

	POLICY NUMBER:	P38
	WASTE MANAGEMENT POLICY	
	CATEGORY:	COUNCIL POLICY
	SP CLASSIFICATION:	GOVERNANCE
	LG ACT 2020 REF:	
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

1. PURPOSE:

To provide clear guidelines for the domestic waste collection services provided by Council and the usage of the Hard Waste and Green Waste Compounds by Wagait Shire residents, ratepayers and local contractors. External Contractors and excluded people are not permitted to use the facility.

2. SCOPE:

The Policy applies to all Wagait Shire residents, ratepayers, local contractors, external contractors and people located outside Wagait Shire boundaries.

3. DEFINITIONS:

Users	Means all Wagait Shire residents, ratepayers, local businesses, and contractors.
External Contractors	Means any contractors that do not have their primary place of business inside Wagait Shire boundaries.
Excluded People	People that are not resident within Wagait Shire boundaries or have been banned from using the facility by the CEO.
Domestic Waste	Means all putrescible waste collected from the household that is generated as a result of the ordinary day-to-day use of a residential premise or property.
Accepted Hard Waste	Means all hard waste including whitegoods, furniture, timber, rags, sheet iron, bikes, mesh, poly-pipe, ceramics (excluding used toilets) and tiles (must be in boxes).
Unaccepted Hard Waste	Means organic waste, recyclable materials such as cardboard, glass and plastics; toilets, used plumbing pipes and materials, concrete, gravel, soil, liquids, oils, solvents, car batteries, syringes or sharps, gas cylinders, fire extinguishers, other toxic or noxious substances.
Hard Waste Access	Means the bitumen driveway located between the Community Centre and the boundary of 142 and 132 Wagait Tower Rd.
Hard Waste Compound	Means the fenced compound located in front of the Council Workshop compound located at 142 (Lot 62), Wagait Tower Rd.
Green Waste	Means all green waste excluding tree stumps, leaves and grass clippings.
Green Waste Access	Means the track leading off the end of Forsyth Rd on the North side of Cloppenburg Park.

Green Waste Compound	Means the open cleared area on the North-East side of Cloppenburg Park (Section 50) Forsythe Rd.
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4. POLICY:

Council provides the following waste services to the community through levies included in the annual rates notice.

4.1. GENERAL WASTE

- 4.1.1. Council provides a weekly general domestic waste collection service to the community via a third-party contractor.
- 4.1.2. On commencement of the service in 2015, Council will provide to each property one 240 (two hundred and forty) litre wheelie bin which will be registered to each property-owner for record-keeping purposes.
- 4.1.3. Council will hold unclaimed bins for each property until collected.
- 4.1.4. Property owners are responsible for replacing damaged and broken bins.
- 4.1.5. Property owners can make a request to Council for weekly collection of an additional wheelie bin at a cost determined by Council on a quarterly basis (see Fees and Charges <http://wagait.nt.gov.au/publications-2/>).
- 4.1.6. Additional wheelie bins are not provided by Council.

4.2. HARD WASTE AREA

- 4.2.1. Access to the Hard Waste Area will only be by way of the Hard Waste access road.
- 4.2.2. Users are not permitted to deviate from the approved driveway.
- 4.2.3. Users must obey all signage.
- 4.2.4. There will be no charge to users for either dropping off hard waste or collecting recycled hard waste items, other than as described at (9).
- 4.2.5. Users vehicles must not remain in the compound longer than 20 minutes for unloading and loading of hard waste items.
- 4.2.6. The compound opening hours will be:
 - a) Saturday 3.00pm to 6:00pm
 - b) Sunday 3.00pm to 6:00pm
 - c) Public holidays 3.00pm to 6:00pm (except as listed at (7))
- 4.2.7. The compound will be CLOSED Good Friday and Christmas Day.
- 4.2.8. The compound will be CLOSED on Tuesday, Wednesday, Thursday, Friday.
- 4.2.9. Outside of the opening hours, users can arrange to deliver hard waste to the compound by appointment. Appointments must be made with notice to Council two (2) days in advance and this may incur a fee.
- 4.2.10. The CEO may also close the Compound if there is illegal dumping or damage caused to the Compound or Work, Health & Safety violations.
- 4.2.11. Ad-hoc closures will be communicated by the CEO prior to the closure where viable, with notices on the Council website, facebook page, and Council Office and Supermarket noticeboards.
- 4.2.12. During the opening hours users are authorised to drop off hard waste and collect recycled hard waste items from designated stockpiles.
- 4.2.13. Council employees will keep a record of users entering and leaving the Compound.
- 4.2.14. Council employees are not permitted to either unload hard waste or load recycled hard waste items for users unless by prior arrangement.

- 4.2.15. Council employees are not permitted to take recycled hard waste items from the Hard Waste Compound without prior notice to the CEO.
- 4.2.16. Access to the Council workshop compound by users is prohibited.
- 4.2.17. No machinery or plant is to be brought into the compound by a user.
- 4.2.18. The Hard Waste Compound will be monitored 24 hours a day by CCTV.

4.3. GREEN WASTE AREA

- 4.3.1. Access to the Green Waste Area will only be by way of the Green Waste access road.
- 4.3.2. Users are not permitted to deviate from the approved access road.
- 4.3.3. The compound opening hours will be daylight hours.
- 4.3.4. The Compound will be closed during a burn-off.
- 4.3.5. The CEO may also close the compound if there is illegal dumping, damage caused to the compound or Work, Health & Safety violations.
- 4.3.6. Ad-hoc closures will be communicated by the CEO prior to the closure where viable, with notices on Council website, facebook page, and the Council Office and Supermarket noticeboards.
- 4.3.7. During the opening hours users are authorised to drop off green waste and collect woodchips (if available) from designated stockpiles.
- 4.3.8. There will be no charge to users for either dropping off green waste or collecting woodchips.
- 4.3.9. All signage must be obeyed.
- 4.3.10. Council employees are not authorised to either unload green waste or load woodchip for users.
- 4.3.11. No machinery or plant is to be brought into the compound by a user.

5. ASSOCIATED DOCUMENTS

P33 Work Health & Safety Policy
 P46 Council Verge Management Policy
 Wagait Shire Council Fees and Charges

6. REFERENCES AND LEGISLATION

Local Government Act 2019
 Local Government Regulations 2019
 Work, Health & Safety Act 2011

7. REVIEW HISTORY

Date Approved: 18/09/2018	Approved By Council Moved: Vice President Neil White Seconded: Cr Michael Vaughan Vote: AIF	Resolution No. 2018/249	Date for review: 3 years from approval
Date Approved: 15/09/2020	Approved By Council Moved: Cr P Clee Seconded: Cr G Drake Vote: AIF	Resolution No. 2020/148	Date for review: Next Council election