

**WAGAIT SHIRE COUNCIL
AGENDA
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Tuesday 20 February 2018



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1.0 PRESENT
Councillors:

Staff: Chief Executive Officer Mark Sidey
Officer Manager Pamela Wanrooy

Visitors:

1.1 OPENING OF MEETING: - Chaired by

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE:

<p>Resolution No. 2017/..... That the apology ofbe accepted and approved. Moved: Seconded: Vote:</p>

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

WAGAIT SHIRE COUNCIL
DRAFT ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS

LOT 62, WAGAIT TOWER ROAD
7 PM

Tuesday 16 January 2018



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1.0 PRESENT

Councillors: President Peter Clee
Vice President Trish McIntyre
Councillor Shenagh Gamble
Councillor Neil White
Councillor Michael Vaughan

Staff: Chief Executive Offer Mark Sidey
Officer Manager Pamela Wanrooy

1.1 OPENING OF MEETING:

President Peter Clee declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors to the meeting.

The President advised an Audio recording of this meeting is being made for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE: Nil

2.0 DECLARATION OF INTERESTS

UHF CB Repeater and Communications Project

Resolution No. 2018/129

That due to actions regarding to the so called UHF CB Repeater and Communications Project, President Peter Clee must declare that he has a conflict of interest in this matter.

Moved: Cr Micheal Vaughan

Seconded: Cr Shenagh Gamble

Vote: lost

Division called: those in favour, Cr Michael Vaughan, Cr Shenagh Gamble

Against: Cr Neil White, President Peter Clee, Vice President Trish McIntyre

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation minutes of 21 November 2017 Council Meeting

Resolution No. 2018/130

That the minutes of the Monthly Meeting of 21 November 2017, as amended be confirmed by council as a true and correct record.

Moved: Vice-President Trish McIntyre

Seconded: Cr Michael Vaughan

Vote: AIF

3.2 Matters arising from 21 November 2017 Minutes

Nil

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

4.1 Proposed Dog By-Laws

The submission from Jack Ellis was submitted and this will be included in a public forum scheduled for 1 February 2018.

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – November and December 2017

Resolution No. 2018/131
That council receive and note the correspondence as detailed in the agenda for the month of November and December 2017.
Moved: Cr Shenagh Gamble
Seconded: Cr Neil White
Vote: AIF

6.0 COUNCILLORS REPORTS

6.1 President's Report

Resolution No. 2018/132
That the President's report for the month of November and December 2017 be received and accepted.
Moved: President Peter Clee
Seconded: Vice President Trish McIntyre
Vote: Carried

Resolution No. 2018/133
That the President's report for the month of November and December 2017 be struck from the minutes on the basis that it provides incomplete and deceptive information.
Moved: Cr Shenagh Gamble
Seconded: Cr Michael Vaughan
Vote: lost

7.0 OFFICERS REPORTS

7.1 CEO's Report

7.2 Sports and Recreation Officer's Report - Rebecca Taylor

Resolution No. 2018/134
That the Officer's reports for the month of November and December 2017 be received and accepted.
Moved: Vice President Trish McIntyre
Seconded: Cr Michael Vaughan
Vote: AIF

8.0 FINANCIAL REPORT

Resolution No. 2018/135

That the financials for the month of November and December 2017 be received and accepted.

Moved: Vice President Trish McIntyre

Seconded: Cr Neil White

Vote: AIF

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 Proposed Dog Management By-Laws

Submissions for the proposed Dog Management By-Laws closed on Thursday 21 December 2017. The Community consultation to discuss the proposed Dog Management By-Laws is scheduled for 1 February 2018.

9.2 Council Amalgamation

Council acknowledges that Belyuen Community Government Council and Commalie Community Government Council are in discussions regarding possible amalgamation.

9.3 2017/2018 Budget Update

Ongoing

9.4 2018/2019 to 2022/2023 Strategic Plan

A workshop to discuss the 2018/2019 to 2022/2023 Strategic Plan is scheduled for Saturday 10 February 2017 at 9.00am.

9.5 Water Facilities Tender

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

9.6 Health Group

The draft updated Belyuen Clinic/Emergency Contact protocol has been agreed and council is presently awaiting final signoff from the NT Government. President Peter Clee has arranged for some stickers for distribution and a sign to be placed on the notice board advising the community what they should do in case of an emergency.

9.7 Tree Planting on Verge

A policy is to be developed and public consultation undertaken.

9.8 Green Waste Management

Council has submitted a grant application for the purpose of building a Green Waste Recycling facility.

9.9 Darwin Duchess

The community has been invited to put forward a fully costed project plan by January 31, 2018. Council has received a number of enquiries regarding the Darwin Duchess however no formal proposals have been received.

10.0 AGENDA ITEMS

10.1 UHF Communications Tower

Resolution No. 2018/136

1. That no further action be taken in relation to progressing the communication project by council staff until a formal proposal is provided to council for consideration.
2. That the project ceases to be referred to as a project of the Wagait Shire Council.

Moved: Cr Michael Vaughan
Seconded: Cr Shenagh Gamble
Vote: AIF

10.2 Health in all Councils

In 2016, Council staff and elected members were asked to complete an online survey "Health in all Councils". There was a great response to the survey. Kara Lily (postgraduate student) would like to thank all that gave their time to share their thoughts and experience.

10.3 Mandorah Jetty Maintenance

Council notes the failure of the new jetty grid fastenings that occurred on 3 December and 25 December. Council has written to NT Government on a number of occasions expressing their concern over the failures.

10.4 CCTVs Mandorah Jetty

President Peter Clee presented a proposal to the Recreational Fishing Advisory Committee (RFAC) for the installation of CCTV at Mandorah Jetty. The presentation was well received.

Councillors requested that an invitation be extended to Louise McCormack from the Department of Infrastructure to attend the next Ordinary Council Meeting to address any questions regarding the Mandorah Jetty upgrade.

10.5 Planning for a Vibrant Future – Cox Peninsula

NTG has requested council facilitate a community consultation session in relation to their "Planning for a Vibrant Future" discussion paper. The community consultation will be occur on 1 February. For further information please refer to <https://haveyoursay.nt.gov.au/vibrantfuture>. There is an online survey that council encourages the community to complete.

10.6 Draft Audit Committee Minutes

Resolution No. 2018/137

That the draft Audit Committee Minutes dated Tuesday 17 October 2017 be received and noted.

Moved: Vice President Trish McIntyre

Seconded: Cr Neil White

Vote: AIF

10.7 Draft Wagait shire Emergency Management Recovery Committee Minutes

Resolution No. 2018/138

That the draft Emergency Management Recovery Committee minutes dated 22 November 2017 be received and noted.

Moved: Vice President Trish McIntyre

Seconded: Cr Shenagh Gamble

Vote: AIF

11.0 UPCOMING EVENTS

11.1 Friday 26 January 2018 – Australia Day

12.0 LATE ITEMS AND GENERAL BUSINESS

Nil to action.

13.0 IN-CAMERA ITEMS

Resolution No. 2018/139

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

(a) Information about the employment of a particular individual as a member of the staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;

(b) Information about the personal circumstances of a resident or ratepayer;

Moved: President Peter Clee

Seconded: Cr Shenagh Gamble

Vote: AIF

Resolution No. 2018/140

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved: President Peter Clee

Seconded: Cr Neil White

Vote:

The meeting was closed off to the public at 8.15pm.

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 20 February 2018 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.30 pm.

.....
President Peter Clee

.....
Mark Sidey, CEO

3.1 Confirmation minutes of 16 January 2018 Council Meeting

Resolution No. 2017/.....

That the minutes of the Monthly Meeting of 16 January 2018, be confirmed by council as a true and correct record.

Moved:

Seconded:

Vote:

3.2 Matters arising from 16 January 2018 Minutes

3.4 CONFIRMATION OF MINUTES OF SPECIAL MEETING 22.01.2018

WAGAIT SHIRE COUNCIL
MINUTES
SPECIAL MEETING
COUNCIL CHAMBERS

LOT 62, WAGAIT TOWER ROAD
6 PM

Monday 22 January 2018



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DRAFT

1.0 PRESENT

Councillors: President Peter Clee
Vice President Trish McIntyre
Cr Neil White
Cr Michael Vaughan

Staff: CEO, Mark Sidey
Office Manager, Pamela Wanrooy

1.1 OPENING OF MEETING:- President Peter declared the meeting open at 6.02pm and welcomes everyone to the meeting.

Audio Disclaimer

The President advised an audio recording of this meeting is being made for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE

Resolution No. 2018/141
That the apology of Cr Shenagh Gamble be accepted and approved.
Moved: President Peter Clee
Seconded: Cr Neil White
Vote: AIF

2.0 DECLARATION OF INTERESTS

Cr Michael Vaughan declared a possible conflict of interest in relation to Item 3.0.

At 6.11pm Cr Michael Vaughan left the Council Meeting.

The meeting was closed off to the public at 6.12pm.

3.0 IN-CAMERA ITEMS

Australia Day Nominations were discussed.

Resolution No. 2018/142
That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;
(a) Information about the personal circumstances of a resident or ratepayer;
(c) (iv) prejudice the interests of the council or some other person.
Moved: Cr Neil White
Seconded: Vice President Trish McIntyre
Vote: AIF

Resolution No. 2018/146
That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.
Moved: President Peter Clee
Seconded: Cr Neil White
Vote: AIF

The meeting reopened to the public at 6.24pm

4.0 Close of Meeting

The Chair declared the meeting closed at 6.28 pm.

3.4.1 Confirmation minutes of 22 January Special Council Meeting

Resolution No. 2017/
That the minutes of 22 January 2018 Special Meeting, be confirmed by council as a true and correct record.
Moved:
Seconded:
Vote:

3.4.2 Matters arising from 22 January Special Council Meeting 2018 Minutes

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

4.1 Darwin Duchess

Council received two submissions relating to the future of the Darwin Duchess. The initial submission closure date was 31 January 2018. Following feedback from Councillors and the Public, the CEO extended the submission date to 28 February 2018.

I wish to formally submit my interest in developing a proposal for the Darwin Duchess to be restored to become an historical icon of our community.

Since the November 2017 meeting of Wagait Shire Council I have had discussions with our local member and Leader of the Opposition, Gary Higgins and with staff of Heritage Branch of NT Government.

As a result of my discussions and interaction with Gary Higgins a meeting was scheduled for today that has since been deferred due to the weather. This meeting was to be attended by Gary, Michael Wells & Steven Ashford from Heritage Branch, Tony Clementson (Tourism NT) and other relevant stakeholders. Included on the agenda of the meeting is *Darwin Duchess*. My intention in discussions at that meeting and separately with Heritage Branch &/or Tourism NT is to ascertain how the Darwin Duchess may be restored and what funding sources may exist to complete the restoration.

After having those discussions I felt that I would be better informed as to what proposal may be submitted to council.

With the deferral of the meeting called by Gary Higgins I am not going to have that information prior to the deadline of 31 January imposed by Wagait Shire Council for submissions regarding the Darwin Duchess by interested parties.

Further, given that the period of time granted by Wagait Shire Council for interested parties to prepare a proposal has coincided with the Christmas/New Year holiday period it has been difficult to make contact with staff from relevant Government agencies so as to prepare a detailed proposal.

I am aware of other residents who have an interest in retaining the Darwin Duchess within the community and once we have held the meeting being organised by Gary Higgins we will be able to better determine an approach.

I formally request that Wagait Shire Council register my interest in the matter and agree to an extension of time for submission of a detailed proposal for restoration of the Darwin Duchess.

Please let me know if you have any questions.

Hi Mark

Consistent with the wishes of the Council, I am providing a response in respect to the future of the Darwin Duchess as indicated in the Minutes of the November council meeting.

I am reliably informed that there is desire to have the vessel destroyed and disposed of, which to me would represent a missed opportunity to go towards meeting the councils objective in respect to their core service 5.1 of the service delivery plan. Put bluntly, there is little to no viable physical tourism or historical elements that exist in the Shire, other than the memorial garden and Anzac monument at council property and that Darwin Duchess does represent an opportunity to recognize an integral part of Wagait Beach history by way of a permanent display.

Just to confirm the history of how we got to this situation, the vessel was secured from the previous owner Les Barolits who had sold his Frances Bay Marine business, and transported initially at my cost of \$3500 (subsequently reimbursed by council resolution).

The original intent was that provided grant funds could be obtained for prerequisite materials to effect the repairs, there were a number of people who indicated their preparedness to provide the labour and skills towards the project. Once the vessel was brought up to scratch the intention was to seek further funding to have it positioned securely to the southern side of the community hall as this was considered the safest location (car parking away from Wagait Tower Road). Clearly, as evidenced over time, this approach was admirable, however destined to fail given that no grant funding was successfully obtained despite attempts made.

May I recommend an alternative approach is to seek from suitably qualified boat builders and associated skillsets relevant quotations so that we then seek funding through appropriate channels? Whilst I am no longer on council, I am happy to contribute time and energy to obtain and compile this information and present it council for their consideration and decision making processes. After all I did initiate this folly!

The Council has requested as a result of its November meeting, that fully costed proposals be submitted by 31/1/2018 - ie today. May I respectfully suggest that given the festive period et al, that this is a little unreasonable? Further I cannot see what the urgency is for such a priority for action?

I am confident that I could obtain relevant information by the end of February and respectfully ask council to delay any action on the fate of the Darwin Duchess please?

Regards

Brad Irvine

Copied from the Wagait Shire Council Service Delivery Plan 2014-2018

CORE SERVICE: 5.1 TOURISM, PARKING AND OTHER

5.1.8

Development of a Tourist Information Centre in Wagait

Through the means of:

Support the establishment of a Tourist Information center by identifying sites, grants submissions and Project management if required.

As a Priority 2 for the period of 15/16.

https://mail.google.com/mail/u/0/?ui=2&ik=2b31160168&jsver=n5IS-ZkXEE_en.&view=pt&search=inbox&th=1614ade977b1dd6c&siml=1614ade9... 1/2

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – January 2018

5.1 Inwards Correspondence – January 2018

Date	From	About	
10/01/2017	Remote Sports	Repote Sports Program	email
13/01/2017	Valuations	Wagait Reconciliation December 2016	email
15/01/2017	Resident	CB radio Project - access to documents	email
16/01/2016	Louise McCormick	Mandorah Jetty issues	email
17/01/2017	Office of OIC	Information Commissioner's Guideline - A guide to FOI Exemptions	email
18/01/2018	MVR	Registration Certificate -	
24/01/2018	NT Grants Commission	2018 Annual Road Return - due 9 March 2018	email
24/01/2018	Elsie Ballard - Liquor Licensing Officer	BYO Licence - Australia Day Festivities	email
25/01/2018	Sholto Brown	Poison Spraying	email
29/01/2017	Jack Ellis	Tree damage on verge	email
29/01/2018	Territory Conveyancing	Notice of Sale or Transfer - 44 Erickson Cr	email
31/01/2018	Chris Chaplin	Darwin Duchess - Restoration interest in submitting a proposal	email
31/01/2018	Brad Irvine	Darwin Duchess - Restoration - interest in submitting a proposal	email
31/01/2018	Meri Williams	Itchy Grugs on Bike track	email
31/01/2018	WikiCamps	Beach Camping at Wagait Beach	email
1/02/2018	Minister Manison	Letter from resident to Minister Manison - Ridiculous situation at Mandorah	email
1/02/2018	ALGA	Invitation to Cox Peninsula Remediation Project	email
1/02/2018	Brad Irvine		
5/02/2018	Jkara Lilly	Health in all Councils results	email
5/02/2018	Latitude 12	Records Management Services	email
5/02/2018	Project Building Certifiers	Cox Club - alterations and additions to existing building	email
6/02/2018	NSW State Archives & Records	Keyword for Councils (CD)	mail
8/02/2018	LG Grants	Grant - drainage along wagait tower road - unsuccessful grant	eamil
8/02/2018	Brad Irvine	Darwin Duchess	email
8/02/2018	LG Grants	Funding approval for Bore and irrigation Sports Ground - \$83,694	email
9/02/2018	Stephen Ashford - NT Govt	Milady Site and access track - quote for removing tree	email
9/02/2018	Kirstene Ost	Assist with Muff funding application	email
9/02/2018	Nt Govt	Animal Protection Bill 2018	email

5.2 Outwards Correspondence – January 2018

Date	To:	About:	
11/01/2018	Australia Day Council	Funding agreement	email
10/01/2018	Jack Schafer - Dept Infrs, Planning & Logistics	Planning for a Vibrant Future - Cox Peninsula Consulations	email
12/01/2017	President Peter Clee	Mandorah Jetty Maintenance	email
13/01/2017	President P. Clee	Cox Peninsula Transportation and Infrastructure	email
15/01/2017	Glenda Cunningham	Darwin Duchell - response to question	email
16/01/2017	Resident	CB Radio project - access to documents	email
17/01/2017	Territory Conveyancing	Request for Rate information - 44 Erickson Cr	email
16/01/2017	Resident - Phil Adams	CB radio project - access to documents	email
17/01/2017	Louise McCormick	Wagait Shire Council Meeting invitation	email
17/01/2018	Paul Scott - Power Water	ESO duties Cox Peninsula - January 2018 quote	email
22/01/2018	Power Water	Imaluk Spring Cox Pen Gen Chem Metals samples	email
22/01/2018	Jack Schafer - Dept Infrs, Planning & Logistics	Planning for a Vibrant Future - Cox Peninsula Consulations	email
23/01/2018	Elisa Ballard	Australia Day Festivities - BYO event	email
24/12018	CAL	2018 Renewal Application for Accreditation	email
25/01/2018	Dept of Veteran's Affairs	Armistice Centenary Grant Program application	email
30/01/2018	all councillors	Celebrating Aboriginal Culture - Belyuen - 7 Feb	email
31/01/2018	Sport & Recreation	Progress Report Sports and Recreation	email
31/01/2018	WikiCamps	Beach camping in Wagait	email
1/02/2018	Sholto Brown	Poison Spraying	email
1/02/2018	ALGA	RSVP to Cox Peninsula Remediation Project	email
5/02/2018	Jack Schafer - Dept Infrs, Planning & Logistics	Wagait Planning Image - secondary waterfront access road	email
5/02/2018	Project Building Certifiers	Cox Club - Alterations and additions to an existing clubhouse	email
6/02/2018	Project Building Certifiers		
7/02/2018		Online level 3 Smartrain chemicl refresher Course AQF3	email
8/02/2018	Lee Williams - Dept of Housing & Comm Dlvp	Strategic Local Govt Infrastructure Grants 2017-18 - thank you letter - Drainage along Wagait Tower Road	email
9/02/2018	Kirstene Ost - MUFF committee	letter to support MUFF festival 2018	email

Resolution No. 2017/.....

That council receive and note the correspondence as detailed in the agenda for the month of January 2018.

Moved:

Seconded:

Vote:

6.0 COUNCILLORS REPORTS

6.1 President's Report

Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

What's been happening.....

The dredging at Cullen Bay is ongoing, it is taking longer than was anticipated. The dredging operations will mean that the Cullen Bay Marina will be back to operational standards and allow the Sealink NT Ferry service to operate in all tide conditions.

Sealink NT are currently conducting a survey about possible changes to the Ferry Timetable. Many residents have contacted me and indicated that they like the idea of having a 7 day a week timetable. There is also significant support for the retention of the midnight service on Friday and Saturday nights.

The Mandorah Jetty upgrade work had had a major upgrade to the way the new grids are held down. The new method looks to be much sturdier but only time and tides will tell.

Late last year I was elected as a member of the Executive of LGANT. I will be able to represent the needs of residents and of the Cox Peninsula in that position. I recently attended a Local Government Association Strategic Workshop which was held in conjunction with the monthly LGANT Executive meeting. The workshop discussed the long-term plans of the association.

Wagait Shire Council will be holding its own Strategic Planning Workshop later in February. The Strategic Workshop will take the proposals discussed in a public meeting and put them into the 5-year plan for this council.

Where have I been

16 th January	Ordinary Council Meeting
22 nd January	Special Council Meeting
23 rd January	Weekly Meeting with CEO
26 th January	Australia Day Celebrations
6 th February	Weekly Meeting with CEO
7 th February	LGANT Strategic Planning Workshop
7 th February	LGANT Networking dinner
19 th February	Bombing of Darwin Celebrations
20 th February	Weekly Meeting with kjgCEO
20 th February	Ordinary Council meeting

Upcoming Meetings and Events

20 th February	AICD – Training workshop
23 rd February	TOPROC Meeting
8 th March	WSC Audit Committee Meeting
16 th March	TOPROC Meeting
20 th March	LGANT Exec Meeting
20 th March	Ordinary Council Meeting
21 st March	ABC Radio – Grass Roots

Peter Clee
Wagait Shire Council

Resolution No. 2017/.....

That the President's report for the month of January 2018 be received and accepted.

Moved:

Seconded:

Vote:

7.0 OFFICERS REPORTS

7.1 CEO's Report

1. Meetings CEO Attended

16 January	Ordinary Council Meeting
22 January	Special Council Meeting
23 January	Meeting with DIPL & DENR
26 January	Australia Day
1 February	Vibrant Communities consultation
1 February	Dog By-Law consultation
13 February	Meeting with Belyuen CEO
15 February	Cox Peninsular remediation project update
16 February	Meeting with JLT
20 February	Meeting with Belyuen sports program

2. CEO Key Objectives Endorsed By Council August 2016

2.1 Dog management:

A community consultation meeting occurred on 1 February. Ten community members were in attendance and their feedback was noted. The draft by-law is currently being finalised.

2.2 Roads upgrades:

Council has commenced clearing drains of obstructions (predominantly trees and shrubs) that impede water flow.

Quotations to complete the shoulder remediation project within Council boundaries have been received. The outstanding works will be undertaken after the wet season.

Discussions are ongoing with NTG about the upgrade of the shoulders to Charles Point Road.

2.3 Administration and other Business:

The electric BBQ's for Cloppenburg Park have arrived. Installation is being arranged.

Council has now been advised of the outcome of our Strategic Local Government Infrastructure Fund grants applications:

- The irrigation of the Cloppenburg Park sporting fields – Successful.
- A feasibility study relating to the replacement of the remaining sections of open drain along Wagait Tower Road with underground pipes – Unsuccessful.

Council thanks the Northern Territory Government and the Department of Housing & Community Infrastructure for providing a grant of \$83,694 toward the irrigation of the Cloppenburg Park sporting fields.

Council is awaiting the outcome of the following Special Purpose Grant applications:

- A replacement zero turn lawnmower;
- CCTV cameras for Cloppenburg park and the Council offices / workshop; and
- The construction of a green waste facility.

Council is awaiting the outcome of a grant application for the improvement of the Cenotaph and surrounding area under the Federal Government's Armistice Centenary Grant programme.

17 Community members attended the Vibrant Communities consultation on 1 February and their feedback was noted.

At a meeting which occurred on 15 February Ventia provided an update on the Cox Peninsular remediation project, confirming project completion occurred in March 2017. The remediated land is in the process of being handed back to the traditional owners. Ventia has left their site office at Charles point in situ, with the intention being that the building will serve as a future headquarters for the Kenbi Rangers.

3 Works Report

For the period January 9 – 12 February 2018:

The jetty and jetty carpark were cleaned on 15 occasions.

The bores were inspected on 15 occasions.

Water quality tests were undertaken on 5 occasions.

The boat ramp was water blasted on 1 occasion.

Sand was removed from the boatramp on 1 occasion.

The jetty carpark was mowed and snipped on 1 occasion.

The council grounds were mowed on 1 occasion.

Cloppenburg Park was mowed on 2 occasions.

Leaf matter was removed from the memorial garden and surrounds on 4 occasions.

Trees on and / or overhanging verges were trimmed.

Verges around the shire were mowed, snipped and poisoned.

7.2 Sports and Recreation Officer's Report - Rebecca Taylor

JANUARY 2018

Activity	Sessions	Comment
Children's Programs		
School Holiday Program	11+ Aus Day 4 x weekly for 3 weeks in January	32 Male, 17 Female, 4 Parents staying with 2 Non School Age children Activities included: water play, board games, art, cooking, ball sports, table tennis, handball
Australia Day	1	Fun Run – 30 registered participants Family Activities 10am – 3pm (No. not recorded)
Adults		
Boot Camp	10	2 afternoon sessions, 1 morning session weekly Forming a core group of regulars. Evening sessions commencing at 5.45 proving most popular.
Seniors		
Mobility & Fitness	Seniors programs on hold during January as per request of program participants.	
Crafts		

Administration

- Australia Day Administration / Event Management Team
 - Fun Run Logistics (Checkpoints and measurement of new track, Volunteers & Checks on First Aid, Ochre Card, Liaison with medal presenter)
 - Games (resources) and prizes
 - Food & Beverage stands and volunteers
 - Checking, cleaning facility, chairs, tables
 - Decoration, Set-Up
 - Liaison with persons nominating Award Winners (ensure availability on the day)
 - Liaison Event Sponsors and Volunteers
- Communications with HeadSpace NT / Anglicare re: Belyuen Happy Day February 2018
- Equipment Order: Multi purpose mats for Bootcamp, Seniors Strength and Mobility, Kids programs
- Progress Report – Grants Tracker completed
- Commence Anzac Day Project Management Time Line
- Planning February Program: Including new activities such as Homework Centre and Bike Riding as trial programs.

Resolution No. 2017/.....

That the Officer's reports for the month of January 2018 be received and accepted.

Moved:

Seconded:

Vote:

8.0 FINANCIAL REPORT

8.1 Cash Income and Expenditure Report –January 2017

	January 2018 Actual \$	January 2018 Budget \$	Variance	Year to date Actuals \$	Year to date Budget \$	Variance \$	Revised Budget as at January 2018 \$	Forecast to 30 June 2018	Variance (Revised Budget and Actual) \$	Notes
<u>INCOME</u>										
RATES	7308	\$370	\$6,938	185173	\$121,651	\$63,522		\$223,175		1
GRANTS	99722	\$70,000	\$29,722	270350	\$287,300	-\$16,950		\$302,300		
CONTRACTS	17616	\$10,150	\$7,466	61886	\$71,050	-\$9,164		\$121,800		2
RENTAL INCOME	300	\$220	\$80	1575	\$1,540	\$35		\$2,640		
MISC INCOME	379	\$800	-\$421	26650	\$30,600	-\$3,950		\$34,600		3
WASTE MANAGEMENT	3745	\$25,400	-\$21,655	96671	\$71,000	\$25,671		\$116,400		4
TOTAL OPERATING INCOME	129070	\$106,940	\$22,130	642305	\$583,141	\$59,164		\$800,915		
<u>EXPENSES</u>										
ADMINISTRATION EXPENSES	3556	\$5,950	\$2,394	62738	\$65,115	\$2,377		\$95,815		
EMPLOYMENT EXPENSES	23394	\$30,075	\$6,681	174961	\$212,525	\$37,564		\$364,300		5
ROADS	0	\$0	\$0	22245	\$122,100	\$99,855		\$122,100		6
CONTRACTS & MATERIALS	3408	\$425	-\$2,983	17626	\$2,975	-\$14,651		\$5,100		7
REPAIR & MAIN TOWN ASSETS	1346	\$9,500	\$8,154	11362	\$35,000	\$23,638		\$57,770		8
VEHICLE & PLANT	2394	\$1,500	-\$894	14176	\$10,430	-\$3,746		\$18,430		9
GRANT EXPENSES	1225	\$100	-\$1,125	3044	\$2,500	-\$544		\$3,000		10
WASTE MANAGEMENT	4994	\$6,050	\$1,056	52776	\$66,350	\$13,574		\$120,500		11
SERVICES	2235	\$2,650	\$415	10817	\$10,500	-\$317		\$13,900		
CURRENT ASSETS										
TOTAL OPERATING EXPENSES	42552	\$56,250	\$13,698	369745	\$527,495	\$157,750		\$800,915		
OPERATING PROFIT	86518	50690	35828	272560	\$55,646	\$216,914		\$0		
OTHER INCOME	0		\$0	0	\$0	\$0		\$0		
OTHER EXPENSES	14824.7	\$0	-\$14,789	66525.44	\$0	-\$66,525		\$0		12
NET PROFIT/(LOSS)	71693.3	\$50,690	\$21,003	206034.56	\$55,646	\$150,389		\$0		

8.2 Finance Report Notes January 2018 - P & L Cash (Budget Analysis)

Income

Note 1 - Rates Income 52% over budget ↑

Actual Rates received is presently 52% over the budgeted amount. This because the monthly budgeted amount doesn't reflect the propensity of residents to pay their rates in full, rather than by instalments. Rates income will likely fall back into line with the budget as the year progresses.

Note 2 – Contracts Income 13% under budget ↓

Due to initial late payments from Power & Water and CDEP actual income lags the budgeted amount by 1 month.

Note 3 – Miscellaneous 13% under budget ↓

Trade in of CEO Vehicle was budgeted at \$25,000 but actual trade in amount was only \$19,000.00. Our term deposit matured on 16 October and interest received is now running ahead of budget.

Note 4 - Waste Management Income 104% over budget ↑

Actual waste management income is presently 36% over the budgeted amount. This because the monthly budgeted amount doesn't reflect the propensity of residents to pay their waste management levy in full, rather than by instalments. Waste management income will likely fall back into line with the budget as the year progresses.

Expenses

Note 5 - Employment Expenses -18% under budget ↓

Keeping the use of casual employees to a minimum has brought Employment Expenses under budget by reducing superannuation and wages costs. The cleaning position was budgeted for, but is no longer an employment expense.

Note 6 – Roads - 72% under budget ↓

Expenses of \$22,245 have been incurred year to date and the annual budget of \$122,100 is shown in the month of November. Significant road works are scheduled for after the wet season.

Note 7 – Contracts & Materials 492% over budget ↑

Costs associated with the cleaning contract were not budgeted for.

Note 8 – Repair & Main Town Assets 67% under budget ↓

Necessary repairs and maintenance to town assets are running well below budget.

Note 9 – Vehicle & Plant 36% over budget ↑

The tractor finishing deck required refurbishment – this was not budgeted for.

Note 10 - Grant Expenses 22% under budget ↓

Grant expenses were substantially less than budgeted over the quarter. This is a small budget line and minor variation have a major impact percentage wise.

Note 11 – Waste Management 20% under budget ↓

Costs associated with waste management are well contained.

Note 12 – Other Expenses (Current Assets)

A replacement CEO vehicle was purchased out of cash reserves. This was not budgeted for as it was envisaged the vehicle would be financed.

8.3 Financial Report for month ended January 2018

WAGAIT SHIRE COUNCIL					
Financial Report for period ending 31 January 2018					
Cash at Bank & on hand					Total
Petty cash					\$ 360.45
CBA - transaction account					\$ 13,013.53
CBA Cash Saver					\$ 702,297.80
Undeposited Funds					\$ 348.10
Bendigo Bank- Investment a/c					\$ 500,000.00
Total Cash at Bank & onHand					\$ 1,216,019.88
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 8,961.21				\$ 8,961.21
Rates				\$ 36,039.00	\$ 36,039.00
Total Debtors	\$ 8,961.21	\$ -	\$ -	\$ 36,039.00	\$ 45,000.21
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 8,708.12				\$ 8,708.12
Total Creditors	\$ 8,708.12	\$ -	\$ -	\$ -	\$ 8,708.12

8.4 Rate Payers

2017/2018 Rate Year	\$12,386.95
2016/2017 Rate Year	\$1595.65
2015/2016 Rate Year	\$4,557.44
2014/2015 Rate Year	\$17,500.00
TOTAL:	\$36,039.09

Ratepayers with outstanding balances have been written to this month requesting payment. Ratepayers with substantial long term arrears continue to be pursued by a private bailiff.

8.9 Supplier Payment History – January 2018

The Supplier Payment History for the month of January 2018 was circulated to all councillors prior to the council meeting.

Resolution No. 2017/.....

That the financials for the month of January 2018 be received and accepted.

Moved:

Seconded:

Vote:

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES – Action Sheet

9.1 Proposed Dog Management By-Laws

A community Consultation information session was held Thursday 1 February 2018 in the Community Centre.

9.2 Council Amalgamation

Council acknowledges that Belyuen Community Government Council and Commalie Community Government Council are in discussions regarding possible amalgamation.

9.3 2017/2018 Budget

Ongoing

9.4 2018/2019 to 2022/2023 Strategic Plan

Ongoing

9.5 Water Facilities Tender

Council has submitted a tender for the water facilities at Wagait Beach. The successful tenderer is yet to be announced.

9.6 Health Group

The draft updated Belyuen Clinic/Emergency Contact protocol has been agreed and council is presently awaiting final signoff from the NT Government.

9.7 Tree Planting on Verge

A policy is to be developed and public consultation undertaken.

9.8 Green Waste Management

Council has submitted a grant application for the purpose of building a Green Waste Recycling facility.

9.9 Darwin Duchess

Submissions for the Darwin Duchess has been extended to 28 February 2018.

9.10 Mandorah Jetty Maintenance

Council notes the failure of the new jetty grid fastenings that occurred on 3 December and 25 December. Council has written to NT Government on a number of occasions expressing their concern over the failures.

Louise McCormack was invited to attend the meeting, however she requested that her attendance be put on hold pending the completion of works under investigation so that she can give a more thorough update to council.

9.11 Planning for a Vibrant Future – Cox Peninsula

NTG facilitated a community consultation session relation to their “Planning for a Vibrant Future” discussion paper. The community consultation occurred on Thursday 1 February 2018 in the Community Centre.

9.12 Long Term Infrastructure Plan

Ongoing

Resolution No. 2017/.....

That Council receives and notes the Action Sheet

Moved:

Seconded:

Vote:

10.0 AGENDA ITEMS

10.1 Australia Day Community Grant Acquittal

Australia Day was a great success with over 100 community members attending throughout the day. Activities included fun run, formal flag raising ceremony, awards ceremony, inflatable water slide, tug of war, cricket, cake decoration competition and a ute run. Council thanks the Australia Day Council NT for its grant contribution and the volunteers that helped make the day so special.

Council would like to recognise the following award recipients:

Citizen of the Year – Kathryn Burnes

Youth Citizen of the year – Nyah Brown

Community Event of the year – Wagait Arts Group

<p>Resolution No. 2018/..... That Council acquit the amount of \$2,000.00 for the 2018 Australia Day Regional activities. Moved: Seconded: Vote:</p>

10.2 Improving Council Financial Transparency



MEETING DATE: 7PM 20 February 2018
MEETING TYPE: ORDINARY
FILE REF: \\Server\data\Council Meetings\2018\February\2018
ATTACHMENTS: Nil.

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting of a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Agenda Item No: 10.2
Report Title: Improving Council Financial Transparency
Attachments: Nil.

Summary:

This report has been provided to advise Council on the matter of improved financial transparency.

Background:

Wagait Shire Council's level of financial disclosure in its monthly meetings meets all regulatory requirements however financial transparency could be improved by including additional information.

Outcome:

A review of NT Councils shows a number of councils publish a full account of payments made through working accounts, along with corporate credit card transactions.

Recommendations:

THAT Council include in its monthly meeting agenda financials:

1. Full details of all corporate credit card transactions.
2. Full details of all payments to suppliers, contractor and Councillors.

Recommending Officer: MARK SIDEY – CHIEF EXECUTIVE OFFICER

<p>Resolution No. 2017/.....</p>
<p>That Council agrees with the Officer's recommendation</p>
<p>"THAT Council include in its monthly meeting agenda financials:</p>
<p>1. Full details of all corporate credit card transactions.</p>
<p>2. Full details of all payments to suppliers, contractor and Councillors."</p>
<p>Moved:</p>

Seconded:
Vote:

10.5 Community Benefit Fund

11.0 UPCOMING EVENTS

- 11.1 ANZAC Day – 26 April 2018
- 11.2 Walk to School – May 2018

12.0 LATE ITEMS AND GENERAL BUSINESS

13.0 IN-CAMERA ITEMS

Collaboration on Insurance Practices

Resolution No. 2017/.....

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

(c) information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person;

Moved:

Seconded:

Vote:

Resolution No. 2017/.....

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved:

Seconded:

Vote:

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 20 March 2017 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.