

**Draft Minutes**

**ORDINARY COUNCIL MEETING  
COUNCIL CHAMBERS  
LOT 64 WAGAIT TOWER ROAD**

**16 February 2016**

- 1.0 PRESENT:** Vice-President Brad Irvine  
Cr VJ Thorpe (phone conference)  
Cr Shenagh Gamble  
Cr Kurt Noble  
Cr Alex Richmond  
Deborah Allen - CEO

**1.1 MEETING OPENING**

- 1.2** Vice-President Brad Irvine declared the meeting open at 7.03pm at the Council Conference Room and welcomed all Councillors to the meeting.

**1.3 APOLOGIES: -**

**Resolution No. 2016/10 – That the apology of President Peter Clee and Cr Lisa-Marie Stones be accepted and approved.**

Moved: Cr Shenagh Gamble  
Seconded: Cr Alex Richmond  
Vote: AIF

**2.0 DECLARATION OF INTERESTS - NIL**

**3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Resolution No. 2016/011 - That the minutes of the Monthly Meeting of 19 January 2016 as tabled be confirmed.**

Moved: Cr Shenagh Gamble  
Seconded: Cr VJ Thorpe  
Vote: AIF

**3.2 MATTERS ARISING FROM JANUARY 2016 MEETING - Nil**

**4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC - Nil**

## 5.0 INWARDS AND OUTWARDS CORRESPONDENCE – February 2016

### 5.1 Inwards Correspondence – January 2016

4/01/15	Sharza Parker	Ablution Building - maintenance	admin
4/01/15	Australian Super	Account Summary	admin
7/01/15	Power & Water	Letter of Demand	
12/01/15	CBA	Merchant Fees Summary (tax invoice)	admin
12/01/16	M Kiem	Quote - remove existing culvett and replace with concrete v invert drain	admin
12/01/16	M Kiem	Quote - Clean culverts and drains as requested	admin
18/01/16	Resident	Waste Transfer Concern	CEO
19/01/16	Chief Minister - Adam Giles	Invitation to meet 22 Feb 2016	Peter Clee
19/01/16	NT Police	Corporate licence for G Zikan, R Roberts and W.S.C.	CEO
20/01/15	GHD	Draft report in Word Document for Transfer site	CEO
21/01/16	CEO		Power & Water
25/01/16	Dept of Business	Agreement - computer for the community programme	CEO
27/01/16	Geoff Metcalf - GHD	Final Waste Transfer Station report	CEO
27/01/16	Resident	Mission Grass	CEO
2/02/16	Peter Clee	LGANT Draft minutes of General Meeting & AGM 12/11/15	CEO

### 5.2 Outwards Correspondence – January 2016

6/01/16	Dept of Infrastructure - Antonios Mastoros	U/s lights on Mandorah Jetty	Email
7/01/16	Works Supervisor	Traffic Management Control Plan	email
7/01/16	Works Supervisor	Environmental Management Plan	email
18/01/16	Top End Line Markers	Quote per road for line marking	email
21/01/16	ATO	December BAS	email
24/01/16	Telstra	Change of Authorisation - Cancell M Campaign, add D Allen	email
25/01/16	Hon Bess Price MLA	Almagamation Proposals	mail
27/01/16	Area 9	Purchase orders for quotes	email
27/01/16	Crocko	MUFF endorsement letter	email
27/01/16	Geoff Metcalf	Final Waste Transfer Station Report	email
28/01/16	Contractor Accreditation Limited	Submission report	mail/email

- 5.3 Cr Alex Richmond questioned an incoming correspondence from a concerned resident – Waste Transfer. CEO Deborah Allen explained that this is an email from a resident expressing his concerns about possible contamination of the freshwater springs and supply to the water tanks. This will be discussed in the Waste Management.

**Resolution No. 2016/012 - That the Inwards and Outwards correspondence for the month of January 2016 be noted.**

**Moved: Cr Alex Richmond**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

## 6.0 COUNCILLORS REPORTS

- 6.1 Cr Shenagh Gamble would like to remind councillors that the Local Government Women’s Association will be holding their next annual networking seminar in Katherine at Knots Crossing on Saturday 27<sup>th</sup> of February 2016. Wagait Shire Council is a corporate member, and councillors are invited to attend at \$25/head. Government and Governance will be discussed at this seminar.
- 6.2 Cr VJ Thorpe – Cr VJ Thorpe met up with local residents on Saturday 13 February at the local supermarket and the Cox Country Club to listen to any concerns or questions they may have.

Issues raised to Cr VJ Thorpe are:

- One resident asked if a solar light can be installed on the corner of Charles Point Road and Wagait Tower Road as there are concerns of people hanging around the T-Intersection in the dark. It was explained that this is outside of our area and that there will be a large upfront cost to install the light.
- Many residents expressed that they do not want streets lights on our local streets.
- Questions were also raised about amalgamation, as most residents were not supportive of this. It was explained that people should look at this on a long term basis.
- Questions were also raised on the Waste Transfer Station Consultation Brief from GHD.
- Residents questioned if the kerbside pickup will continue once the transfer station opens. Cr VJ Thorpe informed residents that this service will cease to operate. Cr Shenagh Gamble would like to inform all residents that council decided that the kerbside will remain and continue to operate.

Vice-President Brad Irvine would like to thank Cr VJ Thorpe for taking the initiative to consult with residents on a weekend.

## 7.0 OFFICERS REPORTS

### 7.1 Chief Executive Officers Report – Deborah Allen

#### 7.1.1 Meetings CEO Attended:

13 January – Downer Group for quote to carry out road works – Wagait Beach

20 January - Ironbark Group re: Centrelink recipients and working for the community – Wagait Beach

### 7.1.2 Community:

The celebration of Australia Day at council grounds for the formal ceremony with the Naval Cadets and later on at Cloppenburg Park was well attended. The Pumper Jumpers showed off some jaw dropping skipping skills and were a new addition to the entertainment; we would love to see them back again next year. There were a couple of lessons learnt from the day. The smaller cricket players struggled to bowl the full length of the pitch so they will be allowed to bowl a half pitch next year and there was some confusion about the cost of the BBQ. Council purchased all of the food and advertised that it would be available for a donation but a charge of \$5 was levied on the day. This needs to be clarified during the planning stages so people are aware prior to the event if a set price or donation is going to be asked.

The McGrath Foundation raises money to place breast care nurses in communities across Australia as well as working towards increasing breast awareness in Australian women. Pink Stumps Day is the McGrath Foundation's community cricket initiative and council will be hosting the day at Cloppenburg Park on Saturday 20 February.

There is now a Wagait Shire Council Facebook page to assist with keeping community up to date with events, provision of an easy to use feedback site and dissemination of information at short notice.

### 7.1.3 Grant Applications:

- Northern Territory Government for an additional computer for the library – *submitted 14 October - successful*
- Northern Territory Government Road Safety Community Grants Program for street name signs replacement \$3256.80 – *submitted 04 November - unsuccessful*

### 7.1.4 Contracts:

I have received a few complaints recently about works being carried out by council staff in regards to maintenance on and around the jetty and work on the Restricted Use Area (RUA). The level of effort and type of works are not determined by council. The Department of Infrastructure (DoI) is responsible for the jetty and has awarded a contract to Wagait Shire Council to carry out prescribed minor works; it is this contract that determines how the jetty and surrounds are maintained. Contact details for DoI are advertised on the notice board at the jetty.

The Department of Land Resource Management (DLRM) is responsible for the RUA and can be contacted via Phone: (08) 8999 4572.

The RUA was declared under the *Soil Conservation and Land Utilisation Act* in 1983. The Declaration was made to protect the areas adjacent to Imaluk and Wagait Beach from further damage due to illegal mining, clearing and vehicular use and to provide a buffer between the foreshore and development. The area has been set aside for public recreation use.

To improve and maintain the RUA, there are a number of things residents and visitors can do within the RUA and these include:

- **Beach Access** - only use the walkways provided to reach the beach, these accesses are not for boat launching or vehicle access.
- **Boat launching** - public boat ramps have been provided in the area.
- **Vegetation** - removing or burning vegetation from the RUA is not permitted, unless written authority is received from the Department of Land Resource Management (DLRM).

- **Drainage** - altering or obstructing or installing pipes or culverts in drainage lines within the RUA is not permitted.
- **Earthworks** - removal of earth is not permitted within the RUA.

### **7.1.5 Work on Council House**

On a personal note, I have been undertaking some work on and around the council house. When I arrived the back yard was almost completely bare of any garden and not at all inviting. I've started to address this by planting a mixture of native trees as well as fruiting plants such as passion fruit vines, various herbs and lime and mulberry trees. Many of the new additions have been obtained from local cuttings and also by generous donations from Jack and Chris of Mungalo Nursery and also Robbo, our council worker. I will lay reticulation in due course to reduce watering costs in the dry season.

Recently I finished painting the concrete around the veranda using two tins of paint that were left over from a council job that only required tinting. The concrete at the rear of the house is still unpainted but that will be completed in the next few weeks. Costs for these works have been limited to a few paint rollers, masking tape and mineral turpentine.

One of the split system air conditioners ceased working early in the New Year and has been replaced. There is a second unit fitted to the house that looks to be the same vintage. Gutters and the water tank are in very poor condition and should be factored into next FY budget for replacement.

**7.1.6** Cr Shenagh Gamble commends the work and organisation put into Australia Day. The activities were excellent and so much for all ages.

**7.1.7** CEO Deborah Allen would like to add that the Solar System will be installed this Wednesday and should be finished by Friday. Internet will have to be organised at the workshop so that the system can be monitored in the office. Council is eligible for a \$10,000 grant from the Government for this. Our IT hardware is being installed this Friday. CEO Deborah Allen has received quotes from the Downer Group should receive one from Aldebaran Contracting soon. Four other companies have been asked for quotes, however none have come back to CEO. CEO to try and obtain the 3<sup>rd</sup> quote. If a third quote cannot be received, CEO can go ahead with selection of the quotes she has.

**7.1.8** CEO Deborah would like to inform councillors that some large families have asked for extra wheelie bins. Extra bins can be purchased from the Wagait Beach Supermarket. The pickup service will be charged at \$65.00/qtr up front. This fee will be charged to all those that ask for this service, whether the bin is put out or not.

## **7.2 Works Supervisors Report – Gary Zikan**

There has been an increase in the sightings of wild dogs around the Estate since the closure of the tip. A dog trap has very generously been on long term loan to council by Mick Kiem. It has been utilised at four addresses around the community. Works staff have built a new trap so there are now two in use. Three wild dogs have been trapped and processed during the month of January.

Mowing, snipping and spraying of the verges takes up a lot of our time during this time of year. Our weed control obligations are well under way in regard to our RUA contract.

Jetty maintenance duties include mowing and snipping of the carpark area, cobweb removal from under the outer structure, sand removal from the boat ramp, jetty washing and rubbish collection and removal. Preparations for Australia Day went smoothly. Our duties included mowing and snipping the Cloppenburg Park sportsground and Forsyth Road, clear council carpark of leaves and branches, mow and snip council grounds, erect shade shelter plus set up and removal of chairs and tables.

### 7.3 Sport & Recreation Officer's Report – Robyn Presley

The holidays went by so quickly. We had a great time at Lake Bennett and were well looked after. The children all want to go there again. There was plenty to do including- fishing, swimming, canoeing, golf and mini golf, archery, cycling. We caught up with some past Wagait people who stayed at Lake Bennett with us. We all enjoyed Australia Day which was well attended and our team won back THE cricket bat! Time to practice for 'Pink Stumps Day' on Saturday February 20<sup>th</sup>.

MONDAY	4/1-sew 2-Jan	11/1-Water park- 10	18/1-Photos & picnic-4	25-Jan
TUESDAY	P/group-2 Trivia-13	P/group-7 Sports-4	P/group-2 Sports-3	
WED	Darwin trip 8	Make Lunch & Movies-10	Make Lunch & games-3	craft 1
THURS	Lake Bennett 22	Sports 4	Sports 4	craft 1
FRIDAY	Lake Bennett 22	P/group-2 Museum-6	P/group-2 Cinema-4	
SATURDAY	Movie 8		Toad Bust- 4	
SUNDAY			Make lammies & scones for Aust day 8	

### 7.4 Office Manager's Report – Pam Wanrooy

#### AUSTRALIA DAY 2016

Our Australia Day celebration this year was one of the most popular events this wet and the ceremony, fun run and activities did not disappoint. We are extremely proud to live in a community that takes pride in celebrating this important day.

The 4,000,000mm Annual Fun Run kicked off at 7.15am at Cloppenburg Park, with over 30 participants of all ages mustering the will to get up and discover what the fun is all about. Congratulations to our winners - Nyah Brown (first), Caleb Speechley (second) and Ben Vincent (third). Well done. We would like to sincerely thank Jack Ellis and Chris Tyzac along with all those behind the scene for organizing this.



The ceremony commenced with a Flag Raising ceremony by the Australian Navy Cadets followed by the Citizenship Ceremony at the Council office grounds. Once again we were very fortunate to have Gary Higgins MLA and the Navy Cadets join us.



Congratulations to our Citizen of the Year – Jill Mumme, Youth Citizen of the Year – Sarah Brown and our Community Event of the Year – “Walk to School”.



Citizen of the Year



Youth Citizen of the Year



Walk to School

Our family day saw more than 200 people attend the activities at Cloppenburg Park which started at 11.00am. We were really excited to have the whole community invited to come join in the Australia Day Celebrations. There were our old favourites, a cricket match against the Navy Cadets, thong throwing competition and tug-of-war. Other activities included once again Toad Races, count the jelly beans, fishing, nearest to the pit, face painting, ball pit and colouring competitions with heaps of amazing prizes for all ages.



A newie to our activities - The Pumper Jumpers along with their Team leader Kim Rowe showed us their choreographed skipping skills with a 15 min performance showing us their incredible jumping skills. This group of Darwin children will be heading off to Sweden in July/August to compete at the Rope Skipping Championships.

The family day full of entertainment also included music, a BBQ lunch proudly run by the Bushfire Brigade and drinks supplied by the Cox Country Club.

A huge thank you to the community for showing their support and pride on this special day. Also a huge thank you to all those who helped and organized this wonderful day. We would also like to thank everyone who donated prizes for our raffle. In total we raised \$300 and this money will be divided between the NTES, Bushfire Brigade and the Pumper Jumpers. Without your efforts our Australia Day events would not have been possible.

A special thank you to the Australia Day Council for providing a \$1,100 grant towards funding this event.

Next Year's event will be bigger than ever, so if you were unfortunate to miss out this year, come celebrate with us again next year.

**7.4.1** Deborah Allen would like to note that the Firies are still to let us know how much money was raised at the Australia Day BBQ.

**Resolution No. 2016/013 - That the Officer's reports' for the month of January 2016 be received and accepted.**

**Moved: Cr Alex Richmond**

**Seconded: Cr VJ Thorpe**

**Vote: AIF**



## 8.0 FINANCIAL REPORTS

### 8.1 December 2015 Cash Income & Expenditure Report

<b>WAGAIT SHIRE COUNCIL - Cash Income &amp; Expenditure Report - 31 December 2015</b>							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>INCOME</b>							
Rates and charges	\$3,935	\$16,985	-\$13,050	\$180,867	\$101,908.20	\$78,959	\$203,816
Outstanding Rates		\$950	-\$950	\$2,630	\$5,700.00	-\$3,070	\$11,400
Grants	\$32,100	\$23,194	\$8,906	\$151,205	\$139,162.50	\$12,043	\$278,325
Grant - Sports & Recreation	\$21,000	\$2,000	\$19,000	\$21,000	\$12,000.00	\$9,000	\$24,000
Grant - Sports Ground - Carried Over		\$1,000	-\$1,000		\$6,000.00	-\$6,000	\$12,000
Contract Income	\$25,491	\$10,786	\$14,705	\$81,809	\$64,716.00	\$17,093	\$129,433
Rental	\$600	\$834	-\$234	\$2,100	\$5,004.90	-\$2,905	\$10,010
Interest Received	\$1,011	\$1,000	\$11	\$5,663	\$6,000.00	-\$337	\$12,000
Professional Assistance for CEO		\$667	-\$667		\$3,999.96	-\$4,000	\$8,000
Other Income			\$0	\$139	\$0.00	\$139	
<b>TOTAL INCOME</b>	<b>\$84,136</b>	<b>\$57,415</b>	<b>\$26,721</b>	<b>\$445,413</b>	<b>\$344,492</b>	<b>\$100,921</b>	<b>\$688,984</b>
<b>OPERATING EXPENDITURE</b>							
Administration	\$1,770	\$5,338	-\$3,567	\$61,933	\$32,025	\$29,908	\$64,050
Employment	\$37,129	\$32,800	\$4,329	\$177,601	\$196,800	-\$19,199	\$393,600
Roads	\$0	\$9,444	-\$9,444	\$3,105	\$56,661	-\$53,556	\$113,322
Contracts & materials	\$213	\$1,125	-\$912	\$3,054	\$6,750	-\$3,696	\$13,500
R&M Town Assets	\$4,160	\$1,809	\$2,350	\$16,787	\$10,856	\$5,931	\$21,712
Veh & Plant Exp	\$2,071	\$1,750	\$321	\$9,646	\$10,500	-\$854	\$21,000
Grant Exp	\$10,008	\$1,258	\$8,750	\$43,462	\$7,550	\$35,912	\$15,100
Other Operational Exp	\$0	\$1,133	-\$1,133	\$2,191	\$6,800	-\$4,609	\$13,600
Services	\$883	\$1,592	-\$709	\$10,172	\$9,550	\$622	\$19,100
Capital Purchases	\$3,152	\$1,166	\$1,986	\$4,091	\$6,996	-\$2,906	\$14,000
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$59,385</b>	<b>\$57,415</b>	<b>\$1,970</b>	<b>\$332,043</b>	<b>\$344,488</b>	<b>-\$12,445</b>	<b>\$688,984</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>\$24,751</b>	<b>\$-</b>	<b>\$24,751</b>	<b>\$113,369</b>	<b>\$3</b>	<b>\$113,366</b>	

## 8.2 January 2016 – Cash Income and Expenditure Report

<b>WAGAIT SHIRE COUNCIL - Cash Income &amp; Expenditure Report - 31 January 2016</b>							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
<b>INCOME</b>							
Rates and charges	\$3,691	\$16,985	-\$13,294	\$184,558	\$118,892.90	\$65,665	\$203,816
Outstanding Rates		\$950	-\$950	2,630.00	\$6,650.00	-\$6,650	\$11,400
Grants	\$71,197	\$23,194	\$48,003	\$222,402	\$162,356.25	\$60,046	\$278,325
Grant - Sports & Recreation	\$0	\$2,000	-\$2,000	\$21,000	\$14,000.00	\$7,000	\$24,000
Grant - Sports Ground - Carried Over		\$1,000	-\$1,000		\$7,000.00	-\$7,000	\$12,000
Contract Income	\$27,763	\$10,786	\$16,977	\$109,572	\$75,502.00	\$34,070	\$129,433
Rental	\$200	\$834	-\$634	\$2,300	\$5,839.05	-\$3,539	\$10,010
Interest Received	\$966	\$1,000	-\$34	\$6,629	\$7,000.00	-\$371	\$12,000
Professional Assistance for CEO		\$667	-\$667		\$4,666.62	-\$4,667	\$8,000
Other Income			\$0	\$139	\$0.00	\$139	
<b>TOTAL INCOME</b>	<b>\$103,818</b>	<b>\$57,415</b>	<b>\$46,402</b>	<b>\$546,600</b>	<b>\$401,907</b>	<b>\$144,693</b>	<b>\$688,984</b>
<b>OPERATING EXPENDITURE</b>							
Administration	\$912	\$5,338	-\$4,426	\$62,845	\$37,362.50	\$25,482	\$64,050
Employment	\$25,879	\$32,800	-\$6,921	\$203,481	\$229,600.00	-\$26,119	\$393,600
Roads	\$0	\$9,444	-\$9,444	\$3,105	\$66,104.50	-\$63,000	\$113,322
Contracts & materials	\$0	\$1,125	-\$1,125	\$3,054	\$7,875.00	-\$4,821	\$13,500
R&M Town Assets	\$2,848	\$1,809	\$1,039	\$19,635	\$12,665.57	\$6,970	\$21,712
Veh & Plant Exp	\$808	\$1,750	-\$942	\$10,453	\$12,250.00	-\$1,797	\$21,000
Grant Exp	\$7,345	\$1,258	\$6,087	\$50,808	\$8,808.33	\$41,999	\$15,100
Other Operational Exp	\$0	\$1,133	-\$1,133	\$2,191	\$7,933.33	-\$5,742	\$13,600
Services	\$13,194	\$1,592	\$11,602	\$23,366	\$11,141.67	\$12,224	\$19,100
Capital Purchases		\$1166	-\$1,166	\$4,090	\$8,162.00	-\$4,072	\$14,000
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$50,986</b>	<b>\$57,415</b>	<b>-\$6,429</b>	<b>\$383,029</b>	<b>\$401,903</b>	<b>-\$18,874</b>	<b>\$688,984</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>\$52,832</b>	<b>\$-</b>	<b>\$52,831</b>	<b>\$163,571</b>	<b>\$4</b>	<b>\$163,568</b>	

**Rate Payers**

No. of rate payers on quarterly instalments - 64

No. of rate payers overdue – 13

No. of rate payers in the Small Claims Court - 1

**ASSET LIST**

JULY – CEO Samsung Tablet \$399.00

DECEMBER - Drinking water fountain for workshop \$539.70

DECEMBER – Office blinds \$3,152.00

DECEMBER – deposit for Solar Panels \$10,618.43

**8.3 Financial Report****WAGAIT SHIRE COUNCIL****Financial Report for period ending 31 January 2015**

<b>Cash at Bank &amp; on hand</b>					<b>Total</b>
Petty cash					\$224.20
Westpac Operational Account					\$63,207.94
Westpac Cash Management Account					\$897,501.04
<b>Total Cash at Bank &amp; onHand</b>					<b>\$960,933.18</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>	
Trade	\$11,237.08				
Rates			\$4,856.00	\$9,773.00	
<b>Total Debtors</b>	<b>\$11,237.08</b>	<b>\$-</b>	<b>\$4,856.00</b>	<b>\$9,773.00</b>	<b>\$25,866.08</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>	
Trade	\$14,509.06				
<b>Total Creditors</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>

## 8.4 Supplier Payment History

**Wagait Shire Council**  
PMB 10  
Darwin NT 0801

### Supplier Payment History

**1/12/2015 To 31/01/2016**

3/02/2016  
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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
<b>A-mart All Sports</b>						
eft	19/01/2016	00004467	16/01/2016	82402253896	\$51.94	\$51.94
Total for Payment eft:						\$51.94
<b>BCF</b>						
eft	19/01/2016	00004465	16/01/2016	200658	\$14.98	\$14.98
eft	19/01/2016	00004466	16/01/2016	205299	\$35.00	\$35.00
Total for Payment eft:						\$49.98
<b>Berry Springs Tavern</b>						
c/c	10/12/2015	C/c	9/12/2015	D. Allen	\$102.88	\$102.88
Total for Payment c/c:						\$102.88
<b>Big W</b>						
eft	28/01/2016	00055590	23/01/2016	76881	\$72.95	\$72.95
Total for Payment eft:						\$72.95
<b>Bowtown Pty Ltd</b>						
12369	19/01/2016	00000696	14/01/2016	22536	\$1,441.00	\$1,441.00
Total for Payment 12369:						\$1,441.00
eft	19/01/2016	00000695	14/01/2016	22537	\$99.00	\$99.00
Total for Payment eft:						\$99.00
<b>BP Fannie Bay</b>						
19	11/12/2015	G. Zikan	10/12/2015	30967	\$94.59	\$94.59
Total for Payment 19:						\$94.59
<b>Bunnings</b>						
22	28/01/2016	c/c	23/01/2016	D. Allen	\$227.87	\$227.87
Total for Payment 22:						\$227.87
CD000018	19/01/2016	00000699	12/01/2016	2315/01280593	\$162.70	-\$162.70
Total for Payment CD000018:						-\$162.70
eft	23/12/2015	00000693	21/12/2015	2315/01275262	\$335.42	\$335.42
eft	19/01/2016	00000699	12/01/2016	2315/01280593	\$162.70	\$162.70
eft	19/01/2016	00000699	12/01/2016	2315/01280593	\$162.70	\$162.70
Total for Payment eft:						\$660.82
P/Cash	3/01/2016	p/cash	3/01/2016	R. Presley	\$27.00	\$27.00
Total for Payment P/Cash:						\$27.00
<b>Cabcharge</b>						
c/c	3/12/2015	G. Zikan	3/12/2015		\$23.09	\$23.09
c/c	4/12/2015	G. Zikan	4/12/2015	no docket	\$24.86	\$24.86
Total for Payment c/c:						\$47.95
<b>Caltex Berry Springs</b>						
20	3/12/2015	G. Zikan	3/12/2015	no docket	\$112.23	\$112.23

**Wagait Shire Council**

**Supplier Payment History**

**1/12/2015 To 31/01/2016**

3/02/2016  
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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
<b>Caltex Berry Springs</b>						
Total for Payment 20:						\$112.23
402136	16/12/2015	R. Rober	16/11/2015	p. cash	\$99.15	\$99.15
Total for Payment 402136:						\$99.15
<b>Coles</b>						
eft	19/01/2016	00004464	16/01/2016	4464	\$3.00	\$3.00
Total for Payment eft:						\$3.00
<b>Comuni'co</b>						
b/pay	15/12/2015	00000691	10/12/2015	21586011	\$112.20	\$112.20
b/pay	19/01/2016	b/pay	19/01/2016	21590807	\$112.20	\$112.20
Total for Payment b/pay:						\$224.40
<b>Country Solar NT Pty Ltd</b>						
eft	16/01/2016	00265996	14/01/2016	1015	\$10,618.43	\$10,618.43
Total for Payment eft:						\$10,618.43
<b>Curby's (NT) Pty Ltd</b>						
p/cash	12/01/2016	00004468	20/01/2016	8458	\$27.50	\$27.50
Total for Payment p/cash:						\$27.50
<b>Darwin Fibreglass</b>						
eft	15/12/2015	00000692	10/12/2015	616	\$70.00	\$70.00
Total for Payment eft:						\$70.00
<b>Darwin Steel &amp; Pipe Supplies</b>						
c/c	21/12/2015	00000696	21/12/2015	S1710643	\$125.40	\$125.40
Total for Payment c/c:						\$125.40
<b>Dick Smith Casuarina</b>						
eft	28/01/2016	00055592	23/01/2016	381666034	\$69.94	\$69.94
Total for Payment eft:						\$69.94
<b>Dollars &amp; Sense</b>						
eft	28/01/2016	00055589	23/01/2016	100002F9726	\$31.99	\$31.99
Total for Payment eft:						\$31.99
P/Cash	16/01/2016	P/Cash	16/01/2016	R. Presley	\$15.95	\$15.95
P/Cash	16/01/2016	P/Cash	16/01/2016	R. Presley	\$10.00	\$10.00
Total for Payment P/Cash:						\$25.95
<b>GHD</b>						
eft	15/12/2015	00000076	27/11/2015	4311699	\$11,000.00	\$11,000.00
Total for Payment eft:						\$11,000.00
<b>Harvey Distributors</b>						
c/c	4/12/2015	00000695	4/12/2015	422252	\$99.00	\$99.00

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<b>Harvey Distributors</b>						
Total for Payment c/c:						\$99.00
eft	15/12/2015	00000690	8/12/2015	422399	\$172.55	\$172.55
Total for Payment eft:						\$172.55
<b>Jacana Energy</b>						
b/pay	19/01/2016	11582-7	8/01/2016	63929022	\$3,634.70	\$3,634.70
Total for Payment b/pay:						\$3,634.70
<b>LGANT</b>						
eft	15/12/2015	00000078	1/12/2015	3466	\$220.00	\$220.00
Total for Payment eft:						\$220.00
<b>Marks Rural Services</b>						
eft	15/12/2015	00000693	9/12/2015		\$50.00	\$50.00
Total for Payment eft:						\$50.00
<b>Motor Vehicle Registry</b>						
b/pay	19/01/2016	00171630	8/01/2016	29575339	\$209.75	\$209.75
Total for Payment b/pay:						\$209.75
<b>NT Blinds Pty Ltd</b>						
12367	1/12/2015	00000688	1/12/2015	275883	\$3,152.00	\$1,576.00
Total for Payment 12367:						\$1,576.00
eft	15/12/2015	00000688	1/12/2015	275883	\$3,152.00	\$1,576.00
Total for Payment eft:						\$1,576.00
<b>NT Police, Fire &amp; Rescue</b>						
c/c	16/12/2015	D. Allen	16/11/2015	R743768	\$115.00	\$115.00
Total for Payment c/c:						\$115.00
<b>NT Water Filters</b>						
eft	4/12/2015	00000691	1/12/2015	39510	\$209.00	\$209.00
eft	23/12/2015	00000694	17/11/2015	39671	\$605.00	\$605.00
Total for Payment eft:						\$814.00
<b>NTFS</b>						
21	10/12/2015	G. Zikan	10/12/2015	R743756	\$114.00	\$114.00
Total for Payment 21:						\$114.00
<b>Officeworks</b>						
12368	19/01/2016	00260399	4/01/2016	801302990	\$136.34	\$136.34
Total for Payment 12368:						\$136.34
eft	15/12/2015	00000696	8/12/2015	801231442	\$206.66	\$206.66
Total for Payment eft:						\$206.66
<b>Peter Brown Auto Electrics</b>						
c/c	4/12/2015	00000694	4/12/2015	330334	\$490.00	\$490.00

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<b>Peter Brown Auto Electrics</b>						
Total for Payment c/c:						\$490.00
<b>Power Water</b>						
b/pay	4/12/2015	00000690	2/12/2015	142075	\$560.00	\$560.00
b/pay	19/01/2016	00171631	15/12/2015	63807096	\$45.09	\$45.09
Total for Payment b/pay:						\$605.09
<b>Reward Distribution</b>						
c/c	11/12/2015	G. Zikan	10/12/2015	95006767	\$17.02	\$17.02
c/c	11/12/2015	G. Zikan	10/12/2015	95006787	\$92.05	\$92.05
Total for Payment c/c:						\$109.07
<b>RMD Darwin</b>						
c/c	11/12/2015	G. Zikan	11/12/2015	IN42014550	\$539.70	\$539.70
Total for Payment c/c:						\$539.70
<b>Sealink</b>						
c/c	16/12/2015	D. Allen	16/11/2015	R37707	\$99.47	\$99.47
Total for Payment c/c:						\$99.47
eft	28/01/2016	00055593	26/01/2016	59774	\$73.00	\$73.00
Total for Payment eft:						\$73.00
<b>Spotlight Darwin</b>						
cash	19/12/2015	p. wanro	23/12/2015	p/cash	\$9.05	\$9.05
Total for Payment cash:						\$9.05
<b>Target</b>						
eft	28/01/2016	00055595	23/01/2016	4008	\$9.00	\$9.00
Total for Payment eft:						\$9.00
P/Cash	16/01/2016	00000698	16/01/2016		\$45.00	\$45.00
Total for Payment P/Cash:						\$45.00
<b>Telstra Corporation</b>						
b/pay	15/12/2015	00000693	14/12/2015	P606731780-8	\$466.71	\$466.71
b/pay	19/01/2016	00000696	14/01/2016	P504410390-1	\$430.97	\$430.97
Total for Payment b/pay:						\$897.68
<b>The Big Mower</b>						
eft	19/01/2016	00000697	12/01/2016	179550	\$1,185.00	\$1,185.00
Total for Payment eft:						\$1,185.00
<b>Tingz</b>						
p/cash	16/01/2016	P/Cash	16/01/2016	R. Presley	\$10.00	\$10.00
Total for Payment p/cash:						\$10.00
<b>Totally Work Wear</b>						
c/c	28/01/2016	D. Allen	22/01/2016	100029204	\$138.00	\$138.00

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Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
<b>Totally Work Wear</b>						
Total for Payment c/c:						\$138.00
<b>Toyworld</b>						
eft	28/01/2016	00055591	23/01/2016	76881	\$97.92	\$97.92
Total for Payment eft:						\$97.92
<b>Typo</b>						
P/Cash	16/01/2016	P/Cash	16/01/2016	R. Presley	\$18.00	\$18.00
Total for Payment P/Cash:						\$18.00
<b>Veolia Environmental Services</b>						
eft	19/01/2016	00000697	27/12/2015	2800154285	\$7,055.84	\$7,055.84
Total for Payment eft:						\$7,055.84
<b>Wagait Beach Supermarket</b>						
eft	15/12/2015	00254822	16/11/2015	9584	\$68.50	\$68.50
eft	15/12/2015	00254855	16/11/2015	9586	\$116.12	\$116.12
eft	15/12/2015	00255309	19/11/2015	9598	\$8.20	\$8.20
eft	15/12/2015	00168794	21/11/2015	9607	\$10.10	\$10.10
eft	15/12/2015	00169004	23/11/2015	9615	\$72.50	\$72.50
eft	15/12/2015	00256888	27/11/2015	9637	\$26.30	\$26.30
eft	15/12/2015	00257212	28/11/2015	9645	\$4.11	\$4.11
eft	23/12/2015	00257810	1/12/2015	9650	\$10.10	\$10.10
eft	23/12/2015	00257924	1/12/2015	9656	\$12.76	\$12.76
eft	23/12/2015	00258234	3/12/2015	9664	\$11.40	\$11.40
eft	23/12/2015	00258922	7/12/2015	9674	\$39.96	\$39.96
eft	23/12/2015	00258961	7/12/2015	9676	\$81.50	\$81.50
eft	23/12/2015	00258969	7/12/2015	9677	\$7.35	\$7.35
eft	23/12/2015	00259060	7/12/2015	9680	\$10.10	\$10.10
eft	23/12/2015	00259466	10/12/2015	9696	\$66.77	\$66.77
eft	23/12/2015	00170479	11/12/2015	9705	\$49.00	\$49.00
eft	23/12/2015	00259805	11/12/2015	9707	\$135.00	\$135.00
eft	23/12/2015	00170666	13/12/2015	9713	\$10.10	\$10.10
eft	23/12/2015	00170733	14/12/2015	9719	\$2.82	\$2.82
eft	23/12/2015	00260361	14/12/2015	9722	\$5.50	\$5.50
eft	23/12/2015	00260398	14/12/2015	.56	\$0.56	\$0.56
eft	16/01/2016	00264153	4/01/2016	9803	\$25.98	\$25.98
eft	16/01/2016	00264181	4/01/2016	9807	\$10.10	\$10.10
eft	16/01/2016	00264473	6/01/2016	9820	\$73.00	\$73.00
eft	16/01/2016	00172665	7/01/2016	9829	\$51.80	\$51.80
eft	16/01/2016	00172733	8/01/2016	9833	\$21.91	\$21.91
eft	16/01/2016	00265024	9/01/2016	9841	\$10.10	\$10.10
eft	16/01/2016	00265369	11/01/2016	9847	\$97.00	\$97.00
eft	16/01/2016	00265399	11/01/2016	9849	\$26.98	\$26.98
eft	16/01/2016	00265417	11/01/2016	9850	\$215.00	\$215.00
eft	16/01/2016	00173008	12/01/2016	9851	\$5.00	\$5.00
eft	16/01/2016	00173037	12/01/2016	9855	\$14.20	\$14.20
eft	16/01/2016	00173200	12/01/2016	9866	\$13.60	\$13.60
eft	16/01/2016	00265511	12/01/2016	9852	\$20.39	\$20.39
eft	16/01/2016	00265995	15/01/2016	9868	\$23.50	\$23.50
eft	19/01/2016	00170956	17/12/2015	9735	\$28.54	\$28.54
eft	19/01/2016	00170979	17/12/2015	9737	\$43.25	\$43.25
eft	19/01/2016	00171090	18/12/2015	9742	\$57.15	\$57.15
eft	19/01/2016	00171090	18/12/2015	9745	\$10.10	\$10.10
eft	19/01/2016	00261036	18/12/2015	9739	\$1.20	\$1.20
eft	19/01/2016	00261735	22/12/2015	9763	\$95.28	\$95.28
eft	19/01/2016	00171437	23/12/2015	9767	\$26.69	\$26.69
eft	19/01/2016	00171508	24/12/2015	9772	\$11.10	\$11.10
eft	19/01/2016	00171572	24/12/2015	9777	\$75.22	\$75.22



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<b>Wagait Beach Supermarket</b>						
eft	19/01/2016	00171629	26/12/2015	9779	\$8.80	\$8.80
Total for Payment eft:						\$1,714.64
<b>Wigg Plumbing</b>						
eft	15/12/2015	00000692	7/12/2015	51774	\$230.93	\$230.93
Total for Payment eft:						\$230.93
<b>Windscreens Territory</b>						
eft	15/12/2015	00000689	3/12/2015	10439	\$420.00	\$420.00
Total for Payment eft:						\$420.00
<b>Woolworths</b>						
402137	16/01/2016	P/Cash	12/01/2016	R. Presley	\$28.30	\$28.30
Total for Payment 402137:						\$28.30
D. Allen	22/12/2015	00004470	22/12/2015	D. Allen	\$80.03	\$80.03
Total for Payment D. Allen:						\$80.03
eft	12/01/2016	P/Cash	18/12/2015	32.85	\$32.65	\$32.65
eft	19/01/2016	00008653	16/01/2016	37.18	\$37.18	\$37.18
eft	19/01/2016	00008654	16/01/2016	5676	\$326.49	\$326.49
eft	28/01/2016	00055594	23/01/2016	0781	\$20.84	\$20.84
eft	28/01/2016	00055588	23/01/2016	4166	\$10.47	\$10.47
eft	28/01/2016	00055596	23/01/2016		\$38.95	\$38.95
Total for Payment eft:						\$466.58
<b>Yacca Gold</b>						
eft	23/12/2015	00000695	15/12/2015	SA00128040	\$19.13	\$19.13
Total for Payment eft:						\$19.13

**Resolution No. 2016/014 - That the financials for the month of December 2015 and January 2016 be received and accepted.**

**Moved: Cr VJ Thorpe**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

**9.0 BUSINESS ARISING FROM PREVIOUS MINUTES**

**9.1 Power Point Presentation – Financial Reporting System –** At this stage CEO Deborah Allen is unable to access MYOB as our system is this is limited to only one user (admin). When the new computers and software are installed at the end of the week, CEO will be able to access MYOB on her PC therefore allowing her to provide a bar graph to report the Financial System.

- 9.2 Firies Shed – Lease to be provided and update from Firies** – There seems to be a lot of confusion over this. CEO Deborah Allen was asked by one of the bushfire volunteers if the lease for the Firies shed has been written up. Councillors recalled that in the November Ordinary Council Meeting 2015 meeting Captain Patrick McIntyre informed councillors that he will have a draft copy of a peppercorn lease written up by a lawyer for their review, and that councillors can use this draft for a lease. CEO Deborah Allen to write to Captain Patrick McIntyre for an update as council has not received this as of yet. CEO Deborah Allen to go back through the November 2015 minutes.
- 9.3 Overdue Rates** – There has been no further progress. Pam Wanrooy rang the Small Claims Court for an update and the two staff that handled this matter were both on leave. CEO Deborah Allen spoke to our Bailiff earlier in the week and suspects that council will have to take further action to reclaim the fees.
- 9.4 Asset Write-Off** – This is ongoing and work on progress.
- 9.5 Unimproved Capital Value of Lands** – This matter has been resolved.
- 9.6 Roads to Recovery** – CEO Deborah has received 2 quotes to repair the road edges. CEO Deborah still following up to get a third quote.
- 9.7 Mandorah Ferry Service** – No further action.
- 9.8 Animal Management – By-Laws** – The By-Laws have not changed. There are now two dog traps being used around town. So far only feral dogs have been caught. Domestic dogs that are caught will be transferred to Litchfield Council pound who will charge a fee for service.
- 9.9 Darwin Duchess** – The grant application to Tourism NT’s Tourism Infrastructure Development Fund to have the “Darwin Duchess” refurbished has been submitted by Vice-President Brad Irvine.
- 9.10 Waste Management** – CEO Deborah visited the Humpty Doo and Berry Springs waste disposal site to see how these were being managed and was surprised to see that the Berry Springs waste disposal site was being managed on a small piece of land and does not require much manpower. CEO has concerns with the costs for our proposed transfer station, as she believes that this cost will increase over the years. The Annual Lease for the site starts at \$10,000/year. There will also be further costs such as application fees for clearance certificates, and future consultations. This lease is only for a 10 year period, which is a huge investment for a small council. There is concern that this will have a huge impact on the rate payers with possible contamination of the water springs at Imaluk Creek. Another cost could be the possibility of having the site manned to make sure people do the right thing. CEO has proposed that councillors reconsider the transfer station proposal and have the site moved onto council property next to the works depot. This site will be for hard waste only and council staff can easily monitor disposals to make sure people are doing the right thing. CEO Deborah will also be looking into a quarterly collection which can easily be organised. CEO to write up a formal proposal with all costs and process for next council meeting.

## **10.0 AGENDA ITEMS**

**10.1 Governance Training – topics to be delivered** – Litchfield council have provided an opportunity for councillors to attend a 2 day training session for other councils in March. This will be attended by Cr Kurt Noble, President Peter Clee and CEO Deborah Allen.

## **10.2 Dog Management**

**Resolution No. 2016/015 -**

**That Council note Litchfield Council's resolution 15/0198/02 passed on 13 January 2016 when Litchfield Council agreed to provide regulatory assistance to Wagait Shire Council in the form of a fee for service for use of it's dog pound.**

**Moved: Cr VJ Thorpe**

**Seconded: Cr Alex Richmond**

**Vote: AIF**

## **10.3 2015-2016 Acquittal of Special Purpose Grant**

**Resolution No. 2016/016 – That Council acquits the amount of \$30,875.95 for the purchase of 400 x 240 litre wheelie bins and the engagement of a consultant to consider waste management options for the Cox Peninsula area.**

**Moved: Cr VJ Thorpe**

**Seconded: Cr Kurt Noble**

**Vote: AIF**

## **10.4 2016 Australia Day Acquittal**

**Resolution No. 2016/017 – That Council acquits the amount of \$1,100 to the Australia Day Council.**

**Moved: Cr Alex Richmond**

**Seconded: Cr Shenagh Gamble**

**Vote: AIF**

**10.6 Tenders to Audit Wagait Shire Council Financial Statements** – 4 tenders received. CEO to provide a report and recommendation for the next meeting.

## **11.0 UPCOMING EVENTS**

**11.1 Pink Stumps Day – 20 February 2016** – Robyn Presley our Sports & Recreation officer is organising this activity. Everyone is invited to attend.

**11.2 ANZAC Day – 25 April 2016**

## **12.0 LATE ITEMS AND GENERAL BUSINESS**

Cr Shenagh Gamble would like to point out that the beach access points at the end of Wagait Tower Road has been damaged historically through storm surges and other weather conditions. This Crown Land is part of the Restricted Use Area (RUA) and council should search for options such as a grant to somehow rehabilitate this area. Cr Shenagh Gamble will investigate to see if there is a grant available for such work.

### **13.0 IN-CAMERA ITEMS**

**13.1** Nil

### **14.0 DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 15 March 2016 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

### **15.0 CLOSE OF MEETING**

Vice President Brad Irvine declared the meeting closed at 7.47pm.