

**WAGAIT SHIRE COUNCIL
MINUTES
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Tuesday 16 October 2018



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1.0 PRESENT

Councillors:

President Peter Clee
Cr Michael Vaughan
Cr Graham Drake
Cr Neil White

Staff: Chief Executive Officer Mark Sidey
Officer Manager Pamela Wanrooy

1.1 Vice-President Neil White opened the meeting at 7.08pm and welcomes Cr Tom Dyer, Cr Graham Drake and all visitors to the meeting.

The Vice-President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE:

Resolution No. 2018/253

That the apology of Vice-President be accepted and approved.

Moved: Cr Michael Vaughan

Seconded: Cr Tom Dyer

Vote: AIF

1.3 APPOINTMENT OF VICE-PRESIDENT

It was noted that Cr Neil White was elected as Vice-President for the period concluding after the September 2018 by-election. Accordingly, Vice-President Neil White is thanked for his contribution to this position and nominations for vice-president for the next twelve months are now called.

Only one nomination was received for the position of Vice-President. Cr Tom Dyer has been voted unanimously to the position of Vice-President.

Resolution No. 2018/254

That Cr Tom Dyer be appointed to the position of Vice-President for the term of 12 months from today's date.

Moved: Cr Michael Vaughan

Seconded: Cr Graham Drake

Vote: AIF

The chair now hands the meeting over to Vice-President Tom Dyer.

Resolution No. 2018/255

Council would like to thank Shenagh Gamble for her 6 years of service with council. Shenagh Gamble served Wagait Shire Council from April 2012 to August 2018

Moved: Cr Neil White

Seconded: Cr Graham Drake

Vote: AIF

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation of Minutes of Monday 18 September 2018 Council Meeting

Resolution No. 2018/256

That the minutes of the Monthly Meeting of Tuesday 18 September 2018, be confirmed by council as a true and correct record.

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

3.2 Matters arising from September 2018 Minutes

Resolution No. 2018/257

That the council minutes include a brief record of discussions which occurs prior to motions being voted for.

Moved: Cr Graham Drake

Seconded: Vice-President Tom Dyer

Vote: AIF

There was discussion about the detail and content of the minutes. Various different models were discussed. It was noted Councils differ in relations to the level of detail provided in their minutes. It was outlined that the minutes are a record of decisions, not of the specific content of individual contributions. It was suggested that given the nature, size and age of the community, the minutes should contain additional information

Cr Drake proposed a motion:

Resolution No. 2018/258

That the council minutes include a brief record of discussions which occurs prior to motions being voted for.

Moved: Cr Graham Drake

Vote Against: Cr Neil White, Cr Michael Vaughan, Vice-President Tom Dyer

Further discussion about the content of the minutes ensued. It was suggested that brief additional summary of discussions be included but this should not be a full record of discussion. A further resolution was put.

Resolution No. 2018/259

That the minutes increase the details providing the summary of the decisions and the key issues discussed.

Moved: Vice-President Tom Dyer

Seconded: Cr Neil White

Vote: AIF

4.0 GUEST SPEAKERS

Nil

5.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

5.1 Nil.

6.0 INWARDS AND OUTWARDS CORRESPONDENCE - September 2018

The Inwards and Outwards correspondence for the month of September 2018 has been circulated to councillors prior to the October 2018 meeting.

Resolution No. 2018/260

That council receive and note the correspondence as detailed in the agenda for the month of September 2018.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

A question was raised in relation to how the inclusions in the inward and outwards correspondence were decided. It was explained to councillors that there are no set guidelines as to what is included. Generally, official correspondence (ie Department related) are included in the register but responses to members of the public about operational matters are generally not included.

7.0 COUNCILLORS REPORTS

7.1 President's Report

President Peter Clee has been unable to provide a report this month as he has been unwell. Councillors and staff wish him a speedy recovery.

Resolution No. 2018/261

That Council note the President was unable to submit a report for the month of September 2018.

Moved: Cr Neil White

Seconded: Vice-President Tom Dyer

Vote: AIF

7.2 Cr Graham Drake's Report

Resolution No. 2018/262

That the Councillor Graham Drake's report for the month of September 2018 be received and accepted.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

8.0 OFFICERS REPORTS

In addition to the CEO's report:

The **Community Benefit Fund Briefing** discussed changes to the way the community benefit fund is distributed with a government briefing detailing how the funds are distributed and the application process priorities.

Dog Management - CEO to write a letter to the NT Government optioning some sort of appeal for moving the draft dog management by-law forward and have this presented to councillors to review at the next meeting.

Youth Vibe Grant Application – a grant application has been lodged to provide additional activities in the school holidays.

Cloppenburg Park – covered picnic area project – concerns have been raised by members of the community as to whether this a project worth pursuing. CEO Mark Sidey confirmed that the project has been approved by Council, and location and final design are currently being investigated.

Resolution No. 2018/263

That the Officer's reports for the month of September 2018 be received and accepted.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

9.0 FINANCIAL REPORT

Resolution No. 2018/264

That the financials for the month of September 2018 be received and accepted.

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

10.0 BUSINESS ARISING FROM PREVIOUS MINUTES – SEPTEMBER ACTION SHEET

Green Waste Compound – this has now been acquitted and can be taken off the action list.

Tree Planting on Verge – the policy is to be brought to the November 2018 Council Meeting.

Mandorah Jetty Maintenance – Department representatives are to be reinvited to the council meeting.

Speeding Motorists in Shire – A temporary electronic billboard is to be investigated.

Resolution No. 2018/265

That Council receives and notes the Action Sheet for the month of September 2018

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

11.0 AGENDA ITEMS

11.1 Christmas Shutdown Period

The Council office will be closed from Friday 21 December 2018 and will reopen on Monday 7 January 2019. The Works Depot will remain open at reduced staffing levels other than public holidays. CEO will be available by phone in case any urgent matters arise.

Disaster action plan in place in case of the event of a cyclone.

Resolution No. 2017/266

The council administration close for business for period Friday 27 December 2018 to Monday 7 January 2019.

Moved: Cr Michael Vaughan

Seconded: Cr Graham Drake

Vote: AIF

11.2 P15 PROCEDURES FOR COUNCIL MEETINGS AND COUNCIL COMMITTEE MEETINGS

Policy P15 Procedures for Council Meetings and Council Committee Meetings has been under review. Given the recent election two new councillors, it is appropriate to seek their views on the existing policy, to inform the development of an amended version.

CEO Mark Sidey has asked Councillors to review the existing policy and provide some input to changes to him in writing. A policy is to be drafted and circulated amongst councillors for comment and brought back to the next council meeting for discussion.

Resolution No. 2018/267

That councillors review the existing policy, P15 Procedures for Council Meetings and Council Committee Meetings and provide the CEO with feedback prior to the next Council meeting.

Moved: Cr Graham Drake

Seconded: Cr Neil White

Vote: AIF

11.3 2017-2018 ANNUAL REPORT

The 2017-2018 Annual Report is due 15 November 2018.

President's Report - An incorrect paragraph in the 2017-2018 Annual Report has been removed from the President's report by CEO Mark Sidey. CEO Mark Sidey to consult with President Peter Clee to have the issue resolved and to have the President endorse his report on behalf of Council prior to the due date. The final report is at the discretion of the CEO. Cr Graham Drake questioned CEO Mark's view on the final decision of for the President's report. CEO Mark Sidey has received solid advice in this respect in writing, and a copy is to be circulated to councillors.

Resolution No. 2017/268

That Council note the 2017-2018 Annual Report.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

**Vote: In Favour – Cr Michael Vaughan, Cr Neil White and Vice-President Tom Dyer
1 abstained – Cr Graham Drake**

11.4 Emergency Recovery Committee

The Emergency Recovery Committee was established in early 2011 with the support of Wagait Shire Council. The committee was not a formal committee of Council but has provided valuable input to Council for consideration over the years, including the development of an Emergency Management Plan (Recovery and Resilience). Due to a number of factors including, but no limited to changes in relevant legislation, Committee Secretary Chris Tyzac has recommended to Council that the Emergency Recovery Committee be suspended pending a review of Council's Emergency Management arrangements.

As the emergency Recovery Committee has suspended its operations pending a review of Council's Emergency Management arrangements, CEO Mark Sidey to present options to councillors at the next council meeting.

Resolution No. 2018/269

That Council note the Emergency Recovery Committee has suspended its operations pending a review of Council's Emergency Management arrangements.

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

Resolution No. 2018/270

That Council thank the Emergency Recovery Committee volunteer's contribution since 2011.

Moved: Cr Neil White

Seconded: Cr Graham Drake

Vote: AIF

CEO Mark Sidey to report back to councillors and to let them know how prepared council is in the event of a cyclone. An update to be included in the November CEO Report.

12.0 UPCOMING EVENTS

12.1 Community Consultation – 10 November 2018 between 10am and 1pm at the Community Centre.

12.2 Armistice Day Ceremony – 11 November 2018. Council will hold a ceremony on armistice day at the council cenotaph. A program will go out nearer to date.

13.0 LATE ITEMS AND GENERAL BUSINESS

13.1 Wagait Beach Progress Association – The Wagait Beach Progress Association has submitted a letter addressed to the Councillors addressing their concerns regarding the management of Wagait Shire. CEO Mark Sidey to draft a letter in response to the concerns raised, and have this presented to the next Council meeting for review by Councillors.

13.2 Council Newsletter - A council newsletter is to be developed by council staff. Gary Higgins office has offered to assist with printing and support.

Resolution No. 2018/271

That we commence between now and the next meeting a newsletter from council to ratepayers.

Moved: Cr Graham Drake

Seconded: Cr Neil White

Vote: AIF

13.3 Entrance to Wagait Beach – Cr Michael Vaughan has asked if it be possible for a welcome sign to be installed to the entrance of Wagait Beach community. CEO Mark Sidey to investigate and explore options for this.

13.4 Lithium Mining – Cr Graham Drake has asked if there is any way the community can be notified in advance of any blasting that is to take place for the Lithium Mining project.

13.5 Mandorah Jetty Rally – Residents of Wagait Beach held a rally on Saturday 13 October at the Mandorah Jetty protesting for safer access for all especially the disabled.

Resolution No. 2018/272

That council thanks the effort of the Wagait Beach Progress Association in organising the public rally on Sat 13th Oct 2018 relating to the jetty replacement.

Moved: Cr Graham Drake

Seconded: Cr Neil White

Vote: AIF

15.0 DATE OF NEXT MEETING

President Peter Clee thanks everyone for attending the meeting. The next Council Meeting is to be held on Tuesday 20 November 2018 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

16.0 CLOSE OF MEETING

The Chair declared the meeting closed at 9.30 pm.