

# WAGAIT SHIRE COUNCIL DRAFT MINUTES

ORDINARY COUNCIL MEETING  
COUNCIL CHAMBERS  
LOT 62, WAGAIT TOWER ROAD  
TUESDAY 18 JULY 2017



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## 1.0 PRESENT

President Peter Clee  
Cr Shenagh Gamble  
Cr Kurt Noble (phone conference)  
Vice-President Brad Irvine  
CEO Mark Sidey

### 1.1 OPENING OF MEETING

President Peter Clee declared the meeting open at 7.02pm and welcomed everyone to the meeting.

### 1.2 APOLOGIES AND LEAVE OF ABSENCE:

**Resolution No. 2017/67**

**That the apology of Cr Tom Dyer and Cr Alex Richmond be accepted and approved.**

**Moved: Cr Shenagh Gamble**

**Seconded: Vice President Brad Irvine**

**Vote: AIF**

## 2.0 DECLARATION OF INTERESTS

Nil

## 3.0 CONFIRMATION OF MINUTES

### 3.1 Confirmation of 20 June 2017 Council Meeting

**Resolution No. 2017/68**

**That the minutes of the Monthly Meeting of 20 June 2017, be confirmed by council as a true and correct record.**

**Moved: Vice-President Brad Irvine**

**Seconded: President Peter Clee**

**Vote: AIF**

### 3.2 Matters arising from 20 June 2017 Minutes

Nil

## 4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

### 4.1 Wagait Health Group – Graham Drake

Council welcomes Graham Drake to the meeting. Graham shared his ongoing frustration about the lack of progress and support for the health needs assessment of our community.

Today, council received an update from Alison McLay, A/District Manager of Top End Central District clarifying the emergency procedures for residents. They prefer that all emergency calls continue to go through to the remote doctor on call via RDH switch board on 8922 8888. CEO Mark Sidey to forward this email to the Working Health Group.

## 5.0 INWARDS AND OUTWARDS CORRESPONDENCE - June 2017

### 5.1 Inwards June 2017

Date	From	About	To
21/06/2017	Dept of Housing & Community Dlvp	Council Caretaker Period and Policy	mail
27/06/2017	ABS	Survey of Motor Vehicle - rego 974016	mail
27/06/2017	WALGA	Local Govt Industry Award 2010 Wage Schedule	mail
27/06/2017	Dept of Health	Pensioner and Waste Management concession - final report	email
7/07/2017	Solomon Gaturu - NT Govt	Drafting instructions for dog by-aw - drafting should be provided in a few weeks time	email
11/07/2017	LGANT	Council Caretaker Period and Policy	email

### 5.2 Outwards June 2017

Date	To	About	
21/06/2017	All councillors	Council Caretaker Period and Policy	email
22/06/2017	Grants - Donna Hadfield	2017-2017 acquittal for Lawnmower	email
27/06/2017	Health Dept	Tax invoice for pensioner and waste mngt concession scheme	email
27/06/2017	Valuations Rolls Administrator	Reconciliation report for Wagait with 2013 & 2016 values	email
28/06/2017	Cleaning contract applicants	Thank you letters for submitting teners	email
28/06/2017	Ironbark	VET course and traineeship	email
4/07/2017	Solomon Gaturu - Local Govt Div	Drafting instructions for dog by-law	email
6/07/2017	JLT Insurance	summary of the premium outcomes for 2017/18 renewals	email

#### Resolution No. 2017/69

**That council receive and note the correspondence as detailed in the agenda for the month of June 2017.**

**Moved: President Peter Clee**

**Seconded: Vice-President Brad Irvine**

**Vote: AIF**

## 6.0 COUNCILLORS REPORTS

### 6.1 President's report

#### Purpose of Report

To Inform Council and community of the Presidents activities and to provide the community at large with information that the president sees as important and noteworthy.

#### What's been happening.....

The Green waste trial has been extended until the end of July. The CEO will then provide a report and recommendation for the future.

The rates declaration appeared in the NT News on 10 July 2017. Rates have been declared at \$571.20 per annum. The Waste levy remains unchanged at \$300.00 per annum

Territory Day was well attended and the local fireworks display was spectacular. Thanks for all who contributed on the day. We also had a great turnout for footy workshop with Alan Tongue, ex Raiders

captain and ACT Australian of the Year. The workshops included dealing with aspects of antisocial behaviour including bullying and involved participants from both Wagait Beach and Belyuen.

Make sure your all on the Electoral Roll which closes on July 25<sup>th</sup>. Nominations for prospective councillors are now open, with elections due on 26<sup>th</sup> August.

VP Brad, the CEO and myself met with the Department of Transport on 10 July to discuss previous requests to establish a Bus Service to meet morning and afternoon ferries. We also discussed CCTV at the Jetty and the long-term funding proposals for the proposed new jetty as well as road repairs for the Charles Point Road.

## **Where have I been ....**

7 <sup>th</sup> June	ABC Radio Interview
13 <sup>th</sup> June	Weekly Meeting with CEO
20 <sup>th</sup> June	Weekly Meeting with CEO
20 <sup>th</sup> June	Ordinary Council Meeting
21 <sup>st</sup> June	Wagait Shire Emergency Recovery Committee
26 <sup>th</sup> June	Weekly Meeting with CEO
27 <sup>th</sup> June	Meeting with Maree Bredhauer, Mayor of Litchfield Council.
30 <sup>th</sup> June	TOPROC Meeting
4 <sup>th</sup> July	Weekly Meeting with CEO
5 <sup>th</sup> July	ABC Radio – Grass Roots Interview
10 <sup>th</sup> July	Meeting with Department of Transport & Ministerial Adviser on Transportation issues
11 July	Weekly Meeting with CEO
18 <sup>th</sup> July	Weekly Meeting with CEO
18 <sup>th</sup> July	Ordinary Council Meeting

*On 30 June 2017, President Peter Clee and CEO Mark Sidey attended the TOPROC meeting. A copy of the minutes has been circulated to councillors for their perusal.*

### **Resolution No. 2017/70**

**That the Councillor's reports for the month of June 2017 be received and accepted.**

**Moved: President Peter Clee**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

## **7.0 OFFICERS REPORTS**

### **7.1 CEO's report**

#### **1. Meetings CEO Attended**

Weekly meetings with President – Wagait

17 June – Council Meeting

30 June – TOPROC Meeting

30 June – Meeting with LGANT

10 July – Meeting with Department of Transport

10 July – Meeting with JLT

10 July – Meeting with Power & Water

## **2. CEO Key Objectives Endorsed By Council August 2016**

**3.1 Dog management:** Wagait Shire Council to have by-laws by June 2017: CEO to report on progress at every meeting.

- Council was advised by the Department on 7 July 2017 that draft a draft By-Law would be provided within two weeks.

*To date council still has not received the draft By-Law from the NT Government. CEO Mark Sidey followed up with this and their response is that there is no update at this stage. CEO Mark Sidey to continue to follow up.*

*Council has also had a number of resident raise issues with wandering dogs. The Works crew has deployed that the dog trap on a number of occasions. All dogs caught will be identified and returned to the owner. A sign will be placed on the notice board for owners to be responsible and must do their best to stop their dogs from wandering.*

### **3.2 Roads upgrades:**

Discussions held with NTG about a joint venture for upgrade to Charles Point Road and Wagait Shire roads. Unlikely to occur until 2018.

A quotation to clean and re-line the drain on the western side of Forsyth Road has been obtained. These works will be completed prior to the wet season.

### **3.3 Electoral review and election preparation:**

The NT Local Government Election is going to be held on 26 August and the NT Electoral Commission will deliver all of the services required to run the Wagait Beach election. Caretaker period starts Thursday 3 August.

Nominations for prospective councillors are now open.

Important information about the election can be found via the following link <http://www.ntec.nt.gov.au/2017NTCouncilElections/Pages/default.aspx>

## **4. Administration and other Business**

A big thank you to Deborah Allen for the comprehensive handover.

It has been a busy period since I assumed the role of CEO on June 1. Thank you to Peter Clee, Councillors and Wagait Shire staff for their support and hard work since I have come on board. I have moved into the Council House and have started to become part of the community. What a great place to live and work.

I have made it a point to get "out and about" as much as can and have enjoyed meeting and speaking with as many residents as I could so far. I encourage residents to drop in to the Council Office and say hi.

2017 / 2018 rates and charges have been set at \$571.20 per annum and Rates Notices will be mailed out on August 1.

I would encourage the small number of ratepayers with significant arrears to rectify this.

Recovery action by the Private Courts Bailiff will continue and Council is now able to impose a Statutory Charge against certain properties with the assistance of the Bailiff if the owners do not enter into a regular payment plan.

*A Statutory Charge is a legal process that results in a property not being able to be sold or used as collateral for a loan. The additional charges associated with the imposition of a statutory charge are added to the current outstanding amount.*

Local Contractor Michelle Rawes Cleaning & Maintenance has been contracted to provide cleaning services to Council for the cleaning of the Council Offices, Community Centre and Cloppenburg Park ablution block for a period of one year with an option to extend.

The Territory Day Fireworks display at Cloppenburg Park was a resounding success and was well attended by the community. Thank you to the NT Government and Howard & Sons Pyrotechnics Displays. Thank you also to the Wagait Shire works staff for helping with the set-up and the Wagait Volunteer Bush Fire Brigade for the sausage sizzle.

All those that went down to the Mandorah Jetty to watch the fireworks on “the other side” and let off a few crackers of their own good on you – it was a great night. Thanks also to everyone around Wagait cleaning up after themselves – there was very little rubbish for Council to clean up afterward – a top effort.

I would also like to thank the Australia Day Council for facilitating the visit by Alan Tongue to Wagait. The visit was a resounding success and a having a Legend such as Alan come to Wagait was quite a coup!

## **5. Works Report**

For the period 1 June – 7 July:

The jetty and jetty carpark were cleaned on 16 occasions.

The jetty carpark was mowed and whipper snipped on one occasion.

The bores were inspected on 30 occasions.

Water quality tests were undertaken on 5 occasions.

General maintenance and servicing was undertaken on plant & equipment.

Estate mowing was undertaken on Erickson Crescent, Head Court, Baluria Road, Massey Street, Vangeman Street, Joseph Court, Harney Street, Dillon Place, Mungalo Road, Forsyth Road, Dalmeny Road, Sache Street and Milady Street.

Estate whipper snipping was undertaken on Wagait Tower Road, Cox Drive, Erickson Crescent, Milady Street, Sasche Street, Baluira Road and to all beach accesses.

Cloppenburg Park was mowed and whippersnipped.

The Council grounds were mowed and whippersnipped.

The boat ramp was water blasted.

Graffiti on the jetty was cleaned off / painted over.

The Milady site was mowed, whippersnipped and tidied up.

Tree trimming on verges was undertaken.

Chairs and tables were dropped off to Cox Country Club for MUFF and picked up afterward.

The volunteer Fire Brigade area at the council workshop was cleaned out.

The green waste bin was compacted on 4 occasions.

Firearms training was undertaken.

10 cubic metres of sand was spread in the children’s playground at Cloppenburg Park

Chairs and tables were dropped off at Cloppenburg Park for Territory Day and picked up afterward. An area of Cloppenburg Park was cordoned by works staff for safety reasons for the fireworks display.

Chairs and tables were dropped off at Cloppenburg Park Alan Tongue’s visit and picked up afterward.

## 7.2 Sports and Recreation Officer’s Report

A short month; activity wise; due to a couple of weeks of leave.

The veggie patch is thriving and the children are picking what is ripe for their recipes during cooking. There is a real sense of achievement when the veggies are picked!

We are in the full swing of the school holiday program. Our first ever ‘Wagait Beach Teddy Bears Picnic’ was a big hit and will become an annual event.

The children from Belyuen were invited to join in with our basketball clinic and road safety day but unfortunately were unable attend.

NRL legend Alan Tongue came to Wagait for a sports workshop July 7. The workshop was a great success with over 30 children and adults from both Belyuen and Wagait Beach attending.

We attended the 30<sup>th</sup> birthday celebrations of the Smile-A-Mile Fun Bus at Fred’s Pass on Sunday July 9<sup>th</sup>. These guys visit our community every 6-8 weeks and are real treasures.

### ATTENDENCES

	Jun-01	Jun-05	Jun-12	Jun-19	Jun-26
MONDAY		Uke-3 Art-4	L	Ukulele 3	Bike Ride 7
TUESDAY		L	E	V/ball-3 B/ball-4	Sports 8
WEDNESDAY		E	A	Sewing 4	Teddy Bears Picnic-23
THURSDAY	Craft-6 N/ball-5	A	V	Bike Ride 3	Sports/play group-31
FRIDAY	Cooking 10	V	E	Cooking 6	Cooking/ Movie-13
SATURDAY	Movie 6	E			

*Cr Shenagh Gamble has received phenomenal feedback from the community on the remarkable work that is being carried out by our Sports and Recreation Officer to keep the children entertained during these school holidays. Thank you to Robyn for your great work.*

#### **Resolution No. 2017/71**

**That the Officer’s reports for the month of June 2017 be received and accepted.**

**Moved: Cr Shenagh Gamble**

**Seconded: Vice-President Brad Irvine**

**Vote:**



## 8.0 FINANCIAL REPORT

### 8.1 Cash Income and Expenditure Report –June 2017

	Jun 2017 Actual \$	Jun 2017 Budget \$	Variance \$	Year to date Actuals \$	Year to date Budget \$	Variance \$	Revised Budget as at Jun 2017 \$	Forecast to 30 June 2017 \$	Variance (Revised Budget & Actual) \$	Reason
<b>INCOME</b>										
RATES	8,823	59,020	-50,197	211,872	218,980	-7,108		218,980		Note 1 - Rates Income ↓
GRANTS	32,008	1,500	30,508	311,816	267,775	44,041		267,775		Note 2 - Grants Income ↑
CONTRACTS	24,685	9,550	15,135	152,381	132,700	19,681		132,700		Note 3 - Contracts Income ↑
RENTAL INCOME	300	220	80	2,700	2,640	60		2,640		Note 4 - Rental income ↑
MISC INCOME	0	1,000	-1,000	2,650	37,000	-34,350		37,000		Note 5 - Misc Income ↓
WASTE MANAGEMENT	4,693	29,100	-24,407	110,997	116,400	-5,403		116,400		Note 6 - Waste Management Income ↓
<b>TOTAL OPERATING INCOME</b>	<b>70,509</b>	<b>100,390</b>	<b>-29,881</b>	<b>792,416</b>	<b>775,495</b>	<b>16,921</b>		<b>775,495</b>		
<b>EXPENSES</b>										
ADMINISTRATION EXPENSES	6,948	6,025	-923	86,723	78,190	-8,533		78,190		Note 7 - Administration Expenses ↑
EMPLOYMENT EXPENSES	49,858	35,450	-14,408	345,958	391,200	45,242		391,200		Note 8 - Employment Expenses ↓
ROADS	0	0	0	27,035	60,000	32,965		60,000		Note 9 - Roads ↓
CONTRACTS & MATERIALS	496	50	-446	3,774	2,850	-924		2,850		Note 10 - Contracts & Materials ↑
REPAIR & MAIN TOWN ASSETS	5,016	0	-5,016	27,921	19,100	-8,821		19,100		Note 11 - Repair & Main Town Assets ↑
VEHICLE & PLANT	2,470	850	-1,620	21,848	66,090	44,242		66,090		Note 9 - Vehicle & Plant ↓
GRANT EXPENSES	35	20	-15	3,805	25,740	21,935		25,740		Note 10 - Grant Expenses ↓
WASTE MANAGEMENT	9,721	9,700	-21	83,951	116,400	32,449		116,400		Note 11 - Waste Management ↓
SERVICES	1,079	900	-179	11,532	15,300	3,768		15,300		Note 12 - Services ↓
<b>TOTAL OPERATING EXPENSES</b>	<b>75,623</b>	<b>52,995</b>	<b>-22,628</b>	<b>612,547</b>	<b>774,870</b>	<b>162,323</b>		<b>774,870</b>		
<b>OPERATING PROFIT</b>	<b>-5,114</b>	<b>47,395</b>	<b>-52,509</b>	<b>179,869</b>	<b>625</b>	<b>179,244</b>		<b>625</b>		
<b>OTHER INCOME (Interest)</b>	<b>336</b>	<b>0</b>	<b>336</b>	<b>6,690</b>	<b>0</b>	<b>6,690</b>		<b>0</b>		
<b>OTHER EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71</b>	<b>0</b>	<b>-71</b>		<b>0</b>		
<b>NET PROFIT/(LOSS)</b>	<b>-4,778</b>	<b>47,395</b>	<b>-52,173</b>	<b>186,488</b>	<b>625</b>	<b>185,863</b>		<b>625</b>		

8.2 Financial Report for year ended 30 June 2017

<b>Cash at Bank &amp; on hand</b>					<b>Total</b>
Petty cash					\$ 399.80
Westpac Operational Account					\$ -
Westpac Cash Management Account					\$ -
CBA - transaction account					\$ 26,358.10
CBA Cash Saver					\$ 484,489.48
CBA - Investment a/c					\$ 500,000.00
<b>Total Cash at Bank &amp; onHand</b>					<b>\$ 1,011,247.38</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>	
Trade	\$ 24,903.00				\$ 24,903.00
Rates				\$ 27,652.00	\$ 27,652.00
<b>Total Debtors</b>	<b>\$ 24,903.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,652.00</b>	<b>\$ 52,555.00</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>	
Trade	\$ -				\$ -
<b>Total Creditors</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### 8.3 Rate Payers

2016/2017 rate year – 6 rate payers - \$4,625.00  
2015/2016 rate year – 4 rate payers - \$6,611.00  
2014/2015 rate year plus – 4 rate payers - \$16,416.00

### 8.4 Supplier Payment History – June 2017

The Supplier Payment History for the month of June 2017 was circulated to all councillors prior to the council meeting.

**Resolution No. 2017/72**

**That the financials for the month of June 2017 be received and accepted.**

**Moved: Vice-President Brad Irvine**

**Seconded: Cr Kurt Noble**

**Vote: AIF**

### 9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

#### 9.1 2013/14 to 2017/18 Strategic Plan

This is to be carried over to the August 2017 meeting.

#### 9.2 Green Waste

The green waste bin at Cloppenburg Park is being utilised well by the community and this is being replaced roughly once a week. The trial period has been extended to July 31.

*CEO Mark Sidey to provide a report on cost and usage for the green waste bin at Cloppenburg Park to councillors.*

#### 9.3 Water Facilities Tender

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

#### 9.4 Ongoing Policies for Review

CEO Mark Sidey to review the ongoing policies and have these introduced to council meetings over time.

### 10.0 AGENDA ITEMS

#### 10.1 UHF CB Repeater

**Resolution No. 2017/73**

**That council acquit the \$3,600.00 for the UHF CB repeater at Wagait Beach for Community use.**

**Moved: President Peter Clee**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

#### 10.2 Land Use Plan for the North Cox Peninsula

**Resolution No. 2017/74**

Wagait Shire Council recognises the environmental, economic and social costs of unplanned residential development. Council call on the NT Government and the NT Planning Commission to learn from the lessons of the Darwin Rural area and the Palmerston experiments in developer land development. Post Kenbi settlement, Council call on the NT Government to make a moratorium on new residential developments on the North Cox Peninsula until such time as the North Cox Peninsula land use plan has been developed and finalised. Council draws the attention of the NT Government Minister for Planning and the NT Planning commission to the extensive work undertaken previous by the department in developing the planning framework for the North Cox Peninsula and to Council's previous submissions to previous ministers and the Planning Commission on this matter.

**Moved: Vice-President Brad Irvine**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

### 10.3 Council Land

The Wagait Shire Council is the proprietors of the following property:-

149 Wagait Tower Road, Wagait Beach (Council complex)

50 Forsyth Road, Wagait Beach (Cloppenburg Park)

These two properties were acquired by Cox Peninsula Community Government Council, prior to the implementation of the Local Government Act 2008. The name of the owner of these properties has never been changed at the Lands Titles Office.

#### **Resolution No. 2017/75**

**That council, in accordance with Section 265 (2) (d) of the Local Government Act 2008, and the entry 6/30 of NT Government Gazette No S 30 dated 30 June 2008 note that the proprietors of the property situated at:-**

**149 Wagait Tower Road, Wagait Beach**

**50 Forsyth Road, Wagait Beach**

**Be changed to reflect the current correct name of this council.**

**Furthermore that approval is hereby given to endorse the Land Titles Office Change of Name Form with the Common Seal of the Wagait Shire Council.**

**Moved: President Peter Clee**

**Seconded: Vice-President Brad Irvine**

**Vote: AIF**

*Vice-President Brad Irvine has asked that council to check to see if the Shire owns the Wagait Tower Road Easement.*

### 10.4 Electric barbeque for Cloppenburg Park

Two quotations for the supply and delivery of two double plate fixed electric barbeques have been obtained as follows:

Melbourne BBQ Centre                      \$15,649.70 – 4 plates

RWA P/L    \$16,500.00 – 4 plates

It is recommended that Council purchase one double plate barbeque for installation at Cloppenburg Park as follows:

Melbourne BBQ Centre at a cost of \$7,579.00 – 2 plates.

**Resolution No. 2017/76**

**That council approve the purchase of one double plate electric barbeque to the value of \$8,000.00.**

**Moved: President Peter Clee**

**Seconded: Vice-President Brad Irvine**

**Vote: AIF**

*Vice-President Brad Irvine has asked that Council explore further supply options and contact ICN "Industry Capability Network" to first check to see if this type of BBQ can be purchased from a local supplier.*

**10.5 Disposal of CEO Vehicle**

The CEO vehicle was budgeted for replacement in the 2016/2017 financial year. This did not occur and the budgeted amount has been carried over to the 2017/2018 financial year. The current vehicle is in need of urgent maintenance, namely 4 new tyres, windscreen and a comprehensive service, and is in generally poor condition. Rather than expending an estimated \$2,000.00 on a vehicle soon to be disposed of, it is recommended that the vehicle be immediately disposed of on the best possible terms.

It was noted that the current 2017/2018 Budget there is an allowance for council to purchase a new vehicle. Vice-President Brad Irvine has asked CEO Mark Sidey to explore all options for a trade in value or selling of the old CEO vehicle, and for the purchase of a new vehicle that is best suited for his position.

**10.6 Beach Access**

Council has received a complaint about unauthorised access to beaches.

*It has been brought to council's attention that quad bikes riders are travelling at excessive speed along the front beach above the high water mark causing major damage to the beaches. It is suggested that CEO Mark Sidey write to the CEO of Lands with a quote for the installation of chicanes to let them know we are happy to have these installed to stop the access of quad bikes through the main beach entries.*

**11.0 UPCOMING EVENTS**

Wagait Shire Council - Ordinary Meeting Tuesday 18<sup>th</sup> July 2017

Darwin Harbour Clean Up Day – Wednesday 19 July 2017

Seniors Day – Tuesday 8<sup>th</sup> August 2017

Wagait Shire Council – Ordinary Meeting 21<sup>st</sup> August 2017 (Caretaker Council)

Council Election Day – Saturday 26<sup>th</sup> August 2017 Nominations open in July 2017.

Declaration of Election Results - Monday 4<sup>th</sup> September 2017

First Council Meeting (New Council) – Monday 18<sup>th</sup> September 2017

Residents deposit hard waste on roadside for collection - 08 – 10 September

Residents deposit hard waste on roadside for collection – 17 - 19 November

**12.0 LATE ITEMS AND GENERAL BUSINESS****13.0 IN-CAMERA ITEMS****14.0 DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 15 August 2017 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

## **15.0 CLOSE OF MEETING**

The Chair declared the meeting closed at 8.10pm.