

POLICY TITLE:	ELECTED MEMBERS ALLOWANCES AND EXPENSES POLICY
POLICY NUMBER:	P25
CATEGORY:	COUNCIL POLICY
CLASSIFICATION:	GOVERNANCE
STRATEGIC PLAN REFERENCE:	Costs of Governance
CORPORATE GOVERNANCE AND PERFORMANCE: Councillor's allowances to be paid for attendance to a meeting at the level of President \$100, Deputy President \$75 and Councillor \$75.	
STATUS: Draft	Council Resolution

Date Approved: 19/7/2016		Approved By: Moved: President Peter Clee Seconded: Councillor VJ Thorpe	Councillors – resolution no. 2016/060	Date for review:	Next Council Election
Date Approved:		Approved By:		Date for review:	
Date Approved:		Approved By:		Date for review:	
Date Approved:		Approved By:		Date for review:	

SUMMARY

Section 71 (1) of the Local Government Act 2011 provides that a “member of council is entitled to be paid an allowance by the council”. Section 71 (2) qualifies this by providing that, “the allowance is to be paid at a rate fixed by council (subject to guidelines issued by the Minister) for the relevant financial year”. Local Government Guideline No. 2 Allowances for Council Members requires Council to have in place appropriate policy to complement the implementation of the Guidelines.

OBJECTIVE

This Policy provides clear direction and procedures for Elected Member entitlements with respect to allowances and expenses to ensure statutory compliance.

POLICY

For the purposes of Local Government Guideline No. 2 Allowances for Council Members (the Guidelines) Wagait Shire Council is classified as a Category 4 Council. Allowances as per the General Instructions and Guidelines are not appropriate.

Payments to Councillors will be based on meetings attended and are intended to cover

- (a) attendance at Ordinary and Special Council meetings;
- (b) attendance at Council Committee meetings;
- (c) attendance at Council Advisory Committee meetings;
- (d) attendance at Council Workshops;
- (e) attendance at meetings of external agencies or organisations to which Council has formally appointed or nominated through or with LGANT, a representative; and
- (f) attendance at other meetings as a Council representative approved by CEO;

ALLOWANCES

Allowances will be included in the Annual Budget and set by resolution of Council not later than the first meeting in July annually. Allowances must be set in accordance with the guidelines and directions for the following categories: -

- (a) Ordinary Member
- (b) Deputy Principal Member and
- (c) Principal Member

Allowances will be paid monthly in arrears by Electronic Funds Transfer.

REVISION DATE

This policy is to be revised at the first meeting in July 2017 and after the next Local Government Elections or as required by changes to relevant legislation.

REFERENCES:

Policy Number:	
Policy Owner:	Council
Endorsed by:	Council
Final Approval:	
Date Approved:	
Revision Date:	First meeting July 2017
Amendments:	
Related Policies:	
Related Publications:	LG Guideline No. 2 Allowances

CONTACT PERSON:

Deborah Allen
Chief Executive Officer