

WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM
Tuesday 20 October 2020**



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1. PRESENT

Councillors:

President Neil White
Vice-President Tom Dyer
Cr Graham Drake
Cr Michael Vaughan
Cr Peter Clee

Staff: Chief Executive Officer, Renita Glencross
Office Manager, Pamela Wanrooy

1.1. Opening of Meeting:

President Neil White declared the meeting open at 7.00pm and welcomes everyone to the meeting. The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence:

Nil

2. DECLARATION OF INTERESTS

Nil

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Tuesday 15 September 2020 Council Meeting

Resolution No. 2020/156

That the Minutes of the Ordinary Meeting of Tuesday 15 September 2020 be confirmed by Council as a true and correct record.

Moved: Cr Peter Clee

Seconded: Vice-President Tom Dyer

Vote: AIF

3.2. Matters arising from 15 September 2020 Minutes

- Review on Policy on Driveways and Verges to be carried over to the November 2020 Ordinary Council Meeting.

4. GUEST SPEAKERS

Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE – September/October 2020

Since Council's 15 September 2020 Council meeting, the following correspondence has been received and sent.

- **Solar Panels at the Workshop**

Cr Vaughan noted that Country Solar are insolvent and enquired about impact to Council. Council is still awaiting certification permits from Country Solar for the solar panels which were installed in July 2019 at the workshop. Office Manager Pam Wanrooy to contact Country Solar seeking certification permits and request that this be sent via email.

Resolution No. 2020/157

That Council receives and notes the Inwards and Outwards correspondence report for the period since 15 September 2020 Council meeting be accepted.

Moved: Cr Michael Vaughan

Seconded: Cr Graham Drake

Vote: AIF

6. COUNCILLORS REPORTS

6.1 President's Report – September/October 2020

Hello all,

Can I mention how good it is to be back in sunny Wagait Beach following the four weeks I spent in Adelaide to have knee replacement surgery. We really don't appreciate the unique and special place we live here until we are away - it is certainly true that absence makes the heart grow fonder.

Renita and her team have carried on admirably in my absence, with a busy time of year with rates notices payable, new dog control measures and assessing our drainage infrastructure before the onset of the wet season, as well as preparing the annual report, plus some necessary training in systems required under the new Local Government Act.

Where I have been/what I've been doing:

- Thursday 3 September: brief phone catchup with CEO, while still in Adelaide
- Wednesday 9 September: phone catchup with CEO (Adelaide)
- Friday 2 October: phone catchup with CEO
- Tuesday 6 October: phone catchup with CEO
- Wednesday 14 October: ABC radio interview with Adam Steer "Grass Roots" then met with new Daly MLA Ian Sloane at Council chambers with CEO, followed by a meeting with NDIS representatives.

Neil White
President

Resolution No. 2020/158

That Council receives and notes President's report for the month of September/October 2020.

Moved: Cr Peter Clee

Seconded: Vice-President Tom Dyer

Vote: AIF

7. OFFICERS REPORTS

7.1. Chief Executive Officer's Report – September/October 2020

CEO Report September/October 2020	
Staff/HR	<ul style="list-style-type: none"> • Staff Leave RG – Nil ; PW – RDO x2, PL x1 • New contracts in place for Office Manager, Works Manager and Works Labourer • Fair Work Act Award wages increase of 1.75% effective 1 Nov • Procurement training undertaken by PW, RG 31 Sept-2 Oct • PowerWater accreditation in process for works staff (RR) • Resignations – Shantelle Christie (Cleaner); Caretaker (Sara Sailor) • Recruitment – Paul Moggs commenced 14 Oct (Cleaner) ; Lara H (Library volunteer)
WHS	<p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> • Jetty washes recommenced 31 July ; DIPL contract continuing with approval for month-to-month only • Council facilities have all been assessed and have COVID Operation Plans <p><u>Incidents reported during the month - Nil</u></p> <p><u>Actions Outstanding at 15/10/2020</u></p> <ul style="list-style-type: none"> • Power & Water Induction Works labourer • Evacuation Procedures for Workshop, Community Centre, Administration Office, Cloppenburg Park to be finalised •
Meetings and Communications	<ul style="list-style-type: none"> • Staff Toolbox x4 • President x5 weekly catchups • Belyuen/Coomalie CEOs ; 17 Sept, 7 Oct, 15 Oct • DIPL – Road drains planning ; 22 Sept • Aust Gov Infrastructure & Transport – RPMU (R2R) ; 23 Sept • Myatt Media – website upgrades ; 23 Sept, 15 Oct • DIPL – Local Area Planning ; 24 Sept • Ironbark CDP – discuss positions available at WSC ; 29 Sept • LGANT Procurement Symposium (RG, PW) ; 31 Sept-2 Oct • NT Sports & Playgrounds – Cloppenburg Park Masterplan ; 5 Oct • DCMC – Disaster Risk Fund contributions ; 5 Oct • WSC Parent/Child info session for Sport and Rec Program ; 5 Oct • LGANT Waste Symposium (RG) ; 7-9 Oct • MLA Daly – introduction to WB and discussion of issues ; 14 Oct • NDIS – introduction to WB ; 14 Oct • LGANT Rates Workshop (PW, RG) ; 15 Oct • WSC Emergency Management – community meeting ; 17 Oct • Respond to reports of break-ins at jetty carpark
Actions	<p><u>Administration and Reporting</u></p> <ul style="list-style-type: none"> • Preparation of 2019-20 Annual Report • Liaison with bookkeeper and auditors in preparation for annual audit & reporting • Liaison with Crown Lands Office and DENR regarding RUA management & concerns • Ongoing review of WSC policy papers to meet compliance issues • Liaison with Coastcare Group to activate action plan including preparation of grant submission for review of Climate Change report • Sport & Rec planning and program development, mid-year reports and acquittals for Youth-vibe, Youth Week and Seniors grants • ABS quarterly finance report completed <p><u>Procurement</u></p> <ul style="list-style-type: none"> • Scope and RFQ for hard waste track & Cox Dr floodway (\$125,000 - panel required) • Road guards and barriers (\$140 000 - panel required)

	<ul style="list-style-type: none"> • Playground softfall and compliance testing • Sportsground Masterplan • Verge drainage audit • Website development and maintenance <p><u>Grants</u></p> <ul style="list-style-type: none"> • NT Risk Reduction Fund – submission for Report Review and Disaster preparation • Australia Day Council – submission for 2021 celebrations • Territory Families – Youth Vibe, Youth Week, Youth QRS and Seniors acquittals <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletter (October) • Notice of Pre-Cyclone survey and Disaster Management planning • Notice of Hard Waste Verge collection • Notice of Cullen Bay Pontoon maintenance • Notice of Wagait Clinic • Notice of Emergency Planning Meeting <p><u>Repairs and Maintenance/Vehicles</u></p> <ul style="list-style-type: none"> • CEO vehicle being prepared for handover to Pickles for auction ; new vehicle ETA 20 Oct • Re-licensing certification for works plant and equipment
Projects	<p><u>Local Area, Environmental Planning</u></p> <ul style="list-style-type: none"> • Presentation by Kevin Hoult & Climate Change Report tabled at 21 July meeting • Email to Crown Lands Estate (DIPL) to follow up meeting discussion points regarding RUA on beachfront and shared responsibility areas post Kenbi settlement • Briefing paper and action plan proposal for Climate Change and Disaster Risk Reduction prepared for Council ; Grant submission to NT Risk Reduction Program submitted • Gamba grass and local weed plan in progress; request made to DENR for consideration of Area A zoning; DENR 2020-21 Gamba Action Program will commence Mon 30 Nov and finish on 30 April, with WSC as distribution point • Meeting with DIPL discussed consultation process for local area planning, mapping and concerns on zoning; will be further developed with LDC/Kenbi settlement <p><u>Dog Management Campaign and By-law Implementation</u></p> <ul style="list-style-type: none"> • PropertyWise database being updated as dogs are registered • Concrete slab and fencing underway for dog containment compound • Transportable cages under construction ETC end Oct <p><u>Welcome to Wagait Beach & Road Signage</u></p> <ul style="list-style-type: none"> • Proposed site agreed by Council in 21 April meeting was not approved by DIPL; alternative sites are being considered pending information on WTR upgrade and survey (DIPL) • New 60 sign installed on WTR • Replacement road and directional signage to roll out in October/November • Replacement RUA signage requested (Crown Lands Office)

7.2. Works Report – September/October 2020

Works Report September/October 2020	
Staff/HR	Leave – GZ (RecLx5, RDO x1); RR (RDO x1, PersLx1) Ongoing work planning for casual staff
Meetings	Staff Toolbox x4 PowerWater x1 DIPL Jetty Maintenance contract and road drainage ; 22 Sept TOPROC-AMRG ; 15 Oct
Actions	<p><u>Power Water</u></p> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 <p><u>Jetty Maintenance + COVID-19</u></p> <ul style="list-style-type: none"> • Jetty Wash x 12 • Jetty Handrails and bins sanitised (COVID) x 58 • Remove jetty stairway barnacles <p><u>Waste Maintenance</u></p> <ul style="list-style-type: none"> • Green Waste push up x 6 (burn-off x 2) • Council bins x 8 in, out & cleaned weekly • Hard waste kerbside collection 12-14 Oct <p><u>Dog Management</u></p> <ul style="list-style-type: none"> • Follow up reports of wandering dogs on Erickson • Fencing and concrete slab for dog containment compound underway • Confirmed prototype design for dog-cage with provider <p><u>Roads Maintenance</u></p> <ul style="list-style-type: none"> • Pothole repairs WTR • Follow up scope and quote for hard waste track & Cox Dr floodway • Verge drainage audit and scope for contractor to desilt <p><u>General Maintenance</u></p> <ul style="list-style-type: none"> • Council grounds garden maintenance • General plant & equipment maintenance • Painting of concrete picnic tables in Council ground and playground <p><u>Planning for October/November</u></p> <ul style="list-style-type: none"> • Scope of works Cox Drive floodway • Scope of works Green Waste track & Cloppenburg Park culvert/drain issues • Contract works for DIPL, Charles Pt Rd fencing, potholes, verge and signage • Construction of 2 new concrete picnic tables in Council grounds • Replace faded and install new road signage on WTR, Baluria, Dalmeny • Imulak Spring compound clean-up and burn-off

7.3. Sport & Recreation Report – September/October 2020

Sport & Recreation Report September/October 2020	
Staff	Leave - Nil PD- Nil
Meetings	6 x Staff Toolbox (1 x Cancelled by CEO) 1 x Artist Paula Moggs – School Holiday Program 2 x Kenbi Rangers – Darwin Harbour Clean Up 4 x Phone Link Up – Larrakia Nation Darwin Harbour Clean Up Ongoing communications with CEO re S&R current / new contract CEO – Request Australia Day Conference Attendance 3 x Phone Meeting – Territory Transit and 2 x Rocky Magnoli – School Holiday Program transport booking. 4 x M.Newman Make and Create Community Group 2 x S.Fielder Dept. Sport & Rec – Annual Reporting 1 x O.Paris NT Families – Youth Week Activity proposed changes.
Administration Grants Applied Grants awarded Grants Reported Planning Activities/Events Correspondence	<p>General Administration</p> <ul style="list-style-type: none"> • Pilates. Coordinate venue use, key exchange, communications. Ongoing. • Runners & Walkers. Completed Runners & Walkers Award Nomination for Community Awards. • School Holiday Administration. Catering arrangements, promotion, logistics. • Organise roster for food garden volunteer. • Place orders for Harbour Clean Up materials • Invite children to submit ideas to WSC about sport & active recreation wants. • Order Water Slide for Australia Day 2021 • Advertise request for seniors to relocate garden • Instigate moving of book fridge to make way for new WSC notice board to be strategically placed outside the Community Centre door. The centre is being heavily utilised by programs and nil room on shop notice board or WSC notice board for Sport & Rec programs. • Compile information for elected members after consultation with children about sport & recreation programs. • Program Design 2021 (Inclusive of second youth engagement session for 2020) The youth engagement session in October invited both parents and children. • Continue to liaise and engage local artists programming workshops for Make & Create Community group. Establish connections for presenters, artists and parents to run a volunteer group like the adult group. At this stage Sport & Rec staff have secured sewing classes after school if parents would like to take up the offer of working with staff and taking the project on after 2 sessions. • Advertising Make & Create group <p>Grants Administration</p> <ul style="list-style-type: none"> • Youth Vibe Application \$2,000 – Christmas Holiday Program: Cinema Experience (trip to Gateway), Youth Leadership Program delivered by WSC, Christmas / End of School Year Disco at Wagait Beach • Liaison with Dept submission of 12-month (19/20) stats plus written report. • Grant acquittal administration. Follow up finances with office manager to ensure correct figures for Youth Vibe and Quick response grant acquittal. Information given to CEO. • Equipment follow up – Intensity NT: delays in delivery of equipment ordered through Covid Surplus grant.
Community Events & School Holiday Program	<u>Darwin Harbour Clean Up Day</u> – 22 helpers including Wagait Shire Council staff and program participants, Kenbi Rangers, Larrakia Rangers, Ironbark, Knucky Women’s Centre. <u>Continuous Cricket</u> – Targeted for school aged children. Participants at the activity for School Holiday Program. All ages from Toddler through to parents. (2 Sessions)

	<p><u>Family Run & Walk</u> – Target group – families on school holidays. Families previously asking for a run/walk track for them and their little ones did not attend this event (4 Sessions)</p> <p><u>Acrylic Pouring</u>- Target group – school aged children - 10+ years of age were able to participate in the art class with Paula Moggs. The cost for every child in attendance was supported through the youth week grant aimed for youth 12-25years, WSC opened the event to 10+ years. All participants were under 12 (2 Sessions)</p> <p><u>Beading & Jewellery Making</u> – Local Artist Paula Moggs was engaged to conduct beading sessions for children under 8 with their parents and a session for those over 8 (2 sessions)</p> <p><u>8 Ball @ Cox Country Club</u> – An 8 Ball competition was held at Cox Country Club for 10years plus. Thank you to Cox Country Club for the facility and committee members Jack Spratt and Ruth Phinn for the support on the day (1 session)</p> <p><u>Excursion to Palmerston Water Slides</u> – Supported by Territory Families, Youth Week Grant. Cancelled by CEO due to not enough participants (1 event) – Water Play activity possibly to be rescheduled in November in a different format.</p> <p><u>Basketball</u> – School Holiday activity for all school aged children (1 Session)</p> <p><u>Early Morning Bike Ride and Breakfast</u> – School Holiday Activity WSC sponsored breakfast</p> <p><u>Information Session – Children Sport Program and Pizza</u> – At the request of the elected members a community engagement session was held to discuss the junior sport program</p>
Regular Programs	<p><u>Runners & Walkers</u>. All ages. 3 Divisions now to include the beginners 8-week challenge. A timed track plus the km marked tracks is provided for the community. The new 8-week challenge commenced in September and will be finalised with a 10km Run / Walk special event Oct 31. At this stage new seniors and a quite a few new adults have taken the opportunity to join. A few Mums have brought along their children to join on bicycles.</p> <p><u>Stretch & Mobility</u>. 15yrs plus, mid-week, mid-morning program well attended. Participation numbers have grown in September. New equipment has been ordered. A request by adults and seniors to have a second session each week.</p> <p><u>Cricket</u>: Hosted Wednesday nights by the Wagait Beach Big Bash Cricket Group at Cloppenburg park.</p> <p><u>Pilates</u>. External Service Provider facilitated by WSC S&R staff. 1 x weekly available to All ages. Pilates instructor encourages children to attend.</p> <p><u>Functional Movement</u>. School aged children. Functional movement, balance, catching & throwing skills. Weekly sessions.</p> <p><u>Basketball</u>. School aged children. Weekly sessions</p> <p><u>Cycling</u>. School aged children Weekly sessions.</p> <p><u>Make and Create</u>. 15 Years plus. External providers. WSC Sport & Rec assist in getting the group up and running plus advertising and central payment point. Volunteers run the finances and bulk of decision making. Up to the presenter / artist what their fees and charges are. Liaise with sport & rec staff with room and workshop bookings.</p>
2019/20: NTG Performance Indicators	<p>I (Deliver at least 4 activities every month) Achieved.</p> <p>II (Maintain current attendance & participation numbers) Achieved.</p> <p>III (Maintain SafeNT Reg) Achieved.</p>
Thank you	<p><u>Kenbi Rangers</u> – working together with WSC for Darwin Harbour annual clean-up.</p> <p><u>Christhol Swanson</u> - ongoing support and volunteer work with Runners & Walkers group.</p> <p><u>Lorna Manning</u>- additional support of Runners & Walkers duties such as track marking, collecting water bottles post weekend run.</p> <p><u>Mungalo Native Plant Nursery</u> was accidentally omitted from the August report for donation of prizes for the senior's food garden and horticulture activity.</p> <p><u>S&R Staff Volunteer Hours</u> R. Taylor</p> <p><u>NTG Territory Families</u> – Youth Week Grant supported Acrylic Pouring Art Program for children and youth.</p> <p><u>WSC Works Department</u> – ongoing support of recreation programs and Darwin Harbour Clean Up Day.</p> <p><u>CEO</u> – support with grant acquittal (financials) and application for coming school holidays</p> <p><u>Cox Country Club</u> – Committee and members Jack Spratt, Ruth Phinn for use of facility and supervision of 8 ball Competition.</p>

It is noted that elected members had concern after reading the AUGUST monthly report, that there is an imbalance in programs between children and adults and a report was requested. Please see response below.

AUGUST IS SENIORS MONTH.

There were an additional 5 events listed in the community events section specifically for Seniors in the month of August. I congratulate staff efforts in making this happen. Programs far exceeded any previous year with senior activity in August.

Monday and Tuesday afterschool activities of Basketball and Cycling were accidentally omitted from the junior sport program list in the previous report.

Pilates is provided for adults and children by an external service provider and not to be counted as a Sport & Rec program as far as delivery within WSC hours. Pilates is open to adults and children.

Cricket is provided for families and is organised by a local volunteer group.

Make and Create was brought about by enthused adult and senior residents. Sport & Rec had a large role to play in bringing the program together and WSC provided an employee for the first 2 sessions. The group is volunteer based with support from WSC for administration. WSC staff are not paid to be at the program. Similar activities have been trialled with children without uptake from families. With the continual request of elected members for variety in the children's program it has been revisited with Sport & Rec staff already securing a 4-6 week sewing program as an alternative to after school activity and the initial stages of Make & Create juniors. This program will have 2 weeks of Sport & Rec staff support and will need to be run by parents / artists by the 3rd week. Sport & Rec staff will continue to support with administration needs similar to that of the adult version, however, will not be available for the sessions. All providers for children's programs will need to have ochre cards and if payment is required it will be the responsibility of the family to meet those needs.

There are currently no activities for adults only.

Runners and Walkers is open to all and was initiated for the youth (teenage) group. Many of those runners have left town and participate in part time work locally after school therefore join the weekend crew. Stretch class is designed for senior's level with 15years plus welcome. It is designed so that seniors are comfortable and capable of participating in a form of active recreation. Current activities for children only include Basketball & Functional Movement.

Cycling has been open to all age groups, though targeted for the children. (3 weekly activities specifically for children) – plus encouragement to join others pending age. There are other activities available to the community by external service providers and volunteer groups. To name a few: Fishing Club, WAGS, Chess Club, Craft afternoons, Pilates. It would also be of benefit if groups such as Emergency Services and Cox Peninsula Volunteer Bush Fire Brigade were to have junior programs similar to that of junior rangers. This would allow for the alternative activities and grow community engagement in those much-needed services.

On Oct 5th during the school holidays, a meeting and information session for parents / and school aged children was convened to discuss current activities and contribute to future program development. Approximately 25 residents attended, and Council were able to share program limitations and requirements within grant funding, which initiated good discussion and some great suggestions were put forward by both parents. A survey for further consultation will be prepared by the CEO and distributed to confirm community preferences with Sport and Recreation Program Planning.

Suggested activities include:

Sport & Active recreation

Roller Sports / Derby	4	Rugby	1
Hockey	2	Archery	-
Netball	2	Table Tennis	-
Handball	-	Tennis	1
Cricket	4	Volleyball	-
Soccer	1 via text	Track	-

AFL	1	Waterplay	1 via text
Cycling Activity	1	Orienteering	1 via text
Basketball	2		
Dancing	1		

Social

Theatre production	
Movies	
Cooking	
Art / Craft	Projects / Exhibition
Sewing	Costume Prep
Excursions	Ice skating, KingPin, Flip Out
Treasure Hunt	
Skate Disco's	

Infrastructure

Pump track, skateboarding, backboard tennis,

The discussion also included:

Australian Bureau Statistics Wagait Beach demographics and how this should/shouldn't influence Council service provision (Number of Children, Number of Adults, Number of Seniors in Community)

Sport & Recreation Hours

Sport & Recreation funding and KPI's with NTG

Youth Leadership Program (Officiating & First Aid)

Survey of activities (digital & paper)

Communications – Council and Parents

Parent – access to equipment

Parent – group messages

Parent – evening sport for children

Parent – website updates

There was 1 text apology of absence on the night with suggestions of:

Water for the sports grass, soccer, local camping and orienteering, toad busting nights, fishing club to do comps again. 1 Email apology with suggestions including: after school cricket, monthly sausage sizzle with random play day, pump track.

The president and an elected member were invited by the CEO to attend the event as observers, however, were unable to attend.

The Children in the community were invited to write to the Council with any suggestions they had on a sport & active recreation program and what days of the week they would be available. 1 reply received with 1 sport and other non-active recreation suggestions such as camping, sewing, cooking, secret Santa, Easter Egg hunt and Halloween party were all suggested.

In Addition to the Officer's Report:

- President Neil White suggested that council write a letter of thanks to Glenn Coonan from the Humpty Doo Police who is leaving his service at Wagait Beach after serving over 9 years at Wagait Beach.
- Playground Upgrade: Rubberised softfall is due to be laid under the existing playgroup equipment at Cloppenberg Park next week.
- NT Risk Reduction Fund: Wagait Shire Council was unsuccessful in its application to review the 2010 LGANT Climate Change Adaptation and Planning document.

Resolution No. 2020/159

That Council receives and accepts the Officers Reports for the month of September/October 2020.

Moved: Vice-President Tom Dyer

Seconded: Cr Michael Vaughan

Vote: AIF

8. ACTION SHEET – September/October 2020

Resolution No. 2020/160

That Council receives and notes the Action Sheet for the month of September/October 2020.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

9. FINANCIAL REPORT

In Addition to the Financial Report:

- Council would like to continue having both Cash and Accrual Income Expenditure Reports presented to council meetings.

Resolution No. 2020/161

That Council receives and accepts the Financial Reports for the month of September 2020.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

10. AGENDA ITEMS

10.1. Audited Financial Statements 2019-2020

Council appointed Nexia Edwards Marshall NT to undertake its financial audit for the 2019– 2020 financial year. The Draft Audited Annual Financial Statements were presented to the Audit Committee at its meeting of 8 September 2020 and the Council Meeting on 15 September, with amendments recommended. It was noted Council’s buildings were revalued during the 2019/2020 financial year however for insurance purposes only. A revaluation of the buildings will take place for financial purposes in the 2020/2021 financial year. The depreciation rates used in the Audited Financial Statements for the Year Ended 30 June 2020 have therefore been carried from the 2018/2019 financial year.

Resolution No. 2020/162

That Council:

- a) Receive and note the report entitled Audited Financial Statements for the Year Ended 30 June 2020;**

- b) the amended Financial Statements for the Year Ended 30 June 2020 at Attachment A are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report; and
- c) that the Wagait Shire Council Financial Statements for the Year Ended 30 June 2020 be forwarded to the funding agencies as requested.

Moved: Vice President Tom Dyer
Seconded: Cr Graham Drake
Vote: AIF

10.2. Draft Annual Report

Pursuant to Part 14.1 of the *Local Government Act 2008* (the Act), Council must, on or before the 15th November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June. The Report outlines Council's performance against the 2019-2020 Wagait Shire Plan objectives and performance indicators. Images documenting Council's activities are currently being compiled and will be inserted to illustrate Council's programs and service provision during the reporting period.

Resolution No. 2020/163

That Council:

- a) adopt the Wagait Shire Council Annual Report 2019-2020; and
- b) that the 2019/2020 Wagait Shire Council Annual Report be forwarded to the Minister for Local Government and Community Development.

Moved: Vice-President Tom Dyer
Seconded: Cr Peter Clee
Vote: AIF

10.3. Office Closure for Christmas

The Council office will be closed from Thursday 24 December 2020 and will reopen Monday 4 January 2021 (inclusive). The Office Manager will be on leave from December. CEO and Works Manager will be in community and available by phone for any urgent matters arising.

Resolution No. 2020/164

That the Council administration close for business for period Thursday 24 December 2020 to Monday 4 January 2021.

Moved: Cr Peter Clee
Seconded: President Neil White
Vote: AIF

10.4. December Council Meeting

It is proposed that the December 2020 Ordinary Council meeting scheduled for 15 December is postponed. The next scheduled Ordinary Council meeting will be Tuesday 19 January 2021.

Resolution No. 2020/165

That the Ordinary Council meeting scheduled for 15 December is postponed.

Moved: Cr Peter Clee

Seconded: Cr Graham Drake

Vote: AIF

10.5. Call for Nominations – NT Heritage Council

This is a call for nominations to represent LGANT on the NT Heritage Council. This position is by Ministerial appointment and is open to elected members. Nominations are required by 4 December and will be endorsed at the LGANT Executive Meeting on 14 December 2020. No interest from Councillors.

Nil nominations from Wagait Shire Council.

11. AGENDA ITEMS FOR RECEIVING AND NOTING

Nil

12. QUESTIONS FROM MEMBERS – WITH OR WITHOUT NOTICE

12.1. Mandorah Jetty Project

Cr Graham Drake held a conversation with Chandan, the Project Manager for the Mandorah Jetty Project last week. After advising Council members about the conservation with Chandan, the question was asked whether the date (9 November) was acceptable and Council responded by agreeing to the date and proposing 5.45pm as the time.

13. QUESTIONS FROM THE PUBLIC – WITH NOTICE

Nil

14. PETITIONS/DEPUTATIONS

Nil

15. UPCOMING EVENTS

15.1. Council Christmas Events 2020

- Staff Party and WHS event – Fri 11 December
- Volunteers and Elected Members event – Tues 15 December
- Santa Fun Run – Thurs 17 December
- End of Year Disco – Fri 18 December
- Seniors Party @ Cox Club – Tues 22 December

15.2. Australia Day Ceremony and Celebrations – Tuesday 26 January 2021

It is proposed that the Nominations for Young Citizen of the Year, Citizen of the Year and Community Event of the Year open on **1 November 2020** and will close on **9 December 2020**. A Special Council Meeting will be held Thursday 10 December 2020 to discuss the nominations for the Australia Day 2021 awards.

16. LATE ITEMS AND GENERAL BUSINESS

16.1. Restricted Use Area (RUA) - Structure and Land Clearing

Council has received correspondence from a member of the community asking that Council request an urgent review of the increasing number of structures and land clearing occurring on Crown Land along the beach front. CEO Renita Glencross to refer this matter to Crown Land's unit for their action.

17. IN-CAMERA ITEMS

Nil

18. DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 17 November 2020 in the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822

19. CLOSE OF MEETING

The Chair declared the meeting closed at 8.39 pm.