

**WAGAIT SHIRE COUNCIL
AGENDA
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Tuesday 21 November 2017



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1.0 PRESENT
Councillors:

Staff: Chief Executive Offer Mark Sidey
Officer Manager Pamela Wanrooy

1.1 OPENING OF MEETING: - Chaired by

1.2 APOLOGIES AND LEAVE OF ABSENCE:

| |
|--|
| <p>Resolution No. 2017/..... That the apology of Cr Shenagh Gamble,be accepted and approved. Moved: Seconded: Vote:</p> |
|--|

2.0 DECLARATION OF INTERESTS

Nil

Council suspends the meeting and welcomes Lee Williams to discuss amalgamation history and future opportunities.

3.0 CONFIRMATION OF MINUTES

WAGAIT SHIRE COUNCIL
DRAFT MINUTES OF MEETING
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS

LOT 62, WAGAIT TOWER ROAD
7 PM

Tuesday 17 October 2017



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1.0 PRESENT

Councillors: President Peter Clee
Vice President Trish McIntyre
Cr Shenagh Gamble

Staff: Chief Executive Offer Mark Sidey
Officer Manager: Pamela Wanrooy

- 1.1 **OPENING OF MEETING:** - President Peter Clee declared the meeting open at 7.00am and welcomes everyone to the meeting.

1.2 APOLOGIES AND LEAVE OF ABSENCE

Resolution No. 2017/103
That the apology of Cr Michael Vaughan be accepted and approved.
Moved: President Peter Clee
Seconded: Cr Shenagh Gamble
Vote: AIF

2.0 DECLARATION OF INTERESTS

Nil

3.1 CONFIRMATION OF MINUTES

3.1 Confirmation minutes of 18 September 2017 Council Meeting

Resolution No. 2017/104
That the minutes of the Monthly Meeting of 18 September 2017, be confirmed by council as a true and correct record.
Moved: Vice-President Trish McIntyre
Seconded: Cr Shenagh Gamble
Vote: AIF

3.2 Matters arising from 18 September 2017 Minutes

Nil

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE - September 2017

Resolution No. 2017/105

That council receive and note the correspondence as detailed in the agenda for the month of September 2017.

Moved: Vice-President Trish McIntyre

Seconded: Cr Shenagh Gamble

Vote: AIF

6.0 COUNCILLORS REPORTS

6.1 President's Report

Resolution No. 2017/106

That the President's report for the month of September 2017 be received and accepted.

Moved: President Peter Clee

Seconded: Vice-President Trish McIntyre

Vote: AIF

7.0 OFFICERS REPORTS

Resolution No. 2017/107

That the Officer's reports for the month of September 2017 be received and accepted.

Moved: President Peter Clee

Seconded: Vice President Trish McIntyre

Vote: AIF

8.0 FINANCIAL REPORT

Cr Shenagh Gamble has asked that the outsourcing of the cleaning position be moved from employment to contracts in the budget. An amendment to the budget is to be undertaken by CEO Mark Sidey.

In the Audit Committee Meeting held on 17 October 2017, it was pointed out that there was no allowance for the \$500,000.00 previously resolved to be held in reserves. The Auditor asked council to clarify whether the existing reserves of \$190,000.00 (\$180,000.00 for Roads and \$10,000.00 for motor vehicle) are meant to be part of the \$500,000.00 Council agreed to pass a motion to that effect and inform the auditor to amend the Audited Financial Statement to reflect the establishment of the \$500,000 reserve.

Resolution No. 2017/108

That the Wagait Shire Council transfer the sum of \$310,000 from accumulated surpluses into reserves. The Wagait Shire Council note that the sum of \$500,000 is now held in contingency reserves.

Moved: President Peter Clee

Seconded: Vice-President Trish McIntyre

Vote: AIF

Resolution No. 2017/109

That the financials for the month of September 2017 be received and accepted.

| | |
|------------------|-----------------------------|
| Moved: | President Peter Clee |
| Seconded: | Cr Shenagh Gamble |
| Vote: | AIF |

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 2013/14 to 2017/18 Strategic Plan

This is to be carried over to the November 2017 meeting.

9.2 Water Facilities Tender

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

9.3 Health Group

Council is presently awaiting a draft updated Belyuen Clinic / Emergency Contact protocols information sheet from NT Gov. Loraine Gardner has submitted her resignation from the Health Group. A letter of thanks to be written to both Loraine Gardiner and Graham Drake.

9.4 Council Land – the applications to have a change of name from the Cox Peninsula Community Council to Wagait Shire Council for Lot 62 Wagait Tower Road and Lot 110 Forsyth Street is now completed.

10.0 AGENDA ITEMS

10.1 Cox Peninsula Tourism and Transport Committee – Draft Minutes

The draft minutes were tabled. Vice-President Trish McIntyre is currently on the Cox Peninsula Tourism and Transport Committee as a community representative. Vice-President Trish McIntyre is happy to represent the committee as a council member.

| |
|---|
| Resolution No. 2017/110 That the draft Minutes for the Cox Peninsula Tourism and Transport Committee meeting of 10 August 2017 be received and noted. Moved: Cr Shenagh Gamble Seconded: Vice-President Trish McIntyre Vote: AIF |
|---|

10.2 Wagait Shire Emergency Recovery Committee

| |
|--|
| Resolution No. 2017/111 That the draft Minutes for the Wagait Shire Emergency Recovery Committee meeting of 20 September 2017 be received and noted. Moved: Cr Shenagh Gamble Seconded: Vice-President Trish McIntyre Vote: AIF |
|--|

10.3 Wagait Shire Council Audit Committee

The General Purpose financial report for year ending June 30, 2017 has been prepared by Lowreys Accountants. The Audit Committee identified a number of minor issues. The report has been referred back to Lowreys Accountants for amendment.

To meet our requirements to submitting this to the NT Government we need have the finalised financial report before the next council meeting. The Department has suggested that council pass a motion foreshadowing an email of acceptance for the financials.

The financials will be circulated for review and comment prior to being incorporated into the Annual Report.

Resolution No. 2017/112

That Council resolve to review the Audited Financial report which will be circulated via email for comment and approval prior to being finalised and submitted to the NT Government as part of the Annual Report.

Moved: President Peter Clee

Seconded: Vice-President Trish McIntyre

Vote: AIF

10.4 Annual Report

The 2016/2017 Annual Report is presently being prepared. It is required to be submitted to NT Government by 15 November 2017.

Resolution No. 2017/113

That Council resolve to review the draft Annual Report which will be circulated via email for comment and approval prior to being finalised and submitted to the NT Government.

Moved: President Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

10.5 Amalgamation

Further consideration of Amalgamation was deferred until after the Local Government Elections. With the elections having been completed it is appropriate to give this matter further consideration.

Lee Williams from the NT Government has agreed to attend our next council meeting to address our Council about the historical background of amalgamation and provide an information session for new councillors. CEO to invite the new councillors from Belyuen Community Government Council to our council meeting.

10.6 Councillor Workshop

A Councillor Workshop was conducted on 14 October 2017. Present were President Peter Clee, Councillor Michael Vaughan, Councillor Neil White and CEO Mark Sidey. Vice President Trish McIntyre and Councillor Shenagh Gamble were unable to attend and provided their views to then CEO prior to the workshop. At the workshop, it was unanimously agreed that it should be recommended to Council that: Council should liaise with NTG for the purpose of submitting a grant application under the Federal Government Safer Communities Programme for the installation of CCTV at the Mandorah Jetty, and; that Council should submit grant applications to the NT Government for a bore and associated infrastructure at Cloppenburg Park and a feasibility study for the enclosing of the Wagait Tower Road drain under the Local Government Strategic Infrastructure Fund.

Resolution No. 2017/114

That Council liaise with NTG for the purpose of submitting a grant application under the Federal Government Safer Communities Programme for the installation of CCTV at the Mandorah Jetty, and; that Council should submit grant applications to the NT Government for a bore and associated infrastructure at Cloppenburg Park and a feasibility study for the enclosing of the Wagait Tower Road drain under the Local Government Strategic Infrastructure Fund.

Moved: President Peter Clee

Seconded: Vice-President Trish McIntyre

Vote: AIF

Resolution No. 2017/115

That Council have a workshop to look at the Strategic Plan and the Long Term Financial Plan and that such workshop will be held on Saturday 18th November 2017

Moved: President Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

10.7 Policies for Review

Nil

10.8 2017/2018 Budget

The 2017/2018 budget is presently being reviewed.

10.9 Road Reserve Works

It was brought to council's attention that there was works along Wagait Tower Road that involved the installation of a second culvert to access a particular property. Council has directed the property owner to cease work and remove the works. Council has a policy that states that any such works need to be approved by Council. The owner submitted an application for the works to council. The application was reviewed by councillors and rejected on the basis that works will impede drainage water flow.

Resolution No. 2017/116

That council rejects the application in its current form and direct the property owner to remove the partially completed works and reinstate the verge to its condition prior to the works.

Moved: President Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

10.10 Tree Planting on Verge

Councillors requested a policy for the planting on verges be developed and released for public consultation.

Resolution No. 2017/117

That Council holds this matter over until a policy is developed and public consultation undertaken.

Seconded: Vice-President Tish McIntyre

Vote: AIF

11.0 UPCOMING EVENTS

17 – 19 November – Kerbside Hard waste collection / Cyclone Clean-up

12.0 LATE ITEMS AND GENERAL BUSINESS

13.0 IN-CAMERA ITEMS

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 21 November 2017 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at 7.55 pm.

3.1 Confirmation minutes of 17 October 2017 Council Meeting

Resolution No. 2017/

That the minutes of the Monthly Meeting of 17 October 2017, be confirmed by council as a true and correct record.

Moved:

Seconded:

Vote:

3.2 Matters arising from 17 October 2017 Minutes

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE - October 2017

5.1 Inwards October 2017

| Date | From | About | To |
|------------|---|---|--------|
| 13/10/2017 | NT Govt. | Local Govt Funding Levels 2017-18 - NT Operation Subsidy Funding | CEO |
| 13/10/2017 | NT Govt. | Local Govt Strategic Infrastructure Funding 2017-18 | CEO |
| 16/10/2017 | Hugh King - NT Govt | Waste Management - questions on the tip site | ceo |
| 16/10/2017 | Territory Conveyancing Services | Notice of sale or transfer of land | ceo |
| 16/10/2017 | TR Telecom | 3 x sim cards for Satellite phones - for cyclone season | admin |
| 23/10/2017 | CBA | Cash Deposit Account Confirmation Advice | admin |
| 23/10/2017 | Councillors | Congratulations letter from Gerry McCarthy | admin |
| 23/10/2017 | ABS | Survey of Motor Vehicle Use | admin |
| 23/10/2017 | Dept of Infrastructure, Planning & Logistics | Seeking Nomination - Council input to the 10 Year Infrastructure Plan 2017-18 Annual Review | admin |
| 25/10/2017 | Lands Title | Search Certificate - 142 Wagait Tower Road | admin |
| 25/10/2017 | Lands Title | Search Certificate - 50 Forsythe Road | admin |
| 25/10/2017 | Lands Title | Registration Statement | admin |
| 25/10/2017 | Bureau of Meteorology | Remote Observer Terminal - will be phased out of operation as of 1/1/18 | admin |
| 29/10/2017 | Lowry's accountants | Related Party Disclosure | CEO |
| 31/10/2017 | Telecom | satellite phone x 3 sim cards activated | admin |
| 6/11/2017 | Aust Govt. Dept of Infrastructure | Local Government National Report 2014-15 | admin |
| 8/11/2017 | Belyuen Clinic | Test and Tag Report | admin |
| 8/11/2017 | Valuation Rolls Administrator | Reconciliation report for Wagait for October 2016 values | admin |
| 8/11/2017 | NT Grants | NT Grants Commission - Annual return ready for update | admin |
| 13/11/2017 | Kiya Gill - Australia Day | Community Grant Support - Aust Day | admin |
| 13/11/2017 | Hon Darren Chester MP - Minister for Infrastructure and Transport | Expectations for the R2R Program | P Clee |

5.2 Outwards October 2017

| Date | To | About | |
|------------|--|---|-------|
| 12/10/2017 | Winnellie Think Water | Quote - travelling irrigator for sports ground | email |
| 13/10/2017 | councillors and Emergency Mngt members | Wagait Emergency info contact sheet | email |
| 17/10/2017 | Hugh King - NT Government | Waste Management - answer to questions from Hugh King | email |
| 23/10/2017 | Lorraine Grdner | Letter of thans - Working Health Group | email |
| 23/10/2017 | Graham Drake | Letter of thans - Working Health Group | email |
| 24/10/2017 | CBA | Maturing term deposit instruction | email |
| 25/10/2017 | Wendy York - Dept Infrastructure | Nomination for 10 Year Infrastructure Plan - 2017-18 Annual Review. | email |
| 25/10/2017 | Resident | Application for road reserve works - outcome advice | email |
| 6/11/2017 | Lowry's Accountants | Signed copy of financial report for y/e 30 June 17 | email |
| 6/11/2017 | Councillors | Ferry Infrastructure Planning workshop | email |
| 6/11/2017 | Ferry Planning | Wagait Beach Community Consultation wrt future ferry service locations - Tue 14 Nov 17 | email |
| 6/11/2017 | WALGA | Local Government Skills Shortage Survey - 2017 | email |
| 7/11/2017 | ABS | Survey of Motor Vehicle - Hino Truck | email |
| 7/11/2017 | NT Government | Update on Safer Communities Fund - Mandorah Jetty CTV | email |
| 9/11/2017 | Hugh King - NT Government | Reply to Hugh King's question about waste management | |
| 9/11/2017 | Councillors | Draft Annual Report | email |
| 10/11/2017 | LG Grants | Strategic Local Government Infrastructure Fund Application - installation of covered drainage along Wagait Tower Road | email |
| 10/11/2017 | LG Grants | Strategic Local Govt Infrastructure Fund - Bore at Cloppenburg Park | email |
| 13/11/2017 | CBA | Maturing term deposit instruction | email |
| 1/11/2017 | Rate Payers | 23 Notice's to overdue rate payers | mail |

Resolution No. 2017/.....

That council receive and note the correspondence as detailed in the agenda for the month of October 2017.

Moved:

Seconded:

Vote:

6.0 COUNCILLORS REPORTS

6.1 President's Report

Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

What's been happening.....

The new council has settled in with two meetings now under the councillor's belt now.

I recently attended the Local Government Associations Half Yearly General Meeting and Annual General Meeting in Alice Springs. The meeting was addressed by Gerry McCarthy, the Minister responsible for Local Government. He reiterated his governments support for Local Government and confirmed small increases in funding for councils. At the Annual General Meeting I was elected by all of the regions and Shires to take a casual vacancy on the LGANT Executive, for the next 12 months.

The **Ferry Timetable** is still being reviewed by SEALINK Ferries. Proposed changes may include an additional 4.00pm ferry and a seven day a week timetable rather than a 5 and 2-day timetable. Some recent ferry services were delayed or postponed because of low tides. I had anticipated that the

proposed changes would have been circulated by now. I will lobby to have these released as soon as possible. Dredging equipment is now in place and will commence shortly.

The community has been calling on the NT Government for a number of years to **install CCTV cameras on the Mandorah Jetty**. The recent death of a man who jumped off the jetty may have been avoided if earlier notice had been received by NT Police. As it was they were not notified for several hours after the event. Similar cameras are already installed at the Elizabeth River Boat Ramp. Council continue to chase this matter up with the government.

The six month anniversary of our new **CEO** comes up in early December. I thank him for his hard work and dedication to the job.

There will be no council meeting in December so I take this opportunity to wish all councillors, staff and members of the community well for the festive season.

Where have I been

| | |
|---------------------------|---|
| 17 th October | Ordinary Council Meeting |
| 24 th October | Weekly meeting with CEO |
| 31 st October | Weekly Meeting with CEO |
| 1 st November | Mayors and Presidents Forum – Alice Springs |
| 1 st November | ABC Grass Roots on ABC Radio 105.7 |
| 2 nd November | Half Yearly General meeting LGANT |
| 3 rd November | Annual General meeting LGANT |
| 7 th November | Weekly Meeting with CEO |
| 14 th November | Ferry Planning Workshop – Travelodge Darwin |
| 15 th November | Weekly Meeting with CEO |
| 21 st November | Ordinary Council meeting |

Upcoming Meetings and Events

| | |
|---------------------------|---------------------------------|
| 24 th November | – TOPROC Meeting |
| 25 th December | – Christmas Day Public Holiday |
| 1 st January | – New Year's Day Public Holiday |

Resolution No. 2017/.....

That the President's report for the month of October 2017 be received and accepted.

Moved:

Seconded:

Vote:

7.0 OFFICERS REPORTS

7.1 CEO's Report

1. Meetings CEO Attended

| | |
|--------------------------|-------------------------------|
| 17 th October | Ordinary Council Meeting |
| 24 th October | Weekly meeting with President |
| 31 st October | Weekly Meeting with President |
| 1 st November | CEO Forum – Alice Springs |

| | |
|--|---|
| 2 nd November | Half Yearly General meeting LGANT |
| 3 rd November | Annual General meeting LGANT |
| 7 th November | Weekly Meeting with President |
| 14 th November | Ferry Planning Workshop – Travelodge Darwin |
| 14 th November | Ferry Planning Public Information session |
| 14 th November | Meeting with Bendigo Bank |
| 15 th November | Weekly Meeting with President |
| 21 st November | Ordinary Council meeting |
| 21 st – 22 nd November | Joint Kimberley & NT Local Government Forum |

Upcoming Meetings and Events

22nd November – Meeting with Belyuen CEO.

24th November – TOPROC Meeting

2. CEO Key Objectives Endorsed By Council August 2016

2.1 Dog management:

The Dog Bylaw was still being drafted. NTG has been unable to provide a timeframe for completion. Council will continue to follow this matter up on a regular basis.

2.2 Roads upgrades:

The intersection of Cox Drive and Erickson Crescent has been repaired. The Erickson Crescent beach carpark access has been repaired.

Quotations to complete the shoulder remediation project within Council boundaries have been received.

Discussions are ongoing with NTG about the upgrade of the shoulders to Charles Point Road.

3. Administration and other Business:

Congratulations to President Peter Clee for being elected to the LGANT Executive.

Council's Annual Report and audited Financial Statement were submitted to the Northern Territory Government.

Council has been successful in obtaining a \$15,000.00 grant through the Stronger Communities Programme for the purpose of installing two electric barbeques at Cloppenburg Park. Council thanks Warren Snowdon MP, Federal Member for Lingiari for his support in obtaining this grant.

Council has lodged grant applications under the Strategic Local Government Infrastructure Fund requesting grants for:

- The irrigation of the Cloppenburg Park sporting fields; and
- A feasibility study relating to the replacement of the remaining sections of open drain along Wagait Tower Road with underground pipes.

4. Works Report

For the period October 12 – November 16:

The jetty and jetty carpark were cleaned on 15 occasions.

The bores were inspected on 25 occasions.

Water quality tests were undertaken on 5 occasions.

The boat ramp was water blasted.

The jetty carpark was mowed and snipped.

Trees on the council grounds were trimmed.

Leaf matter was removed from the memorial garden and surrounds on five occasions.

The grate drain at the Cloppenburg Park under cover area was removed, cleaned out and reinstalled.

Trees on and / or overhanging verges were trimmed.

A survey of the RUA with NT Government was undertaken.

Pre cyclone season checks were undertaken on the cyclone shelters

Repairs to the concrete picnic table at the Erickson Crescent beach access were completed.

The Council works crew received notification of a bird hanging upside down off a light pole at the end of the jetty on 16 October. The works crew attended and freed the bird within an hour of notification. The bird had become tangled in braid fishing line, so fishos – please clean up after yourselves!

7.2 Sports and Recreation Officer's Report - Rebecca Taylor

This month Netball, AFL and Basketball programmes were held at Cloppenburg Park for after school activities. I welcome any and all children to come along as this is a fun and exciting way for all to develop their overall fitness. Two fitness programs for adults to increase strength and balance was benefitted by some residents.

A seniors program consisting of "Body Strength and Movement" and other activities were held at the Community Centre twice weekly. This programme is offered to all seniors and Coffee and tea are provided.

I am in the process of organising the School Holiday Program and we have some exciting activities planned. A programme will be emailed out shortly.

Resolution No. 2017/.....

That the Officer's reports for the month of October 2017 be received and accepted.

Moved:

Seconded:

Vote:

8.0 FINANCIAL REPORT

8.1 Cash Income and Expenditure Report –October 2017

| | October 2017 Actual \$ | October 2017 Budget \$ | Variance | Year to date Actuals \$ | Year to date Budget \$ | Variance \$ | Revised Budget as at October 2017 \$ | Forecast to 30 June 2018 | Variance (Revised Budget and Actual) \$ | Notes |
|---------------------------------|---------------------------|---------------------------|------------------|----------------------------|---------------------------|------------------|---|-----------------------------|---|---------|
| <u>INCOME</u> | | | | | | | | | | |
| RATES | 24035 | \$370 | \$23,665 | 160770 | \$70,740 | \$90,030 | | \$223,175 | | Note 1 |
| GRANTS | 19091 | \$69,000 | -\$49,909 | 102739 | \$188,800 | -\$86,061 | | \$302,300 | | Note 2 |
| CONTRACTS | 9222 | \$10,150 | -\$928 | 32127 | \$40,600 | -\$8,473 | | \$121,800 | | Note 3 |
| RENTAL INCOME | 225 | \$220 | \$5 | 675 | \$880 | -\$205 | | \$2,640 | | Note 4 |
| MISC INCOME | 6693 | \$25,800 | -\$19,107 | 24746 | \$28,200 | -\$3,454 | | \$34,600 | | Note 5 |
| WASTE MANAGEMENT | 11906 | \$25,400 | -\$13,494 | 84228 | \$45,600 | \$38,628 | | \$116,400 | | Note 6 |
| TOTAL OPERATING INCOME | 71172 | \$130,940 | -\$59,768 | 405285 | \$374,820 | \$30,465 | | \$800,915 | | |
| <u>EXPENSES</u> | | | | | | | | | | |
| ADMINISTRATION EXPENSES | 9883 | \$15,400 | -\$5,517 | 51965 | \$46,765 | -\$5,200 | | \$95,815 | | Note 7 |
| EMPLOYMENT EXPENSES | 22631 | \$29,975 | -\$7,344 | 93527 | \$121,900 | \$28,373 | | \$364,300 | | Note 8 |
| ROADS | 3500 | \$0 | \$3,500 | 22245 | \$0 | -\$22,245 | | \$122,100 | | Note 9 |
| CONTRACTS & MATERIALS | 2588 | \$425 | \$2,163 | 8657 | \$1,700 | -\$6,957 | | \$5,100 | | Note 10 |
| REPAIR & MAIN TOWN ASSETS | 2818 | \$0 | \$2,818 | 9324 | \$25,000 | \$15,676 | | \$57,770 | | Note 11 |
| VEHICLE & PLANT | 1753 | \$2,520 | -\$767 | 5830 | \$6,630 | \$800 | | \$18,430 | | Note 12 |
| GRANT EXPENSES | 31 | \$100 | -\$69 | 1375 | \$1,900 | \$525 | | \$3,000 | | Note 13 |
| WASTE MANAGEMENT | 4572 | \$6,150 | -\$1,578 | 37867 | \$37,100 | -\$767 | | \$120,500 | | |
| SERVICES | 1817 | \$1,700 | \$117 | 7081 | \$7,550 | \$469 | | \$13,900 | | |
| TOTAL OPERATING EXPENSES | 49593 | \$56,270 | -\$6,677 | 237871 | \$248,545 | \$10,674 | | \$800,915 | | |
| OPERATING PROFIT | 21579 | 74670 | -53091 | 167414 | \$126,275 | \$41,139 | | \$0 | | |
| OTHER INCOME (Interest) | 0 | \$800 | -\$800 | 0 | \$0 | \$0 | | \$0 | | |
| OTHER EXPENSES | 419 | \$0 | \$419 | 50072 | \$0 | -\$50,072 | | \$0 | | Note 14 |
| NET PROFIT/(LOSS) | 21160 | \$75,470 | -\$54,310 | 117342 | \$126,275 | -\$8,933 | | \$0 | | |

8.1.1 Finance Report Notes October 2017 - P & L Cash (Budget Analysis)

Income

Note 1 - Rates Income 127% over budget ↑

Actual Rates is presently more than double the budgeted amount. This because the monthly budgeted amount doesn't reflect the propensity of residents to pay their rates in full, rather than by instalments. Rates income will likely fall back into line with the budget as the year progresses.

Note 2 – Grants Income 46% under budget ↓

FAA Roads and FAA General purpose grants due 1st quarter 2017/2018 FY were received in the 4th quarter for the 2016/2017 FY.

Note 3 – Contracts Income 21% under budget ↓

Due to initial late payments from Power & Water and CDEP actual income lags the budgeted amount by 1 month.

Note 4 – Rental Income 23% under budget% ↓

Variation due to rent not being received during changeover period between caretakers.

Note 5 – Miscellaneous 12% under budget ↓

Trade in of CEO Vehicle was budgeted at \$25,000 but actual trade in amount was only \$19,000.00. Our term deposit matured on 16 October and interest received is now running ahead of budget.

Note 6 - Waste Management Income 85% over budget ↑

Actual waste management income is presently 85% over the budgeted amount. This because the monthly budgeted amount doesn't reflect the propensity of residents to pay their waste management levy in full, rather than by instalments. Waste management income will likely fall back into line with the budget as the year progresses.

Expenses

Note 7 - Administration Expenses 11% over budget ↑

The annual Insurance premium was paid in full in the 1st quarter however it is budgeted on a monthly basis – ie – annual total / 12. So, insurance costs of \$24,000 have been incurred vs the budgeted amount of \$6,600. Note – the annual insurance budget is \$27,000 so the incurred expense and budgeted amount will re-align over time. Accounting fees were budgeted for in October, but this expense is yet to be paid.

Note 8 - Employment Expenses -23% under budget ↓

Keeping the use of casual employees to a minimum has brought Employment Expenses under budget by reducing superannuation and wages costs. The cleaning position was budgeted for, but is no longer an employment expense.

Note 9 - Roads

Expenses of \$22,245 have been incurred year to date but no expenditure has been budgeted for until November 2017. The annual budget of \$122,100 is shown in the month of November.

Note 10 – Contracts & Materials 409% over budget ↑

Costs associated with the cleaning contract were not budgeted for.

Note 11 – Repair & Main Town Assets 63% under budget ↓

Necessary repairs and maintenance to town assets are running well below budget.

Note 12 – Vehicle & Plant 12% under budget ↓

Necessary expenses incurred in relation to vehicle & plant are running well below budget.

Note 13 - Grant Expenses 28% under budget ↓

Grant expenses were substantially less than budgeted over the quarter. This is a small budget line and minor variation have a major impact percentage wise.

Note 14 – Other Expenses (Current Assets)

A replacement CEO vehicle was purchased out of cash reserves. This was not budgeted for as it was envisaged the vehicle would be financed.

8.2 Financial Report for month ended 31 October 2017

| | | | | | |
|---|--------------------|---------------------|---------------------|---------------------|------------------------|
| WAGAIT SHIRE COUNCIL | | | | | |
| Financial Report for period ending 31 October 2017 | | | | | |
| Cash at Bank & on hand | | | | | Total |
| Petty cash | | | | | \$ 451.91 |
| CBA - transaction account | | | | | \$ 25,170.03 |
| CBA Cash Saver | | | | | \$ 626,132.67 |
| Undeposited Funds | | | | | \$ 915.90 |
| CBA - Investment a/c | | | | | \$ 500,000.00 |
| Total Cash at Bank & onHand | | | | | \$ 1,152,670.51 |
| Debtors | Current | over 30 days | over 60 days | over 90 days | |
| Trade | \$ 4,618.39 | | | | \$ 4,618.39 |
| Rates | | \$ 12,880.45 | | | \$ 12,880.45 |
| Total Debtors | \$ 4,618.39 | \$ 12,880.45 | \$ - | \$ - | \$ 17,498.84 |
| Creditors | Current | over 30 days | Over 60 days | Over 90 days | |
| Trade | \$ 2,144.00 | | | \$ 35,739.90 | \$ 37,883.90 |
| Total Creditors | \$ 2,144.00 | \$ - | \$ - | \$ 35,739.90 | \$ 37,883.90 |

8.3 Rate Payers

| | |
|--|-------------|
| 2017/2018 rate year – 15 rate payers | 12,880.45 |
| 2016/2017 rate year to date – 3 rate payers | 4,022.90 |
| 2015/2016 rate year to date – 5 rate payers | 11,510.12 |
| 2014/2015 rate year plus to date – 4 rate payers | 20206.88 |
| Total: | \$48,620.00 |

8.4 Supplier Payment History – October 2017

The Supplier Payment History for the month of October 2017 was circulated to all councillors prior to the council meeting.

Resolution No. 2017/.....

That the financials for the month of October 2017 be received and accepted.

Moved:

Seconded:

Vote:

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 2017/2018 Budget

The 2017/2018 Budget is presently being reviewed.

9.2 2013/2014 to 2017/18 Strategic Plan

Noting that the existing Strategic Plan expires in 2018, this agenda item has been closed off. Drafting of the 2018/2019 to 2022/2023 Strategic Plan has commenced.

9.3 Water Facilities Tender

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

9.4 Health Group

Draft updated Belyuen Clinic / Emergency Contact protocols have been agreed and council is presently awaiting final signoff from NT Government. In the meantime council is arranging updated signage.

9.5 Tree Planting on Verge

A policy is to be developed and public consultation undertaken.

9.7 Green Waste Management

The Northern Territory Government's 10 year Infrastructure Plan is reviewed annually. In the latest update, a new waste transfer station for the Cox Peninsular is a proposed project. Such a project would provide Wagait Beach residents with a long term solution for the disposal of green waste.

10.0 AGENDA ITEMS

10.1 Local Government Shared Services Agreement

Wagait Shire Council is a formal party to the LG Shared Services Agreement. The agreement encourages a cooperative relationship between the parties and provides for cost effective access to expertise and skills.

Resolution No. 2017/.....

That Council authorise the use of the Wagait Shire Council Common Seal on the Local Government Shared Services Agreement

Moved:

Seconded:

Vote:

Resolution No. 2017/.....

That council nominate CEO Mark Sidey as the Wagait Shire Council Council Committee Member for the Local Government Shared Services Agreement.

Moved:

Seconded:

Vote:

10.2 Christmas Closure

The Council office will be closed as of Wednesday 27 December 2017 and will reopen on Monday 8 January 2018. The Works Depot will remain open at reduced staffing levels other than public holidays.

Resolution No. 2017/.....

The council administration close for business for period Wednesday 27 December 2017 to Monday 8 January 2018.

Moved:

Seconded:

Vote:

10.3 Darwin Duchess

Discuss the future of the Darwin Duchess

10.4 Policies for Review

Nil

11.0 UPCOMING EVENTS

Friday 26 January 2018 – Australia Day

12.0 LATE ITEMS AND GENERAL BUSINESS

13.0 IN-CAMERA ITEMS

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 16 January 2017 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.