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| WAGAIT SHIRE COUNCIL**ORDINARY COUNCIL MEETING****COUNCIL CHAMBERS****LOT 64 WAGAIT TOWER ROAD****21 April 2015** |

**PRESENT:** President Peter Clee

 Cr Shenagh Gamble

 Cr V.J. Thorpe

 Cr Brad Irvine

 Cr Ally Richmond

 Gary Zikan

**1.0** **MEETING OPENING**

1.1 President Peter Clee declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors, and visitors to the meeting.

**1.3 APOLOGIES**: - Vice-President Lisa-Marie Stones

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| **Resolution No. 2015/173 – That the apology of Vice-President Lisa-Marie Stones be accepted and approved.**Moved: Cr Brad IrvineSeconded: Cr Shenagh GambleVote: AIF |

**2.0 DECLARATION OF INTERESTS** - Nil

**3.0** **CONFIRMATION OF MINUTES**

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| **Resolution No. 2014/174 - That the minutes of the Monthly Meeting of 21 March 2015, as amended be confirmed.**Moved: Cr VJ ThorpeSeconded: Cr Brad IrvineVote: AIF |

**3.1 Matters Arising from the Minutes** - Nil

**4.0 REQUESTS FOR INFORMATION FROM RATEPAYERS** – Nil

**5.0 REPORTS BY PRESIDENT AND COUNCILLORS**

**5.1** President Peter Clee’s report –

This last month was really a busy period.

The CEO, Michael Campaign is currently on leave prior to his retirement in May. Council advertised for a new CEO in March. There were 14 applicants when applications closed on 31 March. Since then the HR consultant LGANT provided has assessed the applications and CV’s and shortlisted several candidates.

These applications were then checked in greater detail and a shortlist of 4 suitable candidates provided to the selection panel for further consideration.  The interview process proceeded very smoothly and the selection panel were very pleased with the high quality of all of those interviewed.

The selection panel then asked LGANT HR to assist the panel undertake due diligence on the final candidates including National Police Checks and Referee Reports.

The whole process, whilst very time consuming, has been extremely good and we were very fortunate to have such high calibre candidates to choose from.

The selection panel utilised a multi stage process in forming an opinion on the candidates.

1.       Review and Analysis of the formal application and CV

2.       Relevance of the application to the selection criteria advertised

3.       4 questions in a written form with a time constraint

4.       A formal interview

5.       Referee checks and comments

The final candidates were of an exceptionally high calibre and the process was extensive, difficult and time consuming.

In the end the panel has selected Deborah Allen to fill the position of CEO and made a conditional offer of employment to her.

Deborah Allen comes to Wagait Shire with an impressive resume. She has over eleven years of military experience in the Australian Navy. Deborah comes to us from the position of Community Administrator and Town Manager of Andamooka and Iron Knob in South Australia. Deborah was by far the best candidate and she will be a valuable addition to the staff at Wagait Shire. She has accepted our offer of employment.

I thank the members of the selection committee for there time, hard work and effort in selecting such a fine candidate for the position of CEO. The  effort put in by the selection panel has made the selection of a CEO a quicker and smoother process.

Deborah is married and will move from South Australia to reside in the council accommodation at Wagait Beach.

Andamooka and Iron Knob communities are similar in size to Wagait Beach

Deborah has indicated that she is keen to take up the role at Wagait Beach and will commence work in late May.

During this last month I have been interviewed by the NT News, The Alice Springs News, ABC TV as well as appearing live on ABC radio.  Interviews were about several local issues including dogs, waste dump, water supply and the Kenbi Land Claim.

I also attended a TOPROC meeting and attended the Local Government Associations general meeting in Tennant Creek.

**5.2** Cr Ally Richmond conducted an exit interview with CEO Michael Campaign.

**5.3** Cr VJ Thorpe has been in meetings with Cathy Winsley from Belyuen Council discussing both the boat ramp and ANZAC Day.

**6.0 INWARDS AND OUTWARDS CORRESPONDENCE**

Refer to the April agenda for Incoming and Outgoing correspondence for the Month of March 2015.

6.1 Councillors would like their TOPROC workshop to be held on Saturday 9 May. President Peter Clee to reply to Vanessa Green, Manager Strategy & Outcomes with the preferred date for this workshop.

6.2 The ARC Grant reporting is due 31 March 2015. Pam Wanrooy to follow up with Robyn from Sport & Recreation for confirmation if this has been completed and submitted.

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| **Resolution No. 2015/75 - That the correspondence for the Month of March 2015 be confirmed.****Moved: Cr Shenagh Gamble****Seconded: Cr Brad Irvine****Vote: AIF** |

1. **CHIEF EXECUTIVE OFFICER’S REPORT (Incorporating Work Supervisors Report)**

**Chief Executive Officer – Michael Campaign**

**7.**1 CEO departed on leave pm on 10/4/2015.

**7.1.1** *There is confusion amongst councillors as to whether Michael is active in his role as CEO while on leave as little information was given to them prior to his departure. President Peter Clee explained that Michael is in fact still CEO and is being paid 2 hours per day on top of his paid leave to perform his duties while on leave.*

**7.2** Exit interview held with Cr Alex Richmond.

**7.3** Presentation plaque arranged and received for presentation to Blackwatch representatives from the Belyuen Community. Councillor VJ Thorpe assisted with talks with Belyuen CEO.

7.4 Animal community meeting held on 24/3/2015. Councillors to report on this.

7.5 Continued discussions with Sue Davy regarding recruitment of new CEO. One visit to Wagait Beach by CEO applicant. Discussions held with this person. Several phone calls received during this period re CEO vacancy.

**7.6** Computer hit with serious virus this period and all documents lost. Attempts for recovery by IT Company failed to recover. System now clean. Admin work all OK.

**7.6.1** *Councillors have great concerns that the CEO’s computer has been hit with a serious virus “UCASH” and that all documents on this computer has now vanished. There is also great concern that some of the works lost from this computer may not have been saved on the server as a backup. The IT consultant that was used to assist in the recovery was Venjie Diola who has previously provided support services to the Council.*

**7.7** Tender for jetty contract completed**.**

**7.8** NT Banana Freckle team completed works in area this period.

**7.9** Attended farewell meeting with our local member.

**7.10** Spend considerable time in preparation for departure.

**7.11** Annual plan, budget draft and handover notes prepared for new CEO.

**7.11.1** *President Peter Clee to contact CEO for copy of the Draft Budget and Annual report and to have this circulated to all councillors for their information.*

**WORKS SUPERVISOR REPORT – GARY ZIKAN**

7.12 Over the past few years, we have seen a reduction in the amount of our Target Weeds around the Estate and on the Restricted Use Area. These Weeds are Gamba Grass, Mission Grass, Hyptus and Neam. Other Weeds are important, however far less common. Our problem is still the presence of these Weeds on Private Land, some blocks are inhabited, some not. A list of these locations have been noted.

7.12.1 *Gary informed councillors that the Weed Branch visited Wagait Beach yesterday taking photographs and GPS locations of weeds in public area’s. Cr Ally Richmond asked if information from private land could be added to the data collected by the weeds branch. Resident are encouraged to send an email to Gary at* *works@council.nt.gov.au* *informing him of their concerns and reporting all areas to their knowledge where these weeds are located. Gary will forward to the weeds branch. In future Gary to keep a data base and keep residents updated and informed on any information he has received on these weeds from the NT Government.*

7.13 The Jetty has remained tidier for longer this last month or so.

7.14 Mowing, poisoning and the maintenance of equipment is taking up most of our time until after the rains cease.

7.15 It has been reported that two large dogs have bolted from an unfenced property on Sasche Street whilst the owner wasn’t home and tried to attack a small dog on it’s lead. Only the action by the small dog’s owner prevented injury or death. Once person has taken to carrying a Nulla Nulla for protection when having to walk past this block. One dog has been trapped and given back to it’s owner. The owner has promised to try a bit harder keeping his dog confined. One pet cat has had a couple of brushes with death at the hands of this dog. It has also been seen, in the company of other dogs chasing wildlife.

7.16 We have taken delivery of a new finishing deck. The original has served council for approx. 12 years.

7.17 We have been given the go ahead from the Department of Lands and Planning to erect new Box Jelly Fish Warning signs on the RUA beyond the Wagait Tower Road access.

7.18 Duties performed in March:

* Sportsground mow, poison and snip
* Tip tidy up
* Purchase of fence repair material
* Plant servicing
* RUA, Powerwater and Jetty contract work.

**SPORTS & RECREATION OFFICER – ROBYN PRESLEY**

7.19 The activities have not been very well attended. I have asked the children for any ideas for some different things to do.

7.20 We had an Easter craft day and Easter egg hunt on Good Friday at Cloppenburg Park which was attended by 25 children and a movie on Easter Saturday with 15 children attending.

7.20.1 *Cr Shenagh Gamble was pleased to see many children attended this event. It was well organised and thoroughly enjoyed by everyone who attended.*

7.21 The school holiday program was not well attended but those who did had fun. We had a visit from the Pazos girls on the Tuesday with a slippery-slide and BBQ lunch, Wednesday was fishing at the jetty, Thursday a trip to town to the cinema at Casuarina and lunch with the Pazos girls and Friday was sports and games at Cloppenburg Park.

7.22 We need to do a bit of prep work before we can paint the mural on the Club’s portable toilet so that is an ongoing activity.

7.23 Planning is well under way for our trip to the Tiwi Islands. Fundraising is going well with $90.00 raised from our Easter raffle. The next fundraiser will be a “Mother’s Day” raffle. Tickets on sale soon. Also planned are “Lawn Sales” at the shop and a car wash at the Club. At the moment the cost for a day trip to Tiwi Islands for a child is $125.00 and an adult is $250.00. With our fundraising it is hoped that each fare will be well subsidised.

7.23.1 *Robyn encouraged to approach Ferry service to see if they will give a discount for a large group to attend the Tiwi Tour.*

**7.24** **ATTENDENCES FOR SPORTS & RECREATION PROGRAMS**

|  |  |  |  |  |  |
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| Date | Activity | Number | Date | Activity | Number |
| Tue 10 March | Sports | 3 | Wed 11 March | Ukulele | 6 |
| Thu 12 March | Sports | 4 | Fri 13 March | Cooking | 5 |
| Sat 14 March | Stall | 0 | Mon 16 March | Sewing | 7 |
| Tue 17 March | Sports | 2 | Wed 18 March | Ukulele | 4 |
| Mon 23 March | Sewing | 1 | Tue 24 March | Sports | 1 |
| Wed 25 March | Ukulele | 4 | Thu 26 March | Sports | 4 |
| Fri 27 March | Cooking | 6 | Mon 30 March | Sewing | 3 |
| Tue 31 March | Sports | 2 |  |  |  |

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| **Resolution No. 2015/76 - That the officers’ reports for the month of March 2015 be received and accepted.****Moved: Cr VJ Thorpe****Seconded: Brad Irvine****Vote: AIF** |

1. **FINANCIAL REPORT**

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|  | **Income and Expenditure Report for Month Ending 31 March 2015**  |  |  |   |
|  |   |   | **Month to Date** |   |   | **Year to Date** |   | **Full Year**  |
|  |   | **Actual $** | **Budget $** | **Variance $** | **Actual $** | **Budget $** | **Variance $** | **Budget $** |
|  | **INCOME** |   |   |   |   |   |   |   |
| 1 | **Grants Roads to Recovery** |   |  $2,500.00  | -$2,500.00  |  $42,015.00  |  $22,500.00  |  $19,515.00  |  $30,000.00  |
| 2 | **Grants for Others** |  $6,500.00  |  $6,250.00  |  $250.00  |  $33,605.00  |  $56,250.00  | -$22,645.00  |  $75,000.00  |
| 3 | **Grant/C'Wealth/FAG** |   |  $833.00  | -$833.00  |   |  $7,497.00  | -$7,497.00  |  $10,000.00  |
| 4 | **Grant NT Government** |   |  $1,666.00  | -$1,666.00  |   |  $14,994.00  | -$14,994.00  |  $20,000.00  |
| 5 | **Grant/NT Operational** |   |  $6,250.00  | -$6,250.00  |  $143,551.00  |  $56,250.00  |  $87,301.00  |  $75,000.00  |
| 8 | **Grant/Sports & Recreation** |  $22,195.80  |  $1,666.00  |  $20,529.80  |  $22,195.80  |  $14,994.00  |  $7,201.80  |  $20,000.00  |
| 9 | **Interest Received** |  $1,364.99  |  $1,666.00  | -$301.01  |  $14,454.55  |  $14,994.00  | -$539.45  |  $20,000.00  |
| 11 | **Penalties Received Rates** |   |  $60.00  | -$60.00  |   |  $540.00  | -$540.00  |  $721.00  |
| 12 | **Pensioner Rebates** |   |  $1,000.00  | -$1,000.00  |  $11,400.00  |  $9,000.00  |  $2,400.00  |  $12,000.00  |
| 13 | **Other Income** |   |  $166.00  | -$166.00  |   |  $1,494.00  | -$1,494.00  |  $2,000.00  |
| 14 | **General Rates Received** |  $1,290.09  |  $16,952.00  | -$15,661.91  |  $195,528.16  |  $152,568.00  |  $42,960.16  |  $203,425.00  |
| 15 | **Rental** |   |  $792.00  | -$792.00  |   |  $7,128.00  | -$7,128.00  |  $9,500.00  |
| 16 | **Rental - Caravan Park** |   |  $238.00  | -$238.00  |  $2,120.00  |  $2,142.00  | -$22.00  |  $2,860.00  |
| 17 | **Hire Plant & Equipment** |   |  $84.00  | -$84.00  |  $640.91  |  $756.00  | -$115.09  |  $1,000.00  |
| 18 | **Other Income** |  $11.95  |  $166.00  | -$154.05  |  $7,450.17  |  $1,494.00  |  $5,956.17  |  $2,000.00  |
| 19 | **12/13 Surplus brought fwd** |   |  $4,489.00  | -$4,489.00  |   |  $40,401.00  | -$40,401.00  |  $53,872.00  |
| 20 | **Heritage & Site maintenance** |   |  $250.00  | -$250.00  |   |  $2,250.00  | -$2,250.00  |  $3,000.00  |
| 21 | **Jetty Income** |  $4,398.18  |  $5,365.00  | -$966.82  |  $40,264.12  |  $48,285.00  | -$8,020.88  |  $64,379.00  |
| 22 | **Power & Water** |  $4,821.28  |  $4,417.00  |  $404.28  |  $41,086.81  |  $39,753.00  |  $1,333.81  |  $53,000.00  |
|  | **TOTAL INCOME** |  **$40,582.29**  |  **$54,810.00**  | **-$14,227.71**  |  **$554,311.52**  |  **$493,290.00**  |  **$61,021.52**  |  **$707,757.00**  |
| 23 | **Transfer from reserves** |  |  **$4,166.00**  | **-$4,166.00**  |  **$105,000.00**  |  **$20,830.00**  |  **$84,170.00**  |  **$50,000.00**  |

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|  | **Income and Expenditure Report - For Month Ending 31 March 2015**  |  |  |   |
|  |   |   | **Month to Date** |   |   | **Year to Date** |   | **Full Year**  |
|  |   | **Actual $** | **Budget $** | **Variance $** | **Actual $** | **Budget $** | **Variance $** | **Budget $** |
| 25 | Accountancy |   |  $1,184.00  | -$1,184.00  |  $12,360.00  |  $10,656.00  |  $1,704.00  |  $14,200.00  |
| 26 | Audit Fees |   |  $687.00  | -$687.00  |   |  $6,183.00  | -$6,183.00  |  $8,240.00  |
| 27 | Administration |  $3,578.51  |  $125.00  |  $3,453.51  |  $3,609.02  |  $1,125.00  |  $2,484.02  |  $1,500.00  |
| 28 | Advertising |  $150.00  |  $84.00  |  $66.00  |  $1,950.94  |  $756.00  |  $1,194.94  |  $1,000.00  |
| 29 | Animal Control |   |  $21.00  | -$21.00  |   |  $189.00  | -$189.00  |  $250.00  |
| 30 | Bank Charges |  $49.93  |  $135.00  | -$85.07  |  $819.61  |  $1,215.00  | -$395.39  |  $1,600.00  |
| 31 | Cleaning |   |  $30.00  | -$30.00  |  $384.46  |  $270.00  |  $114.46  |  $360.00  |
| 32 | Community & Other Orgs Support |   |  $584.00  | -$584.00  |  $1,172.91  |  $5,256.00  | -$4,083.09  |  $7,000.00  |
| 33 | Entertainment |   |  $141.00  | -$141.00  |  $1,575.43  |  $1,269.00  |  $306.43  |  $1,700.00  |
| 34 | Senior Xmas Party Expenditure |   |  $42.00  | -$42.00  |  $51.72  |  $378.00  | -$326.28  |  $500.00  |
| 35 | Senior Week Function Exp |   |  $84.00  | -$84.00  |  $1,388.30  |  $756.00  |  $632.30  |  $1,000.00  |
| 36 | Computer Maintenance |   |  $333.00  | -$333.00  |   |  $2,997.00  | -$2,997.00  |  $4,000.00  |
| 37 | Consultant Fees |  $436.36  |  $416.00  |  $20.36  |  $5,606.36  |  $3,744.00  |  $1,862.36  |  $5,000.00  |
| 38 | Capital/Office Equipment |   |  $167.00  | -$167.00  |   |  $1,503.00  | -$1,503.00  |  $2,000.00  |
| 39 | Election Expenses |   |  $417.00  | -$417.00  |  $8,265.03  |  $3,753.00  |  $4,512.03  |  $5,000.00  |
| 40 | Environment |   |  $166.00  | -$166.00  |   |  $1,494.00  | -$1,494.00  |  $2,000.00  |
| 41 | Community Recreation Act |   |  $250.00  | -$250.00  |  $847.49  |  $2,250.00  | -$1,402.51  |  $3,000.00  |
| 42 | Electricity |   |  $1,250.00  | -$1,250.00  |  $8,853.11  |  $11,250.00  | -$2,396.89  |  $15,000.00  |
| 43 | Gas supplies |   |  $8.00  | -$8.00  |  $577.10  |  $72.00  |  $505.10  |  $100.00  |
| 44 | Freight |   |  $67.00  | -$67.00  |   |  $603.00  | -$603.00  |  $800.00  |
| 45 | Insurance |   |  $1,333.00  | -$1,333.00  |  $18,275.72  |  $11,997.00  |  $6,278.72  |  $16,000.00  |
| 46 | Hire of Plant & Equipment |   |  $792.00  | -$792.00  |   |  $7,128.00  | -$7,128.00  |  $9,500.00  |
| 47 | LGANT Membership |   |  $208.00  | -$208.00  |  $1,537.28  |  $1,872.00  | -$334.72  |  $2,500.00  |
| 48 | Meeting Expenses |  $20.45  |  $125.00  | -$104.55  |  $66.61  |  $1,125.00  | -$1,058.39  |  $1,500.00  |
| 49 | Members Payments |   |   |   |  $380.95  |  $-  |  $380.95  |   |
| 50 | Printing & Stationery |  $144.67  |  $250.00  | -$105.33  |  $1,870.52  |  $2,250.00  | -$379.48  |  $3,000.00  |
| 51 | Postage |  $91.82  |  $42.00  |  $49.82  |  $549.28  |  $378.00  |  $171.28  |  $500.00  |
| 52 | Professional Development |   |  $84.00  | -$84.00  |  $868.18  |  $756.00  |  $112.18  |  $1,000.00  |
| 53 | Pest Control |   |  $125.00  | -$125.00  |  $1,400.00  |  $1,125.00  |  $275.00  |  $1,500.00  |
| 54 | Gdn and ground Maintenance |   |  $291.00  | -$291.00  |  $1,315.86  |  $2,619.00  | -$1,303.14  |  $3,500.00  |

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|  | **Income and Expenditure Report - For Month Ending 31 March 2015**  |  |  |   |
|  |   |   | **Month to Date** |   |   | **Year to Date** |   | **Full Year**  |
|  |   | **Actual $** | **Budget $** | **Variance $** | **Actual $** | **Budget $** | **Variance $** | **Budget $** |
| 55 | Jetty/p&W Maint contract exp |  $95.45  |  $866.00  | -$770.55  |  $1,303.22  |  $7,794.00  | -$6,490.78  |  $10,400.00  |
| 56 | Jetty /P&W Maintenance - materials |   |  $68.00  | -$68.00  |  $547.28  |  $612.00  | -$64.72  |  $824.00  |
| 57 | R&M Housing & Office |   |  $835.00  | -$835.00  |  $2,337.31  |  $7,515.00  | -$5,177.69  |  $10,000.00  |
| 58 | R&M Community Centre |   |  $584.00  | -$584.00  |  $2,472.70  |  $5,256.00  | -$2,783.30  |  $7,000.00  |
| 59 | R&M Reserves |   |  $167.00  | -$167.00  |   |  $1,503.00  | -$1,503.00  |  $2,000.00  |
| 60 | R&M Town site |   |  $942.00  | -$942.00  |  $1,203.45  |  $8,478.00  | -$7,274.55  |  $11,300.00  |
| 61 | R&M Ablution Blocks |   |  $292.00  | -$292.00  |  $209.09  |  $2,628.00  | -$2,418.91  |  $3,500.00  |
| 62 | R&M Recreation |   |  $167.00  | -$167.00  |   |  $1,503.00  | -$1,503.00  |  $2,000.00  |
| 63 | Sports & Rec wages & overheads |  $2,094.85  |  $1,666.00  |  $428.85  |  $19,372.99  |  $14,994.00  |  $4,378.99  |  $20,000.00  |
| 64 | Sports Ground Grant 14/15 |   |   |   |  $39,003.16  |  $-  |  $39,003.16  |   |
| 65 | NTES Grant |   |   |   |  $33,168.64  |  $-  |  $33,168.64  |   |
| 66 | Rubbish Dump Mtce Wagait |  $318.18  |  $833.00  | -$514.82  |  $2,290.90  |  $7,497.00  | -$5,206.10  |  $10,000.00  |
| 67 | Stores, Materials & Loose Tool |  $9.05  |  $667.00  | -$657.95  |  $4,104.21  |  $6,003.00  | -$1,898.79  |  $8,000.00  |
| 68 | Safety Supplies & Equipment |   |  $250.00  | -$250.00  |  $570.00  |  $2,250.00  | -$1,680.00  |  $3,000.00  |
| 69 | Subscriptions & Publications |   |  $167.00  | -$167.00  |  $348.00  |  $1,503.00  | -$1,155.00  |  $2,000.00  |
| 70 | Superannuation |  $2,108.04  |  $2,084.00  |  $24.04  |  $21,054.75  |  $18,756.00  |  $2,298.75  |  $25,000.00  |
| 71 | Telephone & Facsimile |  $1,218.63  |  $808.00  |  $410.63  |  $7,243.82  |  $7,272.00  | -$28.18  |  $9,700.00  |
| 72 | Training |  $500.00  |  $250.00  |  $250.00  |  $1,700.00  |  $2,250.00  | -$550.00  |  $3,000.00  |
| 73 | Travel & Accommodation |  $844.80  |  $500.00  |  $344.80  |  $3,234.97  |  $4,500.00  | -$1,265.03  |  $6,000.00  |
| 74 | Uniforms |  $740.36  |  $167.00  |  $573.36  |  $1,427.31  |  $1,503.00  | -$75.69  |  $2,000.00  |
| 75 | Vehicle & Plant maintenance |  $6,906.79  |   |  $6,906.79  |  $10,531.94  |  $-  |  $10,531.94  |   |
| 76 | Vehicle & Plant Fuel & Oil |  $1,361.22  |  $834.00  |  $527.22  |  $9,352.28  |  $7,506.00  |  $1,846.28  |  $10,000.00  |
| 77 | Vehicle Rego |   |  $250.00  | -$250.00  |  $1,703.91  |  $2,250.00  | -$546.09  |  $3,000.00  |
| 78 | Workshop Maintenance |  $1,606.38  |  $667.00  |  $939.38  |  $5,892.97  |  $6,003.00  | -$110.03  |  $8,000.00  |
| 79 | Water & Sewerage |  $381.82  |  $250.00  |  $131.82  |  $6,200.52  |  $2,250.00  |  $3,950.52  |  $3,000.00  |
| 80 | Wages & Salaries |  $20,748.11  |  $22,636.00  | -$1,887.89  |  $217,832.34  |  $203,724.00  |  $14,108.34  |  $271,643.00  |
| 81 | Workers Compensation |   |  $334.00  | -$334.00  |  $851.20  |  $3,006.00  | -$2,154.80  |  $4,000.00  |
| 82 | Road Works Upgrade |   |  $167.00  | -$167.00  |   |  $1,503.00  | -$1,503.00  |  $2,000.00  |

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|  | **Income and Expenditure Report - For Month Ending 31 March 2015**  |  |  |   |
|  |   |   | **Month to Date** |   |   | **Year to Date** |   | **Full Year**  |
|  |   | **Actual $** | **Budget $** | **Variance $** | **Actual $** | **Budget $** | **Variance $** | **Budget $** |
| 83 | Signage |   |  $167.00  | -$167.00  |  $380.16  |  $1,503.00  | -$1,122.84  |  $2,000.00  |
| 84 | Capital Vehicles |  $25,349.00  |  $5,000.00  |  $20,349.00  |  $53,177.70  |  $45,000.00  |  $8,177.70  |  $60,000.00  |
| 85 | Library |   |  $6,250.00  | -$6,250.00  |   |  $56,250.00  | -$56,250.00  |  $75,000.00  |
| 86 |   |   |   |   |   |  $-  |   |   |
| 87 |   |   |   |   |   |  $-  |   |   |
| 88 | Office Upgrade |   |  $553.00  | -$553.00  |  $671.88  |  $4,977.00  | -$4,305.12  |  $6,640.00  |
| 91 | Residence |  $717.68  |  $834.00  | -$116.32  |  $18,147.96  |  $7,506.00  |  $10,641.96  |  $10,000.00  |
| 94 | Memorial Garden |   |  $125.00  | -$125.00  |  $310.17  |  $1,125.00  | -$814.83  |  $1,500.00  |
| 95 | Other  |  $1,369.95  |  $166.00  |  $1,203.95  |  $7,254.89  |  $1,494.00  |  $5,760.89  |  $2,000.00  |
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|  |   |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |
|  | **TOTAL CAPITAL EXPENDITURE** |  **$70,842.05**  |  **$58,987.00**  |  **$11,855.05**  |  **$547,625.60**  |  **$530,883.00**  |  **$16,742.60**  |  **$707,757.00**  |
|  |   |   |   |   |   |   |   |   |
|  | **Investment a/c** |   |   |   |  $837,365.20  |   |   |  $900,000.00  |

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| **WAGAIT SHIRE COUNCIL** |  |  |  |  |  |
| **Financial Report for period ending 31 March 2015** |  |  |  |  |  |
|  |  |  |  |  |  |
| **Cash at Bank & on hand** |  |  |  |  |  **Total**  |
| Petty cash |   |   |   |   |  $400.00  |
| Westpac Operational Account |   |   |   |   |  $59,067.11  |
| Westpac Cash Management Account |   |   |   |   |  $837,365.20  |
| **Total Cash at Bank & onHand** |  |  |  |  |  **$896,832.31**  |
|   |   |   |   |   |   |
| **Debtors** | **Current** | **over 30 days** | **over 60 days** | **over 90 days** |  |
| Trade |   |   |   |   |   |
| Rates |   |   |   |  $1,513.00  |   |
| **Total Debtors** |  **$-**  |  **$-**  |  **$-**  |  **$1,513.00**  |  **$-**  |
|   |   |   |   |   |   |
| **Creditors** | **Current** | **over 30 days** | **Over 60 days** | **Over 90 days** |  |
| Trade |  -  |   |   |   |   |
| **Total Creditors** |  **$-**  |  **$-**  |  **$-**  |  **$-**  |  **$-**  |

**8.**1 Cr Brad Irvine has noted his concern’s that some figures in the budget have not changed and that some budget figures show no income at all.

**8.2** Line 84 shows $25,349 was withdrawn via eft for purchase of a replacement vehicle for Council use. This is the net figure only and does not account for the trade in value of the exchanged vehicle.

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| **Resolution No. 2015/77 - That the financial reports for the month of March 2015 be received and accepted pending clarification of queries raised.****Moved: Cr Brad Irvine****Seconded: Cr VJ Thorpe****Vote: AIF**  |

1. **OUTSTANDING ITEMS FROM PREVIOUS MEETINGS**

**9.1 GRANTS – CEO to provide full costing of Grants** – CEO is not available to discuss this.

It was noted that that Wagait Beach has missed out on a large amount of money for a grant for “Improving Local Roads” which was advertised about 6 weeks ago. Unfortunately this Grant has been missed by both the CEO and our Grants Officer. Closing date is Monday 27 April.

Councillors discussed that the report they had been seeking from the CEO regarding grants was a snapshop of what grants had been sort, what in kind support Wagait Shire Council was offering in these grant applications, how they aligned with strategic plan and the status of grants {what date where they applied for, had they been accepted/rejected}.

President Peter Clee informed councillors that Peter McLinden from LGANT has offered to do an audit of our roads (specifically the shoulders) and provide an estimate of the costing at no charge to Council. President Peter Clee has also asked Peter McLinden do an audit of Charles Point Road and to see if he can somehow work with the NT Government to see if the works can be accomplish simultaneously in order to reduce the costs for work overall. President Peter Clee will contact Peter McLinden to assist with the application for Roads to Recovery Funding and any other funding available for roads.

**9.2** **By-Election – scheduled for 9 May**. Nomination opened on Friday 17 April and closes Friday 24 April at 12.00pm.

**9.3 Income & Expenditure Report** – CEO to report why no actual income received for line 3 and line 4 – CEO not available to discuss this.

**9.4 Income & Expenditure Report – breakup in staff entitlements. –** CEO is not available to comment on this.

**9.5 Complaints – re dogs – community consultation meeting on 24 March 2015** – The community meeting was held on Tuesday 24 March in the community centre. This was attended by some members of the public along with members of the Police force.

**9.6 Green Army submission** – This should come under 9.1 Grants.

**9.7 Road to Recovery Funding – submission – CEO report on options for purchase of equipment**. CEO not available to comment on this. With help from Peter McLinden from LGANT Pam to complete and submit on time for a period of 3 years funding.

 The Roads to Recovery quarterly reporting is now open and for the Month of May.

**9.8 CEO Panel** – CEO Position – this has been finalised and applicant appointed.

**9.9 Use of Hall** – Food relief – Di and Graham Drake – A copy of the public Liability insurance for this program has been sent to Council. This program will start operating early July.

**10.0 AGENDA ITEMS**

**10.1 Overdue Rates** – Statement of Claim for Debt for 4 rates payers has been lodged in the Small Claims Court by Sureline (Debt Collector). Pam to keep Councillors updated on actions for this.

**10.2 Policies 7-9** – This has not been completed by CEO. This has been placed on hold until the new CEO arrives.

**10.3 Media Plus Correspondence** – Councillors received a letter from Media-plus re Wagait Shire Grant applications on March 31, 2015. Councillors thank Media-plus for all of their work on applying for grants, however it will be the decision of the new CEO as to whether or not a grant officer is required.

1. **UPCOMING EVENTS**

**11.1 Anzac Day** – this falls on Saturday 25 April 2015 and preparations are underway. The ceremony will involve a Service at the “Milady” crash site, followed by a Fly Over, Formal Service, March and activities at the Cox Country Club.

**11.2 Walk Safely to School Day** – this is scheduled for Friday 22 May, 2015.

**12.0 LATE ITEMS AND GENERAL BUSINESS**

**12.1** **Dog Attack – Dalmeny Street** – an email from a resident who was attacked by a dog on Dalmeny Road has been received by Council.

**12.2**

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| **Resolution No. 2015/ - 78****Following the recommendations made in Councillor Richmond's report on the CEO exit interview.**1 THAT the Council review the CEO position description prior to the commencement of the new CEO.2. THAT an informal welcome event be held for the new CEO and family.3. THAT a formal **written** CEO handover be given and an induction **process** be scheduled for the week of commencement of the new CEO.4. THAT Council and the CEO hold a strategic planning **session** to determine priorities for the coming year.5. THAT **support mechanisms, including a paid professional mentor**, be made available to the new CEO.6. THAT a register of appropriate candidates be established to temporarily act in the role of CEO if required.7. THAT new elected members are formally inducted and receive governance training.8. THAT agenda, report and minutes formats be reviewed.Moved  - Cr Shenagh GambleSecond – Cr Ally RichmondVote: AIFAll in favour.  |
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**13.0 IN-CAMERA ITEMS**

1. **Date of Next Meeting**

The next Council Meeting is to be held on Tuesday 19 May 2015 in the Council Chambers at 7.00pm.

1. **MEETING CLOSE**

President Peter Clee hereby declares the meeting closed 9.30pm