads 2 Recovery – this is ongoing.

9.6 Overdue Rates - this is ongoing.

9.7 Mandorah Ferry Service – this is ongoing.

9.8 Access to all areas of Film Festival – this will now be held on Friday December 4, 2015 at 7.00pm in the Council Community Centre. This is a short Australian made film designed for hearing and visual impaired and the physically disabled. Everyone is invited to attend.

9.9 Animal Management – this is ongoing.

9.10 Boundary reform – this is ongoing.

9.11 Remediation Project (Waste Management) – this is ongoing.

9.12 Request from Rate Payer – this is ongoing.

9.13 Darwin Duchess – this is ongoing.

9.14 Asset Write-Off – this is ongoing.

9.15 Solar Panels - The report has been completed subject to CEO's recommendations to councillors. This is ongoing.

9.16 Special Purpose Grant 2015-16 – This is ongoing.

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9.17 Wagait Clinic Service Agreement – CEO has sent email to Miriam Heath from Health. This is ongoing.

9.18 Media Policy -

Resolution No. 2015/230 That Council adopts the amended Media Policy from October 2015.

Moved: Cr VJ Thorpe

Seconded: Vice President Brad Irvine

Vote: AIF

10.0 AGENDA ITEMS

10.1 Salvation Army Donation - Over previous years Council has donated \$100 to the Salvation Army as a gratitude of thanks for providing a Chaplin to attend our ANZAC Day Services. CEO Deborah Allen would like to see this donation added to future budgets. The next Budget is to be amended to include this. Councillors have agreed to keep donating this money.

10.2 Common Service Agreement – This is being driven by Ben Dornier, A/Chief Executive Officer from the Litchfield Council. It is about smaller councils being able to utilise the service of bigger councils for a fare for service agreement. This is to be kept on the Agenda.

10.3 COD Record Disposal Schedule Request - Council does not have a records disposal schedule. Wagait Shire Council has been asked if they wish to be included in the list of councils who want to participate in accessing a generic records disposal schedule for local government by the City of Darwin at a cost of \$400. To be carried over to the next meeting.

10.4 Council Website – Council have met nearly all the compliance issues. President Peter Clee has been approached by Loraine Gardner to see if Council would like to have the History of Wagait Beach included in the website. Lorraine Gardner will contact Pam Wanrooy from the office to have this included into the website on the front page.

10.5 Westpac Approval – President Clee and CEO Allen have agreed on a suitable working arrangement.

10.6 State of Regional Australia 2015 – A report has been received by President Peter Clee. Councillor's to take note of this.

10.7 Financial Statement Audit – This has been assigned and paid for and received by the office. This is now ready to be incorporated into the Annual Report.

11.0 UPCOMING EVENTS

11.1 Halloween Day – Saturday 31 October 2015.

11.2 Australia Day Forum - Pam Wanrooy will be attending this on Thursday 22 and Friday 23 October 2015.

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11.3 Australia Day – January 26, 2016 – Preparations have started.

12.0 LATE ITEMS AND GENERAL BUSINESS

12.1 Waste Transfer - Vice President Brad Irvine informed Councillors that he would like to see the NT Government subsidise our Waste Transfer kerbside pick-up now and into the future and asked Councillors to do their best to negotiate this on the basis that some communities with equity have significant funding for far less number people and it is only fair that council pushes to receive similar assistance. President Peter Clee agrees that Council should also be pushing for the NT Government to fund the waste transfer station. President Peter Clee reminded councillors that the contract for the Kenbi Remediation project has not yet been "Let". President Peter Clee has asked that councillors encourage the Government not to close the rubbish tip at the end of the month and have the closing date deferred until early next year. Councillors are unsure as to who will actually be closing the rubbish tip and how this will be done as no notification has been received from the NT Government except that the rubbish tip will be closed at the end of October. CEO Deborah Allen to speak to Hannah Fennelly from the NT Government and report on its progress to councillors.

12.2 Kerbside Rubbish Pickup – CEO Deborah Allen informed councillors that the manufacturer of the wheelie bins is on target to have the waste bins finished on time and ready for pickup by early next week. The transport company that have been requested to deliver the bins have also been notified. CEO Deborah Allen has asked that the office keep a list of all property owners' addresses on a register for collection. All bin pickups or delivery will require a signature. For those that are renting, written permission must be obtained from the owners or proof of Tenancy Lease Agreements will be accepted. The new wheelie bins will be stored in the council workshop. Residents will be given an option to have these bins delivered to their premises by council staff.

12.3 Solar Panels – Three quotes have been received and circulated to all councillors for their consideration. CEO Deborah Allen has also forwarded her recommendations report to councillors. As the purchase of the solar panels is not included in the 2014/2016 Budget an amendment will need to be made.

13.0 IN-CAMERA ITEMS

Nil

14.0 DATE OF NEXT MEETING

14.1 The next council meeting is to be held Tuesday 17 November 2015 in the Council Chambers at 7.00pm.

15.0 CLOSE OF MEETING

15.1 President Peter Clee declared the meeting closed at 8.45pm.

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Resolution No. 2015/.....

That the minutes of the Monthly Meeting of 20 October 2015, as amended by confirmed.

Moved:

Seconded:

Vote:

3.1 Matters arising from October 2015 Minutes

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

4.1 Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – NOVEMBER MEETING 2015

5.1 Inwards Correspondence for November 2015 meeting

14/10/15	Holden	Customer Advisory Communication	admin
14/10/15	Dept of Local Govt & Comm Serv	Legislative Assembly Elections	ceo
14/10/15	Jacana Energy	Power invoice for 62 Wagait Tower Road	CEO
14/10/15	Westpac	Merchant Card Statement	admin
14/10/15	NT Grants Commission	NTGC Annual return - due 4/12/2015	ceo
19/10/15	Territory Conveyancing	Notice of Sale of Transfer or Land	admin
19/10/15	MVR	Certificate of Registration - Tractor	admin
19/10/15	Australian Super	Account summary	admin
26/10/15	Dpet of Mines & Energy	Onshore Oil and Gal in the NT	CEO
26/10/15	Dept of Lands Resource Mangement	Recognition of participation in the Gamba Grass Assistance Program	G Zikan
26/10/15	Minister for Local Govt	Special purpose Grant 2015-16 - approval to opurchase wheelie bins & consultant for waste mngt	CEO
26/10/15	Rural Fire Protrection	Tax Invoice - \$267.30 service & maint of fire equipment	admin
28/10/15	Andrew Quinn - GHD	Update on Council transfer station	ceo
28/10/15	Dept of Local Govt	Special Purpose Grant Offer - Waste Management, acquittal due 30 June 2016	CEO
28/10/15	Barry Hansen Chartered Accountants	General Purpose Financial Statements 30 June 2015	Admin
29/10/15	Helen Pritchard (resident)	Cullen Bay Ferry terminal	admin
30/10/15	Dept of Infrastructure	acceptace of quotes for jetty maint	admin
2/11/15	Dept of Infrastructure	Mandorah Jetty & Boat Ramp Assessment & Long Term Options	CEO
9/11/15	NT Police	Expiring Corporate Licence - 1023568 due 29/1/2015	ceo

5.2 Outwards Correspondence for November 2015 meeting

14/10/15	Jack Ellis	Council Regulatory Order - animal management	mail
14/10/15	Dept of Infrastructure	Tax invoice - rise and fall - \$1,180.42	email
14/10/15	Dept of Business	Application for Computer for Community Centre	email

15/10/15	Barry Hansen Chartered Accountants	Signed CEO's certificate	email
15/10/15	Barry Hansen Chartered Accountants	Mngt representation letter	email
15/10/15	Fin Bins	Letter thanking for submitting a quoate for kerbside pickup	email
15/10/15	Violia	Letter to Veolia - kerbside pickup of putrescible waste	email
19/10/15	Goodline	monthly Water Management tax invoice	email
28/10/15	GHD	Update for Wagait Shire Transfer Station	email
29/10/15	Dept of Infrastructure - Antonios Mastoros	Quote - relocation of bait table \$165.00	email
29/10/15	Dept of Infrastructure - Antonios Mastoros	Quote - painting of railings at Jetty - \$20,130.00	email
29/10/15	shop, ferry, and notice boards	Poster - kerbside pickup	
2/10/15	Rachel Walker - Dept of Infrastructure	CEO's signed financial statement and Auditors report	email
2/10/15	Hellen Pritchard	response to her email - Cullen Bay Ferry Terminal	email
4/11/15	Harvey Distributors	Updated account information	email
4/11/15	Road Safety NT	Erection of compliant retroreflective street signs	email

Resolution No. 2015/.....

That the correspondence for the month of 20 October 2015 be noted.

Moved:

Seconded:

Vote:

6.0 COUNCILLORS REPORTS

7.0 OFFICERS REPORTS

7.1 Chief Executive Officers Report – Deborah Allen

7.1.1 MEETINGS CEO ATTENDED:

27 October – Veolia – Wagait Beach

29 October – Waste and recycling management – Palmerston

10 November – BCWLGAG – Wagait Beach

11 November – CEO Forum – Darwin

11 November – Emergency Recovery – Wagait Beach

12 November – LGANT annual and general meetings

13 November – Shelter Manager briefing – Mitchell Centre

7.1.2 COMMUNITY:

As of 09 November, approximately 150 wheelie bins had been collected by residents and the first collection date had been scheduled for Wednesday 11 November.

GHD provided a draft plan for the transfer station for council to review and provide feedback and the draft was returned on 03 November for the final version to be prepared. When the plan has been finalised, it will be used to assist with completing the Section 19 application – Lease of Aboriginal land, the Application for Authority Certificate and gaining EPA approval.

A new sign for Cloppenburg Park has been erected and a replacement for the 'Welcome to Mandorah, Wagait Beach and Belyuen' sign that is located at the jetty has been arranged through the Department of Infrastructure.

7.1.3 Grant Applications Submitted:

- Department of Local Government and Community Services to purchase 400 wheelie bins plus design and cost a transfer station for \$31,000 – *approved 26 October*
- Department of Transport for upgrade of B-24 Liberator Bomber 'Milady' crash site access road for \$40,000 – *submitted 09 October*
- Northern Territory Government for an additional computer for the library – *submitted 14 October*
- Northern Territory Government Road Safety Community Grants Program for street name signs replacement \$3256.80 – *submitted 04 November*

7.1.4 Office/Staff:

Firearms licences previously held by the works team have expired so new applications will be submitted. When the licences are renewed, a cull of wild dogs that use the current landfill as a food source will be undertaken to try and reduce the risk of them moving into town looking for alternative food sources.

Grids fitted to the council office to protect windows from flying debris are showing signs of paint wear and rust so they are being removed, cleaned and repainted.

7.1.5 Contracts:

Department of Infrastructure have engaged WSC to repaint all of the white wooden railings on the Mandorah jetty. This will require 150 man hours over a 4 week period and two casual workers are being utilised to undertake this work.

The weeds management contract between WSC and Department of Lands Planning and Environment has been renewed for another year and will remain extant until 19 November 2016.

7.1.6 Ongoing Work:

- 2014 – 2015 WSC Annual Report
- Recycling solution
- Section 19
- Authority Certificate
- R2R annual report
- R2R projects
- Shelter group check list
- Asset management plan and write offs – valuation proposal report
- Development of the following policies
 - Dispute resolution

- Equal employment opportunity
- Counselling, disciplining and dismissing employees
- Staff vehicle use
- Work Health and Safety
- Develop job descriptions, identify correct salary classifications and review current work conditions for the following roles
 - administration officer
 - maintenance manager
 - plant operator
 - part time cleaner
 - casual employees

7.2 Works Supervisors Report – Gary Zikan

7.2.1 Weeds:

A visit from Weeds Branch is imminent and poison will soon be available for use by the public for the destruction of Gamba Grass. Council Works Staff can assist with advice on application and identification of weeds. Notices will be positioned at the shop etc. for everyone's information. We have been awarded the Weed Control Contract within the Restricted Use Area for a further year. This will commence from November 19th. Before this date, the relevant Dept. will be invoiced for the previous year's work.

7.2.2 Jetty:

Painting of the Wooden Railings on the Jetty has begun. This work is expected to be completed in approximately 1 month from November 9th. Works Staff assist with the washing down of the railings ahead of the painting team.

7.2.3 Power Water:

One Bore has been replaced because of its age and its classification of being of a 'non field' type, meaning that it is now impossible for vermin to enter and contaminate the underground Water Supply. During the most recent Power Outage, we were tasked with monitoring a Genset which was placed at Bore 902 to enable the non disruption of supply to the ground storage tanks. PowerWater have been invoiced for this extra work. A pothole has also been filled next to the Hardstand at the Water Facility.

7.2.4 Tip:

The tip has been a hive of activity with much refuse being deposited since news came of its closure. Works staff have been busy with the putting together of Wheelie Bins. 400 were delivered many have been picked up by members of this community.

Painting of our Roadside Barriers continues between our "normal" duties which include picking up of rubbish within the Estate, delivery of a dog trap to residents with Wild Dog concerns, clearing of the thoroughfare at the back of the tip of refuse left in the way, straightening of roadside barriers moved and/or damaged by road users, arrange repair of works ute tyre puncture and fitting of new front tractor tyres by Belyuen workshop. All of our contractual obligations are also being fulfilled.

7.3 Sports & Recreation Officer – Robyn Presley

The usual activities have been going on with the exception of 'The Amazing Race' Wagait style! The children have cryptic clues to follow around town ending up with an ice-cream somewhere in the community. The clues get them thinking.

Practice will resume for a few dances the children will perform at the club's Christmas party. The last movie night on Saturday December 5th will again be our 'Secret Santa' Christmas party with the children looking forward to it.

The 'Halloween Disco' was a huge hit with all children (and some parents!) getting dressed up. There were 36 children and almost as many parents. A great night.

MONDAY	Sew-5/10 2	T/Ten-12/10 6	Sew-19/10 0	Sew-26/10 4	
TUESDAY	Tennis 2	Tennis 10	Tennis 3	Tennis 3	
WEDNESDAY	Ukulele 5	Ukulele 4	Ukulele 4	Uke 4	
THURSDAY	Sewing 0	Sewing 1	Race 4	Tennis 1	
FRIDAY	Cooking 6	Cooking 6	Cooking 4	Cooking 10	
SATURDAY Littlies Movie	2	2	Market- 7	Disco 36	
SUNDAY					

Resolution No. 2015/.....

That the Officer's reports' for the month of October 2015 be received and accepted.

Moved:

Seconded:

Vote:

8.0 FINANCIAL REPORT

WAGAIT SHIRE COUNCIL - Cash Income & Expenditure Report - 31 October 2015							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Rates and charges	\$27,082	\$16,985	\$10,098	\$132,680	\$67,938.80	\$64,741	\$203,816
Outstanding Rates	\$0	\$950	-\$950	\$2,630	\$3,800	-\$1,170	\$11,400
Grants		\$23,194	-\$23,194	\$111,293	\$92,775	\$18,518	\$278,325
Grant - Sports & Recreation		\$2,000	-\$2,000		\$8,000	-\$8,000	\$24,000
Grant - Sports Ground - Carried Over		\$1,000	-\$1,000		\$4,000	-\$4,000	\$12,000
Contract Income	\$9,386	\$10,786	-\$1,400	\$36,701	\$43,144	-\$6,443	\$129,433
Rental	\$200	\$834	-\$634	\$1,100	\$3,337	-\$2,237	\$10,010
Interest Received	\$872	\$1,000	-\$128	\$2,748	\$4,000	-\$1,252	\$12,000
Professional Assistance for CEO		\$667	-\$667		\$2,667	-\$2,667	\$8,000
Other Income	\$45		\$45	\$530	\$0	\$530	
TOTAL INCOME	\$37,586	\$57,415	-\$19,830	\$287,682	\$229,661	\$58,021	\$688,984
OPERATING EXPENDITURE							
Administration	\$7,941	\$5,338	\$2,603	\$43,356	\$21,350	\$22,006	\$64,050
Employment	\$27,130	\$32,800	-\$5,670	\$86,332	\$131,200	-\$44,868	\$393,600
Roads	\$108	\$9,444	-\$9,335	\$2,988	\$37,774	-\$34,786	\$113,322
Contracts & materials	\$38	\$1,125	-\$1,087	\$1,050	\$4,500	-\$3,450	\$13,500
R&M Town Assets	\$711	\$1,809	-\$1,098	\$9,787	\$7,237	\$2,549	\$21,712
Veh & Plant Exp	\$2,178	\$1,750	\$428	\$3,872	\$7,000	-\$3,128	\$21,000
Grant Exp	\$218	\$1,258	-\$1,040	\$13,094	\$5,033	\$8,061	\$15,100
Other Operational Exp	\$0	\$1,133	-\$1,133	\$2,191	\$4,533	-\$2,342	\$13,600
Services	\$3,213	\$1,592	\$1,621	\$4,778	\$6,367	-\$1,589	\$19,100
TOTAL OPERATING EXPENDITURE	\$41,538	\$56,249	-\$14,711	\$167,448	\$224,995	-\$57,547	\$674,984
OPERATING SURPLUS / (DEFICIT)	-\$3,952	\$1,167	-\$5,119	\$120,234	\$4,666	\$115,568	\$14,000
CAPITAL EXPENDITURE							
July - CEO Samsung Tablet	\$399	\$1,167	-\$767	\$399	\$3,500	-\$3,101	\$14,000
TOTAL CAPITAL EXPENDITURE TO DATE	\$399	\$1,167	-\$767	\$399	\$3,500	-\$3,101	\$14,000
NET SURPLUS / (DEFICIT)	-\$4,352	\$0	-\$4,351	\$119,835	\$1,166	\$118,668	\$0

WAGAIT SHIRE COUNCIL

Financial Report for period ending 31 October 2015

Cash at Bank & on hand					Total
Petty cash					\$61.90
Westpac Operational Account					\$144,002.58
Westpac Cash Management Account					\$815,539.53
Total Cash at Bank & onHand					\$959,604.01
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$16,994.26	\$10,486.58	\$43,777.33		
Rates	\$47,446.85			\$10,177.40	
Total Debtors	\$64,441.11	\$10,486.58	\$43,777.33	\$10,177.40	\$64,441.31
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$20,239.92				
Total Creditors	\$20,239.92	\$-	\$-	\$-	\$20,239.92

8.3 Supplier Payment History

Wagait Shire Council

PMB 10
Darwin NT 0801

Supplier Payment History

1/10/2015 To 31/10/2015

4/11/2015

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Alloy & Stainless Products						
eft	15/10/2015	00000556	1/10/2015	14158	\$556.95	\$556.95
Total for Payment eft:						\$556.95
Barry Hansen Chartered Accountant						
eft	15/10/2015	00000559	8/10/2015	14745	\$8,646.00	\$8,646.00
Total for Payment eft:						\$8,646.00
Belly Bumpers						
cash	5/10/2015	00000558	1/10/2015	47.80	\$47.80	\$47.80
Total for Payment cash:						\$47.80
Bowtown Pty Ltd						
eft	15/10/2015	00000557	6/10/2015	22468	\$67.40	\$67.40
Total for Payment eft:						\$67.40
Bunnings						
402131	27/10/2015	00165727	22/10/2015	p/cash	\$13.45	\$13.45
Total for Payment 402131:						\$13.45
CS Services						
cash	5/10/2015	00000557	5/10/2015	4471	\$100.00	\$100.00
Total for Payment cash:						\$100.00
Dollars & Sense						
p/cash	30/10/2015	P/cash	2/11/2015	R. Presley	\$10.00	\$10.00
Total for Payment p/cash:						\$10.00
Harvey Distributors						
eft	15/10/2015	00000675	8/10/2015	418262	\$44.94	\$44.94
eft	30/10/2015	00000682	29/10/2015	419743	\$207.70	\$207.70
Total for Payment eft:						\$252.64
Hot Energy Limited						
p/cash	27/10/2015	00165729	19/10/2015	p/cash	\$87.75	\$87.75
p/cash	27/10/2015	p/cash	19/10/2015	cash	\$11.00	\$11.00
Total for Payment p/cash:						\$98.75
Jacana Energy						
b/pay	15/10/2015	00000678	14/10/2015	63365734	\$2,366.77	\$2,366.77
b/pay	15/10/2015	00000680	15/10/2015	63383734	\$677.75	\$677.75
Total for Payment b/pay:						\$3,044.52
Marks Rural Services						
12365	30/10/2015	00000682	29/10/2015	03	\$120.00	\$120.00
Total for Payment 12365:						\$120.00
eft	15/10/2015	00000679	15/10/2015	99	\$100.00	\$100.00
Total for Payment eft:						\$100.00
Motor Vehicle Registry						
b/pay	15/10/2015	00000679	6/10/2015	28834560	\$324.75	\$324.75

Wagait Shire Council

Supplier Payment History

1/10/2015 To 31/10/2015

4/11/2015
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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Motor Vehicle Registry						
Total for Payment b/pay:						\$324.75
Norsign						
eft	30/10/2015	00000678	27/10/2015	321339	\$440.43	\$440.43
Total for Payment eft:						\$440.43
Officeworks						
402133	10/10/2015	P/Cash	10/10/2015		\$19.00	\$19.00
Total for Payment 402133:						\$19.00
eft	15/10/2015	00000678	4/10/2015	20.89	\$20.89	\$20.89
Total for Payment eft:						\$20.89
Power Water						
b/pay	30/10/2015	00000683	2/10/2015	63393813	\$105.23	\$105.23
Total for Payment b/pay:						\$105.23
Rural Fire Protection						
eft	30/10/2015	00165726	18/10/2015	5363	\$267.30	\$267.30
Total for Payment eft:						\$267.30
Sealink						
c/c	15/10/2015	00000682	9/10/2015	c/c	\$99.47	\$99.47
Total for Payment c/c:						\$99.47
Sign City						
eft	15/10/2015	00000681	9/10/2015	18141	\$473.00	\$473.00
Total for Payment eft:						\$473.00
Telstra Corporation						
2088	15/10/2015	00000676	3/10/2015	P301961180-0	\$445.36	\$445.36
Total for Payment 2088:						\$445.36
The Big Mower						
eft	30/10/2015	00000680	22/10/2015	173925	\$131.44	\$131.44
Total for Payment eft:						\$131.44
Tuff Stuff						
eft	13/10/2015	00000677	12/10/2015	18027	\$1,056.00	\$1,056.00
Total for Payment eft:						\$1,056.00
Wagait Beach Supermarket						
eft	15/10/2015	00163525	16/09/2015		\$17.30	\$17.30
eft	15/10/2015	00163651	18/09/2015	9314	\$2.97	\$2.97
eft	15/10/2015	00242498	18/09/2015	9313	\$8.43	\$8.43
eft	15/10/2015	00243470	22/09/2015	9325	\$77.28	\$77.28
eft	15/10/2015	00164004	23/09/2015	9327	\$8.99	\$8.99
eft	15/10/2015	00243509	23/09/2015	9329	\$7.49	\$7.49
eft	15/10/2015	00244997	29/09/2015	105.06	\$100.44	\$100.06
eft	15/10/2015	00245200	30/09/2015	9361	\$11.60	\$11.60
eft	30/10/2015	00245315	1/10/2015	9362	\$10.95	\$10.95
eft	30/10/2015	00164592	3/10/2015	9376	\$10.10	\$10.10
eft	30/10/2015	00164593	3/10/2015	9377	\$10.10	\$10.10
eft	30/10/2015	00164951	3/10/2015	9375	\$10.10	\$10.10

Wagait Shire Council

Supplier Payment History

1/10/2015 To 31/10/2015

4/11/2015
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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Wagait Beach Supermarket						
eft	30/10/2015	00246011	4/10/2015	246011	\$95.00	\$95.00
eft	30/10/2015	00247016	9/10/2015	9411	\$93.81	\$93.81
eft	30/10/2015	00247231	10/10/2015	9415	\$10.10	\$10.10
eft	30/10/2015	00165703	13/10/2015	9435	\$350.00	\$350.00
eft	30/10/2015	00165725	13/10/2015	9439	\$3.20	\$3.20
Total for Payment eft:						\$827.48
Woolworths						
402134	20/10/2015	P/Cash	20/10/2015	A. Adams	\$25.05	\$25.05
Total for Payment 402134:						\$25.05
cash	5/10/2015	00000677	4/10/2015	cash	\$5.50	\$5.50
cash	5/10/2015	cash	29/09/2015	54.45	\$54.45	\$54.45
Total for Payment cash:						\$59.95
p/cash	2/10/2015	P/Cash	2/10/2015	R. Presley	\$24.05	\$24.05
Total for Payment p/cash:						\$24.05
Yacca Gold						
eft	30/10/2015	00000681	20/10/2015	SA00126991	\$59.91	\$59.91
Total for Payment eft:						\$59.91

Resolution No. 2015/.....

That the financials for the month of September 2015 be received and accepted.

Moved:

Seconded:

Vote:

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 Firies Shed – Formal lease, cyclone shelter for pets, provision of utilities and power and services council can provide.

9.2 Wagait Beach Supermarket Waste – Supermarket to give council good indication of number of habited blocks for refusal pickup.

9.3 Overdue Rates – This is ongoing.

9.4 2014/15 Annual Report – due November 15, 2015-11-09

9.5 Asset Write-Off – CEO to obtain another quote.

9.6 Shelter Group Checklist – plan on how council can manage this.

9.7 Unimproved Capital Value of Lands – CEO awaiting reply from Valuer General's Office.

- 9.8 Use of Regulatory Orders by Councils** – This is ongoing.
- 9.9 Roads 2 Recovery** – This is ongoing.
- 9.10 Mandorah Ferry Service** – This is ongoing.
- 9.11 2015 Access to all areas of Film Festival** – this will be held Friday December 4, 2015 at 7.00pm in the Council Community Centre.
- 9.12 Animal Management** – This is ongoing.
- 9.13 Boundary Reform** – This is ongoing.
- 9.14 Remediation Project – Waste Management** – This is ongoing.
- 9.15 Request from Rate Payer** – This is ongoing.
- 9.16 Darwin Duchess** – This is ongoing.
- 9.17 Solar Panels** – This is ongoing.
- 9.18 Salvation Army Donation** – Budget to be amended to include this.
- 9.19 Common Service Agreement**
- 9.20 COD Record Disposal Schedule Request -**
- 9.21 Council Website** – Pam Wanrooy to include Wagait Beach History.
- 10.0 AGENDA ITEMS**
- 10.1 TOPROC Regional Development Plan** – TOPROC have asked council to endorse the Plan before the next TOPROC meeting to be held in November.

Resolution No. 2015/.....

That Council endorse the Regional Development Plan before the November TOPROC meeting.

Moved:

Seconded:

Vote:

- 10.2 Legislative Assembly Elections** – nomination for election to the Legislative Assembly (LA)
- 10.3 Budget Amendment**

Resolution No. 2015/.....

That \$35,000 be moved from the investment account into the operational account and expenditure for the purchase of the solar system.

Moved:

Seconded:

Vote:

11.0 UPCOMMING EVENTS

11.1 Australia Day – 26 January 2016

12.0 LATE ITEMS AND GENERAL BUSINESS

13.0 IN-CAMERA ITEMS

13.1 Nil

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 15 December 2015 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.