

Minutes

**ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD**

17 November 2015

- 1.0 PRESENT:** President Peter Clee
Cr VJ Thorpe
Cr Lisa-Marie Stones
Cr Alex Richmond
Deborah Allen - CEO

1.1 MEETING OPENING

- 1.2** President Peter Clee declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors to the meeting.

1.3 APOLOGIES: -

Resolution No. 2015/231 – That the apology of Vice-President Brad Irvine and Cr Shenagh Gamble be accepted and approved.

Moved: President Peter Clee

Seconded: Cr VJ Richmond

Vote: AIF

2.0 DECLARATION OF INTERESTS - NIL

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Resolution No. 2015/232 - That the minutes of the Monthly Meeting of 20 October 2015 as tabled be confirmed.

Moved: Cr VJ Thorpe

Seconded: Cr Alex Richmond

Vote: AIF

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC - Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – OCTOBER/NOVEMBER 2015

- 5.1** Refer to the November 2015 Agenda for a copy of the Inwards and Outwards Correspondence.

Resolution No. 2015/233 - That the Inwards and Outwards correspondence for the month of October 2015 be noted.

Moved: Cr Lisa-Marie Stones

Seconded: Cr VJ Thorpe

Vote: AIF

6.0 COUNCILLORS REPORTS

Nil

7.0 OFFICERS REPORTS

7.1 Chief Executive Officer's Report – Deborah Allen – refer to the November 2015 Agenda for a copy of the Chief Executive Officers report.

7.1.1 130 bins were emptied on the first day of our “wheelie bin” collection. Since then an extra 40 wheelie bins have been picked up from the Council office by residents. Of those that were emptied, half of the bins were positioned correctly along the side of the road, the rest of the bins were either facing the wrong way or positioned too far from the road.

7.2 Works Supervisors Report – Gary Zikan - refer to the November 2015 Agenda for the Works Supervisor's report.

7.2.1 The extra casual staff employed to paint the jetty was queried during the council meeting. It was noted that now that the Local tip has closed, this should free up extra time for the two works depot staff. CEO Deborah Allen explained that she has asked for the Council depot staff to concentrate working within the estate. The Workshop staff have been heavily involved with the painting of the roadside kerbs and the removal of Neam trees. The painting of the railings at the Mandorah Jetty is an extra contract awarded to us by the Department of Infrastructure. Dept. of Infrastructure has asked that Council only paint the timber, not the metal parts of the jetty. The two extra casual staff have been allowed four weeks to complete the painting.

7.3 Sports & Recreation Officers Report – Robyn Presley – Refer to the November 2015 Agenda for the Sports and Recreation Officer's report.

7.3.1 Cr Alex Richmond thanks Robyn on behalf of councillors and the community for hosting an excellent and well attended Halloween Disco. Once again the event was well organised and the children had so much fun.

Resolution No. 2015/234 - That the Officer's reports' for the month of October 2015 be received and accepted.

Moved: President Peter Clee

Seconded: Cr Alex Richmond

Vote: AIF

8.0 FINANCIAL REPORTS

- 8.1** CEO Deborah Allen has been provided with a Power Point Presentation used to deliver compliance training to the new Tiwi Islands Council. The presentation shows a simple picture system which allows members of the public to easily read and understand the Financial reporting system. CEO Deborah would like to see council follow this picture system. Councillors have agreed that this is a great idea and it is worth giving a try.
- 8.2** President Peter Clee queried the Capital Expenditure on the October Financial Report. The report shows that we have spent \$399 on a Samsung Tablet, however the report shows that our budget is \$3,500.00. CEO explained that the Samsung Tablet has been included in the financials so members of the public can follow and see all assets that have been purchased in the current financial year. President Peter Clee has asked that purchases of assets be separated from the Financial Report and put on a separate page.
- 8.3** President Peter Clee noted that the Financial Report ending 31 October 2015 shows a total of \$43,777.33 in the debtors column. This amount has been entered in the wrong column and should have been put in the Rates column. Pam Wanrooy told councillors that this amount includes the quarterly instalments from rate payers. Councillors would like to see the actual figure from overdue rate payers only be reflected in this column. Pam Wanrooy to show a breakdown on how much of the money is from rate payers making quarterly payments. More details to be shown on the Financial reports presented to council meetings.

Resolution No. 2015/235 - That the financials for the month of October 2015 be received and accepted.

Moved: Cr Lisa-Marie Stones

Seconded: Cr Alex Richmond

Vote: AIF

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- 9.1 Furies Shed** – Patrick McIntyre from the Cox Peninsula Volunteer Bushfire Brigade is still to provide a draft copy of the lease for the Furies Shed to council. Michael Vaughan, our local electrician will be providing a rough estimate for the supply and power and consumption to the building when he returns from holidays.
- 9.2 Wagait Beach Supermarket Waste** – have provided numbers.
- 9.3 Overdue Rates** – This is ongoing.
- 9.4 2014/2015 Annual report** – The 2014/2015 Annual Report and the 2014/2015 Audited Financial Report has been submitted to compliance.

Resolution No. 2015/236 - That the audited Financial Report for the year ending 30 June 2015 be noted and accepted.

Moved: Cr Lisa-Marie Stones

Seconded: Cr VJ Thorpe

Vote: AIF

- 9.4.1** An advertisement has been placed in the NT News Classified to inform the public that they can view the Audited Financial Report on the website and also to inform members of the public that they can obtain a copy of this report from the Council office or email for an electronic copy.

Resolution No. 2015/237 - That the 2014/2015 Annual Report be received and adopted.

Moved: Cr Alex Richmond

Seconded: Cr Lisa-Marie Stones

Vote: AIF

- 9.5 Asset Write-Off – CEO to obtain another quote.** This is ongoing.

- 9.6 Cyclone Shelter Group Check List –** CEO Deborah Allen received an email from Ken Lehmann from the NT Government asking Wagait Shire to demonstrate their preparedness for the forthcoming cyclone season and to provide a Shelter Contact List. Last week CEO Deborah Allen attended a pre-briefing with Shelter Managers and Principals. At the briefing they were issued a list of items that need to be checked off which includes toilet papers, cups, batteries, etc. Councils have been asked to purchase all items that are missing on this list. Council will be reimbursed for all expenses.

There was concern with the size of our septic system. Is it capable to cater for xxxx number of people? CEO to find out the size of our septic system and to check when this was last pumped out.

- 9.7 Unimproved Capital Value of Lands –** CEO is still awaiting a reply from the Valuer General's office. This is ongoing.
- 9.8 Use of Regulatory Orders by Councils –** This refers to a letter that was received from a resident wanting to see if council has considered using the provisions of the Local Govt Act 2015, namely the issuing of the regulatory orders for uncontrolled domestic pets.

Resolution No. 2015/238 - Council has decided that the use of Regulatory Orders for most matters are not applicable at this stage.

Moved: President Peter Clee

Seconded: Cr VJ Thorpe

Vote: AIF

- 9.9 Roads to Recovery –** This is ongoing.

- 9.10 Mandorah Ferry Service –** This is ongoing.

- 9.11 2015 Access to all areas of Film Festival –** This will be held in the Community Centre from 7.00pm on Friday December 4. It is a series of short films specifically designed for people with disabilities. Everyone is invited to attend. Advertising material will be provided. This is to be followed up.

- 9.12 Animal Management** – Council is still awaiting for the By-Laws to be written up by LGANT for the East Arnhem Shire Council. We have been advised by LGANT to have a read of this and to base our animal management plan on their By-Laws. This should be finalised and available in the first quarter of 2016. At the last LGANT conference held last week, it was announced that the By-Laws for Tiwi Regional Council has been created.
- 9.13 Boundary Reform** – CEO Deborah Allen, President Peter Clee and Cr VJ Thorpe attended the Belyuen, Coomalie and Wagait Local Government Advisory Group meeting in early November. Copies of Agendas and minutes will be made available on the Council website for members of the public.
- 9.14 Remediation Project - Waste Management** – Council was informed by the NT Government that our local tip will be closed once the first roadside kerbside collection started. We have since been informed by Steve Brown from the Northern Land Council that the Kenbi Rangers have been contracted to fence off the tip.
- 9.15 Request from Rate Payer** – A reply letter has been sent to the rate payer.
- 9.16 Darwin Duchess** – Vice-President Brad Irvine will arrange for this to be tied down for Cyclone Season.
- 9.17 Solar Panels** – This will be discussed in item 10.3.
- 9.18 Salvation Army Donation.** This is now complete.
- 9.19 Common Service Agreement** – Council received a letter from Litchfield Council to see if they would like to join the “Common Services Agreement” established by a number of progressive Councils. Council feels that our council is not in a financial position to be part of this.
- 9.20 COD Record Disposal Schedule Request** - Council have been asked if they would like to be included in the list of councils who want to participate in accessing a generic records disposal schedule for Local Government. This comes at a cost of \$400. Council agreed to participate.
- 9.21 Council Website** – The history of Wagait Beach can now be accessed of the website.

10.0 AGENDA

- 10.1 TOPROC Regional Development Plan** – A copy has been circulated to council members and TOPROC has asked Council to endorse the Plan.

Resolution No. 2015/239 - That Council endorse the TOPROC Regional Development Plan.

Moved: Cr Alex Richmond

Seconded: Cr Lisa-Marie Stones

Vote: AIF

- 10.2 Legislative Assembly Elections** –Department of Local Government and Community Services wrote a letter to councillors asking if they would like to nominate for election to the Legislative Assembly (LA) for next year.

10.3 Budget Amendment

Resolution No. 2015/240 - That \$35,000 be moved from the reserves account for expenditure for the purchase of the Solar Panel system.

Moved:	President Peter Clee
Seconded:	Cr Alex Richmond
Vote:	AIF

CEO Deborah informed councillors that as soon the system has been installed, council will be eligible for a \$10,000 rebate.

11.0 UPCOMING EVENTS

11.1 Australia Day – 26 January 2016. This is being organised by Pam Wanrooy and Robyn Presley.

11.2 ANZAC Day – April 26 2016

12.0 LATE ITEMS AND GENERAL BUSINESS

12.1 Cr VJ Thorpe questioned if council is now in compliance or if further assistance is needed. CEO Deborah Allen informed councillors that all of the deadlines have been met. The employee contracts are being re-written and reviewed and these will be sent to WALGA for review ensuring that staff will be paid at the correct pay rate level.

13.0 IN-CAMERA ITEMS

13.1 Nil

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 19 January 2016 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.02pm.