

**WAGAIT SHIRE COUNCIL
AGENDA
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Tuesday 21 August 2018



TABLE OF CONTENTS

1.0 Present	Page 3
1.1 Opening of Meeting	Page 3
1.2 Apologies and Leave of Absence	Page 3
1.3 Appointment of Principal Member	Page 3
2.0 Declaration of Interests	Page 3
3.0 Confirmation of Minutes	Page 4
3.1 Confirmation of minutes of 23 July 2018 Council Meeting	Page 12
3.2 Matters arising from 23 July 2018 Minutes	Page 12
4.0 Guest Speakers	Page 13
5.0 Questions and feedback from the public	Page 13
6.0 Inwards and Outwards Correspondence	Page 13
7.0 Councillors Reports	Page 13
7.1 President's Report	Page 13
7.2 Cr Michael Vaugh's Report	Page 13
8.0 Officers Reports	Page 14
8.1 CEO's Report	Page 14
8.2 Sports Report	Page 17
9.0 Financial Report	Page 19
9.1 Cash Income and Expenditure Report – July 2018	Page 19
9.2 Finance Report Notes – July 2018	Page 20
9.3 Financial Report for month ended July 2018	Page 21
9.4 Rate Payers Update	Page 21
9.5 Credit Card Transaction for July 2018	Page 22
9.6 Supplier Payment History for July 2018	Page 23
10.0 Business Arising from previous minutes – Action Sheet	Page 25
11.0 Agenda Items	Page 26
11.1 Power Supply to workshop	Page 26
11.2 Seniors Outing	Page 26
12.0 Upcoming Events	Page 27
12.1 Hard Waste	Page 27
13.0 Late items and General Business	Page 27
14.0 In-Camera Items	Page 27
14.1 CEO Annual Review	Page 27
14.2 Communications Project	Page 27
15.0 Date of Next Meeting	Page 27
16.0 Close of Meeting	Page 27

1.0 PRESENT

Councillors:

- President Peter Clee
- Vice President Shenagh Gamble
- Cr Michael Vaughan
- Cr Neil White

Staff: Chief Executive Offer Mark Sidey
Officer Manager Pamela Wanrooy

1.1 OPENING OF MEETING: - Chaired by

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE:

<p>Resolution No. 2018/ That the apology of be accepted and approved. Moved: Seconded: Vote:</p>

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

WAGAIT SHIRE COUNCIL
Draft minutes
COUNCIL CHAMBERS

LOT 62, WAGAIT TOWER ROAD
7 PM

Monday 23 July 2018



TABLE OF CONTENTS

1.0 Present	Page 3
1.1 Opening of Meeting	Page 3
1.2 Apologies and Leave of Absence	Page 3
1.3 Appointment of Principal Member	Page 3
2.0 Declaration of Interests	Page 3
3.0 Confirmation of Minutes	Page 3
3.1 Confirmation of minutes of 25 June 2018 Council Meeting	Page 3
3.2 Matters arising from 25 June 2018 Minutes	Page 3
4.0 Questions and feedback from the public	Page 4
4.1 Annual Plan and Budget feedback	Page 4
5.0 Inwards and Outwards Correspondence	Page 4
6.0 Councillors Reports	Page 4
6.1 President's Report	Page 4
6.2 Cr Michael Vaugh's Report	Page 4
7.0 Officers Reports	Page 4
8.0 Financial Report	Page 5
9.0 Business Arising from previous minutes – Action Sheet	Page 5
10.0 Agenda Items	Page 5
10.1 2018-2019 Shire Plan including 2018-2022 LTFT	Page 5
10.2 Annual Budget 2018/2019	Page 6
10.3 Rates	Page 6
10.4 Long Term Financial Plan 2018-2022	Page 6
10.5 Installation of CCTV Cameras	Page 6
10.6 Green Waste Fenced Compound	Page 7
10.7 Irrigation of Cloppenburg Park	Page 7
10.8 Council By-Election	Page 7
10.9 WS Recovery Committee Draft Minutes	Page 7
10.10 WS Recovery Committee Draft Minutes – Current Status	Page 7
10.11 Risk Management Framework and System	Page 7
11.0 Upcoming Events	Page 8
11.1 Seniors Day – 7 August 2018	Page 8
12.0 Late items and General Business	Page 8
12.1 Speed Limit Signs	Page 8
12.2 Appointment of Deputy Principal Member	Page 8
12.3 International Lighthouse and Light Ship Weekend	Page 8
12.4 Facilitation of Workshop for WSC	Page 8
13.0 In-Camera Items	Page 9
13.1 Communications Project	Page 9
14.0 General Business	Page 9
14.1 Communications Project	Page 9
15.0 Date of Next Meeting	Page 9
16.0 Close of Meeting	Page 9

1.0 PRESENT

Councillors:

President Peter Clee
Cr Michael Vaughan
Cr Neil White – via phone
Cr Shenagh Gamble (arrived 7.20pm)

Staff: Chief Executive Offer Mark Sidey
Officer Manager Pamela Wanrooy

1.1 OPENING OF MEETING: - President Peter Clee declared the meeting open at 7.04pm and welcomes everyone to the meeting.

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE: Nil

1.3 Appointment of Deputy Principal Member

The appointment for the Deputy Principal Member will be held over and discussed later in the meeting after Cr Shenagh Gamble arrives.

2.0 DECLARATION OF INTERESTS

Cr Michael Vaughan declared a conflict of interest in regards to item 10.7 – Irrigation to Cloppenburg Park. Cr Michael Vaughan had previously provided a quote in relation to this project. The quote has now expired.

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation minutes of Monday 25 June 2018 Council Meeting

Resolution No. 2018/207

That the minutes of the Monthly Meeting of Monday 25 June 2018, be confirmed by council as a true and correct record.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

3.2 Matters arising from June 2018 Minutes

Nil

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

4.1 Annual Plan and Budget Feedback.

Council received 8 submissions in relation to the Annual Plan and Budget. The submissions were circulated to councillors for their consideration and comment prior to the finalisation of the Annual Plan and Budget.

5.0 INWARDS AND OUTWARDS CORRESPONDENCE - June 2018

The Inwards and Outwards correspondence for the month of June 2018 was circulated to councillors prior to the July 2018 meeting.

Resolution No. 2018/208
That council receive and note the correspondence as detailed in the agenda for the month of June 2018.
Moved: Cr Neil White
Seconded: Cr Michael Vaughan
Vote: AIF

6.0 COUNCILLORS REPORTS

6.1 President's Report

Resolution No. 2018/209
That the President's report for the month of June 2018 be received and accepted.
Moved: President Peter Clee
Seconded: Cr Michael Vaughan
Vote: AIF

6.2 Cr Michael Vaughan

Resolution No. 2018/210
That the Councillor's report for the month of June 2018 be received and accepted.
Moved: Cr Michael Vaughan
Seconded: Cr Neil White
Vote: AIF

7.0 OFFICERS REPORTS

Resolution No. 2018/211
That the Officer's reports for the month of June 2018 be received and accepted.
Moved: President Peter Clee
Seconded: Cr Neil White
Vote: AIF

8.0 FINANCIAL REPORT

Resolution No. 2018/212

That the financials for the month of June 2018 be received and accepted.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES – ACTION SHEET

- 9.1 The draft dog by-laws are with NTG for final drafting.
- 9.2 The meeting procedure policy is still under development.
- 9.3 Work Health and Safety Report to be removed from the Action List – has been addressed.
- 9.4 Facilitation of the 2018/2019 to 2022/2023 Strategic Plan - Quotations have been received from 2 companies and these have been circulated to councillors by CEO Mark Sidey.
- 9.5 2018/2019 Annual Plan and Budget – will be actioned.
- 9.6 P01 Policy framework Policy to be removed from the Action List – has been addressed
- 9.7 P34 Elected Member Allowances Policy to be removed from the Action List – has been addressed.
- 9.8 The WHS Management Plan was held over from last month and is again included in tonight's agenda.
- 9.9 The Emergency Recovery Committee has decided to suspend its activities and a report will be provided to Council.
- 9.10 CCTV Cameras – acquittal is in this month's agenda. Item to be removed from future agendas once funds have been acquitted.
- 9.11 The draft updated Belyuen Clinic/Emergency Contact protocol has been agreed and council is presently awaiting final signoff from the NT Government. A phone tree service for residents to be set up by a resident with the support of council.
- 9.12 Tree panting on verge - A policy is to be developed and public consultation undertaken.
- 9.13 Darwin Duchess – the Darwin Duchess is to be disposed of as neither of the two expressions of interest in relation to her amounted to anything
- 9.14 Mandorah Jetty Maintenance - Department representatives will be invited to the August 2018 meeting.
- 9.15 Councillor Allowances – Nil payments for the month of June 2018.
- 9.16 Territory Day – to be removed from the Action List – Noted.

Resolution No. 2018/213

That Council receives and notes the Action Sheet for the month of June 2018

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

At 7.20pm Cr Shenagh Gamble attends the council meeting.

10.0 AGENDA ITEMS

10.1 2018-2019 Shire Plan including the 2018-2019 Annual Budget and 2018-22 Long Term Financial Plan

The Shire plan was prepared and advertised in accordance with the legislation. Submissions were considered and where appropriate incorporated into the plan.

Resolution No. 2018/214

That Council endorse and adopt the 2018/2019 Shire Plan, as amended.

Moved: Cr Shenagh Gamble

Seconded: Cr Michael Vaughan

**Vote: In Favour – Cr Neil White, Cr Shenagh Gamble and Cr Michael Vaughan
Against - President Peter Clee**

10.2 Annual Budget 2018/2019

Resolution No. 2018/215

That Council adopt the Annual Budget for the Financial Year 2018/2019.

Moved: Cr Shenagh Gamble

Seconded: Cr Neil White

**Vote: In Favour – Cr Neil White, Cr Shenagh Gamble and Cr Michael Vaughan
Against – President Peter Clee**

10.3 Rates

Resolution No. 2018/216

That Council in adopting the Shire Plan and Budget for 2018/2019 declare rates to be set at \$596.90 per annum, and that council fees, levies and charges as detailed in the Shire Plan and Annual budget for 2018/19 be adopted.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

10.4 Long Term Financial Plan 2018-2022

The Long Term Financial Plan was presented in conjunction with the Shire Plan. The Long Term Financial Plan 2018-2022 was discussed and incorporated in the Shire Plan. The Long Term Financial Plan is to be reviewed on an annual basis.

Resolution No. 2018/217

That Council endorse and adopt the Long Term Financial Plan 2018-2022.

Moved: Cr Shenagh Gamble

Seconded: Cr Michael Vaughan

Vote: AIF

10.5 Installation of CCTV Cameras

Resolution No. 2018/218

That Council acquit the amount of \$6,126.00 towards the installation of CCTV to protect and safeguard council infrastructure. Cameras have been installed at the sportsground, community centre and offices.

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

10.6 Green Waste Fenced Compound

Resolution No. 2018/219

That Council acquit the amount of \$10,214 to construct a green waste fenced compound for the residents of Wagait Beach.

Moved: Cr Michael Vaughan

Seconded: Cr Shenagh Gamble

Vote: AIF

10.7 Irrigation of Cloppenburg Park

8.00pm Cr Michael Vaughan leaves the room.

Resolution No. 2018/220

That Council acquit the amount of \$22,730, this being a proportion of the overall grant monies, towards the irrigation of Cloppenburg Park which will include bore drilling, tank and associated pumps, electrical services, underground irrigation and installation of security fencing.

Moved: Cr Neil White

Seconded: Cr Shenagh Gamble

Vote: AIF

8.05pm Cr Michael Vaughan re-enters the room.

10.8 Council By-Election

The Council By-election is scheduled for Saturday 22 September 2018

10.9 WS Recovery Committee Draft Minutes

Resolution No. 2018/221

That Council notes the WS Recovery Committee Draft Minutes

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

10.10 WS Recovery Committee – Current Status

The Wagait Shire Emergency Recovery Committee has decided to suspend its activities pending clarification from Council about its future. To be carried over to the next council meeting.

10.11 Risk Management Framework and System

Resolution No. 2018/222

That council adopt the draft Work Health & Safety (WHS) Management Plan, as recommended by the Audit Committee.

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

11.0 UPCOMING EVENTS

11.1 Seniors Day – 7 August 2018. Due to popular demand this event will once again be held at Crab Claw island.

12.0 LATE ITEMS AND GENERAL BUSINESS

12.1 Speed Limit Signs

Requests from residents have been received to erect additional speed limit signs along Wagait Tower Road. CEO to investigate additional signage and to speak to police about their enforcement activities.

12.2 Appointment of Deputy Principal Member

Item 1.3 Election of Deputy Principal Member in the July 2018 Agenda has been brought over to item 12.2 in the July 2018 Minutes.

President Peter Clee calls for nominations for the position of Vice-President of Wagait shire Council. Two nominations were received.

Resolution No. 2018/223

That Cr Shenagh Gamble be appointed to the position of Vice-President for the term of three months from todays date.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

Congratulations to Vice-President Shenagh Gamble on her appointment.

12.3 International Lighthouse and Light Ship Weekend – 18-19 August 2018

Members of the Amateur Radio Club are seeking support of Wagait Shire Council for the weekend of 18-19 August and seek permission to access the ablution facilities at Cloppenburg Park for participants of this event. Further information is to be circulated to councillors.

Resolution No. 2018/224

That Wagait Shire Council support the international lighthouse and light ship weekend to be held August 18-19 and that Wagait Shire Council approve access of the ablution facility over the weekend of 18-19 August 2018.

Moved: President Peter Clee

Seconded: Vice-President Shenagh Gamble

Vote: AIF

12.4 Facilitation of workshop for WSC

Two quotations have been obtained for the facilitation of a community consultation meeting.

Resolution No. 2018/225 That council receives and notes the quotes provided by CEO Mark Sidey. Moved: Vice-President Shenagh Gamble Seconded: Cr Michael Vaughan Vote: AIF

13.0 IN-CAMERA ITEMS

13.1 Communications Project

This has been moved out of In-Camera and into General Meeting – refer item 14.1

14.0 GENERAL BUSINESS

14.1 Communications Project

At the last meeting an update on the Communications Project was provided by CEO Mark Sidey to councillors. Councillors were advised the equipment was with President Clee. CEO Mark Sidey advised that President Clee has been provided with a 14 day timeframe to bring the equipment of Council premises.

CEO updated councillor advising that the items were not been returned within the time frame and as such this is matter is now under police investigation.

President Peter Clee stated that the items had now been returned to council and are now located in the council workshop.

15.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 21 August 2018 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

16.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.35pm.

3.1 Confirmation minutes of Monday 23 July 2018 Council Meeting

Resolution No. 2018/..... That the minutes of the Monthly Meeting of Monday 23 July 2018, be confirmed by council as a true and correct record. Moved: Seconded: Vote:

3.2 Matters arising from July 2018 Minutes

4.0 GUEST SPEAKERS

Department of Infrastructure – Mandorah Jetty

Bruce Michael, Executive Director, Transport Planning and Chandan Kalase from the Department of Infrastructure are here to update us on the status of the Mandorah Jetty.

5.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

Nil

6.0 INWARDS AND OUTWARDS CORRESPONDENCE - July 2018

The Inwards and Outwards correspondence for the month of July 2018 has been circulated to councillors prior to the August 2018 meeting.

Resolution No. 2018/.....
That council receive and note the correspondence as detailed in the agenda for the month of July 2018.
Moved:
Seconded:
Vote:

7.0 COUNCILLORS REPORTS

7.1 President's Report

Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

What's been happening.....

The Wagait Arts group had a great turnout for their event which ran over a week earlier this month. All I spoke to said the event went off very well. A big congratulations to the organisers and to the artists who exhibited.

There are still 4 lights out on the jetty due to electrical wiring failure. I have requested a number of times that the department install temporary lighting until the re-wiring is completed in conjunction with other jetty works. Despite reporting the issue to the NTG there has been no resolution. The lack of good lighting is a safety hazard which is nearly 6 months old.

The possible opening of the Charles Point Lighthouse by a Darwin Radio Club has been cancelled due to financial issues. It had been planned to open it to the public on the weekend of 18 and 19 August. This year is the 125th anniversary of the lighthouse.

Where have I been

23 rd July	postponed Ordinary Council Meeting
25 th July	meeting with NLC
31 st July	Attend CEO Review at LGANT

14 th Aug	Weekly Meeting with CEO
16 th Aug	TOPROC meeting
21 st Aug	Weekly Meeting with CEO
21 st Aug	Ordinary Council Meeting

Resolution No. 2018/.....

That the President's report for the month of June 2018 be received and accepted.

Moved:

Seconded:

Vote:

7.2 Cr Michael Vaughan

The purpose of this report is to update residents on my activities and observations.

It is encouraging to hear the longterm plans regarding the Mandorah jetty were recently brought into the spotlight again. There was an interview on the ABC with Louise McCormack enquiring into the progress of the upgrading of the infrastructure. Whilst no estimated work commencement dates were provided, the current planning process which seems to have no fixed timeline was explained. Councillors were recently asked to provide questions regarding the jetty to be responded to at a possible attendance by dept representatives.

The by election date has been set as 22nd September and I encourage eligible residents to step up, and nominate so you can have your say.

Great to see some new residents settling in, enjoy our unique location. The handful of wandering dogs seem to be an ongoing issue. Make an effort an put a latch on the gate etc.

Resolution No. 2018/.....

That the Councillor's report for the month of June 2018 be received and accepted.

Moved:

Seconded:

Vote:

8.0 OFFICERS REPORTS

8.1 CEO Report

1. Meetings CEO Attended

23 rd July	Ordinary Council Meeting
31 st July	Attend CEO Review at LGANT
14 th Aug	Weekly Meeting with President
16 th Aug	TOPROC meeting
21 st Aug	Weekly Meeting with President
21 st Aug	Ordinary Council Meeting

2. CEO Key Objectives Endorsed By Council August 2016

2.1 Dog management:

The draft by-law has been sent back to NTG for amending. An update from NTG on progress has been requested but as yet, not provided. Associated Policies and procedures are being finalised.

2.2 Roads upgrades:

Discussions are ongoing with NTG about the upgrade of the shoulders to Charles Point Road.

2.3 Administration and other Business:

August is Seniors month and our seniors enjoyed a luncheon at Crab Claw Island, which was an outstanding success. I would like to thank our Sport & Recreation Officer Rebecca Taylor for her tireless work in organising the event and Crab Claw Island Resort for hosting us. I would also like to thank the Northern Territory Government for supporting this event with a grant.

This event could not have occurred without the assistance of many others and in particular I would like to thank the Belyuen Community Council and the Cox Country Club for providing bus transport.

I would also like to thank Member for Lingiari Hon. Warren Snowdon, Member for Daly Gary Higgins, the Wagait Beach Supermarket and Crab Claw Island Resort for their contributions.

I have been contacted a number of times about vehicles speeding throughout Wagait Shire. NT Police have stepped up their enforcement activities. For the sake of all of us, and our children, please slow down.

Project and Grant Updates

Cloppenburg Park Irrigation Project

Council has applied for a water extraction license and is awaiting a decision from NTG.

Green Waste Facility Project

Construction of the fence for the green waste facility has been completed. It is expected the facility will open early September. Existing woodchip resulting from tree clearing to enable the construction of the compound is being given away by Council. Uptake of the offer has been limited to date.

Backup Power to Workshop Project

This project was completed project will be completed on July 27th.

Cloppenburg Park – Covered Picnic Area Project

Design options and locations are currently being identified.

Cloppenburg Park – Solar Electricity System Project

The solar hot water system on the ablution block has been replaced. The installation of the solar array has been authorised

Cenotaph Project

Council is awaiting the outcome of a grant application for the improvement of the Cenotaph and surrounding area under the Federal Government's Armistice Centenary Grant programme.

3 Work, Health & Safety

One incident occurred. No lost time resulted.

4 Works Report

For the period July 20 – August 15 2018:

The jetty and jetty carpark were cleaned on 13 occasions.

The bores were inspected on 13 occasions.

Water quality tests were undertaken on 4 occasions.

Leaf matter was removed from the Council carpark and memorial garden on 4 occasions.

Landscaping works in the vicinity of the community centre continued.

Construction of the green waste compound continued.

Assistance was provided to the Wagait Arts group with council staff relocating exhibits and display panels from the community to storage.

8.2 Sports and Recreation Officer's Report - Rebecca Taylor

Sport & Recreation Report – Rebecca Taylor

JULY 2018

Activity	Sessions	Comment
Children's School Holiday Program	3 Weeks Total	
Sport / Physical Activity	12 morning sessions 2 afternoon sessions 2 night sessions	Cricket, soccer, hockey, basketball, netball, cycling, group fitness, athletics, Wii Fitness, Pokemon,
Art	4 morning sessions 2 afternoon sessions 2 night sessions	Projects based around the WAG Time and Tide theme. Foil fish, Sea creatures in cartoon, recycled art, Canvas painting, NAIDOC Week art session with Community Police Officers attending – dot painting on large seeds / nuts, Chalk Art
Music	1 afternoon session	Local Ukulele talent Dave Elliott and his music teacher Sister Gwen hosting a come n try fun afternoon. Ideally, it was to bounce off the MUFF energy and gage an interest in longer term after school music lessons being incorporated into Sport & Rec programs.
Special Events	DISCO (night session) Harbour Clean Up Day (morning & afternoon session)	WSC Funded Disco and BBQ. Sensational night with Youth Girls helping set up, pack up. Colourful and loud night. Great atmosphere with families also joining the fun. 8am start, working with Conservation Volunteers Australia, Jack Ellis led a community group, Sport & Rec led the children and families, Kenbi Rangers also joining. BBQ lunch hosted by Colleen Ferguson. A helpful group of volunteers, very appetising lunch and a few hours sorting rubbish after lunch. Great community vibe.
Adults / Seniors		
Boot Camp	2 x Weekly 9 Sessions	More new participants. Fitness testing completed for those taking up the opportunity. Continued regular group showing great gains in strength and conditioning.
Mobility (Stretch Class)	1 x weekly 3 sessions 2 cancelled due to facility hire	Flexible in deliver. One afternoon session moved to the morning to suit staff and participants on a particular week. Afternoon session still a preferred time.
Strength	1 x Weekly 3 Sessions 2 cancelled due to Facility hire	A low impact body strength and small weight session.
Special Events	Adult Ink Art & BBQ 1 session	WSC funded and coordinated art workshop and BBQ as contribution to the WAG Exhibition.

Administration

- WAG meetings. Weekly discussions with WAG representative in regard to WSC and WAG developing an art program for July Holiday that would give Wagait children the opportunity to work on projects and enter their work into the 2018 WAG Exhibition. Set up council marquee for WAG and Sport and Rec to use as "Art Central" during the exhibition.
- Darwin Harbour Clean Up – planning with Nick Fewster Conservation Volunteers. Event to be held in July
- Continued advertising for Seniors Big Day Out in August. Capped at 41 seats. Networking with small business and political offices in regard to vouchers, raffle baskets for Seniors outing. Follow up booking and menu choices with Crab Claw Resort, sorting transport logistics.
- Advertising, Smile a Mile Fun Bus
- Communications with Play Group in regard to potential Play Group Day in Council Gardens as part of the Art Exhibition.
- Grants Tracker update and submission

Resolution No. 2018/.....

That the Officer's reports for the month of July 2018 be received and accepted.

Moved:

Seconded:

Vote:

9.0 FINANCIAL REPORT

9.1 Cash Income and Expenditure Report –July 2018

	July 2018 Actual \$	July 2018 Budget \$	Variance	Year to date Actuals \$	Year to date Budget \$	Variance \$	Forecast to 30 June 2019	Variance (Revised Budget and Actual) \$	Notes
INCOME									
RATES	4454	\$5,225	-\$771	4454	\$5,225	-\$771	\$233,847		1
GRANTS	96130	\$107,300	-\$11,170	96130	\$107,300	-\$11,170	\$243,700		2
CONTRACTS	17841	\$9,150	\$8,691	17841	\$9,150	\$8,691	\$109,800		3
RENTAL INCOME	600	\$690	-\$90	600	\$690	-\$90	\$8,280		4
MISCELLANEOUS	365	\$2,500	-\$2,135	365	\$2,500	-\$2,135	\$30,000		5
WASTE MANAGEMENT	2096	\$2,487	-\$391	2096	\$2,487	-\$391	\$117,360		6
TOTAL OPERATING INCOME	121486	\$127,352	-\$5,866	121486	\$127,352	-\$5,866	\$742,987		
EXPENSES									
ADMINISTRATION EXPENSES	5309	\$53,240	\$47,931	5309	\$53,240	\$47,931	\$82,350		7
STRATEGIC PLAN GOALS		\$20,000			\$20,000		\$20,000		8
EMPLOYMENT EXPENSES	27370	\$26,600	-\$770	27370	\$26,600	-\$770	\$327,400		
ROADS	0	\$1,000	\$1,000	0	\$1,000	\$1,000	\$12,000		9
CONTRACTS & MATERIALS	2723	\$2,825	\$102	2723	\$2,825	\$102	\$7,500		
REPAIR & MAIN TOWN ASSETS	471	\$0	-\$471	471	\$0	-\$471	\$22,400		10
VEHICLE & PLANT	1419	\$1,675	\$256	1419	\$1,675	\$256	\$25,610		11
GRANT EXPENSES	3266	\$100	-\$3,166	3266	\$100	-\$3,166	\$4,700		12
WASTE MANAGEMENT	0	\$15,000	\$15,000	0	\$15,000	\$15,000	\$100,000		13
SERVICES	1965	\$2,800	\$835	1965	\$2,800	\$835	\$12,850		14
CAPITAL ASSETS									
OTHER ASSETS	3340			3340					
TOTAL OPERATING EXPENSES	45863	\$103,240	\$57,377	45863	\$103,240	\$57,377	\$614,810		
OPERATING PROFIT	\$75,623	\$24,112	-\$63,243	75623	\$24,112	-\$63,243	\$128,177		
Total Income	121486	\$127,352	-\$5,866	121486	\$127,352	-\$5,866			
Total Expense	45863	\$ 103,240	\$ 57,377	45863	\$ 103,240	\$ 57,377			
Surplus	75623	\$24,112	-\$63,243	75623	\$24,112	-\$63,243			
NET PROFIT/(LOSS)	\$121,486	\$127,352	-\$5,866	121486	\$127,352	-\$5,866	\$128,177		

9.2 Finance Report Notes July 2018 - P & L Cash (Budget Analysis)

Income

Note 1 – Rates income 15% under budget ↓

Marginally less people have paid their rates before the due date than budgeted.

Note 2 – Grants income 10% under budget ↓

Operations grant from NTG increased more from previous financial year than budgeted. FAA General Purpose and Roads grants were pre paid in the previous month.

Note 3 – Contract Income – 195% over budget - ↑ Invoices from previous month paid in this month.

Note 4 – Rental income 13% under budget ↓

Due community centre usage being over-estimated.

Note 5 – Miscellaneous income 85% under budget ↓

Returns on Investing activities not matured yet, no additional income realised.

Note 6 – Waste management income 16% under budget ↓

Marginally less people have paid their rates before the due date than budgeted.

Expenses

Note 7 – Administration Expenses – 90% under budget ↓

Due to Strategic Plan Goals being added to this line – this will be remedied moving forward.

Note 8 – Strategic Plan Goals – 100% under budget ↓

Budgeted funds yet to be spent.

Note 9 – Roads 100% under budget ↓

No road repairs were required.

Note 10 – Repair & Main Town Assets 100% under budget ↓

No repairs were required.

Note 11 – Vehicle & Plant 15% over budget ↑

Due to unforeseen plant & machinery repairs.

Note 12 – Grant expenses 3,166% over budget ↑

Grant expenses expected to have been incurred last financial year are now being incurred.

Note 13 – Waste Management 100% under budget ↓

Contractor sent invoice in late.

Note 14 – Services 30% over budget ↑

Electricity bills received this month were higher than budgeted.

9.3 Financial Report for month ended July 2018

WAGAIT SHIRE COUNCIL					
Financial Report for period ending 31 July 2018					
Cash at Bank & on hand					Total
Petty cash					\$ 437.85
CBA - transaction account					\$ 13,070.37
CBA Cash Saver					\$ 717,703.00
Undeposited Funds					\$ 871.00
Bendigo Bank- Investment a/c					\$ 500,000.00
Total Cash at Bank & onHand					\$ 1,232,082.22
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 7,220.00				\$ 7,220.00
Rates				\$ 32,908.00	\$ 32,908.00
Total Debtors	\$ 7,220.00	\$ -	\$ -	\$ 32,908.00	\$ 40,128.00
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 36,246.00				\$ 36,246.00
Total Creditors	\$ 36,246.00	\$ -	\$ -	\$ -	\$ 36,246.00

9.4 Rate Payers

2017/2018 Rate Year	5143.60
2016/2017 Rate Year	3,248.85
2015/2016 Rate Year	2757.86
2014/2015 Rate Year Plus	21,758.20
Total:	\$32,908.00

9.5 Credit Card Transaction for July 2018

CEO – Mark Sidey

1/7/2018	Barnyard Trading	Shade Cloth for Green Waste Facility	\$1033.22
1/7/2018	Officeworks	Stationery	\$430.86
1/7/2018	Think Water	Hose for Ute jinker	\$690.00
1/7/2018	Coles Express	CEO Fuel	96.70
3/7/2018	MYOB	Monthly subscription	\$121.00
5/7/2018	Adobe	Monthly Subscription	\$36.29
5/7/218	Woolworths	Softdrinks for S&R	\$42.35
6/7/2018	Bunnings	Safety flat and chalk line	\$65.441
12/7/2018	Darwin River Supermarket	CEO Fuel	103.33
12/7/2018	Office Nationals	Credenza and bookshelf	\$738.00
18/7/2018	Wildkat	Tractor – bolts and light	\$95.90
20/7/2018	Palmer Steel Trading	Posts and fittings for green waste	\$88.11
24/7/2018	NT News	Advertisement – Declaration of Rates	\$1,574.90
29/7/2018	BP Adelaide River	CEO Fuel	\$108.55

President Peter Clee

Nil

Works Supervisor – Gary Zikan

6/7/2018	Finlays Stonemasonry	Salt and Pepper gravel	\$240.00
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9.6 Supplier Payment History for July 2018

Supplier Payment History

July 2018

02 Wagait Lower Road
Wagait Beach NT 0822

ABN: 65 843 778 569

Email: council@wagait.nt.gov.au

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
Adware Flags & Flagpoles						
eft	12/07/2018	00014146	6/07/2018		\$154.00	\$154.00
Total for Payment eft:						\$154.00
Central Business Equipment						
137	16/07/2018	00014130	2/07/2018		\$204.80	\$204.80
Total for Payment 137:						\$204.80
eft	12/07/2018	00014147	6/07/2018	603392	\$260.83	\$260.83
Total for Payment eft:						\$260.83
City of Darwin						
cah	18/07/2018	00014170	18/07/2018	p/cash	\$4.00	\$4.00
Total for Payment cah:						\$4.00
Harvey Distributors						
eft	12/07/2018	00014131	27/06/2018	488735	\$590.56	\$590.56
Total for Payment eft:						\$590.56
Jacana Energy						
b/pay	31/07/2018	00014159	31/07/2018	1842060	\$1,596.35	\$1,596.35
b/pay	31/07/2018	00014160	31/07/2018	1845397	\$257.39	\$257.39
Total for Payment b/pa						\$1,853.74
Kevin's Mobile Disco						
705	12/07/2018	00014104	12/06/2018	13-06-2018	\$480.00	\$480.00
Total for Payment 705:						\$480.00
L.G.A.N.T.						
eft	12/07/2018	00014144	5/07/2018	3912	\$1,304.00	\$1,304.00
Total for Payment eft:						\$1,304.00
Land Surveys						
eft	12/07/2018	00014145	6/07/2018		\$1,815.00	\$1,815.00
Total for Payment eft:						\$1,815.00
Marks Rural Services						
eft	31/07/2018	00014157	31/07/2018	12	\$264.00	\$264.00
Total for Payment eft:						\$264.00
Michelle Rawes Cleaning and Maintenance						
eft	12/07/2018	00014151	12/07/2018	33	\$1,195.80	\$1,195.80
eft	26/07/2018	00014156	26/07/2018	34	\$1,195.80	\$1,195.80
Total for Payment eft:						\$2,391.60
MJ Electrical						

Supplier Payment History

July 2018

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
eft	31/07/2018	00014153	12/07/2018	23333	\$2,900.00	\$2,900.00
Total for Payment eft:						\$2,900.00
Optus						
b/pay	31/07/2018	00014158	31/07/2018	866683094	\$212.69	\$212.69
Total for Payment b/pay:						\$212.69
Power Water						
b/pay	31/07/2018	00014155	11/07/2018	69794979	\$40.25	\$40.25
Total for Payment b/pay:						\$40.25
Sureline Mercantile & Commercial Agency						
eft	12/07/2018	00014134	2/07/2018	1275/18	\$440.00	\$440.00
Total for Payment eft:						\$440.00
Wagait Beach Supermarket						
706	31/07/2018	00014155	2/07/2018	14707	\$55.25	\$55.25
706	31/07/2018	00014156	3/07/2018	14709	\$500.00	\$500.00
706	31/07/2018	00014157	3/07/2018	14715	\$6.00	\$6.00
706	31/07/2018	00014158	3/07/2018	14716	\$40.00	\$40.00
706	31/07/2018	00014159	4/07/2018	14720	\$2.22	\$2.22
706	31/07/2018	00014160	4/07/2018	14725	\$112.80	\$112.80
706	31/07/2018	00014161	5/07/2018	14729	\$61.60	\$61.60
706	31/07/2018	00014162	6/07/2018	14735	\$35.12	\$35.12
706	31/07/2018	00014163	6/07/2018	14736	\$3.50	\$3.50
706	31/07/2018	00014164	6/07/2018	14738	\$11.48	\$11.48
706	31/07/2018	00014165	6/07/2018		\$69.81	\$69.81
706	31/07/2018	00014166	6/07/2018		\$12.70	\$12.70
706	31/07/2018	00014167	9/07/2018	14748	\$94.25	\$94.25
706	31/07/2018	00014168	12/07/2018	14759	\$3.00	\$3.00
Total for Payment 706:						\$1,007.73
eft	12/07/2018	00014136	30/06/2018	14692	\$102.50	\$102.50
eft	12/07/2018	00014137	30/06/2018	239057	\$30.50	\$30.50
Total for Payment eft:						\$133.00

Resolution No. 2018/.....
That the financials for the month of July 2018 be received and accepted.
Moved:
Seconded:
Vote:

10.0 BUSINESS ARISING FROM PREVIOUS MINUTES – ACTION SHEET

ACTION LIST – FROM JULY 23 2018 MEETING

9.1 Proposed Dog Management By-Laws

The draft dog by-laws are with NTG for final drafting. CEO to obtain progress report from NTG and report back to Councillors via email. – *Emails sent to Solomon 26 July and 9 August requesting update.*

9.2 Policy for Meeting Procedures

The meeting procedure policy is still under development.

9.3 2018/2019 to 2022/2023 Strategic Plan

Facilitation of the 2018/2019 to 2022/2023 Strategic Plan - Quotations have been received from 2 companies and these have been circulated to councillors by CEO Mark Sidey. Councillors decided to hold off on the consultation until after the By-Election.

9.4 2018/2019 Shire Plan and Annual Budget

Administrative amendments as resolved to be made and 2018/2019 Shire Plan and Budget to be finalised and put on web. – *Completed.*

9.5 Risk Management Framework and System

The WHS Plan is finalised without amendment. CEO to implement and put on web site. – *Done.*

9.6 Emergency Recovery Committee Meeting

The Emergency Recovery Committee has decided to suspend its activities and a report will be presented to Council.

9.7 CCTV Cameras

Acquittal report to be provided to NTG. - *Completed*

9.8 Green Waste Fenced Compound

Acquittal report to be provided to NTG. – *Completed.*

9.9 Irrigation of Cloppenburg Park

Acquittal report for funds acquitted to date to be provided to NTG. - *Completed*

9.10 Health Group

The draft updated Belyuen Clinic/Emergency Contact protocol has been agreed and council is presently awaiting final signoff from the NT Government. A phone tree service for residents to be set up by a resident with the support of council.

9.11 Tree Planting on Verge

A policy is to be developed and public consultation undertaken.

9.12 Darwin Duchess

The Darwin Duchess is to be disposed of.

9.13 Mandorah Jetty Maintenance

Department representatives will be invited to our August Council meeting. – *Done.*

9.14 Councillor Member Allowance

Councillors payment for the month of July 2018.

President Peter Clee - \$300.00.

9.15 Cloppenburg Park Lease Conditions

The tenure of Cloppenburg Park is a crown lease perpetual, CEO to contact the Department of Lands and Planning to clarify what will be involved with altering the lease conditions so that a caravan park could be developed.

9.16 Speeding Motorists in Shire

CEO to investigate additional signage and to speak to police about their enforcement activities. – *Under way – CEO contacted Police who have stepped up enforcement activities. Unfortunately their presence was immediately advertised on the Wagait Beach Community facebook page. Extra signage is being investigated with the Department of Infrastructure, Planning and Logistics.*

9.17 Opening of Charles Point Lighthouse – 18 & 19 August

CEO to make enquiries and circulate further information to councillors. – *Completed.*

9.18 Cloppenburg Park Master Plan

A master plan for Cloppenburg Park is to be developed.

9.19 Asset Management Plan

A Management Plan is to be developed to inform future long term financial projections. – *Under way - Preliminary discussions about the development of an Asset Management Plan have been held with LGANT. Options are currently being considered.*

9.20 Rates Declaration

Rates declaration to be advertised and rates notices sent out. –*Completed.*

Resolution No. 2018/.....
That Council receives and notes the Action Sheet for the month of July 2018
Moved:
Seconded:
Vote:

11.0 AGENDA ITEMS

11.1 Power supply to workshop

Resolution No. 2018/.....
That Council acquit the Northern Territory Natural Disaster Resilience Program – funding agreement to the amount of \$1,318.18 for the provision of backup power supply to the Council Workshop.
Moved:
Seconded:
Vote:

11.2 Seniors Outing

Resolution No. 2018/.....
That Council acquit the \$1200 for the Seniors Day outing.
Moved:
Seconded:
Vote:

12.0 UPCOMING EVENTS

12.1 Hard Waste

Put your hard waste out 8-9 September 2018. Kerbside pickup will occur Monday 10 September to Friday 15 September 2018.

13.0 LATE ITEMS AND GENERAL BUSINESS

14.0 IN-CAMERA ITEMS

14.1 CEO Annual Review

14.2 Communications Project

Resolution No. 2018/.....
That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a confidential Session an item described under Local Government (Administration) regulation 8;
(a) Information about the employment of a particular individual as a member of the staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;
(c) information that would, if publicly disclosed, be likely to:
(iv) prejudice the interests of the council or some other person;

Moved:
Seconded:
Vote:

Resolution No. 2018/.....
That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved:
Seconded:
Vote:

15.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on 18 September 2018 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

16.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.