

Wagait Shire Emergency Management Recovery Committee

Minutes

Meeting Date

24 June 2015 at 6.30pm

Venue

Wagait Shire Community Centre

Attendance

Chris Tyzack, Lorna Manning, Kim Dye, Deborah Allen, Nic Barclay, Fred Gillis, Barry Demasson, Peter Clee

Apologies

Ian Hinchliffe, Lisa Marie Stones

Previous Minutes

Minutes of meeting 25 February 2015. The meeting scheduled for 29 April was cancelled.

Business Arising/Action arising from previous minutes

- Wagait Shire Council to develop a brochure for residents that includes information about emergency management arrangements – this suggestion was raised in the context of a large number of new families in the area that may not be aware of council business and emergency arrangements.
- Information on council web site about emergency kits/household plans - may be just the link to Securent web site and NTES.

General Business

Welcome to new CEO, all members gave a quick introduction, as did the new CEO. A review of the committee contacts was undertaken and list updated.

A review of the resources directory was also undertaken, changes made and list updated. Deb raised the idea of doing a community skills audit to find out if we had any other resources and people with skills in the community. We discussed the role of ambulance driver and decided to include in the resource list.

The terms of reference for the recovery committee was reviewed and minor changes made in particular the placing final approved minutes of the council web site.

References to be checked.

New Business

Nick advised the meeting a new generator was being purchased for the Belyuen clinic that would ensure its capacity to operate effectively. He also advised the cyclone kits (one for Belyuen and one for Wagait) are usually issued in September. It is understood most Belyuen community members will be encouraged to stay in their own homes for shelter rather than attend the Wagait based cyclone shelters.

Peter raised the concept of council purchasing UHFCEB's for all council vehicles/machinery so that communication can be maintained when the telecommunication system fails. (old style social media). The issue of the satellite phone was raised and Deborah mentioned a plan is now in place to ensure the phones are charged and ready for use. One phone is still unaccounted for. The phones (3) will be bought to next meeting so committee can familiarise themselves with them and also they can be updated with contact information. Fred will double check the NTES operations room in the community centre.

Fred raised issue of the water quality in the council tanks should that water be needed for cyclone shelter operation. Deb will follow up this issue. Chris also raised issue of septic capacity and need to perhaps "pump" out in preparation for possible use of the shelter.

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There was some general discussion about the operation of the cyclone shelters and the need to clearly articulate roles and responsibilities.

Note : Cyclone emergency shelter operations are the remit of response phase in emergency management and fall outside the scope of this committee unless the shelters morph into information and resource centres.

Business arising from this meeting

- Wagait Shire Council to prepare a general residents brochure to include information about emergency management arrangements - action CEO
- Information on council web site about emergency kits/household plans or link to secure NT web site - action CEO
- Committee list to be updated and circulated - Chris
- Resource list to be updated and circulated - Chris
- Terms of reference updated and circulated – Chris
- Sat phones to next meeting – CEO
- Recovery Committee final minutes to be uploaded to council web site. Chris to provide copies to CEO

Next meeting

The next meeting - Wednesday 26 August 2015 at 6.30.