

**WAGAIT SHIRE COUNCIL
Minutes
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Monday 23 July 2018



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1.0 PRESENT

Councillors:

President Peter Clee
Cr Michael Vaughan
Cr Neil White – via phone
Cr Shenagh Gamble (arrived 7.20pm)

Staff: Chief Executive Offer Mark Sidey
Officer Manager Pamela Wanrooy

1.1 OPENING OF MEETING: - President Peter Clee declared the meeting open at 7.04pm and welcomes everyone to the meeting.

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE: Nil

1.3 Appointment of Deputy Principal Member

The appointment for the Deputy Principal Member will be held over and discussed later in the meeting after Cr Shenagh Gamble arrives.

2.0 DECLARATION OF INTERESTS

Cr Michael Vaughan declared a conflict of interest in regards to item 10.7 – Irrigation to Cloppenburg Park. Cr Michael Vaughan had previously provided a quote in relation to this project. The quote has now expired.

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation minutes of Monday 25 June 2018 Council Meeting

Resolution No. 2018/207

That the minutes of the Monthly Meeting of Monday 25 June 2018, be confirmed by council as a true and correct record.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

3.2 Matters arising from June 2018 Minutes

Nil

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

4.1 Annual Plan and Budget Feedback.

Council received 8 submissions in relation to the Annual Plan and Budget. The submissions were circulated to councillors for their consideration and comment prior to the finalisation of the Annual Plan and Budget.

5.0 INWARDS AND OUTWARDS CORRESPONDENCE - June 2018

The Inwards and Outwards correspondence for the month of June 2018 was circulated to councillors prior to the July 2018 meeting.

Resolution No. 2018/208
That council receive and note the correspondence as detailed in the agenda for the month of June 2018.
Moved: Cr Neil White
Seconded: Cr Michael Vaughan
Vote: AIF

6.0 COUNCILLORS REPORTS

6.1 President's Report

Resolution No. 2018/209
That the President's report for the month of June 2018 be received and accepted.
Moved: President Peter Clee
Seconded: Cr Michael Vaughan
Vote: AIF

6.2 Cr Michael Vaughan

Resolution No. 2018/210
That the Councillor's report for the month of June 2018 be received and accepted.
Moved: Cr Michael Vaughan
Seconded: Cr Neil White
Vote: AIF

7.0 OFFICERS REPORTS

Resolution No. 2018/211
That the Officer's reports for the month of June 2018 be received and accepted.
Moved: President Peter Clee
Seconded: Cr Neil White
Vote: AIF

8.0 FINANCIAL REPORT

Resolution No. 2018/212

That the financials for the month of June 2018 be received and accepted.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES – ACTION SHEET

- 9.1 The draft dog by-laws are with NTG for final drafting.
- 9.2 The meeting procedure policy is still under development.
- 9.3 Work Health and Safety Report to be removed from the Action List – has been addressed.
- 9.4 Facilitation of the 2018/2019 to 2022/2023 Strategic Plan - Quotations have been received from 2 companies and these have been circulated to councillors by CEO Mark Sidey.
- 9.5 2018/2019 Annual Plan and Budget – will be actioned.
- 9.6 P01 Policy framework Policy to be removed from the Action List – has been addressed
- 9.7 P34 Elected Member Allowances Policy to be removed from the Action List – has been addressed.
- 9.8 The WHS Management Plan was held over from last month and is again included in tonight's agenda.
- 9.9 The Emergency Recovery Committee has decided to suspend its activities and a report will be provided to Council.
- 9.10 CCTV Cameras – acquittal is in this month's agenda. Item to be removed from future agendas once funds have been acquitted.
- 9.11 The draft updated Belyuen Clinic/Emergency Contact protocol has been agreed and council is presently awaiting final signoff from the NT Government. A phone tree service for residents to be set up by a resident with the support of council.
- 9.12 Tree panting on verge - A policy is to be developed and public consultation undertaken.
- 9.13 Darwin Duchess – the Darwin Duchess is to be disposed of as neither of the two expressions of interest in relation to her amounted to anything
- 9.14 Mandorah Jetty Maintenance - Department representatives will be invited to the August 2018 meeting.
- 9.15 Councillor Allowances – Nil payments for the month of June 2018.
- 9.16 Territory Day – to be removed from the Action List – Noted.

Resolution No. 2018/213

That Council receives and notes the Action Sheet for the month of June 2018

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

At 7.20pm Cr Shenagh Gamble attends the council meeting.

10.0 AGENDA ITEMS

10.1 2018-2019 Shire Plan including the 2018-2019 Annual Budget and 2018-22 Long Term Financial Plan

The Shire plan was prepared and advertised in accordance with the legislation. Submissions were considered and where appropriate incorporated into the plan.

Resolution No. 2018/214

That Council endorse and adopt the 2018/2019 Shire Plan, as amended.

Moved: Cr Shenagh Gamble

Seconded: Cr Michael Vaughan

**Vote: In Favour – Cr Neil White, Cr Shenagh Gamble and Cr Michael Vaughan
Against - President Peter Clee**

10.2 Annual Budget 2018/2019

Resolution No. 2018/215

That Council adopt the Annual Budget for the Financial Year 2018/2019.

Moved: Cr Shenagh Gamble

Seconded: Cr Neil White

**Vote: In Favour – Cr Neil White, Cr Shenagh Gamble and Cr Michael Vaughan
Against – President Peter Clee**

10.3 Rates

Resolution No. 2018/216

That Council in adopting the Shire Plan and Budget for 2018/2019 declare rates to be set at \$596.90 per annum, and that council fees, levies and charges as detailed in the Shire Plan and Annual budget for 2018/19 be adopted.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

10.4 Long Term Financial Plan 2018-2022

The Long Term Financial Plan was presented in conjunction with the Shire Plan. The Long Term Financial Plan 2018-2022 was discussed and incorporated in the Shire Plan. The Long Term Financial Plan is to be reviewed on an annual basis.

Resolution No. 2018/217

That Council endorse and adopt the Long Term Financial Plan 2018-2022.

Moved: Cr Shenagh Gamble

Seconded: Cr Michael Vaughan

Vote: AIF

10.5 Installation of CCTV Cameras

Resolution No. 2018/218

That Council acquit the amount of \$6,126.00 towards the installation of CCTV to protect and safeguard council infrastructure. Cameras have been installed at the sportsground, community centre and offices.

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

10.6 Green Waste Fenced Compound

Resolution No. 2018/219

That Council acquit the amount of \$10,214 to construct a green waste fenced compound for the residents of Wagait Beach.

Moved: Cr Michael Vaughan

Seconded: Cr Shenagh Gamble

Vote: AIF

10.7 Irrigation of Cloppenburg Park

8.00pm Cr Michael Vaughan leaves the room.

Resolution No. 2018/220

That Council acquit the amount of \$22,730, this being a proportion of the overall grant monies, towards the irrigation of Cloppenburg Park which will include bore drilling, tank and associated pumps, electrical services, underground irrigation and installation of security fencing.

Moved: Cr Neil White

Seconded: Cr Shenagh Gamble

Vote: AIF

8.05pm Cr Michael Vaughan re-enters the room.

10.8 Council By-Election

The Council By-election is scheduled for Saturday 22 September 2018

10.9 WS Recovery Committee Draft Minutes

Resolution No. 2018/221

That Council notes the WS Recovery Committee Draft Minutes

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

10.10 WS Recovery Committee – Current Status

The Wagait Shire Emergency Recovery Committee has decided to suspend its activities pending clarification from Council about its future. To be carried over to the next council meeting.

10.11 Risk Management Framework and System

Resolution No. 2018/222

That council adopt the draft Work Health & Safety (WHS) Management Plan, as recommended by the Audit Committee.

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

11.0 UPCOMING EVENTS

- 11.1 Seniors Day – 7 August 2018. Due to popular demand this event will once again be held at Crab Claw island.

12.0 LATE ITEMS AND GENERAL BUSINESS

12.1 Speed Limit Signs

Requests from residents have been received to erect additional speed limit signs along Wagait Tower Road. CEO to investigate additional signage and to speak to police about their enforcement activities.

12.2 Appointment of Deputy Principal Member

Item 1.3 Election of Deputy Principal Member in the July 2018 Agenda has been brought over to item 12.2 in the July 2018 Minutes.

President Peter Clee calls for nominations for the position of Vice-President of Wagait shire Council. Two nominations were received.

Resolution No. 2018/223

That Cr Shenagh Gamble be appointed to the position of Vice-President for the term of three months from todays date.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

Congratulations to Vice-President Shenagh Gamble on her appointment.

12.3 International Lighthouse and Light Ship Weekend – 18-19 August 2018

Members of the Amateur Radio Club are seeking support of Wagait Shire Council for the weekend of 18-19 August and seek permission to access the ablution facilities at Cloppenburg Park for participants of this event. Further information is to be circulated to councillors.

Resolution No. 2018/224

That Wagait Shire Council support the international lighthouse and light ship weekend to be held August 18-19 and that Wagait Shire Council approve access of the ablution facility over the weekend of 18-19 August 2018.

Moved: President Peter Clee

Seconded: Vice-President Shenagh Gamble

Vote: AIF

12.4 Facilitation of workshop for WSC

Two quotations have been obtained for the facilitation of a community consultation meeting.

Resolution No. 2018/225

That council receives and notes the quotes provided by CEO Mark Sidey.

Moved: Vice-President Shenagh Gamble

Seconded: Cr Michael Vaughan

Vote: AIF

13.0 IN-CAMERA ITEMS

13.1 Communications Project

This has been moved out of In-Camera and into General Meeting – refer item 14.1

14.0 GENERAL BUSINESS

14.1 Communications Project

At the last meeting an update on the Communications Project was provided by CEO Mark Sidey to councillors. Councillors were advised the equipment was with President Clee. CEO Mark Sidey advised that President Clee has been provided with a 14 day timeframe to bring the equipment of Council premises.

CEO updated councillor advising that the items were not been returned within the time frame and as such this is matter is now under police investigation.

President Peter Clee stated that the items had now been returned to council and are now located in the council workshop.

15.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 21 August 2018 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

16.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.35pm.