

WAGAIT SHIRE COUNCIL

**Draft Minutes
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 62 WAGAIT TOWER ROAD**

17 MAY 2016

1.0 PRESENT: President Peter Clee
Vice President Brad Irvine
Cr Shenagh Gamble
Cr Kurt Noble
Cr Alex Richmond
Cr VJ Thorpe – telephone conference
CEO Deborah Allen

1.1 MEETING OPENING:

1.2 President Peter Clee declared the meeting open at 7.10pm at the Council Conference Room and welcomed all Councillors to the meeting.

1.3 APOLOGIES:

Nil

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING:

3.1 Confirmation of 17 April 2016 Monthly Meeting

Resolution No. 2016/034 – That the minutes of the Monthly Meeting of 17 April 2016 as amended be confirmed.

Moved: Vice-President Brad Irvine

Seconded: Cr Shenagh Gamble

Vote: AIF

3.1.1 Matters arising from the April 2016 Meeting

Nil

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – MAY 2016

5.1 Inwards Correspondence

17/03/2016	Topy Tapsell - LGANT	Remote Contracting Policy - Member query	CEO
17/03/2016	Area 9	Tax invoice	
17/03/2016	CBA	Merchant Statement	admin
17/03/2016	Westpac	Mastercard Statement	admin
17/03/2016	Aust Local Government Assoc	Copy of the Aust Local Govt Associations submission to the 2016 Federal Budget	CEO
22/03/2016	Network Innovations	Service Agreement for Satellite Airtime Services	CEO
29/03/2016	LGANT	USB which was given to delegates who attend the LGANT Environment, Tpt & Infr Group Mtg on 10th & 11 March	CEO
1/04/2016	Haylee Gillies - Community Dlvpr Manager Netball NT	Netball programmes	Sports & Rec
1/04/2016	MVR	Renewal notice for Hino Truck	CEO
1/04/2015	CAL	Certificate of Accreditation	CEO
1/04/2016			
1/04/2015	NT Government	Northern Territory Heritage Grant Program 2016/2017	
4/04/2016	Minister for Transport	Thank you letter - bus service at Cox Peninsula	President Peter Clee
4/04/2015	Dept of Lands, Planning & Environment	March 2016 Reconciliation	CEO
4/04/2015	Development Assessment Services	Development application - 103 Cox Drive	CEO
4/04/2015	Territory Animal Solutions	Dog Proposal	CEO
4/04/2016	City of Darwin	Young Territory Author Awards	CEO
5/04/2016	Networking		

5.2 Outwards Correspondence

17/03/2016	Lucia - Bendigo Bank	email with attached reports of investment account and photos of Furies Shed	email
17/03/2016	Dept of Chief Minister	Seniors Month's Grant 2016	email
21/03/2016	Finn Bins	request to pickup full skip bins	email
22/03/2016	Barry Hansen	Auditor Appointment	email
22/03/2016	Compass Group	Auditor Appointment	email
22/03/2016	Lowry's Accountants	Auditor Appointment	email
22/03/2016	Merit Partners	Auditor Appointment	email
23/03/2016	Dept of Sports & Recreation	acquittal for Wagait remote Sport 15-16 Sports Program	email
23/03/2016	Russell Anderson	Finance Committee	email
23/03/2016	All councillors	Local Govt Council statutory requirements	email
25/03/2016	Resident	Audit Subcommittee	email
29/03/2016	Hazel Joven - Lowry Accountants	Engagement letter	email
29/03/2016	Area 9	new hard drive with Microsoft and protection alerts	email

1/04/2016	BOM	Rain gauge reading for month of March 2016	mail
7/04/2016	Ironbark	Signed Agreement between Ironbark and W.S.C.	email
7/04/2016	Country Solar	Clayton Utz - Embedded Generator User Agreement Formal Instrument of Agreement	mail
7/04/2016	CEO Debora Allen	Report - Dog management in Wagait Beach	All residents
7/04/2016	CEO Deborah Allen	Report - Report on behalf of Council	All residents

Resolution No. 2016/035 – That the Inwards and Outwards correspondence for the month of April 2016 be noted.

Moved: Cr Kurt Noble

Seconded: Cr Shenagh Gamble

Vote: AIF

6.0 COUNCILLORS REPORTS

6.1 Cr VJ Thorpe attended the Belyuen, Coomalie and Wagait Local Government Advisory Group (BCWLGAG) meeting which was held at Coomalie with CEO Deborah Allen and President Peter Clee. It was discussed that Amalgamation is not the way to go given that the Kenbi Land Claim is now progressing and it is unclear when development will begin in the future. A proposal was put forward to endorse the continued participation in the BCWLGAG. This will be discussed further in item 10.4.

6.2 President Peter Clee circulated the draft minutes of the LGANT meeting and the BCWLGAG meeting to all councillors last week.

7.0 OFFICERS REPORTS

7.1 Chief Executive Officer's Report – Deborah Allen

7.1.2 MEETINGS CEO ATTENDED:

- 12 April – President Clee – Wagait Beach
- 12 April – Department of Infrastructure – Wagait Beach
- 12 April – Ironbark Corporation – Wagait Beach
- 13 April – CEO's Forum – Jabiru
- 14 April – LGANT General Meeting – Jabiru
- 19 April – President Clee – Wagait Beach
- 21 – 26 April – on leave
- 06 May – CEO Litchfield – Litchfield
- 06 May - Department of Local Government – Darwin

7.1.2 Independent Chair of the Audit Committee

An advertisement requesting expressions of interest for the role of Independent Chair for the Audit Committee was published in the NT News, 04 May 2016. Submissions will be accepted until 5pm 19 May. Two members of council are requested to sit on the selection panel.

The selection panel for the Chair of the Audit Committee will consist of Vice-President Brad Irvine and CEO Deborah Allen. President Peter Clee will also sit on the panel if required.

7.1.3 Waste Management Contract for 2016 - 2018

An advertisement requesting quotes from waste management contractors for the provision of weekly kerbside and quarterly hard waste collections was published in the NT News, 11 May edition of The

Classifieds. Submission will be accepted until 31 May. Two council members of council will be requested to sit on the selection panel.

The selection panel for the Waste Management Contract will consist of Vice-President Brad Irvine, Cr Shenagh Gamble and CEO Deborah Allen.

7.1.4 Representation Review

Advice from the DLGCS and NT Electoral Commissioner was sought regarding council carrying out a representation review so that it complies with section 23(2) of the *Local Government Act* and Regulation 63 of the *Local Government (Electoral) Regulations*.

During the review, council will be required to consider:

1. community of interests in the local government area including economic, social and regional interests;
2. types of communication and travel in the local government area with special reference to disabilities arising out of remoteness or distance;
3. the trend of population changes in the local government area;
4. the density of population in the local government area; and
5. the physical features of the local government area.

The representation review can be included as an agenda item in a council meeting as long as council considers all of the above and accurate minutes about each of the factors are recorded. Councils must include or incorporate by reference the most recent assessment of their representation in the Council plan. Enrolment data for Wagait Beach has been requested from the NT Electoral Commissioner.

7.1.5 Councillor's Allowances

During the review of the draft shire plan and budget, members' allowances will need to be considered to decide if they will be paid and if so, to what level under the guidelines.

If allowances are going to be paid, the tiered relationship between the categories of allowances must remain substantially the same as set in the current maximum allowance guidelines. This means that the Deputy Principal member must always be paid proportionately more than the ordinary members, in a similar way to the existing guidelines. Similarly, the Principal member must always be paid proportionately more than the Deputy Principal member, in a similar way to the guidelines. Please see further information on this in *General Instruction No. 2 – Council Member Allowances* at: https://dlgcs.nt.gov.au/_data/assets/pdf_file/0019/261271/general-instruction-2-council-member-allowances.pdf.

The current Guideline No. 2 on Council Member Allowances is accessible at: https://dlgcs.nt.gov.au/_data/assets/pdf_file/0019/261244/guideline-2-allowances-for-council-members.pdf with the Table on Maximum Council Member Allowances for 2016-17 at: https://dlgcs.nt.gov.au/_data/assets/pdf_file/0016/261250/table-maximum-allowances-applicable-2016-17.PDF.

This will be discussed further in Item 10.1.

7.1.6 Animal Management

A successful microchipping and community information session was held on 30 April in front of the council office. A free sausage sizzle was provided and the activity saw 14 dogs microchipped and the contact details of 10 dogs that were already microchipped, updated.

Advice has been sought regarding possible outcomes if council is to engage an animal management contractor to catch and relocate, to Litchfield pound, microchipped dogs that are wandering at large in the community. To reduce the risk of a challenge to the legality of impounding dogs whose owners are identifiable, a by-law should be established. The Department of Local Government and Community Services (DLGCS) is able to assist with this process. Prior to any work being carried out on establishing a by-law, the shire plan needs to be considered. The plan communicates that after consulting with the community, administration of local laws was not a core service that will be provided by Wagait Shire Council. A draft plan for 2016 -2017 is now ready for council review and community consultation so no further work will be carried out on by-law development until the plan is finalised.

7.1.7 General

A request about slashing the town fire breaks has been forwarded to the fireies; the committee will discuss this at their next meeting.

Remediation works on the edges of the town roads is due to start 16 May. Replacements have been ordered for the degrading (yellow) traffic warning signs erected within the town boundary.

A request for additional security measures at the Mandorah Jetty during the Kenbi Land Claim handover ceremony have been forwarded to the Department of Infrastructure.

7.2 Works Supervisors Report – Gary Zikan

7.2.1 Anzac Day preparations by Council's Works team were completed with some additional task included from previous years. Duties undertaken were: mow and snip council grounds, blow away leaves from carpark, repaint the Cenotaph, prep and paint the white posts and chain around carpark, mow the verges from Charles Point Road to the corner of Erickson Crescent and Cox Drive, deliver cold water and extension leads and set up chairs.

7.2.3 One domestic dog has been trapped this month; its owner identified and the dog released.

7.2.4 While the rain continues, so does the mowing of verges etc. Walkway and drain clearing along Wagait Tower Road is completed, apart from two clumps of Pandanas that require burning of their dead leaves.

7.2.5 Painting of Roadside Barriers along Wagait Tower Road has commenced. Gun Turrets on the RUA have been snipped and are now well presented. Council's tip truck is at the Belyuen workshop having it's brake cylinders replaced and leaking hydraulic ram repaired. Although it's engine is in very good working order, other components are showing their age.

7.2.6 We reviewed our jetty contract with the Department of Infrastructure and the Department has requested that council provide a regular report on the condition of the jetty including the lighting.

7.2.7 Other tasks completed during April include mowing of the sportsground, spraying, mowing and clearing of beach access tracks, Charles Point Road fence straightened and dog traps bait and set-checks

7.2.8 All Contractual obligations are being met for the jetty, Power Water and RUA contracts.

7.3 Sports & Recreation Officer's Report – Robyn Presley

7.3.1 The children are really enjoying an exercise program; instigated by Jade; for warm-ups and fitness for our netball and basketball skills and games each week.

7.3.2 We have enough names on our list for a weekly game of netball. I am encouraging everyone to be involved with umpiring, scoring and time-keeping which should help with the understanding of the game.

7.3.3

Garden centre Mark has kindly donated some bath tubs for the children to grow veggies and herbs for their cooking. This will be set up sometime this week. Thank you very much Mark.

Monday		7 March Ukulele – 3	14 March Ukulele – 4	21 March Ukulele – 3	
Tuesday	1 March Mosaics – 7	8 March Sewing			
Wednesday	2 March T/tennis & AFL – 4	9 March Cricket, AFL & netball – 9	16 March Basketball & netball – 9	22 March Cricket – 5	29 March Basketball – 6
Thursday	3 March Handball – 4	10 March Basketball – 6	17 March Basketball – 10	23 March Netball – 10	30 March Netball – 5
Friday	4 March Cooking – 15	11 March Cooking – 9	18 March Cooking – 11	24 March Easter Craft – 38	
Saturday	5 March Movie – 7	12 March Playgroup – 0			
Sunday	-	-	-	-	-

Resolution No. 2016/036 – That the Councillors and Officer's reports' for the month of April 2016 be received and accepted.

Moved: Cr VJ Thorpe

Seconded: Vice-President Brad Irvine

Vote: AIF

8.1 Income and Expenditure Cash Report – 30 April 2016

WAGAIT SHIRE COUNCIL - Income & Expenditure Cash Report -30 April 2016							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Rates and charges	\$3,986	\$16,985	-\$12,999	\$189,223	\$169,847.00	\$19,376	\$203,816
Outstanding Rates		\$950	-\$950		\$9,500.00	-\$9,500	\$11,400
Grants		\$23,194	-\$23,194	\$230,055	\$231,937.50	-\$1,882	\$278,325
Grant - Sports & Recreation		\$2,000	-\$2,000	\$21,000	\$20,000.00	\$1,000	\$24,000
Grant - Sports Ground - Carried Over		\$1,000	-\$1,000		\$10,000.00	-\$10,000	\$12,000
Contract Income	\$11,746	\$10,786	\$960	\$117,650	\$107,860.00	\$9,790	\$129,433
Rental	\$200	\$834	-\$634	\$2,900	\$8,341.50	-\$5,442	\$10,010
Interest Received	\$921	\$1,000	-\$79	\$9,635	\$10,000.00	-\$365	\$12,000
Professional Assistance for CEO		\$667	-\$667		\$6,666.60	-\$6,667	\$8,000
Other Income	\$65		\$65	\$204	\$0.00	\$204	
TOTAL INCOME	\$16,918	\$57,415	-\$40,497	\$570,668	\$574,153	-\$3,485	\$688,984
OPERATING EXPENDITURE							
Administration	\$1,836	\$5,338	-\$3,502	\$73,361	\$53,375.00	\$19,986	\$64,050
Employment	\$25,211	\$32,800	-\$7,589	\$276,275	\$328,000.00	-\$51,725	\$393,600
Roads		\$9,444	-\$9,444	\$6,509	\$94,435.00	-\$87,926	\$113,322
Contracts & materials	\$54	\$1,125	-\$1,072	\$3,743	\$11,250.00	-\$7,507	\$13,500
R&M Town Assets	\$1,582	\$1,809	-\$227	\$21,837	\$18,093.67	\$3,744	\$21,712
Veh & Plant Exp	\$1,041	\$1,750	-\$709	\$18,769	\$17,500.00	\$1,269	\$21,000
Grant Exp	\$1,692	\$1,258	\$434	\$71,637	\$12,583.33	\$59,053	\$15,100
Other Operational Exp	\$542	\$1,133	-\$591	\$2,911	\$11,333.33	-\$8,422	\$13,600
Services	\$5,885	\$1,592	\$4,293	\$52,896	\$15,916.67	\$36,979	\$19,100
Capital Purchases					\$0.00		
TOTAL OPERATING EXPENDITURE	\$37,842	\$56,249	-\$18,406	\$527,938	\$562,487	-\$34,549	\$674,984
OPERATING SURPLUS / (DEFICIT)	-\$20,925	\$1,167	-\$22,091	\$42,729	\$11,666	\$31,064	\$14,000

8.2 Financial report for period ending 30 April 2016

WAGAIT SHIRE COUNCIL					
Financial Report for period ending 30 April 2016					
Cash at Bank & on hand					Total
Petty cash					\$ 184.60
Westpac Operational Account					\$ 12,951.24
Westpac Cash Management Account					\$ 891,464.45
Total Cash at Bank & onHand					\$ 904,600.29
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 13,740.86				\$ 13,740.86
Rates				\$ 17,684.30	\$ 17,684.30
Total Debtors	\$ 13,740.86	\$ -	\$ -	\$ 17,684.30	\$ 31,425.16
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 519.13				
Total Creditors	\$ 519.13	\$ -	\$ -	\$ -	\$ 519.13

8.3 Rate Payers

47 Rate payers on quarterly instalments.

Overdue Rate payers – 17 ratepayers (of these \$9,773.76 minus interest for rates more than 2 years, \$8,299.51 (minus interest) for rates up to 2 years.

8.4 Asset List

July -	CEO Samsung Tablet	\$399.00	January -	Solar Panels	\$32,686.16
	Water Filter	\$605.00			
December -	Office Blinds	\$3,152.00			

8.5 Supplier Payment History

Created: 9/05/2016 11:34 AM

Supplier Payment History

April 2016

Wagait Shire Council

62 Wagait Tower Road
Wagait Beach NT 0822

ABN: 65 843 778 569

Email: council@wagait.nt.gov.au

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
A-Mart All Sports						
p/cash	14/04/2016	p/cash	11/04/2016	R. Presley	\$12.00	\$12.00
Total for Payment p/cash						\$12.00
Area 9						
eft	15/04/2016	00280888	11/04/2016	SIN38592	\$269.50	\$269.50
Total for Payment eft:						\$269.50
Aurora Kakadu Resort						
D. Allen	14/04/2016	c/c	14/04/2016	D. Allen	\$57.10	\$57.10
Total for Payment D. Alle						\$57.10
Berry Springs Hardware						
576	15/04/2016	00000586	5/04/2016	2-01-053340	\$199.85	\$199.85
Total for Payment 576:						\$199.85
Bowtown Pty Ltd						
575	15/04/2016	00000587	11/04/2016	22617	\$1,380.00	\$1,380.00
Total for Payment 575:						\$1,380.00
Bunnings						
G. Zikan	5/04/2016	c/c	5/04/2016		\$17.88	\$17.88
Total for Payment G. Zika						\$17.88
cabcharge						
p/cash	26/04/2016	p/cash	26/04/2016	P. Wanrooy	\$18.50	\$18.50
Total for Payment p/cash						\$18.50
City of Darwin						
eft	15/04/2016	00000570	31/03/2016	92732	\$55.72	\$55.72
Total for Payment eft:						\$55.72
Coconut Grove Mower Repairs						
G. Zikan	5/04/2016	c/c	5/04/2016	G. Zikan	\$157.20	\$157.20
Total for Payment G. Zika						\$157.20
Coles Express						
p/cash	26/04/2016	p/cash	26/04/2016	P. Wanrooy	\$3.00	\$3.00
Total for Payment p/cash						\$3.00
Curby's (NT) Pty Ltd						
p/cash	14/04/2016	p/cash	11/04/2016	R. Presley	\$25.00	\$25.00
Total for Payment p/cash						\$25.00
Dollars & Sense						

Supplier Payment History

April 2016

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
p/cash	14/04/2016	p/cash	1/04/2016	R. Presley	\$9.15	\$9.15
Total for Payment p/cash						\$9.15
Fantastic Florals & Gifts						
eft	15/04/2016	00000259	5/04/2016		\$390.00	\$390.00
Total for Payment eft:						\$390.00
Fin Bins						
eft	15/04/2016	00000573	6/04/2016	105262	\$1,766.32	\$1,766.32
Total for Payment eft:						\$1,766.32
Jacana Energy						
b/pay	15/04/2016	00000588	7/04/2016	64476343	\$2,033.98	\$2,033.98
Total for Payment b/pay:						\$2,033.98
eft	15/04/2016	00000589	7/04/2016	64476347	\$941.27	\$941.27
Total for Payment eft:						\$941.27
Mercure Kakadu Crocodile Hotel						
D. Allen	14/04/2016	D. Allen	14/04/2016	c/c	\$161.55	\$161.55
D. Allen	14/04/2016	D. Allen	14/04/2016	c/c	\$141.55	\$141.55
Total for Payment D. Allen						\$303.10
MYOB Australia Pty Ltd						
D. Allen	2/04/2016	c/c	2/04/2016	1-29771537138	\$99.00	\$99.00
Total for Payment D. Allen						\$99.00
NT News						
D. Allen	28/04/2016	c/c	28/04/2016	D. Allen	\$534.60	\$534.60
Total for Payment D. Allen						\$534.60
Palmerston Auto (Rego) Repair Centre						
G. Zikan	5/04/2016	c/c	5/04/2016	16048	\$98.95	\$98.95
Total for Payment G. Zikan						\$98.95
Pest Off						
eft	15/04/2016	00000571	12/04/2016	ZB009431286	\$3,180.00	\$3,180.00
Total for Payment eft:						\$3,180.00
Rural Fire Protection						
eft	15/04/2016	00000258	27/03/2016	5561	\$157.30	\$157.30
Total for Payment eft:						\$157.30
Sealink Ferries						
p/cash	26/04/2016	P/cash	26/04/2016	P. Wanrooy	\$52.00	\$52.00
Total for Payment p/cash						\$52.00

Supplier Payment History

April 2016

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
Supercheap Auto						
R. Rober	15/04/2016	p/cash	4/03/2016	R. Roberts	\$26.50	\$26.50
Total for Payment R. Rc						\$26.50
Telstra						
eft	15/04/2016	00000590	11/04/2016	P773639590-2	\$439.89	\$439.89
Total for Payment eft:						\$439.89
Wagait Beach Supermarket						
eft	15/04/2016	00176682	1/03/2016	10110	\$112.70	\$112.70
eft	15/04/2016	00176687	1/03/2016	10111	\$88.52	\$88.52
eft	15/04/2016	00177189	8/03/2016	10152	\$48.65	\$48.65
eft	15/04/2016	00177654	14/03/2016	10188	\$2.99	\$2.99
eft	15/04/2016	00177760	16/03/2016	10200	\$50.10	\$50.10
eft	15/04/2016	00177762	16/03/2016	10202	\$24.20	\$24.20
eft	15/04/2016	00178422	24/03/2016	10250	\$21.50	\$21.50
eft	15/04/2016	00275045	1/03/2016	10108	\$25.45	\$25.45
eft	15/04/2016	00275774	5/03/2016	10134	\$10.10	\$10.10
eft	15/04/2016	00276482	9/03/2016	10156	\$19.60	\$19.60
eft	15/04/2016	00276536	9/03/2016	10161	\$76.38	\$76.38
eft	15/04/2016	00276556	9/03/2016	10164	\$41.84	\$41.84
eft	15/04/2016	00276737	10/03/2016	10168	\$16.75	\$16.75
eft	15/04/2016	00277074	12/03/2016	10180	\$10.10	\$10.10
eft	15/04/2016	00277866	16/03/2016	10201	\$95.86	\$95.86
eft	15/04/2016	00278076	17/03/2016	102014	\$50.00	\$50.00
eft	15/04/2016	00278077	17/03/2016	10215	\$27.50	\$27.50
eft	15/04/2016	00278424	19/03/2016	10229	\$10.10	\$10.10
eft	15/04/2016	00278853	21/03/2016	10235	\$38.00	\$38.00
eft	15/04/2016	00278919	21/03/2016	10240	\$13.12	\$13.12
eft	15/04/2016	00278995	22/03/2016	10243	\$20.70	\$20.70
eft	15/04/2016	00279263	22/03/2016	10252	\$41.05	\$41.05
eft	15/04/2016	00279956	25/03/2016	10267	\$62.50	\$62.50
eft	15/04/2016	00279970	26/03/2016	10268	\$10.10	\$10.10
eft	15/04/2016	00280887	30/03/2016	10315	\$10.57	\$10.57
Total for Payment eft:						\$928.38
Woolworths						
p/cash	14/04/2016	p/cash	1/04/2016	R. Presley	\$22.50	\$22.50
p/cash	5/04/2016	p/cash	5/04/2016	R. Presley	\$9.20	\$9.20
p/cash	5/04/2016	p/cash	5/04/2016	R. Presley	\$15.95	\$15.95
p/cash	26/04/2016	p/cash	26/04/2016	P. Wanrooy	\$17.00	\$17.00
p/cash	26/04/2016	p/cash	26/04/2016	P. Wanrooy	\$7.75	\$7.75
p/cash	26/04/2016	p/cash	26/04/2016	P. Wanrooy	\$17.15	\$17.15
Total for Payment p/ca:						\$89.55
Woolworths Petrol						
G. Zikan	14/04/2016	c/c	14/04/2016	G. Zikan	\$55.59	\$55.59
Total for Payment G. Zil						\$55.59

- 8.5** CEO Deborah Allen has informed councillors that Lowry's Accountants have started their interim audit on our financials.

Resolution No. 2016/037 – That the financials for the month of April 2016 be received and accepted.

Moved: President Peter Clee

Seconded: Vice-President Brad Irvine

Vote: AIF

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- 9.1 Dog Control – microchipping and dog management** - CEO Deborah Allen sought advice on the legalities of catching dogs that are identifiable from the NT Government. She had been informed that these dogs are considered as personal property in eyes of the law and to have them removed, By-Laws must be in place.

The 2015/2016 Annual Shire Plan shows a list of core plans that council is required to deliver. One of the core plan is that Council cannot administer local laws. The 2016/2017 Annual Shire Plan is due for community consultation on 24th May 2016 and this plan will be amended to include By-Laws. The Annual Shire Plan will also include the 2016/2017 Budget.

- 9.2 Draft 2016/2017 Annual Plan** – The Annual plan is due for community consultation on 24 May 2016. Submission is due by 23rd May 2016.
- 9.3 Cox Peninsula Bushfire Shed – Peppercorn lease, Bendigo Bank** – CEO Deborah Allen has spoken to Brett Medina about the services available for the Peppercorn Lease and will be meeting up with the Bendigo Bank on Friday to discuss their proposal on Council banking. President Peter Clee reminded councillors that it was previously discussed that Council could look at providing electricity and internet on a service charge based on commercial rates. Once the lease is ready councillors will have this revised.
- 9.4 Road Repair Works – quote for fixing edges of road** - This has started and should be completed in a few weeks' time. Peter McLinden from LGANT inspected our roads today and will return in two weeks' time to do another inspection when the roadworks job is almost complete. A written report from Peter will also be issued to Councillors. CEO Deborah Allen has also applied for an extra \$8,000.00 from the Department of Infrastructure to have the southern end of Wagait Tower Road repaired (from the 50km/hour sign post to Charles Point Road) as this section of the road does not belong to the Wagait Community. Vice President Brad Irvine has asked if CEO Deborah Allen can look into getting the intersection of Charles Point Road and Wagait Tower Road repaired as there is a dip which seems to be getting worse with daily traffic. CEO Deborah Allen has also received quotes for line marking for Wagait Tower Road, Cox Drive and Erickson Crescent. CEO Deborah Allen will also apply for funding to have the lines painted on the bicycle track to the end of Wagait Tower Road.
- 9.5 Power Point Presentation – Financial Reporting System** – this will start in the new Financial Year.
- 9.6 Asset Write-Off** – Noted.
- 9.7 Road to Recovery** – Noted. All the road works currently being carried out in the community comes under the R2R Program.
- 9.8 Mandorah Ferry Survey** – This is scheduled for Thursday 19th May 2016.
- 9.9 Darwin Duchess – Community Benefit Fund** – This is ongoing.
- 9.10 Waste Management** – Request for quotes have been advertised and 5 companies have asked for scope of works to be forwarded to them.

Cr Alex Richmond reported to council that she has noticed that the rubbish bins which were located at the beach access have been missing for some time now and would like to know why. CEO Deborah Allen had instructed for rubbish bins to be placed at the beach access during the long weekends so that visitors have somewhere to put their rubbish. It seems that permanent bins seem to attract more rubbish than usual. Cr Alex Richmond would like to see bins permanently placed on a one month trial at the Erickson and Baluria Beach Access with signage asking people to do the right thing. These bins can be bolted to posts and taken to the kerbside on bin collection day for emptying by council staff.

Vice President Brad Irvine questioned the disposal of Green Waste. Council owns 20 acres at Cloppenburg Park and the plan is to find out where the boundary is and clear a spot for the green waste. CEO Deborah

Allen to investigate. Council does own a small mulcher, however this will not be able to handle the volume of green wastes this community generates. CEO Deborah Allen seeking quote for a new Mulcher.

9.11 Audit Committee – Terms of Reference - The terms of reference are to be circulated to all councillors tomorrow by email.

9.12 Street Signs – old signs for auction – Residents will be informed of the auction of the old street signs in the next Council Wrap Up and on the Council website. The auction will commence in the new Financial Year.

9.13 Draft Budget 2016/2017 – The Draft Budget has been included in the 2016/2017 Annual Shire Plan. CEO has proposed that council raise the rates from \$525.30p/a to \$560.00p/a for the new rate year so that money can be put aside to gain grant money to replace some of our machinery (i.e. lawnmower) and other much needed maintenance. CEO Deborah Allen to write to Department of Health to see they can cover a component of the waste management levy and have this passed onto pensioners.

Cr Kurt Noble questioned the Waste Transfer Model that was provided by GHD earlier this year. CEO Deborah Allen explained that this plan has been kept on file, but at the moment this has been put on hold and at this stage has not progressed any further.

10.0 AGENDA ITEMS

10.1 Council Representation review and Councillor allowances

Council is required to complete a Review of Electoral Representation once in the council term and have this completed within 12 months of the next election. The purpose is to assess whether the council's constitutional arrangements provide the most effective possible representation for residents in the council area. The next Local Council election will be September 2017, so Council has until August to do this. Given that council does not have electorate Wards, the NT Government and Electoral Office will be happy for the review to be done at a council meeting. Councillors will instead hold a workshop to discuss this, rather than hold a meeting. The date for the workshop to be organised by CEO Deborah Allen.

Councillor allowances have been included in the proposed 2016/2017 budget. The proposed 2016/2017 Budget has an allowance of \$100 for the President, \$75 for the Vice-President and \$50 for ordinary councillors per meeting. The proposed council allowances are to be included in the next council wrap up.

10.2 Local Buy Presentation – This started in Queensland through the Local Government Association of Queensland. Local Buy provides services and products to councils and government entities and has panel contracted suppliers as a procurement option. This service has now become available in the Northern Territory; i.e. this could potentially be used for our Waste Management Services or purchase of heavy machinery rather than getting quotes. This will save Council having to go through a tender process. LGANT has proposed that council pass a resolution to use Local Buy as a preferred procurement option.

Resolution 2016/038 – That Council agrees to use Local Buy Pty Ltd as a procurement option.

Moved: Cr Alex Richmond

Seconded: Cr Shenagh Gamble

Vote: AIF

10.3 Wagait Gardening Group – The Wagait Garden Group has sent an email to council asking if Council can provide some of the land on Council premises be used to establish a garden for the benefit of the community. CEO Deborah Allen to write back to the Wagait Garden Group inviting the Wagait Garden

Group request a written proposal and to see if they would like to attend a council meeting to discuss their proposal.

- 10.4 BCWLGAG Update** – President Peter Clee circulated a summary to councillors from the minutes of the recent meeting held at Batchelor for their information.

A general discussion was held at Coomalie Council last week to discuss the Belyuen, Wagait and Coomalie Local Government Advisory Group.

Resolution 2016/039 – That Wagait Shire Council endorse the continued participation in the Belyuen, Coomalie and Wagait Local Government Advisory Group (BCWLGAG).
Moved: Vice-President Brad Irvine
Seconded: Cr Kurt Noble
Vote: AIF

11.0 UPCOMING EVENTS

- 11.1 National Walk to School Day** – This will take place Friday 20 May 2016.

- 11.2 Territory Day** – Friday 1 July 2016

- 11.3 Seniors Day** – August 2016 – options are being discussed.

12.0 LATE ITEMS AND GENERAL BUSINESS

- 12.1 Disaster Recovery Committee** – The Disaster Recovery committee is seeking Council support for the application and also assistance by agreeing to administer funds and provide acquittal of the grant should it be successful.

Resolution 2016/040 – That Wagait Shire Council endorse the application by the Wagait Recovery Committee for a grant not exceeding \$3,000 to purchase communications equipment for community use. Furthermore, that council agree to administer and provide a formal acquittal for the grant.
Moved: Vice President Brad Irvine
Seconded: Cr Alex Richmond
Vote: AIF

- 12.3** Cr Alex Richmond has been approached by some resident regarding our Pre Community Consultation discussions around the fact that now the Kenbi Land Claim has been settled, this would be a good time to write to the Planning Commissioner and follow up from our earlier correspondence with them where we have been advocating for some kind of progressive planning for the Cox Peninsula. Cr Alex Richmond to draft a letter to the Commissioner and Minister of Planning.

13.0 IN-CAMERA ITEMS

13.1 Nil

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 21 June 2016 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.35pm.