

<b>POLICY TITLE:</b>	<b>COMPLAINTS AGAINST COUNCIL, EMPLOYEES &amp; WORK PRACTICES</b>
<b>POLICY NUMBER:</b>	<b>P11</b>
<b>CATEGORY:</b>	<b>COUNCIL POLICY</b>
<b>CLASSIFICATION:</b>	
<b>STRATEGIC PLAN REFERENCE:</b>	
<b>STATUS: Draft</b>	<b>Council Resolution</b>

<b>Date Approved:</b> 19.02.08		<b>Approved By:</b>	<b>Councillors – resolution no.</b>	<b>Date for review:</b>	<b>Next Council Election</b>
<b>Date Approved:</b>		<b>Approved By:</b>		<b>Date for review:</b>	<b>20.01.11, 17.03.09</b>
<b>Date Approved:</b>		<b>Approved By:</b>		<b>Date for review:</b>	
<b>Date Approved:</b>		<b>Approved By:</b>		<b>Date for review:</b>	

**PURPOSE:**

To deal with complaints at Council Meetings.

**POLICY:**

The Council has resolved that:

1. That the public be made aware that any member of the public is entitled to air any grievance at any Council Meeting on the giving of notice to the Chief Executive Officer outlining their grievance.
2. That due to the possibility of litigation verbal complaints to Councillors on Council works or practices or administration will no longer be discussed at Council Meetings.

**LEGISLATIVE NOTE:**

That Local Government (Administration) Regulations provide for the public to be excluded when dealing with certain matters, including;

- Information about the employment of a particular individual as a member of staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;
- Information about the personal circumstances of a resident or ratepayer;
- Information that could cause commercial prejudice or unfairness;
- Information that could prejudice the security of the Council, its members or staff.

**EFFECT:**

To provide for the orderly conduct of Council Meetings when discussing issues that may at times cause conflict.

**REFERENCES:**

LGA Sec 65, LG 9Admin) Regs 9,10