

# Wagait Shire Emergency Management Recovery Committee

## Final Minutes

### Meeting Date

22 May 2013 at 6.30pm

### Venue

Wagait Shire Council Community Meeting room

### Attendance

Chris Tyzack, Lorna Manning, Michael Campaign, Kim Dye, Ian Hinchliffe, Peter Clee, Nick Barclay

### Apologies

Barry Demasson, Fred Gillis, Trish McIntyre,

### Previous Minutes

Minutes of meeting 20 March 2013 accepted.

### Business Arising/Action arising from previous minutes

- Chris to update full plan when new census data available for area-outstanding task to be done in September
- Plan to be placed on shire web site - Council to action
- SMS messages to let community know about response and recovery. Fred to ask NTES and report

### General Business

Michael asked about minute taking for the meeting and Chris advised she usually performed this function. Peter suggested we may need to tape meetings. Chris asked if some one else would like to do minutes from either the meeting or audio tape. No volunteers. It was agreed when decisions are made during an event it may be useful to have a audio available to record decisions taken.

Management of the donation of goods and services. The meeting discussed this issue and agreed that the use of a site like gumtree was more efficient than trying to set something up ourselves. Any one wanting to donate will be advised by recovery committee to use "Gumtree" and put Wagait Beach in the location information.

Business arising points above still outstanding will be carried forward.

Terms of reference review. It was agreed that they be amended to include that a quorum be 4 members.

Meeting frequency and time. All agreed to stay with current plan.

Resignation of Karen Duncan. Members wanted in minuted that they thank Karen for her input and hoped they may call on her if required. It was then agreed we would put out and EOI to see if any of the newer community members were interested in being on this committee. This was last done when group was formed in November 2010.

### New Business

The Oklahoma tornado scenario was discussed with a view to recovery issues.

### Business arising from this meeting

- EOI for community membership - advertised in September
- Chris to Update resource list in Plan-September
- Chris to update TOR in Plan – September

### Next meeting

It was agreed next meeting on Wednesday 17 July at 6.30.Meeting Closed 7.30