

**WAGAIT SHIRE COUNCIL
AGENDA
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Tuesday 16 October 2018



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1.0 PRESENT

Councillors:

- President Peter Clee
- Cr Neil White
- Cr Michael Vaughan
- Cr Tom Dyer
- Cr Graham Drake

Staff: Chief Executive Offer Mark Sidey
Officer Manager Pamela Wanrooy

1.1 OPENING OF MEETING: - Chaired by

President Peter Clee welcomes Cr Tom Dyer and Cr Graham Drake to Council.

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE:

Resolution No. 2018/.....
That the apology of be accepted and approved.
Moved:
Seconded:
Vote:

1.2 APPOINTMENT OF VICE-PRESIDENT

It was noted that Cr Neil White was elected as Vice-President for the period concluding after the September 2018 by-election. Accordingly, Cr White is thanked for his contribution to this position and nominations for vice-president for the next next twelve months are now called.

Resolution No. 2018/.....
That Cr be appointed to the position of Vice-President for the term of 12 months from today's date.
Moved:
Seconded:
Vote:

Resolution No. 2018/.....
Council would like to thank Shenagh Gamble for her 6 years of service with council. Shenagh Gamble served Wagait Shire Council from April 2012 to August 2018
Moved:
Seconded:
Vote:

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

**WAGAIT SHIRE COUNCIL
MINUTES
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
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Tuesday 18 September 2018



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1.0 PRESENT

Councillors:

President Peter Clee
Vice President Neil White
Cr Michael Vaughan

Staff: Chief Executive Offer Mark Sidey
Officer Manager Pamela Wanrooy

1.1 OPENING OF MEETING: - President Peter Clee declared the meeting open at 7.00pm and welcomes everyone for coming.

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE: Nil

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation minutes of Monday 20 August 2018 Council Meeting

Resolution No. 2018/241

That the minutes of the Monthly Meeting of Monday 20 August 2018, be confirmed by council as a true and correct record.

Moved: Vice President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

3.2 Matters arising from August 2018 Minutes

Nil

4.0 GUEST SPEAKERS

Nil

5.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

5.1 Nil.

6.0 INWARDS AND OUTWARDS CORRESPONDENCE - August 2018

The Inwards and Outwards correspondence for the month of August 2018 has been circulated to councillors prior to the September 2018 meeting.

Resolution No. 2018/242

That council receive and note the correspondence as detailed in the agenda for the month of August 2018.

Moved: Vice-President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

President Clee asked about a summons that was listed in the incoming correspondence. CEO Mark Sidey advised that the matter was confidential and could be discussed in a confidential session.

7.0 COUNCILLORS REPORTS

7.1 President's Report

Resolution No. 2018/243

That the President's report for the month of August 2018 be received and accepted.

Moved: President Peter Clee

Seconded: Vice President Neil White

Vote: In Favour: President Peter Clee, Vice-President Neil White

Against: Cr Michael Vaughan

Cr Michael Vaughan questioned content and accuracy of President Clee's report. President Clee stood by his report.

7.2 Cr Michael Vaughan's Report

Resolution No. 2018/244

That the Councillor Michael Vaughan's report for the month of August 2018 be received and accepted.

Moved: Cr Michael Vaughan

Seconded: Vice President Peter Clee

Vote: AIF

8.0 OFFICERS REPORTS

Two quotes were provided to CEO Mark Sidey to facilitate the community consultation session. CEO to circulate these quotes to councillors. CEO advised True North would be the moderators.

Resolution No. 2018/245

That a professionally moderated community consultation session occur on Saturday 10th November 2018.

Moved: Vice President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

Resolution No. 2018/246

That the Officer's reports for the month of August 2018 be received and accepted.

Moved: Cr Michael Vaughan

Seconded: Vice President Neil White

Vote: AIF

9.0 FINANCIAL REPORT

Resolution No. 2018/247
That the financials for the month of August 2018 be received and accepted.
Moved: Cr Michael Vaughan
Seconded: Vice-President Neil White
Vote: AIF

10.0 BUSINESS ARISING FROM PREVIOUS MINUTES – AUGUST ACTION SHEET

10.4 Emergency Recovery Committee Meeting - A report to be presented to council at the October 2018 Meeting.

10.16 Hard Waste – This has now been completed.

Resolution No. 2018/248
That Council receives and notes the Action Sheet for the month of August 2018
Moved: Vice President Neil White
Seconded: Cr Michael Vaughan
Vote: AIF

11.0 AGENDA ITEMS

11.1 P38 Green Waste Compound Usage Policy

Resolution No. 2018/249
That Council adopt P38, Green Waste Compound Usage Policy, as amended.
Moved: Vice President Neil White
Seconded: Cr Michael Vaughan
Vote: AIF

11.2 2017/2018 Budget

Resolution No. 2018/250
That the Chief Executive Officer provide a full copy of the budget to ratepayers who makes such a request in writing.
Moved: President Peter Clee
Seconded: Vice President Neil White
Vote:

CEO informed councillors that the 2017/2018 Budget is now subject to a Freedom of Information application and if this resolution is to be passed it could place council in direct contradiction with the Information Act. CEO Mark Sidey suggested that this matter be held over to the in-camera session.

Resolution No. 2018/250 will be held over until after the in-camera session to be reviewed.

11.3 General Purpose Financial Report for Year Ended 30 June 2018

Resolution No. 2018/251

That Council note the Audited 2017/2018 General Purpose Financial Report for the year ended 30 June 2018 as recommended by the Audit Committee.

Moved: Vice President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

11.4 P34 Authorisation of Payments Policy

CEO to modify P34 Authorisation of Payments Policy and bring this back to February 2019 Audit Committee Meeting. For insurance purposes the person who prepares the bank reconciliation should not be a signatory otherwise the insurance policy can be null and void. In the absence of the CEO, council will need to appoint a CEO for signatories.

12.0 UPCOMING EVENTS

12.1 Council By-Election – The 2018 Wagait Shire by-election will be held on Saturday 22 September 2018 in the Community Centre. Early voting is now open in the Council office from Monday 17 September to Friday 21 September from 8.00am to 4.30pm.

13.0 LATE ITEMS AND GENERAL BUSINESS

13.1 Community Meeting advertised on Facebook

Vice-President Neil White noted that a Community Meeting has been advertised by members of the community for the public to attend at the Cox Country Club.

13.2 Offer of Funding – Remote Sport

Resolution No. 2018/252

That Council authorise the use of the Common Seal for the Remote Sport and recreation grant for 2018/2019.

Moved: Cr Michael Vaughan

Seconded: Vice President Neil White

Vote: AIF

13.3 Armistice Centenary Grant

The Federal Government has approved a grant of \$3,182 under the Armistice Centenary Grants Program for the Cenotaph Renewal and extension project. Council's contribution is in the order of \$600.00.

3.1 Confirmation minutes of Monday 18 September 2018 Council Meeting

Resolution No. 2018/.....

That the minutes of the Monthly Meeting of Tuesday 18 September 2018, be confirmed by council as a true and correct record.

Moved:

Seconded:

Vote:

3.2 Matters arising from September 2018 Minutes

4.0 GUEST SPEAKERS

Nil

5.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

5.1 Nil.

6.0 INWARDS AND OUTWARDS CORRESPONDENCE - September 2018

The Inwards and Outwards correspondence for the month of September 2018 has been circulated to councillors prior to the October 2018 meeting.

Resolution No. 2018/.....

That council receive and note the correspondence as detailed in the agenda for the month of September 2018.

Moved:

Seconded:

Vote:

7.0 COUNCILLORS REPORTS

7.1 President's Report

President Clee has been unable to provide a report this month as he has been unwell. Councillors and staff wish him a speedy recovery

Resolution No. 2018/.....

That Council note the President was unable to submit a report for the month of September 2018.

Moved:

Seconded:

Vote:

7.2 Cr Graham Drake

Before starting the first of what I hope will be many Councillor Reports from me, I would like to thank all those who provided support for Tom and myself as the newly elected councillors for our very special community here at Wagait Beach.

Tom and I were formally declared as Councillors exactly a week ago today (this report began on 5 October and the result announced 28 September). I wasn't sure when our 'term' began but I was informed during this week that it commenced from the announcement of the result.

Since becoming a councillor, my activities have mainly been consumed with preparing myself for the journey ahead. That has included an orientation meeting with CEO Mark and much reading prior to and following that meeting. The reading 'sessions' were informative and affirmed my publicly stated desire for Council to address the need for improved communication as well as deal with apparent conflict. Many issues involved tended to focus on the need to reconcile the old and the new perspectives and procedures to come to a point of unity.

Apart from the reading and 'homework', I attended the Community forum organised by Darryl Withnall last Saturday (29th) following concerns expressed to him regarding a number of issues. I

was planning to attend whether elected or not. It was a privilege to be there with many other community members.

The 2016 Census revealed that our community had approx 460 residents, approx 80 of those below 20 years of age and a median age of 48 compared to the NT's median age of 32. Two years on, the median age for our community is probably around 50. The electoral roll has around 300 voters and around 200 have voted at recent elections. With an attendance of around 50 at community forum, I think it is important for Council to listen to the voice of our community as expressed at that forum.

One of the most significant issues raised at the forum was the issue of the need to improve communication. Cr Neil and myself were asked by the forum to pass on this view to council.

In addition to passing on the need for improved communication to council, I have also asked CEO Mark to include our Council Policy number 15 on the agenda for this meeting. This policy has not been reviewed since 2009 and a review/revision is needed. As part of my reading, I noticed it was on the agenda for last month's Audit Committee meeting but was postponed to allow further consultation etc. Placing it on the agenda allows some part of that consultation/review to occur and hopefully address some community concerns asap.

Resolution No. 2018/.....

That the Councillor Graham Drake's report for the month of September 2018 be received and accepted.

Moved:

Seconded:

Vote:

8.0 OFFICERS REPORTS

8.1 CEO Report

1. Meetings CEO Attended

18 th Sept	Ordinary Council Meeting
21 st Sept	Meeting with Gary Higgins – Member for Daly
27 th Sept	Community Benefit Fund Briefing
27 th Sept	Meeting with Rolf Nilsson – Dept Housing & Community Development
1 st October	Meeting with Thinkwater
2 nd October	Meeting with National Serviceman's Association
3 rd October	Meeting with True North Strategic Communication

2. Details of meetings attended and other matters

2.1 Meeting with Gary Higgins

On 21st September I met with Gary Higgins. Gary gave support to Wagait Shire Council establishing a monthly newsletter to improve Council's communication with residents and ratepayers.

2.2 Community Benefit Fund Briefing

On 27th September I attended a briefing on NTG's re-vamped Community Benefit Fund. The briefing concentrated on grant application processes.

2.3 Meeting with Rolf Nilsson – Dept Housing & Community Development

On 27th September I met with Rolf Nilsson from the Department of Housing and Community Development. Rolf provided an update on the proposed Coomalie / Belyuen amalgamation. He advised that a formal proposal would be provided to the Minister during October and that a decision was expected during November.

2.4 Meeting with Thinkwater

On 1st October I met with a representative from Thinkwater (irrigation project contractors) onsite at Cloppenburg Park. The design was finalised and installation is to commence third week of October, with completion expected at the end of November.

2.4 Meeting with National Serviceman's Association

On 2nd October I met with members of the National Serviceman's Association. The revitalisation of our Cenotaph Precinct was discussed.

2.5 Meeting with True North Strategic Communication

On 3rd October, I met with Jane Munday, who will be facilitating our community consultation on Saturday 10 November. The logistics of the facilitation were discussed and Jane was provided with copies of our Annual Plan, current Strategic Plan and the notes from previous community meetings.

CEO Key Objectives Endorsed By Council August 2016

3.1 Dog management:

The draft by-law has been sent back to NTG for amending. NTG returned and requested further clarification on a number of minor matters. This has been provided and the By-Law is in the final stages of drafting. Associated Policies and procedures are being finalised. Design of, and costings for the dog pound are being finalised.

3.2 Roads upgrades:

In response to community feedback, an additional 50km/hr sign has been installed on Wagait Tower Road. Police have also stepped up enforcement activities. Discussions are ongoing with NTG about the upgrade of the shoulders to Charles Point Road.

3.3 Administration and other Business:

At the September 22 By-Election Tom Dyrer and Graham Drake were elected as Councillors. My congratulations to both new members.

Council has installed signage requesting people not drive on beaches during turtle nesting periods at all beach accesses.

4 Project and Grant Updates

4.1 Cloppenburg Park Irrigation Project

Council has applied for a water extraction license and is awaiting a decision from NTG.

Installation of the infrastructure will commence during the third week of October with completion being expected in late November. NTG has confirmed it is in order to install and commission the infrastructure whilst the water extraction license application is being assessed.

4.2 Green Waste Facility Project

The Green Waste Facility is completed and opened on Monday 24 September. A Policy covering the operation of the Green Waste Facility was adopted at Council's September meeting and has subsequently been publicly circulated via noticeboards and Council website and Facebook page.

4.3 Cloppenburg Park – Covered Picnic Area Project

Design options and locations are currently being identified.

4.4 Cloppenburg Park – Solar Electricity System Project

The solar hot water system on the ablution block has been replaced. The installation of the solar array has been authorised.

4.5 Cenotaph Project

Council has been provided with a grant of \$3,182 by the Federal Government for the rejuvenation of our cenotaph and surrounding gardens under the Federal Government's Armistice Centenary Grant programme. Council will be contributing a further \$596 to the project.

4.6 Special Purpose Grant Applications

Council has submitted 3 applications for funding to the Department of Housing and Community Development for their assessment in the upcoming round.

- Dog pound design and construction
- Water cartage tank for council truck
- Electronic securing gate for council workshop

4.7 Youth Vibe Grant Application

Council has submitted a grant application to Territory Families under their Youth Vibe program requesting a contribution towards our December 2018 / January 2019 school holiday sport & recreation programme.

5 Work, Health & Safety

Nil incidents reported.

6 Works Report

For the period September 14 – October 12 2018:

The jetty and jetty carpark were cleaned on 13 occasions.

The bores were inspected on 13 occasions.

Water quality tests were undertaken on 4 occasions.

The boat ramp was water blasted.

Leaf matter was removed from the Council carpark and memorial garden on 4 occasions.

The BBQs at Cloppenburg Park were cleaned on 6 occasions

Construction of the green waste compound was completed.

The quarterly hardwaste pickup was completed. 8.6 tonnes of hard waste was removed. The final hardwaste pickup for 2018 is scheduled for the last week of November.

8.2 Sports and Recreation Officer's Report - Rebecca Taylor

Activity	Sessions	Comment
Children's Activities		
Cricket	1 x Weekly 4 sessions	Continuous Cricket inside the nets. 2 Batters where numbers permit, 1 batter and continuous cricket with tip and run rules.
T-Ball	1 x Weekly 4 Sessions	Modified games. Focus on catching and throwing skills with a variety of balls. Tennis ball through to league T-Ball. Getting used to catching with a mitt.
Adults / Seniors		
Boot Camp	2 x Weekly 8 Sessions	Exercise has lifted intensity with the program now in its 10 month and the core group regular.
Mobility (Stretch Class)	1 x weekly 3 Sessions	The last exercise class on offer each week includes a full body stretch. Each muscle group is included in the program. A variety of stretches for each muscle group so that all can find the most effective stretch for them as an individual.

Administration

- **Planning and measuring of tracks for Runners / Walkers weekly events commencing in October.**
- **October holiday planning and advertising flyers.**
- **October general program and advertising.**
- **Seniors Month Grant Acquittal.**
- **Admin support with Office Manager on leave.**
- **Youth Engagement Grants Program – apply for funding for 2 activities.**
 - **1) Host a Christmas Disco (14th Dec)**
 - **2) Circus activities through a visit from Corrugated Iron Youth Arts. (January Holiday Program)**

Resolution No. 2018/.....

That the Officer's reports for the month of September 2018 be received and accepted.

Moved:

Seconded:

Vote:

9.0 FINANCIAL REPORT

9.1 Cash Income and Expenditure Report –September 2018

WAGAIT SHIRE COUNCIL										
62 Wagait Tower Road										
Wagait Beach NT 0822										
EXECUTIVE SUMMARY										
for the month ended 30 September 2018										
	September 2018 Actual \$	September 2018 Budget \$	Variance	Year to date Actuals \$	Year to date Budget \$	Variance \$		Forecast to 30 June 2019	Variance (Revised Budget and Actual) \$	Notes
INCOME										
RATES	62491	\$75,150	-\$12,659	134848	\$145,600	-\$10,752		\$233,847		
GRANTS	0	\$7,800	-\$7,800	96130	\$115,100	-\$18,970		\$243,700		1
CONTRACTS	8096	\$9,150	-\$1,054	35283	\$27,450	\$7,833		\$109,800		2
RENTAL INCOME	660	\$690	-\$30	1740	\$2,070	-\$330		\$8,280		3
MISCELLANEOUS	501	\$2,500	-\$1,999	1416	\$7,500	-\$6,084		\$30,000		4
WASTE MANAGEMENT	27964	\$37,306	-\$9,342	66596	\$72,364	-\$5,768		\$117,360		
TOTAL OPERATING INCOME	99712	\$132,596	-\$32,884	336013	\$370,084	-\$34,071		\$742,987		
EXPENSES										
ADMINISTRATION EXPENSES	885	\$6,840	\$5,955	25150	\$42,620	\$17,470		\$82,350		5
STRATEGIC PLAN GOALS		\$0			\$0			\$20,000		6
EMPLOYMENT EXPENSES	24456	\$28,800	\$4,344	69453	\$77,600	\$8,147		\$327,400		
ROADS	0	\$1,000	\$1,000	0	\$3,000	\$3,000		\$12,000		7
CONTRACTS & MATERIALS	290	\$425	\$135	2922	\$3,675	\$753		\$7,500		8
REPAIR & MAIN TOWN ASSETS	856	\$0	-\$856	7448	\$5,600	-\$1,848		\$22,400		9
VEHICLE & PLANT	1600	\$2,285	\$685	5790	\$5,635	-\$155		\$25,610		
GRANT EXPENSES	41	\$1,600	\$1,559	4749	\$1,800	-\$2,949		\$4,700		10
WASTE MANAGEMENT	450	\$5,000	\$4,550	11047	\$32,500	\$21,453		\$100,000		11
SERVICES	364	\$850	\$486	1915	\$4,500	\$2,585		\$12,850		12
CAPITAL ASSETS				1650						
OTHER ASSETS				670.91						
TOTAL OPERATING EXPENSES	28942	\$46,800	\$17,858	130794.91	\$176,930	\$46,135		\$614,810		
OPERATING PROFIT	\$70,770	\$85,796	-\$50,742	205218.09	\$193,154	-\$80,206		\$128,177		
Total Income	99712	\$132,596	-\$32,884	336013	\$370,084	-\$34,071				
Total Expense	28942	\$ 46,800	\$ 17,858	130794.91	\$ 176,930	\$ 46,135				
Surplus	70770	\$85,796	-\$50,742	205218.09	\$193,154	-\$80,206				
NET PROFIT/(LOSS)	\$99,712	\$132,596	-\$32,884	336013	\$370,084	-\$34,071		\$128,177		

9.2 Finance Report Notes September 2018 - P & L Cash (Budget Analysis)

Income

Note 1 – Grants Income – 16% under budget - ↓ Operations grant from NTG increased more from previous financial year than budgeted. FAA General Purpose and Roads grants were pre paid in the previous month.

Note 2 – Contract Income – 29% over budget - ↑ An overdue invoice was paid in July, resulting in contracts income being greater than budgeted.

Note 3 – Rental income 16% under budget ↓
Due community centre usage being over-estimated.

Note 4 – Miscellaneous income 81% under budget ↓
Returns on Investing activities not matured yet, no additional income realised.

Expenses

Note 5 – Administration Expenses – 41% under budget ↓
Administration expenses are well contained. Insurance Invoices were submitted late and some are yet to be paid.

Note 6 – Strategic Plan Goals – 100% under budget ↓
Budgeted funds yet to be spent.

Note 7 – Roads 100% under budget ↓
No road repairs were required.

Note 8 – Contracts and Materials 20% under budget ↓
Costs associated with contracts are well contained.

Note 9 – Repair & Main Town Assets 33% over budget ↑
Solar HWS at Cloppenburg Park was replaced. This was not budgeted for. Income from a grant received last financial year has covered this expense.

Note 10 – Grant expenses 164% over budget ↑
Grant expenses expected to have been incurred last financial year are now being incurred.

Note 11 – Waste Management 66% under budget ↓
Contractor sent invoice in late. Hardwaste invoice yet to be received.

Note 12 – Services 57% under budget ↓
Services costs are well contained.

9.3 Financial Report for month ended September 2018

WAGAIT SHIRE COUNCIL					
Financial Report for period ending 30 September 2018					
Cash at Bank & on hand					Total
Petty cash					\$ 328.10
CBA - transaction account					\$ 45,740.85
CBA Cash Saver					\$ 752,027.09
Undeposited Funds					\$ 7,481.25
Bendigo Bank- Investment a/c					\$ 500,000.00
Total Cash at Bank & on Hand					\$ 1,305,577.29
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$ 3,320.00				
Rates	\$ 163,519.00			\$ 23,845.54	
Total Debtors	\$ 166,839.00	\$ -	\$ -	\$ 23,845.54	\$ 190,684.54
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$ 64,829.00				\$ 64,829.00
Total Creditors	\$ 64,829.00	\$ -	\$ -	\$ -	\$ 64,829.00

9.4 Rate Payers

2018/2019 Rate Year	163,519.00
2017/2018 Rate Year	3,051.00
2016/2017 Rate Year	3,026.00
2015/2016 Rate Year	3,340.00
2014/2015 Rate Year plus	14,428.54

9.5 Credit Card Transaction for September 2018

CEO – Mark Sidey

1/9/2018	BP	CEO Fuel	\$128.70
2/9/2018	MYOB Aust	Monthly subscription	\$121.00
2/9/2018	Puma	CEO Fuel	\$102.63
2/9/2018	Hi-Way Inn	CEO Fuel	\$93.05
3/9/2018	Woolworths Petrol	CEO Fuel	\$61.00
5/9/2018	Adobe	Monthly subscription	\$36.29
10/9/2018	Bunnings	Blower for workshop	\$311.98
13/9/2018	Barnyard Trading	Gates for greenwaste compound	\$495.09
14/9/2018	Cabcharge	Cab fares	\$12.07
14/9/2018	Cabcharge	Cab fares	\$12.50
14/9/2018	Cabcharge	Cab fares	\$9.98
14/9/2018	City Tyre Service	Repairs to puncture tyre	\$35.00
15/9/2018	Darwin River Supermarket	CEO Fuel	\$111.00
17/9/2018	Sealink Ferries	Multi ferry pass	\$98.98
17/9/2018	Kerry's Automotive	Service to CEO Vehicle	\$479.00
18/9/2018	Coles Express	CEO Fuel	\$43.25
21/9/2018	NT Police, Fire & Emergency	Working with children card – R Taylor	\$70.00
25/9/2018	Bunnings	Plants for Armistice Project	\$45.52
29/9/2018	BP	CEO Fuel	\$37.00

President Peter Clee

Nil

Works Supervisor – Gary Zikan

Nil

9.6 Supplier Payment History for September 2018

Created: 9/10/2018 10:50 AM

Wagait Shire Council

62 Wagait Tower Road
Wagait Beach NT 0822

Supplier Payment History

September 2018

ABN: 65 843 778 569

Email: council@wagait.nt.gov.au

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
Central Business Equipment						
149	13/09/2018	00014191	3/09/2018		\$204.80	\$204.80
					Total for Payment 149:	\$204.80
eft	14/09/2018	00014201	7/09/2018	604795	\$102.23	\$102.23
					Total for Payment eft:	\$102.23
Country Solar NT Pty Ltd						
eft	14/09/2018	00014189	27/08/2018		\$5,000.00	\$5,000.00
					Total for Payment eft:	\$5,000.00
HWL Ebsworth Lawyers						
eft	14/09/2018	00014190	29/08/2018	88081	\$2,014.65	\$2,014.65
					Total for Payment eft:	\$2,014.65
Jardine Llody Thompson Pty Ltd						
147	14/09/2018	00014198	7/09/2018	048-029266	\$4,431.39	\$4,431.39
147	14/09/2018	00014199	7/09/2018	048-028923	\$4,928.00	\$4,928.00
147	14/09/2018	00014200	7/09/2018		\$4,038.09	\$4,038.09
					Total for Payment 147:	\$13,397.48
Kerry's Automotive Group						
eft	20/09/2018	00013983	17/09/2018	F9120	\$38,288.56	\$38,288.56
					Total for Payment eft:	\$38,288.56
Marks Rural Services						
714	14/09/2018	00014202	10/09/2018	27	\$396.00	\$396.00
					Total for Payment 714:	\$396.00
MJ Electrical						
eft	14/09/2018	00014206	11/09/2018	23377	\$255.00	\$255.00
eft	14/09/2018	00014208	12/09/2018	23379	\$915.00	\$915.00
					Total for Payment eft:	\$1,170.00
Motor Vehicle Registry						
146	14/09/2018	00014207	12/09/2018	CB50PV	\$73.40	\$73.40
					Total for Payment 146:	\$73.40
Norsign						
272	12/09/2018	00014209	12/09/2018	Q345628	\$293.43	\$293.43
					Total for Payment 272:	\$293.43
R.W. Anderson						
711	14/09/2018	00014203	11/09/2018		\$995.00	\$995.00

Supplier Payment History

September 2018

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
Total for Payment 711:						\$995.00
Sureline Mercantile & Commercial Agency						
712	14/09/2018	00014210	14/09/2018	1321/18	\$859.25	\$859.25
Total for Payment 712:						\$859.25
eft	14/09/2018	00014212	14/09/2018	1322/18	\$859.25	\$859.25
eft	14/09/2018	00014213	14/09/2018	1323/18	\$859.25	\$859.25
Total for Payment eft:						\$1,718.50
Wagait Beach Supermarket						
eft	14/09/2018	00014194	16/08/2018	14900	\$8.30	\$8.30
eft	14/09/2018	00014195	17/08/2018	14903	\$91.45	\$91.45
eft	14/09/2018	00014196	21/08/2018	14910	\$12.60	\$12.60
eft	14/09/2018	00014197	21/08/2018	14913	\$27.50	\$27.50
eft	14/09/2018	00014198	23/08/2018	14920	\$31.50	\$31.50
eft	14/09/2018	00014199	23/08/2018	14921	\$31.50	\$31.50
eft	14/09/2018	00014200	23/08/2018	14925	\$11.63	\$11.63
eft	14/09/2018	00014201	24/08/2018	14928	\$117.94	\$117.94
eft	14/09/2018	00014202	25/08/2018	14932	\$31.50	\$31.50
eft	14/09/2018	00014203	28/08/2018	14942	\$97.81	\$97.81
eft	14/09/2018	00014204	30/08/2018	14951	\$6.99	\$6.99
eft	14/09/2018	00014205	31/08/2018	14954	\$12.20	\$12.20
Total for Payment eft:						\$480.92
Woolworths						
p/cash	18/09/2018	00013984	18/09/2018	p/cash	\$21.20	\$21.20
Total for Payment p/ca:						\$21.20

Resolution No. 2018/.....
That the financials for the month of August 2018 be received and accepted.
Moved:
Seconded:
Vote:

10.0 BUSINESS ARISING FROM PREVIOUS MINUTES – SEPTEMBER ACTION SHEET

9.1 Proposed Dog Management By-Laws

The draft dog by-laws are with NTG for final drafting. CEO to obtain progress report from NTG and report back to Councillors via email. – NTG requested further detail re: dog tags and registration. Matter circulated to Councillors for comment. CEO to return to NTG with further advices. All NTG queries have now been addressed.

9.2 Policy for Payment Authorisations

Policy presented to Audit Committee at during meeting of 11/09/2019. Committee recommended alterations to the policy and requested it be re-presented at the next meeting.

9.3 2018/2019 to 2022/2023 Strategic Plan

Facilitation of the 2018/2019 to 2022/2023 Strategic. Consultation session moderated by True North scheduled for Saturday November 10 - 10am – 1pm at the Community Centre.

9.4 Emergency Recovery Committee Meeting

The Emergency Recovery Committee has decided to suspend its activities. A report to Council is Item 11.4 of the October meeting Agenda.

9.5 Green Waste Fenced Compound

Acquittal has been provided to NTG. The compound opened on Monday 24 September. A compound usage policy has been developed.

9.6 Irrigation of Cloppenburg Park

Refer CEO Report.

9.7 Health Group

The draft updated Belyuen Clinic/Emergency Contact protocol has been agreed and council is presently awaiting final signoff from the NT Government. A phone tree service for residents to be set up by a resident with the support of council.

9.8 Tree Planting on Verge

A policy is to be developed and public consultation undertaken.

9.9 Darwin Duchess

The Darwin Duchess is to be disposed of.

9.10 Mandorah Jetty Maintenance

Department representatives were invited to the August 2018 Council meeting, however were unable to attend the scheduled meeting.

9.11 Councillor Member Allowance

Councillors payment for the month of September 2018.

President Peter Clee - \$300.00.

9.12 Cloppenburg Park Lease Conditions

The tenure of Cloppenburg Park is a crown lease perpetual, CEO to contact the Department of Lands and Planning to clarify what will be involved with altering the lease conditions so that a caravan park could be developed. CEO is presently liaising with the Department. They have requested a concept plan. The concept plan is complete.

9.13 Speeding Motorists in Shire

Additional 50 km/h sign installed on Wagait Tower Road. Police enforcement activities have increased.

9.14 Cloppenburg Park Master Plan

A Master Plan was developed around 2009. CEO Mark Sidey is currently attempting to source a copy of the original document from the original contractor. An updated master plan for Cloppenburg Park is to be developed. To date, attempts to locate the 2009 plan have been unsuccessful.

9.15 Asset Management Plan

A Management Plan is to be developed to inform future long term financial projections. - Under way - Preliminary discussions about the development of an Asset Management Plan have been held with LGANT. Options are currently being considered.

9.16 2018.2019 Annual Budget

The 2018/2019 Budget is now subject to a Freedom of Information application. Third parties are being consulted. A decision is due by October 23.

Resolution No. 2018/.....

That Council receives and notes the Action Sheet for the month of September 2018

Moved:

Seconded:

Vote:

11.0 AGENDA ITEMS

11.1 Christmas Shutdown Period

The Council office will be closed from Friday 21 December 2018 and will reopen on Monday 7 January 2019. The Works Depot will remain open at reduced staffing levels other than public holidays. CEO will be available by phone in case any urgent matters arise.

Resolution No. 2017/.....

The council administration close for business for period Friday 27 December 2018 to Monday 7 January 2019.

Moved:

Seconded:

Vote:

11.2 P15 PROCEDURES FOR COUNCIL MEETINGS AND COUNCIL COMMITTEE MEETINGS

Policy P15 Procedures for Council Meetings and Council Committee Meetings has been under review. Given the recent election two new councillors, it is appropriate to seek their views on the existing policy, to inform the development of an amended version

POLICY TITLE:	PROCEDURES FOR COUNCIL MEETINGS AND COUNCIL COMMITTEE MEETINGS
POLICY NUMBER:	P15
CATEGORY:	COUNCIL POLICY
CLASSIFICATION:	
STRATEGIC PLAN REFERENCE:	
STATUS: Draft	Council Resolution

Date Approved: 20.10.2009	Approved By:	Councillors – resolution no.	Date for review: 17/02/2011	Next Council Election
Date Approved:	Approved By:		Date for review:	
Date Approved:	Approved By:		Date for review:	
Date Approved:	Approved By:		Date for review:	

PURPOSE:

To provide procedures for the conduct of debate at Council Meetings

EFFECT:

The orderly conduct of Council Meetings

1. What some words mean in these procedures:

“Act” means the NT Local Government Act 2008 (as amended)

“Agenda paper” means a report that has been prepared for a single agenda item.

“CEO” means the Chief Executive Officer of the Council

“Committee meeting” means a meeting of a committee that has been established by the Council.

“Confidential business” means agenda that is kept confidential from the public because of its nature (for example, staff contracts) and for which the meeting of council must be closed (see part 4 Local Government (Administration) Regulations 2008).

“Deputation” means a group of persons that wish to speak to the Council at a meeting about a matter.

“Member” means an elected member of the Council.

“Officer” means an employee of the Council.

“Ordinary meeting” means a meeting of the Council that is usually the monthly meeting of the Council and is not a special meeting of the Council.

“Person” means a person who is not a member of the council.

“Petition” means a written request, signed by members of the public for Council to support or take some action.

“Principal Member” means the President or Mayor of the Council or in their absence the appointed deputy.

“Special meeting” means a meeting of the Council that has been called in accordance with sections 58 and 59 of the Local Government Act 2008.

2. Setting the dates, place and times for ordinary meetings.

- (1) The Council shall pass a resolution which sets the day, the time and the place each month, or every two months, for each ordinary meeting of the Council. The Council may set the same day each month for its ordinary meeting (e.g. the second Tuesday of every month).
- (2) The resolution for the setting of dates is normally confirmed at the first meeting following an election of the Council although it may be changed by resolution thereafter.

3. The order in which agenda is to be dealt with at an ordinary meeting.

- (1) The order in which agenda is to be prepared shall include:
 - (a) A list of the names of the members present at the meeting
 - (b) Apologies from members who have given reasons why that they will not be present at the meeting and those reasons are acceptable to the Council.
 - (c) Members who wish to declare that they have a conflict of interest with any one agenda item at the meeting.
 - (d) A model resolution for council to confirm whether or not the minutes of the previous meeting are a true and correct record of that meeting.
 - (e) Inward correspondence requiring a decision of the council.
 - (f) Officer's reports.
 - (g) Finance report
 - (h) Agenda items of which previous notification has been given.
 - (i) Questions from members – with or without notice.
 - (j) Petitions/deputations.
 - (k) Confidential business.
 - (l) Confirmation of the date and time of the next meeting.
 - (m) Closure of the meeting.

4. The order of business at an ordinary meeting may be altered for a particular meeting if the members present at that meeting pass a motion to that effect.

5. Agenda papers for ordinary meetings.

- (1) The CEO must prepare and distribute to members, at least five business days before each ordinary meeting and at least four hours before each special meeting, an agenda which complies with the Local Government Act 2008 and include the unconfirmed minutes of the previous meeting.
- (2) Copies of the agenda must be made available to the public at the council office.

6. Notice to be given of agenda items for an ordinary meeting.

- (1) Members shall give notice to the CEO, at least five days before the meeting, of important agenda items for a meeting.
- (2) The notice must be in writing and signed by the member who wished the matter to be considered and the notice may include a petition.

7. Procedures for General Business at an ordinary meeting.

- (1) The CEO or a member may give notice at the beginning of a meeting requesting that matters to be considered during the part of the meeting be set aside and take place during general business.
- (2) Before giving notice, members or the CEO, must have regard to the nature of the matter and whether it requires a decision or is for information only.
- (3) Members must only give notice of matters for decision by Council in the event of the matter not requiring much deliberation.
- (4) Where a matter requires reasonable consideration or analysis the Council shall consider deferring it to the next meeting.

8. Petitions

- (1) A petition may be presented to a meeting of the Council by a member.
- (2) Before presenting the petition, the member must, as far as practicable, become acquainted with the subject matter of the petition.
- (3) The member must state the nature of the petition and then read the petition.
- (4) The petition must be worded in a respectful language.
- (5) Each page of the petition must restate the whole of the petition.
- (6) The signature on a page not complying with subclause (5) must not be taken into account by the council when considering the petition.
- (7) A person must not attach to a petition –
 - (a) A signature purporting to be that of another person; or
 - (b) The name of another person.
- (8) If a petition is presented at a meeting of the Council and was not included in the agenda for the meeting –
 - (a) A person present at the meeting and associated with the petition, may make a statement, explanation, submission or comment regarding the petition only if first invited to do so by the Principal Member; and
 - (b) No debate on or in relation to the petition must be allowed and the only motion that may be moved is that:
 - (i) The petition be received and noted; or
 - (ii) To be referred to a committee or officer for consideration and a report to the Council.

9. Deputations

- (1) A deputation wishing to attend and be heard at a meeting must apply in writing to the CEO not less than 5 clear days before the meeting.
- (2) The application must state why the deputation wishes to attend and be heard.
- (3) The CEO, on receiving the application, must notify the Principal Member of the application.
- (4) The Principal Member must determine whether the deputation may be heard and notify the CEO accordingly.
- (5) The CEO must –
 - (a) Inform the deputation of the Principal Member's determination; and

- (b) If the Principal Member has determined to hear the deputation, arrange a convenient time for the deputation to be heard at a meeting of the Council.
- (6) Only 2 persons in the deputation may address the meeting unless the members determine otherwise by resolution.
- (7) A person in the deputation who is addressing the meeting must be temperate in speech and matter and must not use insulting or offensive language.
- (8) The deputation must be given adequate opportunity and facility to explain the purpose of the deputation.
- (9) The Principal Member may halt an address by a person in a deputation if –
 - (a) The Principal Member is satisfied that the purpose of the deputation has been sufficiently explained to the members; or
 - (b) The person is severe in speech or manner or uses insulting or offensive language.

10. Motions to be dealt with in the order they appear in the agenda papers unless otherwise determined.

- (1) That Principal Member shall ask members present at the meeting to move motions in the order that agenda items appear in the agenda papers (as well as any other motions that arise during consideration of those items) unless otherwise determined by resolution by Council at the meeting.

11. Motions to have a mover and a seconder for debate to commence and members must speak about the agenda item.

- (1) A member who moves a motion may speak in support of the motion before it is seconded.
- (2) The Principal Member shall only allow debate on a motion if it is seconded, requesting initially for a member that may wish to speak against the motion and thereafter with members wanting to speak either for or against the motion.
- (3) A motion that is not seconded must be recorded in the minutes as having lapsed.
- (4) A member speaking about a motion must confine his or her remarks to the matter being considered.
- (5) In the event there are no motions to amend the original motion the Principal Member shall put the motion to the vote.

12. Motions not be withdrawn without consent

- (1) When a motion has been moved and seconded, it becomes subject to the control of the ordinary meeting and may not be withdrawn without the consent of members.

13. A member may move an amendment to a motion so long as it still relates to that motion.

- (1) When a motion has been moved and seconded, a member may move an amendment to it.

- (2) A member who moves or seconds a motion must not move or second an amendment to a motion.
- (3) Any amendment so moved, must not negate the intent of the original motion.
- (4) The Principal Member shall rule that any proposed amendment that attempts to negate a motion, or replace an amendment motion with the original motion, is rejected.

14. Council may only deal with one amendment to a motion at a time.

- (1) Once an amendment has been moved, no further amendment can be considered until that amendment is disposed of, either because it lapses, or is seconded and put to the vote.

15. The amendment, if voted on and carried, becomes the motion.

- (1) Once an amendment is put to the vote and carried, the motion as amended, then becomes the motion before the ordinary meeting.
- (2) Following the carriage of an amended motion (and subsequent debate if any), the Principal Member shall put the amended motion to the vote of members present at the meeting.

16. Dealing with further amendments to motions.

- (1) If an amendment to a motion is lost, then further amendments may be considered until a motion is carried (be it the original motion or some variation of it) or all motions are exhausted.

17. Limitation as to the number and duration of speeches

- (1) Except with the consent of members present at the meeting, the mover of an original motion, in his or her opening speech, must not speak for more than ten minutes.
- (2) Except with the consent of members present at the meeting, a member, other than the mover of the original motion, must not speak for more than five minutes at any one time.
- (3) A member, who is the mover of an original motion, has a right of general reply (and may speak for up to five minutes once all debate is completed) to all observations which have been made in reference to the motion and every amendment involved in respect of it.
- (4) A member, other than the mover of an original motion, has a right to speak once to the motion and any amendment proposed to it.

18. Principal Member to maintain order, to decide who can speak first and to have priority when speaking.

- (1) The Principal Member must maintain order, and may, without the intervention of any other members, call any member to order whenever, in his or her opinion, it is necessary to do so.

- (2) If two or more members attempt to speak at the same time, the Principal Member must decide which of the members may speak first.
- (3) The Principal Member may, at any time during the debate on the matter, indicate an intention to speak.
- (4) If the Principal Member indicates an intention to speak, a member speaking or proposing to speak to the debate must be silent until the Principal Member has been heard.

19. Members must address other members and council officers properly at meetings, and may request the Principal Member to bring order to the meeting.

- (1) Members must comply with the adopted Code of Conduct at meetings.
- (2) A member who considers that another member is out of order may call upon the Principal Member to maintain order.
- (3) The call for order must be dealt with immediately, without further discussion, in accordance with a council's code of conduct.

20. How the Principal Member shall deal with calls for order from members.

- (1) Where a member calls for order, the Principal Member must rule on the call by determining whether the comments made by a member are out of order.
- (2) Where the Principal Member rules that a member is out of order on more than three occasions at a meeting the Principal Member may request the member to leave the meeting.
- (3) If the Principal Member decides that any motion, amendment or other matter (including a matter he or she considers is objectionable) is out of order, it must be rejected and not be considered further.

21. Rescinding or altering resolutions

- (1) A resolution of the Council may be altered or rescinded if a notice of motion is carried at a meeting to have the matter dealt with at another meeting, and this is done within three months of the original notice of resolution being passed.
- (2) The CEO shall ensure that any notices of motion, once carried, are included in the agenda for future meetings of the Council.

22. Motions to improve the handling of matters at a meeting

- (1) A member may move a motion to have a matter put to the vote only after the Principal Member has –
 - (a) First queried whether members wish to speak for, or against, the particular motion to do with the matter, and
 - (b) At least two members have had the opportunity to do so.
- (2) If the motion to put a matter to have the vote is lost, debate on the matter must be allowed to continue for at least ten minutes before the presiding member can allow a similar motion for the matter to be put to the vote.
- (3) If the motion to put the matter to the vote is carried, the Principal Member must immediately put the motion to do with the matter to the vote.

- (4) A member may move a motion to have debate on a matter put off to the next Council Meeting and have the Meeting move to the next item of business, and
 - (a) If the motion is carried, the CEO must ensure the matter is included in the agenda for the next meeting; or
 - (b) If the motion is lost, the Principal Member must continue to allow debate on the matter until it is put to the vote.
- (5) A member may move a motion to have a meeting put off for a short period and
 - (a) If the motion is carried, the meeting must continue with the matter before the meeting at the point where it was delayed, and
 - (b) If the motion is lost, the presiding member must not accept a similar motion within 30 minutes after the motion was lost.

23. Member absences from, and attendances at, ordinary and special meetings

- (1) If a quorum of members is not present at a meeting in accordance with clause 64 of the Local Government Act 2008, the Principal Member must postpone the meeting to a date, time and place as the Principal Member thinks fit.
- (2) Members may attend ordinary, special or committee meetings by technological means so long as there are no members of the public in attendance when confidential matters are discussed and undue influence is not exercised over members by members of the public during the meeting.

24. Public Attendance and participation at meetings.

- (1) Members of the public, including journalists, shall be allowed to attend ordinary, special or committee meetings unless Council chooses to close them for confidential reasons.
- (2) A member of the public must not take part, or attempt to take part, in the proceedings of a meeting of the Council unless invited to do so by the Principal Member.
- (3) A member of the public who wishes to ask a question or make a submission or comment must do so in writing to the CEO.

25. The Principal Member is to maintain order when the public is participating in Ordinary, Special or Committee Meetings.

- (1) The Principal Member may invite questions, submissions or comments from members of the public at a meeting of the council but is not obliged to do so.
- (2) If the Principal Member considers a question comment or statement of a member of the public at a meeting of the council is offensive, irrelevant, unduly long or deals with a confidential matter, the Principal Member may rule the matter out of order and proceed to deal with it or the next item of business.
- (3) A question on notice from a member of the public must be included in the agenda for the next meeting of the Council.
- (4) On receiving a comment or submission from a member of the public, the council must:
 - (a) Refer it to a committee
 - (b) Request it be included in the agenda for the next council meeting

- (c) Deal with it under general business at the Meeting of the Council, or
- (d) Note it and take no further action.

26. Procedures for Council Committees

- (1) Committees of Council shall follow the same procedures as provided for Council Meetings unless the committee resolves otherwise.
- (2) Minutes of committee meetings shall be included in the agenda of Council Meetings as recommendations and Council may adopt them in whole, or part, or be simply noted with no further action required.
- (3) When conferring a power or function on a committee the Council shall have regard to its annual budget and plans it has adopted as a basis for providing direction for its committees.

27. Changing these procedures

- (1) The Council may change these procedures by resolution at a Meeting.

Resolution No. 2017/.....
That councillors review the existing policy, P15 Procedures for Council Meetings and Council Committee Meetings and provide the CEO with feedback prior to the next Council meeting.
Moved:
Seconded:
Vote:



WAGAIT SHIRE COUNCIL



2017 – 2018 Annual Report

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Introduction

This report has been generated to satisfy the requirements of Part 14.1 of the *Local Government Act 2016* which states in part that councils must prepare an annual report on the preceding financial year; therefore the following information communicates the Wagait Shire Council's activities from 01 July 2017 to 30 June 2018. The report also complies with Sec 131 of the Information Act

The report gives an account of council's work and performance in achieving the goals and objectives of the service delivery plans identified in the Wagait Shire (WSC) Plan 2017 – 2018. It also includes the President's report on council achievements during the year as well as the Chief Executive Officer's (CEO) report. Council's audited financial statements for year ending 30 June 2016 are included in this report. All related documents identified in this report can be found on the council's web site at

Contact details

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President's message

The past 12 months (2017-2018) proved to be a challenging period for the Wagait Shire Council and its residents.

On the positive side, there has been a construction resurgence with new homes and sheds pointing to better times ahead in the real estate market. Many new families have moved across the water and the apparent stream of new babies continues. Congratulations and a warm welcome to all new residents.

Community events such as MUFF (the ukulele and folk festival), Australia Day, Anzac Day and the very active Wagait Arts Group just keep on getting better and better. The amount of talent in such a small community never ceases to amaze visitors and locals alike.

Ongoing talks with the Territory Government's transport people provide hope that there could yet be some form of bus service on the peninsula in the not too dim-distant future. Yes, it has been a long gestation period but transport is an essential community service for both Wagait Beach and Belyuen – a fact acknowledged by the government.

Despite the dust and detours involved, our road shoulder program has been completed. While most of the funding comes from the federal Roads to Recovery program, it is vital we do what we can to minimise the damage to our road verges. Cutting corners, burnouts and using quads and motorbikes to create a dust cloud off the bitumen quickly degrades the gravel/clay material and the bitumen itself. Please don't.

Despite the increase in costs, our waste collection program has settled in and is now providing a very good service. The regular hard-waste collections are now working well but please ensure you stick to the guidelines when placing your surplus items near the road verge. There is a list of items that cannot be collected so please make it easy for everyone by observing the does and don'ts. Hopefully the green-waste area also will be in operation shortly.

With the council by-election for two vacancies just days away as I write, I trust some new faces in the ranks will bring fresh ideas and enthusiasm to our local government body. Shenagh Gamble and Trish McIntyre both put a lot of time and effort into the council and I sincerely thank them for their efforts. Unfortunately, the cohesion between the members recently has not been what it once was. We must all put a great deal of time and effort to again making our council a tight and respectful team, rather than a cheap reflection of the all-too-frequent circus of Canberra politics.

I would like to thank all staff members for their efforts in their various roles and look forward positive and respectful year ahead. Last but far from least, thank you to the Wagait Beach community. Your support, ideas, criticism and assistance are a vital cog in the council's activities. In whatever role, I always enjoy speaking with members of the community and listening to their issues. I am only ever a telephone call away.

Peter Clee
President
Wagait Shire Council

Chief Executive Officer's message

The 2017 – 2018 financial year has been an exciting and productive one for Wagait Shire which saw significant improvements and additions to Council infrastructure and equipment through successful grant applications.

It is with pleasure that I provide my comments for the 2017 – 2018 Annual Report.

Staff

This year saw no significant changes to the staffing structure of Council. We welcomed a new Sport and Recreation Officer in September 2017 who has done an exemplary job in broadening the demographics of residents that benefit from this programme. I would like to thank the Northern Territory Government for their continuing support of our Sport & Recreation programme.

My staff have performed admirably since the beginning of my tenure and have responded well to my hands-on management style. I look forward to working with them to further improve efficiencies and service delivery.

Governance

Council met all of the Local Government Act, regulatory and guideline statutory requirements for the year.

Council holds general meetings on the third Tuesday of every month other than during the month of December, when no meeting is scheduled. The meetings provide a forum for community members and organisations to make presentations to Council with notice. The meetings are open to the public who may attend and observe without any notice.

Council's Audit Committee held three meetings.

Council continues to work with NTG in relation to the introduction of Dog by-laws.

Finance

Council increased its rates from \$560.00 to \$571.60 or 2.03%. The waste management charge of \$300.00 per allotment remained unchanged. Income in the 2017/18 Financial year totalled \$923,601, comprising of:

Rates & Charges	\$336,248
Contracts	\$162,387
Grants & Contributions	\$394,740
Interest	\$16,975
Gain on sale of property, plant & equipment	\$13,251

The Council received total operational grants of \$299,838 and generated solely by council by way of rates, charges and contract works was \$498,635.

The Council's financial position for the Financial Year ending June 30 2018 saw an operating surplus of \$120,556. Cash available at the end of the financial year was \$1,138,812. With careful management, Council's finances continue to be satisfactory.

Specific Purpose Grants / Projects

Specific purpose 1 off grants received in the 2017/18 financial year totalled \$152,886 in additional revenue. The projects identified were consistent with Council's Annual and/or Strategic Plans and have resulted in long overdue infrastructure and equipment improvements.

A summary of successful 1 off grants received in the 2017/2018 financial year is as follows:

Cloppenburg Park BBQ's

Council received a grant in the amount of \$15,000 from the Federal Government as a contribution to the cost of installing BBQ's at Cloppenburg Park. Project has been completed.

Zero turn mower

Council received a grant in the amount of \$5,590 from the Northern Territory Government as a contribution toward the purchase of a zero turn lawnmower. Project has been completed.

Cloppenburg Park Irrigation Project

Council received a grant in the amount of \$83,694 from the Northern Territory Government as a contribution toward the cost of irrigating Cloppenburg Park. Project has commenced.

Green Waste Facility Project

Council received a grant in the amount of \$10,214 from the Northern Territory Government as a contribution toward the construction of a green waste recycling facility. Project has commenced.

CCTV Project

Council received a grant in the amount of \$6,126 from the Northern Territory Government as a contribution to the cost of installing CCTV cameras to safeguard council infrastructure. Project has commenced.

Backup Power to Workshop Project

Council received a grant in the amount of \$1,318 from the Northern Territory Government as a contribution to the cost of connecting the workshop and volunteer fire shed to the community centre generator backup. Project has commenced.

Cloppenburg Park – Covered Picnic Area Project

Council has recently received a grant in the amount of \$14,666 from the Northern Territory Government as a contribution to the cost of building a covered picnic area at Cloppenburg Park. Project has commenced.

Cloppenburg Park – Solar Electricity System Project

Council received a grant in the amount of \$16,258 from the Northern Territory Government as a contribution to the cost of replacing the solar hot water system on the ablution block at Cloppenburg Park and also installing a solar array. Project has commenced.

Roads

The culvert at the entrance to Cloppenburg Park was replaced with a higher capacity design and drainage remediation works on Forsyth Road were undertaken. This project was a great success and there were no recorded instances of the culvert or drain being overtopped. 3.5km of road shoulder remediation was also undertaken, completing Council's road shoulder remediation project which commenced in 2016. Expenditure in relation to road maintenance and repairs was approximately \$73,053 for the financial year.

Waste management

The waste management charge of \$300 per allotment remained unchanged. There is no opportunity to establish a new landfill site and household and hard waste will continue being transported to the Shoal Bay Waste Management Facility for disposal.

Weekly kerb-side collection for household waste will continue as will quarterly hardwaste pickups.

Council began construction of a green waste disposal facility at the Wagait Road depot. The facility is scheduled for completion in September 2018.

Residents will be able to dispose of green waste at the facility (not including tree stumps, grass clippings and leaf matter) and contractors will be brought in on a quarterly basis to woodchip the waste. The woodchips will then be provided back to the community free of charge.

Regional cooperation

The Wagait Shire is a member of the Local Government Association NT (LGANT) and the Top End Regional Organisation of Councils (TOPROC). Membership of these organisations facilitates and encourages access to a wealth of local government knowledge as well as senior bureaucrats and NT Government ministers.

The council has a strong working relationship with the Local Government Association NT and appreciation is extended to the association's board, CEO and staff for their ongoing support.

Council has been integral in establishing the Cox Peninsular Economic Committee. Whilst still in its formative stages, it is envisaged this committee will play an integral role in the economic development of Wagait Shire and its surrounds.

Vital Assistance

The council is grateful for the support of the Federal Government and the Northern Territory Government by way of funding and grants. We welcome and appreciate the continued support of both governments by providing funds to our council. Without these funds it would be difficult to continue operating without a reduction in services provided to the community.

I would like to extend Council's gratitude to the staff at the Northern Territory Government's Department of Housing and Community Services. So much of what we are able to accomplish is due to their tireless support.

I would also like to acknowledge our Territory Local Member Gary Higgins and Federal Local Member Warren Snowdon for their advocacy and support.

Appreciation

I would like to thank our Councillors, under the leadership of President Peter Clee, for all of their support and guidance.

Their passion for and commitment to the community was immediately evident to me.

Finally, I wish to thank my staff for their hard work and dedication to Council and community. That they are able to operate effectively within resource constraints demonstrates an exceptional level of professionalism and adaptability.

Mark Sidey
Chief Executive Officer

About Us

The township of Wagait Beach was established in the early 1960's with the beachfront roads of Delissa Drive and Cox Drive being the first areas to be subdivided. Further subdivisions in the early 1980's resulted in the township layout and footprint seen today.

The council was established as the Cox Peninsula Community Government council on 28 April 1995 and was renamed on 01 July 2008 to Wagait Shire Council.

The council derived its previous name from the Cox Peninsula and was named after Matthew Dillon Cox who was regarded as the Territory's first pastoralist after he applied for a lease over the peninsula in 1869. The current name is derived from the name of the town. The shire is located west of Darwin and is a 12 minute ferry ride or a 138 km drive from Darwin city.

Wagait Shire covers an area of 5.62 km² and there are 14km of internal roads. From the 2016 Census, 51.1% of our population were male with 48.9% being female. The median age was 48. The population of Wagait Beach is approximately 460. The council has four permanent and three casual staff.

Our Councillors

The Wagait Shire Council consists of 5 elected members. Elected members are elected through local government elections, by elections or may be co-opted.

A local government election was held on 26 August 2017.

At this election, councillor numbers were reduced from 7 to 5, in line with the communities wishes as indicated in a community meeting held in August 2016.

At the beginning of the 2017/ 2018 Financial year, council consisted of : President Peter Clee, Vice President Brad Irvine, Councillor Shenagh Gamble, Councillor Alex Richmond, Councillor Kurt Noble and Councillor Tom Dyer.

Councillors elected on 26 August 2017 were Peter Clee, Trish McIntyre, Shenagh Gamble, Michael Vaughan and Neil White. Electors vote for councillors who in turn elect a President and Vice President.

At Council's first meeting post election, which occurred on 19 September 2017, Peter Clee was elected President and Trish McIntyre Vice President.

As at 30 June 2018, members of Council were:

President Peter Clee



Vice President Trish McIntyre

Councillor Shenagh Gamble



Councillor Michael Vaughan

Councillor Neil White

Councillor Attendance at Ordinary Meetings of Council (11 Meetings)

NAME	ATTENDANCE
President Peter Clee	10
Vice President Brad Irvine	2
Councillor Shenagh Gamble	9
Councillor Alex Richmond	1
Councillor Kurt Noble	1
Councillor Tom Dyer	1
Vice President Trish McIntyre	10
Councillor Michael Vaughan	9
Councillor Neil White	9

Note: Crs Irvine, Richmond, Noble & Dyer's term ended at the August 26 2017 general election, with Crs McIntyre, Vaughan & White's term commencing thereafter.

Committees of Council

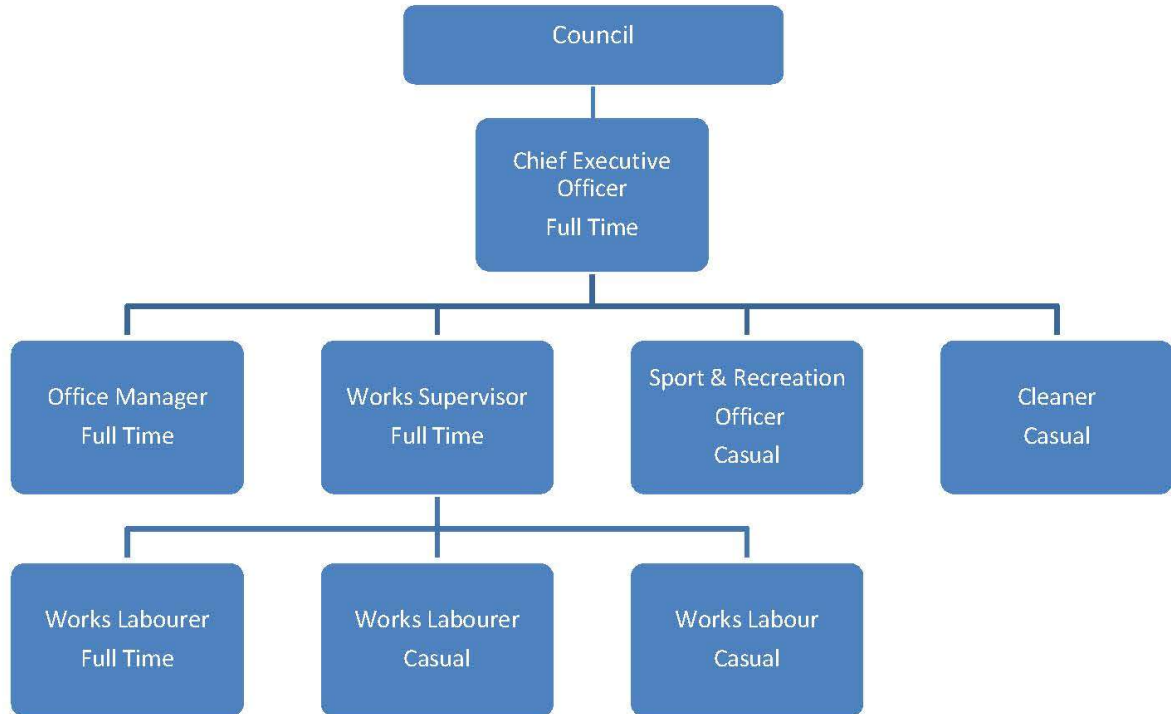
Audit Committee

The Audit Committee is an advisory committee of Council responsible for monitoring Council's compliance with the Local Government (Accounting) Regulations and the Accounting Standards. The Audit Committee takes an active role in reviewing and advising on Council Policies and Risk Management strategy.

The Audit Committee comprises of five members; the independent chair Russell Anderson, community representative Barry Bamford, President Peter Clee and Councillor Trish McIntyre.

The Audit Committee met on three occasions in the 2017 / 2018 Financial Year.

Our Organisational Structure



Our Mission:

To provide a strong voice and appropriate services to the whole of the Wagait Shire community.

Our Vision:

To meet community expectations in relation to the level and quality of service delivery.

Our Values:

- Be Respectful
- Be Accountable
- Be Inclusive
- Be Collaborative
- Be Innovative

Performance Against Objectives in Shire Plan

1 Local Infrastructure

1.1 Maintenance and upgrade of parks, reserves and open space

Objective: Develop and maintain Council's parks, gardens and open space facilities.

Tasks and activities:

- Regular mowing
- Spraying of weeds
- Collection of litter
- Provision of new facilities

Performance indicators:

- Less than six complaints per year – Achieved.
- Number of times mowing, weed control and litter collected – 180.
- Operation within budget – Achieved.

1.2 Maintenance and upgrade of public buildings, facilities and fixed assets

Objective: Manage and maintain Council's public buildings, facilities and fixed assets.

Tasks and activities:

- Attend to maintenance needs as required.
- Undertake regular inspections of council buildings.

Performance indicators:

- Less than 2 complaints per month – Achieved.
- Replace gutters on council house and works depot – Not required.
- Compliance with budget – Achieved.
- All air conditioning units serviced – Not achieved.
- Replace two air-conditioning units in council house – Achieved.
- Replace two air-conditioning units in council office – Achieved.

1.3 Local road upgrade and construction

Objective: Construction of new and upgrading of existing sealed and unsealed roads.

Tasks and activities:

- There are currently no roads requiring construction.

Performance indicators

- N/A this financial year

1.4 Local roads maintenance

Objective: Maintenance of sealed and unsealed roads including drainage footpaths and curbing.

Tasks and activities:

- Repair pot holes when evident
- Clear blocked drains
- Monitor road surface conditions

Performance Indicators

- Repair all pot holes greater than 20mm in depth – Achieved.
- Repair all cut outs in bitumen where services have been laid underground – Achieved.

1.5 Traffic management on local roads

Objective: Provision of adequate street signage and traffic control devices to increase the safety of users of the road network.

Tasks and activities:

- Regular inspection of condition of street name plates and where necessary arrange replacement.
- Ensure that traffic control devices are operated effectively.

Performance Indicators:

- Signs displayed the same day when notification of a road hazard is received – Achieved.

1.6 Fleet, plant and equipment maintenance

Objective: Provision of routine maintenance on Council's plant fleet.

Tasks and activities:

- Regular inspection of plant and equipment
- Regular routine maintenance undertaken
- Log books updated each time after plant is used
- Arrange for major maintenance to be undertaken by authorised dealer
- Regular running of generators

Performance Indicator:

- Planned servicing completed no more than one month after due date – Not achieved.
- Down time of fleet, plant and equipment less than 5% of operational requirements – Achieved.

2 Local Environment Health

2.1 Waste management and litter reduction

Objective: Collection and disposal of domestic, hard and green waste. Management and maintenance of waste collection contract and general litter reduction within Wagait Beach.

Tasks and activities:

- Manage waste in public areas
- Manage waste management contract
- Community education

Performance Indicators:

- Less than four complaints per year about wheelie bin emptying service – Achieved.
- Public spaces cleaned after a community events – Achieved.
- Public road sides litter free – Achieved.
- Quarterly hard waste collections provided – Achieved.

2.2 Weed control and fire hazard reduction

Objective: Reduce fire hazards and increase the amenity of the area through the control of noxious weeds around Council controlled roads and facilities.

Tasks and activities:

- Spray weeds on a regular basis
- Slash grassed areas that may become a fire hazard
- Fulfil Restricted Use Area weed control contracts

Performance Indicators

- Less than six complaints about weeds annually – Achieved.
- Weed outbreaks identified and managed – Achieved.

2.3 Animal welfare and control

Objective: The administration of delegated Territory legislation in relation to the care, custody and control of domestic and feral animals to protect health, safety, amenity and environment of the community. Promotes responsible ownership of animals.

Tasks and activities:

- Annual renewal of firearms license.
- Maintenance and promotion of the voluntary companion registry for dogs.
- Community education

Performance Indicators

- By-law ready to be adopted during 2017-2018 – Not achieved.

3 Local Civic Services

3.1 Library, culture and heritage

Objective: Provision of access to library programs and material designed to meet the diverse needs of all ages and groups within the community.

Tasks and activities:

- Encourage more users and ascertain future needs.

Performance Indicators:

- Library to be open for public use >200 days – Achieved.
- Grant funding for Darwin Duchess obtained – Not achieved.

3.2 Civic events

Objective: Conduct and manage agreed community events such as the senior's ball, Anzac Day celebrations, Australia Day celebrations and Territory Day.

Tasks and activities:

- Conduct Australia Day celebrations
- Conduct Anzac day celebrations
- Conduct seniors activities
- Conduct Territory Day celebrations

Performance Indicators:

- Deliver at least four community events in FY – Achieved.

3.3 Local emergency services

Objective: Preparation and planning for local emergencies through participation in relevant committees and facilitation of preventative measures.

Tasks and activities:

- Operate cyclone shelter when cyclone is present
- Attend regional cyclone shelter briefings
- Liaise with police and emergency services during disasters
- Provide support to local brigade and emergency services units
- Encourage community to have annual clean-up
- Endorse and support local disaster recovery plans

Performance Indicators

- CEO and/or President to attend all local cyclone shelter meetings – Achieved – Delegated to Office Manager.
- CEO to attend pre-cyclone season regional cyclone shelter briefings – Achieved – Delegated to Office Manager.

4 Community engagement in Local Government

4.1 Administration of local laws

Objective: Monitoring and enforcement of Council local laws.

Tasks and activities:

- Continue to monitor community expectations and behaviour.

Performance Indicators:

- Start process to introduce a dog by-law with 50% of steps achieved by end of FY – Achieved.
- Present all requests from the community that reflect changes in attitude or expectations at Council meetings – Achieved.

4.2 Customer relationship management

Objective: The provision of high standards of service and assistance to the community and other customers; effective service delivery; and the achievement of corporate and community objectives.

Tasks and activities:

- Continue to utilise notice boards.
- Continue to upgrade the Council web site.
- Conduct community meetings to seek community feedback on major issues.

Performance Indicators

- No more than four complaints annually regarding Council staff performance – Achieved.

4.3 Governance

Objective: Costs of governance to the Council including elected members expenses, elections, civic and ceremonial functions, membership of representative organisations and elected members and CEO support costs.

Tasks and activities:

- conduct monthly Council meetings.
- produce agendas and minutes.
- provide ongoing Councillor training.
- Induction training will be given to all new Councillors.

Performance Indicators

- Report number of elected members attendance at meetings – Achieved.
- Number of voter turnout at elections – August 26, 2017 – 236 of 313 enrolled – 76%
- Governance procedures are reviewed and updated in line with current best practice – Ongoing.
- Deliver one session of training for elected members – Achieved.

4.4 Advocacy and representation on local and regional issues

Objective: Participate on regional boards or committees to represent the Council's views on regional issues.

Tasks and activities:

Continue participation at all functions that may be regionally significant to the Cox Peninsula.

Performance Indicators:

- Report to Council and community on the groups / forums – Not Achieved.

5 Commercial Services

5.1 Commercial contracts

Objective: Undertake ongoing maintenance of assets as per contractual arrangements.

Tasks and activities:

- Wash and clean jetty.
- Remove waste from jetty.
- Maintain jetty parking area.
- Undertake maintenance to jetty required.
- Undertake water sampling at predetermined intervals.
- Monitor bores at predetermine intervals.
- Attend water related supply faults.
- Other commercial activities

Performance Indicators:

- Successful completion, acquittal and renewal of contracts and feedback – Achieved.
- Meet all KPI's articulated by contracts – Achieved.

6 Agency Services

6.1 Sports and recreation

Objective: Provision of sport and recreation activities to the community.

Tasks and activities:

- Conduct sporting and recreational activities for the whole of the community
- Continue to lobby for additional funds
- Provide support to community groups in staging events

Performance Indicators:

- Deliver at least four different types of activities every month – Achieved.
- Maintain current attendance and participation numbers – Achieved.

7 Other community services

7.1 Local welfare and social services

Objective: Provision of miscellaneous community services that enhance participation or amenity, including seniors programs, access to the Wagait Beach Medical Clinic and other welfare and social services identified by the Council from time to time.

Tasks and activities:

- Continue to support Wagait Beach Medical Clinic
- Continue to support seniors program
- Encourage expansion of medical clinic and possible doctor
- Monitor funding opportunities for new services

Performance Indicators:

- Attendance numbers at events and services – Achieved.
- Resident satisfaction/complaints with each event or service – Achieved.
- Suggestions and feedback about events and services – Achieved.

7.2 Visitor accommodation and tourism

Objective: Promotion and encouragement of economic development and local businesses through promoting and improving tourist attractions.

Tasks and activities:

- Encourage community groups in promoting the cultural significance of the area
- Lobby Government for a regional tourism plan
- Work closely with any persons or group wishing to undertake tourism activities
- Investigate possible camping area at Cloppenburg Park

Performance Indicators:

- No more than four complaints annually about tourist amenities – Achieved.

8 Council Administration:

8.1 Asset management

Objective: Planning and support services for Council assets land, buildings, plant, equipment fixtures and fittings, and any other asset.

Tasks and activities:

- Prepare plant and equipment replacement schedule
- Prepare maintenance schedules for plant and equipment.
- Prepare maintenance schedules for Council buildings.
- Develop strategy to increase standard of roads
- Develop asset management plans and policies

Performance Indicators:

- Maintain asset management register that includes valuation and depreciation – Achieved.
- Develop an asset management policy – Not achieved.
- Maintain schedule of assets – Achieved.

8.2 Council planning and reporting

Objective: Development of strategic plans, including business and service delivery plans, to ensure the Council's long term sustainability to deliver services to the community.

Tasks and activities:

Continue to meet legislated deadline for the completion of documentation.

Performance Indicators:

- A draft 5-year strategic plan from 2018/2019 developed - Not Achieved.
- Annual Plan written and submitted on time - Achieved.

8.3 Financial management

Objective: Accounting, financial recording and reporting and other support services associated with managing the Council's financial resources.

Tasks and activities:

- Ensure financial data is up to date to produce accurate reporting.
- Regular reports to Council meetings.
- Maintain accurate property and rate records.

Performance Indicators:

- Increase contract income by >5% - Not achieved.
- Increase bank investment returns by >4% - Achieved.

8.4 Human resources

Objective: Services and support for human resources administration including recruitment, induction, training and development.

Tasks and activities:

- Conduct annual performance reviews
- Prepare annual training plan for all employees
- Develop HR policy

Performance Indicators:

- All employees undertake performance review – Not achieved.
- No more than 1 industrial relations type complaints – Achieved.
- One annual workplace training session delivered to all staff - Not achieved.

8.5 Information technology and communications

Objective: Information technology (IT) support services and advice associated with the operation and management of Council's hardware, software and internet systems.

Tasks and activities:

- Maintain web page
- Develop IT policy
- Implement ITIL best practices

Performance Indicators:

- Meet ITIL standards – Not achieved.

8.6 Public and corporate relations

Objective: Communication with the general public through personal contact, public meetings and media information.

Tasks and activities:

- Council meetings open to the public.
- Identify issues for public meetings.
- Regular updating of the Council website.

Performance Indicators:

- At least 10 community members at public meetings - Achieved.
- All statutory reports completed on time – Achieved.
- Community satisfaction with corporate relations – Achieved.
- Feedback to the monthly Council meetings – Achieved.
- Website and Face Book statistics – Not achieved.

8.7 Records management

Objective: Processing of Council's incoming and outgoing correspondence and the availability and safekeeping of Council records in accordance with statutory requirements.

Tasks and activities:

- No more than 14 days to completed a freedom of information request – N/A.

- Information required is readily available – Achieved.

Performance Indicators:

- No more than 14 days to complete a freedom of information request – Not Applicable.
- Information required is readily available – Achieved.

8.8 Revenue growth

Objective: Funding of Council’s operations through appropriate rating policies and the maximisation of grants, fees and charges and other available income sources.

Tasks and activities:

- Pursue opportunities for grant funding and new service contracts
- Implement job costing measures to avoid over expenditure
- Preparation of realistic budgets
- Avoid non-budgeted expenditure

Performance Indicators:

- Budget balanced without shortfall – Achieved.
- New grant funding – Achieved.
- End of year position – Cash and Cash equivalents of \$1,138,812.
- Contract income increased by >5% - Not achieved.
- One new contract acquired or contract variation to increase scope of works – Achieved.

8.9 Risk management

Objective: Provision of internal risk management systems

Tasks and activities:

- Conduct annual audit
- Maintain asset register
- Ensure assets have sufficient insurance coverage
- Update the fraud protection plan

Performance Indicators:

- Satisfactory audit of the asset register audited – Achieved.
- Fraud protection plan updated – Not Achieved.
- Comprehensive risk management plan developed – Not achieved.

8.10 Work, Health and Safety

Objective:

Provision of a framework to protect the health, safety and welfare of all workers at work and also the health and safety of all other people who might be affected by the work of council.

Tasks and activities:

- maintain a work environment without risks to health and safety
- maintain plant and structures to keep them in a safe state
- provide and maintain safe systems of work
- ensure the safe use, handling, storage and transport of plant, structures and substances
- provide adequate facilities for the welfare of workers at work when carrying out work for the council
- provide information, training, instruction or supervision that is necessary to protect all persons from risks to their health and safety arising from work carried out as part of the conduct of council business
- monitor the health of workers and the conditions at the workplace for the purpose of preventing illness or injury of workers arising from the conduct of council business

Performance Indicators:

No workplace injuries sustained that affect an employee's ability to work – Achieved.

Audited Financial Statements 2017/2018





SWJR Nominees Pty Ltd
ABN 49 078 887 171
Cnr Coonawarra & Hook Roads
PO Box 36394, Winnellie NT 0821
Tel: 08 8947 2200
Fax: 08 8947 1146
lowrys.accountants@lowrys.com.au

WAGAIT SHIRE COUNCIL

ABN: 65 843 778 569

GENERAL PURPOSE FINANCIAL REPORT

For the Year Ended 30 June 2018

Prepared by:
LOWRYS Accountants
PO Box 36394
Winnellie NT 0821

Liability limited by a scheme approved under Professional Standards Legislation

WAGAIT SHIRE COUNCIL

ABN: 65 843 778 569

**GENERAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2018**

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SWJR Nominees Pty Ltd
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lowrys.accountants@lowrys.com.au

The Council Members
Wagait Shire Council
PMB 10
Wagait Beach NT 0801

Auditor's Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2018 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the requirements of the *Local Government Act* and the *Local Government (Accounting) Regulations* made under that Act, in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

LOWRYS ACCOUNTANTS

Colin James, FCA
Registered Company Auditor

Darwin, 12 September 2018

Liability limited by a scheme approved under Professional Standards Legislation

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Wagait Shire Council
ABN: 65 843 778 569

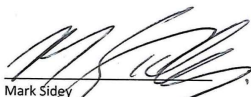
Wagait Shire Council

Lot 62 Wagait Tower Rd, Wagait Beach
Postal - PMB 10, Darwin NT 0801
Phone: (08) 8978 5185 Fax: (08) 8978 5100 Mobile: 0429 785 185
Email: ceo@wagait.nt.gov.au

Chief Executive Officer's Certificate

I, Mark Sidey, the Chief Executive Officer of the Wagait Shire Council, do hereby certify that the annual financial statements:

- (a) have been properly drawn up in accordance with the applicable Australian Accounting Standards, the Local Government Act and Local Government (Accounting) Regulations, so as to present fairly the financial position of the Council as at 30 June 2018 and the results for the year then ended; and
- (b) are in accordance with the accounting and other records of the Council.



Mark Sidey
Chief Executive Officer

Darwin, 12 September 2018

Wagait Shire Council

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WAGAIT SHIRE COUNCIL
 ABN 65 843 778 569

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
 FOR THE YEAR ENDED 30 JUNE 2018**

	Note	2018 \$	2017 \$
Revenue and Other Income			
Rates and annual charges	3A	336,248	351,368
User charges and fees	3B	162,387	157,632
Grants and contributions	3C	394,740	279,276
Interest	3D	16,975	8,778
Gain on sale of property, plant and equipment	3E	13,251	-
Total operating revenues		<u>923,601</u>	<u>797,054</u>
Operating Expenses			
Employee costs	4A	321,838	341,520
Materials and contracts	4B	374,047	238,012
Depreciation	4C	95,525	96,509
Other operating expenses	4D	11,625	13,468
Total operating expenses		<u>803,035</u>	<u>689,509</u>
Surplus for the year		<u>120,566</u>	<u>107,545</u>
Other comprehensive income		-	-
Total surplus and other comprehensive income for the year		<u>120,566</u>	<u>107,545</u>

The Statement of Profit or Loss and Other Comprehensive Income should be read in conjunction with the accompanying notes.

WAGAIT SHIRE COUNCIL
 ABN 65 843 778 569

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2018

	Note	2018 \$	2017 \$
ASSETS			
Current assets			
Cash and cash equivalents	5	1,138,812	1,011,583
Accounts receivable and other debtors	6	69,775	62,147
Total current assets		<u>1,208,587</u>	<u>1,073,730</u>
Non-current assets			
Property, plant and equipment	7	2,940,423	2,909,817
Total non-current assets		<u>2,940,423</u>	<u>2,909,817</u>
Total Assets		<u>4,149,010</u>	<u>3,983,547</u>
LIABILITIES			
Current liabilities			
Accounts payable and other payables	8	20,583	40,377
Grant liabilities	9	93,618	31,949
Employee provisions	10	30,949	27,927
Total current liabilities		<u>145,150</u>	<u>100,253</u>
Total Liabilities		<u>145,150</u>	<u>100,253</u>
Net Assets		<u>4,003,860</u>	<u>3,883,294</u>
EQUITY			
Retained surplus		1,633,836	1,513,270
Reserves	11	2,370,024	2,370,024
Total Equity		<u>4,003,860</u>	<u>3,883,294</u>

The Statement of Financial Position should be read in conjunction with the accompanying notes.

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WAGAIT SHIRE COUNCIL
 ABN 65 843 778 569

**STATEMENT OF CHANGES IN EQUITY
 FOR THE YEAR ENDED 30 JUNE 2018**

ACCUMULATED FUNDS	Accumulated	Asset	Roads	Motor	Asset	Total
	Surplus	Revaluation	Reserve	Vehicle	Replacement	Equity
	\$	\$	\$	\$	Reserve	\$
Balance at 1 July 2016	1,715,725	1,870,024	180,000	10,000	-	3,775,749
Surplus for the year	107,545	-	-	-	-	107,545
Other comprehensive income	-	-	-	-	-	-
Transfer to/(from) reserve	(310,000)	-	(180,000)	(10,000)	500,000	-
Closing Balance at 30 June 2017	1,513,270	1,870,024	-	-	500,000	3,883,294
Balance at 1 July 2017	1,513,270	1,870,024	-	-	500,000	3,883,294
Surplus for the year	120,566	-	-	-	-	120,566
Other comprehensive income	-	-	-	-	-	-
Closing Balance at 30 June 2018	1,633,836	1,870,024	-	-	500,000	4,003,860

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

WAGAIT SHIRE COUNCIL
 ABN 65 843 778 569

**STATEMENT OF WORKING CAPITAL
 FOR THE YEAR ENDED 30 JUNE 2018**

ASSETS	2018	2017
	\$	\$
Current assets		
Cash and cash equivalents	5 1,138,812	1,011,583
Accounts receivable and other debtors	6 69,775	62,147
Total current assets	<u>1,208,587</u>	<u>1,073,730</u>
Less:		
Current liabilities		
Accounts payable and other payables	8 20,583	40,377
Grant liabilities	9 93,618	31,949
Employee provisions	10 30,949	27,927
Total current liabilities	<u>145,150</u>	<u>100,253</u>
Net current assets	1,063,437	973,477
Current ratio	8.33 : 1	10.71 : 1

The Statement of Working Capital should be read in conjunction with the accompanying notes.

WAGAIT SHIRE COUNCIL
 ABN 65 843 778 569

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
Cash flows from operating activities			
Receipts from customers		479,207	479,623
Grants and contribution receipts		456,409	311,225
Interest received		16,975	8,778
Payments to suppliers and employees		<u>(712,482)</u>	<u>(594,991)</u>
Net cash flows from operating activities	13	240,109	204,635
Cash flows used in investing activities			
Proceeds from disposals of property, plant and equipment		16,364	-
Acquisition of property, plant and equipment		<u>(129,244)</u>	<u>(55,559)</u>
Net cash flows used in investing activities		<u>(112,880)</u>	<u>(55,559)</u>
Net increase in cash and cash equivalents		<u>127,229</u>	<u>149,076</u>
Cash and cash equivalents at the beginning of the year		<u>1,011,583</u>	<u>862,507</u>
Cash and cash equivalents at the end of the year	5	<u><u>1,138,812</u></u>	<u><u>1,011,583</u></u>

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

WAGAIT SHIRE COUNCIL
ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

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Note 1: Summary of Significant Accounting Policies

This note sets out the principal accounting policies adopted in the preparation of the financial statements by Council as set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of Compliance

The financial report is a general purpose financial report that has been prepared in accordance with applicable Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB), the requirements of the Local Government Act, the Local Government (Accounting) Regulations and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial statements were authorised for issue on 12 September 2018.

Basis of Preparation

The financial statements have been prepared on an accrual basis and are based on historical costs, modified where applicable, by the measurement at fair value of selected non-current assets. Historical cost is based on the fair value of the consideration given in exchange for assets.

All amounts are presented in Australian Dollars, unless otherwise noted.

The following significant accounting policies have been adopted in the preparation and presentation of the financial statements:

(a) Revenue

Revenue is measured at the fair value of consideration received or receivable. Revenue is measured on major income categories as follows:

Rates are recognised as revenue when the Council obtains control over the asset comprising the receipt.

Rates are an enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenue.

Uncollected rates are recognised as receivables.

Non-reciprocal grant revenue is recognised in the statement of profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the Council and the amount of the grant can be measured reliably. If conditions attached to the grant received are not satisfied, the recognition of the grant as revenue is deferred until these conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Revenue from the rendering of service is recognised upon the delivery of the service to the customer.

WAGAIT SHIRE COUNCIL

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

Note 1: Summary of Significant Accounting Policies (continued)

(a) Revenue (continued)

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax, when applicable.

(b) Fair Value of Assets and Liabilities

The Council measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the Council would receive to sell an asset or would have to pay to transfer a liability in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market value may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

(c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and any impairment losses.

Freehold property

Freehold land and buildings are shown at their fair value based on periodic valuations by external independent valuers, less subsequent depreciation for buildings.

Increases in the carrying amount arising on revaluation of land and buildings are recognised in other comprehensive income and accumulated in the revaluation surplus in equity. Revaluation decreases that offset previous increases of the same class of assets shall be recognised in other comprehensive income under the heading of revaluation surplus. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

Note 1: Summary of Significant Accounting Policies (continued)

(c) Property, Plant and Equipment (continued)

Buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles

Buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of property, plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss in the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets, including buildings and improvements, plant and equipment, infrastructure, office equipment and furniture and motor vehicles, but excluding freehold land and work in progress, is depreciated on a straight-line basis over the asset's useful life to the Council commencing from the time the asset is available for use.

The depreciation rates used for each class of depreciable assets are:

	<u>2018</u>	<u>2017</u>
	Life (years)	Life (years)
Buildings and improvements	20	20
Plant and equipment	3	3
Infrastructure	10	10
Office equipment and furniture	3	3
Motor vehicles	5	5

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount. These gains and losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

(d) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either purchase or sell the asset.

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified 'at fair value through profit and loss' in which case transaction costs are recognised as expenses in profit or loss immediately.

Note 1: Summary of Significant Accounting Policies (continued)

(d) Financial Instruments (continued)

Classification and subsequent measurement

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense in profit or loss.

(i) *Financial assets at fair value through profit or loss*

Financial assets are classified at 'fair value through profit or loss' when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the Council's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iv) *Financial liabilities*

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

Impairment

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or a group of financial assets will be deemed to be impaired if, and only if, there is objective evidence of impairment as a result of the occurrence of one or more events (a "loss event"), which has an impact on the estimated future cash flows of the financial asset(s).

Note 1: Summary of Significant Accounting Policies (continued)

(d) Financial Instruments (continued)

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors, or a group of debtors, are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter into bankruptcy or other financial re-organisation and changes in arrears or economic conditions that correlate with defaults.

When the terms of financial assets that would otherwise have been past due or impaired have been re-negotiated, the Council recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been re-negotiated so that the loss events that have occurred are duly considered.

Derecognition

Financial assets are derecognised where the rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability, which is extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(e) Impairment of Non Financial Assets

At the end of each reporting period, the Council reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an asset's class, the entity estimates the recoverable amount of the cash-generating unit to which the class of assets belong.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(f) Employee Provisions

Short-term employee provisions

Provision is made for the Council's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and annual leave. Short-term employee benefits are measured at the nominal amounts expected to be paid when the obligation is settled.

Note 1: Summary of Significant Accounting Policies (continued)

(f) Employee Provisions (continued)

Other long-term employee provisions

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Long-term employee benefits are measured at the nominal amounts expected to be paid when the obligation is settled.

The Council's obligations for long-term employee benefits are presented as non-current employee provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position. The Council did not have an overdraft during the year.

(h) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from ratepayers as well as amounts receivable from clients for fees and services provided. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are recognised at fair value less any provision for impairment.

(i) Goods and Services Tax

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

- where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or
- for receivables and payables which are recognised inclusive of GST, the net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a net basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(j) Income Tax

The Council is exempt from income tax under Sec 50-25 of the Income Tax Assessment Act 1997, being a local government body.

Note 1: Summary of Significant Accounting Policies (continued)

(k) Provisions

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(l) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Council retrospectively applies an accounting policy, makes a retrospective restatement or reclassifies items in its financial statements, a third statement of financial position as at the beginning of the preceding comparative period, in addition to the minimum comparative financial statements, must be disclosed.

(m) Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Council during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(n) Critical Accounting Estimates and Judgements

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Key estimates

Impairment

Impairment of property, plant and equipment

The Council assesses impairment of property, plant and equipment at each reporting date by evaluating conditions specific to the Council and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs to sell or value-in-use calculations, which incorporate a number of key estimates and assumptions. There was no provision for impairment of property, plant and equipment at 30 June 2018 (2017: \$Nil).

Note 1: Summary of Significant Accounting Policies (continued)

(n) Critical Accounting Estimates and Judgements (continued)

Impairment of accounts receivable

The provision for impairment of receivables assessment requires a degree of estimation and judgement. The level of provision is assessed by taking into account the recent sales experience, the ageing of receivables, historical collection rates and specific knowledge of the individual debtors' financial position. Provision for impairment of receivables at 30 June 2018 amounted to \$Nil (2017: \$Nil).

Useful lives of property, plant and equipment

The Council reviews the estimated useful lives of property, plant and equipment at the end of each reporting period, based on the expected utility of the assets.

Key judgements

Employee benefits

For the purpose of measurement, AASB 119: Employee benefits (September 2011) defines obligations for short-term employee benefits as obligations expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related services. The Council expects most employees will take their annual leave entitlements within 12 months of the reporting period in which they were earned.

(o) Economic Dependency

The Council is dependent upon the ongoing receipt of grants from the Northern Territory Government to ensure the continuance of its activities.

At the date of this report the management has no reason to believe that the Council will not continue to receive funding support from the Government.

(p) New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates for future reporting periods, some of which are relevant to the Council. The Council has not adopted any of the new and amended pronouncements. The Council's assessment of the new and amended pronouncements that are relevant to the Council but applicable in future reporting periods are set out below:

- AASB 9: *Financial Instruments* and associated Amending Standards (applicable to annual reporting periods beginning on or after 1 January 2018).

The Standard will be applicable retrospectively and includes revised requirements for the classification and measurement of financial instruments and revised recognition and derecognition requirements for financial instruments.

Note 1: Summary of Significant Accounting Policies (continued)

(p) New Accounting Standards for Application in Future Periods (continued)

The Council does not expect any impact from the new classification, measurement and derecognition rules on the Council's financial assets and financial liabilities. There will also be no impact on the Council's accounting for financial liabilities, as the new requirements only affect the accounting for financial liabilities that are designated at fair value through profit or loss and the Council does not have any such liabilities. The new standard also introduces expanded disclosure requirements and changes in presentation. The new impairment model is an expected credit loss (ECL) model which may result in the earlier recognition of credit losses. The Council has not yet assessed how its own impairment provisions would be affected by the new rules.

- AASB16: *Leases* (applicable to annual reporting periods beginning on or after 1 January 2019).

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117: *Leases* and related Interpretations. AASB 16 introduces a single lessee accounting model that eliminates the requirement for leases to be classified as operating or finance leases.

The main changes introduced by the new Standard are as follows:

- recognition of a right-of-use asset and liability for all leases (excluding short-term leases with less than 12 months of tenure and leases relating to low-value assets);
- depreciation of right-of-use assets in line with AASB 116: *Property, Plant and Equipment* in profit or loss and unwinding of the liability in principal and interest components;
- inclusion of variable lease payments that depend on an index or a rate in the initial measurement of the lease liability using the index or rate at the commencement date;
- application of a practical expedient to permit a lessee to elect not to separate non-lease components and instead account for all components as a lease; and
- inclusion of additional disclosure requirements.

The transitional provisions of AASB 16 allow a lessee to either retrospectively apply the Standard to comparatives in line with AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors* or recognise the cumulative effect of retrospective application as an adjustment to opening equity on the date of initial application.

Although the directors anticipate that the adoption of AASB 16 will impact the Council's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 1058: *Income of Not-for-Profit Entities* (applicable to annual reporting periods beginning on or after 1 January 2019).

This Standard is applicable to transactions that do not arise from enforceable contracts with customers involving performance obligations.

The significant accounting requirements of AASB 1058 are as follows:

- Income arising from an excess of the initial carrying amount of an asset over the related contributions by owners, increases in liabilities, decreases in assets and revenue should be immediately recognised in profit or loss. For this purpose, the assets, liabilities and revenue are to be measured in accordance with other applicable Standards.

Note 1: Summary of Significant Accounting Policies (Continued)

(p) New Accounting Standards for Application in Future Periods (continued)

- Liabilities should be recognised for the excess of the initial carrying amount of a financial asset (received in a transfer to enable the entity to acquire or construct a recognisable non-financial asset that is to be controlled by the entity) over any related amounts recognised in accordance with the applicable Standards. The liabilities must be amortised to profit or loss as income when the entity satisfies its obligations under the transfer.

An entity may elect to recognise volunteer services or a class of volunteer services as an accounting policy choice if the fair value of those services can be measured reliably, whether or not the services would have been purchased if they had not been donated. Recognised volunteer services should be measured at fair value and any excess over the related amounts (such as contributions by owners or revenue) immediately recognised as income in profit or loss.

The transitional provisions of this Standard permit an entity to either: restate the contracts that existed in each prior period presented in accordance with AASB 108 (subject to certain practical expedients); or recognise the cumulative effect of retrospective applications to incomplete contracts on the date of initial application. For this purpose, a completed contract is a contract or transaction for which the entity has recognised all of the income in accordance with AASB 1004: *Contributions*.

Although the Council members anticipate that the adoption of AASB 1058 will impact the Council's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

Note 2: Functions/Core Services

Functions/core services are common municipal services that many councils deliver to their ratepayers and residents. After a community consultation on the Wagait Shire Council Strategic Plan covering the period 2013 - 2018, it was decided that some of the listed services (marked **) will not be provided by the Council. These decisions will be reassessed in the event of a change in Council's circumstances or on request from the community.

The activities relating to the Council functions/core services are as follows:

Local infrastructure

- Maintenance and upgrade of parks, reserves and open spaces
- Maintenance and upgrade of buildings, facilities and fixed assets
- Management of cemeteries**
- Lighting for public safety including street lighting**
- Local road upgrading and construction
- Local road maintenance
- Traffic management on local roads
- Fleet, plant and equipment management

Local environment health

- Waste management including litter reduction
- Weeds control and fire hazard reduction
- Companion animal welfare and control

Local civic services

- Library, cultural and heritage
- Civic events
- Local emergency services

Community engagement in local government

- Training and employment of local people in council operations
- Administration of local laws**
- Customer relationship management, including complaints and responses
- Governance including administration of council meetings, elections and elected member support
- Administration of local board advisory bodies and management committees**
- Advocacy and representation on local and regional issues

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
Note 3: Revenue and Other Income		
Note 3A Rates and annual charges		
<i>Ordinary rates</i>		
Residential, business and rural flat rate	228,998	225,941
Waste management levy	107,250	125,427
Total rates and annual charges	<u>336,248</u>	<u>351,368</u>
Note 3B User charges and fees		
Jetty and boat ramp maintenance	60,457	59,390
Power and water contract income	40,651	49,946
Weed management income	-	16,512
Other fees and charges	61,279	31,784
Total user charges and fees	<u>162,387</u>	<u>157,632</u>
Note 3C Grants and Contributions		
<i>General purpose grants (untied)</i>		
FAA - General purpose component	8,908	8,688
FAA - Roads to recovery component	54,235	53,121
	<u>63,143</u>	<u>61,809</u>
<i>Northern Territory Government operating grants</i>		
General purpose component	157,513	149,582
Department of Sport, Recreation and Racing	19,091	21,000
Department of Infrastructure and Regional	60,091	11,795
	<u>236,695</u>	<u>182,377</u>
<i>Northern Territory Government non-recurring grants</i>		
Specific purpose	152,866	28,490
Other	1,000	5,100
Less: unexpended grants	(60,964)	-
	<u>92,902</u>	<u>33,590</u>
<i>Non Government grants and contributions</i>		
Australia Day Council	2,000	1,500
	<u>2,000</u>	<u>1,500</u>
Total grants and contributions	<u>394,740</u>	<u>279,276</u>
Note 3D Interest		
Financial institutions	16,975	8,778
	<u>16,975</u>	<u>8,778</u>
Note 3E Gain/(loss) on disposal of property, plant and equipment		
<i>Motor vehicles</i>		
Proceeds on disposal	16,364	-
Disposals at carrying amount	3,113	-
Total gain/(loss) on disposal of property, plant and equipment	<u>13,251</u>	<u>-</u>
Note 4: Expenses		
Note 4A Employee costs		
Salaries and wages	289,375	295,938
Superannuation	25,966	27,153
Recruitment and relocation	-	7,434
Training and development	6,497	10,995
Total employee costs	<u>321,838</u>	<u>341,520</u>

WAGAIT SHIRE COUNCIL

ABN 65 843 778 569

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**

	2018	2017
	\$	\$
Note 4: Expenses (continued)		
Note 4B Materials and contracts		
Advertising	3,397	2,807
Bank fees	1,425	1,342
Consultants, rates valuation fees and council election fee	12,380	10,926
Contractors, maintenance and materials	61,302	2,566
Councillor and meeting expenses	5,189	6,027
Debt collection	3,113	2,400
Donations	105	160
Doubtful debts	-	(8,512)
Electricity	7,677	5,028
Information technology expenses	1,200	1,375
Insurance	23,936	23,735
Printing and stationery	7,784	3,819
Repairs and maintenance	25,776	31,878
Roads to Recovery	73,053	18,045
Subscriptions	4,532	3,009
Telephone	4,617	6,804
Travelling and accommodation	6,005	2,250
Vehicle, plant and equipment expenses	22,227	17,892
Waste management	92,228	90,176
Water and sewerage	6,339	4,189
Other	11,762	12,096
Total materials and contracts	<u>374,047</u>	<u>238,012</u>
Note 4C Depreciation		
Plant and equipment	24,434	17,066
Office equipment	75	-
Infrastructure	53,113	57,957
Motor vehicles	17,903	21,486
Total depreciation	<u>95,525</u>	<u>96,509</u>
Note 4D Other operating expenses		
Audit services	6,750	6,718
Other services	4,875	6,750
Total other operating expenses	<u>11,625</u>	<u>13,468</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
Note 5: Cash and Cash Equivalents		
Cash at bank	1,137,499	1,011,183
Cash on hand	1,313	400
Total cash and cash equivalents	<u>1,138,812</u>	<u>1,011,583</u>
Restricted cash and cash equivalents summary		
<i>Purpose</i>		
External restrictions		
Included in liabilities		
- Unexpended grant liability	60,964	-
Included in revenue	-	-
Total external restrictions	<u>60,964</u>	<u>-</u>
Internal restrictions		
Included in liabilities:		
- Employee leave entitlements	30,949	27,927
Total internal restrictions	<u>30,949</u>	<u>27,927</u>
Total unrestricted	1,046,899	983,656
Total cash and cash equivalents available	<u>1,138,812</u>	<u>1,011,583</u>
Note 6: Accounts Receivable and Other Debtors		
Rates and annual charges	65,084	58,799
Less: Provision for doubtful debts	-	-
	65,084	58,799
GST receivable	4,691	1,908
Other	-	1,440
Total unrestricted accounts receivable and other debtors	<u>69,775</u>	<u>62,147</u>
Total receivables are aged as follows:		
Current	24,797	28,839
30 to 60 days	704	-
60 to 90 days	443	-
More than 90 days	39,140	29,960
Total receivables	<u>65,084</u>	<u>58,799</u>
The average credit period on rates and other receivables is 30 days. No interest is charged for the first 30 days from the date of invoice. Thereafter, interest is charged at 17% per annum, which is calculated on a daily basis, on the outstanding balance.		
Movement/(recoveries) in allowance for impairment of receivables		
Balance at the beginning of the year	-	8,512
Reduction in allowance	-	(8,512)
Balance at the end of the year	<u>-</u>	<u>-</u>
a. Financial assets at amortised cost classified as accounts receivable and other debtors		
Accounts receivable and other debtors:		
- total current	69,775	62,147
- total non current	-	-
	69,775	62,147
Less GST receivable	(4,691)	(1,908)
Financial assets as accounts receivable and other debtors	<u>65,084</u>	<u>60,239</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
Note 7: Property, Plant and Equipment		
Land and buildings		
Land, at cost	400,000	400,000
	<u>400,000</u>	<u>400,000</u>
Buildings and improvements, at fair value	2,222,727	2,222,727
Buildings and improvements, at cost	14,741	-
	<u>2,237,468</u>	<u>2,222,727</u>
Total land and buildings	<u>2,637,468</u>	<u>2,622,727</u>
Plant and equipment		
Plant and equipment, at cost	477,770	409,801
Accumulated depreciation	(356,412)	(331,977)
	<u>121,358</u>	<u>77,824</u>
Infrastructure, at cost	864,460	864,460
Accumulated depreciation	(721,040)	(667,927)
	<u>143,420</u>	<u>196,533</u>
Office equipment and furniture, at cost	175,930	174,729
Accumulated depreciation	(174,804)	(174,729)
	<u>1,126</u>	<u>-</u>
Motor vehicles, at cost	116,087	107,432
Accumulated depreciation	(79,036)	(94,699)
	<u>37,051</u>	<u>12,733</u>
Total plant and equipment	<u>302,955</u>	<u>287,090</u>
Total property, plant and equipment	<u><u>2,940,423</u></u>	<u><u>2,909,817</u></u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

Note 7: Property, Plant and Equipment (continued)

Movement in carrying amounts for each class of property, plant and equipment between the beginning and the end of the financial year:

	Land at cost \$	Buildings and improvements at fair value \$	Plant and equipment at cost \$	Infrastructure at cost \$	Office equipment and furniture at cost \$	Motor Vehicles at cost \$	Total \$
As at 1 July 2016							
Gross book value	400,000	2,222,727	354,243	864,460	174,729	107,432	4,123,591
Accumulated depreciation	-	-	(314,912)	(609,970)	(174,729)	(73,213)	(1,172,824)
Net book value 1 July 2016	400,000	2,222,727	39,331	254,490	-	34,219	2,950,767
Additions	-	-	55,559	-	-	-	55,559
Depreciation	-	-	(17,066)	(57,957)	-	(21,486)	(96,509)
Revaluation	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-
Net book value 30 June 2017	400,000	2,222,727	77,824	196,533	-	12,733	2,909,817
Net book value as of 30 June 2017 represented by:							
Gross book value	400,000	2,222,727	409,801	864,460	174,729	107,432	4,179,149
Accumulated depreciation	-	-	(331,977)	(667,927)	(174,729)	(94,699)	(1,269,332)
Net book value 30 June 2017	400,000	2,222,727	77,824	196,533	-	12,733	2,909,817
As at 1 July 2017							
Gross book value	400,000	2,222,727	409,801	864,460	174,729	107,432	4,179,149
Accumulated depreciation	-	-	(331,977)	(667,927)	(174,729)	(94,699)	(1,269,332)
Net book value 1 July 2017	400,000	2,222,727	77,824	196,533	-	12,733	2,909,817
Additions	-	14,741	67,968	-	1,201	45,334	129,244
Depreciation	-	-	(24,434)	(53,113)	(75)	(17,903)	(95,525)
Revaluation	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	(3,113)	(3,113)
Net book value 30 June 2018	400,000	2,237,468	121,358	143,420	1,126	37,051	2,940,423
Net book value as of 30 June 2018 represented by:							
Gross book value	400,000	2,237,468	477,770	864,460	175,930	116,087	4,271,715
Accumulated depreciation	-	-	(356,412)	(721,040)	(174,804)	(79,036)	(1,331,292)
Net book value 30 June 2018	400,000	2,237,468	121,358	143,420	1,126	37,051	2,940,423

Valuation of Building and Improvements

An independent valuation of buildings, improvements and infrastructure was undertaken by Integrated Valuation Services as at 6 July 2015. These assets have been valued at "Fair Value" and adopted in the 2015-16 financial statements.

The Council members believe that the fair value of buildings, improvements and infrastructure is \$2,380,888 as at 30 June 2018 (2017: \$2,419,260).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
Note 8: Accounts Payable and Other Payables		
Current		
Sundry creditors and accrued expenses	11,214	14,634
Payroll liabilities	9,369	13,943
Deferred income	-	11,800
Total accounts payable and other payables	<u>20,583</u>	<u>40,377</u>

Settlement of sundry creditors is generally net 30 days.

a. Financial liabilities at amortised cost classified as accounts payable and other payables

Accounts payable and other payables:

- total current	20,583	40,377
- total non current	-	-
Financial liabilities as accounts payable and other payables	<u>20,583</u>	<u>40,377</u>

No interest is payable on outstanding payables.

Note 9: Grant Liabilities		
Current		
Deferred income	32,654	31,949
Unexpended grant liability	60,964	-
Total grant liabilities	<u>93,618</u>	<u>31,949</u>

Note 10: Employee Provisions		
Current		
Annual leave	23,388	16,594
Long service leave	7,561	11,333
Total current employee provisions	<u>30,949</u>	<u>27,927</u>

Note 11: Reserves		
Movement in reserves		
<i>Asset revaluation reserve</i>		
Balance at end of the reporting year	1,870,024	1,870,024
The asset revaluation reserve arises on the revaluation of buildings and improvements. Where a revalued item of property, plant and equipment is sold, that portion of asset revaluation reserve which relates to that asset and is effectively realised, is transferred directly into retained earnings.		
<i>Asset replacement and maintenance reserve</i>		
Balance at beginning of reporting year	500,000	190,000
Transfer to reserve	-	310,000
Balance at end of the reporting year	<u>500,000</u>	<u>500,000</u>
Total reserves	<u>2,370,024</u>	<u>2,370,024</u>

The asset replacement and maintenance reserve is maintained to replace roads and motor vehicles as the need arises.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
Note 12: Related Party Transactions		
From 1 July 2016 AASB 124 <i>Related Party Disclosures</i> will apply to Council, which means that Council will disclose more information about related parties and transactions with those related parties.		
a. Key Management Personnel		
Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Council directly or indirectly, including any director (whether executive or otherwise) is considered key management personnel.		
Key management personnel compensation:		
- short-term employee benefits	86,295	98,602
- post-employment benefits	8,156	9,155
	94,451	107,757
b. Other Related Parties		
Other related parties include close family members of key management personnel.		
Transactions between related parties, and or their close family members, are on normal commercial terms and conditions no more favourable than those available to other persons.		

Note 13: Cash Flow Information		
Reconciliation of Cash Flow from Operating Activities with Current Year Surplus		
Surplus for the year	120,566	107,545
Non cash transactions		
Depreciation	95,525	96,509
Gain on disposal of property, plant and equipment	(13,251)	-
<i>Changes in net assets and liabilities:</i>		
<i>(Increase) / Decrease in assets:</i>		
Accounts receivable and other debtors	(7,628)	(41,177)
<i>Increase/(decrease) in liabilities:</i>		
Accounts payable and other payables	(19,794)	14,417
Grant liabilities	61,669	31,949
Employee provisions	3,022	(4,608)
Net cash flows from operating activities	240,109	204,635

Note 14: Events After the Reporting Period

There are no events that have occurred after balance date that have been or should have been brought to account in the 2018 financial statements.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 2018

Note 15: Commitments for Expenditure

- a. **Capital commitments**
 There were no capital commitments at 30 June 2018 or 2017.
- b. **Finance lease commitments**
 There were no finance lease commitments at 30 June 2018 or 2017.
- c. **Operating leases**
 There were no commitments under non-cancellable operating leases at 30 June 2018 or 2017.
- d. **Other expenditure commitments**
 There were no other expenditure commitments at 30 June 2018 or 2017.

Note 16: Performance Indicators

	Actual 2018		Actual 2017	
	Amounts \$	Indicators	Amounts \$	Indicators
1. Current ratio				
<u>Current assets- external restricted assets</u>	<u>1,208,587</u>	Ratio	<u>1,073,730</u>	Ratio
Current liabilities	145,150	8.33 : 1	100,253	10.71 : 1
2. Rate coverage ratio				
<u>Rate revenue</u>	<u>336,248</u>		<u>351,368</u>	
Total revenue	923,601	36%	797,054	44%
3. Rates and annual charges outstanding percentages				
<u>Rates and annual charges outstanding</u>	<u>65,084</u>		<u>58,799</u>	
Rates and annual charges collectible	336,248	19%	225,941	26%

Note 17: Capital Management

The Council manages its capital to ensure that it will be able to continue as a going concern. The Council's overall strategy remained unchanged throughout the year.

The capital structure of the Council consists of equity comprised of retained earnings and a revaluation reserve.

Note 18: Financial Risk Management

The Council's financial instruments consist mainly of cash and cash equivalents, accounts receivable and other debtors and accounts payable and other payables.

The carrying amounts for each category of financial instruments, measured in accordance with AASB 139: *financial Instruments: Recognition and Measurement* as detailed in the accounting policies to these financial statements, are as follows:

	Note	2018 \$	2017 \$
Financial assets			
Cash and cash equivalents	5	1,138,812	1,011,583
Accounts receivable and other debtors	6	65,084	60,239
Total financial assets		<u>1,203,896</u>	<u>1,071,822</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 30 JUNE 2018

Note	2018 \$	2017 \$
Note 18: Financial Risk Management (continued)		
Financial liabilities		
Accounts payable and other payables	8	20,583
Total financial liabilities	<u>20,583</u>	<u>40,377</u>

Financial Risk Management Policies

Management is responsible for mentoring and managing the Council's compliance with its risk management strategy. The committee's overall risk management strategy is to assist the Council in meeting its financial targets whilst minimising potential adverse effects on financial performance. These include credit risk policies and future cash flow requirements.

Specific Financial Risk Exposures and Management

The main risks the Council is exposed to through its financial instruments are credit risk, liquidity risk and market risk relating to interest rate risk. There has been no substantive change in the types of risk the Council is exposed to, how these risks arise, management's objectives, policies and procedures for managing or measuring risks from the previous period.

a. Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss for the Council.

Credit risk exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying amount and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

Legislative restrictions on Council's investment powers effectively limit investments to financial instruments issued or guaranteed by Australian Governments, banks and authorised deposit taking institutions. Rates and other receivables are monitored on an ongoing basis with the result that the Council's exposure to bad debts is not significant.

The Council has no significant concentrations of credit risk exposure to any single counterparty or group of counterparties. Details with respect to credit risk of accounts receivable and other debtors are provided in Note 6.

b. Liquidity risk

Liquidity risk arises from the possibility that the Council might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. The Council manages this risk through the following mechanisms:

- preparing forward-looking cash flow analysis in relation to its operational, investing and financing activities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets; and
- only investing surplus cash with major financial institutions.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

Note 18: Financial Risk Management (continued)

c. **Market risk**

Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Council is also exposed to earnings volatility on floating rate instruments.

The financial instruments that expose the Council to interest rate risk are limited to cash and cash equivalents.

The Council also manages interest rate risk by ensuring that, whenever possible, payables are paid within any pre-agreed credit terms.

Fair value sensitivity analysis for fixed rate Instruments

The Council does not account for any fixed rate financial assets and liabilities at fair value through profit or loss. Therefore a change in interest rates at the reporting date would not affect profit or loss.

Fair value

The fair value of the Council's financial assets and liabilities approximates their carrying amounts.

Note 19: Contingent Liabilities and Contingent Assets

There are no contingent liabilities or contingent assets at 30 June 2018 (2017: \$Nil).

Note 20: Additional Council Information

Wagait Shire Council is a local government body formerly called Cox Peninsular Government Council.

Principal place of business

142 Wagait Tower Road
Wagait Beach NT 0822



INDEPENDENT AUDITOR'S REPORT

TO THE ELECTED COUNCIL MEMBERS OF WAGAIT SHIRE COUNCIL

SWJR Nominees Pty Ltd
ABN 49 078 887 171
Cnr Coonawarra & Hook Roads
PO Box 36394, Winnellie NT 0821
Tel: 08 8947 2200
Fax: 08 8947 1146
lowrys.accountants@lowrys.com.au

Opinion

We have audited the financial report of Wagait Shire Council (the Council), which comprises the statement of profit or loss and other comprehensive income for the year ended 30 June 2018, the statement of financial position as at 30 June 2018, the statement of changes in equity, the statement of working capital, the statement of cash flows, the chief executive officer's certificate and the notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial report has been prepared in accordance with the Local Government Act and the Local Government (Accounting) Regulations, including:

- (i) giving a true and fair view of the Council's financial position as at 30 June 2018 and of its financial performance for the year then ended;
- (ii) complying with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Restriction on use

The financial report has been prepared to assist the elected Council Members in complying with the financial reporting requirements of the Local Government Act, referred to above.

As result, the financial report and this Independent Auditor's Report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Our report is intended solely for the elected Council Members and should not be used by parties other than the elected Council Members. We disclaim any assumption of responsibility for any reliance on this report, or on the Financial Report to which it relates, to any person other than the elected Council Members or for any other purpose than that for which it was prepared.

Chief Executive Officer's Responsibility for the Financial Report

The Chief Executive Officer of Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with the Australian Accounting Standards and relevant provisions of the Local Government Act and Local Government (Accounting) Regulations, and for such internal controls as the Chief Executive Officer determine are necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Chief Executive Officer is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Chief Executive Officer either intend to cease operation, or have no realistic alternative but to do so.

The elected Council Members are responsible for overseeing the Council's financial reporting process.

Liability limited by a scheme approved under Professional Standards Legislation

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INDEPENDENT AUDITOR'S REPORT

TO THE ELECTED COUNCIL MEMBERS OF WAGAIT SHIRE COUNCIL

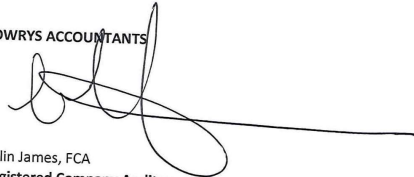
Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of our auditor's report.

LOWRYS ACCOUNTANTS



Colin James, FCA
Registered Company Auditor

Darwin, 12 September 2018

11.4 Emergency Recovery Committee

The Emergency Recovery Committee was established in early 2011 with the support of Wagait Shire Council. The committee was not a formal committee of Council but has provided valuable input to Council for consideration over the years, including the development of an Emergency Management Plan (Recovery and Resilience). Due to a number of factors including, but no limited to changes in relevant legislation, Committee Secretary Chris Tyzac has recommended to Council that the Emergency Recovery Committee be suspended pending a review of Council's Emergency Management arrangements.

Resolution No. 2018/.....

That Council note the Emergency Recovery Committee has suspended its operations pending a review of Council's Emergency Management arrangements.

Moved:

Seconded:

Vote:

Resolution No. 2018/.....

That Council thank the Emergency Recovery Committee volunteers contribution since 2011.

Moved:

Seconded:

Vote:

12.0 UPCOMING EVENTS

12.1 Community Consultation – 10 November 2018

12.2 Armistice Day Ceremony – 11 November 2018

13.0 LATE ITEMS AND GENERAL BUSINESS

14.0 IN-CAMERA ITEMS

15.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on 20 November 2018 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

16.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.