

**WAGAIT SHIRE COUNCIL  
AGENDA  
ORDINARY COUNCIL MEETING  
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD  
7PM**

**Tuesday 17 October 2017**



## TABLE OF CONTENTS

1.0	Present	Page 3
1.1	Opening of Meeting	Page 3
1.2	Apologies and Leave of Absence	Page 3
2.0	Declaration of Interests	Page 3
3.0	Confirmation of Minutes	Page 4
3.1	Confirmation of minutes of 18 September 2017 Council Meeting	Page 12
3.2	Matters arising from 18 September 2017 Minutes	Page 12
4.0	Questions and feedback from the public	Page 12
5.0	Inwards and Outwards Correspondence	Page 13
5.1	Inwards Correspondence September 2017	Page 13
5.2	Outwards Correspondence September 2017	Page 13
6.0	Councillors Reports	Page 13
6.1	President's Report	Page 13
7.0	Officers Reports	Page 15
7.1	CEO's Report	Page 15
7.2	Sports Report	Page 16
8.0	Financial Report	Page 17
8.1	Cash Income and Expenditure Report – September 2017	Page 17
8.1.1	Finance Report Notes	Page 18
8.2	Financial Report for month ended 30 September 2017	Page 20
8.3	Rate Payers	Page 20
8.4	Supplier Payment History	Page 21
9.0	Business Arising from previous minutes	Page 21
9.1	2013/14 to 2017/18 Strategic Plan	Page 21
9.2	Water Facilities Tender	Page 21
9.3	Health Group	Page 21
9.4	Council Land	Page 21
10.0	Agenda Items	Page 22
10.1	Cox Peninsular Tourism and Transport Committee	Page 22
10.2	Wagait Shire Emergency Recovery Committee	Page 25
10.3	Wagait Shire Council Audit Committee	Page 27
10.4	Annual Report	Page 61
10.5	Amalgamation	Page 61
10.6	Councillor Workshop	Page 61
10.7	Policies for Review	Page 61
10.8	2017/2018 Budget	Page 61
10.9	Road Reserve Works	Page 62
10.10	Tree Planting on Verge	Page 68
11.0	Upcoming Events	Page 70
12.0	Late items and general business	Page 70
13.0	In-Camera Items	Page 70
14.0	Date of Next Meeting	Page 70
15.0	Close of Meeting	Page 70

**1.0 PRESENT**  
Councillors:

Staff: Chief Executive Offer Mark Sidey  
Officer Manager Pamela Wanrooy

**1.1 OPENING OF MEETING: - Chaired by .....**

**1.2 APOLOGIES AND LEAVE OF ABSENCE:**

<p>Resolution No. 2017/ .....</p> <p>That the apology of .....be accepted and approved.</p> <p>Moved:</p> <p>Seconded:</p> <p>Vote:</p>
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**2.0 DECLARATION OF INTERESTS**

Nil

# WAGAIT SHIRE COUNCIL MINUTES

ORDINARY COUNCIL MEETING  
COUNCIL CHAMBERS

LOT 62, WAGAIT TOWER ROAD  
7 PM

Monday 18 September 2017





## **1.0 PRESENT**

Councillors: Michael Vaughan  
Patricia McIntyre  
Peter Clee  
Shenagh Gamble  
Neil White

Staff: Chief Executive Officer Mark Sidey  
Officer Manager Pamela Wanrooy

## **OPENING OF MEETING**

CEO Mark Sidey declared the meeting open at 7.04pm and welcomes and congratulates Michael Vaughan, Patricia McIntyre, Shenagh Gamble, Peter Clee and Neil White for their election as a Councillor for the Wagait Shire Council.

The welcome also extends to Solomon Gaturu, Manager Legislation and Policy, Local Government Division and Nathan Fanning, Manager Local Authorities, Local Government Division from the Department of Housing and Community Development.

Each council member will be assigned a personal Wagait Shire Council email address for all official council correspondence and CEO Mark Sidey encourages members to use this email.

## **APOLOGIES AND LEAVE OF ABSENCE:**

Nil

## **2.0 DECLARATION OF INTERESTS**

Nil

## **3.0 CONFIRMATION OF MINUTES**

### **3.1 Confirmation minutes of 15 August 2017 Council Meeting**

<p><b>Resolution No. 2017/83</b> <b>That the minutes of the Monthly Meeting of 15 August 2017, be confirmed by council as a true and correct record.</b> <b>Moved: Cr Peter Clee</b> <b>Seconded: Cr Shenagh Gamble</b> <b>Vote: AIF</b></p>
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### **3.2 Matters arising from 15 August 2017 Minutes**

Nil.

## **4.0 Presentation - Solomon Gaturu – Manager Legislation and Policy, Local Government Division.**

CEO Mark Sidey welcomes Solomon Gaturu and Nathan Fanning from the Local Government Division to the Council meeting. Solomon extends the Minister's congratulations to the newly elected members and talked briefly about the roles and responsibilities of Councillors under the Local Government Act.

#### **5.0 Casting vote of Chair S 61 (6) & 61 (7)**

**Resolution No. 2017/84**  
**That the Casting Vote of Chair Policy P03 be adopted.**  
**Moved: Cr Peter Clee**  
**Seconded: Cr Trish McIntyre**  
**Vote: AIF**

#### **5.1 Voting Methodology**

Section 61(8) of the Local Government Act provides that unless the Council decides to unanimously to take a vote by secret ballot voting is to be by show of hands.

#### **6.0 Title of Principal Member S 42 (3)**

Under Section 42 (3) of the Local Government Act, the principle member of a regional council is to have, at the election of the council, the title of President or Mayor.

**Resolution No. 2017/85**  
**That the Principal Member, Wagait Shire Council have the title of President.**  
**Moved: Cr Peter Clee**  
**Seconded: Cr Neil White**  
**Vote: AIF**

#### **7.0 Appointment of Principal Member and Deputy S 45 (1)**

CEO Mark Sidey calls for nominations for the position of President of Wagait Shire Council. Councillor Peter Clee was unanimously voted to President of Wagait Shire Council.

**Resolution No. 2017/86**  
**That Councillor Peter Clee be appointed President of Wagait Shire Council for the term of this Council from today's date.**  
**Moved: Cr Michael Vaughan**  
**Seconded: Cr Neil White**  
**Vote: AIF**

#### **7.1 Handover of Meeting by CEO to the President**

CEO Mark Sidey hands over the meeting to President Peter Clee to chair the meeting for the remainder of the meeting.

#### **8.0 Appointment of Deputy Principal Member**

President Peter Clee calls for nominations for the position of Vice-President of Wagait Shire Council. Cr Trish McIntyre was elected unopposed as Vice-President of Wagait Shire Council.

**Resolution No. 2017/87**

**That Cr Trish McIntyre be appointed to the position of Vice-President for the term of 12 months from today's date.**

**Moved: Cr Neil White**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

**9.0 SCHEDULE OF COUNCIL MEETINGS S 58 (1)**

Under Section 58 of the Local Government Act a council is required to hold ordinary meetings at least once every two months.

**Resolution No. 2017/88**

**That council hold ordinary council meetings on the third Tuesday of each month at 7pm, unless otherwise agreed.**

**Moved: Cr Shenagh Gamble**

**Seconded: Vice-President Trish McIntyre**

**Vote: AIF**

**10.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC**

**10.1 Dangerous dogs on Dalmeny Road.**

A letter from a concerned resident was handed into Council regarding dangerous dogs on Dalmeny Road. For the benefit of the community, this issue has now been addressed. The matter was brought up with the NT Police and the dogs have now been seized.

Council does not have any dog By-Laws in place and Solomon Gaturu has agreed to answer any questions that council may have with the process of the Dog-By Laws. Questions raised were:

**Can you please give us an update:** - The arrangement in place at the moment is with "Parliamentary Council" (Parliamentary Council draft by-laws for Governing). The Dog-By Laws are still in the process of being drafted and will be similar to Litchfield Council Dog-By Laws.

**Why is it taking so long for the Dog By-Laws:** - It is not only the Wagait Dog-By Laws being drafted, there are also other By-Laws being drafted as well as the Northern Territory Government. The Draft Dog-By Laws will then have to be put out to the community for public consultation for 21 days.

**What is the time frame on getting this draft to us:** The draft By-Laws are currently with "Parliamentary Council".

**11.0 INWARDS AND OUTWARDS CORRESPONDENCE - August 2017**

**Resolution No. 2017/89**

**That council receive and note the correspondence as detailed in the agenda for the month of August 2017.**

**Moved: President Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## **12.0 COUNCILLORS REPORTS**

### **12.1 President's Report**

**Resolution No. 2017/90**

**That the President's reports for the month of August 2017 be received and accepted.**

**Moved: President Peter Clee**

**Seconded: Cr Neil White**

**Vote: AIF**

## **13.0 OFFICERS REPORTS**

**Resolution No. 2017/91**

**That the Officer's reports for the month of August 2017 be received and accepted.**

**Moved: President Peter Clee**

**Seconded: Vice President Trish McIntyre**

**Vote: AIF**

The Sports and Recreation Officer role has now been finalised and the successful candidate has verbally accepted the position. The caretaker role for Cloppenburg Park has also been finalised and the final agreement is expected to be signed tomorrow.

CEO Mark Sidey attended the 2017 Young Territory Author Award last week. Luca Chase, a young local resident was presented the regional award for her book "The Ghost Ship".

Questions about the Communications Tower was raised in the meeting. The Wagait Shire Emergency Recovery Committee have sponsored a emergency CB radio repeater and that is why we have the big tower near the council workshop. In the meantime we have on loan the tower for the temporary use on the repeater.

One of the bollards at the end of Wagait Tower Road has been knocked over. CEO Mark Sidey will have the works staff investigate and repair.

## **14.0 FINANCIAL REPORT**

President Peter Clee has asked for a more detailed schedule of notes which will show councillors the variations in the Cash Income and Expenditure report that is presented to council meetings. CEO Marks Sidey is addressing this.

**Resolution No. 2017/92**

**That the financials for the month of August 2017 be received and accepted.**

**Moved: Cr Michael Vaughan**

**Seconded: Vice-President Trish McIntyre**

**Vote: AIF**

## **15.0 BUSINESS ARISING FROM PREVIOUS MINUTES**

### **15.1 2013/14 to 2017/18 Strategic Plan**

This is to be carried over to the October 2017 meeting.

## **15.2 Beach Access**

CEO has undertaken an inspection of the beach access's and RUA with DIPL (Department of Infrastructure, Planning and Logistics) and DENR (Department of Environment and Natural Resources).

## **15.3 Water Facilities Tender**

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

## **15.4 Health Group**

CEO to continue liaising with Top End Health and Public Heal Network.  
Clinic and after hours advisories to be updated by Top End Health. CEO Mark Sidey to follow up.  
Graham Drake has resigned from Health Group.

## **15.5 Cullen Bay Car Parking**

The Cullen Bay Car Parking survey closed on 31 August 2017.

## **15.6 Council Land** – the applications to have a change of name from the Cox Peninsula Community Council to Wagait Shire Council for Lot 62 Wagait Tower Road and Lot 110 Forsyth Street is ongoing.

## **16.0 AGENDA ITEMS**

### **16.1 Council Committees**

#### **16.1.1 Audit Committee**

Consistent with Policy P29 "Wagait Shire Council's Audit Committee Terms of Reference" it is necessary to nominate/reappoint two councillors, one community member and a chair person (who is neither a councillor nor a staff member) to this committee.

Russell Anderson has agreed to a further term as chair person and Barry Bamford has agreed to a further term as community member representative.

#### **Resolution No. 2017/93**

**That council appoint President Peter Clee and Vice-President Trish McIntyre, community member Barry Bamford and chair person Russell Anderson to be members of the Wagait Shire Council Audit Committee.**

**Moved: President Peter Clee**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

#### **16.1.2 Emergency Management Recovery Committee**

Wagait Shire Council has previously established an Emergency Management Recovery Committee.

#### **Resolution No. 2017/95**

**That councillors agree to familiarise themselves with the Wagait Shire Council Emergency Recovery Committee Terms of Reference and the Wagait Shire Council Emergency Management Plan.**

**Moved: President Peter Clee**

**Seconded: Cr Neil White**

**Vote: AIF**

#### **17.0 Council Plans**

Prior to the meeting, councillors were provided with copies of Wagait Shire Council's 2017-2018 Shire Plan, 2013-2018 Strategic Plan and 2018-2022 Long Term Financial Plan. A series of workshops will be scheduled to assist in the development of future plans.

##### **Resolution No. 2017/96**

**That councillors agree to familiarise themselves with existing council plans.**

**Moved: President Peter Clee**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

##### **Resolution No. 2017/97**

**That councillors agree to participating in a series of workshops to be scheduled, by the Chief Executive Officer, after due consultation in relation to availability, for the purpose of assisting in the development of future plans.**

**Moved: Cr Shenagh Gamble**

**Seconded: Cr Neil White**

**Vote: AIF**

CEO Mark Sidey to confirm dates of future workshops by email, with the first workshop to take place post 22 October 2017.

#### **18.0 Councillor's Code of Conduct**

Prior to the meeting, councillors were provided with a copy of Wagait Shire Council's Councillor Code of Conduct.

##### **Resolution No. 2017/98**

**That councillors agree to adhere to the councillor code of conduct.**

**Moved: President Peter Clee**

**Seconded: Vice-President Trish McIntyre**

**Vote: AIF**

#### **19.0 Council Policies**

Prior to the meeting, councillors were provided with a copy of Wagait Shire Council's Policies.

##### **Resolution No. 2017/99**

**That councillors agree to agree to familiarising themselves with existing council policies.**

**Moved: President Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## **20.0 Governance Essentials for Local Government**

Details of courses scheduled will be provided in due course.

### **Resolution No. 2017/100**

**That councillors agree to participating in Governance courses / workshops as deemed appropriate by the Chief Executive Officer and /or by Council resolution.**

**Moved: President Peter Clee**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

## **21.0 Council Delegates to LGANT**

Under Section 7 of the LGANT Constitution it states that 'councils shall be represented at meetings of the Association by nominated delegates'.

### **Resolution No. 2017/101**

**That council appoint President Peter Clee and Cr Shenagh Gamble to represent Wagait Shire Council at meetings under Clause 3 of the LGANT Constitution.**

**Moved: President Peter Clee**

**Seconded: Vice-President Trish McIntyre**

**Vote: AIF**

## **22.0 Call for Nominations to LGANT Executive Board**

Elections for casual vacancies for five LGANT Executive positions on the LGANT Executive are to be held on 2 November 2017 at the LGANT AGM being held at the Alice Springs Town Council. Nominations are required to be in by Friday 29<sup>th</sup> September 2017.

### **Resolution No. 2017/102**

**That President Peter Clee be nominated for the positions of Vice President - Regional and Shires, Executive Member – Regional and Shires and Executive Member – All councils on the LGANT Executive.**

**Moved: Vice-President Trish McIntyre**

**Seconded: Cr Neil White**

**Vote: AIF**

## **23.0 UPCOMING EVENTS**

20 September 2017 – Emergency Recovery Committee Meeting  
5 and 6 October – Leadership Local Government Symposium

## **24.0 LATE ITEMS AND GENERAL BUSINESS**

- 24.1 Turtle Nesting** – Turtles are nesting along the beaches on Wagait Beach. Residents are asked to be careful and stay low towards the Low tide line mark.

- 24.2 Trees on Road Verges** – Concern has been expressed about the planting of trees on the Road Verges. All action to be held over until the policy has been reviewed.

- 24.3 Power Outages** – Concerns from residents has been raised about the power outages on 28 September (6.30pm to 7.30pm) and 5 October (5.30pm – 7.30pm). CEO Mark Sidey to contact Power Water to see if the times can be changed to suit the community better.

**25.0 IN-CAMERA ITEMS**

**Green Waste**

**Beach Accesses / RUA**

**Darwin Duchess**

**Emergency communications tower**

**26.0 DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 17 October 2017 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

**27.0 CLOSE OF MEETING**

The Chair declared the meeting closed at 9.20 pm.

**3.1 Confirmation minutes of 18 September 2017 Council Meeting**

**Resolution No. 2017/ .....**

**That the minutes of the Monthly Meeting of 18 September 2017, be confirmed by council as a true and correct record.**

**Moved:**

**Seconded:**

**Vote:**

**3.2 Matters arising from 18 September 2017 Minutes**

**4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC**



## 5.0 INWARDS AND OUTWARDS CORRESPONDENCE - September 2017

### 5.1 Inwards September 2017

Date	From	About	To
13/09/2017	resident	Health Group Matters	ceo
15/09/2017	LGANT	Records Disposal/Retention Schedule - Agreement and Invoice	ceo
15/09/2017	Territory Conveyancing Serv	Notice of Sale or transfer of Land	CEo
18/09/2017	INPEX	Unsuccessful application for sponsorship with INPEX.	ceo
18/09/2017	Land Management Unit	RUA - Management Strategy	CEO
22/09/2017	NT Govt	Permission to install electric BBQ at sportsground	ceo
22/09/2017	Ironbark	Wagait Shir Host Agreement	ceo
27/08/2017	Grants Co-ordinator - Sport & Rec	Remote Sport Letter of Offer and Agreement 996631	ceo
27/08/2017	Emergency Shelter Group	Informatin Session - Cyclone Season Preparedness and training.	ceo
28/08/2017	Chris Chaplin	Tourism Related Opportunities - Wagait Beach & Cox Peninsula	ceo
29/09/2017	Toyota Landcruiser Club	Great Northern Cleanup - Sat 21 October	ceo
6/10/2017	Lowry's	2016/2017 General Purpose Financial Report	CEO
10/10/2017	Compliance	Upcoming Compliance Review	CEO
10/10/2017	NT Govt	Local Government Strategic Fund 2017-18	CEO
10/10/2017	Federal Govt	Safer Communities Fund - Round 2	ceo

### 5.2 Outwards September 2017

Date	To	About	How
19/08/2017	K Russell	Signed Caretakers Agreement	hand delivered
20/08/2017	LGANT	Nomination of Office Bearers form - P Clee	email
20/08/2017	LGANT	Council Delegates to LGANT - P Clee & S Gamble	email
22/09/2017	Dept of Industry, Innovation & Science	Submitted form - Stronger Communities Program - BBQ	email
25/09/2017	NT News	Advertisement - lost certificate of Title	email
25/09/2017	Project Team, Transport & Civil Services Div	Cullen Bay Carpark Survey - response to CEO email	email
27/09/2017	ATO	Tax file declaration - Bec Taylor	email
4/10/2017	Helen Mangini, Sports & Recreation	Signed Offer of Funding - Sports & Rec	email
12/10/2017	Shire of Derby West Kimberly	Registration - Joint Kimberley and NT Forum	email
12/10/2017	NT Government	Black Spot Program 2018-19 Nominations	email

**Resolution No. 2017/.....**

**That council receive and note the correspondence as detailed in the agenda for the month of September 2017.**

**Moved:**

**Seconded:**

**Vote:**

## 6.0 COUNCILLORS REPORTS

### 6.1 President's Report

#### Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that the is important and noteworthy.

## What's been happening.....

There has been a lot of activity in the first few weeks of the new council. The NT Government held a Symposium for all council CEO's, Mayors and presidents as well as the deputies over 2 days in Darwin. The Symposium was addressed by Minister Gerry McCarthy and a number of other speakers on all matters from Legislation to Governance issues. It is proposed to have councillor training for all councillors early in the new year.

**Turtle Nesting** – Turtles are still nesting along the beaches on Wagait Beach. Residents are asked to be careful and stay below the high-water mark. There has been some traffic on the beach including quad bikes and 4WD vehicles. Vehicles are only permitted to drive on the beach below the highwater mark, with heavy fines applicable.

**Ferry Timetable** is being reviewed by SEALINK Ferries. Proposed changes may include an additional 4.00pm ferry and a seven day a week timetable rather than a 5 and 2-day timetable. Some recent ferry services were delayed or postponed because of low tides. However upcoming dredging operations should open the channel for 24x7x365 operations independent of tides.

The community has been calling on the NT Government for a number of years to **install CCTV cameras on the Mandorah Jetty**. The recent death of a man who jumped off the jetty may have been avoided if earlier notice had been received by NT Police. As it was they were not notified for several hours after the event. Similar cameras are already installed at the Elizabeth River Boat Ramp. Council continue to chase this matter up with the government.

## Where have I been ....

18 <sup>th</sup> Sept	Ordinary Council Meeting
19 <sup>th</sup> Sept	Weekly meeting with CEO
20 <sup>th</sup> Sept	Wagait Shire Emergency Recovery Committee
27 <sup>th</sup> Sept	Weekly Meeting with CEO
27 <sup>th</sup> Sept	Meeting with Council Auditors
28 <sup>th</sup> Sept	Meeting with Mayor Maree Bredhauer (Litchfield)
4 <sup>th</sup> October	ABC Grass Roots on ABC Radio 105.7
5 <sup>th</sup> October	Local Government Leadership Symposium (day 1)
6 <sup>th</sup> October	Local Government Leadership Symposium (day 2)
7 <sup>th</sup> October	Council workshop – Strategic Plan
10 October	Weekly meeting with CEO
12 October	Meeting with General Manager of Sealink NT
17 October	Weekly Meeting with CEO
17 October	Wagait Shire Audit Committee meeting with Auditors.
17 October	Ordinary Council meeting

## Upcoming Meetings and Events

- 1<sup>st</sup> November – CEO, Mayors and Presidents Forum Alice Springs
- 2<sup>nd</sup> November – LGANT General meeting in Alice Springs
- 3<sup>rd</sup> November – LGANT AGM and Regional Forum in Alice Springs
- 24<sup>th</sup> November – TOPROC Meeting

**Resolution No. 2017/.....**

**That the President's report for the month of August 2017 be received and accepted.**

**Moved:**

**Seconded:**

**Vote:**

## **7.0 OFFICERS REPORTS**

### **7.1 CEO's report**

#### **1. Meetings CEO Attended**

18 <sup>th</sup> Sept	Ordinary Council Meeting
19 <sup>th</sup> Sept	Weekly meeting with President
20 <sup>th</sup> Sept	Wagait Shire Emergency Recovery Committee meeting
27 <sup>th</sup> Sept	Weekly Meeting with President
27 <sup>th</sup> Sept	Meeting with Council Auditors
29 <sup>th</sup> September	Meeting with Tourism NT & Sealink
5 <sup>th</sup> October	Local Government Leadership Symposium (day 1)
6 <sup>th</sup> October	Local Government Leadership Symposium (day 2)
7 <sup>th</sup> October	Council workshop – Strategic Plan
10 <sup>th</sup> October	Weekly meeting with President
11 <sup>th</sup> October	Meeting with Belyuen CEO.
17 <sup>th</sup> October	Weekly Meeting with President
17 <sup>th</sup> October	Wagait Shire Audit Committee meeting with Auditors.
17 <sup>th</sup> October	Ordinary Council meeting

#### **Upcoming Meetings and Events**

26<sup>th</sup> – 27<sup>th</sup> October – NT Australia Day and Tidy Towns Forum.  
1<sup>st</sup> November – CEO, Mayors and Presidents Forum.  
2<sup>nd</sup> November – LGANT General meeting.  
3<sup>rd</sup> November – LGANT AGM and Regional Forum.  
24<sup>th</sup> November – TOPROC Meeting

#### **2. CEO Key Objectives Endorsed By Council August 2016**

##### **2.1 Dog management:**

NTG's Solomon Gaturu advised the Dog Bylaw was still being drafted. He was unable to provide a timeframe for completion. Council will continue to follow this matter up on a regular basis.

##### **2.2 Roads upgrades:**

Quotations to repair the intersection of Cox Drive and Erickson Crescent and complete the shoulder remediation project within Council boundaries have been requested.

Discussions are ongoing with NTG about the upgrade of the shoulders to Charles Point Road.

#### **3. Administration and other Business:**

Welcome to Beckie Taylor, our new Sport & Recreation Officer. Beckie was an outstanding candidate and brings a wealth of experience to the role, having worked with various sporting bodies in the NT over the past 18 years.

A new caretaker has taken up residence at Cloppenburg Park.

#### **4. Works Report**

For the period September 11 – October 11:

The jetty and jetty carpark were cleaned on 13 occasions.

The bores were inspected on 23 occasions.

Water quality tests were undertaken on 5 occasions.

The boat ramp was water blasted.

Eight damaged roadside barriers were repaired and painted.

The jetty carpark was mowed and snipped.

The quarterly hard waste pickup was completed.

Trees on the council grounds were trimmed.

Leaf matter was removed from the memorial garden and surrounds on three occasions.

The brickwork on the council driveway was painted.

The verge on Wagait Tower Road was slashed.

Chlorine was collected from Darwin.

The caretaker's residence at Cloppenburg park was cleaned, the fence re-strained and the privacy shade cloth replaced.

The concrete picnic table at the Erickson Crescent beach access was damaged by a vehicle – this has been dismantled and a replacement section has been poured. It is expected that repairs will be completed mid October.

#### **7.2 Sports and Recreation Officer's Report - Rebecca Taylor**

I have had a very busy few weeks since commencing my employment with Wagait Shire Council. The sports equipment has been inventoried and activity plans for October and November 2017 have been developed.

Scheduled activities began on 10<sup>th</sup> October.

**Resolution No. 2017/.....**

**That the Officer's reports for the month of August 2017 be received and accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 8.0 FINANCIAL REPORT

### 8.1 Cash Income and Expenditure Report –September 2017

EXECUTIVE SUMMARY for the month ended 30 September 2017										Notes
	August 2017 Actual \$	August 2017 Budget \$	Variance	Year to date Actuals \$	Year to date Budget \$	Variance \$	Revised Budget as at August 2017 \$	Forecast to 30 June 2018	Variance (Revised Budget and Actual) \$	
<b>INCOME</b>										
RATES	57177	\$0	\$57,177	136735	\$70,370	\$66,365		\$223,175		Note 1
GRANTS	0	\$0	\$0	83648	\$119,800	-\$36,152		\$302,300		Note 2
CONTRACTS	9815	\$10,150	-\$335	22904	\$30,450	-\$7,546		\$121,800		Note 3
RENTAL INCOME	0	\$220	-\$220	450	\$660	-\$210		\$2,640		Note 4
MISC INCOME	372	\$800	-\$428	18053	\$2,400	\$15,653		\$34,600		Note 5
WASTE MANAGEMENT	28818	\$0	\$28,818	72322	\$20,200	\$52,122		\$116,400		Note 6
<b>TOTAL OPERATING INCOME</b>	<b>96182</b>	<b>\$11,170</b>	<b>\$85,012</b>	<b>334112</b>	<b>\$243,880</b>	<b>\$90,232</b>		<b>\$800,915</b>		
<b>EXPENSES</b>										
ADMINISTRATION EXPENSES	8388	\$5,150	\$3,238	42082	\$31,365	-\$10,717		\$95,815		Note 7
EMPLOYMENT EXPENSES	21510	\$30,075	-\$8,565	70897	\$91,925	\$21,028		\$364,300		Note 8
ROADS	10000	\$0	\$10,000	18745	\$0	-\$18,745		\$122,100		Note 9
CONTRACTS & MATERIALS	2618	\$425	\$2,193	4874	\$1,275	-\$3,599		\$5,100		Note 10
REPAIR & MAIN TOWN ASSETS	1770	\$0	\$1,770	6506	\$25,000	\$18,494		\$57,770		Note 11
VEHICLE & PLANT	1208	\$1,100	\$108	4077	\$4,110	\$33		\$18,430		
GRANT EXPENSES	50	\$100	-\$50	1345	\$1,800	\$455		\$3,000		Note 12
WASTE MANAGEMENT	10103	\$17,350	-\$7,247	33295	\$30,950	-\$2,345		\$120,500		
SERVICES	932	\$800	\$132	6460	\$5,850	-\$610		\$13,900		Note 13
CURRENT ASSETS	769			49652.95						Note 14
<b>TOTAL OPERATING EXPENSES</b>	<b>57348</b>	<b>\$55,000</b>	<b>\$2,348</b>	<b>237933.95</b>	<b>\$192,275</b>	<b>-\$45,659</b>		<b>\$800,915</b>		
<b>OPERATING SURPLUS / DEFICIT</b>	<b>38834</b>	<b>-43830</b>	<b>82664</b>	<b>96178.05</b>	<b>\$51,605</b>	<b>\$44,573</b>		<b>\$0</b>		
<b>OTHER INCOME</b>	<b>0</b>		<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		
<b>OTHER EXPENSES</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		
<b>NET SURPLUS / DEFICIT</b>	<b>38834</b>	<b>-43830</b>	<b>82664</b>	<b>96178.05</b>	<b>\$51,605</b>	<b>\$44,573</b>		<b>\$0</b>		

### 8.1.1 [Finance Report Notes September 2017 - P & L Cash \(Budget Analysis\)](#)

#### Income

##### **Note 1 - Rates Income 94% ↑**

Rates income has been budgeted quarterly with the September quarter budgeted at \$45,320. Many people have elected to pay their rates in full in the first quarter, hence the income of \$132,832 being significantly more than budgeted. Rates income will likely fall back into line with the budget as the year progresses.

##### **Note 2 – Grants Income 30% ↓**

FAA Roads and FAA General purpose grants due 1<sup>st</sup> quarter 2017/2018 FY were received in the 4<sup>th</sup> quarter for the 2016/2017 FY. NT Operational grant was received and was marginally over the budgeted amount.

##### **Note 3 – Contracts Income 25% ↓**

Payments relating to the Power & Water and CDEP contract budgeted for September were received in October.

##### **Note 4 – Rental Income 32% ↓**

Variation due to rent not being received during changeover period between caretakers.

##### **Note 5 – Miscellaneous 652% ↑**

CEO Vehicle was traded in 1<sup>st</sup> quarter but this was not budgeted until 2<sup>nd</sup> quarter. Bank interest was budgeted at \$800 per month but actual interest received but is currently running at \$300 per month. The interest discrepancy will reduce once the term deposit matures on 16 October.

##### **Note 6 - Waste Management Income 258% ↑**

Waste Management income has been budgeted quarterly with the September quarter budgeted at \$29,100. Many people have elected to pay their waste management levy in full in the first quarter, hence the income of \$72,322 being significantly more than budgeted. Waste management income will likely fall back into line with the budget as the year progresses.

#### Expenses

##### **Note 7 - Administration Expenses 34% ↑**

The annual Insurance premium was paid in full in the 1<sup>st</sup> quarter however it is budgeted on a monthly basis – ie – annual total / 12. So, insurance costs of \$24,000 have been incurred vs the budgeted amount of \$6,600. Note – the annual insurance budget is \$27,000 so the incurred expense and budgeted amount will re-align over time.

##### **Note 8 - Employment Expenses -23% ↓**

Keeping the use of casual employees to a minimum has brought Employment Expenses under budget by reducing superannuation and wages costs. The cleaning position was budgeted for, but is no longer an employment expense.

##### **Note 9 - Roads**

Expenses of \$18,745 has been incurred year to date but no expenditure has been budgeted for until November 2017. The annual budget of \$122,100 is shown in the month of November.

##### **Note 10 – Contracts & Materials 282% ↑**

Costs associated with the cleaning contract were not budgeted for.

**Note 11 – Repair & Main Town Assets 74% ↓**

Necessary repairs and maintenance to town assets are running well below budget.

**Note 12 - Grant Expenses 25% ↓**

Grant expenses were substantially less than budgeted over the quarter. This is a small budget line and minor variation have a major impact percentage wise.

**Note 13 - Services 10% ↑**

Costs associated with cleaning need to be re-allocated to Contracts & Materials.

**Note 14 – Current Assets**

A replacement CEO vehicle was purchased out of cash reserves. This was not budgeted for as it was envisaged the vehicle would be financed.

## 8.2 Financial Report for month ended 30 September 2017

<b>WAGAIT SHIRE COUNCIL</b>					
<b>Financial Report for period ending 30 September 2017</b>					
<b>Cash at Bank &amp; on hand</b>					<b>Total</b>
Petty cash					\$ 355.90
CBA - transaction account					\$ 49,551.10
CBA Cash Saver					\$ 585,773.15
Undeposited Funds					\$ 157.50
CBA - Investment a/c					\$ 500,000.00
<b>Total Cash at Bank &amp; onHand</b>					<b>\$ 1,135,837.65</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>	
Trade	\$ 9,144.60	\$ 350.00			\$ 9,494.60
Rates				\$ 23,433.79	\$ 23,433.79
<b>Total Debtors</b>	<b>\$ 9,144.60</b>	<b>\$ 350.00</b>	<b>\$ -</b>	<b>\$ 23,433.79</b>	<b>\$ 32,928.39</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>	
Trade	\$ 1,417.56				\$ 1,417.56
<b>Total Creditors</b>	<b>\$ 1,417.56</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,417.56</b>

## 8.3 Rate Payers

2016/2017 Rate Year – 3 rate payers	\$1,438.64
2015/2016 Rate Year – 4 rate payers	\$5,128.67
2014/2015 rate year plus – 4 rate payers	\$16,866.48
<b>TOTAL:</b>	<b>\$23,433.79</b>



#### **8.4 Supplier Payment History – September 2017**

The Supplier Payment History for the month of September 2017 was circulated to all councillors prior to the council meeting.

**Resolution No. 2017/.....**

**That the financials for the month of September 2017 be received and accepted.**

**Moved:**

**Seconded:**

**Vote:**

#### **9.0 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **9.1 2013/14 to 2017/18 Strategic Plan**

This is to be carried over to the November 2017 meeting.

##### **9.2 Water Facilities Tender**

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

##### **9.3 Health Group**

Council is presently awaiting a draft updated Belyuen Clinic / Emergency Contact protocols information sheet from NT Gov.

##### **9.4 Council Land** – the applications to have a change of name from the Cox Peninsula Community Council to Wagait Shire Council for Lot 62 Wagait Tower Road and Lot 110 Forsyth Street is ongoing.

## 10.0 AGENDA ITEMS

### 10.1 Cox Peninsula Tourism and Transport Committee – Draft Minutes

## AGENDA COX PENINSULA TOURISM AND TRANSPORT COMMITTEE

Thursday 10<sup>th</sup> August 2017  
Boatshed, Cullen Bay  
9:30am – 10:30am

#### ATTENDEES

Gary Higgins MLA – Member for Daly  
Mark Sidey – CEO Wagait Shire Council  
Simon Saunders – Department of Infrastructure, Planning & Logistics  
Peter Clee – Wagait Shire Council Representative  
Lee Fitch – Operations Manager SeaLink NT  
Brad Irvine – Wagait Shire Council Representative  
Trish McIntyre – Cox Peninsula Community Representative  
Angela Panagopoulos – Business Manager SeaLink NT

#### Apologies:

Alex Rae – Department of Infrastructure, Planning & Logistics  
Steve Brown – Tommy Lyons Group Representative  
Zoe Singh – Tommy Lyons Group Representative

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#### AGENDA ITEMS

##### Welcome

- Introductions  
Welcome to Mark Sidey, the new CEO of Wagait Shire Council

##### Ferry Services – Angela/Lee

- Passenger Numbers  
Passenger numbers are steady although the completion of the Ventia contract has affected numbers slightly. It seems that the number of people fishing on the jetty has increased, and there are more holiday homes in the region although it is unknown if either of these groups are using the ferry.  
The number of seniors is increasing. Gary Higgins advised that he could supply census data to give SeaLink an indication of the number of seniors living in the area.
- Vessels  
Committee members advised that community members are very happy with the Tommy Lyons, no complaints.
- Timetable  
As discussed at the previous meeting, feedback was received that some community members have requested changes to the current timetable. A proposed timetable was presented at the meeting and it was agreed that notices should go on board the ferry for comment until end of September.



- **Communications**  
 There is a lot of communication going out, mainly around schedule changes due to the silting up of the Cullen Bay channel. Schedule changes are communicated by text, printed leaflets and signs, website.  
 There was discussion about how to catch everyone, as infrequent travellers still sometimes don't receive the information about schedule changes.  
 It was agreed that Sealink would publish a calendar up til the end of the year, showing days that schedule changes would apply.
- **Alcohol management**  
 Following a recent assault on a passenger on the Mandorah Jetty, it was advised that Sealink would be more visibly enforcing the company policy that intoxicated passengers are not allowed to travel. This will be mainly in the form of increased signage at the ferry terminal and on the vessels. Policy will also be reinforced to crew, as they are often pressured to allow people to board to get them home.
- **Ticketing**
  - **Change of terminology on durational tickets**  
 Due to constraints with the electronic ticketing system, expiry dates on monthly tickets now default to 30 days. Sealink proposed to change the terminology from 'monthly' ticket to '30 day' ticket and it was pointed out that the Interpretation Act defines a 'month' as a calendar month. It was suggested that a reduction in the price of the ticket would be acceptable to change to a 30 day duration. Sealink to consider this option as well as continue to pursue a fix in the ticketing program.
  - **Fare evasion**  
 Angela advised that fare evasion is ongoing, with some passengers becoming argumentative/refusing when asked to produce their tickets, hiding in toilets etc. Sealink is also aware of durational tickets being sold after passengers have said that they lost their tickets and had them replaced. Terms & conditions of tickets will be more clearly displayed at point of sale.
- **School Children/School Service**  
 The committee advised that school children have again become unruly on board. Lee advised that he had pulled the vessel up on a couple of occasions and asked school children to sit down. It was suggested that a note home to parents with a copy of the Ferry Code of Conduct might assist with persistent poor behaviour. Sealink to reaffirm school children procedure with all Masters.

#### Infrastructure – Simon Saunders

- **Mandorah Jetty**
  - Simon advised that Bhagwan Marine had been awarded the contract for the maintenance project on the Mandorah Jetty, including blasting and painting handrails, steel fabrication etc. This work has commenced.
- **Cullen Bay dredging**
  - Awaiting EPA approvals, dredging should commence in September.
- **Mandorah Rockwall**
  - Simon advised that the tender had gone out for evaluation and engineering studies of the Mandorah proposals that had recently been released.
- **Cullen Bay Carparking**

- The Cullen bay carparking consultancy is under way. The consultants have met with stakeholders and also carried out surveys on board the ferry. Report to be provided in due course.

#### Tourism Development

- Steve Brown had provided information to Peter Clee that the NLC were about to appoint two rangers for tour guiding.
- Mark Sidey advised that he had met with a private operator who was interested in tourism activity in the region.

#### Sponsorship

- Angela advised that Sealink is keen to support community groups and events. Sealink was a sponsor of the MUFF and the Wagait Arts Group, and had also committed to providing tickets for visiting musicians at the Cox Club.
- All requests for sponsorship welcome.

#### Other Business

- Brad Irvine enquired about introducing a discounted family/friends fare.
- Angela advised that the multi ticket (10 trips) is currently the best fare available at \$9.50 per trip, this is a discount of over 40%

#### Next meeting

- It was agreed that the next meeting would be scheduled for late October.

#### **Resolution No. 2017/.....**

**That the draft Minutes for the Cox Peninsula Tourism and Transport Committee meeting of 10 August 2017 be received and noted.**

**Moved:**

**Seconded:**

**Vote:**

## 10.2 Wagait Shire Emergency Recovery Committee

### Wagait Shire Emergency Management Recovery Committee

#### Draft Minutes

##### Meeting Date

20 September 2017 at 6.30pm

##### Venue

Wagait Shire Community Centre

##### Attendance

Chris Tyzack, Peter Clee, Fred Gillis, Kym Dye, Lorna Manning, Mark Sidey, Barry Demasson, Ian Hinchliffe

**Guests** Paul Wood (NTPolice), Melissa Kennedy (NTPolice), Ray Nicholls and Shelby Rawes (Busfires), and Jason Murphy (NTES)

##### Apologies

Nic Barclay

##### Previous Minutes

Minutes of meeting 21 June to be approved at next meeting.

##### Business Arising/Action arising from previous minutes

- Committee members to familiarise themselves with the Emergency Management 2013 Act and the Emergency Management Plan 2016
- Police attending the next meeting to brief the group on how Police and Emergency Services operations would occur for Wagait Shire area in the event of a cyclone.
- Recovery Issues identified with Cyclone Debbie - Mark to check with LGA for any information/evaluations.
- Disaster resilience grant applications – Peter to progress

##### General Business

Paul Wood, and the other guests were welcomed to the meeting and each attendee gave a short statement about their interest in emergency management.

Paul was then invited to discuss the police response in the case of responding to a cyclone. He advised the group that once declared Police will go onto a 12 hour roster and he will be responsible for allocation of teams to the shelter as and when directed by the EOC (Emergency Operations Center). He indicated the aim would be for 2 persons to attend Wagait Shelter but that would be dependent on the resources he had available given the area under his command.

The importance of Police presence to control behaviour at the shelters was raised as was the need to accommodate both Wagait and Belyuen Residents. It is understood the shelter capacity is 120 persons across both buildings.

The number who would attend the shelter is unknown and in the past the Council, NTES and Firies have conducted a door to door. This is resource intensive and it was suggested that the priority should be those who are more vulnerable (aged who are alone and families with young babies) and the recovery committee has done some planning for this and would liaise with Council, Firies and NTES as and when required.

### **Wagait Shire Emergency Management Recovery Committee**

Paul indicated in the early stages he would be in close contact with Mark Sidey (CEO). It was suggested the Firies and NTES also keep in contact with Mark but that they would get their instructions from their own line command. Paul noted that he considers this community well prepared and self sufficient.

The issue of communication was raised as a point of discussion. The problem being that Firies had VHF radios, NTES had UHF and council had mobile phones (satellite). This issue does need to be addressed and resolved locally.

After the initial response and in transition to recovery Police would be tasked according to presenting requirements eg looting, domestic disruption etc. These issues should be addressed through normal communication centre eg 131444.

An issue that was discussed was the need to know what resources we have available in the community to assist in both response and recovery. The Wagait Shire recovery plan includes a listing which is usually updated annually at this time of the year. Firies and NTES will be asked to review and provide feedback.

It was agreed the same principles that apply to cyclones can be translated across other emergency situations. The chain of command, the establishment of an EOC and then information flows into that with tasking flowing out to the respective functional groups depending upon the issue.

Paul indicated he is more than pleased to attend future meetings.

#### **Business arising from this meeting**

- Recovery Issues identified with Qld Cyclone Debbie - Mark has provided information. Chris to review and provide to next meeting
- Disaster resilience grant applications – Peter to progress
- Discussion with Firies, NTES and CEO regarding communications systems- Mark
- Update resource list (Firies and NTES to provide info) - Chris

#### **Next meeting**

The next meeting - Wednesday 22 November 2017 at 6.30.

#### **Resolution No. 2017/.....**

**That the draft Minutes for the Wagait Shire Emergency Recovery Committee meeting of 20 September 2017 be received and noted.**

**Moved:**

**Seconded:**

**Vote:**

### 10.3 Wagait Shire Council Audit Committee

The General Purpose financial report for year ending June 30, 2017 been audited by Lowrys Accountants and are recommended to be adopted by the Audit Committee.



29 September 2017

The Council Members  
Wagait Shire Council  
PMB 10  
Wagait Beach NT 0801

SWJR Nominees Pty Ltd  
ABN 49 078 887 171  
Cnr Coonawarra & Hook Roads  
PO Box 36394, Winnellie NT 0821  
Tel: 08 8947 2200  
Fax: 08 8947 1146  
lowrys.accountants@lowrys.com.au

Dear Council Members

#### **AUDIT OF THE GENERAL PURPOSE FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2017**

We have completed our audit of Wagait Shire Council (the Council) for the financial year ended 30 June 2017 and, subject to the Chief Executive Officer approving and signing the report, we are in a position to issue an unqualified audit opinion.

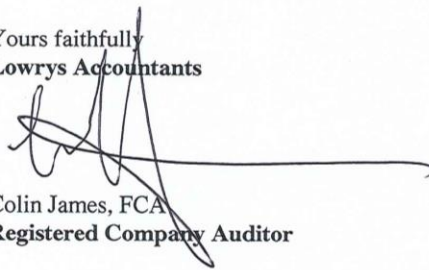
The report to the Council, including the 2017 management letter, includes all matters and issues arising from our audit which we consider appropriate for consideration by the Council.

#### **Enclosures**

1. We have enclosed three copies of the 2017 General Purpose Financial Report for distribution as follows:
  - One bound copy is for your records;
  - One unbound copy is for your records; and
  - One unbound copy is to be forwarded to the Northern Territory Grants Commission.
2. We have also enclosed a signed copy of the 2017 management letter.

Please contact this office should you require any further assistance.

Yours faithfully  
**Lowrys Accountants**

  
Colin James, FCA  
**Registered Company Auditor**



29 September 2017

The Council Members  
Wagait Shire Council  
PMB 10  
Wagait Beach NT 0801

Dear Council Members

**Management Letter 2017**

We have completed our audit of the Wagait Shire Council (the Council) for the year ended 30 June 2017 and we have issued an unqualified audit report.

As part of our examination, we made a study and evaluation of the Council's system of internal control to establish the level of our reliance on the system in determining the nature, timing and extent of other procedures necessary to enable us to express our audit opinion. This work is not primarily directed towards the discovery of weaknesses or the detection of fraud or other irregularities and should not, therefore, be taken as an assurance that no other weaknesses exist. Accordingly, the comments in this letter refer only to those matters that have come to our attention during the course of our normal audit work and do not attempt to indicate all possible improvements that a special review might develop.

Subject to the weaknesses noted and reported in this letter we can report that the Council does not have significant issues relating to internal control and accounting procedures of which we became aware during the course of the audit.

We would also like to bring to your attention the following:

**1. Property, Plant and Equipment**

**Physical inventory of Fixed Assets**

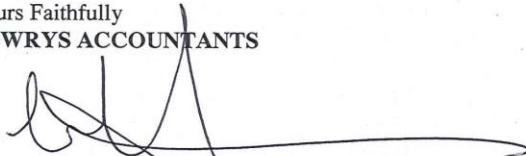
For the year ended 30 June 2017, a full physical inventory review of fixed assets was not carried out by the Council.

We strongly recommend that the Corporation conducts a full physical inventory review of all the Council's fixed assets periodically to safeguard the assets and ensure the accuracy of the reported figures of fixed assets. This procedure will also enable management to assess whether there are items appearing in the fixed asset register which are not physically present.



We received complete co-operation from the Council during the conduct of the audit procedures and we wish to extend our appreciation for the assistance provided to us.

Yours Faithfully  
**LOWRYS ACCOUNTANTS**

A handwritten signature in black ink, appearing to be "Colin James", written over the company name.

Colin James, FCA  
**Registered Company Auditor**

**WAGAIT SHIRE COUNCIL**

**ABN: 65 843 778 569**

**GENERAL PURPOSE FINANCIAL REPORT**

**For the Year Ended 30 June 2017**

Prepared by:  
**LOWRYS Accountants**  
PO Box 36394  
Winnellie NT 0821

Liability limited by a scheme approved under Professional Standards Legislation

**WAGAIT SHIRE COUNCIL**  
ABN: 65 843 778 569

**GENERAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2017**

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**TABLE OF CONTENTS**

<b>Auditor's Independence Declaration</b>	<b>1</b>
<b>Chief Executive Officer's Certificate</b>	<b>2</b>
<b>General Purpose Financial Statements</b>	
Statement of Profit or Loss and Other Comprehensive Income	<b>3</b>
Statement of Financial Position	<b>4</b>
Statement of Changes in Equity	<b>5</b>
Statement of Working Capital	<b>6</b>
Statement of Cash Flows	<b>7</b>
Notes to and forming part of the Financial Statements	<b>8</b>
<b>Independent Auditor's Report</b>	<b>29</b>

The Council Members  
Wagait Shire Council  
PMB 10  
Wagait Beach NT 0801

#### Auditor's Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2017 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the requirements of the *Local Government Act* and the *Local Government (Accounting) Regulations* made under that Act, in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

LOWRYS ACCOUNTANTS



Colin James, FCA  
Registered Company Auditor

Darwin, 29 September 2017

**Wagait Shire Council**

ABN: 65 843 778 569

**Chief Executive Officer's Certificate**

I, Mark Sidey, the Chief Executive Officer of Wagait Shire Council (the Council), do hereby certify that the annual financial statements:

- (a) have been properly drawn up in accordance with the applicable Australian Accounting Standards, the *Northern Territory Local Government Act* and *Local Government (Accounting) Regulations*, so as to present fairly the financial position of the Council as at 30 June 2017 and the results for the year then ended; and
- (b) are in accordance with the accounting and other records of the Council.

---

Mark Sidey  
Chief Executive Officer

Dated: 29 September 2017

Wagait Shire Council

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2017**

	Note	2017 \$	2016 \$
<b>Revenue and Other Income</b>			
Rates and annual charges	3A	351,368	205,474
User charges and fees	3B	157,632	176,470
Grants and contributions	3C	311,225	360,504
Interest	3D	8,778	11,310
<b>Total operating revenues</b>		<u>829,003</u>	<u>753,758</u>
<b>Operating Expenses</b>			
Employee costs	4A	341,520	334,473
Materials and contracts	4B	238,012	337,816
Depreciation	4C	96,509	154,915
Other operating expenses	4D	13,468	16,880
<b>Total operating expenses</b>		<u>689,509</u>	<u>844,084</u>
<b>Surplus/(Deficit) for the year</b>		<u>139,494</u>	<u>(90,326)</u>
<b>Other Comprehensive Income</b>			
Revaluation increment	7	-	1,526,801
<b>Total other comprehensive income</b>		<u>-</u>	<u>1,526,801</u>
<b>Total surplus and other comprehensive income for the year</b>		<u>139,494</u>	<u>1,436,475</u>

The Statement of Profit or Loss and Other Comprehensive Income should be read in conjunction with the accompanying notes.

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2017**

	Note	2017 \$	2016 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	5	1,011,583	862,507
Accounts receivable and other debtors	6	62,147	20,970
<b>Total current assets</b>		<u>1,073,730</u>	<u>883,477</u>
<b>Non-current assets</b>			
Property, plant and equipment	7	2,909,817	2,950,767
<b>Total non-current assets</b>		<u>2,909,817</u>	<u>2,950,767</u>
<b>Total Assets</b>		<u>3,983,547</u>	<u>3,834,244</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Accounts payable and other payables	8	40,377	25,960
Employee provisions	9	27,927	31,178
<b>Total current liabilities</b>		<u>68,304</u>	<u>57,138</u>
<b>Non-current liabilities</b>			
Employee provisions	9	-	1,357
<b>Total non-current liabilities</b>		<u>-</u>	<u>1,357</u>
<b>Total Liabilities</b>		<u>68,304</u>	<u>58,495</u>
<b>Net Assets</b>		<u>3,915,243</u>	<u>3,775,749</u>
<b>EQUITY</b>			
Retained surplus		1,855,219	1,715,725
Reserves		2,060,024	2,060,024
<b>Total Council Equity</b>		<u>3,915,243</u>	<u>3,775,749</u>

The Statement of Financial Position should be read in conjunction with the accompanying notes.



**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2017**

	Accumulated Surplus	Asset Revaluation Reserve	Roads Reserve	Motor Vehicle Reserve	Total Council Equity
	\$	\$	\$	\$	\$
<b>ACCUMULATED FUNDS</b>					
<b>Balance at 1 July 2015</b>	1,806,051	343,223	180,000	10,000	2,339,274
Deficit for the year	(90,326)	-	-	-	(90,326)
Other comprehensive income	-	1,526,801	-	-	1,526,801
<b>Closing Balance at 30 June 2016</b>	1,715,725	1,870,024	180,000	10,000	3,775,749
<b>Balance at 1 July 2016</b>	1,715,725	1,870,024	180,000	10,000	3,775,749
Surplus for the year	139,494	-	-	-	139,494
Other comprehensive income	-	-	-	-	-
<b>Closing Balance at 30 June 2017</b>	1,855,219	1,870,024	180,000	10,000	3,915,243

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.



**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**STATEMENT OF WORKING CAPITAL  
FOR THE YEAR ENDED 30 JUNE 2017**

		2017 \$	2016 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	5	1,011,583	862,507
Accounts receivable and other debtors	6	62,147	20,970
<b>Total current assets</b>		<u>1,073,730</u>	<u>883,477</u>
<b>Less:</b>			
<b>Current liabilities</b>			
Accounts payable and other payables	8	40,377	25,960
Employee provisions	9	27,927	31,178
<b>Total current liabilities</b>		<u>68,304</u>	<u>57,138</u>
<b>Net current assets</b>		1,005,426	826,339
<b>Current ratio</b>		15.72 : 1	15.46 : 1

The Statement of Working Capital should be read in conjunction with the accompanying notes.

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 30 JUNE 2017**

	Note	2017 \$	2016 \$
<b>Cash flows (used in)/from operating activities</b>			
Receipts from customers		479,623	384,832
Grants and contribution receipts		311,225	379,354
Interest received		8,778	11,310
Payments to suppliers and employees		(594,991)	(702,573)
<b>Net cash flows from operating activities</b>	10	204,635	72,923
<b>Cash flows from/(used in) investing activities</b>			
Acquisition of property, plant and equipment		(55,559)	(47,551)
<b>Net cash flows used in investing activities</b>		(55,559)	(47,551)
<b>Net increase in cash and cash equivalents</b>		149,076	25,372
Cash and cash equivalents at the beginning of the year		862,507	837,135
<b>Cash and cash equivalents at the end of the year</b>	5	1,011,583	862,507

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

	Page Number
Note 1: Summary of Significant Accounting Policies	9
Note 2: Functions / Core Services	19
Note 3: Revenues and Other Income	20
Note 4: Expenses	20
Note 5: Cash and Cash Equivalents	22
Note 6: Accounts Receivable and Other Debtors	22
Note 7: Property, Plant and Equipment	23
Note 8: Accounts Payable and Other Payables	25
Note 9: Employee Provisions	25
Note 10: Cash Flow Information	25
Note 11: Events After the Reporting Period	26
Note 12: Performance Indicators	26
Note 13: Commitments for Expenditure	26
Note 14: Contingent Liabilities and Contingent Assets	26
Note 15: Capital Management	26
Note 16: Financial Risk Management	27
Note 17: Additional Council Information	28

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

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**Note 1: Summary of Significant Accounting Policies**

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This note sets out the principal accounting policies adopted in the preparation of the financial statements by the Council as set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**Statement of Compliance**

The financial report is a general purpose financial report that has been prepared in accordance with applicable Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB), the requirements of the Local Government Act, the Local Government (Accounting) Regulations and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial statements were authorised for issue on 29 September 2017.

**Basis of Preparation**

The financial statements have been prepared on an accrual basis and are based on historical costs, modified where applicable, by the measurement at fair value of selected non-current assets. Historical cost is based on the fair value of the consideration given in exchange for assets.

All amounts are presented in Australian Dollars, unless otherwise noted.

The following significant accounting policies have been adopted in the preparation and presentation of the financial statements:

**(a) Revenue**

Revenue is measured at the fair value of consideration received or receivable. Revenue is measured on major income categories as follows:

Rates are recognised as revenue when the Council obtains control over the asset comprising the receipt.

Rates are an enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenue.

Uncollected rates are recognised as receivables.

Non-reciprocal grant revenue is recognised in the statement of profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the Council and the amount of the grant can be measured reliably. If conditions attached to the grant received are not satisfied, the recognition of the grant as revenue is deferred until these conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Revenue from the rendering of service is recognised upon the delivery of the service to the customer.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017

Note 1: Summary of Significant Accounting Policies (continued)

(a) Revenue (continued)

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax, when applicable.

(b) Fair Value of Assets and Liabilities

The Council measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the Council would receive to sell an asset or would have to pay to transfer a liability in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market value may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

(c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and any impairment losses.

*Freehold property*

Freehold land and buildings are shown at their fair value based on periodic valuations by external independent valuers, less subsequent depreciation for buildings.

Increases in the carrying amount arising on revaluation of land and buildings are recognised in other comprehensive income and accumulated in the revaluation surplus in equity. Revaluation decreases that offset previous increases of the same class of assets shall be recognised in other comprehensive income under the heading of revaluation surplus. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017

Note 1: Summary of Significant Accounting Policies (continued)

(c) Property, Plant and Equipment (continued)

*Buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles*

Buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of property, plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss in the financial period in which they are incurred.

*Depreciation*

The depreciable amount of all fixed assets, including buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles, but excluding freehold land and work in progress, is depreciated on a straight-line basis over the asset's useful life to the Council commencing from the time the asset is available for use.

The depreciation rates used for each class of depreciable assets are

	<u>2017</u>	<u>2016</u>
	Life (years)	Life (years)
Buildings and improvements	20	20
Plant and equipment	3	3
Infrastructure	10	10
Office equipment and furniture	3	3
Motor vehicles	5	5

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount. These gains and losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

(d) Financial Instruments

*Initial recognition and measurement*

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either purchase or sell the asset.

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified 'at fair value through profit and loss' in which case transaction costs are recognised as expenses in profit or loss immediately.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017

Note 1: Summary of Significant Accounting Policies (continued)

(d) Financial Instruments (continued)

*Classification and subsequent measurement*

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense in profit or loss.

(i) *Financial assets at fair value through profit or loss*

Financial assets are classified at 'fair value through profit or loss' when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the Council's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iv) *Financial liabilities*

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

*Impairment*

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or a group of financial assets will be deemed to be impaired if, and only if, there is objective evidence of impairment as a result of the occurrence of one or more events (a "loss event"), which has an impact on the estimated future cash flows of the financial asset(s).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017

Note 1: Summary of Significant Accounting Policies (continued)

(d) Financial Instruments (continued)

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors, or a group of debtors, are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter into bankruptcy or other financial re-organisation and changes in arrears or economic conditions that correlate with defaults.

When the terms of financial assets that would otherwise have been past due or impaired have been re-negotiated, the Council recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been re-negotiated so that the loss events that have occurred are duly considered.

*Derecognition*

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability, which is extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(e) Impairment of Assets

At the end of each reporting period, the Council reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an asset's class, the entity estimates the recoverable amount of the cash-generating unit to which the class of assets belong.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(f) Employee Provisions

*Short-term employee provisions*

Provision is made for the Council's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and annual leave. Short-term employee benefits are measured at the nominal amounts expected to be paid when the obligation is settled.



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017

Note 1: Summary of Significant Accounting Policies (continued)

(f) Employee Provisions (continued)

*Other long-term employee provisions*

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Long-term employee benefits are measured at the nominal amounts expected to be paid when the obligation is settled.

The Council's obligations for long-term employee benefits are presented as non-current employee provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position. The Council did not have an overdraft during the year.

(h) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from ratepayers as well as amounts receivable from clients for fees and services provided. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are recognised at fair value less any provision for impairment.

(i) Goods and Services Tax

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

- where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or
- for receivables and payables which are recognised inclusive of GST, the net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a net basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(j) Income Tax

The Council is tax exempt under Sec 50-25 of the Income Tax Assessment Act 1997, being a local governing body.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

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**Note 1: Summary of Significant Accounting Policies (continued)**

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**(k) Provisions**

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(l) Comparative Figures**

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Council retrospectively applies an accounting policy, makes a retrospective restatement or reclassifies items in its financial statements, a third statement of financial position as at the beginning of the preceding comparative period, in addition to the minimum comparative financial statements, must be disclosed.

**(m) Accounts Payable and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Council during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**(n) Critical Accounting Estimates and Judgements**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

**Key estimates**

*Impairment*

*Impairment of property, plant and equipment*

The Council assesses impairment of property, plant and equipment at each reporting date by evaluating conditions specific to the Council and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs to sell or value-in-use calculations, which incorporate a number of key estimates and assumptions. There was no provision for impairment of property, plant and equipment at 30 June 2017 (2016: \$Nil).

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

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**Note 1: Summary of Significant Accounting Policies (continued)**

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**(n) Critical Accounting Estimates and Judgements (continued)**

*Impairment of accounts receivable*

The provision for impairment of receivables assessment requires a degree of estimation and judgement. The level of provision is assessed by taking into account the recent sales experience, the ageing of receivables, historical collection rates and specific knowledge of the individual debtors' financial position. Provision for impairment of receivables at 30 June 2017 amounted to \$Nil (2016: \$8,512).

*Useful lives of property, plant and equipment*

The Council reviews the estimated useful lives of property, plant and equipment at the end of each reporting period, based on the expected utility of the assets.

**Key judgements**

*Employee benefits*

For the purpose of measurement, AASB 119: Employee benefits (September 2011) defines obligations for short-term employee benefits as obligations expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related services. The Council expects most employees will take their annual leave entitlements within 12 months of the reporting period in which they were earned.

**(o) Economic Dependency**

The Council is dependent upon the ongoing receipt of grants from the Northern Territory Government to ensure the continuance of its activities.

At the date of this report the management has no reason to believe that the Council will not continue to receive funding support from the Government.

**(p) New Accounting Standards for Application in Future Periods**

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates for future reporting periods, some of which are relevant to the Council. The Council has decided not to early adopt any of the new and amended pronouncements. The Council's assessment of the new and amended pronouncements that are relevant to the Council but applicable in future reporting periods are set out below:

- AASB 9: *Financial Instruments* and associated Amending Standards (applicable to annual reporting periods beginning on or after 1 January 2018).

The Standard will be applicable retrospectively and includes revised requirements for the classification and measurement of financial instruments and revised recognition and derecognition requirements for financial instruments.



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017

Note 1: Summary of Significant Accounting Policies (continued)

(p) New Accounting Standards for Application in Future Periods (continued)

The Council does not expect any impact from the new classification, measurement and derecognition rules on the Council's financial assets and financial liabilities. There will also be no impact on the Council's accounting for financial liabilities, as the new requirements only affect the accounting for financial liabilities that are designated at fair value through profit or loss and the Council does not have any such liabilities. The new standard also introduces expanded disclosure requirements and changes in presentation. The new impairment model is an expected credit loss (ECL) model which may result in the earlier recognition of credit losses. The Council has not yet assessed how its own impairment provisions would be affected by the new rules.

- AASB16: *Leases* (applicable to annual reporting periods beginning on or after 1 January 2019).

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117: *Leases* and related Interpretations. AASB 16 introduces a single lessee accounting model that eliminates the requirement for leases to be classified as operating or finance leases.

The main changes introduced by the new Standard are as follows:

- recognition of a right-of-use asset and liability for all leases (excluding short-term leases with less than 12 months of tenure and leases relating to low-value assets);
- depreciation of right-of-use assets in line with AASB 116: *Property, Plant and Equipment* in profit or loss and unwinding of the liability in principal and interest components;
- inclusion of variable lease payments that depend on an index or a rate in the initial measurement of the lease liability using the index or rate at the commencement date;
- application of a practical expedient to permit a lessee to elect not to separate non-lease components and instead account for all components as a lease; and
- inclusion of additional disclosure requirements.

The transitional provisions of AASB 16 allow a lessee to either retrospectively apply the Standard to comparatives in line with AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors* or recognise the cumulative effect of retrospective application as an adjustment to opening equity on the date of initial application.

Although the council members anticipate that the adoption of AASB 16 will impact the Council's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 1058: *Income of Not-for-Profit Entities* (applicable to annual reporting periods beginning on or after 1 January 2019).

This Standard is applicable to transactions that do not arise from enforceable contracts with customers involving performance obligations.

The significant accounting requirements of AASB 1058 are as follows:

- Income arising from an excess of the initial carrying amount of an asset over the related contributions by owners, increases in liabilities, decreases in assets and revenue should be immediately recognised in profit or loss. For this purpose, the assets, liabilities and revenue are to be measured in accordance with other applicable Standards.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017

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Note 1: Summary of Significant Accounting Policies (Continued)

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(p) New Accounting Standards for Application in Future Periods (continued)

- Liabilities should be recognised for the excess of the initial carrying amount of a financial asset (received in a transfer to enable the entity to acquire or construct a recognisable non-financial asset that is to be controlled by the entity) over any related amounts recognised in accordance with the applicable Standards. The liabilities must be amortised to profit or loss as income when the entity satisfies its obligations under the transfer.

An entity may elect to recognise volunteer services or a class of volunteer services as an accounting policy choice if the fair value of those services can be measured reliably, whether or not the services would have been purchased if they had not been donated. Recognised volunteer services should be measured at fair value and any excess over the related amounts (such as contributions by owners or revenue) immediately recognised as income in profit or loss.

The transitional provisions of this Standard permit an entity to either: restate the contracts that existed in each prior period presented in accordance with AASB 108 (subject to certain practical expedients); or recognise the cumulative effect of retrospective applications to incomplete contracts on the date of initial application. For this purpose, a completed contract is a contract or transaction for which the entity has recognised all of the income in accordance with AASB 1004: *Contributions*.

Although the Council members anticipate that the adoption of AASB 1058 will impact the Council's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 2016-4: *Amendments to Australian Accounting Standards - Recoverable amount of Non-Cash-Generating Specialised Assets of Not-for-Profit Entities* (applicable to annual reporting periods beginning on or after 1 January 2017).

This Standard amends AASB 136: *Impairment of Assets* to remove references to depreciated replacement cost as a measure of value in use for not-for-profit entities; and clarify that AASB 136 does not apply to non-cash-generating specialised assets that are regularly revalued to fair value under the revaluation model in AASB 116 and AASB 138: *Intangible Assets*, but applies to such assets accounted for under the cost model in those Standards.

AASB 2016-4 is not expected to have a significant impact on the Council's financial statements.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

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**Note 2: Functions/Core Services**

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Functions/core services are common municipal services that many councils deliver to their ratepayers and residents. After a community consultation on the Wagait Shire Council Strategic Plan covering the period 2013 - 2018, it was decided that some of the listed services (marked \*\*) will not be provided by the Council. These decisions will be reassessed in the event of a change in the Council's circumstances or on request from the community.

The activities relating to the Council functions/core services are as follows:

**Local infrastructure**

- Maintenance and upgrade of parks, reserves and open spaces
- Maintenance and upgrade of buildings, facilities and fixed assets
- Management of cemeteries\*\*
- Lighting for public safety including street lighting\*\*
- Local road upgrading and construction
- Local road maintenance
- Traffic management on local roads
- Fleet, plant and equipment management

**Local environment health**

- Waste management including litter reduction
- Weeds control and fire hazard reduction
- Companion animal welfare and control

**Local civic services**

- Library, cultural and heritage
- Civic events
- Local emergency services

**Community engagement in local government**

- Training and employment of local people in council operations
- Administration of local laws\*\*
- Customer relationship management, including complaints and responses
- Governance including administration of council meetings, elections and elected member support
- Administration of local board advisory bodies and management committees\*\*
- Advocacy and representation on local and regional issues



**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

	2017 \$	2016 \$
<b>Note 3: Revenue and Other Income</b>		
<b>Note 3A Rates and annual charges</b>		
<i>Ordinary rates</i>		
Residential, business and rural flat rate	225,941	205,474
Waste management levy	125,427	-
<b>Total rates and annual charges</b>	<b>351,368</b>	<b>205,474</b>
<b>Note 3B User charges and fees</b>		
Jetty and boat ramp maintenance	59,390	66,791
Power and water contract income	49,946	46,479
Weed management income	16,512	16,458
Other fees and charges	31,784	46,742
<b>Total user charges and fees</b>	<b>157,632</b>	<b>176,470</b>
<b>Note 3C Grants and Contributions</b>		
<i>General purpose grants (untied)</i>		
FAA - General purpose component	13,168	7,959
FAA - Roads to recovery component	80,590	53,817
	93,758	61,776
<i>Northern Territory Government operating grants</i>		
General purpose component	149,582	143,499
Department of Sport, Recreation and Racing	21,000	21,000
Department of Infrastructure and Regional	11,795	101,734
Department of Local Government	-	31,000
	182,377	297,233
<i>Northern Territory Government non-recurring grants</i>		
Specific purpose	28,490	-
Other	5,100	-
	33,590	-
<i>Non Government grants and contributions</i>		
Australia Day Council	1,500	1,100
Other	-	395
	1,500	1,495
<b>Total grants and contributions</b>	<b>311,225</b>	<b>360,504</b>
<b>Note 3D Interest</b>		
Financial institutions	8,778	11,310
<b>Note 4: Expenses</b>		
<b>Note 4A Employee costs</b>		
Salaries and wages	295,938	303,503
Superannuation	27,153	29,233
Recruitment and relocation	7,434	-
Training and development	10,995	1,737
<b>Total employee costs</b>	<b>341,520</b>	<b>334,473</b>

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

	2017 \$	2016 \$
<b>Note 4: Expenses (continued)</b>		
<b>Note 4B Materials and contracts</b>		
Advertising	2,807	4,290
Bank fees	1,342	1,555
Consultants, rates valuation fees and council election fee	10,926	8,123
Contractors, maintenance and materials	2,566	13,328
Councillor and meeting expenses	6,027	810
Debt collection	2,400	-
Donations	160	750
Doubtful debts	(8,512)	-
Electricity	5,028	12,037
Information technology expenses	1,375	8,896
Insurance	23,735	24,613
Printing and stationery	3,819	2,405
Repairs and maintenance	31,878	29,458
Roads to Recovery	18,045	104,527
Subscriptions	3,009	2,609
Telephone	6,804	7,678
Travelling and accommodation	2,250	1,999
Vehicle, plant and equipment expenses	17,892	14,675
Waste management	90,176	74,604
Water and sewerage	4,189	5,653
Other	12,096	19,806
<b>Total materials and contracts</b>	<b>238,012</b>	<b>337,816</b>
<b>Note 4C Depreciation</b>		
Plant and equipment	17,066	46,982
Infrastructure	57,957	86,446
Motor vehicles	21,486	21,487
<b>Total depreciation</b>	<b>96,509</b>	<b>154,915</b>
<b>Note 4D Other operating expenses</b>		
Audit services	6,718	15,542
Other services	6,750	1,338
<b>Total other operating expenses</b>	<b>13,468</b>	<b>16,880</b>



**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

	2017 \$	2016 \$
<b>Note 5: Cash and Cash Equivalents</b>		
Cash at bank	1,011,183	861,046
Cash on hand	400	1,461
<b>Total cash and cash equivalents</b>	<b>1,011,583</b>	<b>862,507</b>
<b>Restricted cash and cash equivalents summary</b>		
<i>Purpose</i>		
<b>External restrictions</b>		
- Included in liabilities	-	-
- Included in revenue	-	-
<b>Total external restrictions</b>	<b>-</b>	<b>-</b>
<b>Internal restrictions</b>		
Included in liabilities:	-	-
Employee leave entitlements	27,927	32,535
<b>Total internal restrictions</b>	<b>27,927</b>	<b>32,535</b>
Total unrestricted	983,656	829,972
<b>Total cash and cash equivalents available</b>	<b>1,011,583</b>	<b>862,507</b>
Management believe that there were no grants which were not expended as at 30 June 2017 (2016: \$Nil).		
<b>Note 6: Accounts Receivable and Other Debtors</b>		
Rates and annual charges	58,799	18,464
Less: Provision for doubtful debts	-	(8,512)
	58,799	9,952
GST receivable	1,908	9,578
Other	1,440	1,440
<b>Total unrestricted accounts receivable and other debtors</b>	<b>62,147</b>	<b>20,970</b>
<b>Total receivables are aged as follows:</b>		
Current	28,839	4,253
30 to 60 days	-	-
More than 90 days	29,960	14,211
<b>Total receivables</b>	<b>58,799</b>	<b>18,464</b>
The average credit period on rates and other receivables is 30 days. No interest is charged for the first 30 days from the date of invoice. Thereafter, interest is charged at 17% per annum, which is calculated on a daily basis, on the outstanding balance.		
<b>Movement/(recoveries) in allowance for impairment of receivables</b>		
Balance at the beginning of the year	8,512	8,512
Reduction in allowance	(8,512)	-
<b>Balance at the end of the year</b>	<b>-</b>	<b>8,512</b>
<b>a. Financial assets at amortised cost classified as accounts receivable and other debtors</b>		
Accounts receivable and other debtors:		
- total current	62,147	20,970
- total non current	-	-
	62,147	20,970
Less GST receivable	(1,908)	(9,578)
<b>Financial assets as accounts receivable and other debtors</b>	<b>60,239</b>	<b>11,392</b>

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

	2017 \$	2016 \$
<b>Note 7: Property, Plant and Equipment</b>		
<b>Land and buildings</b>		
Land, at cost	400,000	400,000
	<u>400,000</u>	<u>400,000</u>
Buildings and improvements, at fair value	2,222,727	2,222,727
Accumulated depreciation	-	-
	<u>2,222,727</u>	<u>2,222,727</u>
Total land and buildings	<u>2,622,727</u>	<u>2,622,727</u>
<b>Plant and equipment</b>		
Plant and equipment, at cost	409,801	354,243
Accumulated depreciation	(331,977)	(314,912)
	<u>77,824</u>	<u>39,331</u>
Infrastructure, at cost	864,460	864,460
Accumulated depreciation	(667,927)	(609,970)
	<u>196,533</u>	<u>254,490</u>
Office equipment and furniture, at cost	174,729	174,729
Accumulated depreciation	(174,729)	(174,729)
	<u>-</u>	<u>-</u>
Motor vehicles, at cost	107,432	107,432
Accumulated depreciation	(94,699)	(73,213)
	<u>12,733</u>	<u>34,219</u>
Total plant and equipment	<u>287,090</u>	<u>328,040</u>
<b>Total property, plant and equipment</b>	<u><u>2,909,817</u></u>	<u><u>2,950,767</u></u>

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

**Note 7: Property, Plant and Equipment (continued)**

Movement in carrying amounts for each class of property, plant and equipment between the beginning and the end of the financial year:

	Land at cost \$	Buildings and improvements at fair value \$	Plant and equipment at cost \$	Infrastructure at cost \$	Office equipment and furniture at cost \$	Motor Vehicles at cost \$	Total \$
<b>As at 1 July 2015</b>							
Gross book value	400,000	1,517,105	306,691	864,460	174,729	107,432	3,370,417
Accumulated depreciation	-	(821,179)	(267,930)	(523,524)	(174,729)	(51,725)	(1,839,087)
<b>Net book value 1 July 2015</b>	<b>400,000</b>	<b>695,926</b>	<b>38,761</b>	<b>340,936</b>	<b>-</b>	<b>55,707</b>	<b>1,531,330</b>
Additions	-	-	47,551	-	-	-	47,551
Depreciation	-	-	(46,981)	(86,446)	-	(21,488)	(154,915)
Revaluation	-	1,526,801	-	-	-	-	1,526,801
Disposals	-	-	-	-	-	-	-
<b>Net book value 30 June 2016</b>	<b>400,000</b>	<b>2,222,727</b>	<b>39,331</b>	<b>254,490</b>	<b>-</b>	<b>34,219</b>	<b>2,950,767</b>
<b>Net book value as of 30 June 2016 represented by:</b>							
Gross book value	400,000	2,222,727	354,243	864,460	174,729	107,432	4,123,591
Accumulated depreciation	-	-	(314,912)	(609,970)	(174,729)	(73,213)	(1,172,824)
<b>Net book value 30 June 2016</b>	<b>400,000</b>	<b>2,222,727</b>	<b>39,331</b>	<b>254,490</b>	<b>-</b>	<b>34,219</b>	<b>2,950,767</b>
<b>As at 1 July 2016</b>							
Gross book value	400,000	2,222,727	354,243	864,460	174,729	107,432	4,123,591
Accumulated depreciation	-	-	(314,912)	(609,970)	(174,729)	(73,213)	(1,172,824)
<b>Net book value 1 July 2016</b>	<b>400,000</b>	<b>2,222,727</b>	<b>39,331</b>	<b>254,490</b>	<b>-</b>	<b>34,219</b>	<b>2,950,767</b>
Additions	-	-	55,559	-	-	-	55,559
Depreciation	-	-	(17,066)	(57,957)	-	(21,486)	(96,509)
Revaluation	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-
<b>Net book value 30 June 2017</b>	<b>400,000</b>	<b>2,222,727</b>	<b>77,824</b>	<b>196,533</b>	<b>-</b>	<b>12,733</b>	<b>2,909,817</b>
<b>Net book value as of 30 June 2017 represented by:</b>							
Gross book value	400,000	2,222,727	409,801	864,460	174,729	107,432	4,179,149
Accumulated depreciation	-	-	(331,977)	(667,927)	(174,729)	(94,699)	(1,269,332)
<b>Net book value 30 June 2017</b>	<b>400,000</b>	<b>2,222,727</b>	<b>77,824</b>	<b>196,533</b>	<b>-</b>	<b>12,733</b>	<b>2,909,817</b>

**Valuation of Building and Improvements**

An independent valuation of buildings and improvements was undertaken by Integrated Valuation Services as at 6 July 2015. These assets have been valued at "Fair Value" and adopted in the 2015-16 financial statements.

The Council members believe that the fair value of buildings and improvements remains at \$2,222,727 as at 30 June 2017.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017

	2017 \$	2016 \$
<b>Note 8: Accounts Payable and Other Payables</b>		
Current		
Sundry creditors and accrued expenses	14,634	20,228
Payroll liabilities	13,943	5,732
Deferred income	11,800	-
<b>Total accounts payable and other payables</b>	<b>40,377</b>	<b>25,960</b>
Settlement of sundry creditors is generally net 30 days.		
<b>a. Financial liabilities at amortised cost classified as accounts payable and other payable:</b>		
Accounts payable and other payables:		
- total current	40,377	25,960
- total non current	-	-
<b>Financial liabilities as accounts payable and other payables</b>	<b>40,377</b>	<b>25,960</b>
No interest is payable on outstanding payables.		
<b>Note 9: Employee Provisions</b>		
Current		
Annual leave	16,594	19,752
Long service leave	11,333	11,426
<b>Total current employee provisions</b>	<b>27,927</b>	<b>31,178</b>
Non-Current		
Long service leave	-	1,357
<b>Total non-current employee provisions</b>	<b>-</b>	<b>1,357</b>
<b>Total employee provisions</b>	<b>27,927</b>	<b>32,535</b>
<b>Note 10: Cash Flow Information</b>		
<b>Reconciliation of Cash Flow from Operating Activities with Current Year Surplus/(Deficit)</b>		
Surplus/(Deficit) for the year	139,494	(90,326)
Non cash transactions		
Depreciation	96,509	154,915
<i>Changes in net assets and liabilities:</i>		
<i>(Increase) / Decrease in assets:</i>		
Accounts receivable and other debtors	(41,177)	12,160
<i>Increase/(decrease) in liabilities:</i>		
Accounts payable and other payables	14,417	(8,379)
Employee provisions	(4,608)	4,553
<b>Net cash flows from operating activities</b>	<b>204,635</b>	<b>72,923</b>



**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017****Note 11: Events After the Reporting Period**

There are no events that have occurred after balance date that have been or should have been brought to account in the 2017 financial statements.

**Note 12: Performance Indicators**

	Actual 2017		Actual 2016	
	Amounts \$	Indicators	Amounts \$	Indicators
<b>1. Current ratio</b>				
<u>Current assets- external restricted assets</u>	<u>1,073,730</u>	Ratio	<u>883,477</u>	Ratio
Current liabilities	68,304	15.72 : 1	57,138	15.46 : 1
<b>2. Rate coverage ratio</b>				
<u>Rate revenue</u>	<u>351,368</u>		<u>205,474</u>	
Total revenue	829,003	42%	753,758	27%
<b>3. Rates and annual charges outstanding percentages</b>				
<u>Rates and annual charges outstanding</u>	<u>58,799</u>		<u>18,464</u>	
Rates and annual charges collectible	351,368	17%	205,474	9%

**Note 13: Commitments for Expenditure****(a) Capital commitments**

There were no capital commitments at 30 June 2017 or 2016.

**(b) Finance lease commitments**

There were no finance lease commitments at 30 June 2017 or 2016.

**(c) Operating leases**

There were no commitments under non-cancellable operating leases at 30 June 2017 or 2016.

**(d) Other expenditure commitments**

There were no other expenditure commitments at 30 June 2017 or 2016.

**Note 14: Contingent Liabilities and Contingent Assets**

There are no contingent liabilities or contingent assets at 30 June 2017 (2016: \$Nil).

**Note 15: Capital Management**

The Council manages its capital to ensure that it will be able to continue as a going concern. The Council's overall strategy remained unchanged throughout the year.

The capital structure of the Council consists of equity comprised of retained earnings and reserve funds as set out in the statement of changes in equity.

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

	2017	2016
	\$	\$
<b>Note 16: Financial Risk Management</b>		

The Council's financial instruments consist mainly of cash and cash equivalents, accounts receivable and other debtors and accounts payable and other payables.

The carrying amounts for each category of financial instruments, measured in accordance with AASB 139: *financial Instruments: Recognition and Measurement* as detailed in the accounting policies to these financial statements, are as follows:

**Financial assets**

Cash and cash equivalents	1,011,583	862,507
Accounts receivable and other debtors	60,239	11,392
<b>Total financial assets</b>	<b>1,071,822</b>	<b>873,899</b>

**Financial liabilities**

Accounts payable and other payables	40,377	25,960
<b>Total financial liabilities</b>	<b>40,377</b>	<b>25,960</b>

**Financial Risk Management Policies**

Management is responsible for mentoring and managing the Council's compliance with its risk management strategy. The committee's overall risk management strategy is to assist the Council in meeting its financial targets whilst minimising potential adverse effects on financial performance. These include credit risk policies and future cash flow requirements.

**Specific Financial Risk Exposures and Management**

The main risks the Council is exposed to through its financial instruments are credit risk, liquidity risk and market risk relating to interest rate risk. There has been no substantive change in the types of risk the Council is exposed to, how these risks arise, management's objectives, policies and procedures for managing or measuring risks from the previous period.

**a. Credit risk**

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss for the Council.

*Credit risk exposures*

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying amount and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

Legislative restrictions on the Council's investment powers effectively limit investments to financial instruments issued or guaranteed by Australian Governments, banks and authorised deposit taking institutions. Rates and other receivables are monitored on an ongoing basis with the result that the Council's exposure to bad debts is not significant.

The Council has no significant concentrations of credit risk exposure to any single counterparty or group of counterparties. Details with respect to credit risk of accounts receivable and other debtors are provided in Note 6.

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2017**

**Note 16: Financial Risk Management (continued)**

**b. Liquidity risk**

Liquidity risk arises from the possibility that the Council might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. The Council manages this risk through the following mechanisms:

- preparing forward-looking cash flow analysis in relation to its operational, investing and financing activities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets; and
- only investing surplus cash with major financial institutions.

**c. Market risk**

*Interest rate risk*

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Council is also exposed to earnings volatility on floating rate instruments.

The financial instruments that expose the Council to interest rate risk are limited to cash and cash equivalents.

The Council also manages interest rate risk by ensuring that, whenever possible, payables are paid within any pre-agreed credit terms.

*Fair value sensitivity analysis for fixed rate instruments*

The Council does not account for any fixed rate financial assets and liabilities at fair value through profit or loss. Therefore a change in interest rates at the reporting date would not affect profit or loss.

**Fair value**

The fair value of the Council's financial assets and liabilities approximates their carrying amounts.

**Note 17: Additional Council Information**

Wagait Shire Council is a local government body formerly called Cox Peninsular Government Council.

**Principal place of business**

142 Wagait Tower Road  
Wagait Beach NT 0822



**INDEPENDENT AUDITOR'S REPORT**

To the elected Council members, rate payers and residents of Wagait Shire Council

SWJR Nominees Pty Ltd  
ABN 49 078 887 171  
Cnr Coonawarra & Hook Roads  
PO Box 36394, Winnellie NT 0821  
Tel: 08 8947 2200  
Fax: 08 8947 1146  
lowrys.accountants@lowrys.com.au

We have audited the accompanying financial report of Wagait Shire Council (the Council) which comprises the Statement of Financial Position as at 30 June 2017, the Statement of Profit or Loss and Other Comprehensive Income, the Statement of Changes in Equity, the Statement of Working Capital, the Statement of Cash Flows, a summary of significant accounting policies along with other explanatory notes and the Chief Executive Officer's Certificate.

**Chief Executive Officer's Responsibility for the Financial Report**

The Chief Executive Officer of the Council is responsible for the preparation and fair presentation of the financial report in accordance with the Australian Accounting Standards and relevant provisions of the Northern Territory Local Government Act and Local Government (Accounting) Regulations, and for such internal controls as the Chief Executive Officer determine are necessary to enable the preparation and fair presentation of the financial report to be free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the Council's preparation and fair presentation of the report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Chief Executive Officer as well as evaluation of the overall presentation of the financial report.

We performed the procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Northern Territory Local Government Act, the Local Government (Accounting) Regulations and Australian Accounting Standards, a true and fair view which is consistent with our understanding of the Council's financial position and of its performance.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements and Local Government regulations.

**Auditor's Opinion**

In our opinion the financial report of Wagait Shire Council is in accordance with the Northern Territory Local Government Act and the Local Government (Accounting) Regulations, including:

- (i) giving a true and fair view of the Council's financial position as at 30 June 2017 and of its performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards.

LOWRYS ACCOUNTANTS

Colin James, FCA  
Registered Company Auditor

Darwin, 29 September 2017

**Resolution No. 2017/.....**

**That the Audited Financial Statements for 2016/2017 be received and noted and submitted to the Department of Housing and Community Development, Local Government Division and the NT Grants Commission as recommended by the Audit Committee.**

**Moved:**

**Seconded:**

**Vote:**



#### 10.4 Annual Report

The 2016 / 2017 Annual Report is presently being prepared. It is required to be submitted to NT Gov by 15 November 2017.

**Resolution No. 2017/.....**

**That Councillors resolve to review the draft Annual Report, which will be circulated via email for comment and approval prior to being finalised and submitted to NT Gov.**

**Moved:**

**Seconded:**

**Vote:**

#### 10.5 Amalgamation

Further consideration of Amalgamation was deferred until after the Local Government Elections. With the elections having been completed it is appropriate to give this matter further consideration.

#### 10.6 Councillor Workshop

A Councillor Workshop was conducted on 14 October 2017. Present were President Peter Clee, Councillor Michael Vaughan, Councillor Neil White and CEO Mark Sidey. Vice President Tricia McIntyre and Councillor Shenagh Gamble were unable to attend and provided their views to then CEO prior to the workshop. At the workshop, it was unanimously agreed that it should be recommended to Council that: Council should liaise with NTG for the purpose of submitting a grant application under the Federal Government Safer Communities Programme for the installation of CCTV at the Mandorah Jetty, and; that Council should submit grant applications to the NT Government for a bore and associated infrastructure at Cloppenburg Park and a feasibility study for the enclosing of the Wagait Tower Road drain under the Local Government Strategic Infrastructure Fund.

**Resolution No. 2017/.....**

**That Council liaise with NTG for the purpose of submitting a grant application under the Federal Government Safer Communities Programme for the installation of CCTV at the Mandorah Jetty, and; that Council should submit grant applications to the NT Government for a bore and associated infrastructure at Cloppenburg Park and a feasibility study for the enclosing of the Wagait Tower Road drain under the Local Government Strategic Infrastructure Fund.**

**Moved:**

**Seconded:**

**Vote:**

#### 10.7 Policies for Review

Nil

#### 10.8 2017/2018 Budget

The 2017/2018 budget is presently being reviewed.

## 10.9 Road Reserve Works

### Works within a Road Reserve Permit –

### Works Associated with a Development Permit



Wagait Shire Council Development and Subdivision Standards

01/08/2017

Period of Works: From 22/8/17 To 22/9/17

Detailed Description of Works: Complete second access road to property

Enable easier water deliveries, fire break access

Will a road be closed as part of the works? ☐ Yes ☒ No If yes, dates: From ..... To .....

Will trees, signs, structures, or other features be removed or altered as part of the works? ☐ Yes ☒ No

The applicant agrees to the attached Conditions of Approval and special conditions on the permit.

Approved by: .....	Date Issued: .....	Permit Number: .....
Special Conditions: .....		
Date Received: .....	Receipt Number: .....	

Council Use Only

#### Site Information

Development Permit Number: DP...../.....

Lot/Section Number 1 Hundred of: Bray

Property Address: 161 Wagait Tower road

#### Applicant's Details

Full Name: Josh Jacobi-Shepherd Phone/Mobile: 0405 276 281

Company/Organisation: .....

Postal Address: Po Box 28, Wagait Beach 0822

Email: jjacobishepherd@hotmail.com

Billing Details ☐ same as above

Full Name: ..... Phone/Mobile: .....

Company/Organisation Name: ..... ABN: .....

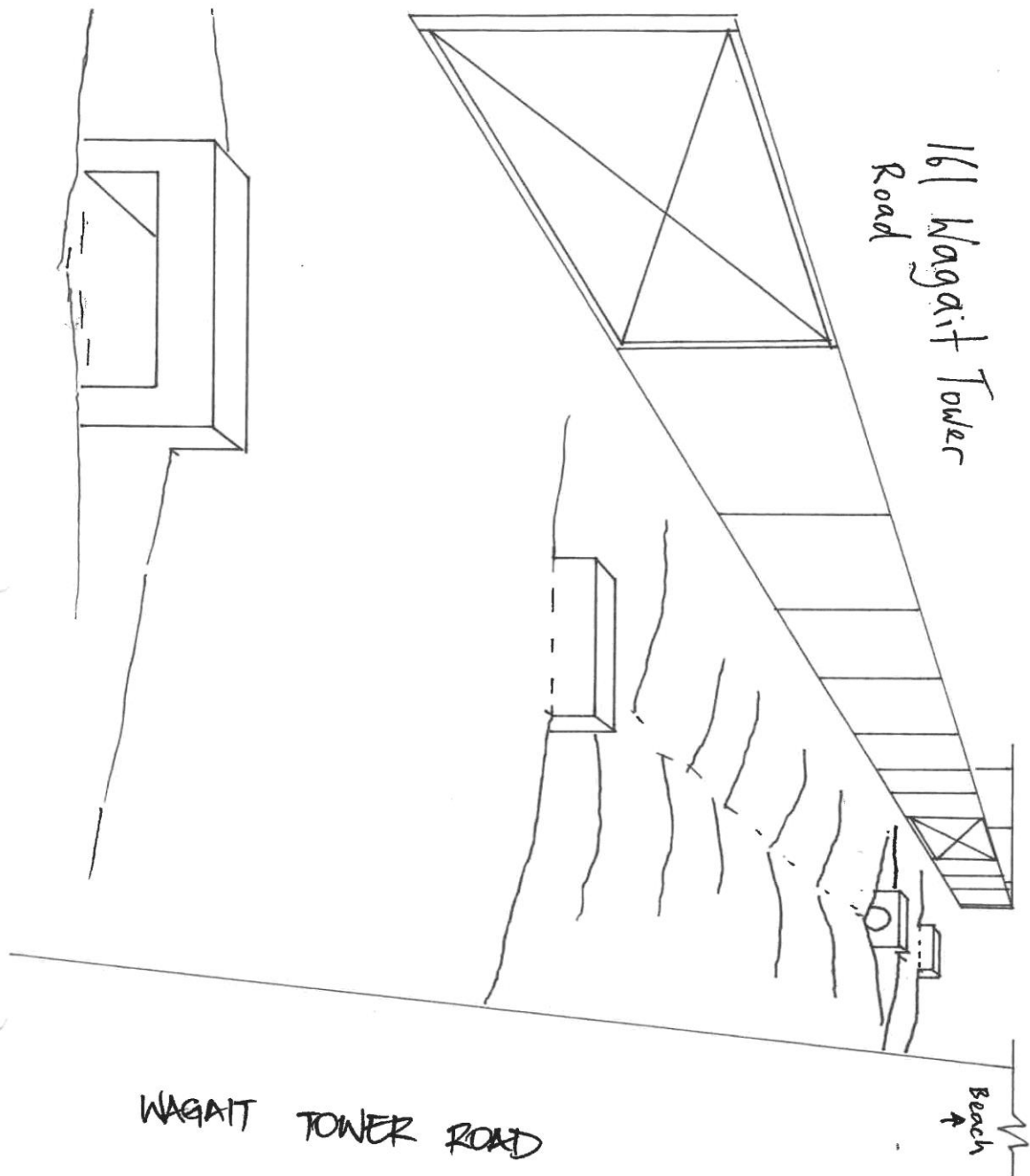
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Email: .....

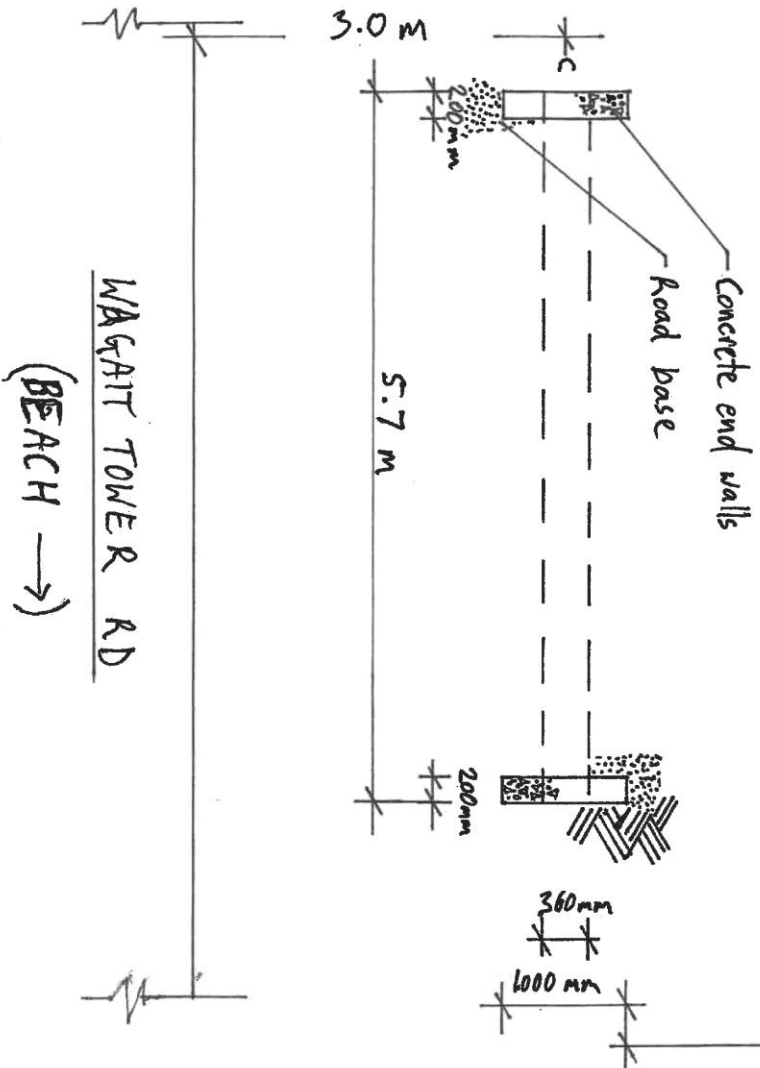
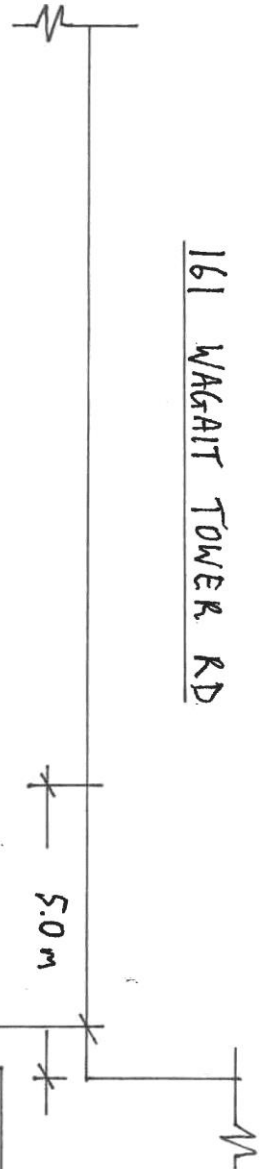
#### Documents Required for Submission with this Form:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Detailed Drawings of Disturbances to Road Reserve | <input checked="" type="checkbox"/> Copy of the Site Supervisor's White Card   |
| <input checked="" type="checkbox"/> For-Construction Drawings for the Proposed Works  | <input type="checkbox"/> Public Liability Insurance Certificate  |
| <input type="checkbox"/> Traffic Management Plan/Traffic Control Guidance Plan        | <input type="checkbox"/> Worker's Compensation Insurance Certificate   |
| <input type="checkbox"/> Detailed construction schedule                               | <input type="checkbox"/> Proof of Public Consultation (if required by and agreed upon with Council during detailed design) |

Tel (08) 8978 5185 • Fax (08) 8978 5100 • Email [council@wagaitnt.gov.au](mailto:council@wagaitnt.gov.au)  
 Lot 62 Wagait Tower Road, Wagait Beach NT 0822 • PMB 10 NT 0801 • [www.wagait.nt.gov.au](http://www.wagait.nt.gov.au)  
 ABN: 65 843 778 569

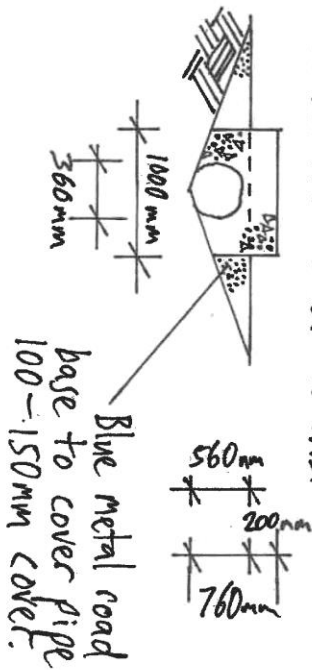


161 WAGAIT TOWER RD



WAGAIT TOWER RD  
(BEACH →)

Marine grade steel pipe/pile.  
360 mm diameter, 10 mm thick.  
Ribbed inside for strength.  
Concrete end walls.



Steel pipe  
Max water flow =  $0.1 \text{ m}^3$   
Existing driveway/culvert  
Max water flow =  $0.9 \text{ m}^3$

Property 161 Wagait Tower rd.

Existing shared  
culvert access

Proposed  
Second access

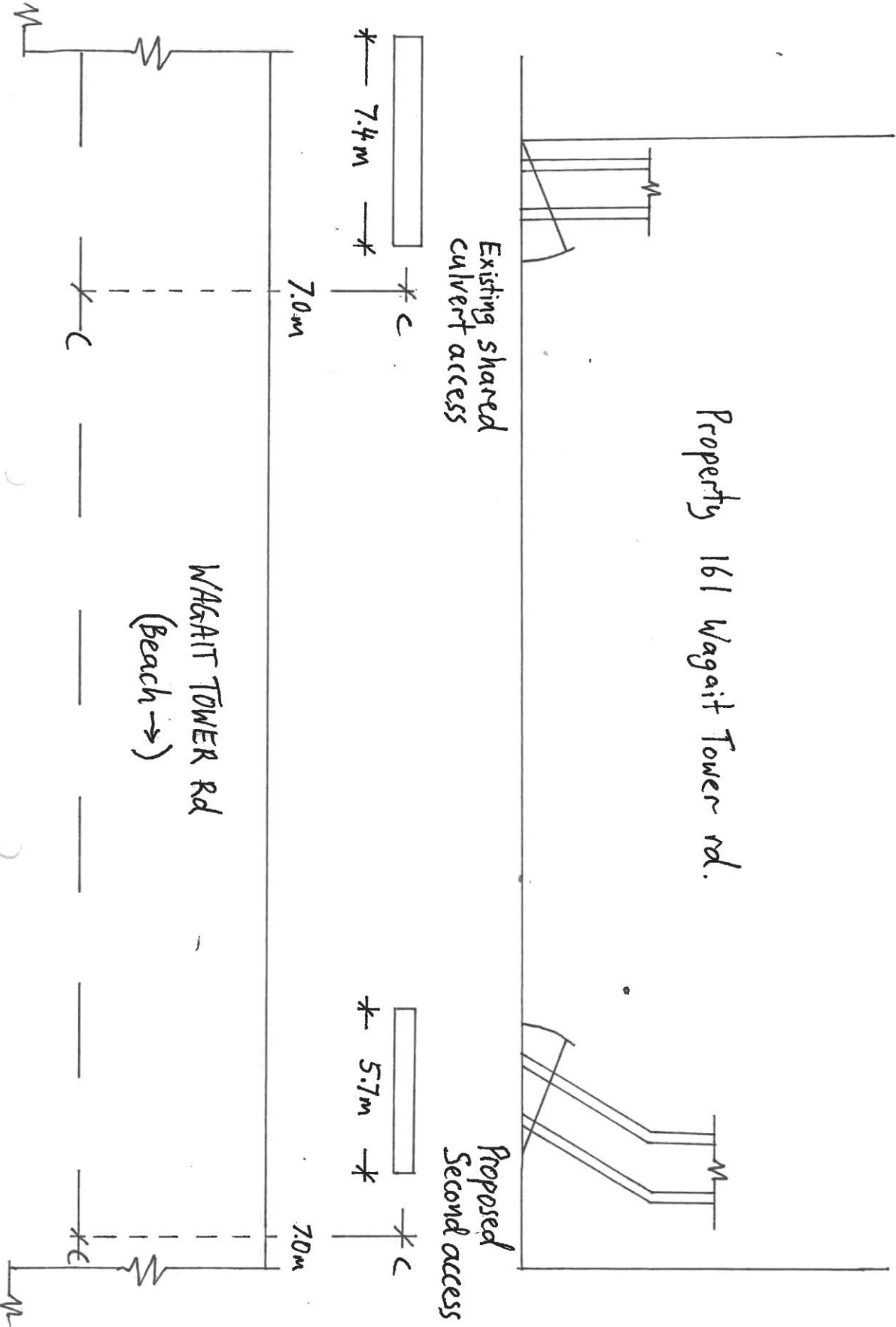
7.4m

5.7m

7.0m

7.0m

WAGAIT TOWER Rd  
(Beach →)





MEETING DATE: 7PM 17 October 2017  
MEETING TYPE: ORDINARY  
FILE REF: \\Server\data\Council Meetings\2017\October\2017  
ATTACHMENTS: Works within a road reserve permit and associated documents, photographs.

---

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting of a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

---

<b>Agenda Item No: 10.9</b>
<b>Report Title:</b> Second vehicular access to property @ 161 Wagait Tower Road
<b>Attachments:</b> Excel Spreadsheet, quotations x 2

**Summary:**

This report has been provided to advise Council on an application to construct a second vehicular access to the property situated at 161 Wagait Tower Road.

**Background:**

The owner of the property situated at 161 Wagait Tower Road commenced construction of a second vehicular access (culvert) to his property in July 2017 without the permission of Council.

These works are in contravention of Council's Vehicular Crossover/Drainage Policy which states "Property owners are not to undertake any works within the verge without the prior approval of Council."

The property owner was advised by Council on 31 July 2017 that the culvert was required to be removed.

The owner objected to removing the culvert and subsequently lodged an application for the works.

**Outcome:**

The application was reviewed and a site inspection undertaken.

Wagait Shire has 388 rateable properties. The vast majority of these have only one vehicular access. There is no record of any second accesses (culverts) being constructed recently.

Those with multiple accesses The bin was changed out on 8 occasions during the trial period. Usage trends were generally consistent, with no marked drop of in usage as the trial progressed.

Noting there is a small number of historical exemptions, the construction of a second culvert access is not consistent with prior practice.

The culvert as designed and located will act as a choke point and negatively impact drainage along Wagait Tower Road.

**Recommendations:**

1. THAT Council reject the application and direct the property owner to remove the partially completed works and reinstate the verge to its condition prior to the works.

Recommending Officer: MARK SIDEY – CHIEF EXECUTIVE OFFICER

**Photographs**







**Resolution No. 2017/.....**

**That Council agrees with the Officer's recommendation "THAT Council reject the application and direct the property owner to remove the partially completed works and reinstate the verge to its condition prior to the works".**

**Moved:**

**Seconded:**

**Vote:**

#### **10.10 Tree Planting on Verge**



**MEETING DATE:** 7PM 17 October 2017

**MEETING TYPE:** ORDINARY

**FILE REF:** \\Server\data\Council Meetings\2017\October\2017

**ATTACHMENTS:** Photograph.

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*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting of a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

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<b>Agenda Item No: 10.10</b>
<b>Report Title:</b> Trees newly planted on verge at 166 Erickson Crs
<b>Attachments:</b> Photograph



**Summary:**

This report has been provided to advise Council on the matter of trees being planted on the Council verge in front of 166 Erickson Crescent.

**Background:**

The owner of the property situated at 166 Erickson Crescent commenced construction of a second vehicular access (culvert) to his property in July 2017 without the permission of Council.

These works are in contravention of Council's Vehicular Crossover/Drainage Policy which states "Property owners are not to undertake any works within the verge without the prior approval of Council."

The property owner was asked by Council on 15 September 2017 to remove the trees and she refused. Council wrote to the owner on 15 September confirming the content of verbal discussions and advising that the matter would be considered further.

**Outcome:**

A site inspection was undertaken.

It was noted that 3 Gum trees had been newly planted **on the verge approximately 3 metres from the property boundary and 5 metres from the bitumen road.**

The trees will grow quite large in in years to come will cause issues with overhead power lines. The trees and their roots will make maintaining the verge more time consuming and may cause damage to plant and equipment.

It is acknowledged that trees have been planted on verges in the past and that pre-existing trees have been left in-situ. The existing trees / plants on verges are a health and safety issue and make maintaining the verges a more time-consuming task that it would otherwise be. Tree roots cause damage to plant and equipment.

**Recommendations:**

1. THAT Council instruct the property owner to remove the newly planted trees.

Recommending Officer: MARK SIDEY – CHIEF EXECUTIVE OFFICER

**Photograph**

**Resolution No. 2017/.....**

**That Council agrees with the Officer's recommendation "THAT council instruct the property owner to remove the newly planted trees".**

**Moved:**

**Seconded:**

**Vote:**

#### **11.0 UPCOMING EVENTS**

17 – 19 November – Kerbside Hard waste collection / Cyclone Clean-up

#### **12.0 LATE ITEMS AND GENERAL BUSINESS**

#### **13.0 IN-CAMERA ITEMS**

#### **14.0 DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 21 November 2017 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

#### **15.0 CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.