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16.0 LATE ITEMS AND GENERAL BUSINESS

17.0 IN CAMERA ITEMS

18.0 DATE OF NEXT MEETING

19.0 CLOSE OF MEETING
1.0 PRESENT

Councillors:
  President Peter Clee
  Vice-President Tom Dyer
  Cr Neil White
  Cr Graham Drake

Staff:  Chief Executive Officer, Anna Malgorzewicz
        Office Manager, Pamela Wanrooy

1.1 OPENING OF MEETING: - President Peter Clee declared the meeting open at 7.00pm and welcomed Councillors to the meeting.

The President advised that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE:

<table>
<thead>
<tr>
<th>Resolution No. 2019/494</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the apology of Cr Michael Vaughan be accepted and approved.</td>
</tr>
<tr>
<td>Moved: President Peter Clee</td>
</tr>
<tr>
<td>Seconded: Vice-President Tom Dyer</td>
</tr>
<tr>
<td>Vote: AIF</td>
</tr>
</tbody>
</table>

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation of Minutes of Tuesday 17 September 2019 Council Meeting

<table>
<thead>
<tr>
<th>Resolution No. 2019/495</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Minutes of the Monthly Meeting of Tuesday 17 September 2019 be confirmed by Council as a true and correct record.</td>
</tr>
<tr>
<td>Moved: Vice-President Tom Dyer</td>
</tr>
<tr>
<td>Seconded: Cr Graham Drake</td>
</tr>
<tr>
<td>Vote: AIF</td>
</tr>
</tbody>
</table>

3.1.1 Matters arising from September 2019 Minutes

Nil

4.0 GUEST SPEAKERS

Nil
5.0 INWARDS AND OUTWARDS CORRESPONDENCE - September 2019

Resolution No. 2019/496
That Council receive and note the Inwards and Outwards correspondence report for the month of September 2019.
Moved: Vice-President Tom Dyer
Seconded: Cr Neil White
Vote: AIF

6.0 COUNCILLORS REPORTS

6.1 President’s Report

Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

What’s been happening......

The Wagait Arts Group event went off well with a good attendance on the night. The event made a great use of the council property and hopefully it will lead to similar events being held.

After the failure of the privately run mini bus service at Wagait Beach, I have been lobbying the NTG to provide a bus service for residents of the Cox Peninsula. In November last year I wrote to Minister Lawler on the need for a Bus Service on the Cox Peninsula. The need for such a service has not diminished, indeed it has become more urgent than ever.

We advised the NTG that it was most unsatisfactory that a bus which was located at Wagait Beach on a full time basis was being underutilised. We canvassed the department’s Transport and Civil Services section for the possibility of an extension of the use of that Darwin Bus. Currently, the bus is not used except for the school run morning and evenings and could be utilised to provide a Public Transport service at other times.

The need now is greater than ever before. In November 2017 the department proposed the use of the bus to meet some ferry services, for limited times during the morning and afternoon, and this proposal would be most acceptable to the community, however it has not progressed.

Another issue is that the Mandorah Jetty has no disabled access. Accordingly, there are several members of Wagait Beach and Belyuen communities that are unable to access the ferry because of a lack of suitable facilities.

The residents of the Cox Peninsula expect and deserve the benefits of public transport as much as the people living in Darwin, Palmerston. Humpty Doo or Berry Springs.

Where have I been ....

17th September Weekly Meeting with CEO
18th September LG Disciplinary Committee Meeting
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>24th September</td>
<td>Weekly Meeting with CEO</td>
</tr>
<tr>
<td>26th September</td>
<td>WSC Audit Committee Meeting</td>
</tr>
<tr>
<td>1st October</td>
<td>Weekly Meeting with CEO</td>
</tr>
<tr>
<td>8th October</td>
<td>Weekly Meeting with CEO</td>
</tr>
<tr>
<td>15th October</td>
<td>Weekly Meeting with CEO</td>
</tr>
<tr>
<td>15th October</td>
<td>WSC Ordinary Meeting</td>
</tr>
</tbody>
</table>

**Resolution No. 2019/497**

That Council receive and note President Peter Clee’s report for the month of September 2019.

Moved: Vice-President Tom Dyer  
Seconded: Cr Graham Drake  
Vote: AIF
### 7.0 OFFICERS REPORTS

#### 7.1 Chief Executive Officer’s Report

Since Council’s September 2019 meeting, the CEO participated in/or completed the following:

<table>
<thead>
<tr>
<th>Meetings</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinator, WAG Festival</td>
<td>• Supervised library access, WAG Arts Festival</td>
</tr>
<tr>
<td>• CouncilWise, re implementation strategy</td>
<td>• Completed Roads to Recovery Annual Report and Acquittal</td>
</tr>
<tr>
<td>• Ironbark, re Community Development Programme</td>
<td></td>
</tr>
<tr>
<td>• WSC Audit Committee</td>
<td>• Site meeting to discuss and resolve potential public liability issues,</td>
</tr>
<tr>
<td>• Australian Services Union</td>
<td>Playground and BMX Track</td>
</tr>
<tr>
<td>• Casual Labourer Selection Process</td>
<td>• Prepared scope of works and engaged contractor to clean</td>
</tr>
<tr>
<td>• Halfpenny Lawyers</td>
<td>photovoltaic panels, roof and gutters as part of pre-Wet Season</td>
</tr>
<tr>
<td>• ALTBAT Pty Ltd</td>
<td>preparations</td>
</tr>
<tr>
<td>• Manager, Transport &amp; Infrastructure Services, LGANT</td>
<td>• Prepared brief and engaged contractor to repair damage to</td>
</tr>
<tr>
<td>• Executive Director, Dept of Local Government, Housing and</td>
<td>Memorial Wall</td>
</tr>
<tr>
<td>Community Development</td>
<td></td>
</tr>
<tr>
<td>• Residents and DIPL re Mandorah Marine Facilities (Jetty)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Incidents</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Three incident reports were received during the reporting period:</td>
<td></td>
</tr>
<tr>
<td>- Damage to Memorial Garden Wall – wall has been repaired</td>
<td></td>
</tr>
<tr>
<td>- Works Truck reversed into a tree – tree was removed</td>
<td></td>
</tr>
<tr>
<td>- Council Office Water Tank Empty – Contractor provided urgent fill</td>
<td></td>
</tr>
</tbody>
</table>
### 7.2 Works Report

Since Council’s September 2019 meeting, the Works Team participated in/or completed the following actions:

<table>
<thead>
<tr>
<th>Actions</th>
<th>Planning</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Contributed to weekly staff Toolbox Meeting</td>
</tr>
<tr>
<td></td>
<td>• Participated in weekly Works Team Meeting with CEO</td>
</tr>
<tr>
<td></td>
<td>• Participated in planning for Work Experience Student</td>
</tr>
<tr>
<td></td>
<td>• Jetty Carpark signpost sleeve removal work – order sought and received</td>
</tr>
<tr>
<td></td>
<td>• Pothole survey completed</td>
</tr>
<tr>
<td></td>
<td>• Cloppenburg park – Bore protective cage construction costs sought and received</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reactive</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Ongoing roadside curbing construction Vangemann Street. 16 curbs in place (one side completed)</td>
</tr>
<tr>
<td>• Ongoing liaison with Crown Land Estate regarding dangerous tree on the RUA</td>
</tr>
<tr>
<td>• Pothole repairs</td>
</tr>
<tr>
<td>• Unblocked toilet Cloppenburg Park</td>
</tr>
<tr>
<td>• Assisted with WAG Arts Festival bump-in and bump-out</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Programmed</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Wet Season preparations</td>
</tr>
<tr>
<td>• Mower blades and filters ordered</td>
</tr>
<tr>
<td>• Concrete slab for upcoming placement of bore protective cage</td>
</tr>
<tr>
<td>• Boatramp algae removal</td>
</tr>
<tr>
<td>• Participated in interviews and induction for Casual Labourer position</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Routine</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Completed regular bore run</td>
</tr>
<tr>
<td>• Weekly water sampling</td>
</tr>
<tr>
<td>• Regular jetty maintenance</td>
</tr>
<tr>
<td>• Weekly bin placement, collection and wash</td>
</tr>
<tr>
<td>• Monitored green waste area</td>
</tr>
<tr>
<td>• Water tanks - levels monitored</td>
</tr>
<tr>
<td>• Regular maintenance of Council grounds, including Memorial Garden</td>
</tr>
</tbody>
</table>
### Meetings
- Attendance 5 x Weekly “All Staff” Toolbox Meetings
- CEO & Local Contractor, planning Cloppenburg Park
- Ad hoc meetings / support Wagait Arts Group (WAG)
- Wiggs Plumbing routine check on Sports Ground Ablutions
- Contribution to WHS Audit conducted by Employsure
- Council Wise & M. Bradbury IT support.

### Planning
- Budget December / January School Holiday Program
- Final Quarter Calendar – Special Events Planning with S&R / Community based programs such as Santa Fun Run, Seniors Christmas Luncheon, Kids Christmas Disco

### Action
- WAG in kind administration support (Photocopies & Advertising)
- Library Book sorting
- Induction 2 x Youth, Sport & Recreation Officers October School Holiday Program. Building our Community
- Donation of BBQ meat and bread to Wagait Beach Big Bash Community Cricket. Enabling community groups to deliver their own programs – building our community from within.
- Discussion and amendments to 5 Year Contract Agreement (Dept. Tourism Sport & Culture
- Session Planning October Runners & Walkers Program
- Sept 12th – Congratulation 50 Weeks of Runners & Walkers Program
- 3 x Milestone Moments with L. Manning, C. Swanson & C. Hancock clocking up their 20th Run.
- Complete audit post use of Community Centre and Council equipment. (WAG)
- Compile photographs collect permission for WSC & Wagait Community inclusion in the Darwin Harbour Clean Up short visual footage compiled by Larrakia Rangers.
- Commence research on local resident for nomination in the NT Career Achievement Award Section of the NT Young Australian Awards.
- Joint program planning with Darwin Family Day Care for camping and holiday activities to be held at Wagait Beach during October school holidays.

### 2019 – 2020 Shire Plan Performance Indicator 1
Deliver at least four different types of activity every month
- Runners & Walkers. Weekly sessions open to all ages. Evening activity.
- Bootcamp. Weekly, 15 Years plus, evening activity.
- Junior Sport Program. Court Sports available to all school aged children. After School Activity, 2 x Weekly.
- Seniors Mobility / Flexibility, Weekly, afternoon activity targeted at seniors and open to all adults.

### 2019 – 2020 Shire Plan Performance Indicators

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>1)</td>
<td>Please see <strong>Action</strong> section above</td>
</tr>
<tr>
<td>2)</td>
<td><strong>Maintain current attendance and participation numbers.</strong></td>
</tr>
<tr>
<td></td>
<td>Activity logs collecting data drafted and ready to be implemented for junior staff during October School holiday program. With club sport and national finals in place through out September there was a slight decline in afterschool participation. Families have been enjoying a typical September celebrating the best of all things sporty.</td>
</tr>
<tr>
<td>3)</td>
<td><strong>Maintain SafeNT registration.</strong> All staff working directly and laterally supporting Sport &amp; Recreation Programs current. Research into volunteer and ochre card application support.</td>
</tr>
</tbody>
</table>

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**Resolution No. 2019/498**

That Council receives and accepts the Officers Reports for the month of September 2019.

Moved: Cr Neil White  
Seconded: Cr Graham Drake  
Vote: AIF
8.0 ACTION SHEET

In Addition to the Action List:

The Dog By-Laws are being progressed through to the Minister’s Office for gazettal which will take approximately 4-6 weeks.

Irrigation at Cloppenburg Park – The bore and metre for the Irrigation Project located in the middle of the BMX track has been raised as a safety issue for Council. A contractor has been assigned to install a fencing cage over the bore and metre.

Resolution No. 2019/499
That Council receives and notes the Action Sheet for the month of September 2019.
Moved: Cr Graham Drake
Seconded: Cr Neil White
Vote: AIF

9.0 FINANCIAL REPORT

In addition to the Financial Report:

The Budget Variations will be presented to the November meeting.

The Grants Report is to be amended to include $7,607 as an amount remaining for the 5,000 litre water tank.

Resolution No. 2019/500
Moved: Vice-President Tom Dyer
Seconded: Cr Graham Drake
Vote: AIF

10.0 AGENDA ITEMS

10.1 Audited Annual Financial Statements for the year Ended 30 June 2019

Resolution No. 2019/501
That Council:
   a) Receive and note the report entitled Audited Financial Statements for the Year Ended 30 June 2019; and
   b) the draft amended Financial Statements for the Year Ended 30 June 2019 at Attachment A are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report.

Moved: Vice-President Tom Dyer
Seconded: Cr Neil White
Vote: AIF
10.2 Draft Wagait Shire Council Annual Report 2018 – 2019

The Organisational Structure on Page 11 of the Draft Wagait Shire Council Report 2018-2019 is to be amended to include “Audit Committee”. This is to be inserted in the Family Tree between “Council” and “Chief Executive Officer”.

Resolution No. 2019/502
That Council:
   a) adopt the Wagait Shire Council Annual Report 2018-2019; and
   b) that the 2018/2019 Wagait Shire Council Annual Report be forwarded to the Minister for Local Government, Housing and Community Development.
Moved: Cr Graham Drake
Seconded: Cr Neil White
Vote: AIF

10.3 Draft Audit Committee Terms of Reference

The next Audit Committee Meeting is scheduled for 15 November 2019 to discuss Governance and Compliance Policies.

Resolution No. 2019/503
That Council:
   a) adopts the amended P29 Audit Committee Terms of Reference at Attachment C;
   b) nominates Councillor Neil White and Councillor Graham Drake as replacement Council representatives to the Audit Committee; and
   c) calls for expressions of interest for the position of Chair and an additional Community Member.
Moved: President Peter Clee
Seconded: Cr Neil White
Vote: Carried

10.4 Draft Policy Community Support & In-Kind Assistance

Resolution No. 2019/504
That Council:
   a) adopts the new Policy Community Support & In-Kind Assistance.
Moved: Vice-President Tom Dyer
Seconded: Cr Graham Drake
Vote: AIF
10.5 Special Purpose Grants Round 1 : 2019-2020

President Peter Clee has asked for Council’s web site to be updated seeking ideas and comments from community members for consideration to be tabled at the next Community Consultation Meeting which is scheduled for Thursday November 21.

Resolution No. 2019/505
That Council:
   a) approves the Chief Executive Officer to submit a proposal to the Special Purpose Grants Round 1 : 2019-2020 to a total of $40,000 for the supply and installation of a softfall under surface to the Playground at Cloppenburg Park.

Moved: Cr Graham Drake
Seconded: Vice-President Tom Dyer
Vote: AIF

10.6 Roads to Recovery: 2019 – 2024 Program

The new Roads to Recovery 2019-2024 Program was announced in September 2019. Council’s total allocation over the life of the program is $125,578, inclusive of an allocation of $25,116 for the 2019-2020 year.

Councillors have asked that funds for the R2R Program be aggregated to this financial year and invested into Cox Drive by either concreting or re-sheeting the floodway near the Cox Country Club. CEO Anna Malgorzewicz to obtain quotes for the concreting or re-sheeting of the floodway.

10.7 Strategic Local Government Infrastructure Funding Round

Resolution No. 2019/506
That Council:
   a) approves the Chief Executive Officer to submit a proposal to the Strategic Local Government Infrastructure Funding Round: 2019-2020 for the project entitled resheeting internal roads.

Moved:  Cr Graham Drake
Seconded:  Cr Neil White
Vote:  AIF

10.8 Campervan & Motorhome Club of Australia Ltd – Dump Point

Resolution No. 2019/507
That Council:
   a) does not proceed with investigations or costings for the supply and installation of a “Dump-Ezy” facility as proposed by the Campervan & Motorhome Club of Australia Ltd.

Moved:  Cr Graham Drake
Seconded:  Cr Neil White
Vote:  AIF
10.9 Community Newsletter: Wagait Shire Council

Resolution No. 2019/508
That Council:
   a) agrees to trial for a six-month period, the publication of a dedicated Council community page in “The Wagait Watch” publication; and
   b) that a further report be presented to Council after three months in order to evaluate the performance and impact of the dedicated Council community page.

Moved: Vice-President Tom Dyer
Seconded: Cr Neil White
Vote: AIF

10.10 2019 Tidy Towns Sustainable Community Self-Assessment Judging

Resolution No. 2019/509
That Council:
   a) agrees to participate in the 2019 Tidy Towns Sustainable Community Self-Assessment Judging Program; and
   b) nominates Jill Mumme to assist Council in the completion of the self-assessment proforma.

Moved: Vice-President Tom Dyer
Seconded: President Peter Clee
Vote: AIF

10.11 LGANT NT Heritage Council Nomination

Nil nominations

11.0 AGENDA ITEMS FOR RECEIVING AND NOTING

11.1 Superannuation for Council Members

Councillors were informed via a letter from the NT Government that a local government council member is not eligible to receive the superannuation guarantee rate on member allowances and council is not required to make superannuation guarantee contributions on a member’s behalf.

11.2 Minutes of the Audit Committee

Resolution No. 2019/510
That Council receives and notes the Minutes of the Audit Committee meeting held Thursday 26 September 2019.

Moved: Vice-President Tom Dyer
Seconded: Cr Neil White
Vote: AIF

12.0 QUESTIONS FROM MEMBERS – WITH OR WITHOUT NOTICE
13.0 QUESTIONS FROM THE PUBLIC – WITH NOTICE

Nil

14.0 PETITIONS/DEPUTATIONS

Nil

15.0 UPCOMING EVENTS

15.1 Australia Day Event

Preparations will begin next week.

15.2 Kerbside Hard Waste Collection – 23 – 24 November 2019

15.3 Half Yearly Community Consultation Session

The next half yearly community consultation session is scheduled Thursday 21 November in the evening.

16.0 LATE ITEMS AND GENERAL BUSINESS

16.1 Sachse Street potholes - There are some large pot holes on Sachse Street. CEO Anna Malgorzewicz to investigate.

16.2 Wagait Arts Group (WAGS) – On behalf of WAGS, Cr Graham Drake has formally thanked Council and everyone involved for all the support received for the festival.

16.3 Honour Role – President Peter Clee has asked that Council look at getting a Honour Role for Wagait Shire Council.

17.0 IN-CAMERA ITEMS

17.1 Confirmation of In-Camera Minutes of Tuesday 17 September 2019

17.2 Incident in Office 2 July 2019 - Update

17.3 National Redress Scheme – Local Government Participation

Resolution No. 2019/511
That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

(c) information that would, if publicly disclosed, be likely to:
(iv) prejudice the interests of the council or some other person;

Moved:  President Peter Clee  
Seconded: Vice-President Tom Dyer  
Vote:  AIF

At 8.45 pm Council closed the meeting to the general public.

Resolution No. 2019/515  
That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.  
Moved:  President Peter Clee  
Seconded: Vice-President Tom Dyer  
Vote:  AIF

At 8.50 pm Council opened the meeting to the general public.

Resolution No. 2019/512  
That the Minutes of the In-Camera Meeting of Tuesday 17 September 2019 be confirmed by Council as a true and correct record and Item 16.3 “Cloppenburg Park Irrigation Project – Update” and 16.5 Undercover Picnic Area at Cloppenburg Park” be moved to open.  
Moved:  Vice-President Tom Dyer  
Seconded: Cr Graham Drake  
Vote:  AIF

Resolution No. 2019/514  
That Council;  
  a) agrees to participate in the National Redress Scheme as part of the NT Group; and  
  b) moves this decision into open.  
Moved:  President Peter Clee  
Seconded: Cr Neil White  
Vote:  AIF

18.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 19 November 2019 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

1.3 19.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.55pm.