

**WAGAIT SHIRE COUNCIL
MINUTES
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Tuesday 18 June 2019



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1.0 PRESENT

Councillors:

President Peter Clee
Vice-President Tom Dyer
Cr Neil White
Cr Michael Vaughan
Cr Graham Drake

Staff: Chief Executive Officer Russell Anderson
Office Manager Pam Wanrooy

1.1 OPENING OF MEETING: - Chaired by President Peter Clee at 7am

The President advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

President Peter Clee welcomes Greg Bond and Hugh King representatives from the Department of Local Government, Housing and Community Development.

1.2 APOLOGIES AND LEAVE OF ABSENCE

Nil

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation minutes of Tuesday 21 May 2019 Council Meeting

The Minutes of Meeting for Tuesday 21 May 2019 has been advertised on Council's website and circulated to councillors.

Resolution No. 2019/411

That the minutes of the Monthly Meeting of Tuesday 21 May 2019, be confirmed by council as a true and correct record.

Moved: Cr Graham Drake

Seconded: Vice-President Tom Dyer

Vote: AIF

3.2 Matters arising from May 2019 Minutes

The construction of the walk way bridge on the corner of Uhr Road and Wagait Tower Road is now complete. The bridge is still to be painted.

4.0 GUEST SPEAKERS - Nil

Draft Local Government Bill – Dept of Local Govt, Housing and Community Development

At 7.05pm, Greg Bond and Hugh King from the Local Government and Community Development Division, Dept of Local Govt, Housing and Community Development discussed and presented to council the Draft Local Government Bill.

Resolution No. 2019/412

That Council suspends standing orders in order for the representatives from the Local Government and Community Development Division to discuss the Draft Local Government Bill.

Moved: President Peter Clee

Seconded: Cr Neil White

Vote: AIF

At 7.34pm the discussion and presentation ends.

Councillors to read the Draft Local Government Bill and if they would like to make or consider any changes to the Bill, they must bring this back to council before 18th July so that a request for an extension of time can be submitted. CEO Russell Anderson to distribute a copy of the Draft Local Government Bill to councillors.

Resolution No. 2019/413

That Council resumes standing orders and goes back to the agenda as distributed.

Moved: Vice-President Tom Dyer

Seconded: President Peter Clee

Vote: AIF

5.0 QUESTIONS, FEEDBACK AND PRESENTATION BY MEMBERS FROM THE PUBLIC

5.1 Wagait Arts Group (WAG's) – Camping

The Wagait Arts Group have requested for permission for limited camping at Cloppenburg Park during this year's Arts festival on the 28th and 29th September 2019. Cr Neil White has asked that a representative from WAG's make themselves available to supervise the camping. CEO Russell Anderson to send a written reply to WAG's.

At 7.37pm Cr Graham Drake declares a Conflict of Interest and leaves the room so that councillors can discuss the request.

At 7.40pm Cr Graham Drake returns to the room.

Resolution No. 2019/414

That council approve camping at Cloppenburg Park during this year's Arts Festival on 28 and 29 September 2019 on the usual terms and decisions

Moved: Cr Michael Vaughan

Seconded: Vice President Tom Dyer

Vote: AIF

6.0 INWARDS AND OUTWARDS CORRESPONDENCE - May 2019

The letter from Hon Nicole Manison regarding security concerns around the Mandorah Jetty is to be forwarded to councillors for their information.

The Grant of \$7,607 for a 5000ltr water tank is to be brought back to council for their consideration.

Resolution No. 2019/415

That council receive and note the correspondence as detailed in the agenda for the month of May 2019.

Moved: Cr Neil White

Seconded: Cr Graham Drake

Vote: AIF

7.0 COUNCILLORS REPORTS

7.1 President Peter Clee's report

Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

What's been happening.....

The disposal of surplus assets was well received by the public. There was a large number of tenders received and all items went to a good home. Council are likely to hold another such auction later this year once a full audit of assets is completed.

The CEO and I have been discussing the irrigation project at Cloppenberg park. We need to proceed with the project despite the lack of a water extraction licence. We are looking at ways to minimise water usage by sectioning areas and reviewing the type of water dispersal units.

The annual Plan and Budget will be on the council web site this month. This will provide the community with an opportunity to see the vision that council has for the next few years.

It has been decided not to increase rates this next financial year. To maintain a balanced budget there will be little by way of capital works completed during that period. Unfortunately, council will also be penalised through lack of grant approvals, by the Grants Commission and the NTG for leaving rates unchanged. The 5 year budget indicates that rates increases of CPI will keep the budget in balance, but without any infrastructure improvements as we move forward.

I wish to again congratulate the acting CEO for his excellent work in bringing the council administration back up to date. The previous CEO failed start any of the important work on Annual Budgets, the 5-year Strategic Plan nor the 5-year financial outlook. The council administration was in an extremely poor state when Mr Anderson took over.

The council's accounting advisor has been working on financial reporting. The reports being produced are much more informative and I have trust in the reports that are being issued. I have some queries in relation to processing accrual of rates, but these items are not material in nature.

The CEO's residence has had a major work over and will be ready for a new CEO once one is appointed.

There have been 70 applications for the position of CEO. These applications are being shortlisted and interviews are likely to be conducted in the next week or two.

Where have I been

21 st May	Audit Committee
21 st May	Ordinary Council Meeting
29 th May	ABC Radio – Grass Roots
4 th June	Weekly meeting with CEO
11 th June	Weekly meeting with CEO
13 th June	TOPROC – Wagait Beach
18 th June	Weekly Meeting with CEO
18 th June	Ordinary Council meeting

Where I am going

29 th June	Mandorah Ukulele Folk Festival
30 th June	Mandorah Ukulele Folk Festival
1 st July	Territory Day Celebrations - Cloppenberg Park

Resolution No. 2019/416

That President Peter Clee's report for the month of May 2019 be received.

Moved: President Peter Clee

Seconded: Cr Neil White

Vote: AIF

8.0 OFFICERS REPORTS

8.1 CEO and Works Report

CEO Actions since Tuesday 21 May:

- Draft Shire Plan and 2019/2020 Budget (Advertised for Public comment until 28 June)
- Armistice Centenary Grant acquitted.
- Jetty R&M works quote provided to Department of Infrastructure Planning Logistics. (quote to remove and replace damaged bollards, repair checker plating and reshape drain from the pedestrian crossing. Also supply and install 3 signs with posts. Total: \$3930.00)
(Price increase due to two contracts for the same work)
- Green waste issues. (agenda item)
- CEO Interview panel of Peter Clee, Graham Drake, Tony Tapsell and Kaylene Conrick is progressing. Preparing CEO contract of employment.
- Asset disposal completed.
- Road side domestic waste contract expires June and the lowest quotation Veolia will commence on the 3rd July. Two 15m³ dry waste bins to be located at Cloppenburg park. Information circular is being prepared by Veolia.
- Single Touch Payroll system for the ATO is now operational.
- Councilwise grant received and operational funding is required.
- Walk bridge complete on UHR road.
- BBQ shade and bench at Cloppenburg park completed.
- Submission for road safety signage on Wagait Tower Road. (agenda item)

Council works Report:

- Jetty wash x 13
- Bore Run X 14
- Tool Box Meetings x 4

- Water Samples X 16
- Jetty Carpark contract work
- Mowing of Estate verges,Beach Access tracks,Sportsground,Jetty Carpark,
- Toolbox meeting x 4
- Council grounds & Water facility
- Cenotaph refurbishment work
- CEO Residence gardening
- Council's Asset sale
- Walk to School Day
- Truck Rego Town
- Various Pothole Repair

CEO Russell Anderson has been keeping a record

8.1 Sports Report

Activity	Session Frequency / Day of Week	Comment
Children's Activities		
Court Sports	Variety – 4 sessions in May	Court sports teaching the skills of specific games plus game time. Nil participants in May.
Runners & Walkers	Weekly Session Tuesday's	Variety of track lengths and locations is selected and given out on a monthly planner on the last week of the month before the activity. A couple of young enthusiastic runners have joined the adults and really set the pace up the front of the pack. 2 Participants
Special Event National Walk to School Day Generously sponsored by Wagait Beach Supermarket. Many thanks to Chris and Sue Chaplin	Annual Event May 17 th , 2019	The National Walk Safely to School Day celebrated its 20 th Year in 2019. There were 45 Students registered, 4 Staff and 14 registered parents. A count on the day reveals quite a few unregistered sharing in this wonderful community event too. Numbers exceeded expectations. The community is reminded that catering is based on the families returning correct forms on time. Fortunately, our generous sponsors Wagait Beach Supermarket were able to open their business early and support our extra needs. Photos attached.
1 Public Holiday and Sport and Recreation Staff available for limited hours during the month of May lead to changes in the regular program.		
Adults / Seniors		
Runners & Walkers	Weekly Session Tuesday	Participants were keen to continue in May despite Sport and Recreation Staff not being available. S&R had put everything in place – the participants just needed to turn up – and they did. Statistics were not carefully documented and a verbal estimate of 11 participants for the month was given. 4 regulars still on leave.
Boot Camp	Twice Weekly Variety of mornings and evenings to suit both staff and participants in May. 9 Sessions offered	Due to limited availability of staff in May, staff contacted regulars to see if anything could be worked out to suit both parties so that sessions were still available at a mutually agreed time. 9 Participants attended in May.

Administration

- **Runners and Walkers - tracks mapped and in place for June.**
- **Planning and Collaboration with Belyuen Community Government Council in regards to July School Holiday Circus Skills activities / Disco.**
- **Collaboration with Coomalie and Belyuen Community Government Council re sports day based at Belyuen for all communities to be incorporated into the July School Holiday Program.**
- **July Planning**
- **Walk to School Day – May 2019. Post event evaluation and tidy up.**
- **Discussions with various community members on the idea of a few seniors guiding the 2019 Big Day Out.**
- **Clean Up Harbour Day – Initial exchange and expression of Interest to Larrakia Rangers who will be co-ordinating the annual event due to Conservation Volunteers Australia ceasing to exist in the Northern Territory.**
- **Sport and Recreation Grant – 5 Year Planning**
- **Staff on limited hours 29/4/19 – 3/5/19, 7/5/19 – 10/5/19, 13/5/19 – 17/5/19.**
- **Thank you to work colleagues for the team effort in bringing the Walk to School Day together. Set Up / pack up support from Garz Zikan. Administration and student supervision support Pam Wanrooy, Set Up, Breakfast Preparation, Pack Up support Jan Notais. Big thank you to the many parents that helped with**

Sports and Recreation Officer, Rebecca Taylor is to be invited to the July meeting to discuss her activities.

Resolution No. 2019/417

That the Officer's reports for the month of May 2019 be received and accepted.

Moved: Cr Neil White

Seconded: Vice-President Tom Dyer

Vote: AIF

9.0 FINANCIAL REPORT

Questions raised by councillors regarding the Financials.

1. Why is there an amount of \$300 for Pensioner Waste Management Concession in the YTD Profit & Loss Statement? It should go into the Waste Management levy.
2. Why are there negative figures for accrued wages in the YTD Profit & Loss Statement? These figures are for the YTD
3. Is there a log book for water usage? There is now a log book for water usage. The office is also looking at another way for the works staff to extract water, and that is by a key that will not allow council to put the facility on by-pass.

Resolution No. 2019/418

That the financials for the month of May 2019 be received and accepted.

Moved: Cr Michael Vaughan

Seconded: Cr Graham Drake

Vote: AIF

10.0 ACTION SHEET – May 2019

10.1 Cox Peninsula Economic Development Committee – this is to be ongoing.

10.2 Green Waste – to be discussed in item 11.4

10.3 Proposed Dog Management By-Laws – standard operating procedures to stay open and to be brought back to the July council meeting. The dog pound will come back to council before any action is taken.

10.4 Irrigation of Cloppenburg Park – No further action unless it comes back to council.

10.5 Health Group – Ongoing

10.6 Cloppenburg Park Caravan Park – The business plan is still required.

Resolution No. 2019/419

That Council receives and notes the Action Sheet for the month of May 2019.

Moved: Cr Graham Drake

Seconded: Cr Neil White

Vote: AIF

11.0 AGENDA ITEMS

11.1 Towards Zero Community Grants – Speed Signage along Wagait Tower Road

An application for \$5,000 for signage to monitor speed along Wagait Tower Road for the “Towards the Zero Road Safety Grants Program” has been submitted.

Resolution No. 2019/420

That council approve application for \$5000 to go towards the Towards Zero Community Grants for speed signage along Wagait Tower Road.

Moved: Vice-President Tom Dyer

Seconded: Cr Michael Vaughan

Vote: AIF

11.2 Armistice Grant Acquittal

We are still awaiting one sign which has been paid for and has not yet arrived. This sign will be erected at the Cenotaph.

Resolution No. 2019/421

That council acquit the amount of \$3,121.06 towards the Armistice Project.

Moved: President Peter Clee

Seconded: Vice-Tom Dyer Dyer

Vote: AIF

11.3 Undercover Picnic Area at Cloppenburg Park

Resolution No. 2019/422

That council acquit the amount of \$14,666 towards the provision of an undercover picnic area at council’s sports ground “Cloppenburg Park”.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

11.4 Green Waste Compound

Council has reviewed the current location and it is deemed unsuitable for storing green waste. Other locations are being considered and the most suitable site is on the Eastern side of Cloppenburg Park. The site has been located and needs an all-weather track with hard stand area. A quote to gravel the track and hard stand with rubble invert across the drain is \$16,500 (inc GST). The current budget allows the graveling of this track. Additional quotes to be brought back to the next council meeting.

Resolution No. 2019/423

The council consider the new location at Cloppenburg Park and seek additional quotes to install all weather road and hard stand to this site.

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

11.5 Dump Point Subsidy Program

Information from Campervan and Motorhome Club of Australia (CMCA) promotes their Dump Point Subsidy so they develop a network of key infrastructure for recreational vehicles (RV's) across Australia. Attached is the promotional material.

Resolution No. 2019/424

That council investigate the cost to install the Dump Point provided by Campervan and Motorhome Club of Australia (CMCA).

Moved: Cr Michael Vaughan

Seconded: Cr Neil White

Vote: AIF

11.6 Keep Australia Beautiful (KAB) NT (2019/2020 Membership Invitation)

The Keep Australia Beautiful Council NT has asked if council will give consideration to WSC becoming a Keep Australia Beautiful Council (NT) member.

Resolution No. 2019/425

That council does not support membership to Keep Australia Beautiful.

Moved: President Peter Clee

Seconded: Cr Neil White

Vote: AIF

11.7 Veolia – Implementation Plan and Residents Flyer

Veolia will begin their weekly kerbside collection on Wednesday 3 July 2019. There will be no changes to the times of pickup. Veolia is also proposing to bring two 15 cubic mtr skip bins and have these located permanently at the sports ground for hard waste.

12.0 UPCOMING EVENTS

12.1 Territory Day – Monday 1 July 2019

Previously council has bought sausages, bread and drinks for this day to help the community group to put on a free BBQ for the community.

Resolution No. 2019/426

That council support the provision of sausages, bread and drinks to the community group for Territory Day to the sum of \$300.

Moved: Cr Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

12.2 Hard Waste Pickup Dates

Put Rubbish Out - 22 and 23 June 2019

12.3 Seniors Outing – 13 August 2019 at the Berry Springs Tavern

13.0 LATE ITEMS AND GENERAL BUSINESS

13.1 Thank you letter – WAGS – Council has received a thank you letter from WAG's for the use of facilities for their recent Art Month workshops.

13.2 Tennis Court Surface – The surface of the Tennis Court at Cloppenburg is old and damaged and will need some re-surfacing sometime in the near future. CEO to investigate.

13.3 Erickson Crescent access road to beach – There has been reports of camping over the long weekend near the creek at the Erickson Crescent access road. The barriers stopping access has been damaged allowing vehicles to access the site. Cr Graham Drake has asked if council can investigate to see what can be done to block this access.

13.4 Neam Trees on Baluria Road Beach Road access – There a quite a lot of Neam Trees growing along the Baluria Road Beach Access. Cr Michael Vaughan has asked if council can investigate and approach the NT Government to see what can be done about these trees.

14.0 In-Camera - Nil

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 16 July 2019 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

16.0 CLOSE OF MEETING

The Chair declared the meeting closed at 9.00 pm.