

**WAGAIT SHIRE COUNCIL  
AGENDA  
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD  
7PM**

**Tuesday 18 September 2018**



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**1.0 PRESENT**

Councillors:

- President Peter Clee
- Vice President Neil White
- Cr Michael Vaughan

Staff: Chief Executive Offer Mark Sidey  
Officer Manager Pamela Wanrooy

**1.1 OPENING OF MEETING: - Chaired by .....**

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

**1.2 APOLOGIES AND LEAVE OF ABSENCE:**

<p><b>Resolution No. 2018/.....</b> <b>That the apology of ..... be accepted and approved.</b> <b>Moved:</b> <b>Seconded:</b> <b>Vote:</b></p>
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**2.0 DECLARATION OF INTERESTS**

Nil

3.0 CONFIRMATION OF MINUTES

WAGAIT SHIRE COUNCIL  
DRAFT MINUTES  
COUNCIL CHAMBERS

LOT 62, WAGAIT TOWER ROAD  
7 PM

Tuesday 21 August 2018





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**1.0 PRESENT**

Councillors:

President Peter Clee  
Vice-President Neil White  
Cr Michael Vaughan

Staff: Chief Executive Offer Mark Sidey  
Officer Manager Pamela Wanrooy

**1.1 OPENING OF MEETING:** - President Peter Clee declared the meeting open at 7.00pm and welcomes everyone.

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

**1.2 APOLOGIES AND LEAVE OF ABSENCE:** NIL

**2.0 DECLARATION OF INTERESTS**

Cr Michael Vaughan advised council he had considered whether he had a conflict of interest in relation to the July financials as he received a payment in July for works he had carried out. Cr Vaughan also advised council he had considered whether he had a conflict of interest in relation to the grant acquittal for the power supply to the workshop as he undertook the associated works. Cr Michael Vaughan advised he had no conflict in relation to either matter.

President Peter Clee noted Cr Michael Vaughan's concern.

**3.0 CONFIRMATION OF MINUTES**

**3.1 Confirmation minutes of Monday 23 July 2018 Council Meeting**

<p><b>Resolution No. 2018/226</b> <b>That the minutes of the Monthly Meeting of Monday 23 July 2018, be confirmed by council as a true and correct record.</b> <b>Moved: Vice-President Neil White</b> <b>Seconded: Cr Michael Vaughan</b> <b>Vote: AIF</b></p>
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**3.2 Matters arising from July 2018 Minutes**

Nil

**4.0 GUEST SPEAKERS**

Department of Infrastructure, Planning and Logistics – Mandorah Jetty

Representatives from the Department of Infrastructure, Planning and Logistics were unable to attend tonight's meeting as scheduled.

**5.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC**

Nil

**6.0 INWARDS AND OUTWARDS CORRESPONDENCE - July 2018**

**Resolution No. 2018/227**  
That council receive and note the correspondence as detailed in the agenda for the month of July 2018.  
**Moved:** Cr Michael Vaughan  
**Seconded:** Vice-President Neil White  
**Vote:** AIF

**7.0 COUNCILLORS REPORTS**

**7.1 President's Report**

**Resolution No. 2018/228**  
That the President's report for the month of July 2018 be received and accepted.  
**Moved:** President Peter Clee  
**Seconded:** Vice-President Neil White  
**Vote:** AIF

**7.2 Cr Michael Vaughan**

**Resolution No. 2018/229**  
That the Councillor's report for the month of June 2018 be received and accepted.  
**Moved:** Cr Michael Vaughan  
**Seconded:** Vice-President Neil White  
**Vote:** AIF

**8.0 OFFICERS REPORTS**

**Resolution No. 2018/230**  
That the Officer's reports for the month of July 2018 be received and accepted.  
**Moved:** CR Michael Vaughan  
**Seconded:** Vice President Neil White  
**Vote:** AIF

**9.0 FINANCIAL REPORT**

**Resolution No. 2018/231**  
That the financials for the month of July 2018 be received and accepted.  
**Moved:** Vice-President Neil White  
**Seconded:** Cr Michael Vaughan  
**Vote:** AIF

**10.0 BUSINESS ARISING FROM PREVIOUS MINUTES – ACTION SHEET**

**Updates and additions to the July 2018 Action Sheet**

**Item 9.2 – Policy for Meeting Procedures** – this will be ready for the Audit Committee Meeting and will again be circulated to councillors for comment.

**Item 9.4 – 2018/2019 Shire Plan and Budget** – to be removed from the Action Sheet.

**Item 9.5 – Risk Management Framework and System** – to be removed from the Action Sheet.

**Item 9.7 – CCTV Cameras** – to be removed from the Action Sheet.

**Item 9.9 – Irrigation of Cloppenburg Park** – an update on the budget to be provided to the next council meeting.

**Item 9.15 – Cloppenburg Park Lease Conditions** – CEO is liaising with NTG in this regard. NTG has requested a concept plan.

**9.16 – Opening of Charles Point Lighthouse** – 18 & 19 August – to be removed from the Action Sheet.

**9.18 – Cloppenburg Park Master Plan** – a Master Plan was developed around 2009. CEO Mark Sidey is currently attempting to source a copy of the original document from the original contractor.

**9.20 Rates Declaration** – to be removed from the Action Sheet.

**Resolution No. 2018/232**

**That Council receives and notes the Action Sheet for the month of July 2018**

**Moved: Cr Michael Vaughan**

**Seconded: Vice-President Neil White**

**Vote: AIF**

**11.0 AGENDA ITEMS**

**11.1 Power supply to workshop**

**Resolution No. 2018/233**

**That Council acquit the Northern Territory Natural Disaster Resilience Program – funding agreement to the amount of \$1,318.18 for the provision of backup power supply to the Council Workshop.**

**Moved: President Peter Clee**

**Seconded: Vice-President Neil White**

**Vote: AIF**

**11.2 Seniors Outing**

**Resolution No. 2018/234**

**That Council acquit the \$1200 for the Seniors Day outing.**

**Moved: Vice-President Neil White**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

**12.0 UPCOMING EVENTS**

**12.1 Hard Waste**

Put your hard waste out 8-9 September 2018. Kerbside pickup will occur Monday 10 September to Friday 15 September 2018.

### 13.0 LATE ITEMS AND GENERAL BUSINESS

#### 13.1 Resignation of Vice-President Shenagh Gamble

Vice-President Shenagh Gamble resigned effective 20 August 2018.

**Resolution No. 2018/235**  
**That Council notes the resignation of Vice-President Shenagh Gamble effective 20 August 2018.**  
**Moved: Cr Michael Vaughan**  
**Seconded: Vice-President Neil White**  
**Vote: AIF**

President Peter Clee calls for nominations for the position of Vice-President.

**Resolution No. 2018/236**  
**That council nominate Cr Neil White as Vice-President up until the October 2018 Meeting.**  
**Moved: President Peter Clee**  
**Seconded: Cr Michael Vaughan**  
**Vote: AIF**

#### 13.2 Council By-Election

The Council By-Election will be held on Saturday 22 September 2018.

**Resolution No. 2018/237**  
**That Council authorise the expenditure of \$4,860.18 as quoted by the Northern Territory Electoral Commission for the September 22, 2018 By-Election.**  
**Moved: Michael Vaughan**  
**Seconded: Vice-President Neil White**  
**Vote: AIF**

#### 13.3 LGANT Federal Election Advocacy

**Resolution No. 2018/238**  
**That this council support the ALGA (The Australian Local Government Association) campaign for an increase in federal assistance grant funding to at least 1% of Commonwealth taxation revenue.**  
**Moved: President Peter Clee**  
**Seconded: Vice-President Neil White**  
**Vote: AIF**

**13.4 Cloppenburg Park Master Plan** – Councillors discussed the existence of a previously completed Cloppenburg Park Master Plan. CEO Mark Sidey is attempting to locate a copy.

**13.5 Camping at Cloppenburg Park** – Councillors discussed concerns from rate payers regarding the proposed Caravan Site camping area at Cloppenburg Park and spoke of issues that were raised when unregulated camping was last allowed including child safety and that campers use of facilities meant that locals felt they were unable to use them.

**13.6 Council Minutes and Agendas** – Councillors discussed the content of both the meeting Agenda paper and meeting minutes. CEO to review inclusions.

**13.7 Councillor Consultation** – Councillors discussed the need to consult more actively.

#### 14.0 IN-CAMERA ITEMS

##### 14.1 CEO Annual Review and 14.2 Communications Project

The meeting was closed to the public at 7.34pm

**Resolution No. 2018/239**

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a confidential Session an item described under Local Government (Administration) regulation 8;

- (a) Information about the employment of a particular individual as a member of the staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;
- (c) information that would, if publicly disclosed, be likely to:
- (iv) prejudice the interests of the council or some other person;

**Moved:** President Peter Clee

**Seconded:** Cr Michael Vaughan

**Vote:** AIF

**Resolution No. 2018/242**

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

**Moved:** President Peter Clee

**Seconded:** Cr Michael Vaughan

**Vote:** AIF

The meeting was re-opened to the public at 8.00pm.

#### 15.0 MATTERS RESOLVED IN CAMERA

##### 15.1 CEO Annual Review

**Resolution No. 2018/240**

- a) That Council receive and note the report in relation to the annual performance review of the Chief Executive Officer, Mark Sidey and in so doing endorse the view that his performance has been satisfactory or better.
- b) That the Council endorse the actions listed in Schedule 2, including those highlighted in red, as matters for the CEO to attend to during the next review period.
- c) That the Council congratulate Mr Sidey on his achievements and performance.

**Moved:** Cr Michael Vaughan

**Seconded:** Vice-President Neil White

**Vote:** AIF

#### 16.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on 18 September 2018 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

#### 17.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.00pm.

### 3.1 Confirmation minutes of Monday 20 August 2018 Council Meeting

**Resolution No. 2018/.....**  
**That the minutes of the Monthly Meeting of Monday 20 August 2018, be confirmed by council as a true and correct record.**  
**Moved:**  
**Seconded:**  
**Vote:**

### 3.2 Matters arising from August 2018 Minutes

#### 4.0 GUEST SPEAKERS

Nil

#### 5.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

5.1 Nil.

#### 6.0 INWARDS AND OUTWARDS CORRESPONDENCE - August 2018

The Inwards and Outwards correspondence for the month of August 2018 has been circulated to councillors prior to the September 2018 meeting.

**Resolution No. 2018/.....**  
**That council receive and note the correspondence as detailed in the agenda for the month of August 2018.**  
**Moved:**  
**Seconded:**  
**Vote:**

#### 7.0 COUNCILLORS REPORTS

##### 7.1 President's Report

### **Purpose of Report**

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

### **What's been happening.....**

The Annual Report is nearly finished. Council is in a good financial position.

The council by-election for the 2 vacant council positions will be held on 22 September. Pre-polling will be available shortly. It is good to see that there is a number of candidates that have nominated and I wish all candidates well.

Work has finally got underway on the Mandorah jetty electrical systems. Hopefully, very soon, we will be able to arrive back at Mandorah Jetty at night and have a lit walkway to the carpark. The lack of light on the jetty has been a real safety hazard. There are still 4 lights out on the jetty due to electrical wiring failure. Despite numerous telephone

requests to the Department of Infrastructure requesting that the department install temporary lighting there was no action.

The Wagait Shire Council, five-year Strategic Plan has now well and truly expired. A meeting was held in August 2016 to start the ball rolling in the new 5-year plan however nothing has eventuated. Accordingly, council had decided to hold a public meeting to discuss the 5-year Strategic Plan. This has unfortunately, been put off again and again.

There has been much disquiet over the quality of the Council Minutes. I agree with the community demands for the minutes to be more informative. The argument that the Agenda should be read in conjunction with the minutes does not hold weight with me. The agenda is not an important document, whereas the minutes are the long-term record of the decisions of council and the reasons behind those decisions. Council is meant to be open and transparent, but the brevity of the current minutes over the last 6 months is unacceptable to me. Members of the public who feel the same as I do are encouraged to contact all councillors to make their feelings known.

Last month the CEO decided that council members needed to be provided with legal advice in relation to Code of Conduct and other matters. This had not been requested by council and was subsequently cancelled. The community now has a liability to meet the expenses incurred for this unauthorised and unnecessary legal advice.

## Where have I been ....

21 <sup>st</sup> Aug	Ordinary Council Meeting
22 <sup>nd</sup> Aug	ABC Radio – Grass Roots
31 <sup>st</sup> Aug	ABC Radio – Wagait Shire By-Election
11 <sup>th</sup> Sept	Wagait Shire Audit Committee
11 <sup>th</sup> Sept	WSC – Meet with NT Grants Commission
12 <sup>th</sup> Sept	Meeting with CEO

**Resolution No. 2018/.....**

**That the President’s report for the month of August 2018 be received and accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 7.2 Cr Michael Vaughan’s Report

With the by-election to be held on 22 September, I believe we are fortunate to have three candidates who are willing to step up on behalf of residents for the two positions available.

You may have seen notices regarding turtles laying eggs on the beach. Unfortunately, there have been reports of increase quad bike activity following the Kenbi closures. These quad bikes are presenting a danger to wildlife and other beach users. Please stay off the dunes and be aware of other beach users.

I have recently been advised that the code of conduct breach brought against me by a community member in relation to my business activities being in conflict with my obligations as a Councillor has been dismissed on all eight counts. I take my obligations under the Local Government Act very seriously and am pleased that the disciplinary committee agreed that there was no merit in the eight matters raised.

I encourage residents to read the agenda and council minutes as this is the record of what councils’ decisions are, not the opinions of others which have been shown to be inaccurate.

**Resolution No. 2018/.....**

**That the Councillor Michael Vaughan’s report for the month of August 2018 be received and accepted.**

**Moved:**

**Seconded:**

**Vote:**



## 8.0 OFFICERS REPORTS

### 8.1 CEO Report

#### 1. Meetings CEO Attended

21 <sup>st</sup> Aug	Ordinary Council Meeting
22 <sup>nd</sup> Aug	Meeting with Deputy Commissioner of NT Police
22 <sup>nd</sup> Aug	Briefing on Core Resources Lithium Project
11 <sup>th</sup> Sept	Wagait Shire Audit Committee
11 <sup>th</sup> Sept	Meeting with NT Grants Commission
13 <sup>th</sup> Sept	Meeting with new Officer in Charge at Humpty Doo Police Station
14 <sup>th</sup> Sept	Meeting with Maree Delacey – Executive Director – Dept of Housing and Community Development

#### 2. Details of meetings attended and other matters

##### 2.1 Meeting with Deputy Commissioner of NT Police.

On 22<sup>nd</sup> August I met with the new Deputy Commissioner of the NT Police, Grant Nicholls. The matter of CCTV at the Mandorah Jetty was discussed as were general issues facing the community. I look forward to working with Deputy Commissioner Nicholls in the future and thank him for making the effort to visit Wagait Beach.

##### 2.2 Briefing on the Core Resources Lithium Project

On 22<sup>nd</sup> August I received a briefing on the Core Resources Lithium Project. There is publicly available information on this project - [www.coreexploration.com.au](http://www.coreexploration.com.au). The substantive matters discussed included-

- Blasting – this will occur once a day and will involve Cox Peninsular Road being shut down for up to 15 minutes at a time. Blasting will be scheduled so as not to affect peak traffic periods.
- Road train movements – there will be in the order of 20 road train movements along Cox Peninsular Road each day.
- Employment Opportunities – Core Resources intends to source workers locally. There will be no fly-in fly-out other than for specialist positions.
- Employees will drive in / drive out – the possibility of bussing employees in groups will be investigated.
- No onsite accommodation camps will be developed.

##### 2.3 Wagait Shire Audit Committee

The Wagait Shire Council Audit Committee met on 11<sup>th</sup> September. The General Purpose Financial Report for the 2017/2018 financial year was presented. Council's Auditor was on hand to answer questions regarding the audit. All present agreed that Wagait Shire Council's finances were in great shape. Revenue has substantially increased, primarily due to successful grant applications and additional contract work. In addition, recurrent expenses are down. This augers well for the sustainability of Wagait Shire into the future. The draft Audit Committee meeting minutes are presently being finalised and will be available on the council website and at the council office in the near future.

##### 2.4 Meeting with NT Grants Commission

Members of the NT Grants Commission visited Wagait Shire on 11<sup>th</sup> September. All Councillors were present, as was the Chair of our Audit Committee. After the meeting, in which the Federal grant allocation process was explained to those present, members of the Commission toured Wagait Shire

and nearby attractions, including the site of the Milady. I thank members of the Grants Commission for taking the time to visit Wagait Shire.

## **2.5 Meeting with new officer in charge at Humpty Doo Police Station**

On 13<sup>th</sup> September, Office Manager Pamela Wanroy and I met with the new Officer in Charge at Humpty Doo Police Station, Sergeant George Watkinson. We discussed contemporary issues important to the community including the need for CCTV cameras at the jetty and speeding along Wagait Tower Road. I look forward to working with Sergeant Watkinson.

## **2.6 Meeting with Maree Delacey – Executive Director – Dept of Housing and Community Development**

On 14<sup>th</sup> September, I met with Maree Delacey, the new Executive Director of the Department of Housing and Community Development. I provided her with an overview of Wagait Shire and our Council's plans for the future as noted in our 2018/2019 Annual Plan. The meeting went exceptionally well and I look forward to working with Maree in the future.

## **2.7 Response to President's Report**

The President's report this month raised three particular issues that require comment/clarification.

### **2.6.1 Strategic plan**

Councils 2013-2018 Strategic plan remains in place until it is replaced. Given that the last public consultation occurred in August 2016, it is appropriate to hold another. Council's intention was to hold one earlier, but given the recent resignation of two councillors, the remaining councillors asked that any public consultation should be put on hold until after the September 22 By-Election so those newly elected councillors could be involved. The public consultation will be professionally moderated. A tentative date of Saturday 10<sup>th</sup> November has been agreed with the moderator. The session will occur at the Council Community Centre at a time to be advised.

**Resolution No. 2018/.....**

**That a professionally moderated community consultation session occur on Saturday 10<sup>th</sup> November 2018.**

**Moved:**

**Seconded:**

**Vote:**

### **2.6.2 Council Minutes and Agendas**

Meeting minutes are a document required by legislation that are a record of Council decisions. In the past, the minutes have been used by councillors to score political points against each other, Government Departments and their representatives. I am responsible for Council governance and it is not appropriate to let the minutes continue to be corrupted in this manner. Past practices have led to a fractious relationship between WSC and others, which I have worked very hard to repair.

Agendas now include far more information, including, but not limited to full disclosure of monthly council outgoings including corporate credit card expenditure. This was my initiative. I am implementing what I consider to be "best practice". I would encourage people to review the Agendas (sometimes called business papers) and minutes for Litchfield and Darwin Councils.

I hear the call for better communication. I have re-instated Council's Facebook page and trialed a Council newsletter in February – the "Wagait Tower Times", which was very favourably received. I have pushed for a regular newsletter as I and others feel this is the best vehicle to disseminate Council's information and messages however President Cleve has not been in support of this.

### **2.6.3 Provision of Advice to Members**

Since the 2017 Local Government election I have warned members on a number of occasions about their conduct.

There have also been numerous code of conduct issues raised by members against each-other. Conflict of interest matters have also been regularly raised by members and others. To be specific, the issues raised have been in relation to the President and a Councillor. Complaints have been made to the LGANT Disciplinary Committee about members. This information has been publicly ventilated for quite some time, including in council agendas, meetings and minutes.

The continuing conflict between, and conduct of Councillors is impacting on Council staff. This adversely impacts the Work, Health and Safety of Council staff.

Given the very real and constant governance issues I was observing, I decided that it was appropriate and very necessary to engage professional services to remind Councillors of their code of conduct obligations and provide clarity around conflict of interest issues. An intervention and training session was to be provided.

Councillors are not experts in governance matters. After considerable research, I rightly and properly engaged the services of an expert in such subject matters to educate and inform them. I have the authority to seek advice for the benefit of council.

I did not need to seek, nor was I required to seek council authorisation as certain delegations and responsibilities are vested in the position of Chief Executive Officer. I observed ongoing and real governance issues and took steps to address them. I will endeavour to ensure these long outstanding issues are addressed in the future.

The continuing conflict between Councillors is unhelpful and unedifying and I will continue to address this.

### **2.7 Ferry Update**

Sealink's contract has been extended until December 1. Sealink was the only tender received by NTG and the parties are currently in negotiations.

### **2.8 2018/19 Annual Plan**

On Page 41 of the approved 2017/2018 Annual Plan available on the Council website, included in the table labelled "Capital Expenditure" was a line item "Total capital expenditure subject to grants". This line item was included in drafts and was not part of the approved budget. It did not form part of budget calculations and has been removed. The estimated Total Capital Expenditure for the 2018/2019 Financial Year remains unchanged at \$257,000. This minor alteration has no material impact on the budget.

### **2.9 2017/2018 Annual Report**

The 2017/18 Wagait Shire Council Annual Report is in the final stages of drafting. It will be presented to Council at the 16 October Ordinary Meeting. It is a legislative requirement that the Annual Audited Financial Statements and Annual Report be provided to the Department / Minister by 15 November. WSC will comfortably meet these requirements.

## **3 CEO Key Objectives Endorsed By Council August 2016**

### **3.1 Dog management:**

The draft by-law has been sent back to NTG for amending. NTG returned and requested further clarification on a number of minor matters. This has been provided and the By-Law is in the final stages of drafting. Associated Policies and procedures are being finalised. Design of, and costings for the dog pound are being finalised.

### **3.2 Roads upgrades:**

Discussions are ongoing with NTG about the upgrade of the shoulders to Charles Point Road. Additional speed limit signage along Wagait Tower Road will be installed.

### 3.3 Administration and other Business:

Due to the resignations of Vice Presidents Trish McIntyre and Shenagh Gamble, a By Election will be held on Saturday August 22.

Due to public concerns, Council will be installing signage requesting people not drive on beaches during turtle nesting periods.

A number of dead or dangerous trees have been identified on council verges. Council Officers have inspected these trees and have also undertaken a survey of trees on verges through the community. If you have concerns about trees in front of your property or other properties, please advise Council so that they may be assessed. The major expense in removing such trees is time and travel so it makes economic sense to have any such issues dealt with in a single visit. Please note that only trees that are dead or deemed a safety hazard and that are clearly council's responsibility will be considered for remedial action. Cosmetic trimming will not be undertaken.

## 4 Project and Grant Updates

### 4.1 Cloppenburg Park Irrigation Project

Council has applied for a water extraction license and is awaiting a decision from NTG.

The original budget for the project is as follows:

Project Activity (WBS)	Estimate	Comments
Supply and installation of tank and associated irrigation equipment and infrastructure.	\$79,110.32	As per quote from Southern Cross Darwin
Sinking of Bore	\$8,200.00	As per quote from Bores NT
Electrical	\$21,636.36	As per quote from Bowtown P/L
Fencing materials	\$2,644.50	As per quote from Trade Building Supplies
Wagait Shire Council	\$5,000.00	Construct fence
<b>Total</b>	<b>\$116,591.20</b>	

Council was provided with a grant from NTG for \$83,694 as a contribution toward the project.

Expenditures authorised / paid to date are:

Land Surveys - Lot Survey	\$1,650
Bores NT – drilling of bores x 2	\$19,025
Thinkwater – pumps, tank & irrigation	\$81,000
Labasheeda Park	\$200
Palmer Steel Trading	\$1,855
<b>Total</b>	<b>\$103,730.00</b>

It is envisaged that this project should be delivered in line with the original budget as the increased cost associated with the bore drilling will be offset with savings elsewhere.

### 4.2 Green Waste Facility Project

The Green Waste Facility will open on Monday 24 September. A Policy covering the operation of the Green Waste Facility is included in Section 11.1 of this Agenda.

#### **4.3 Cloppenburg Park – Covered Picnic Area Project**

Design options and locations are currently being identified.

#### **4.4 Cloppenburg Park – Solar Electricity System Project**

The solar hot water system on the ablution block has been replaced. The installation of the solar array has been authorised.

#### **4.5 Cenotaph Project**

Council is awaiting the outcome of a grant application for the improvement of the Cenotaph and surrounding area under the Federal Government's Armistice Centenary Grant programme.

### **5 Work, Health & Safety**

Nil incidents reported.

### **6 Works Report**

For the period August 16 – September 13 2018:

The jetty and jetty carpark were cleaned on 13 occasions.

The bores were inspected on 13 occasions.

Water quality tests were undertaken on 5 occasions.

The bore compounds and water tank compounds were whipper snipped and mowed.

The boat ramp was water blasted.

Leaf matter was removed from the Council carpark and memorial garden on 4 occasions.

Construction of the green waste compound continued.

The John Deere mower was taken to Darwin for repair.

The quarterly hardwaste pickup was commenced.

## 8.2 Sports and Recreation Officer's Report - Rebecca Taylor

Activity	Sessions	Comment
<b>Children's Activities</b>		
Soccer	1 x Weekly 4 sessions	Modified Games, Outdoor soccer with indoor rules using the cricket nets to encourage continual and quick play.
T-Ball	1 x Weekly 4 Sessions	Modified games using T-Ball equipment and skill drills rather than the full game. Children still learning the skills of t-ball in a modified format. Basketball and cricket have also taken place during t-ball sessions due to numbers. Most local children attending town training sessions as the Darwin competitions come into finals for netball and rugby.
<b>Adults / Seniors</b>		
Boot Camp	2 x Weekly 9 Sessions	Numbers risen again in August. Lots of laughs and enjoyable sessions. The more numbers the more creative we get with our workouts. August has been a great month for boot camp participation.
Mobility (Stretch Class)	1 x weekly 4 Sessions	A younger group starting to join the stretch sessions.
Special Events	Seniors Luncheon to Crab Claw	An NT Government supported event. A great day out to Crab Claw Island Resort. 41 Participants travelled by Belyuen Community Government Council Bus, Cox Country Club Bus and the WSC vehicle to Crab Claw. Lots of games to encourage participation and interaction on the day. Fun was had by all. Great feedback and a "feel-good" day honouring Wagait Beach Senior Residents. Wonderful support by local business and politicians in donating prizes for games and the big quiz.

### Administration

- Continued admin and logistical work around Seniors Day Out.
- Advertising, Smile a Mile Fun Bus
- Communications with Play Group in regard to change over of contact personal and key holder for the WSC sports container. Play Group store their gear in the WSC container.
- Grants Tracker update. Merging all data entries over last 6 months onto same form as previous 6 months of financial year.
- September planning and advertising flyers.

**Resolution No. 2018/.....**

**That the Officer's reports for the month of August 2018 be received and accepted.**

**Moved:**

**Seconded:**

**Vote:**

9.0 FINANCIAL REPORT

9.1 Cash Income and Expenditure Report –August 2018

	August 2018 Actual \$	August 2018 Budget \$	Variance	Year to date Actuals \$	Year to date Budget \$	Variance \$		Forecast to 30 June 2019	Variance (Revised Budget and Actual) \$
<b>INCOME</b>									
RATES	69428	\$75,150	-\$5,722	72357	\$80,375	-\$8,018		\$233,847	
GRANTS	8767	\$7,800	\$967	96130	\$115,100	-\$18,970		\$243,700	
CONTRACTS	9345	\$9,150	\$195	27187	\$18,300	\$8,887		\$109,800	
RENTAL INCOME	480	\$690	-\$210	1080	\$1,380	-\$300		\$8,280	
MISCELLANEOUS	1197	\$2,500	-\$1,303	1562	\$5,000	-\$3,438		\$30,000	
WASTE MANAGEMENT	36536	\$37,306	-\$770	38632	\$39,793	-\$1,161		\$117,360	
<b>TOTAL OPERATING INCOME</b>	<b>125753</b>	<b>\$132,596</b>	<b>-\$6,843</b>	<b>236948</b>	<b>\$259,948</b>	<b>-\$23,000</b>		<b>\$742,987</b>	
<b>EXPENSES</b>									
ADMINISTRATION EXPENSES	7249	\$6,840	-\$409	8771	\$40,080	\$31,309		\$82,350	
STRATEGIC PLAN GOALS		\$0			\$0			\$20,000	
EMPLOYMENT EXPENSES	24037	\$28,800	\$4,763	47051	\$52,900	\$5,849		\$327,400	
ROADS	0	\$1,000	\$1,000	0	\$2,000	\$2,000		\$12,000	
CONTRACTS & MATERIALS	49	\$425	\$376	2632	\$3,250	\$618		\$7,500	
REPAIR & MAIN TOWN ASSETS	6122	\$0	-\$6,122	6592	\$0	-\$6,592		\$22,400	
VEHICLE & PLANT	3399	\$2,285	-\$1,114	4190	\$3,960	-\$230		\$25,610	
GRANT EXPENSES	1441	\$1,600	\$159	4707	\$1,700	-\$3,007		\$4,700	
WASTE MANAGEMENT	10597	\$5,000	-\$5,597	10597	\$20,000	\$9,403		\$100,000	
SERVICES	1037	\$850	-\$187	1551	\$3,650	\$2,099		\$12,850	
CAPITAL ASSETS				1650					
OTHER ASSETS				670.91					
<b>TOTAL OPERATING EXPENSES</b>	<b>53931</b>	<b>\$46,800</b>	<b>-\$7,131</b>	<b>88411.91</b>	<b>\$127,540</b>	<b>\$39,128</b>		<b>\$614,810</b>	
<b>OPERATING PROFIT</b>	<b>\$71,822</b>	<b>\$85,796</b>	<b>\$288</b>	<b>148536.09</b>	<b>\$132,408</b>	<b>-\$62,128</b>		<b>\$128,177</b>	
<b>Total Income</b>	<b>125753</b>	<b>\$132,596</b>	<b>-\$6,843</b>	<b>236948</b>	<b>\$259,948</b>	<b>-\$23,000</b>			
<b>Total Expense</b>	<b>53931</b>	<b>\$ 46,800</b>	<b>-\$ 7,131</b>	<b>88411.91</b>	<b>\$ 127,540</b>	<b>\$ 39,128</b>			
<b>Surplus</b>	<b>71822</b>	<b>\$85,796</b>	<b>\$288</b>	<b>148536.09</b>	<b>\$132,408</b>	<b>-\$62,128</b>			
<b>NET PROFIT/(LOSS)</b>	<b>\$125,753</b>	<b>\$132,596</b>	<b>-\$6,843</b>	<b>236948</b>	<b>\$259,948</b>	<b>-\$23,000</b>		<b>\$128,177</b>	

## 9.2 Finance Report Notes August 2018 - P & L Cash (Budget Analysis)

### Income

**Note 1 – Grants Income – 16% under budget - ↓** Operations grant from NTG increased more from previous financial year than budgeted. FAA General Purpose and Roads grants were pre paid in the previous month.

**Note 2 – Contract Income – 49% over budget - ↑** An overdue invoice was paid in July, resulting in contracts income being greater than budgeted.

**Note 3 – Rental income 22% under budget ↓**  
Due community centre usage being over-estimated.

**Note 4 – Miscellaneous income 69% under budget ↓**  
*Returns on Investing activities not matured yet, no additional income realised.*

### Expenses

**Note 5 – Administration Expenses – 22% under budget ↓**  
*Administration expenses are well contained. Insurance Invoices were submitted late and some are yet to be paid.*

**Note 6 – Strategic Plan Goals – 100% under budget ↓**  
Budgeted funds yet to be spent.

**Note 7 – Employment Expenses – Employment expenses are well contained.**

**Note 8 – Roads 100% under budget ↓**  
*No road repairs were required.*

**Note 9 – Contracts and Materials 19% under budget ↓**  
*Costs associated with contracts are well contained.*

**Note 10 – Repair & Main Town Assets 100% over budget ↑**  
*Solar HWS at Cloppenburg Park was replaced. This was not budgeted for. Income from a grant received last financial year has covered this expense.*

**Note 11 – Vehicle & Plant 15% over budget ↑**  
Due to unforeseen plant & machinery repairs.

**Note 12 – Grant expenses 177% over budget ↑**  
Grant expenses expected to have been incurred last financial year are now being incurred.

**Note 13 – Waste Management 47% under budget ↓**  
Contractor sent invoice in late.

**Note 14 – Services 58% over budget ↑**  
Electricity bills received this month were higher than budgeted.



### 9.3 Financial Report for month ended August 2018

<b>Cash at Bank &amp; on hand</b>					<b>Total</b>
Petty cash					\$ 364.05
CBA - transaction account					\$ 19,197.13
CBA Cash Saver					\$ 771,585.38
Undeposited Funds					\$ -
Bendigo Bank- Investment a/c					\$ 500,000.00
<b>Total Cash at Bank &amp; onHand</b>					<b>\$ 1,291,146.56</b>
<b>Debtors</b>	<b>Current</b>	<b>over 30 days</b>	<b>over 60 days</b>	<b>over 90 days</b>	
Trade	\$ 11,156.00				\$ 11,156.00
Rates	\$ 244,038.00			\$ 31,908.00	\$ 275,946.00
<b>Total Debtors</b>	<b>\$ 255,194.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,908.00</b>	<b>\$ 287,102.00</b>
<b>Creditors</b>	<b>Current</b>	<b>over 30 days</b>	<b>Over 60 days</b>	<b>Over 90 days</b>	
Trade	\$ 7,519.95				\$ 7,519.95
<b>Total Creditors</b>	<b>\$ 7,519.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,519.95</b>

### 9.4 Rate Payers

2017/2018 Rate Year	\$3,424.00
2016/2017 Rate Year	\$3,103.00
2015/2016 Rate Year	\$3,290.00
2014/2015 Rate Year plus	\$22,091.00
<b>TOTAL:</b>	<b>\$31,908.00</b>

## 9.5 Credit Card Transaction for July 2018

### CEO – Mark Sidey

1/8/2018	CBA	Annual Fee	\$40.00
1/8/2018	City Tyre Service	Tyres for CEO vehicle	\$1,500.00
2/8/2018	Bunnings	Esky and methylated spirits	\$222.64
3/8/2018	MYOB	Monthly Subscription	\$121.00
4/8/2018	Darwin River supermarket	CEO fuel	69.85
5/8/2018	Adobe	Monthly subscription	\$36.29
7/8/2018	Crab Claw Island	Seniors Lunch	\$1,235.50
29/8/2018	United Petroleum	CEO fuel	97.20
29/8/2018	Barrow Creek Hotel	CEO fuel	124.00
29/8/2018	The Elliott Store NT	CEO fuel	101.75
30/8/2018	Indervon Petroleum	CEO fuel	114.50

### President Peter Clee

1/8/2018	CBA	Annual Fee	\$40.00
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### Works Supervisor – Gary Zikan

1/8/2018	CBA	Annual fee	\$40.00
21/8/2018	United Coolalinga	Truck Fuel	126.65
21/8/2018	Barnyard	Clips for green waste compound	85.15
21/8/2018	Wildkat Spare Parts	Parts for tractor	152.20
21/8/2018	Finlays Stonemasonry	Premix for Green Waste	\$300.00

## 9.6 Supplier Payment History for August 2018

### Supplier Payment History

August 2018

Wagait Beach NT 0822  
 ABN: 65 843 778 569  
 Email: council@wagait.nt.gov.au

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
<b>Allan McGill</b>						
eft	15/08/2018	00014181	7/08/2018	2018-19-001	\$200.00	\$200.00
					Total for Payment eft:	\$200.00
<b>Belyuen Community Government Council</b>						
eft	15/08/2018	00014179	8/08/2018	12456	\$195.96	\$195.96
eft	15/08/2018	00014180	1/08/2018	12435	\$184.96	\$184.96
					Total for Payment eft:	\$380.92
<b>cabcharge</b>						
p/cash	21/08/2018	00014194	19/08/2018	c/c	\$12.40	\$12.40
p/cash	19/08/2018	00014195	19/08/2018	p/cash	\$12.10	\$12.10
					Total for Payment p/ca:	\$24.50
<b>Central Business Equipment</b>						
140	13/08/2018	00014155	1/08/2018		\$204.80	\$204.80
					Total for Payment 140:	\$204.80
eft	15/08/2018	00014179	8/08/2018	603992	\$129.78	\$129.78
					Total for Payment eft:	\$129.78
<b>Coles Supermarket</b>						
p/cash	2/08/2018	00014157	2/08/2018	p/cash	\$24.00	\$24.00
					Total for Payment p/ca:	\$24.00
<b>Department of Infrastructure Planning &amp; Logistics</b>						
b/pay	15/08/2018	00014181	1/08/2018	609016492	\$2,641.34	\$2,641.34
					Total for Payment b/pa	\$2,641.34
<b>Fin Bins</b>						
eft	15/08/2018	00014154	31/07/2018	21857	\$4,954.88	\$4,954.88
eft	31/08/2018	00014213	31/08/2018	22894	\$6,198.92	\$6,198.92
					Total for Payment eft:	\$11,153.80
<b>Lowrys Accountants</b>						
eft	15/08/2018	00014185	31/07/2018	523613	\$3,465.00	\$3,465.00
					Total for Payment eft:	\$3,465.00
<b>Marks Rural Services</b>						
eft	15/08/2018	00014189	15/08/2018	19	\$814.00	\$814.00
					Total for Payment eft:	\$814.00
<b>MYOB Australia Pty Ltd</b>						
256	3/08/2018	00014186	3/08/2018	1-60260038867	\$121.00	\$121.00
					Total for Payment 256:	\$121.00

**Supplier Payment History**

August 2018

ABN: 65 843 778 569

Email: council@wagait.nt.gov.au

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
<b>Officeworks</b>						
eft	31/08/2018	00014193	19/08/2018	Q1 2018/19	\$103.74	\$103.74
Total for Payment eft:						\$103.74
<b>Optus</b>						
b/pay	31/08/2018	00014207	23/08/2018	869721167	\$211.84	\$211.84
Total for Payment b/pay:						\$211.84
<b>Power Water</b>						
b/pay	31/08/2018	00014192	9/08/2018	69985165	\$34.31	\$34.31
Total for Payment b/pay:						\$34.31
<b>VTG Waste and Recycling</b>						
eft	15/08/2018	00014177	31/07/2018	22198	\$117.32	\$117.32
Total for Payment eft:						\$117.32
<b>Wagait Beach Supermarket</b>						
708	31/08/2018	00014196	21/08/2018	14842	\$2.00	\$2.00
708	31/08/2018	00014197	2/08/2018	14850	\$100.50	\$100.50
708	31/08/2018	00014198	2/08/2018		\$6.26	\$6.26
708	31/08/2018	00014199	4/08/2018	14859	\$31.50	\$31.50
708	31/08/2018	00014200	7/08/2018	14866	\$120.25	\$120.25
708	31/08/2018	00014201	7/08/2018	14867	\$95.78	\$95.78
708	31/08/2018	00014202	7/08/2018	14868	\$104.76	\$104.76
708	31/08/2018	00014203	7/08/2018	14871	\$55.70	\$55.70
708	31/08/2018	00014204	8/08/2018	14875	\$62.30	\$62.30
708	31/08/2018	00014205	13/08/2018	14891	\$107.02	\$107.02
Total for Payment 708:						\$686.07
eft	15/08/2018	00014159	16/07/2018	14768	\$111.80	\$111.80
eft	15/08/2018	00014160	16/07/2018	14769	\$13.49	\$13.49
eft	15/08/2018	00014161	17/07/2018	14778	\$12.70	\$12.70
eft	15/08/2018	00014162	18/07/2018	14782	\$115.07	\$115.07
eft	15/08/2018	00014163	20/07/2018	14790	\$116.72	\$116.72
eft	15/08/2018	00014164	21/07/2018	14795	\$31.50	\$31.50
eft	15/08/2018	00014165	23/07/2018	14800	\$103.01	\$103.01
eft	15/08/2018	00014166	23/07/2018	14801	\$21.99	\$21.99
eft	15/08/2018	00014167	24/07/2018	14806	\$7.80	\$7.80
eft	15/08/2018	00014168	24/07/2018	14807	\$8.87	\$8.87
eft	15/08/2018	00014169	24/07/2018	14808	\$2.52	\$2.52
eft	15/08/2018	00014170	24/07/2018	14801	\$36.00	\$36.00
eft	15/08/2018	00014171	25/07/2018	14812	\$73.00	\$73.00
eft	15/08/2018	00014172	26/07/2018	14815	\$5.05	\$5.05
eft	15/08/2018	00014173	28/07/2018	14823	\$31.50	\$31.50
eft	15/08/2018	00014174	30/07/2018	14832	\$8.56	\$8.56
eft	15/08/2018	00014175	31/07/2018	14834	\$56.92	\$56.92
eft	15/08/2018	00014176	31/07/2018	14836	\$18.15	\$18.15
Total for Payment eft:						\$774.65

# Supplier Payment History

August 2018

62 Wagait Tower Road  
Wagait Beach NT 0822

ABN: 65 843 778 569  
Email: council@wagait.nt.gov.au

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
<b>Wigg Plumbing</b>						
eft	31/08/2018	00014209	28/08/2018	3182	\$203.08	\$203.08
Total for Payment eft:						\$203.08
<b>Woolworths</b>						
p/cash	9/08/2018	00014192	9/08/2018	p/cash	\$14.40	\$14.40
p/cash	23/08/2018	00014206	23/08/2018	p/cash	\$10.90	\$10.90
Total for Payment p/cash						\$25.30

**Resolution No. 2018/.....**  
**That the financials for the month of August 2018 be received and accepted.**  
**Moved:**  
**Seconded:**  
**Vote:**

## 10.0 BUSINESS ARISING FROM PREVIOUS MINUTES – AUGUST ACTION SHEET

### ACTION LIST – FROM AUGUST 21 2018 MEETING

#### 9.1 Proposed Dog Management By-Laws

The By-Law is The draft dog by-laws are with NTG for final drafting. CEO to obtain progress report from NTG and report back to Councillors via email. – NTG requested further detail re: dog tags and registration. Matter circulated to Councillors for comment. CEO to return to NTG with further advices. All NTG queries have now been addressed.

#### 9.2 Policy for Meeting Procedures

Policy presented to Audit Committee at during meeting of 11/09/2019. Committee recommended alterations to the policy and requested it be re-presented at the next meeting.

#### 9.3 2018/2019 to 2022/2023 Strategic Plan

Facilitation of the 2018/2019 to 2022/2023 Strategic Plan - Quotations have been received from 2 companies and these have been circulated to councillors by CEO Mark Sidey. Councillors decided to hold off on the consultation until after the By-Election. Consultation tentatively scheduled for Saturday November 10.

#### 9.4 Emergency Recovery Committee Meeting

The Emergency Recovery Committee has decided to suspend its activities and a report will be presented to Council.

#### 9.5 Green Waste Fenced Compound

Acquittal report to be provided to NTG. The compound is due to open on Monday 24 September. A draft compound usage policy is has been developed.

#### 9.6 Irrigation of Cloppenburg Park

An update on the budget to be provided at the next council meeting. Refer Section ?????

#### 9.7 Health Group

The draft updated Belyuen Clinic/Emergency Contact protocol has been agreed and council is presently awaiting final signoff from the NT Government. A phone tree service for residents to be set up by a resident with the support of council.

#### 9.8 Tree Planting on Verge

A policy is to be developed and public consultation undertaken.

#### 9.9 Darwin Duchess

The Darwin Duchess is to be disposed of.

#### 9.10 Mandorah Jetty Maintenance

Department representatives were invited to the August 2018 Council meeting, however were unable to attend the scheduled meeting.

#### 9.11 Councillor Member Allowance

*Councillors payment for the month of August 2018.*

*President Peter Clee - \$300.00.*

#### 9.12 Cloppenburg Park Lease Conditions

The tenure of Cloppenburg Park is a crown lease perpetual, CEO to contact the Department of Lands and Planning to clarify what will be involved with altering the lease conditions so that a caravan park could be developed. CEO is presently liaising with the Department. They have requested a concept plan. This plan is in the final stages of drafting.

**9.13 Speeding Motorists in Shire**

CEO to investigate additional signage and to speak to police about their enforcement activities. – Under way – CEO contacted Police who have stepped up enforcement activities. Unfortunately their presence was immediately advertised on the Wagait Beach Community facebook page. Extra signage is being investigated with the Department of Infrastructure, Planning and Logistics. Police are looking into the possibility of a mobile speed reading billboard to remind motorists of their speed.

**9.14 Cloppenburg Park Master Plan**

A Master Plan was developed around 2009. CEO Mark Sidey is currently attempting to source a copy of the original document from the original contractor. An updated master plan for Cloppenburg Park is to be developed. To date, attempts to locate the 2009 plan have been unsuccessful.

**9.15 Asset Management Plan**

A Management Plan is to be developed to inform future long term financial projections. - Under way - Preliminary discussions about the development of an Asset Management Plan have been held with LGANT. Options are currently being considered.

**9.16 Hard Waste**

Hard waste to be put on kerbside from 8-9 September 2018. Kerbside pickup will occur Monday 10 September 20 Friday 14 September 2018. Hard Waste collection was completed on 12 September.

**9.17 Content of Agendas and Minutes**

CEO to review. CEO has reviewed. Additional content now placed in Agenda. Other means of disseminating information to the public - ie - Council Newsletter is being actively explored.

**Resolution No. 2018/.....**

**That Council receives and notes the Action Sheet for the month of August 2018**


**Moved:**

**Seconded:**

**Vote:**

## 11.0 AGENDA ITEMS

### 11.1 P38 Green Waste Compound Usage Policy

	<b>POLICY TITLE:</b>	<b>POLICY FRAMEWORK</b>
	<b>POLICY NUMBER:</b>	<b>P38 GREEN WASTE COMPOUND USAGE POLICY</b>
	<b>CATEGORY:</b>	<b>COUNCIL POLICY</b>
	<b>RESPONSIBLE OFFICER:</b>	<b>CHIEF EXECUTIVE OFFICER</b>

#### 1. PURPOSE:

To provide clear guidelines for the usage of the Green Waste Compound by Wagait Shire residents, ratepayers and local contractors.

External Contractors and excluded people are those are not permitted to use the facility.

#### 2. SCOPE:

The Policy applies to all Wagait Shire residents, ratepayers, local contractors, external contractors and people located outside Wagait Shire boundaries.

#### 3. DEFINITIONS:

**Approved Access Driveway:** Means the bitumen driveway located between the Community Centre and the boundary of 142 and 132 Wagait Tower Road.

**CCTV:** Closed Circuit Television

**CEO:** Means Chief Executive Officer

**External Contractors:** Means any contractors that do not have their primary place of business inside Wagait Shire Boundaries.

**Excluded People:** People that are not located within Wagait Shire boundaries or have been banned from using the facility by the CEO.

**Green Waste:** Means all green waste excluding tree stumps, leave and grass clippings.

**Green Waste Compound:** Means the fenced compound located in front of the Council Workshop compound located at 142 (Lot 62), Wagait Tower Road.

**Users:** Means all Wagait Shire residents, ratepayers and local contractors.



#### 4. POLICY:

- (1) The Green Waste Compound is to be monitored 24 hours a day by CCTV.
- (2) Access to the compound will only be by way of the approved driveway.
- (3) Users are not permitted to deviate from the approved driveway other than to enter the compound.
- (4) The compound opening hours will be:
  - a. Monday to Friday 8.00am to 3.00pm
  - b. Saturday 9.00am to 3.00pm.
  - c. Sunday – 10.00am to 3.00pm
  - d. Public holidays (Other than Good Friday and Christmas Day) – 10.00am to 3.00pm.
  - e. CLOSED Good Friday and Christmas Day.
- (5) The compound will be closed during wood-chipping activities.
- (6) The CEO may also close the compound if there is illegal dumping, damage caused to the compound or Work, Health & Safety violations.
- (7) Ad-hoc closures will be communicated by the CEO prior to the closure where viable.
- (8) During the opening hours users are authorised to drop off green waste and pick up woodchip from designated stockpiles.
- (9) There will be no charge to users for either dropping off green waste or picking up woodchips.
- (10) All signage is to be obeyed.
- (11) Council employees are not authorised to either unload green waste or load woodchip for users.
- (12) Access to the Council workshop compound by users is prohibited.
- (13) No machinery or plant is to be brought into the compound by a user.

Those that do not comply with the terms of this policy may be banned from using the facility.

Any queries in relation to this policy are to be to the Chief Executive Officer.

#### 5. ASSOCIATED DOCUMENTS

P26 Delegations manual  
P33 Work Health & Safety Policy

#### 6. REFERENCES AND LEGISLATION

Local Government Act.  
Local Government (Administration) regulations  
Work, Health & Safety Act 2011

#### 7. REVIEW HISTORY

Date Approved:		Approved By:	Councillors - resolution no.	Date for review:	3 years from approval
Date Approved:		Approved By:		Date for review:	
Date Approved:		Approved By:		Date for review:	

**11.2 2017/2018 Budget**

**Resolution No. 2018/.....**

**That the Chief Executive Officer provide a full copy of the budget to ratepayer who makes such a request in writing.**

**Moved:**

**Seconded:**

**Vote:**

**11.3 General Purpose Financial Report for Year Ended 30 June 2018**



SWJR Nominees Pty Ltd  
ABN 49 078 887 171  
Cnr Coonawarra & Hook Roads  
PO Box 36394, Winnellie NT 0821  
Tel: 08 8947 2200  
Fax: 08 8947 1146  
lowrys.accountants@lowrys.com.au

**WAGAIT SHIRE COUNCIL**

**ABN: 65 843 778 569**

**GENERAL PURPOSE FINANCIAL REPORT**

**For the Year Ended 30 June 2018**

Prepared by:  
**LOWRYS Accountants**  
PO Box 36394  
Winnellie NT 0821

**WAGAIT SHIRE COUNCIL**  
ABN: 65 843 778 569

**GENERAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2018**

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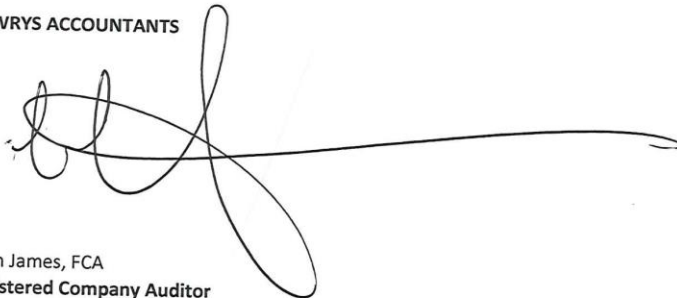
The Council Members  
Wagait Shire Council  
PMB 10  
Wagait Beach NT 0801

#### Auditor's Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the requirements of the *Local Government Act* and the *Local Government (Accounting) Regulations* made under that Act, in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

LOWRYS ACCOUNTANTS



Colin James, FCA  
Registered Company Auditor

Darwin, 12 September 2018



## Wagait Shire Council

Lot 62 Wagait Tower Rd, Wagait Beach  
Postal - PMB 10, Darwin NT 0801  
Phone: (08) 8978 5185 Fax: (08) 8978 5100 Mobile: 0429 785 185  
Email: ceo@wagait.nt.gov.au

### Wagait Shire Council

ABN: 65 843 778 569

#### Chief Executive Officer's Certificate

I, Mark Sidey, the Chief Executive Officer of the Wagait Shire Council, do hereby certify that the annual financial statements:

- (a) have been properly drawn up in accordance with the applicable Australian Accounting Standards, the Local Government Act and Local Government (Accounting) Regulations, so as to present fairly the financial position of the Council as at 30 June 2018 and the results for the year then ended; and
- (b) are in accordance with the accounting and other records of the Council.



Mark Sidey  
Chief Executive Officer

Darwin, 12 September 2018

Wagait Shire Council

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2018**

	Note	2018 \$	2017 \$
<b>Revenue and Other Income</b>			
Rates and annual charges	3A	336,248	351,368
User charges and fees	3B	162,387	157,632
Grants and contributions	3C	394,740	279,276
Interest	3D	16,975	8,778
Gain on sale of property, plant and equipment	3E	13,251	-
<b>Total operating revenues</b>		<u>923,601</u>	<u>797,054</u>
<b>Operating Expenses</b>			
Employee costs	4A	321,838	341,520
Materials and contracts	4B	374,047	238,012
Depreciation	4C	95,525	96,509
Other operating expenses	4D	11,625	13,468
<b>Total operating expenses</b>		<u>803,035</u>	<u>689,509</u>
<b>Surplus for the year</b>		<u>120,566</u>	<u>107,545</u>
<b>Other comprehensive income</b>		<u>-</u>	<u>-</u>
<b>Total surplus and other comprehensive income for the year</b>		<u>120,566</u>	<u>107,545</u>

The Statement of Profit or Loss and Other Comprehensive Income should be read in conjunction with the accompanying notes.

**WAGAIT SHIRE COUNCIL**  
 ABN 65 843 778 569

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2018**

	Note	2018 \$	2017 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	5	1,138,812	1,011,583
Accounts receivable and other debtors	6	69,775	62,147
<b>Total current assets</b>		<u>1,208,587</u>	<u>1,073,730</u>
<b>Non-current assets</b>			
Property, plant and equipment	7	2,940,423	2,909,817
<b>Total non-current assets</b>		<u>2,940,423</u>	<u>2,909,817</u>
<b>Total Assets</b>		<u>4,149,010</u>	<u>3,983,547</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Accounts payable and other payables	8	20,583	40,377
Grant liabilities	9	93,618	31,949
Employee provisions	10	30,949	27,927
<b>Total current liabilities</b>		<u>145,150</u>	<u>100,253</u>
<b>Total Liabilities</b>		<u>145,150</u>	<u>100,253</u>
<b>Net Assets</b>		<u>4,003,860</u>	<u>3,883,294</u>
<b>EQUITY</b>			
Retained surplus		1,633,836	1,513,270
Reserves	11	2,370,024	2,370,024
<b>Total Equity</b>		<u>4,003,860</u>	<u>3,883,294</u>

The Statement of Financial Position should be read in conjunction with the accompanying notes.



STATEMENT OF CHANGES IN EQUITY  
 FOR THE YEAR ENDED 30 JUNE 2018

	Accumulated Surplus	Asset Revaluation Reserve	Roads Reserve	Motor Vehicle Reserve	Asset Replacement & Maintenance Reserve	Total Equity
	\$	\$	\$	\$		\$
<b>ACCUMULATED FUNDS</b>						
Balance at 1 July 2016	1,715,725	1,870,024	180,000	10,000	-	3,775,749
Surplus for the year	107,545	-	-	-	-	107,545
Other comprehensive income	-	-	-	-	-	-
Transfer to/(from) reserve	(310,000)	-	(180,000)	(10,000)	500,000	-
<b>Closing Balance at 30 June 2017</b>	<b>1,513,270</b>	<b>1,870,024</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>3,883,294</b>
Balance at 1 July 2017	1,513,270	1,870,024	-	-	500,000	3,883,294
Surplus for the year	120,566	-	-	-	-	120,566
Other comprehensive income	-	-	-	-	-	-
<b>Closing Balance at 30 June 2018</b>	<b>1,633,836</b>	<b>1,870,024</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>4,003,860</b>

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

**WAGAIT SHIRE COUNCIL**  
 ABN 65 843 778 569

**STATEMENT OF WORKING CAPITAL  
 FOR THE YEAR ENDED 30 JUNE 2018**

<b>ASSETS</b>	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>Current assets</b>		
Cash and cash equivalents	5 1,138,812	1,011,583
Accounts receivable and other debtors	6 69,775	62,147
<b>Total current assets</b>	<u>1,208,587</u>	<u>1,073,730</u>
<b>Less:</b>		
<b>Current liabilities</b>		
Accounts payable and other payables	8 20,583	40,377
Grant liabilities	9 93,618	31,949
Employee provisions	10 30,949	27,927
<b>Total current liabilities</b>	<u>145,150</u>	<u>100,253</u>
<b>Net current assets</b>	1,063,437	973,477
<b>Current ratio</b>	8.33 : 1	10.71 : 1

The Statement of Working Capital should be read in conjunction with the accompanying notes.

STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
<b>Cash flows from operating activities</b>			
Receipts from customers		479,207	479,623
Grants and contribution receipts		456,409	311,225
Interest received		16,975	8,778
Payments to suppliers and employees		(712,482)	(594,991)
<b>Net cash flows from operating activities</b>	13	<u>240,109</u>	<u>204,635</u>
<b>Cash flows used in investing activities</b>			
Proceeds from disposals of property, plant and equipment		16,364	-
Acquisition of property, plant and equipment		(129,244)	(55,559)
<b>Net cash flows used in investing activities</b>		<u>(112,880)</u>	<u>(55,559)</u>
<b>Net increase in cash and cash equivalents</b>		<u>127,229</u>	<u>149,076</u>
Cash and cash equivalents at the beginning of the year		<u>1,011,583</u>	<u>862,507</u>
<b>Cash and cash equivalents at the end of the year</b>	5	<u><u>1,138,812</u></u>	<u><u>1,011,583</u></u>

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

**Note 1: Summary of Significant Accounting Policies**

This note sets out the principal accounting policies adopted in the preparation of the financial statements by Council as set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**Statement of Compliance**

The financial report is a general purpose financial report that has been prepared in accordance with applicable Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB), the requirements of the Local Government Act, the Local Government (Accounting) Regulations and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial statements were authorised for issue on 12 September 2018.

**Basis of Preparation**

The financial statements have been prepared on an accrual basis and are based on historical costs, modified where applicable, by the measurement at fair value of selected non-current assets. Historical cost is based on the fair value of the consideration given in exchange for assets.

All amounts are presented in Australian Dollars, unless otherwise noted.

The following significant accounting policies have been adopted in the preparation and presentation of the financial statements:

**(a) Revenue**

Revenue is measured at the fair value of consideration received or receivable. Revenue is measured on major income categories as follows:

Rates are recognised as revenue when the Council obtains control over the asset comprising the receipt.

Rates are an enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenue.

Uncollected rates are recognised as receivables.

Non-reciprocal grant revenue is recognised in the statement of profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the Council and the amount of the grant can be measured reliably. If conditions attached to the grant received are not satisfied, the recognition of the grant as revenue is deferred until these conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Revenue from the rendering of service is recognised upon the delivery of the service to the customer.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

Note 1: Summary of Significant Accounting Policies (continued)

(a) Revenue (continued)

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax, when applicable.

(b) Fair Value of Assets and Liabilities

The Council measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the Council would receive to sell an asset or would have to pay to transfer a liability in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market value may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

(c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and any impairment losses.

*Freehold property*

Freehold land and buildings are shown at their fair value based on periodic valuations by external independent valuers, less subsequent depreciation for buildings.

Increases in the carrying amount arising on revaluation of land and buildings are recognised in other comprehensive income and accumulated in the revaluation surplus in equity. Revaluation decreases that offset previous increases of the same class of assets shall be recognised in other comprehensive income under the heading of revaluation surplus. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

Note 1: Summary of Significant Accounting Policies (continued)

(c) Property, Plant and Equipment (continued)

*Buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles*

Buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of property, plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss in the financial period in which they are incurred.

*Depreciation*

The depreciable amount of all fixed assets, including buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles, but excluding freehold land and work in progress, is depreciated on a straight-line basis over the asset's useful life to the Council commencing from the time the asset is available for use.

The depreciation rates used for each class of depreciable assets are:

	<u>2018</u>	<u>2017</u>
	Life (years)	Life (years)
Buildings and improvements	20	20
Plant and equipment	3	3
Infrastructure	10	10
Office equipment and furniture	3	3
Motor vehicles	5	5

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount. These gains and losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

(d) Financial Instruments

*Initial recognition and measurement*

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either purchase or sell the asset.

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified 'at fair value through profit and loss' in which case transaction costs are recognised as expenses in profit or loss immediately.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

Note 1: Summary of Significant Accounting Policies (continued)

(d) Financial Instruments (continued)

*Classification and subsequent measurement*

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense in profit or loss.

(i) *Financial assets at fair value through profit or loss*

Financial assets are classified at 'fair value through profit or loss' when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the Council's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iv) *Financial liabilities*

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

*Impairment*

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or a group of financial assets will be deemed to be impaired if, and only if, there is objective evidence of impairment as a result of the occurrence of one or more events (a "loss event"), which has an impact on the estimated future cash flows of the financial asset(s).



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

Note 1: Summary of Significant Accounting Policies (continued)

(d) Financial Instruments (continued)

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors, or a group of debtors, are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter into bankruptcy or other financial re-organisation and changes in arrears or economic conditions that correlate with defaults.

When the terms of financial assets that would otherwise have been past due or impaired have been re-negotiated, the Council recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been re-negotiated so that the loss events that have occurred are duly considered.

*Derecognition*

Financial assets are derecognised where the rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability, which is extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(e) Impairment of Non Financial Assets

At the end of each reporting period, the Council reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an asset's class, the entity estimates the recoverable amount of the cash-generating unit to which the class of assets belong.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(f) Employee Provisions

*Short-term employee provisions*

Provision is made for the Council's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and annual leave. Short-term employee benefits are measured at the nominal amounts expected to be paid when the obligation is settled.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

Note 1: Summary of Significant Accounting Policies (continued)

(f) Employee Provisions (continued)

*Other long-term employee provisions*

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Long-term employee benefits are measured at the nominal amounts expected to be paid when the obligation is settled.

The Council's obligations for long-term employee benefits are presented as non-current employee provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position. The Council did not have an overdraft during the year.

(h) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from ratepayers as well as amounts receivable from clients for fees and services provided. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are recognised at fair value less any provision for impairment.

(i) Goods and Services Tax

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

- where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or
- for receivables and payables which are recognised inclusive of GST, the net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a net basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(j) Income Tax

The Council is exempt from income tax under Sec 50-25 of the Income Tax Assessment Act 1997, being a local government body.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

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**Note 1: Summary of Significant Accounting Policies (continued)**

**(k) Provisions**

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(l) Comparative Figures**

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Council retrospectively applies an accounting policy, makes a retrospective restatement or reclassifies items in its financial statements, a third statement of financial position as at the beginning of the preceding comparative period, in addition to the minimum comparative financial statements, must be disclosed.

**(m) Accounts Payable and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Council during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**(n) Critical Accounting Estimates and Judgements**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

**Key estimates**

*Impairment*

*Impairment of property, plant and equipment*

The Council assesses impairment of property, plant and equipment at each reporting date by evaluating conditions specific to the Council and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs to sell or value-in-use calculations, which incorporate a number of key estimates and assumptions. There was no provision for impairment of property, plant and equipment at 30 June 2018 (2017: \$Nil).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

Note 1: Summary of Significant Accounting Policies (continued)

(n) Critical Accounting Estimates and Judgements (continued)

*Impairment of accounts receivable*

The provision for impairment of receivables assessment requires a degree of estimation and judgement. The level of provision is assessed by taking into account the recent sales experience, the ageing of receivables, historical collection rates and specific knowledge of the individual debtors' financial position. Provision for impairment of receivables at 30 June 2018 amounted to \$Nil (2017: \$Nil).

*Useful lives of property, plant and equipment*

The Council reviews the estimated useful lives of property, plant and equipment at the end of each reporting period, based on the expected utility of the assets.

**Key judgements**

*Employee benefits*

For the purpose of measurement, AASB 119: Employee benefits (September 2011) defines obligations for short-term employee benefits as obligations expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related services. The Council expects most employees will take their annual leave entitlements within 12 months of the reporting period in which they were earned.

(o) Economic Dependency

The Council is dependent upon the ongoing receipt of grants from the Northern Territory Government to ensure the continuance of its activities.

At the date of this report the management has no reason to believe that the Council will not continue to receive funding support from the Government.

(p) New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates for future reporting periods, some of which are relevant to the Council. The Council has not adopted any of the new and amended pronouncements. The Council's assessment of the new and amended pronouncements that are relevant to the Council but applicable in future reporting periods are set out below:

- AASB 9: *Financial Instruments* and associated Amending Standards (applicable to annual reporting periods beginning on or after 1 January 2018).

The Standard will be applicable retrospectively and includes revised requirements for the classification and measurement of financial instruments and revised recognition and derecognition requirements for financial instruments.



Note 1: Summary of Significant Accounting Policies (continued)

(p) New Accounting Standards for Application in Future Periods (continued)

The Council does not expect any impact from the new classification, measurement and derecognition rules on the Council's financial assets and financial liabilities. There will also be no impact on the Council's accounting for financial liabilities, as the new requirements only affect the accounting for financial liabilities that are designated at fair value through profit or loss and the Council does not have any such liabilities. The new standard also introduces expanded disclosure requirements and changes in presentation. The new impairment model is an expected credit loss (ECL) model which may result in the earlier recognition of credit losses. The Council has not yet assessed how its own impairment provisions would be affected by the new rules.

- AASB16: *Leases* (applicable to annual reporting periods beginning on or after 1 January 2019).

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117: *Leases* and related Interpretations. AASB 16 introduces a single lessee accounting model that eliminates the requirement for leases to be classified as operating or finance leases.

The main changes introduced by the new Standard are as follows:

- recognition of a right-of-use asset and liability for all leases (excluding short-term leases with less than 12 months of tenure and leases relating to low-value assets);
- depreciation of right-of-use assets in line with AASB 116: *Property, Plant and Equipment* in profit or loss and unwinding of the liability in principal and interest components;
- inclusion of variable lease payments that depend on an index or a rate in the initial measurement of the lease liability using the index or rate at the commencement date;
- application of a practical expedient to permit a lessee to elect not to separate non-lease components and instead account for all components as a lease; and
- inclusion of additional disclosure requirements.

The transitional provisions of AASB 16 allow a lessee to either retrospectively apply the Standard to comparatives in line with AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors* or recognise the cumulative effect of retrospective application as an adjustment to opening equity on the date of initial application.

Although the directors anticipate that the adoption of AASB 16 will impact the Council's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 1058: *Income of Not-for-Profit Entities* (applicable to annual reporting periods beginning on or after 1 January 2019).

This Standard is applicable to transactions that do not arise from enforceable contracts with customers involving performance obligations.

The significant accounting requirements of AASB 1058 are as follows:

- Income arising from an excess of the initial carrying amount of an asset over the related contributions by owners, increases in liabilities, decreases in assets and revenue should be immediately recognised in profit or loss. For this purpose, the assets, liabilities and revenue are to be measured in accordance with other applicable Standards.

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Note 1: Summary of Significant Accounting Policies (Continued)

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(p) New Accounting Standards for Application in Future Periods (continued)

- Liabilities should be recognised for the excess of the initial carrying amount of a financial asset (received in a transfer to enable the entity to acquire or construct a recognisable non-financial asset that is to be controlled by the entity) over any related amounts recognised in accordance with the applicable Standards. The liabilities must be amortised to profit or loss as income when the entity satisfies its obligations under the transfer.

An entity may elect to recognise volunteer services or a class of volunteer services as an accounting policy choice if the fair value of those services can be measured reliably, whether or not the services would have been purchased if they had not been donated. Recognised volunteer services should be measured at fair value and any excess over the related amounts (such as contributions by owners or revenue) immediately recognised as income in profit or loss.

The transitional provisions of this Standard permit an entity to either: restate the contracts that existed in each prior period presented in accordance with AASB 108 (subject to certain practical expedients); or recognise the cumulative effect of retrospective applications to incomplete contracts on the date of initial application. For this purpose, a completed contract is a contract or transaction for which the entity has recognised all of the income in accordance with AASB 1004: *Contributions*.

Although the Council members anticipate that the adoption of AASB 1058 will impact the Council's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

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**Note 2: Functions/Core Services**

Functions/core services are common municipal services that many councils deliver to their ratepayers and residents. After a community consultation on the Wagait Shire Council Strategic Plan covering the period 2013 - 2018, it was decided that some of the listed services (marked \*\*) will not be provided by the Council. These decisions will be reassessed in the event of a change in Council's circumstances or on request from the community.

The activities relating to the Council functions/core services are as follows:

**Local infrastructure**

- Maintenance and upgrade of parks, reserves and open spaces
- Maintenance and upgrade of buildings, facilities and fixed assets
- Management of cemeteries\*\*
- Lighting for public safety including street lighting\*\*
- Local road upgrading and construction
- Local road maintenance
- Traffic management on local roads
- Fleet, plant and equipment management

**Local environment health**

- Waste management including litter reduction
- Weeds control and fire hazard reduction
- Companion animal welfare and control

**Local civic services**

- Library, cultural and heritage
- Civic events
- Local emergency services

**Community engagement in local government**

- Training and employment of local people in council operations
- Administration of local laws\*\*
- Customer relationship management, including complaints and responses
- Governance including administration of council meetings, elections and elected member support
- Administration of local board advisory bodies and management committees\*\*
- Advocacy and representation on local and regional issues

**WAGAIT SHIRE COUNCIL**

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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

	2018 \$	2017 \$
<b>Note 3: Revenue and Other Income</b>		
<b>Note 3A Rates and annual charges</b>		
<i>Ordinary rates</i>		
Residential, business and rural flat rate	228,998	225,941
Waste management levy	107,250	125,427
<b>Total rates and annual charges</b>	<u>336,248</u>	<u>351,368</u>
<b>Note 3B User charges and fees</b>		
Jetty and boat ramp maintenance	60,457	59,390
Power and water contract income	40,651	49,946
Weed management income	-	16,512
Other fees and charges	61,279	31,784
<b>Total user charges and fees</b>	<u>162,387</u>	<u>157,632</u>
<b>Note 3C Grants and Contributions</b>		
<i>General purpose grants (untied)</i>		
FAA - General purpose component	8,908	8,688
FAA - Roads to recovery component	54,235	53,121
	<u>63,143</u>	<u>61,809</u>
<i>Northern Territory Government operating grants</i>		
General purpose component	157,513	149,582
Department of Sport, Recreation and Racing	19,091	21,000
Department of Infrastructure and Regional	60,091	11,795
	<u>236,695</u>	<u>182,377</u>
<i>Northern Territory Government non-recurring grants</i>		
Specific purpose	152,866	28,490
Other	1,000	5,100
Less: unexpended grants	(60,964)	-
	<u>92,902</u>	<u>33,590</u>
<i>Non Government grants and contributions</i>		
Australia Day Council	2,000	1,500
	<u>2,000</u>	<u>1,500</u>
<b>Total grants and contributions</b>	<u>394,740</u>	<u>279,276</u>
<b>Note 3D Interest</b>		
Financial institutions	16,975	8,778
<b>Note 3E Gain/(loss) on disposal of property, plant and equipment</b>		
<i>Motor vehicles</i>		
Proceeds on disposal	16,364	-
Disposals at carrying amount	3,113	-
<b>Total gain/(loss) on disposal of property, plant and equipment</b>	<u>13,251</u>	<u>-</u>
<b>Note 4: Expenses</b>		
<b>Note 4A Employee costs</b>		
Salaries and wages	289,375	295,938
Superannuation	25,966	27,153
Recruitment and relocation	-	7,434
Training and development	6,497	10,995
<b>Total employee costs</b>	<u>321,838</u>	<u>341,520</u>



**WAGAIT SHIRE COUNCIL**

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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

	2018 \$	2017 \$
<b>Note 4: Expenses (continued)</b>		
<b>Note 4B Materials and contracts</b>		
Advertising	3,397	2,807
Bank fees	1,425	1,342
Consultants, rates valuation fees and council election fee	12,380	10,926
Contractors, maintenance and materials	61,302	2,566
Councillor and meeting expenses	5,189	6,027
Debt collection	3,113	2,400
Donations	105	160
Doubtful debts	-	(8,512)
Electricity	7,677	5,028
Information technology expenses	1,200	1,375
Insurance	23,936	23,735
Printing and stationery	7,784	3,819
Repairs and maintenance	25,776	31,878
Roads to Recovery	73,053	18,045
Subscriptions	4,532	3,009
Telephone	4,617	6,804
Travelling and accommodation	6,005	2,250
Vehicle, plant and equipment expenses	22,227	17,892
Waste management	92,228	90,176
Water and sewerage	6,339	4,189
Other	11,762	12,096
<b>Total materials and contracts</b>	<u>374,047</u>	<u>238,012</u>
<b>Note 4C Depreciation</b>		
Plant and equipment	24,434	17,066
Office equipment	75	-
Infrastructure	53,113	57,957
Motor vehicles	17,903	21,486
<b>Total depreciation</b>	<u>95,525</u>	<u>96,509</u>
<b>Note 4D Other operating expenses</b>		
Audit services	6,750	6,718
Other services	4,875	6,750
<b>Total other operating expenses</b>	<u>11,625</u>	<u>13,468</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
<b>Note 5: Cash and Cash Equivalents</b>		
Cash at bank	1,137,499	1,011,183
Cash on hand	1,313	400
<b>Total cash and cash equivalents</b>	<u>1,138,812</u>	<u>1,011,583</u>
<b>Restricted cash and cash equivalents summary</b>		
<i>Purpose</i>		
<b>External restrictions</b>		
Included in liabilities		
- Unexpended grant liability	60,964	-
Included in revenue	-	-
<b>Total external restrictions</b>	<u>60,964</u>	<u>-</u>
<b>Internal restrictions</b>		
Included in liabilities:		
- Employee leave entitlements	30,949	27,927
<b>Total internal restrictions</b>	<u>30,949</u>	<u>27,927</u>
Total unrestricted	1,046,899	983,656
<b>Total cash and cash equivalents available</b>	<u>1,138,812</u>	<u>1,011,583</u>
<b>Note 6: Accounts Receivable and Other Debtors</b>		
Rates and annual charges	65,084	58,799
Less: Provision for doubtful debts	-	-
	<u>65,084</u>	<u>58,799</u>
GST receivable	4,691	1,908
Other	-	1,440
<b>Total unrestricted accounts receivable and other debtors</b>	<u>69,775</u>	<u>62,147</u>
<b>Total receivables are aged as follows:</b>		
Current	24,797	28,839
30 to 60 days	704	-
60 to 90 days	443	-
More than 90 days	39,140	29,960
<b>Total receivables</b>	<u>65,084</u>	<u>58,799</u>
The average credit period on rates and other receivables is 30 days. No interest is charged for the first 30 days from the date of invoice. Thereafter, interest is charged at 17% per annum, which is calculated on a daily basis, on the outstanding balance.		
<b>Movement/(recoveries) in allowance for impairment of receivables</b>		
Balance at the beginning of the year	-	8,512
Reduction in allowance	-	(8,512)
<b>Balance at the end of the year</b>	<u>-</u>	<u>-</u>
<b>a. Financial assets at amortised cost classified as accounts receivable and other debtors</b>		
Accounts receivable and other debtors:		
- total current	69,775	62,147
- total non current	-	-
	<u>69,775</u>	<u>62,147</u>
Less GST receivable	(4,691)	(1,908)
<b>Financial assets as accounts receivable and other debtors</b>	<u>65,084</u>	<u>60,239</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
<b>Note 7: Property, Plant and Equipment</b>		
<b>Land and buildings</b>		
Land, at cost	400,000	400,000
	<u>400,000</u>	<u>400,000</u>
Buildings and improvements, at fair value	2,222,727	2,222,727
Buildings and improvements, at cost	14,741	-
	<u>2,237,468</u>	<u>2,222,727</u>
Total land and buildings	<u>2,637,468</u>	<u>2,622,727</u>
<b>Plant and equipment</b>		
Plant and equipment, at cost	477,770	409,801
Accumulated depreciation	(356,412)	(331,977)
	<u>121,358</u>	<u>77,824</u>
Infrastructure, at cost	864,460	864,460
Accumulated depreciation	(721,040)	(667,927)
	<u>143,420</u>	<u>196,533</u>
Office equipment and furniture, at cost	175,930	174,729
Accumulated depreciation	(174,804)	(174,729)
	<u>1,126</u>	<u>-</u>
Motor vehicles, at cost	116,087	107,432
Accumulated depreciation	(79,036)	(94,699)
	<u>37,051</u>	<u>12,733</u>
Total plant and equipment	<u>302,955</u>	<u>287,090</u>
<b>Total property, plant and equipment</b>	<u><u>2,940,423</u></u>	<u><u>2,909,817</u></u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018

Note 7: Property, Plant and Equipment (continued)

Movement in carrying amounts for each class of property, plant and equipment between the beginning and the end of the financial year:

	Land at cost \$	Buildings and improvements at fair value \$	Plant and equipment at cost \$	Infrastructure at cost \$	Office equipment and furniture at cost \$	Motor Vehicles at cost \$	Total \$
<b>As at 1 July 2016</b>							
Gross book value	400,000	2,222,727	354,243	864,460	174,729	107,432	4,123,591
Accumulated depreciation	-	-	(314,912)	(609,970)	(174,729)	(73,213)	(1,172,824)
<b>Net book value 1 July 2016</b>	<b>400,000</b>	<b>2,222,727</b>	<b>39,331</b>	<b>254,490</b>	<b>-</b>	<b>34,219</b>	<b>2,950,767</b>
Additions	-	-	55,559	-	-	-	55,559
Depreciation	-	-	(17,066)	(57,957)	-	(21,486)	(96,509)
Revaluation	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-
<b>Net book value 30 June 2017</b>	<b>400,000</b>	<b>2,222,727</b>	<b>77,824</b>	<b>196,533</b>	<b>-</b>	<b>12,733</b>	<b>2,909,817</b>
<b>Net book value as of 30 June 2017 represented by:</b>							
Gross book value	400,000	2,222,727	409,801	864,460	174,729	107,432	4,179,149
Accumulated depreciation	-	-	(331,977)	(667,927)	(174,729)	(94,699)	(1,269,332)
<b>Net book value 30 June 2017</b>	<b>400,000</b>	<b>2,222,727</b>	<b>77,824</b>	<b>196,533</b>	<b>-</b>	<b>12,733</b>	<b>2,909,817</b>
<b>As at 1 July 2017</b>							
Gross book value	400,000	2,222,727	409,801	864,460	174,729	107,432	4,179,149
Accumulated depreciation	-	-	(331,977)	(667,927)	(174,729)	(94,699)	(1,269,332)
<b>Net book value 1 July 2017</b>	<b>400,000</b>	<b>2,222,727</b>	<b>77,824</b>	<b>196,533</b>	<b>-</b>	<b>12,733</b>	<b>2,909,817</b>
Additions	-	14,741	67,968	-	1,201	45,334	129,244
Depreciation	-	-	(24,434)	(53,113)	(75)	(17,903)	(95,525)
Revaluation	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	(3,113)	(3,113)
<b>Net book value 30 June 2018</b>	<b>400,000</b>	<b>2,237,468</b>	<b>121,358</b>	<b>143,420</b>	<b>1,126</b>	<b>37,051</b>	<b>2,940,423</b>
<b>Net book value as of 30 June 2018 represented by:</b>							
Gross book value	400,000	2,237,468	477,770	864,460	175,930	116,087	4,271,715
Accumulated depreciation	-	-	(356,412)	(721,040)	(174,804)	(79,036)	(1,331,292)
<b>Net book value 30 June 2018</b>	<b>400,000</b>	<b>2,237,468</b>	<b>121,358</b>	<b>143,420</b>	<b>1,126</b>	<b>37,051</b>	<b>2,940,423</b>

**Valuation of Building and Improvements**

An independent valuation of buildings, improvements and infrastructure was undertaken by Integrated Valuation Services as at 6 July 2015. These assets have been valued at "Fair Value" and adopted in the 2015-16 financial statements.

The Council members believe that the fair value of buildings, improvements and infrastructure is \$2,380,888 as at 30 June 2018 (2017: \$2,419,260).

**WAGAIT SHIRE COUNCIL**

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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

	2018 \$	2017 \$
<b>Note 8: Accounts Payable and Other Payables</b>		
Current		
Sundry creditors and accrued expenses	11,214	14,634
Payroll liabilities	9,369	13,943
Deferred income	-	11,800
<b>Total accounts payable and other payables</b>	<u>20,583</u>	<u>40,377</u>
Settlement of sundry creditors is generally net 30 days.		
<b>a. Financial liabilities at amortised cost classified as accounts payable and other payables</b>		
Accounts payable and other payables:		
- total current	20,583	40,377
- total non current	-	-
Financial liabilities as accounts payable and other payables	<u>20,583</u>	<u>40,377</u>
No interest is payable on outstanding payables.		
<b>Note 9: Grant Liabilities</b>		
Current		
Deferred income	32,654	31,949
Unexpended grant liability	60,964	-
<b>Total grant liabilities</b>	<u>93,618</u>	<u>31,949</u>
<b>Note 10: Employee Provisions</b>		
Current		
Annual leave	23,388	16,594
Long service leave	7,561	11,333
<b>Total current employee provisions</b>	<u>30,949</u>	<u>27,927</u>
<b>Note 11: Reserves</b>		
<b>Movement in reserves</b>		
<i>Asset revaluation reserve</i>		
Balance at end of the reporting year	<u>1,870,024</u>	<u>1,870,024</u>
The asset revaluation reserve arises on the revaluation of buildings and improvements. Where a revalued item of property, plant and equipment is sold, that portion of asset revaluation reserve which relates to that asset and is effectively realised, is transferred directly into retained earnings.		
<i>Asset replacement and maintenance reserve</i>		
Balance at beginning of reporting year	500,000	190,000
Transfer to reserve	-	310,000
Balance at end of the reporting year	<u>500,000</u>	<u>500,000</u>
<b>Total reserves</b>	<u>2,370,024</u>	<u>2,370,024</u>
The asset replacement and maintenance reserve is maintained to replace roads and motor vehicles as the need arises.		



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
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**Note 12: Related Party Transactions**

From 1 July 2016 AASB 124 *Related Party Disclosures* will apply to Council, which means that Council will disclose more information about related parties and transactions with those related parties.

**a. Key Management Personnel**

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Council directly or indirectly, including any director (whether executive or otherwise) is considered key management personnel.

Key management personnel compensation:

- short-term employee benefits	86,295	98,602
- post-employment benefits	8,156	9,155
	94,451	107,757

**b. Other Related Parties**

Other related parties include close family members of key management personnel.

Transactions between related parties, and or their close family members, are on normal commercial terms and conditions no more favourable than those available to other persons.

**Note 13: Cash Flow Information**

**Reconciliation of Cash Flow from Operating Activities with Current Year Surplus**

Surplus for the year	120,566	107,545
Non cash transactions		
Depreciation	95,525	96,509
Gain on disposal of property, plant and equipment	(13,251)	-
<i>Changes in net assets and liabilities:</i>		
<i>(Increase) / Decrease in assets:</i>		
Accounts receivable and other debtors	(7,628)	(41,177)
<i>Increase/(decrease) in liabilities:</i>		
Accounts payable and other payables	(19,794)	14,417
Grant liabilities	61,669	31,949
Employee provisions	3,022	(4,608)
<b>Net cash flows from operating activities</b>	<b>240,109</b>	<b>204,635</b>

**Note 14: Events After the Reporting Period**

There are no events that have occurred after balance date that have been or should have been brought to account in the 2018 financial statements.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2018

**Note 15: Commitments for Expenditure**

- a. **Capital commitments**  
 There were no capital commitments at 30 June 2018 or 2017.
- b. **Finance lease commitments**  
 There were no finance lease commitments at 30 June 2018 or 2017.
- c. **Operating leases**  
 There were no commitments under non-cancellable operating leases at 30 June 2018 or 2017.
- d. **Other expenditure commitments**  
 There were no other expenditure commitments at 30 June 2018 or 2017.

**Note 16: Performance Indicators**

	Actual 2018		Actual 2017	
	Amounts \$	Indicators	Amounts \$	Indicators
<b>1. Current ratio</b>				
<u>Current assets- external restricted assets</u>	1,208,587	Ratio	1,073,730	Ratio
Current liabilities	145,150	8.33 : 1	100,253	10.71 : 1
<b>2. Rate coverage ratio</b>				
<u>Rate revenue</u>	336,248		351,368	
Total revenue	923,601	36%	797,054	44%
<b>3. Rates and annual charges outstanding percentages</b>				
<u>Rates and annual charges outstanding</u>	65,084		58,799	
Rates and annual charges collectible	336,248	19%	225,941	26%

**Note 17: Capital Management**

The Council manages its capital to ensure that it will be able to continue as a going concern. The Council's overall strategy remained unchanged throughout the year.

The capital structure of the Council consists of equity comprised of retained earnings and a revaluation reserve.

**Note 18: Financial Risk Management**

The Council's financial instruments consist mainly of cash and cash equivalents, accounts receivable and other debtors and accounts payable and other payables.

The carrying amounts for each category of financial instruments, measured in accordance with AASB 139: *financial Instruments: Recognition and Measurement* as detailed in the accounting policies to these financial statements, are as follows:

	Note	2018 \$	2017 \$
<b>Financial assets</b>			
Cash and cash equivalents	5	1,138,812	1,011,583
Accounts receivable and other debtors	6	65,084	60,239
<b>Total financial assets</b>		<u>1,203,896</u>	<u>1,071,822</u>

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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

Note	2018 \$	2017 \$
<b>Note 18: Financial Risk Management (continued)</b>		
<b>Financial liabilities</b>		
Accounts payable and other payables	8	20,583
<b>Total financial liabilities</b>	<u>20,583</u>	<u>40,377</u>

**Financial Risk Management Policies**

Management is responsible for mentoring and managing the Council's compliance with its risk management strategy. The committee's overall risk management strategy is to assist the Council in meeting its financial targets whilst minimising potential adverse effects on financial performance. These include credit risk policies and future cash flow requirements.

**Specific Financial Risk Exposures and Management**

The main risks the Council is exposed to through its financial instruments are credit risk, liquidity risk and market risk relating to interest rate risk. There has been no substantive change in the types of risk the Council is exposed to, how these risks arise, management's objectives, policies and procedures for managing or measuring risks from the previous period.

**a. Credit risk**

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss for the Council.

*Credit risk exposures*

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying amount and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

Legislative restrictions on Council's investment powers effectively limit investments to financial instruments issued or guaranteed by Australian Governments, banks and authorised deposit taking institutions. Rates and other receivables are monitored on an ongoing basis with the result that the Council's exposure to bad debts is not significant.

The Council has no significant concentrations of credit risk exposure to any single counterparty or group of counterparties. Details with respect to credit risk of accounts receivable and other debtors are provided in Note 6.

**b. Liquidity risk**

Liquidity risk arises from the possibility that the Council might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. The Council manages this risk through the following mechanisms:

- preparing forward-looking cash flow analysis in relation to its operational, investing and financing activities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets; and
- only investing surplus cash with major financial institutions.



**WAGAIT SHIRE COUNCIL**

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2018**

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**Note 18: Financial Risk Management (continued)**

**c. Market risk**

*Interest rate risk*

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Council is also exposed to earnings volatility on floating rate instruments.

The financial instruments that expose the Council to interest rate risk are limited to cash and cash equivalents.

The Council also manages interest rate risk by ensuring that, whenever possible, payables are paid within any pre-agreed credit terms.

*Fair value sensitivity analysis for fixed rate instruments*

The Council does not account for any fixed rate financial assets and liabilities at fair value through profit or loss. Therefore a change in interest rates at the reporting date would not affect profit or loss.

**Fair value**

The fair value of the Council's financial assets and liabilities approximates their carrying amounts.

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**Note 19: Contingent Liabilities and Contingent Assets**

There are no contingent liabilities or contingent assets at 30 June 2018 (2017: \$Nil).

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**Note 20: Additional Council Information**

Wagait Shire Council is a local government body formerly called Cox Peninsular Government Council.

**Principal place of business**

142 Wagait Tower Road  
Wagait Beach NT 0822

**INDEPENDENT AUDITOR'S REPORT**

TO THE ELECTED COUNCIL MEMBERS OF WAGAIT SHIRE COUNCIL

SWJR Nominees Pty Ltd  
ABN 49 078 887 171  
Cnr Coonawarra & Hook Roads  
PO Box 36394, Winnellie NT 0821  
Tel: 08 8947 2200  
Fax: 08 8947 1146  
lowrys.accountants@lowrys.com.au

**Opinion**

We have audited the financial report of Wagait Shire Council (the Council), which comprises the statement of profit or loss and other comprehensive income for the year ended 30 June 2018, the statement of financial position as at 30 June 2018, the statement of changes in equity, the statement of working capital, the statement of cash flows, the chief executive officer's certificate and the notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial report has been prepared in accordance with the Local Government Act and the Local Government (Accounting) Regulations, including:

- (i) giving a true and fair view of the Council's financial position as at 30 June 2018 and of its financial performance for the year then ended;
- (ii) complying with Australian Accounting Standards.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Restriction on use**

The financial report has been prepared to assist the elected Council Members in complying with the financial reporting requirements of the Local Government Act, referred to above.

As a result, the financial report and this Independent Auditor's Report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Our report is intended solely for the elected Council Members and should not be used by parties other than the elected Council Members. We disclaim any assumption of responsibility for any reliance on this report, or on the Financial Report to which it relates, to any person other than the elected Council Members or for any other purpose than that for which it was prepared.

**Chief Executive Officer's Responsibility for the Financial Report**

The Chief Executive Officer of Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with the Australian Accounting Standards and relevant provisions of the Local Government Act and Local Government (Accounting) Regulations, and for such internal controls as the Chief Executive Officer determines are necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Chief Executive Officer either intends to cease operation, or has no realistic alternative but to do so.

The elected Council Members are responsible for overseeing the Council's financial reporting process.

**INDEPENDENT AUDITOR'S REPORT**

**TO THE ELECTED COUNCIL MEMBERS OF WAGAIT SHIRE COUNCIL**

*Auditor's Responsibilities for the Audit of the Financial Report*

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: [http://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf)

This description forms part of our auditor's report.

LOWRYS ACCOUNTANTS



Colin James, FCA  
Registered Company Auditor

Darwin, 12 September 2018

**Resolution No. 2018/.....**

**That Council note the Audited 2017/2018 General Purpose Financial Report for the year ended 30 June 2018 as recommended by the Audit Committee.**

**Moved:**

**Seconded:**

**Vote:**

**11.4 P34 Authorisation of Payments Policy**

CEO to modify P34 Authorisation of Payments Policy and bring this back to February 2019 Audit Committee Meeting. For insurance purposes the person who prepares the bank reconciliation should not be a signatory otherwise the insurance policy can be null and void. In the absence of the CEO, council will need to appoint a CEO for signatories.

**Resolution No. 2018/.....**

**That the Audit Committee recommends to Council that the draft "P34 Authorisation of Payments Policy" be reviewed and to be represented to the February Audit Committee meeting.**

**Moved:**

**Seconded:**

**Vote:**

**12.0 UPCOMING EVENTS**

**12.1 Council By-Election** – The 2018 Wagait Shire by-election will be held on Saturday 22 September 2018 in the Community Centre. Early voting will take place in the Council office from Monday 17 September to Friday 21 September from 8.00am to 4.30pm.

**13.0 LATE ITEMS AND GENERAL BUSINESS**

**14.0 IN-CAMERA ITEMS**

**15.0 DATE OF NEXT MEETING**

The next Council Meeting is to be held on 16 October 2018 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

**16.0 CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.