

WAGAIT SHIRE COUNCIL MINUTES

**ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 62, WAGAIT TOWER ROAD
18 OCTOBER 2016**



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1.0 PRESENT

President Peter Clee
Vice President Brad Irvine
Cr Alex Richmond
Cr Kurt Noble

CEO Deborah Allen

1.1 OPENING OF MEETING

President Peter Clee declared the meeting open at 7.02pm and welcomed all councillors to the meeting.

1.2 APOLOGIES AND LEAVE OF ABSENCE:

| |
|---|
| <p>Resolution No. 2016/082 That the apology of Cr Shenagh Gamble be accepted and approved. Moved: Vice President Brad Irvine Seconded: Cr Kurt Noble Vote: Carried</p> |
|---|

2.0 DECLARATION OF INTERESTS

NIL

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation of 20 September 2016 Council Meeting

| |
|--|
| <p>Resolution No. 2016/ 083 That the minutes of the Monthly Meeting of 20 September 2016 be confirmed. Moved: President Peter Clee Seconded: Vice President Brad Irvine Vote: Carried</p> |
|--|

3.1.1 Matters arising from the September 2016 Minutes - Nil

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – SEPTEMBER

5.1 Inwards Correspondence

| | | | |
|------------|---|--|-----------------|
| 12/09/2016 | CBA | Bank Audit Certificate | admin |
| 12/09/2016 | Aust Day Council | Aust Day Forum - Fri 21 October | admin |
| 13/09/2016 | ALGA | Invitation to attend 2016 Road Congress | P Clee |
| 14/09/2016 | Melanie McColm - Dept of Sport & Recreation | Remote Sport Program 2016/17 Funding Agreement Draft for editing | admin |
| 16/09/2016 | councillors | BCWLGAG meeting with consultation consultant | all councillors |
| | | | |
| 17/09/2016 | Peter Clee | President's Report | admin |
| 18/09/2016 | Resident | Rates notice - query on Waste Management | admin |
| 19/09/2016 | Brad Irvine | Mandorah Ferry Survey | admin |
| 19/09/2016 | Tania Roberts - Dept of Chief Minister | Seniors Grant Acquittal - sportfall of \$52.75 in expenditure | admin |
| 20/09/2016 | Department of Housing and community Development | Special Grants Purpose | D Allen |
| 20/09/2016 | Pauline Corpus - Dept of Local Govt & Community Services | Seeking Information - Accounting Regulations | admin |
| 20/9/2016 | Resident | Letter about Waste Management Fee on Rates | admin |
| 21/09/2016 | KaTE mCcolM - Sports & Recreation | FACE 2016/2017 Grants, 2016/17 remote sports agreements and Dept of Sport & Rec Updates | admin |
| 22/09/2016 | CEO Deborah Allen | For Comment - Draft Guideline for proposed separation distances between industrial land uses and sensitive land uses | all councillors |
| 22/09/2016 | Ken Lehmann - Infrastructure Operations | Shelter Managers Preparedness Check List | CEO |
| 23/09/2016 | Elaine McLeod - LGANT | FRG Meeting Agenda 6/10/16 | admin |
| 26/09/2016 | Department of Infrastructure | Black Spot Programme | D Allen |
| 26/09/2016 | Department of Education | Census | D Allen |
| 26/09/2016 | Hazel Joven - Lowry's Accountants | 2016 Financial Statement - Draft | D Allen |
| 30/09/2016 | CBA | Corporate Charge card | admin |
| 30/09/2016 | Dept of Housing & Community Dlv | Caretakers policy | admin |
| 3/10/2016 | Gerry McCarthy - Office of Minister for Housing & Community Dlv | Proposed changes to Local Govt Regulations | P. Clee |
| 3/10/2016 | Dept of Housing & Community Dlv | Special Purpose Grants Round 1 2016-2017 | D Allen |
| 3/10/2016 | Wagait Arts Group | letter seeking approval for container to be placed on council grounds | Admin |
| 3/10/2016 | NT Government | Call for Nominations for Black Spot Programme 2017-2018 | admin |
| 5/10/2016 | All Conveyancing | Rate Search - 123 Baluria | admin |
| 5/10/2016 | Alex Cannon - Chief Ministers Office | Secure NT - question (media /communications staff) | ceo |
| 6/10/2016 | Australia Day | Regional Support and citizen awards | admin |
| 6/10/2016 | Dept of Infrastructure - Valuations | September monthly reconcilliation report | admin |
| 10/10/2016 | West Arnhem Regional Council | Lobby Group for Rural and Remote Local Govt | admin |

5.2 Outwards Correspondence

| | | | |
|------------|--|---|-------|
| 9/09/2016 | Lisa Sherry, Dept of Infrastructure | Wagait Tower Road Beach access update | email |
| 14/09/2016 | Australia Day Council | Registration - Aust Forum and Tidy Town Forum | email |
| 14/09/2016 | Dept of the Chief Minister | Grant Acquittal - Seniors outing | email |
| 14/09/2016 | Resident | Query on Rates notice | email |
| 14/09/2016 | Optus | NBN and phone/internet provider | email |
| 19/09/2016 | Resident - rate payer | reply to resident query on wastemanagement levy | email |
| 19/09/2016 | Dept of Infrastructure | Preparation of steps has begun | email |
| 29/09/2016 | Tania Roberts - Dept of Chief Minister | Seniors Grant Acquittal - \$52.75 Expenditure | email |
| 5/10/2016 | All Conveyancing | Rate Search - 123 Baluria Road | email |
| 5/10/2016 | Dept of Housing & Community Degvelopment | Caretaker Policy | email |
| 7/10/2016 | Dept of Chief Minister | Application for variation of Seniors Grant | email |
| 7/10/2016 | Alex Cannon - Dept of Chief Minister | Secure NT - response from CEO | email |

Resolution No. 2016/ 084

That the correspondence for the month of September 2016 be noted.

Moved: President Peter Clee

Seconded: Cr Alex Richmond

Vote: Carried

6.0 COUNCILLORS REPORTS

6.1 PRESIDENTS REPORT

Purpose of Report

To Inform Council and community of the Presidents activities and to provide the community at large with information that the president sees as important and noteworthy.

What's been happening.....

I had the pleasure of attending the official launch of the new ferry **the "MV Tommy Lyons"** on 27th September. I spoke for and on behalf of the community and expressed our support for the new ferry. It has been operating for a few weeks now and it is a fast comfortable ride into the city.

Council has established **an Audit Committee**. The committee comprising President Peter Clee, Vice president Brad Irvine, Russell Anderson and Barry Bamford. The Audit Committee met on 18th October and will meet quarterly or thereabouts. This first meeting of the Audit Committee was to receive the interim Financial Statements for the year ending 30 June 2016. This committee is designed to provide oversight and guidance to the CEO. The audit committee is an NTG requirement for all councils.

Amalgamation discussions have been ongoing over the last 12 months or so. Council will continue discussions in good faith in anticipation of options and recommendations forthcoming from consultants who have been commissioned to do so. Council will present amalgamation and regional council recommendations to the community for consideration.

The council met on Tuesday 4th October with Sharyn Innes and Allan McGill, consultants who are preparing an options paper for community consideration. The council members articulated to the consultants the options that were discussed at the community meeting held on 2nd August 2016; namely:-

- A preference to remain a separate council,
- No desire to amalgamate with Darwin City Council

- No desire to amalgamate with Litchfield Municipal Council
- Amalgamate with Belyuen is acceptable
- Incorporate adjacent unincorporated lands into Wagait Shire
- No desire for amalgamation with Coomalie
- No amalgamation with Bynoe / Dundee areas

Emphasis was placed on the need to have a democratically elected council in place for Belyuen before any amalgamation or regional council discussions can commence. Until such time as a council is in place we cannot know with any certainty the wishes of the community.

The meeting also considered options for transition arrangements.

The **2015/16 Annual Report and Financial Statements** are being prepared and should be available to the public shortly.

Where have I been

| | |
|----------------------------|---|
| 20 th September | Ordinary Council Meeting |
| 27 th September | Weekly Meeting with CEO by Phone |
| 27 th September | Launch of the "MV Tommy Lyons" Ferry Service |
| 4 th October | Meeting with Local Government Options Consultants |
| 6 th October | Weekly Meeting with CEO |
| 11 th October | Weekly Meeting with CEO |
| 14 th October | Meet with Accountant and Auditor |
| 18 th October | Weekly meeting with CEO |
| 18 th October | Audit Committee Meeting |
| 18 th October | Ordinary Council Meeting |

Upcoming Meetings and Events

Wagait Shire **Emergency Recovery Committee** meeting 19th October

TOPROC meeting is to be held on 18th November.

Belyuen, Wagait & Coomalie group meeting proposed 8 or 9 November.

Meeting with **Local EMERGENCY SERVICES** TBA

LGANT General Meeting is to be held on 30 October and 1, 2 December.

Contact Details

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Phone 0418894404

President – Wagait Shire Council

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7.0 OFFICERS REPORTS

7.1 Chief Executive Officer's Report

1. Important Dates

30 October: last day for community to provide feedback on green waste management

16 - 30 December: next hard waste collection

Council meeting every third Tuesday of the month

2. Meetings CEO Attended

Weekly meetings with President

3. Three CEO Key Objectives Endorsed By Council August 2016

3.1 Dog management: Wagait Shire Council to have by-laws by June 2017: CEO to report on progress at every meeting.

No change since last meeting.

3.2 Roads upgrades: Road upgrade plan and budget presented to Council at September meeting: CEO to report on progress at every meeting

No change since last meeting.

3.3 Electoral review and election preparation: Electoral review completed prior to 2017 elections: CEO to report on progress at every meeting

No change since last meeting.

4. Waste Management

Hard waste collections in March and June required four skip bins for each collection. The pre-cyclone clean up saw skip bins in situ from 02 – 16 September with eight bins required for that quarterly collection. Unfortunately increasing amounts of general household waste, tyres, cardboard and recyclables are being placed into the skips. To ensure emptying of the bins isn't refused by Shoal Bay Transfer Station due to none hard waste items, the works team have been partially emptying the bins to remove waste that won't be accepted and then reloading them with accepted waste. This is not an efficient use of the works team time nor is it safe for staff to handle mixed waste without appropriate machinery or safety equipment. The next hard waste collection is programmed for 16 - 30 December and instead of residents depositing their hard waste into the skips, council will trial a kerbside collection. Any items that aren't neatly stacked for council pickup or that won't be accepted by Shoal Bay Transfer Bay as hard waste will not be collected. The level of complacency when depositing hard waste is an alert for council if the same type of solution is to be considered for green waste disposal.

In excess of 300 hard copies of a letter seeking feedback about two possible green waste solutions have been distributed to the community via notice boards on the office and supermarket, information packs at the Cox Country Club and at the end of the Mandorah Jetty in addition to electronic distribution via the council website and Facebook page and an email to all email addresses held on file. Levels of interest for options of providing green waste bags to residents for a fee or small incinerators to burn green waste has been sought as well as asking the community for alternative ideas about how council may provide a green waste service for residents.

5. Council Infrastructure

Several dead trees have been removed from council's carpark area and also from the rear of the community centre. Maintenance on the council house has included replacement of three rusted gutters and the down pipe to the existing water tank in addition to instalment of a new 25,000L water tank. Power supply for a pump for the new tank and plumbing into the house are expected to be completed in October.

The workshop has had flashing installed between the main roof and carport awning to stop rain entering the work/maintenance area of shed during the wet in addition to a rusted section of the gutter at the front of the workshop being repaired. The office and community centre have had the

gutters cleaned and a new split system air conditioner has been purchased and fitted into the medical consultancy room at the community centre.

6. Governance and Compliance

The date for the first Audit Committee meeting has been moved to 18 October. This is to facilitate an opportunity for the committee to review the auditor's Annual Finance Statement prior to it being presented to council for approval.

At the time of writing this report, the Financial Statements and Annual Report were in draft form and almost completed for the Audit Committee and council to review. The audited Financial Statements and Annual Report are due to the Department of Housing and Community Development by 15 November.

7. Plant and Equipment

A request for quotes for a new ride on lawn mower was submitted to the LocalBuy website on 23 September and acceptance of submissions closed on 01 October. Thirteen suppliers were notified of the request and five quotes were received. The request and all vendor responses have been provided for councillor review.

8. Gamba Grass Assistance Program

The NT Government has delivered glyphosate to council for residents to use in the control of gamba grass. Information about spraying requirements can be provided by council works staff or via the website <https://nt.gov.au/environment/weeds/list-of-declared-weeds-in-the-nt/gamba-grass>

9. Administration

The Administration Officer was on leave for two and half weeks in September and additional admin support was received from a participant of the Community Development Program (CDP). The CDP is ongoing with one participant continuing to work in the office and one working with the works team.

A second computer in library is now connected to free internet for public use although that computer has limited Microsoft programs available at this point in time. Computer usage has increased significantly this year with the service being utilised to a much greater degree than the library.

Internet to the office is currently being upgraded to the NBN and the phone provider is being transitioned from Telstra to Optus. Optus are able to deliver more affordable plans that provide unlimited calls for not only the land lines but also council mobiles in addition to larger data packages. Council currently pay Telstra approximately \$445 per month for phone and internet services.

- Phone and internet services with Optus will cost:
 - Office landlines and internet (includes staff and public internet): \$80 per month
 - unlimited data with tier 2 speeds of 25 Mbps download and 5Mbps upload
 - unlimited local, interstate and mobile calls, includes both office land line numbers (not the council house land line as a trial for the delivery of internet will hopefully negate the need for an extra land line which is currently only used for internet)
- \$22 per month for the fax line

- \$30 plans for each of the two council mobiles (will be charged \$28.50 for the first twelve months, goes to \$30 per month for the following 12 months)
 - Unlimited phone calls and SMS
 - 3Gb data shared between the two phones

A request from council to the Department of Infrastructure, Planning and Logistics to fund a repair to the Wagait Tower Road beach access path was approved in August and the works completed by council staff and a local contractor in September. The length of the path has been extended with recycled plastic slats added to the undamaged timber steps that remained from the previous path materials.

7.2 Works Supervisor Officer's Report

The tractor and mower have been serviced in preparation for upkeep of the Estate's public spaces and roadside areas during the wet season. An electronic fault with Council's tip truck has been rectified and the ute serviced by Belyuen workshop.

Wild dogs have been noticeably absent from the Estate; as have unrestrained domestic dogs except for one major incident where a dog entered a house and savagely mauled the occupant's dog.

The old timber slats at the Wagait Tower Road beach access point have been replaced after a request from the relative Dept.

Three large trees on Council grounds have been felled and are being processed, one from next to the service road which was dropping branches at a dangerous rate; the other two were removed to make room for the delivery of the donated tower. Leaking roof gutters at the workshop have been repaired by local contractors.

Council's works staff have taken delivery of herbicide for the treatment of Gamba Grass on resident's properties. The Dept. advised that herbicide will be supplied for the treatment of Gamba Grass only. In addition to the herbicide, there is an information pack for residents who participate in the program that includes a survey questionnaire and a requirement to draw a map of their property showing the location of Gamba on their property. Accuracy is crucial because if a large amount of herbicide is issued, the Government will be lead to believe the community has a significant Gamba problem and this is not the case.

The works team are now spending approximately 14 hours unloading and repacking the skip bins during the two week period the bins are in-situ for the quarterly collection.

Cyclone screens have been prepped, painted and refitted to the office building in time for the wet season. Repainting of the white roadside barriers is underway again with approximately 150 left to do. Once completed, every barrier will have been repainted over the last year. Several have had to be replaced or relocated due to traffic damage.

Boat ramp algae was removed as were cobwebs from jetty underside during the month. All other Contractual obligations met.

7.3 Sports and Recreation Officer's Report

Another busy month of activities with cooking still one of the favourites. Our veggie garden is starting to look a bit sad with the weather and bugs attacking the leaves. We have picked plenty of zucchinis for cooking and the tomatoes are just ripening.

One week of school holidays are here with a different variety of activities organised. We will be doing photography with a picnic on the beach, a campout at Cloppenburg Park with toad-busting and a movie, the Fun Bus is visiting, a 'crafternoon', a sport day with different sports than usual, a mini clean-up day around Wagait Beach with a BBQ lunch to follow and a trip to Darwin for a movie, lunch and visit to the wave pool. That should keep us occupied for a while.

Next terms activities will be the same as last terms with an additional game of basketball on Mondays from 5.15 pm along the same lines as our weekly netball game.

We are going to have our 'Halloween Disco' on Saturday October 29th with everyone welcome.

ATTENDENCES.

| | | Sep-05 | Sep-12 | Sep-19 | Sep-26 |
|-----------|----------------------|------------------------|-------------------------|-------------------------|----------------------|
| MONDAY | | Ukulele 6 | Ukulele 5 | Ukulele 2 | Ukulele 5 |
| TUESDAY | | Sewing-8 Tennis-8 | Sew/Craft-8 Tennis-8 | Sewing-2 Tennis-5 | Sewing-6 Tennis-3 |
| WEDNESDAY | Sep-01 | Tennis 11 | Basketball 3 | Tennis 13 | Basketball 12 |
| THURSDAY | BMX-11 Netball-14 | Soccer-9 Netball-15 | BMX-6 Netball-14 | Soccer-10 Netball-13 | BMX-13 Netball-14 |
| FRIDAY | Cooking 11 | Cooking 11 | Cooking 18 | Cooking 3 | Cooking 15 |
| SATURDAY | Movie Night 18 | | | | |

The meeting noted that there has been some community concern about how information is being relayed to the residents about timetable changes due to the low spring tides.

Council directed the CEO to forward a reminder email to residents a week before the Community Consultation on a Green Waste ends. The consultation closes on 30th October 2016. CEO Deborah Allen to give a report at next months meeting.

The meeting noted that inappropriate hard waste which will not be accepted by Shoal Bay Dump is being deposited into the skip bins during the hard waste collection weeks. For the next hard waste collection, residents will be asked to place their hard waste on the kerbside for council to collect. Only appropriate waste which is stored neatly will be picked up and placed in the skips bins.

Resolution No. 2016/085

That the Councillor's reports and Officer's reports for the month of September 2016 be received and accepted.

Moved: Vice President Brad Irvine

Seconded: Councillor Alex Richmond

Vote: Carried

8.0 FINANCIAL REPORT

8.1 Income and Expenditure Cash Report September 2016

| EXECUTIVE SUMMARY | | | | | | | | | | | |
|---------------------------------------|--------------------------|--------------------------|----------------|--|----------------------------------|---------------------------------|----------------|--|--|--------------------------------------|---|
| for the month ended 30 September 2016 | | | | | | | | | | | |
| | Sep 2016 Actual \$ | Sep 2016 Budget \$ | Variance \$ | | Year to date Actuals \$ | Year to date Budget \$ | Variance \$ | | Revised Budget as at Sep 2016 \$ | Forecast to 30 June 2017 \$ | Variance (Revised Budget & Actual) \$ |
| INCOME | | | | | | | | | | | |
| RATES | 62,438 | 45,320 | 17,118 | | 143,088 | 45,320 | 97,768 | | | 218,980 | |
| GRANTS | 0 | 0 | 0 | | 90,559 | 111,293 | -20,734 | | | 267,775 | |
| CONTRACTS | 9,522 | 9,550 | -28 | | 19,301 | 28,650 | -9,349 | | | 132,700 | |
| RENTAL INCOME | 200 | 220 | -20 | | 800 | 660 | 140 | | | 2,640 | |
| MISC INCOME | 0 | 1,000 | -1,000 | | 0 | 3,000 | -3,000 | | | 37,000 | |
| WASTE MANAGEMENT | 34,950 | 29,100 | 5,850 | | 73,761 | 29,100 | 44,661 | | | 116,400 | |
| TOTAL OPERATING INCOME | 107,110 | 85,190 | 21,920 | | 327,509 | 218,023 | 109,486 | | | 775,495 | |
| EXPENSES | | | | | | | | | | | |
| ADMINISTRATION EXPENSES | 20,943 | 2,370 | -18,573 | | 32,031 | 43,490 | 11,459 | | | 78,190 | |
| EMPLOYMENT EXPENSES | 23,539 | 28,450 | 4,911 | | 72,657 | 94,950 | 22,293 | | | 391,200 | |
| ROADS | 0 | 60,000 | 60,000 | | 22,332 | 60,000 | 37,668 | | | 60,000 | |
| CONTRACTS & MATERIALS | 683 | 50 | -633 | | 1,264 | 900 | -364 | | | 2,850 | |

| | | | | | | | | | |
|--------------------------------------|---------------|----------------|---------------|----------------|----------------|----------------|--|----------------|--|
| REPAIR & MAIN TOWN ASSETS | 3,049 | 2,300 | -749 | 6,403 | 13,900 | 7,497 | | 19,100 | |
| VEHICLE & PLANT | 759 | 1,860 | 1,101 | 2,734 | 3,490 | 756 | | 66,090 | |
| GRANT EXPENSES | 605 | 20 | -585 | 1,802 | 60 | -1,742 | | 25,740 | |
| WASTE MANAGEMENT | 3,215 | 9,700 | 6,485 | 13,278 | 29,100 | 15,822 | | 116,400 | |
| SERVICES | 240 | 740 | 500 | 2,138 | 4,880 | 2,742 | | 15,300 | |
| | | | | | | | | | |
| TOTAL OPERATING EXPENSES | 53,033 | 105,490 | 52,457 | 154,639 | 250,770 | -96,131 | | 774,870 | |
| | | | | | | | | | |
| OPERATING PROFIT | 54,077 | -20,300 | 74,377 | 172,870 | -32,747 | 205,617 | | 625 | |
| | | | | | | | | | |
| OTHER INCOME (Interest) | 847 | 0 | 847 | 1,604 | 0 | 1,604 | | 0 | |
| | | | | | | | | | |
| OTHER EXPENSES | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | |
| | | | | | | | | | |
| | | | | | | | | | |
| NET PROFIT/(LOSS) | 54,924 | -20,300 | 75,224 | 174,474 | -32,747 | 207,221 | | 625 | |

8.2 Financial report for period ending 30 September 2016

| Cash at Bank & on hand | | | | | Total |
|--|---------------------|---------------------|---------------------|---------------------|------------------------|
| Petty cash | | | | | \$ 304.25 |
| Westpac Operational Account | | | | | \$ 11,112.53 |
| Westpac Cash Management Account | | | | | |
| CBA - transaction account | | | | | \$ 76,505.79 |
| CBA - Investment | | | | | \$ 948,932.07 |
| Total Cash at Bank & onHand | | | | | \$ 1,036,854.64 |
| | | | | | |
| Debtors | Current | over 30 days | over 60 days | over 90 days | |
| Trade | \$ 12,041.21 | | | | \$ 22,955.00 |
| Rates | | | | \$ 11,508.64 | \$ 11,508.64 |
| Total Debtors | \$ 12,041.21 | \$ - | \$ - | \$ 11,508.64 | \$ 34,463.64 |
| | | | | | |
| Creditors | Current | over 30 days | Over 60 days | Over 90 days | |
| Trade | \$ 7,085.14 | | | | |
| Total Creditors | \$ 7,085.14 | \$ - | \$ - | \$ - | \$ 7,085.14 |

8.3 Rate Payers

2015/2016 rate year – 4 rate payers – total \$2014.38

2014/2015 and over - \$9,592.00

8.4 Asset List

July 2016 - Water Tank for carting water - \$879.35

September 2016 – 25,000ltr Water tank (CEO house) - \$3,430.00

September 2016 – Blower - \$269.00

The report notes that the amount for the overdue rate payers of \$11,606.38 does not add up to the total of \$11,508.64 as noted in the Financial report for period ending 30 September 2016. This is out of balance by \$97.74. Only outstanding amounts for the particular year is to be reported in the Rates Payers list.

It was noted that Council purchased a 25ltr water tank for the CEO residence in the Asset List. This is an incorrect entry. Council purchased a 25,000ltr water tank.

Resolution No. 2016/086

That the financials for the month of September 2016 be received and accepted with clarification of the notes reported.

Moved: Vice President Brad Irvine

Seconded: Councillor Kurt Noble

Vote: Carried

Councillors have now received a copy of the Annual financial statements. Amendments are to be made to references to the generic functions of council as well as amendments to due dates for rates notices.

Resolution No. 2016/087

Subject to the amendments that this Council approve the General Purpose Annual Financial Report for the Financial Year 2015/2016.

Moved: President Peter Cleo

Seconded: Vice-President Brad Irvine

Vote: Carried

Resolution No. 2016/088

That Council accept the Audit Committee's recommendations that council investigate and consider the need to include the value of land under the road in the financial statement for the next year.

Moved: Vice President Brad Irvine

Seconded: Councillor Kurt Noble

Vote: Carried

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 Dog Management – refer to September CEO report.

9.2 Road Upgrades – no progress.

9.3 Electoral Review and Election Preparations

Council is waiting to receive approval from the NT Electoral Commission to decrease the numbers of councillors from 7 to 5. Once this approval has been received the procedures for council meetings policy can be amended. Members of the public will be asked to submit an expression of interest to fill the current vacant positions on council until the next election which will be held in August 2017.

Councillors may choose from a submitted expression of interest or co-op a representative.

Resolution No. 2016/089
That Council Co-op Tom Dyer under Section 39 (5) (A) of the Local Government Act to council.
Moved: President Peter Clee
Seconded: Vice President Brad Irvine
Vote: Carried

9.4 Shire Plan

The Shire Plan will be reviewed in the November 2016 Council meeting.

9.5 Strategic Plan

9.6 2015/2016 Annual Report

Resolution No. 2016/090
That Council receive and adopt the Annual Report for 2015/2016.
Moved: President Peter Clee
Seconded: Vice President Brad Irvine
Vote: Carried

9.7 Cox Peninsula Bushfire Shed

President Peter Clee to meet with Captain Ray Nicholls for an update on the Fire shed. The Bushfire Brigade will be asked to secure all loose objects so council assets are not at risk in an event of a cyclone and to have stored items that are kept in the workshop moved to the new building. CEO to write letter to the Bushfire Brigade.

9.8 Darwin Duchess Project

The Darwin Duchess is to be secured before the next cyclone season. Vice President Brad Irvine has put together a provision for straps and other materials to be purchased. A discussion between Peter Clee and Ventia resulted with Ventia offering to donate \$5,000 if council will put together a proposal.

9.9 Street Signs

The Auction is now under way and offers are already being received. The auction closes 30 October 2016.

10.0 AGENDA ITEMS

10.1 Caretaker Policy

Resolution No. 2016/091
That Council formally adopt the Caretaker Policy governing the conduct of the Council and its staff as prepared by CEO Deborah Allen.
Moved: Vice President Brad Irvine

Seconded: Councillor Alex Richmond
Vote: Carried

10.2 Wagait Arts Group – seeking approval for a container to be place on council land.

Resolution No. 2016/092
Subject with negotiations with the CEO, that this council approve co location of a container at the Sports Ground for the Wagait Arts Group. Terms and Conditions to be negotiated with the CEO.
Moved: Councillor Alex Richmond
Seconded: Councillor Kurt Noble
Vote: Carried

10.3 Community Consultation – Green Waste – ongoing.

10.4 SPG Application – Ride On Mower

A special Purpose Grant has been submitted for a Ride on Mower with a sweeper, resurfacing the Sports Ground tennis court and the Radio transmitter.

11.0 UPCOMING EVENTS

11.1 Audit Committee Meeting – this was held today in the Council Chambers.

11.2 10 December – 20th Anniversary of Council Chambers – Community Centre

11.3 Australia Day – 26 January 2017

12.0 LATE ITEMS AND GENERAL BUSINESS - NIL

13.0 IN-CAMERA ITEMS

Nil

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 15 November 2016 in the Council Chambers,

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.10pm.