

WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM
Tuesday 15 October 2019**



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1.0 PRESENT

Councillors:

President Peter Clee
Vice-President Tom Dyer
Cr Neil White
Cr Graham Drake

Staff: Chief Executive Officer, Anna Malgorzewicz
Office Manager, Pamela Wanrooy

- 1.1 **OPENING OF MEETING:** - President Peter Clee declared the meeting open at 7.00pm and welcomed Councillors to the meeting.

The President advised that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2 APOLOGIES AND LEAVE OF ABSENCE:

<p>Resolution No. 2019/494 That the apology of Cr Michael Vaughan be accepted and approved. Moved: President Peter Clee Seconded: Vice-President Tom Dyer Vote: AIF</p>
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2.0 DECLARATION OF INTERESTS

Nil

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation of Minutes of Tuesday 17 September 2019 Council Meeting

<p>Resolution No. 2019/495 That the Minutes of the Monthly Meeting of Tuesday 17 September 2019 be confirmed by Council as a true and correct record. Moved: Vice-President Tom Dyer Seconded: Cr Graham Drake Vote: AIF</p>

3.1.1 Matters arising from September 2019 Minutes

Nil

4.0 GUEST SPEAKERS

Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE - September 2019

Resolution No. 2019/496

That Council receive and note the Inwards and Outwards correspondence report for the month of September 2019.

Moved: Vice-President Tom Dyer

Seconded: Cr Neil White

Vote: AIF

6.0 COUNCILLORS REPORTS

6.1 President's Report

Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

What's been happening.....

The Wagait Arts Group event went off well with a good attendance on the night. The event made a great use of the council property and hopefully it will lead to similar events being held.

After the failure of the privately run mini bus service at Wagait Beach, I have been lobbying the NTG to provide a bus service for residents of the Cox Peninsula. In November last year I wrote to Minister Lawler on the need for a Bus Service on the Cox Peninsula. The need for such a service has not diminished, indeed it has become more urgent than ever.

We advised the NTG that it was most unsatisfactory that a bus which was located at Wagait Beach on a full time basis was being underutilised. We canvassed the department's Transport and Civil Services section for the possibility of an extension of the use of that Darwin Bus. Currently, the bus is not used except for the school run morning and evenings and could be utilised to provide a Public Transport service at other times.

The need now is greater than ever before. In November 2017 the department proposed the use of the bus to meet some ferry services, for limited times during the morning and afternoon, and **this proposal would be most acceptable to the community**, however it has not progressed.

Another issue is that the Mandorah Jetty has no disabled access. Accordingly, there are several members of Wagait Beach and Belyuen communities that are unable to access the ferry because of a lack of suitable facilities.

The residents of the Cox Peninsula expect and deserve the benefits of public transport as much as the people living in Darwin, Palmerston. Humpty Doo or Berry Springs.

Where have I been

17th September Weekly Meeting with CEO
18th September LG Disciplinary Committee Meeting

24 th September	Weekly Meeting with CEO
26 th September	WSC Audit Committee Meeting
1 st October	Weekly Meeting with CEO
8 th October	Weekly Meeting with CEO
15 th October	Weekly Meeting with CEO
15 th October	WSC Ordinary Meeting

Resolution No. 2019/497

That Council receive and note President Peter Clee's report for the month of September 2019.

Moved: Vice-President Tom Dyer

Seconded: Cr Graham Drake

Vote: AIF

7.0 OFFICERS REPORTS

7.1 Chief Executive Officer's Report

Since Council's September 2019 meeting, the CEO participated in/or completed the following:

Meetings	<ul style="list-style-type: none">• Coordinator, WAG Festival• CouncilWise, re implementation strategy• Ironbark, re Community Development Programme• WSC Audit Committee• Australian Services Union• Casual Labourer Selection Process• Halfpenny Lawyers• ALTBAT Pty Ltd• Manager, Transport & Infrastructure Services, LGANT• Executive Director, Dept of Local Government, Housing and Community Development• Residents and DIPL re Mandorah Marine Facilities (Jetty)
Actions	<ul style="list-style-type: none">• Supervised library access, WAG Arts Festival• Completed Roads to Recovery Annual Report and Acquittal <p>Repairs & Maintenance</p> <ul style="list-style-type: none">• Site meeting to discuss and resolve potential public liability issues, Playground and BMX Track• Prepared scope of works and engaged contractor to clean photovoltaic panels, roof and gutters as part of pre-Wet Season preparations• Prepared brief and engaged contractor to repair damage to Memorial Wall
Incidents	<ul style="list-style-type: none">• Three incident reports were received during the reporting period:<ul style="list-style-type: none">- Damage to Memorial Garden Wall – wall has been repaired- Works Truck reversed into a tree – tree was removed- Council Office Water Tank Empty – Contractor provided urgent fill

7.2 Works Report

Since Council's September 2019 meeting, the Works Team participated in/or completed the following actions:

Actions	
	<p>Planning</p> <ul style="list-style-type: none">• Contributed to weekly staff Toolbox Meeting• Participated in weekly Works Team Meeting with CEO• Participated in planning for Work Experience Student• Jetty Carpark signpost sleeve removal work – order sought and received• Pothole survey completed• Cloppenburg park – Bore protective cage construction costs sought and received <p>Reactive</p> <ul style="list-style-type: none">• Ongoing roadside curbing construction Vangemann Street. 16 curbs in place (one side completed)• Ongoing liaison with Crown Land Estate regarding dangerous tree on the RUA• Pothole repairs• Unblocked toilet Cloppenburg Park• Assisted with WAG Arts Festival bump-in and bump-out <p>Programmed</p> <ul style="list-style-type: none">• Wet Season preparations• Mower blades and filters ordered• Concrete slab for upcoming placement of bore protective cage• Boatramp algae removal• Participated in interviews and induction for Casual Labourer position <p>Routine</p> <ul style="list-style-type: none">• Completed regular bore run• Weekly water sampling• Regular jetty maintenance• Weekly bin placement, collection and wash• Monitored green waste area• Water tanks -levels monitored• Regular maintenance of Council grounds, including Memorial Garden

7.3 Sport & Recreation Report – September 2019

Meetings	<ul style="list-style-type: none"> • Attendance 5 x Weekly “All Staff” Toolbox Meetings • CEO & Local Contractor, planning Cloppenburg Park • Ad hoc meetings / support Wagait Arts Group (WAG) • Wiggs Plumbing routine check on Sports Ground Ablutions • Contribution to WHS Audit conducted by Employsure • Council Wise & M. Bradbury IT support.
Planning	<ul style="list-style-type: none"> • Budget December / January School Holiday Program • Final Quarter Calendar – Special Events Planning with S&R / Community based programs such as Santa Fun Run, Seniors Christmas Luncheon, Kids Christmas Disco
Action	<ul style="list-style-type: none"> • WAG in kind administration support (Photocopies & Advertising) • Library Book sorting • Induction 2 x Youth, Sport & Recreation Officers October School Holiday Program. Building our Community • Donation of BBQ meat and bread to Wagait Beach Big Bash Community Cricket. Enabling community groups to deliver their own programs – building our community from within. • Discussion and amendments to 5 Year Contract Agreement (Dept. Tourism Sport & Culture • Session Planning October Runners & Walkers Program • Sept 12th – Congratulation 50 Weeks of Runners & Walkers Program • 3 x Milestone Moments with L. Manning, C. Swanson & C. Hancock clocking up their 20th Run. • Complete audit post use of Community Centre and Council equipment. (WAG) • Compile photographs collect permission for WSC & Wagait Community inclusion in the Darwin Harbour Clean Up short visual footage compiled by Larrakia Rangers. • Commence research on local resident for nomination in the NT Career Achievement Award Section of the NT Young Australian Awards. • Joint program planning with Darwin Family Day Care for camping and holiday activities to be held at Wagait Beach during October school holidays. <p>2019 – 2020 Shire Plan Performance Indicator 1) Deliver at least four different types of activity every month</p> <ul style="list-style-type: none"> • Runners & Walkers. Weekly sessions open to all ages. Evening activity. • Bootcamp. Weekly, 15 Years plus, evening activity. • Junior Sport Program. Court Sports available to all school aged children. After School Activity, 2 x Weekly.

	<ul style="list-style-type: none"> Seniors Mobility / Flexibility, Weekly, afternoon activity targeted at seniors and open to all adults.
2019 – 2020 Shire Plan Performance Indicators	<ol style="list-style-type: none"> Please see Action section above Maintain current attendance and participation numbers. <ul style="list-style-type: none"> Activity logs collecting data drafted and ready to be implemented for junior staff during October School holiday program. With club sport and national finals in place through out September there was a slight decline in afterschool participation. Families have been enjoying a typical September celebrating the best of all things sporty. Maintain SafeNT registration. All staff working directly and laterally supporting Sport & Recreation Programs current. Research into volunteer and ochre card application support.

Resolution No. 2019/498

That Council receives and accepts the Officers Reports for the month of September 2019.

Moved: Cr Neil White

Seconded: Cr Graham Drake

Vote: AIF

8.0 ACTION SHEET

In Addition to the Action List:

The Dog By-Laws are being progressed through to the Minister's Office for gazettal which will take approximately 4-6 weeks.

Irrigation at Cloppenburg Park – The bore and metre for the Irrigation Project located in the middle of the BMX track has been raised as a safety issue for Council. A contractor has been assigned to install a fencing cage over the bore and metre.

Resolution No. 2019/499

That Council receives and notes the Action Sheet for the month of September 2019.

Moved: Cr Graham Drake

Seconded: Cr Neil White

Vote: AIF

9.0 FINANCIAL REPORT

In addition to the Financial Report:

The Budget Variations will be presented to the November meeting.

The Grants Report is to be amended to include \$7,607 as an amount remaining for the 5,000 litre water tank.

Resolution No. 2019/500

That Council receive and accept the Financial Report for the month of September 2019.

Moved: Vice-President Tom Dyer

Seconded: Cr Graham Drake

Vote: AIF

10.0 AGENDA ITEMS

10.1 Audited Annual Financial Statements for the year Ended 30 June 2019

Resolution No. 2019/501

That Council:

- a) **Receive and note the report entitled Audited Financial Statements for the Year Ended 30 June 2019; and**
- b) **the draft amended Financial Statements for the Year Ended 30 June 2019 at Attachment A are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report.**

Moved: Vice-President Tom Dyer

Seconded: Cr Neil White

Vote: AIF

10.2 Draft Wagait Shire Council Annual Report 2018 – 2019

The Organisational Structure on Page 11 of the Draft Wagait Shire Council Report 2018-2019 is to be amended to include “Audit Committee”. This is to be inserted in the Family Tree between “Council” and “Chief Executive Officer”.

Resolution No. 2019/502

That Council:

- a) adopt the Wagait Shire Council Annual Report 2018-2019; and
- b) that the 2018/2019 Wagait Shire Council Annual Report be forwarded to the Minister for Local Government, Housing and Community Development.

Moved: Cr Graham Drake

Seconded: Cr Neil White

Vote: AIF

10.3 Draft Audit Committee Terms of Reference

The next Audit Committee Meeting is scheduled for 15 November 2019 to discuss Governance and Compliance Policies.

Resolution No. 2019/503

That Council:

- a) adopts the amended P29 Audit Committee Terms of Reference at Attachment C;
- b) nominates Councillor Neil White and Councillor Graham Drake as replacement Council representatives to the Audit Committee; and
- c) calls for expressions of interest for the position of Chair and an additional Community Member.

Moved: President Peter Clee

Seconded: Cr Neil White

Vote: Carried

10.4 Draft Policy Community Support & In-Kind Assistance

Resolution No. 2019/504

That Council:

- a) adopts the new Policy Community Support & In-Kind Assistance.

Moved: Vice-President Tom Dyer

Seconded: Cr Graham Drake

Vote: AIF

10.5 Special Purpose Grants Round 1 : 2019-2020

President Peter Clee has asked for Council's web site to be updated seeking ideas and comments from community members for consideration to be tabled at the next Community Consultation Meeting which is scheduled for Thursday November 21.

Resolution No. 2019/505

That Council:

- a) approves the Chief Executive Officer to submit a proposal to the Special Purpose Grants Round 1 : 2019-2020 to a total of \$40,000 for the supply and installation of a softfall under surface to the Playground at Cloppenburg Park.

Moved: Cr Graham Drake

Seconded: Vice-President Tom Dyer

Vote: AIF

10.6 Roads to Recovery: 2019 – 2024 Program

The new Roads to Recovery 2019-2024 Program was announced in September 2019. Council's total allocation over the life of the program is \$125,578, inclusive of an allocation of \$25,116 for the 2019-2020 year.

Councillors have asked that funds for the R2R Program be aggregated to this financial year and invested into Cox Drive by either concreting or re-sheeting the floodway near the Cox Country Club. CEO Anna Malgorzewicz to obtain quotes for the concreting or re-sheeting of the floodway.

10.7 Strategic Local Government Infrastructure Funding Round

Resolution No. 2019/506

That Council:

- a) approves the Chief Executive Officer to submit a proposal to the Strategic Local Government Infrastructure Funding Round: 2019-2020 for the project entitled resheeting internal roads.

Moved: Cr Graham Drake

Seconded: Cr Neil White

Vote: AIF

10.8 Campervan & Motorhome Club of Australia Ltd – Dump Point

Resolution No. 2019/507

That Council:

- a) does not proceed with investigations or costings for the supply and installation of a "Dump-Ezy" facility as proposed by the Campervan & Motorhome Club of Australia Ltd.

Moved: Cr Graham Drake

Seconded: Cr Neil White

Vote: AIF

10.9 Community Newsletter: Wagait Shire Council

Resolution No. 2019/508

That Council:

- a) agrees to trial for a six-month period, the publication of a dedicated Council community page in “The Wagait Watch” publication; and
- b) that a further report be presented to Council after three months in order to evaluate the performance and impact of the dedicated Council community page.

Moved: Vice-President Tom Dyer

Seconded: Cr Neil White

Vote: AIF

10.10 2019 Tidy Towns Sustainable Community Self-Assessment Judging

Resolution No. 2019/509

That Council:

- a) agrees to participate in the 2019 Tidy Towns Sustainable Community Self-Assessment Judging Program; and
- b) nominates Jill Mumme to assist Council in the completion of the self-assessment proforma.

Moved: Vice-President Tom Dyer

Seconded: President Peter Clee

Vote: AIF

10.11 LGANT NT Heritage Council Nomination

Nil nominations

11.0 AGENDA ITEMS FOR RECEIVING AND NOTING

11.1 Superannuation for Council Members

Councillors were informed via a letter from the NT Government that a local government council member is not eligible to receive the superannuation guarantee rate on member allowances and council is not required to make superannuation guarantee contributions on a member's behalf.

11.2 Minutes of the Audit Committee

Resolution No. 2019/510

That Council receives and notes the Minutes of the Audit Committee meeting held Thursday 26 September 2019.

Moved: Vice-President Tom Dyer

Seconded: Cr Neil White

Vote: AIF

12.0 QUESTIONS FROM MEMBERS – WITH OR WITHOUT NOTICE

Nil

13.0 QUESTIONS FROM THE PUBLIC – WITH NOTICE

Nil

14.0 PETITIONS/DEPUTATIONS

Nil

15.0 UPCOMING EVENTS

15.1 Australia Day Event

Preparations will begin next week.

15.2 Kerbside Hard Waste Collection – 23 – 24 November 2019

15.3 Half Yearly Community Consultation Session

The next half yearly community consultation session is scheduled Thursday 21 November in the evening.

16.0 LATE ITEMS AND GENERAL BUSINESS

16.1 Sachse Street potholes - There are some large pot holes on Sachse Street. CEO Anna Malgorzewicz to investigate.

16.2 Wagait Arts Group (WAGS)– On behalf of WAGS, Cr Graham Drake has formally thanked Council and everyone involved for all the support received for the festival.

16.3 Honour Roll – President Peter Clee has asked that Council look at getting a Honour Roll for Wagait Shire Council.

17.0 IN-CAMERA ITEMS

17.1 Confirmation of In-Camera Minutes of Tuesday 17 September 2019

17.2 Incident in Office 2 July 2019 - Update

17.3 National Redress Scheme – Local Government Participation

Resolution No. 2019/511

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

(c) information that would, if publicly disclosed, be likely to:

(iv) prejudice the interests of the council or some other person;

Moved: President Peter Clee
Seconded: Vice-President Tom Dyer
Vote: AIF

At 8.45 pm Council closed the meeting to the general public.

Resolution No. 2019/515

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved: President Peter Clee
Seconded: Vice-President Tom Dyer
Vote: AIF

At 8.50 pm Council opened the meeting to the general public.

Resolution No. 2019/512

That the Minutes of the In-Camera Meeting of Tuesday 17 September 2019 be confirmed by Council as a true and correct record and Item 16.3 “Cloppenburg Park Irrigation Project – Update” and 16.5 Undercover Picnic Area at Cloppenburg Park” be moved to open.

Moved: Vice-President Tom Dyer
Seconded: Cr Graham Drake
Vote: AIF

Resolution No. 2019/514

That Council;

- a) agrees to participate in the National Redress Scheme as part of the NT Group; and**
- b) moves this decision into open.**

Moved: President Peter Clee
Seconded: Cr Neil White
Vote: AIF

18.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 19 November 2019 in the Council Chambers, 62 Wagait Tower Road, Wagait Beach.

1.3 19.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.55pm.