

**WAGAIT SHIRE COUNCIL
MINUTES OF MEETING
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Tuesday 17 October 2017



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1.0 PRESENT

Councillors: President Peter Clee
Vice President Trish McIntyre
Cr Shenagh Gamble

Staff: Chief Executive Offer Mark Sidey
Officer Manager: Pamela Wanrooy

1.1 **OPENING OF MEETING:** - President Peter Clee declared the meeting open at 7.00am and welcomes everyone to the meeting.

1.2 APOLOGIES AND LEAVE OF ABSENCE

Resolution No. 2017/103

That the apology of Cr Michael Vaughan be accepted and approved.

Moved: President Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

2.0 DECLARATION OF INTERESTS

Nil

3.1 CONFIRMATION OF MINUTES

3.1 Confirmation minutes of 18 September 2017 Council Meeting

Resolution No. 2017/104

That the minutes of the Monthly Meeting of 18 September 2017, be confirmed by council as a true and correct record.

Moved: Vice-President Trish McIntyre

Seconded: Cr Shenagh Gamble

Vote: AIF

3.2 Matters arising from 18 September 2017 Minutes

Nil

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE - September 2017

Resolution No. 2017/105

That council receive and note the correspondence as detailed in the agenda for the month of September 2017.

Moved: Vice-President Trish McIntyre

Seconded: Cr Shenagh Gamble

Vote: AIF

6.0 COUNCILLORS REPORTS

6.1 President's Report

Resolution No. 2017/106

That the President's report for the month of September 2017 be received and accepted.

Moved: President Peter Clee

Seconded: Vice-President Trish McIntyre

Vote: AIF

7.0 OFFICERS REPORTS

Resolution No. 2017/107

That the Officer's reports for the month of September 2017 be received and accepted.

Moved: President Peter Clee

Seconded: Vice President Trish McIntyre

Vote: AIF

8.0 FINANCIAL REPORT

Cr Shenagh Gamble has asked that the outsourcing of the cleaning position be moved from employment to contracts in the budget. An amendment to the budget is to be undertaken by CEO Mark Sidey.

In the Audit Committee Meeting held on 17 October 2017, it was pointed out that there was no allowance for the \$500,000.00 previously resolved to be held in reserves. The Auditor asked council to clarify whether the existing reserves of \$190,000.00 (\$180,000.00 for Roads and \$10,000.00 for motor vehicle) are meant to be part of the \$500,000.00 Council agreed to pass a motion to that effect and inform the auditor to amend the Audited Financial Statement to reflect the establishment of the \$500,000 reserve.

Resolution No. 2017/108

That the Wagait Shire Council transfer the sum of \$310,000 from accumulated surpluses into reserves. The Wagait Shire Council note that the sum of \$500,000 is now held in contingency reserves.

Moved: President Peter Clee

Seconded: Vice-President Trish McIntyre

Vote: AIF

Resolution No. 2017/109

That the financials for the month of September 2017 be received and accepted.

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| Moved: | President Peter Clee |
| Seconded: | Cr Shenagh Gamble |
| Vote: | AIF |

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 2013/14 to 2017/18 Strategic Plan

This is to be carried over to the November 2017 meeting.

9.2 Water Facilities Tender

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

9.3 Health Group

Council is presently awaiting a draft updated Belyuen Clinic / Emergency Contact protocols information sheet from NT Gov. Loraine Gardner has submitted her resignation from the Health Group. A letter of thanks to be written to both Lorain Gardiner and Graham Drake.

9.4 Council Land – the applications to have a change of name from the Cox Peninsula Community Council to Wagait Shire Council for Lot 62 Wagait Tower Road and Lot 110 Forsyth Street is now completed.

10.0 AGENDA ITEMS

10.1 Cox Peninsula Tourism and Transport Committee – Draft Minutes

The draft minutes were tabled. Vice-President Trish McIntyre is currently on the Cox Peninsula Tourism and Transport Committee as a community representative. Vice-President Trish McIntyre is happy to represent the committee as a council member.

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| Resolution No. 2017/110 That the draft Minutes for the Cox Peninsula Tourism and Transport Committee meeting of 10 August 2017 be received and noted. Moved: Cr Shenagh Gamble Seconded: Vice-President Trish McIntyre Vote: AIF |
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10.2 Wagait Shire Emergency Recovery Committee

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| Resolution No. 2017/111 That the draft Minutes for the Wagait Shire Emergency Recovery Committee meeting of 20 September 2017 be received and noted. Moved: Cr Shenagh Gamble Seconded: Vice-President Trish McIntyre Vote: AIF |
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10.3 Wagait Shire Council Audit Committee

The General Purpose financial report for year ending June 30, 2017 has been prepared by Lowreys Accountants. The Audit Committee identified a number of minor issues. The report has been referred back to Lowrys Accountants for amendment.

To meet our requirements to submitting this to the NT Government we need have the finalised financial report before the next council meeting. The Department has suggested that council pass a motion foreshadowing an email of acceptance for the financials.

The financials will be circulated for review and comment prior to being incorporated into the Annual Report.

Resolution No. 2017/112

That Council resolve to review the Audited Financial report which will be circulated via email for comment and approval prior to being finalised and submitted to the NT Government as part of the Annual Report.

Moved: President Peter Clee

Seconded: Vice-President Trish McIntyre

Vote: AIF

10.4 Annual Report

The 2016/2017 Annual Report is presently being prepared. It is required to be submitted to NT Government by 15 November 2017.

Resolution No. 2017/113

That Council resolve to review the draft Annual Report which will be circulated via email for comment and approval prior to being finalised and submitted to the NT Government.

Moved: President Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

10.5 Amalgamation

Further consideration of Amalgamation was deferred until after the Local Government Elections. With the elections having been completed it is appropriate to give this matter further consideration.

Lee Williams from the NT Government has agreed to attend our next council meeting to address our Council about the historical background of amalgamation and provide an information session for new councillors. CEO to invite the new councillors from Belyuen Community Government Council to our council meeting.

10.6 Councillor Workshop

A Councillor Workshop was conducted on 14 October 2017. Present were President Peter Clee, Councillor Michael Vaughan, Councillor Neil White and CEO Mark Sidey. Vice President Trish McIntyre and Councillor Shenagh Gamble were unable to attend and provided their views to then CEO prior to the workshop. At the workshop, it was unanimously agreed that it should be recommended to Council that: Council should liaise with NTG for the purpose of submitting a grant application under the Federal Government Safer Communities Programme for the installation of CCTV at the Mandorah Jetty, and; that Council should submit grant applications to the NT Government for a bore and associated infrastructure at Cloppenburg Park and a feasibility study for the enclosing of the Wagait Tower Road drain under the Local Government Strategic Infrastructure Fund.

Resolution No. 2017/114

That Council liaise with NTG for the purpose of submitting a grant application under the Federal Government Safer Communities Programme for the installation of CCTV at the Mandorah Jetty, and; that Council should submit grant applications to the NT Government for a bore and associate infrastructure at Cloppenburg Park and a feasibility study for the enclosing of the Wagait Tower Road drain under the Local Government Strategic Infrastructure Fund.

Moved: President Peter Clee

Seconded: Vice-President Trish McIntyre

Vote: AIF

Resolution No. 2017/115

That Council have a workshop to look at the Strategic Plan and the Long Term Financial Plan and that such workshop will be held on Saturday 18th November 2017

Moved: President Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

10.7 Policies for Review

Nil

10.8 2017/2018 Budget

The 2017/2018 budget is presently being reviewed.

10.9 Road Reserve Works

It was brought to council's attention that there was works along Wagait Tower Road that involved the installation of a second culvert to access a particular property. Council has directed the property owner to cease work and remove the works. Council has a policy that states that any such works need to be approved by Council. The owner submitted an application for the works to council. The application was reviewed by councillors and rejected on the basis that works will impede drainage water flow.

Resolution No. 2017/116

That council rejects the application in its current form and direct the property owner to remove the partially completed works and reinstate the verge to its condition prior to the works.

Moved: President Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

10.10 Tree Planting on Verge

Councillors requested a policy for the planting on verges be developed and released for public consultation.

Resolution No. 2017/117

That Council holds this matter over until a policy is developed and public consultation undertaken.

Seconded: Vice-President Tish McIntyre

Vote: AIF

11.0 UPCOMING EVENTS

17 – 19 November – Kerbside Hard waste collection / Cyclone Clean-up

12.0 LATE ITEMS AND GENERAL BUSINESS

13.0 IN-CAMERA ITEMS

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 21 November 2017 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at 7.55 pm.