

**WAGAIT SHIRE COUNCIL
AGENDA
COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD
7PM**

Tuesday 17 September 2019



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1.0 PRESENT

Councillors:

- President Peter Clee
- Vice-President Tom Dyer
- Cr Neil White
- Cr Michael Vaughan
- Cr Graham Drake

Staff: Chief Executive Officer Anna Malgorzewicz
Office Manager Pam Wanrooy

1.1 OPENING OF MEETING: - Chaired by

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE:

Resolution No. 2019/.....
That the apology of be accepted and approved.
Moved:
Seconded:
Vote:

2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation of minutes of Tuesday 20 August 2019 Council Meeting.

The Minutes of the Meeting for 20 August 2019 have been included as an attachment to councillors for this meeting.

Resolution No. 2019/.....
That the minutes of the Monthly Meeting of Tuesday 20 August 2019, be confirmed by Council as a true and correct record.
Moved:
Seconded:
Vote:

3.1.1 Matters arising from August 2019 Minutes

4.0 GUEST SPEAKERS

Resolution No. 2019/.....
That Council suspends standing orders and welcomes Mr Ben Dornier, Chief Digital Officer CouncilWise.
Moved:
Seconded:
Vote:

Atpm Council suspends standing order.

Mr Ben Dornier, Chief Digital Officer, Council Wise

Ben will outline to Council the financial, rating, asset and records management software solutions that are part of the CouncilWise program that Wagait Shire Council will be implementing.

Resolution No. 2019/.....
That Council resumes standing orders and thanks Mr Ben Dornier, Chief Digital Officer CouncilWise.
Moved:
Seconded:
Vote:

Atpm Council resumes standing order.

5.0 INWARDS AND OUTWARDS CORRESPONDENCE - August 2019

Inwards Correspondence

Date	From	About	
13/08/2019	Valuation Rolls Administrator, DIPL	2019 Wagait Address update request	email
14/08/2019	Neighbourhood Watch NT	Promotion of Neighbourhood Watch Week	email
16/08/2019	LGANT	Australian Institute of Company Directors Courses - October 2019 In Alice Springs	email
16/08/2019	NT Government	NT Grants Commission Allocations - 2019 - 2020	email
20/08/2019	Warren Snowdon MP	2019 Stronger Communities Programme - expression of interest now open	mail
22/08/2019	President Peter Clee	Transfer of \$150,000 to Term Deposit Investment	email
22/08/2019	President Peter Clee	Mandorah Jetty Lighting	email
27/08/2019	Hall Chadwick	Country Solar - notice to customers advising that Hall Chadwick have been appointed administrators.	mail
27/08/2019	CBA	Term Deposit confirmation - \$400,000	mail
28/08/2019	Compliance & Sustainability Division	Audit Confirmation Request (confirm money received under the Commonwealth's Local Govt Act)	email
4/09/2019	Helmy Bakermans - Office of the Information Commissioner	Annual Statistical Return - FOI	email
10/09/2019	LGANT	Australian Institute of Company Directors Courses - October 2019	email

Outwards Correspondence

Date:	To:	About:	
20/08/2019	Minister Eva Lawler - Minister for Infrastructure, Planning & Logistics	Mandorah Marine Precinct	email from P Clee
23/08/2019	Andrew Jones - Office Parliamentary Counsel	Signed 2019 WSC Dog Management By-Laws	email/mail
29/08/2019	TDH Chartered Accountants	Audit - Confirmation request 2019 - signed copy to confirm money has been received.	email
30/08/2019	Territory Families	Youth Vibe Holiday Grant Acquittal	email
6/09/2019	Sam Clements - Valuations Office	2019 Wagait Address Update request	email
12/09/2019	ATO	Change of registration Details	mail

Resolution No. 2019/.....

That Council receive and note the correspondence report as detailed in the agenda for the month of August 2019.

Moved:

Seconded:

Vote:

6.0 COUNCILLORS REPORTS

6.1 President's Report

Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

What's been happening.....

The Mandorah Marine Precinct development is coming along. The Department has advised that a barge will be off the jetty for the next few weeks undertaking some additional geotechnical work on the area beneath the proposed rock groin. The project is currently in the design stage and actual construction work will not commence until after that is completed and a design finalised.

The new CEO has been working hard to bring council back online. I am pleased with the progress to date.

Where have I been

20 th August	Ordinary Council Meeting
27 th August	Weekly Meeting with CEO
28 th August	Meeting with WSC Bankers – CBA
11 th September	ABC Radio – Grass Roots
12 th September	Weekly Meeting with CEO
17 th September	Weekly Meeting with CEO
17 th September	Ordinary Council Meeting

Resolution No. 2019/.....

That President Peter Clee's report for the month of August 2019 be received and noted.

Moved:

Seconded:

Vote:

7.0 OFFICERS REPORTS

7.1 Chief Executive Officer's Report

Since Council's August 2019 meeting, the CEO participated in/or completed the following:

<p>Meetings</p>	<ul style="list-style-type: none"> • Councilwise – re software solutions • Wagait Supermarket – re Dump Point and Water Access • Chair, Audit Committee – re Audit Committee agenda and priority actions • Officers of DLGHCD – re local government matters • CBA representatives – re Council's banking needs • Wagait Watch – re community newsletter • Manager, Cox Country Club – re assistance request Cox Country Club • Veolia – re hard waste collection services • CJ Consulting HR Solutions – re training and induction programs • Officers from Community development Branch, DLGHCD – re land information and road asset planning and maintenance programs • Local accommodation operator – re Dump Point and Water Access • Coordinator, WAG Festival • Arafura Regional Roads Committee meeting
<p>Actions</p>	<ul style="list-style-type: none"> • Liaison with Valuer General regarding currency of valuation roll in preparation for new valuations • Completed FOI annual return • Site inspection with Works Supervisor to prepare quote and schedule works on behalf of PowerWater • Inspected drains with Works Supervisor • Workshop meeting with Council's HR Officer, Works Supervisor and casual team members regarding jetty maintenance and casual employment • Reviewed Caretakers Agreement with current tenant, Cloppenburg Park • Responded with Works Supervisor to resident request regarding dangerous tree in the Restricted Use Area and road conditions Vangemann Street • Invited City of Palmerston IT Officers to provide an assessment of Council's IT requirements and resolve some outstanding issues • Liaised with DCIS regarding IT requirements in preparation for G-suite migration • Planning meeting with Venjie Diolia regarding IT migration requirements • ongoing liaison with Thinkwater regarding the Cloppenburg Irrigation Project • Planning meeting with Sports & Recreation Officer and local contractor regarding future infrastructure works, Cloppenburg Park • Planning meeting with Office Manager and local consultant re improved financial management and reporting • Provided assistance to Employsure consultants re WHS Review • Collected CEO vehicle following repair works

7.2 Works Report

Since Council's August 2019 meeting, the Works Team participated in/or completed the following actions:

Actions	
	<p>Planning</p> <ul style="list-style-type: none"> • Contributed to weekly staff Toolbox Meeting • Participated in weekly Works Team Meeting with CEO • Participated in workshop meeting with Council's HR Officer, Works Supervisor and casual team members regarding jetty maintenance and casual employment • Engaged with Council's HR Officer to establish casual labour protocols and recruitment and identified necessary supplies for improved safety for jetty maintenance works • Site inspection with CEO to prepare quote and schedule works on behalf of PowerWater • Drain inspection with CEO <p>Reactive</p> <ul style="list-style-type: none"> • Responded with CEO to resident request regarding dangerous tree in the Restricted Use Area • Responded with CEO to resident request regarding road conditions on Vangemann Street. Rectification works will be completed over coming weeks • Alerted DIPL of Life Ring urgent repairs and took appropriate action <p>Programmed</p> <ul style="list-style-type: none"> • Completed the kerbside hard waste collection service • Completed fence construction at irrigation tank • Pre Wet Season preparations, including verge and drain clearing, removal of general obstacles <p>Routine</p> <ul style="list-style-type: none"> • Completed regular bore run • Weekly water sampling • Regular jetty maintenance • Weekly bin placement, collection and wash • Relocated rubbish bins in Council compound • Monitored green waste area • Regular maintenance of Council grounds, including Memorial Garden

7.3 Sports Report – July 2019

Meetings	<ul style="list-style-type: none"> • Attendance Weekly “All Staff” Toolbox Meetings • CEO & Local Contractor, planning Cloppenburg Park • Kenbi Rangers, Access & Shower Use for workers setting up for the Top End Indigenous Rangers Forum
Planning	<ul style="list-style-type: none"> • Australia Day Council NT Meeting Oct / Nov. • October School Holiday Program (Youth Vibe Grant for Bicycle Maintenance Program) • Library Programs to further engage community.
Action	<ul style="list-style-type: none"> • Detail Job Description for HR purposes. • Works team support with changing location of Sport & Rec equipment stored in ablutions to Sea Container • Brain Gym Exercise List for Seniors (Take home activity) • Organisation of games, collect raffles, prizes, vouchers for Seniors Day • Collection of data for Seniors Day Out (Meal requirements) • Participate in Seniors Day Event • Session Plans for Bootcamp, Runners & Walkers, Seniors Mobility. • Notice Board Lock Maintenance and security • Notification Library Opening Hours. Repair Library Printer. • Acquit <p>2019 – 2020 Shire Plan Performance Indicator 1) Deliver at least four different types of activity every month</p> <ul style="list-style-type: none"> • Runners & Walkers. Weekly sessions open to all ages. Evening activity. • Bootcamp. Weekly, 15 Years plus, evening activity. • Junior Sport Program. Court Sports available to all school aged children. After School Activity, 2 x Weekly. • Seniors Mobility / Flexibility, Weekly, afternoon activity available to all seniors / adults. • Special Event: Seniors Month, Wagait Beach Seniors Day Out (Crazy Acres Mango Farm, Berry Springs Tavern)
2019 – 2020 Shire Plan Performance Indicators	<ol style="list-style-type: none"> 1) Please see Action section above 2) Maintain current attendance and participation numbers. <ul style="list-style-type: none"> • End of financial year numbers documented and recorded in section B, Remote Sport Program Grant Funding Acquittal – Dept Tourism, Sport & Culture. 3) Maintain SafeNT registration. All staff working directly and laterally supporting Sport & Recreation Programs current.

Attachments:

- A) Tally of results Seniors Questionnaire / Feedback form.
- B) Thank you note – Sport & recreation Senior Participant.

7.3.1 Feedback Results – Seniors Outing

Did you enjoy today's event?	What was your <u>favourite</u> part?	What was your <u>least</u> favourite part?	How happy were you with the organisation?	Do you have any questions or comments you would like to offer or ask?
<p>Yes: 1111111111111111 1111111</p> <p>No:</p> <p>Other: Excellent 11 Very Much: 1 Yes for sure: 1</p>	<p>Crazy Acres: 11</p> <p>Games: 1111 Food: 1111 Lunch: 111111</p> <p>Berry Springs Tavern food was excellent: 1 It was all good: 1 2 Up: 1 Well Organised: 1 Raffles: 1 Cross Section Of Wagait Community: 1 Just getting together: 1 Participation: 1 Interaction of everyone: 1 All of it: 1</p> <p>Company: 1 1</p>	<p>Travel: 1</p> <p>Nothing: 1111111111</p> <p>Lunch: 1 All Good: 11 Going Home: 1</p> <p>Organised Exercises at Mango Farm: 1</p> <p>Drive with the bus, getting thrown around -wind: 1</p>	<p>Happy: 11111</p> <p>Very Happy: 11111111111111111111</p> <p>Why?: Nice meal, well organised, good company Ran Smoothly Good day Ran Well and very friendly I'm a happy chappy Met new people Made me smile Well Organised Well conducted and motivated Why not, it's always great fun Well organised and engaging A good day Well Done: 11 Enjoyable Day out Nice bunch to be with Excellent Organisation, friendly, well done Well Run Just did It was fun</p> <p>Not Happy:</p>	<p>Keep doing such good work.</p> <p>More activities like heads& tails.</p> <p>Very Enjoyable "Great, organised day.</p>

What Would you like to do for seniors day in 2020:

- Ferry to Stokes Hill Wharf: 1
- Batchelor Butterfly Farm: 1111
- Tiwi Island: 11111
- Tiwi Island & Seniors pay small amount toward trip: 11
- Evening party at the sports ground: 1
- Day Out: 111
- Fannie Bay Prison with lunch at Casino or Parap: 1
- Cape York: 111
- Lodge of Dundee: 11111
- Sand Palms: 11
- Lake Bennett: 111
- Noonamah Hotel for lunch: 11
- Pine Creek Rail: 1
- Casino, Mindil Beach: 1
- Harbour Cruise: 1
- Crazy Acres mango Farm: 1
- Eat, Drink, Be Merry: 1
- Ball Fancy Dress or a Masked Ball: 1

7.3.2 Thank You Letter – Seniors Outing

Dear Bec, Pam +
Anna and Council

With thanks for
a really nice Seniors
excursion. It was a
most enjoyable day.

Cheers to
you all

Did Formby

Resolution No. 2019/.....

That Council receives and accepts the Officers Reports for the month of August 2019.

Moved:

Seconded:

Vote:

8.0 ACTION SHEET

Resolution No.	Resolution	Meeting Date	Status
2018/272	Community Newsletter	16/10/2018	That we commence between now and the next meeting a newsletter from Council to ratepayers. Stakeholder meetings and research being undertaken. A report to be provided to Council at the October 2019 meeting.
2019/424	CMCA (Campervan and Motorhome Club of Australia) – Dump Point	18/06/2019	That Council investigate the cost to install the Dump Point provided by the Campervan and Motorhome Club of Australia (CMCA).
2019/438	Wagait Shire Council (Dog Management) By Laws	16/07/2019	CEO to develop an implementation strategy for Council's consideration that includes resourcing as well as budget implications. CEO to investigate and report to Council in relation to the construction of a dog pound. The dog pound to come back to Council before any action is taken. Council allow the CEO to investigate and report to Council in relation to the construction of a dog pound.
2019/440	Draft 2020/2024 Budget	16/07/2019	To be amended as per resolution 2019/440 and published on the website.
2019/444	Irrigation at Cloppenburg Park	16/07/2019	That the CEO investigate and arrange to proceed on the existing contract to irrigate Cloppenburg Park. Project nearing completion. Some matters to be resolved in confidential meeting session 17 September 2019.

2019/445	Audit Report	16/07/2019	<p>That Council note the audit report by the Chair of the Wagait Shire Council Audit Committee. That the items recommending further attention be placed on the Council's action list.</p> <p>There are items on the list that belong to the NTG and the asset list requires amendment as appropriate.</p>
2019/457	Water Access for Tourists	20/08/2019	<p>CEO to investigate options for regulated water access for tourists and visitors to Wagait Beach at either Cloppenburg Park or the PowerWater Compound area.</p> <p>Preliminary discussions held with PowerWater. Pending further research, stakeholder consultation and costings. A report to be provided to Council at the November 2019 meeting.</p>
2019/461	Audit Committee Meeting	20/08/2019	<p>Audit Committee TOR requires review and endorsement by Council. In addition, the matter of the Chair and two Council representatives requires resolution. Audit Committee meeting scheduled 26 September 2019 at which the TOR will be endorsed for Council approval, following which other actions will be implemented.</p>
TBD	Cox Peninsula Economic Development Committee	TBD	<p>Council endorsed to continue to provide facilities for the meeting. Matter is ongoing requires CEO briefing.</p>
TBD	Health Group	TBD	<p>The Draft Updated Belyuen Clinic/Emergency Contact Protocol has been agreed and Council is presently awaiting final signoff from the NTG. Ongoing.</p>

TBD	Resurfacing of Tennis Courts	18/06/2019	The surface of the tennis courts is old and damaged and will need re-surfacing in the near future. This is to be review after the Wet season and CEO to undertake further investigation and bring the matter back to Council.
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* TBD (To be determined)

Resolution No. 2019/.....
That Council receives and notes the Action Sheet for the month of August 2019.
Moved:
Seconded:
Vote:

9.0 FINANCIAL REPORT

9.1 Cash Income and Expenditure Report –August 2019

	Aug 2019 Actual \$	Aug 2019 Budget \$	Variance in \$	Variance as %	Year to date Actuals \$	Year to date Budget \$	Variance in \$	Variance as %	Actual Approved Budget	Forecast to 31 August 2019	Notes
INCOME											
RATES	\$65,556	\$5,000	\$60,556	1211.1%	\$66,785	\$5,000	\$61,785	1235.7%	\$233,297	\$233,297	1
WASTE MANAGEMENT	\$34,966	\$37,500	-\$2,534	-6.8%	\$35,664	\$37,500	-\$1,836	-4.9%	\$117,800	\$117,800	2
GRANTS - Operational	\$113,315	\$109,669	\$3,646	3.3%	\$286,427	\$109,669	\$176,758	161.2%	\$294,931	\$294,931	
GRANTS - Subject to approval	\$0	\$51,000	-\$51,000	-100.0%	\$0	\$51,000	-\$51,000	-100.0%	\$65,700	\$65,700	
CONTRACTS	\$13,346	\$8,150	\$5,196	63.8%	\$15,896	\$16,300	-\$404	-2.5%	\$98,000	\$98,000	
RENTAL INCOME	\$936	\$665	\$271	40.8%	\$1,600	\$1,330	\$270	20.3%	\$8,000	\$8,000	3
MISCELLANEOUS	\$418	\$400	\$18	4.5%	\$883	\$800	\$83	10.4%	\$14,000	\$14,000	
TOTAL INCOME	\$228,537	\$212,384	\$16,154	7.6%	\$407,256	\$221,599	\$185,657	83.8%	\$831,728	\$831,728	
EXPENSES											
ADMINISTRATION EXPENSES	\$21,988	\$34,870	\$12,882	36.9%	\$33,901	\$41,640	\$7,739	18.6%	\$103,200	\$103,200	4
EMPLOYMENT EXPENSES	\$35,352	\$38,500	\$3,148	8.2%	\$69,243	\$74,500	\$5,257	7.1%	\$441,300	\$441,300	
ROADS	\$0	\$2,500	\$2,500	100.0%	\$0	\$2,500	\$2,500	100.0%	\$73,000	\$73,000	5
CONTRACTS & MATERIALS	\$72	\$0	-\$72		\$309	\$0	-\$309		\$5,000	\$5,000	
REPAIR & MAIN TOWN ASSETS	\$1,317	\$100	-\$1,217	-1216.5%	\$3,761	\$200	-\$3,561	-1780.7%	\$17,400	\$17,400	6
VEHICLE & PLANT	\$1,986	\$2,108	\$122	5.8%	\$3,527	\$3,616	\$90	2.5%	\$22,600	\$22,600	
GRANT EXPENSES	\$10,744	\$13,365	\$2,621	19.6%	\$23,780	\$25,530	\$1,750	6.9%	\$67,700	\$67,700	
WASTE MANAGEMENT	\$6,567	\$5,000	-\$1,567	-31.3%	\$16,595	\$10,000	-\$6,595	-66.0%	\$90,000	\$90,000	7
SERVICES	\$541	\$650	\$109	16.7%	\$2,486	\$2,875	\$389	13.5%	\$11,400	\$11,400	
TOTAL EXPENSES	\$78,567	\$97,093	\$18,526	-19.1%	\$153,602	\$160,861	\$7,259	-4.5%	\$0	\$831,600	\$831,600
TOTAL OPERATIONAL SURPLUS / DEF	\$149,971	\$115,291	\$34,680	30.1%	\$253,653	\$60,738	\$192,916	317.6%	\$128	\$128	

9.2 Notes on Cash Income and Expenditure Report

- 1.** Revenue greater than projected.
- 2.** Revenue less than projected.
- 3.** CEO House rental not in budget.
- 4.** Accounting assistance plus early payment for LGANT conference.
- 5.** Nil Expenditure for the month.
- 6.** Unexpected expenditure on Community Centre and Council ground maintenance.
- 7.** Extra costs for relocation of green waste to sports ground.

9.3 Financial Report for month ended 31 August 2019

Cash at Bank & on Hand					TOTAL
Petty Cash					\$ 384.35
CBA - transaction account					\$ 35,215.23
CBA - Cash Saver					\$ 135,510.19
CBA - Fixed Term Deposits					\$ 700,000.00
Undeposited Funds					\$ 2,242.30
Bendigo Bank - Investment Q/C					\$ 500,000.00
Total Cash at Bank & on Hand					\$ 1,373,352.07
Debtors	Current	> 30 days	> 60 days	> 90 days	
Trade	10,702.25	350.00		350.00	\$ 11,402.25
Rates 2019/20	244,939.12				\$ 244,939.12
Rate Arrears			857.95	16,302.97	\$ 17,160.92
					\$ 273,502.29
less Rates paid in Advance	-84.16				-\$ 84.16
Total Debtors					\$ 273,418.13
Creditors	Current	> 30 days	> 60 days	> 90 days	
Trade	9,715.34			16,500.05	\$ 26,215.39
Total Creditors					\$ 26,215.39
Reconciliation of Working Funds					
Balance as per General Ledger					\$ 172,967.72
Add outstanding Debtors					\$ 273,502.29
Less Outstanding Creditors					(\$26,215.39)
Add Investment Account					\$ 1,200,000.00
Total Cash & Receivables Available					\$ 1,620,254.62

9.4 Rate Payers in arrears

2016-2017	\$3,176.35
2017-2018	\$4,724.59
2018-2019	\$8,768.53
2019-2020	\$494.45 (interest component as at 31.07.19)
TOTAL:	\$17,160.92

9.5 Credit Card Transaction to 31 August 2019

CEO Russell Anderson

08/08/2019	Cabcharge	Taxi fares	\$24.68
13/08/2019	Berry Springs Tavern	Seniors Lunch	\$920.00
13/08/2019	Crazy Acres	Seniors Lunch	\$372.00
29/08/2019	BP	CEO Fuel	\$84.51

CEO Anna Malgorzewicz

15/08/2019	Office Works	Stationery	\$32.94
16/08/2019	Qantas	Flights for CEO to Alice Springs LGANT meeting	\$598.46
19/08/2019	Chemist Warehouse	Panadol for First Aid Box	\$12.99
20/08/2019	Kerry Nissan	CEO vehicle service	\$735.00
20/08/2019	Outback Batteries	CEO car battery	\$275.00
20/08/2019	Puma	CEO fuel	\$87.86
28/08/2019	Atom	Loose tools and materials for workshop	\$228.72
28/08/2019	Office Works	Stationery	\$12.12
29/08/2019	Office Works	Stationery	\$46.50
29/08/2019	Trojan Fencing	Repairs – Irrigation Project	\$36.00

President Peter Clee

5/8/2019	Adobe	Monthly subscription	\$36.29
05/08/2019	MYOB	Monthly subscription	\$130.00
16/08/2019	Mercure Hotel	Accommodation – CEO LGANT Conference Alice Springs	\$370.76
16/08/2019	Mercure Hotel	Accommodation – President – LGANT conference Alice Springs	\$370.76

Works Supervisor – Gary Zikan

Nil

9.6 Supplier Payment History – August 2019

Date	From	Description	Amount
01/08/2019	Bunnings	Cable ties	\$10.10

13/08/2019	Jardine Lloyd Thompson	Insurance	\$13,986.74
13/08/2019	Harvey Distributors	Gloves for cleaning	\$7.40
13/08/2019	Central Business	Monthly rental fees for copy machine	\$204.80
15/08/2019	Totally Work Wear	Office uniforms	\$418.00
15/08/2019	Central Business	Copy charges	\$146.05
15/08/2019	Elite Electrical	Maintenance to Cloppenburg Park	\$132.00
15/08/2019	Harvey Distributors	Cleaning supplies	\$277.21
15/08/2019	Marks Rural	Hire of truck and Machinery	\$308.00
15/08/2019	Veolia	Wheelie bin waste charges	\$6,915.59
15/08/2019	Marks Rural	Water deliveries and Hire of Machinery for Cloppenburg Park	\$1,628.00
15/08/2019	Wagait Supermarket	Newspapers	\$29.00
15/08/2019	Wagait Supermarket	Insect Repellent – Workshop	\$6.29
15/08/2019	Wagait Supermarket	Hardware	.42c
15/08/2019	Wagait Supermarket	Fuel – plant and machinery	\$14.19
15/08/2019	Wagait Supermarket	Fuel – tractor	\$46.71
15/08/2019	Wagait Supermarket	Newspapers	\$29.00
15/08/2019	Wagait Supermarket	Works Ute Fuel	\$113.97
15/08/2019	Wagait Supermarket	Crushed Ice – Seniors	\$4.80
15/08/2019	Wagait Supermarket	Cleaning supplies – workshop	\$5.99
15/08/2019	Nexia Edwards	Interim Audit Fees	\$1,650.00
15/08/2019	Barry Demasson	supply drawings for tendering purpose for Dog Pound Kennels	\$1,530.00
15/08/2019	Leading Edge	Laptop for Office	\$1,497.00
15/08/2019	Colleen Fergusson	Council meals	\$162.00
15/08/2019	Colleen Fergusson	Council meals	\$126.00
15/08/2019	Dougie Maintenance	Repairs to workshop and community centre	\$430.00
15/08/2019	Colleen Fergusson	Council meals	\$108.00
19/08/2019	Bunnings	Spray Paint for walk bridge at Uhr Road	\$58.65
30/08/2019	Belyuen Community Council	Truck Maintenance	\$392.70
30/08/2019	Belyuen Community Council	Repairs to electrical on Works Truck	\$126.50
30/08/2019	Corrugated Iron Youth	Circus activities for Youth Vibe (S&R)	\$1,242.12
30/08/2019	Dougie Maintenance	Repairs to office and Cloppenburg Park	\$490.00
30/08/2019	Harvey Distributors	Trolley bin liners for Jetty	\$71.32
30/08/2019	Harvey Distributors	Cleaning equipment for Jetty Wash	\$82.99
30/08/2019	Ian Manahan	Water to the Community Centre	\$150.00
30/08/2019	Kennards Hire	Relocation costs – CEO	\$195.00
30/08/2019	Merrilyn Robb	Assistance with Financials	\$3,509.00
30/08/2019	MJ Electrical	Electrical Works – Irrigation at Cloppenburg Park	\$4,800.00
30/08/2019	Optus	Phone charges	\$256.55
30/08/2019	Power Water	Water Charges	\$34.36
30/08/2019	Wagait Supermarket	Fuel – P&M	\$7.95
30/08/2019	Wagait Supermarket	Newspapers	\$29.00
30/08/2019	Wagait Supermarket	Office milk	\$7.42
30/08/2019	Wagait Supermarket	Newspapers	\$29.00

30/08/2019	Wagait Supermarket	Ute Fuel	\$112.02
30/08/2019	Wagait Supermarket	Padlock – Irrigation project	\$39.98
30/08/2019	Wagait Supermarket	Fuel – P&M	\$18.27
30/08/2019	Wagait Supermarket	Newspapers	\$29.00
30/08/2019	Wagait Supermarket	Gas	\$36.00

9.7 Grants Report

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
15/02/2018	Irrigation at Cloppenburg Park	Minister for Housing and Community Dlv - Hon Gerry McCarthy MLA	\$83,694.00	30/7/2019 - Partial acquittal \$22,730 (resolution 2018/220 held 23 July 2019) Expended to date: \$65,058.08	\$13,083.20	On or before 31 Aug 2018 or thereafter for a period of two years.
8/11/2018	Construct Dog Pound and associate septic pit	Dept of Housing & Community Dlv	\$30,537.00	\$2,680.00	\$27,857.00	Before 31 August 2019 or thereafter for a period of two years
June 2019	\$5,000 litre water tank	NT Govt	\$7,607.00			30 June 2020
June 2019	Electronic Records Management System	NT Government	\$34,889.00	\$9,121.82	\$25,767.18	30 June 2020
18 June 2018	Seniors Outing Grant	Territory Families	\$1,500	\$1,500.00	Nil	7 October 2019

9.8 Councillor Allowances

Councillors payment for the month of August 2019 as per Resolution No. 2019/443.
President Peter Clee - \$300

Resolution No. 2019/.....

That Council receive and accept the financial report for the month of August 2019.

Moved:

Seconded:

Vote:

10.0 AGENDA ITEMS

10.1 Waste Management Services

Council provides waste management services to the community. At its meeting of 19 February 2019, Council endorsed the quarterly hard waste collection dates for the 2019 calendar year. These dates are:

Saturday 30 & Sunday 31 March 2019 Saturday 7 & Sunday 8 September 2019
Saturday 22 & Sunday 23 June 2019 Saturday 23 & Sunday 24 November 2019

To promote the quarterly hard waste collection service to the community, stickers were produced and placed on all domestic waste bins.

In May 2019, following a public tender process, Council engaged the services of Veolia Environmental Services (Australia) Pty Ltd (Veolia) to provide a weekly kerbside domestic waste collection service from July 2019. In addition, Council engaged Veolia to provide a bulk waste service, through the provision of two 15m³ bulk bins, currently located in the compound area at the Council facility, that are rotated on a monthly basis. These bins are accessible to the community free of charge, seven days a week and have been provided to address the community's hard waste disposal needs.

In July 2019, Veolia circulated an information flyer to the community outlining the new waste service. This information flyer was approved by Council at its meeting on 18 June 2019.

At Council's 16 July 2019 meeting, Council adopted the Wagait Shire Council 2019 – 2020 Plan. Contained in the Shire Plan (page 13) is a service level description to provide a quarterly hard waste collection. Council also declared at its 16 July 2019 meeting the Rates and Charges for the 2019/2020 year, that included a \$300.00 charge per allotment in respect of kerbside garbage and hard waste collection services.

There exists a conflict between these decisions and actions, and the intent of the waste management contract with Veolia for waste management services. Council is currently providing an exceptionally high level of service to the community, namely:

- a weekly kerbside domestic waste collection service;
- a 24/7 bulk bin hard waste collection facility with a 30m³ capacity; and
- a quarterly hard waste kerbside collection service.

This is inconsistent with Council's stated objective for "cost effective waste management strategies that emphasise waste reduction, reuse of materials and recycling programs". (Wagait Shire Council 2019 – 2020 Plan, p. 13). In addition, such high levels of waste management service provision are cost prohibitive and exceed published budget levels.

Wagait Shire Council will implement the published quarterly hard waste collection service for the 2019 calendar year, to meet community expectation generated by Council decision making and marketing. However, it is recommended that Council review the requirement to provide the community with further quarterly hard waste kerbside collection services in the 2020 calendar year and replace this service with an annual pre-cyclone hard waste kerbside collection service in September of each year.

In addition, an education and marketing campaign to raise awareness of the hard waste facility will be developed and delivered to ensure this service is fully maximised by the community.

Resolution No. 2019/.....

That Council:

- a) receives and notes the report entitled Waste Management Services – September 2019;
- b) resolves to discontinue the quarterly kerbside hard waste collection service from January 2020; and
- c) resolves to implement a pre-cyclone kerbside hard waste collection service, to be conducted annually in September of each year.

Moved:

Seconded:

Vote:

10.2 Call for Submissions – Regional Migration Inquiry



The Joint Standing Committee on Migration has commenced a new inquiry into migration in regional Australia.

The inquiry examines the breadth of migrant settlement strategies and migration settings in regional Australia. A copy of the media release announcing the inquiry, as well as the full terms of reference, can be accessed via this link.

The Committee welcomes your Council's views on any or all of the attached terms of reference, depending on your areas of interest and expertise. Further information about the inquiry is available at: www.aph.gov.au/regionalmigration.

Submissions should be sent to the Committee by **20 September 2019**. It is preferred that submissions are uploaded electronically, through: www.aph.gov.au/Committee/Submissions.

The Committee would appreciate you forwarding this invitation to any groups or individuals in your area that may have an interest in this issue and may wish to prepare a submission for the Committee's consideration.

Once a document is received, the Committee decides whether to accept the document as a submission and publish it on its website. Please note that making a submission constitutes giving evidence and attracts parliamentary privilege. Once you have provided a submission to the Committee you cannot withdraw it or alter it without the Committee's permission. Please note that your document should not be disclosed to any other person until its publication has been authorised by the Committee.

While the Committee generally prefers that submissions be made public, you may request that part or all of your submission be kept confidential. Any request for confidentiality should include reasons for the request, and be provided in writing for the Committee to consider.

Please refer to the following brochure for helpful information on preparing a submission, including information about parliamentary privilege and requests for confidentiality:

www.aph.gov.au/MakeSubmission.

If you require further information please contact the secretariat on (02) 6277 4560.

10.3 Australian Institute of Company Directors Courses – October 2019

LGANT is calling for registrations from elected members to attend the Governance Essentials for Local Government course to be held in Darwin on Monday 7th and Tuesday 8th October 2019.

11.0 QUESTIONS FROM MEMBERS – WITH OR WITHOUT NOTICE

12.0 QUESTIONS FROM THE PUBLIC – WITH NOTICE

Nil

13.0 PETITIONS/DEPUTATIONS

Nil

14.0 UPCOMING EVENTS

14.1 Australia Day Event – Saturday 26 January 2020

15.0 LATE ITEMS AND GENERAL BUSINESS

16.0 IN-CAMERA ITEMS

16.1 Confirmation of In-Camera Items of Tuesday 20 August 2019 Meeting

16.2 Incident in Office 2 July 2019 - Update

16.3 Cloppenburg Park Irrigation Project – Update

16.4 Consultant, Service Provider and Funding Agreements

Resolution No. 2019/.....

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

(c) information that would, if publicly disclosed, be likely to:

(iv) prejudice the interests of the council or some other person;

Moved:

Seconded:

Vote:

At pm Council closed the meeting to the general public to discuss the Cloppenburg Park Irrigation Project update.

Resolution No. 2019/.....

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At pm Council opened the meeting to the general public.

17.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 15 October 2019 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

18.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.