

Minutes

**ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD**

19 May 2015

PRESENT: President Peter Clee
Vice President Lisa-Marie Stones
Cr V.J. Thorpe
Cr Ally Richmond
Cr Kurt Noble

1.0 MEETING OPENING

1.1 President Peter Clee declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors, and visitors to the meeting.

1.3 **APOLOGIES:** - Cr Shenagh Gamble, Cr Brad Irvine

Resolution No. 2015/179 – That the apology Cr Shenagh Gamble and Cr Brad Irvine be accepted and approved.

Moved: Vice President Lisa-Marie Stones

Seconded: Cr Ally Richmond

Vote: AIF

1.4 President Peter Clee congratulates and welcomes Cr Kurt Noble to council. As only one nomination was received at the last Council By-Election for the vacancy, Cr Kurt Noble was therefore declared duly elected as an ordinary council member for Wagait Shire.

2.0 DECLARATION OF INTERESTS - Nil

3.0 CONFIRMATION OF MINUTES

Resolution No. 2015/180 - That the minutes of the Monthly Meeting of 21 April 2015, as tabled be confirmed.

Moved: Cr VJ Thorpe

Seconded: President Lisa-Marie Stones

Vote: AIF

3.1 Matters Arising from the Minutes - Nil

4.0 REQUESTS FOR INFORMATION FROM RATEPAYERS – Nil

5.0 REPORTS BY PRESIDENT AND COUNCILLORS

- 5.1** President Peter Clee attended the LGANT General Meeting and a copy of the minutes has been circulated to councillors.

President Peter Clee met with the representatives of Department of Local Government and they indicated at the LGANT meeting that there was going to be money available for the dump. President Peter Clee also attended the Kenbi Land Claim meeting in town and at that meeting it was made quite clear that part of the \$31.5 million dollars allocated by the Commonwealth Government was to be utilised for the remediation of our dump however remediation will not be done until such time when we stopped using it. The only way we will stop using it is to have a transfer station built. NT Govt agreed to fund a transfer station with a time frame of 3-5 years.

- 5.2** Vice President Lisa-Marie Stones attended the TOPROC consultation workshop last Saturday along with Cr Shenagh Gamble, Cr VJ Thorpe, Cr Alex Richmond and Cr Kurt Noble.

- 5.3** President VJ Thorpe liaised with Belyuen Community and assisted with the preparation of ANZAC Day.

6.0 INWARDS AND OUTWARDS CORRESPONDENCE

- 6.1** Refer to the May agenda for Incoming and Outgoing correspondence for the Month of April 2015.

- 6.2** Cr Alex Richmond queried an email that was circulated to councillors regarding the Sacred sites involved with the Green Army application. CEO Russel Anderson explained that the Green Army application was not submitted on time however Council has received the Sacred Site Clearance.

- 6.2** "UCASH" - Council received a letter from a concerned resident re – "UCASH. This has been noted and a reply will be sent to this resident.

Resolution No. 2015/181 - That the correspondence for the Month of April 2015 be confirmed.

Moved: Cr VJ Thorpe

Seconded: Cr Kurt Noble

Vote: AIF

7.0 Chief Executive Officer Report - Russell Anderson

- 7.1** On appointment, the President requested I review the Wagait Accounting and Policy Manual, as there is a need to meet compliance. Included in the agenda is a draft for Council's consideration and further review.

Also attached to this financial policy the following documents that need to be reviewed:

- Fees and Charges
- Annual and ten year budgets
- Borrowing Policy
- Statement of significant accounting policies
- Surplus Funds
- Investment Policy
- Fraud Protection Plan
- Financial Reserves Policy
- Asset Disposal Policy

7.2 As these are governance issues within the Local Government Act it is essential that Council address these concerns. Without the current related policies there will continue to be issues within Council. I need to bring to Council's attention that there are other governance issues that have occurred and will continue to occur without updated policies and adequate resources to implement.

7.3 CEO Russell Anderson explained that the revenue has been exceeded this month in the budget, also councillors need a resolution to transfer money from the reserves to existing budget to cover other costs for the remainder of the year.

Resolution No. 2015/182 - That Council moves \$8,000 from the reserve funds into the current year's budget to allow the CEO to get support to address outstanding governance , compliance, finances and strategic planning issues.

Moved: Cr Alex Richmond

Seconded: Vice-President Lisa-Marie Stones

Vote: AIF

8.0 WORKS SUPERVISOR REPORT – GARY ZIKAN

8.1 NEW FINISHING DECK

On March 31st, our new Finishing Deck, after only 100m of use, suffered bearing damage due to the lack of grease to one spindle. The supplier (Airpower) was notified, who arrived promptly that day and took it back to their service dept. for attention. After repairs, the deck was returned, however developed a noise from under the gearbox area after approx. 2.5 hours use. The deck was returned and picked up by council works. Airpower advised no problem could be found and use it and see what happens. This Deck was delivered to Council's Works Depot without a PTO shaft & Operators's Manual. After a few calls & a visit, Airpower are waiting on the supplier to deliver these items.

8.2 UHF COMMUNICATIONS

A number of Councils in the greater Darwin area have UHF Radio communications. This can reduce the costs of phones usage and be crucial if the Telecommunication System fails.

G:/councilmeetings/2014/minutes/May/2015

Incoming CEO Deborah Allen to look into this in the short term.

8.3 DOGS

The matter of dog's unrestrained and causing injury remains a concern for many who live at Wagait Beach.

8.4 ANZAC DAY

Preparations during the week proceeding Anzac Day by Council Works Staff were as follows: Mowing and Snipping of Roadside & Bike Track from the Jetty Carpark to the bottom of Wagait Tower Rd & along Cox Dr. to area of March start, snip Council carpark, remove leaves, branches & weeds. Set up chairs with help from Robyn, cold water, electrical leads etc. The Liberator Aircraft Wreck Site was also mown & snipped the chain fence was repaired. We consider no complaints a compliment.

8.5 POWERWATER

Supply of safe, chlorinated Water to the Community is by far the most important aspect of our duties. Rarely does the Water Delivery System fail & when it does it is not long before water is available again. During April Works Dept. staff were called out on 1 occasion after hours to attend to a problem.

8.6 JETTY

Council has been awarded the Jetty Maintenance Contract for a further 3 years. The Jetty's no drinking status has enabled us to fulfil our duties here in less time than previous.

8.7 TIP

Unwanted items are still being left outside of the Household Items Only Hole. We are continually moving all sorts of rubbish from outside the hole, from children's toys to Gas Bottles, all sorts. This uses up valuable time which we need for other duties. Animals remove rubbish from the, adding to the mess.

8.8 ROADSIDE WIRE FENCE

The fences at the intersections of Charles Pt., Wagait Tower & Cox Peninsula Rds have been replaced or repaired. This has generated extra welcomed revenue for the community.

8.9 WEEDS BRANCH

A member of the Weeds Branch visited & along with the Works Supervisor drove around the Estate, taking photos & GPS locations of properties which contain substantial amounts of Mission Grass in particular. This was instigated by the Works Dept. following complaints from Community Members & our ongoing frustration in battling Weeds on public land which are being fed by the seeds from weed on Private Property. As reported, a record number of people have taken advantage of the Governments offer of free poison.

It was raised in council meeting that the Weeds Branch have once again returned to the Shire. There was a claim for \$17,000 payment which was not submitted late last year. This has now been invoiced.

8.10 Our obligations in regard to our ongoing Contracts are being fulfilled.

9.0 SPORTS & RECREATION OFFICER – ROBYN PRESLEY

- 9.1 As I was for a week, we were very quiet this month. Our choir for the ANZAC Day ceremony was put together on the morning; with thirteen children participating. It was a great effort even if they only just stood there for the hymn. Maybe next year we can rehearse for it!
- 9.2 The group of children learning how to play the ukulele from Dave Elliot are coming along in leaps and bounds. On May 24th, they will be having a little practice in front of an audience at the Cox Country Club’s “Sunday Session”. By the time the “MUFF” is here, they will be polished performers.
- 9.3 Our “Tiwi Trip” is on tract and we have a “Mother’s Day” raffle on at the moment to raise some more funds towards it. The next fundraiser will be a “Lawn Sale” at the Wagait Beach Supermarket very soon. It will be advertised.
- 9.4 As there is community interest in the children putting on another dance concert, we are in the early stages of planning it. The children will again be making costumes, props, etc. This year our lighting will be better so you can actually see them on stage!
- 9.5 There will not be any activities from Thursday May 7th until Thursday May 14th as my husband and I will be in Fiji for our son’s wedding.

Activities for month

Monday Basketball	April 13 Sick	April 20 2	April 27 1
Tuesday Tennis	April 14 Sick	April 21 3	April 28 0
Wednesday Ukulele	April 15 Sick	April 22 5	April 29 3
Thursday Netball	April 16 Sick	April 23 2	April 30 2
Friday Cooking & Movie	April 17 Sick	April 24 5	May 1 13
Saturday “Littlies”	April 18 Sick	April 25 13 (choir)	May 02 0

Resolution No. 2015/183 - That the officers’ reports for the month of April 2015 be received and accepted.
Moved: President Peter Clee
Seconded: Vice President Lisa-Marie Stones
Vote: AIF

10.0 FINANCIAL REPORT

Income and Expenditure Report for Month Ending 30 April 2015							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
	INCOME						
1		\$ 2,500.00	-\$ 2,500.00	\$ 42,015.00	\$ 22,500.00	\$ 19,515.00	\$ 30,000.00
2		\$ 6,250.00	-\$ 6,250.00	\$ 33,605.00	\$ 56,250.00	-\$ 22,645.00	\$ 75,000.00
3		\$ 833.00	-\$ 833.00		\$ 7,497.00	-\$ 7,497.00	\$ 10,000.00
4		\$ 1,666.00	-\$ 1,666.00		\$ 14,994.00	-\$ 14,994.00	\$ 20,000.00
5		\$ 6,250.00	-\$ 6,250.00	\$ 143,551.00	\$ 56,250.00	\$ 87,301.00	\$ 75,000.00
8		\$ 1,666.00	-\$ 1,666.00	\$ 22,195.80	\$ 14,994.00	\$ 7,201.80	\$ 20,000.00
9		\$ 1,666.00	-\$ 1,666.00	\$ 14,454.55	\$ 14,994.00	-\$ 539.45	\$ 20,000.00
11		\$ 60.00	-\$ 60.00		\$ 540.00	-\$ 540.00	\$ 721.00
12		\$ 1,000.00	-\$ 1,000.00	\$ 11,400.00	\$ 9,000.00	\$ 2,400.00	\$ 12,000.00
13		\$ 166.00	-\$ 166.00		\$ 1,494.00	-\$ 1,494.00	\$ 2,000.00
14		\$ 16,952.00	-\$ 16,952.00	\$ 195,528.16	\$152,568.00	\$ 42,960.16	\$ 203,425.00
15		\$ 792.00	-\$ 792.00		\$ 7,128.00	-\$ 7,128.00	\$ 9,500.00
16		\$ 238.00	-\$ 238.00	\$ 2,120.00	\$ 2,142.00	-\$ 22.00	\$ 2,860.00
17		\$ 84.00	-\$ 84.00	\$ 640.91	\$ 756.00	-\$ 115.09	\$ 1,000.00
18	\$ 429.70	\$ 166.00	\$ 263.70	\$ 7,879.87	\$ 1,494.00	\$ 6,385.87	\$ 2,000.00
19		\$ 4,489.00	-\$ 4,489.00		\$ 40,401.00	-\$ 40,401.00	\$ 53,872.00
20		\$ 250.00	-\$ 250.00		\$ 2,250.00	-\$ 2,250.00	\$ 3,000.00
21	\$ 6,255.34	\$ 5,365.00	\$ 890.34	\$ 46,519.46	\$ 48,285.00	-\$ 1,765.54	\$ 64,379.00
22	\$ 3,866.73	\$ 4,417.00	-\$ 550.27	\$ 44,953.54	\$ 39,753.00	\$ 5,200.54	\$ 53,000.00
	\$ 10,551.77	\$ 54,810.00	-\$ 44,258.23	\$ 564,863.29	\$493,290.00	\$ 71,573.29	\$ 707,757.00
23		\$ 4,166.00	-\$ 4,166.00	\$ 105,000.00	\$ 20,830.00	\$ 84,170.00	\$ 50,000.00

Income and Expenditure Report - For Month Ending 30 April 2015

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
25	Accountancy	\$ 1,184.00	-\$ 1,184.00	\$ 12,360.00	\$ 10,656.00	\$ 1,704.00	\$ 14,200.00
26	Audit Fees	\$ 687.00	-\$ 687.00		\$ 6,183.00	-\$ 6,183.00	\$ 8,240.00
27	Administration	\$ 125.00	-\$ 125.00	\$ 3,609.02	\$ 1,125.00	\$ 2,484.02	\$ 1,500.00
28	Advertising	\$ 150.00	\$ 84.00	\$ 66.00	\$ 2,100.94	\$ 756.00	\$ 1,344.94
29	Animal Control	\$ 21.00	-\$ 21.00		\$ 189.00	-\$ 189.00	\$ 250.00
30	Bank Charges	\$ 135.00	-\$ 135.00	\$ 819.61	\$ 1,215.00	-\$ 395.39	\$ 1,600.00
31	Cleaning	\$ 258.28	\$ 30.00	\$ 228.28	\$ 642.74	\$ 270.00	\$ 372.74
32	Community & Other Orgs	\$ 584.00	-\$ 584.00	\$ 1,172.91	\$ 5,256.00	-\$ 4,083.09	\$ 7,000.00
33	Entertainment	\$ 423.94	\$ 141.00	\$ 282.94	\$ 1,999.37	\$ 1,269.00	\$ 730.37
34	Senior Xmas Party	\$ 42.00	-\$ 42.00	\$ 51.72	\$ 378.00	-\$ 326.28	\$ 500.00
35	Senior Week Function Exp	\$ 84.00	-\$ 84.00	\$ 1,388.30	\$ 756.00	\$ 632.30	\$ 1,000.00
36	Computer Maintenance	\$ 620.00	\$ 333.00	\$ 287.00	\$ 620.00	\$ 2,997.00	-\$ 2,377.00
37	Consultant Fees	\$ 416.00	-\$ 416.00	\$ 5,606.36	\$ 3,744.00	\$ 1,862.36	\$ 5,000.00
38	Capital/Office Equipment	\$ 167.00	-\$ 167.00		\$ 1,503.00	-\$ 1,503.00	\$ 2,000.00
39	Election Expenses	\$ 416.46	\$ 417.00	-\$ 0.54	\$ 8,681.49	\$ 3,753.00	\$ 4,928.49
40	Environment	\$ 166.00	-\$ 166.00		\$ 1,494.00	-\$ 1,494.00	\$ 2,000.00
41	Community Recreation Act	\$ 354.55	\$ 250.00	\$ 104.55	\$ 1,202.04	\$ 2,250.00	-\$ 1,047.96
42	Electricity	\$ 3,217.04	\$ 1,250.00	\$ 1,967.04	\$ 12,070.15	\$ 11,250.00	\$ 820.15
43	Gas supplies	\$ 8.00	-\$ 8.00	\$ 577.10	\$ 72.00	\$ 505.10	\$ 100.00
44	Freight	\$ 67.00	-\$ 67.00		\$ 603.00	-\$ 603.00	\$ 800.00
45	Insurance	\$ 1,333.00	-\$ 1,333.00	\$ 18,275.72	\$ 11,997.00	\$ 6,278.72	\$ 16,000.00
46	Hire of Plant & Equipment	\$ 792.00	-\$ 792.00		\$ 7,128.00	-\$ 7,128.00	\$ 9,500.00
47	LGANT Membership	\$ 200.00	\$ 208.00	-\$ 8.00	\$ 1,737.28	\$ 1,872.00	-\$ 134.72
48	Meeting Expenses	\$ 25.00	\$ 125.00	-\$ 100.00	\$ 91.61	\$ 1,125.00	-\$ 1,033.39
49	Members Payments			\$ 380.95	\$ -	\$ 380.95	
50	Printing & Stationery	\$ 95.78	\$ 250.00	-\$ 154.22	\$ 1,966.30	\$ 2,250.00	-\$ 283.70
51	Postage	\$ 12.59	\$ 42.00	-\$ 29.41	\$ 561.87	\$ 378.00	\$ 183.87
52	Professional Development	\$ 84.00	-\$ 84.00	\$ 868.18	\$ 756.00	\$ 112.18	\$ 1,000.00
53	Pest Control	\$ 125.00	-\$ 125.00	\$ 1,400.00	\$ 1,125.00	\$ 275.00	\$ 1,500.00
54	Gdn and ground Maintenance	\$ 291.00	-\$ 291.00	\$ 1,315.86	\$ 2,619.00	-\$ 1,303.14	\$ 3,500.00

Income and Expenditure Report - For Month Ending 30 April 2015

		Month to Date			Year to Date			Full Year
		Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
55	Jetty/p&W Maint contract exp		\$ 866.00	-\$ 866.00	\$ 1,303.22	\$ 7,794.00	-\$ 6,490.78	\$ 10,400.00
56	Jetty /P&W Maint - materials		\$ 68.00	-\$ 68.00	\$ 547.28	\$ 612.00	-\$ 64.72	\$ 824.00
57	R&M Housing & Office		\$ 835.00	-\$ 835.00	\$ 2,337.31	\$ 7,515.00	-\$ 5,177.69	\$ 10,000.00
58	R&M Community Centre		\$ 584.00	-\$ 584.00	\$ 2,472.70	\$ 5,256.00	-\$ 2,783.30	\$ 7,000.00
59	R&M Reserves		\$ 167.00	-\$ 167.00		\$ 1,503.00	-\$ 1,503.00	\$ 2,000.00
60	R&M Town site		\$ 942.00	-\$ 942.00	\$ 1,203.45	\$ 8,478.00	-\$ 7,274.55	\$ 11,300.00
61	R&M Ablution Blocks		\$ 292.00	-\$ 292.00	\$ 209.09	\$ 2,628.00	-\$ 2,418.91	\$ 3,500.00
62	R&M Recreation		\$ 167.00	-\$ 167.00		\$ 1,503.00	-\$ 1,503.00	\$ 2,000.00
63	Sports & Rec wages & overheads	\$ 1,828.25	\$ 1,666.00	\$ 162.25	\$ 21,201.24	\$ 14,994.00	\$ 6,207.24	\$ 20,000.00
64	Sports Ground Grant 14/15				\$ 39,003.16	\$ -	\$ 39,003.16	
65	NTES Grant				\$ 33,168.64	\$ -	\$ 33,168.64	
66	Rubbish Dump Mtce Wagait	\$ 572.73	\$ 833.00	-\$ 260.27	\$ 2,863.63	\$ 7,497.00	-\$ 4,633.37	\$ 10,000.00
67	Stores, Materials & tools Tool		\$ 667.00	-\$ 667.00	\$ 4,104.21	\$ 6,003.00	-\$ 1,898.79	\$ 8,000.00
68	Safety Supplies & Equipment		\$ 250.00	-\$ 250.00	\$ 570.00	\$ 2,250.00	-\$ 1,680.00	\$ 3,000.00
69	Subscriptions & Publications		\$ 167.00	-\$ 167.00	\$ 348.00	\$ 1,503.00	-\$ 1,155.00	\$ 2,000.00
70	Superannuation	\$ 2,622.91	\$ 2,084.00	\$ 538.91	\$ 23,677.66	\$ 18,756.00	\$ 4,921.66	\$ 25,000.00
71	Telephone & Facsimile	\$ 606.52	\$ 808.00	-\$ 201.48	\$ 7,850.34	\$ 7,272.00	\$ 578.34	\$ 9,700.00
72	Training	\$ 669.09	\$ 250.00	\$ 419.09	\$ 2,369.09	\$ 2,250.00	\$ 119.09	\$ 3,000.00
73	Travel & Accommodation	\$ 1,602.11	\$ 500.00	\$ 1,102.11	\$ 4,837.08	\$ 4,500.00	\$ 337.08	\$ 6,000.00
74	Uniforms		\$ 167.00	-\$ 167.00	\$ 1,427.31	\$ 1,503.00	-\$ 75.69	\$ 2,000.00
75	Vehicle & Plant maintenance	\$ 964.73		\$ 964.73	\$ 11,496.67	\$ -	\$ 11,496.67	
76	Vehicle & Plant Fuel & Oil	\$ 1,518.68	\$ 834.00	\$ 684.68	\$ 10,870.96	\$ 7,506.00	\$ 3,364.96	\$ 10,000.00
77	Vehicle Rego		\$ 250.00	-\$ 250.00	\$ 1,703.91	\$ 2,250.00	-\$ 546.09	\$ 3,000.00
78	Workshop Maintenance	\$ 81.71	\$ 667.00	-\$ 585.29	\$ 5,974.68	\$ 6,003.00	-\$ 28.32	\$ 8,000.00
79	Water & Sewerage	\$ 373.85	\$ 250.00	\$ 123.85	\$ 6,574.37	\$ 2,250.00	\$ 4,324.37	\$ 3,000.00
80	Wages & Salaries	\$ 26,825.57	\$ 22,636.00	\$ 4,189.57	\$ 244,657.91	\$ 203,724.00	\$ 40,933.91	\$ 271,643.00
81	Workers Compensation		\$ 334.00	-\$ 334.00	\$ 851.20	\$ 3,006.00	-\$ 2,154.80	\$ 4,000.00
82	Road Works Upgrade		\$ 167.00	-\$ 167.00		\$ 1,503.00	-\$ 1,503.00	\$ 2,000.00

Income and Expenditure Report - For Month Ending 30 April 2015

	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
83 Signage		\$ 167.00	-\$ 167.00	\$ 380.16	\$ 1,503.00	-\$ 1,122.84	\$ 2,000.00
84 Capital Vehicles		\$ 5,000.00	-\$ 5,000.00	\$ 53,177.70	\$ 45,000.00	\$ 8,177.70	\$ 60,000.00
85 Library		\$ 6,250.00	-\$ 6,250.00		\$ 56,250.00	-\$ 56,250.00	\$ 75,000.00
86					\$ -		
87					\$ -		
88 Office Upgrade		\$ 553.00	-\$ 553.00	\$ 671.88	\$ 4,977.00	-\$ 4,305.12	\$ 6,640.00
91 Residence	\$ 40.82	\$ 834.00	-\$ 793.18	\$ 18,188.78	\$ 7,506.00	\$ 10,682.78	\$ 10,000.00
94 Memorial Garden		\$ 125.00	-\$ 125.00	\$ 310.17	\$ 1,125.00	-\$ 814.83	\$ 1,500.00
95 Other	\$ 10,588.18	\$ 166.00	\$ 10,422.18	\$ 17,843.07	\$ 1,494.00	\$ 16,349.07	\$ 2,000.00
TOTAL CAPITAL EXPENDITURE	\$ 54,068.79	\$ 58,987.00	-\$ 4,918.21	\$ 601,694.39	\$530,883.00	\$ 70,811.39	\$ 707,757.00
Investment a/c				\$ 837,365.20			\$ 900,000.00

WAGAIT SHIRE COUNCIL
Financial Report for period ending 30 April
2015

Cash at Bank & on hand						Total
Petty cash						\$ 400.00
Westpac Operational Account						\$ 19,317.04
Westpac Cash Management Account						\$ 838,671.97
Total Cash at Bank & on Hand						\$ 858,389.01
Debtors	Current	over 30 days	over 60 days	over 90 days		
Trade	\$ 21,520.58					
Rates	\$ 16,539.17			\$ 16,539.17		
Total Debtors	\$ 38,059.75	\$ -	\$ -	\$ 16,539.17		\$ 38,059.75
Creditors	Current	over 30 days	Over 60 days	Over 90 days		
Trade	\$ 833.25					
Total Creditors	\$ 833.25	\$ -	\$ -	\$ -		\$ 833.25

- 10.1** Cr VJ Thorpe questioned payments made on the purchase card statement. CEO Russell Anderson has explained that the way the purchase card reconciliation has been presented to this council meeting, is not transparent and in future Pam will be preparing names of the person who has the card and that person will be certifying all payments on it. When Council gets their next agenda the finance report should also have the name of the person, the items that have been purchased on the card plus what they were used for.

Resolution No.184/2015 - That the financials for the month of May 2015 be received and accepted.

Moved: President Peter Clee

Seconded: Cr Alex Richmond

Vote: AIF

11.0 OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

- 11.1 Media Policy** – CEO Russell Anderson to prepare the Media Policy.

- 11.2 Roads to Recovery** – Peter McLinden report. This report has not been received yet. To be carried over to the next meeting.

- 11.3 Overdue Rates – with debt collectors.** Four rate payers have been issued a “Statement of Claim for Debt” in the Small Claims Court at Darwin. Pam Wanrooy to keep councillors updated with any information she received from the Debt Collectors.

CEO Russell Anderson reminded councillors that rather than using Debt Collectors, Under The Local Govt Act council can place a Statutory Charge on the land therefore not allowing the land owner to borrow money on the land. Once this Statutory Charge has been on the land for 6 months Council can then resolve to sell the land by public auction to recover outstanding rates.

- 11.4 Policies 7 to 9** – Accounting and Policy Manual, Audit Committee and the Privacy have been included in the April Agenda. Refer to 10.2.

- 11.5 ARC Grant Report** – This has been completed and submitted on time to the Department of Sports & Recreation.

12.0 AGENDA ITEMS

- 12.1 Audit Committee Terms of Reference** –The Audit Committee Terms of Reference was included in the April Agenda. CEO noted that the Government has just issued guidelines for the Audit Committee and this policy has been updated to meet these guidelines.

Resolution No.185/2015 – That Council approve the draft Audit Committee Terms of Reference Program and direct the CEO to include in the 2015/2016 Budget with the aim of implementing it prior to the 31 of December 2015.

Moved: President Peter Clee

Seconded: Cr Alex Richmond

Vote: AIF

12.2 Accounting and Policy Manual – This policy was included in the April Agenda.

Resolution No. 186/2015 – That Council adopts the Accounting and Policy Manual.

Moved: Vice President Lisa-Marie Stones

Seconded: President Peter Clee

Vote: AIF

12.3 Privacy Policy – This was issued to councillors as a Late Item and attached for public information.

Resolution No. 187/2015 – That council adopts the Wagait Shire Privacy Policy.

Moved: Vice President Lisa-Marie Stones

Seconded: Cr Kurt Noble

Vote: AIF

12.4 Public Access to all Councillors – President Peter Clee explained that councillors need to make sure that they are available from time to time to talk to the public.

A public forum will be held prior to the June meeting on 16 June from 6-7pm. All members of the public are encouraged to attend this to discuss future issues and to meet the new CEO – Deborah Allen.

12.5. Grants – Sports and Recreation Acquittal – The Sports and Recreation Acquittal for Goal Posts and shade was due at the end of April. As council has only expended \$43,000 of the grant with \$7,000 outstanding, Council wrote to Sports and Recreation seeking an extension of time to 30 June 2015 to fully expand the remaining money approval has been extended to 30 June 2015 and this money will be used to acquire a new shade cloth for the sandpit area.

13.0 UPCOMING EVENTS

13.1 Walk to School – Friday 22 May – preparations are under way.

13.2 Territory Day – July 1st. Approvals have been signed and submitted.

14.0 LATE ITEMS AND GENERAL BUSINESS

14.1 Council received an email from a local resident to see if repairs to Mungalo Road can be included in the “Roads to Recovery” funding. CEO Russell Anderson inspected this road and found that there is some bare patches, however due to lack of traffic and age, there is some loose stones on the surface. CEO to write a letter of reply to this resident.

14.2 Mandorah Ferry Survey – Cr Brad Irvine to speak on this at the next meeting.

14.3 Public Intoxication Issues Forum – Councillors have been invited to attend this forum on Monday 22 June at the Darwin Entertainment Centre. Cr Kurt Noble will represent Council at the forum.

14.4 Strategic Planning Workshop – A Strategic Planning workshop is to be held on Saturday morning on 13 June from 9-12am for Councillors.

14.5 Councillors received a letter to draw their attention to the “Tourist Attraction” sign at the termination of the “Dump road” on Charles Point Road. CEO to write a letter of reply to resident acknowledging his letter. CEO to followup the replacement of this sign with Department of Transport.

15.0 IN-CAMERA ITEMS

Nil

16.0 Date of Next Meeting

The next Council Meeting is to be held on Tuesday 16 June in the Council Chambers at 7.00pm.

17.0 MEETING CLOSE

President Peter Clee hereby declares the meeting closed 8.20pm