

# WAGAIT SHIRE COUNCIL

## MINUTES COUNCIL CHAMBERS

LOT 62, WAGAIT TOWER ROAD  
7PM  
Tuesday 18 February 2020



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## **1.0 PRESENT**

Councillors:

President Peter Clee  
Vice-President Tom Dyer  
Cr Graham Drake  
Cr Michael Vaughan  
Cr Neil White

Staff: Office Manager, Pamela Wanrooy

- 1.1 OPENING OF MEETING:** - President Peter Clee declared the meeting open at 7.05pm and welcomed councillors to the meeting.

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

## **1.2 APOLOGIES AND LEAVE OF ABSENCE:**

Due to unforeseen circumstances, CEO Renita Glencross is unable to attend this meeting.

## **2.0 DECLARATION OF INTERESTS**

Nil

## **3.0 CONFIRMATION OF MINUTES**

### **3.1 Confirmation of Minutes of Tuesday 21 January 2020 Council Meeting**

**Resolution No. 2020/028**

**That the Minutes of the Ordinary Meeting of Tuesday 21 January 2020 be confirmed by Council as a true and correct record.**

**Moved: Vice-President Tom Dyer**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

### **3.1.1 Matters arising from 21 January 2020 Minutes**

Nil

## **4.0 GUEST SPEAKERS**

Nil

## 5.0 INWARDS AND OUTWARDS CORRESPONDENCE – January 2020

### Resolution No. 2020/029

That Council receives and notes the Inwards and Outwards correspondence report for the month of January 2020 be accepted.

Moved: Vice-President Tom Dyer

Seconded: Cr Michael Vaughan

Vote: AIF

## 6.0 COUNCILLORS REPORTS

### 6.1 President's Report

#### Purpose of Report

To Inform Council and community of activities and to provide the community at large with information that is important and noteworthy.

#### What's been happening.....

The Australia Day event went very well with a big attendance at all the events that were held on the day. This was thanks to Becky Taylor, the acting CEO, Pam and the council workshop guys as well as the many volunteers that assisted on the day. Local Member Garry Higgins attended our Australia Day event in order to say goodbye as he will be retiring from politics at the time of the NT Elections in August this year.

Thanks to the office staff for their work during the time when Anna, our previous CEO left on January 10 and the start date for our new CEO. The acting CEO Becky Taylor did a great job holding the fort for us during that time. Well done team.

I warmly welcome Renita Glencross to the position of CEO at Wagait Shire Council. Renita started work on February 3<sup>rd</sup> and has taken up the position with energy and enthusiasm. Renita and John will be moving into the council house at the end of February.

The new CEO and I attended the Local Government Workshop to familiarise us with the new Local Government Act which has been passed and comes into effect on 1 July. The act is very comprehensive and is not really what councils were looking for but it is what it is.

There will be an imposition on people nominating for council, but this is not really of concern until the Election for Council which will be held in August 2021.

I have been lobbying government for an update on the Mandorah Marine Precinct, but they have been silent in relation to this to date.

I also continue to lobby the NTG for the Territory transit bus located at Wagait Beach to have expanded timetables to include meeting morning and evening ferries. I am proposing a couple of runs to meet ferries and provide a bus service to both Wagait Beach and Belyuen communities. This will not impact on the school bus services but would be of immense benefit to residents of the Cox Peninsula.

#### Where have I been ....

21<sup>st</sup> January

Ordinary Council meeting

26 <sup>th</sup> January	Australia Day event at Wagait Beach
3 <sup>rd</sup> February	Attend Council to Sign CEO Documentation including Contract
4 <sup>th</sup> February	Weekly Meeting with CEO
5 <sup>th</sup> February	ABC Local radio 105.7 Grass Roots interview
6 <sup>th</sup> February	Local Government Act Workshop
11 <sup>th</sup> February	Opening of Parliament
11 February	Weekly Meeting with CEO

**Resolution No. 2020/030**

**That Council receives and notes President Peter Clee's report for the month of January 2020.**

**Moved: President Peter Clee**

**Seconded: Vice-President Tom Dyer**

**Vote: AIF**

## 7.0 OFFICERS REPORTS

### 7.1 A/Chief Executive Officer's Report

Since Council's January 2020 meeting, the A/CEO participated in/or completed the following:

	Interim CEO Report 13/1/20 – 31/1/20: Rebecca Taylor
Meetings	<p>3 x Toolbox  1 x Stand Up – Australia Day  4 x CEO / President (In Person – Phone Conference)  1 x January Ordinary Council Meeting  1 x Quarterly Audit Committee  WALGA – Phone Conferences (HR Matters)  Teleconference: National Redress</p>
HR	<p>1 x Casual Labourer Commenced  1 x CEO Departing 10/1/20  PD – 2 x Works Staff First Aid Accreditation  Staff Leave</p> <ul style="list-style-type: none"> <li>• Works (1 x RDO, 1 x Personal Leave)</li> <li>• Administration (1 x AL, 1 x RDO, 4 x Personal, 3 x Part Day Personal)</li> </ul>
WHS	<p>3 x Incident Reports</p> <ul style="list-style-type: none"> <li>• 2 x Works Dept (Both vehicle related)</li> <li>• 1 x Administration Team (HR related)</li> </ul>
Action	<p>Half a metre of rain on the outgoing CEO's last day left a few clean up jobs on my first day. Drainage issues for both residential and council property / access. Great job by the Works team with short notice repairing Cloppenburg Park access in time for Australia Day amongst the drain and road shoulder work around the township.  Fallen/ dead / dangerous trees/ limited route bus access requiring a tree survey and action to tidy up. Engagement with 2 x contractors for reports and quotes.  Liaison with Power &amp; Water re trees over power lines.  Animal management support for local resident.  Local Government Finance Statistics Quarterly Estimates delayed due to issues highlighted with access to systems with staff away. Great learning curve for future procedures.  Liaison with Neighbourhood Watch – Street Smart campaign on Drugs &amp; Community.  Notify Australia Day winning nominations.  Liaison with Australia Day Council NT re: accepted practices around anonymous nominations.  Australia Day Award Ceremony and Community Celebrations were terrific. Thank you to</p>

	<p>council employees and elected members who all contributed to a successful day for our community.</p> <p>Thank you to sponsors Australia Day Council NT, Cox Peninsula Volunteer Bushfire Brigade, Marks Rural Services, Ray Nicholls, Rowan "Robbo" Roberts, Wagait Beach Supermarket. With your sponsorship and ongoing support WSC can deliver a fabulous day for the community, family and visitors.</p> <p>Congratulation Australia Day Award Winners: Citizen of the Year: Jack Ellis. Community Event of Year: Wagait Beach Big Bash.</p>
Appreciation	<p>Many thanks to the outdoing CEO and Elected Members for allowing me the opportunity to contribute to Wagait Shire Council in a different form. I thoroughly enjoyed the learning experience and support from members, and the general public. I trust I served you well and our organisation is richer for the experience. Thank you to staff who supported and played their part in allowing me to perform my role as a valued team member of Wagait Shire Council.</p>

## 7.2 Works Report

Since Council's January 2020 meeting, the Works Team participated in/or completed the following actions:

### PLANNING

- Estate verge policy review
- Digitised payroll training
- PowerWater boundary clearing & fence repair

### REACTIVE

- Jetty Wash Induction for Casual
- PowerWater Weed Control
- Replace Handicap Cistern
- Cyclone threat prepare
- Attend 1st Aid course
- Australia Day preparations inc. tidy of Furies Shed area & Council grounds Clearing drains of silt, Dalmeny & Forsyth Rebuild Sports ground access over culvert Estate mowing Estate Weed control (drains, verges & poles Earthworks to re-direct storm water-Sasche St Accompany Treeloppers re quotes

### PROGRAMMED & ROUTINE

- Ongoing Vangemann St. roadside barrier construction Drain & verge clearing of branches
- Jetty Wash x 13
- Bore Run x 14
- Water Samples x 10
- Greenwaste area maintenance
- Hardwaste area maintenance
- Jetty Carpark & Water Facility maintenance
- Water tank levels monitored
- Gensets run up monthly
- Bins out, in & washed weekly

### 7.3 Sport & Recreation Report – January 2020

	Sport & Recreation Report January 2020: Rebecca Taylor
Meetings	Toolbox Meetings x 3 Kenbi Rangers Re: Celebrate Aboriginal Culture Australia Day Program Kenbi Rangers: NAIDOC Week Planning (July 2020)
Administration / Planning	Australia Day administration, shopping, continued programming and planning. Australia Day catering logistics and orders. Research and naming of the Australia Day Fun Run. Order Australia Day Medals – specially struct medallions for Inaugural Run. February Planning Term 1 Sports. Sport and Recreation Youth Consultation Workshop. Staff leave – Nil Staff PD – Nil Taste of Harmony (community event for March) registration and organisation. Ride2School National Event. Enquire about the program. Design a custom program to suit unique school travel arrangements by Wagait Beach students (March). Quick Response grant follow up (NT Gov) Bike Maintenance, Back to School Disco.
Activity	Runners & Walkers recommenced for 2020 School Holiday Program delivered by WSC Sport & Rec <ul style="list-style-type: none"> <li>• Cricket, Chalk Art, Tabloid Sports, Court Sports, Runners &amp; Walkers, Pizza night, Handball, 8 Ball Comp.</li> <li>• Bike Maintenance program cancelled due to grant funding not yet announced (NT Gov dates provided)</li> <li>• Back to School Disco cancelled due to grant funds not yet announced. (NT Gov dates provided)</li> <li>• Celebrate Aboriginal Culture this Australia Day Program cancelled due to grant reliant and not being awarded to WSC.</li> </ul> Australia Day, Family fun day and community celebrations. <ul style="list-style-type: none"> <li>• Fishing Comp, Jellybean Comp, Thong Throwing Comp, Community Cricket Match, Bike Parade, Ute Run, Cake Decorating, Raffles – Australian Red Cross National Bush Fires Appeal, BBQ, Kids Activity Centre, Water Slide, 2 x Fairy Entertainment</li> </ul> Australia Day Fun Run (Now known as the Jack Ellis 4 Million Millimetre Australia Day Mini Marathon) External Service Providers facilitated by WSV Sport & Recreation <ul style="list-style-type: none"> <li>• Tie Dye art</li> <li>• Enchanted Fairy's</li> </ul>
Thank you	Jeremy Bull, Manager of Cox Peninsula Country Club and Committee. Our shared use of resources for the children's 8 Ball challenge as part of the school holiday program was greatly appreciated. The kids had a blast. Wagait Beach Supermarket for your continued support of Sport & Recreation Programs. Wagait Beach Supermarket contributed to the Youth Engagement and Pizza night session with additional food for our young thinkers during the school holiday program 😊

#### Resolution No. 2020/031

**That Council receives and accepts the Officers Reports for the month of January 2020.**

**Moved: Vice-President Tom Dyer**

**Seconded: Cr Graham Drake**

**Vote: AIF**

## 8.0 ACTION SHEET

**Resolution No. 2020/032**

**That Council receives and notes the Action Sheet for the month of January 2020.**

**Moved: Cr Neil White**

**Seconded: Vice-President Tom Dyer**

**Vote: AIF**

## 9.0 FINANCIAL REPORT

**Resolution No. 2020/033**

**That Council receives and accepts the Financial Report for the month of January 2020.**

**Moved: Cr Neil White**

**Seconded: Cr Graham Drake**

**Vote: AIF**

## 10.0 AGENDA ITEMS

### 10.1 Irrigation at Cloppenburg Park

This is come back to the March 2020 Council meeting with a current report.

### 10.2 Australia Day 2020 acquittal

Councillors questioned as to why the Cox Peninsula Volunteer Bushfire Brigade paid for half of the Water Slide for Australia Day when a grant was received for this as Council would like to be seen as supporting volunteer groups. This is to come back to the March 2020 Council meeting.

### 10.3 P15 Procedures for Council and Council Committee Meetings - Discussion

This is to be carried over to the March 2020 meeting

### 10.4 P28 Media Policy – Protocols and Communication Strategy - Discussion

This is to be carried over to the March 2020 meeting.

### 10.5 Fraud and Corruption Protection – Discussion

This is to be carried over to the March 2020 meeting.

### 10.6 Audit Committee Meeting Minutes

This is to be carried over the March 2020 meeting.



## 10.7 NT Grants Commission Chairman's Road Return Letter

**Resolution No. 2020/034**

**That the NT Grants Commission Chairman's Road Return Letter be received and noted.**

**Moved: Cr Graham Drake**

**Seconded: Cr Neil White**

**Vote: AIF**

## 11.0 AGENDA ITEMS FOR RECEIVING AND NOTING

Nil

## 12.0 QUESTIONS FROM MEMBERS – WITH OR WITHOUT NOTICE

Nil

## 13.0 QUESTIONS FROM THE PUBLIC – WITH NOTICE

Nil

## 14.0 PETITIONS/DEPUTATIONS

Nil

## 15.0 UPCOMING EVENTS

### 15.1 ANZAC DAY – 25 April 2020

Preparations have begun.

## 16.0 LATE ITEMS AND GENERAL BUSINESS

**16.1 Mens Shed** – circulating through facebook is suggestion that a Men's Shed at Wagait Beach be developed. Councillors suggest the ideal location will be the use of the Brigade Shed. It was agreed that this was a good idea and the Brigade is to be asked if the shed can be used for a period of 12 months to see what the demand is.

**16.2 March Budget workshop** – The draft budget for discussion in March.

**16.3 Working with Children Cards** – Councillors who need assistance in applying for their Card can do so with help from the office staff.

**16.4 Promoting the Boundless Possible of Our Region** – The Wagait Arts Group has agreed to be part of the Working Group mentioned in January's meeting and has nominated Rebecca James as its representative.

**16.5 Display Cabinet at the Wagait Beach Supermarket** – CEO to see how council can improve communication with community with better use of the notice board.

**17.0 IN-CAMERA ITEMS**

Nil

**18.0 DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 17 March 2020 at 8.00pm in the Council Chambers, 142 Wagait Tower Road, Wagait Beach following a briefing by the Local Government at 7.00pm.

**19.0 CLOSE OF MEETING**

The Chair declared the meeting closed at 8.30pm.