



WAGAIT SHIRE COUNCIL

AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM
Wednesday 17 FEBRUARY 2021**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday 17 February 2021

Time: 7.00pm

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Public are welcome to participate. Please contact Council by 10am Wednesday 17 February 2021 if attending so that copies of the Agenda can be printed and provided.

Renita Glencross
Chief Executive Officer

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1. OPENING OF MEETING

Councillors: President Neil White
Vice-President Tom Dyer
Cr Michael Vaughan
Cr Peter Clee
Cr Graham Drake

Staff: Chief Executive Officer, Renita Glencross
Office Manager, Pamela Wanrooy

1.1. Address by Chair President Neil White

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

<p>Resolution No. 2021/ That the apology of be accepted approved. Moved: Seconded: Vote:</p>

2. DECLARATION OF INTERESTS

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 19 January 2021

<p>Resolution No. 2021/ That the Minutes of the Ordinary Meeting of Tuesday 19 January 2021 be confirmed by Council as a true and correct record. Moved: Seconded: Vote:</p>

3.2. Matters arising from Minutes of Council Meeting Tuesday 19 January 2021

4. GUEST SPEAKERS – NIL

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 15 January 2021 to 15 February 2021.

5.1 Inwards Correspondence

Date	From	About	
18/01/2021	LGANT/NDIS	Community engagement Satkeholder Interface consultations	email
18/01/2021	Development Services NTG	PA2021/0001 Application for development 51 Delissa Drive	email
20/01/2021	DCMC/DLGCD	Draft local government monthly financial reports	email
21/01/2021	DCMC/DLGCD	Guideline 5 Form for Budgets and Guideline 6 Form for Annual Financial Statements	email
21/01/2021	City of Darwin - T Cooper	Dangerous Dog transfer	email
22/01/2021	DCMC/DLGCD	Draft local government monthly financial reports	email
22/01/2021	LGANT - M Newall	Legal advice re Council obligations on Aboriginal land	email
22/01/2021	Territory Families	Youth Week outstanding acquittal	email
22/01/2021	LGANT - E McLeod	Call for Nominations - NT Local Government Insurance Discretionary Trust Advisory Committee	email
22/01/2021	Joshua Higgins	MLA visit	email
22/01/2021	DEPWS - Bill Greer	Meter Reading Form - Water Extraction Licence	email
22/01/2021	Territory Families	\$2,000 grant - Youth Week 2021	email
25/01/2021	Resident	Road signs	email
29/01/2021	Resident	Australia Day Wagait Style	email
2/02/2021	Coomalie CGC	Bombing of Darwin Commemoration invitation	email
2/02/2021	Resident	Fire in Wagait Tower Rd Drains 2019	email
3/02/2021	Valuations	January 2021 Wagait Reconciliation 2019	email
3/02/2021	Crown Lands - Greg Woodroffe	Erickson Beach Access Erosion	email
3/02/2021	Sealink - Angela Piper	Bus storage	email
4/02/2021	Resident	Boundary issue Head Crt	email
5/02/2021	Ian Sloan MLA	Letter of Support - Cloppenburg Park	email
5/02/2021	Territory Conveyancing	Change of Ownership - 17 Baluria Road	email
8/02/2021	LGANT - Elaine McLeod	Call for Nominations - NT Local Government Insurance Discretionary Trust Advisory Committee	email
8/02/2021	LGANT - Elaine McLeod	Call for Nominations - Neighborhood Watch NT	email
8/02/2021	DCMC/DLGCD - Donna Hadfield	Commercial Rates Replenishment Program 2020-21	email
9/02/2021	Clare Milikins	Audit Committee Member	email
9/02/2021	Resident	Wildlife Care Course	email
10/02/2021	Administrator of the NT	Schedule of Events for 2021	email

5.2 Outwards Correspondence

Date:	To:	About:	
18/01/2021	LGANT/NDIS	Community engagement Satkeholder Interface consultations	email
18/01/2021	Development Services NTG	PA2021/0001 Application for development 51 Delissa Drive	email
19/01/2021	Dept Infrastructure	LCRI Proposed Project and Work Schedule - WSC	email
28/01/2021	IIP	Local Roads and Community Infrastructure Program	email
29/01/2021	CAL	2021 CAL application submitted	email
29/01/2021	Compliance	WSC Compliance Review follow up - Purchase Orders	email
3/02/2021	Crown Lands - Greg Woodroffe	Erickson Beach Access Erosion	email
3/02/2021	Sealink - Angela Piper	Bus Storage	email
4/02/2021	Residents	9 x Thank you letter of support - Australia Day	email
4/02/2021	Resident	Boundary Issue Head Crt	email
4/02/2021	Coomalie CGC	Bombing of Darwin Commemoration invitation acceptance	email
10/02/2021	Sureline	Letter to Debt collectors for recovery of overdue rates	email
10/02/2021	Rate payer	Overdue rates letter	mail
10/02/2021	Cloppenburg Park resident	Overdue rent letter	email
10/02/2021	Ian Sloan MLA office	Thankyou for Support Letter - Cloppenburg Park Masterplan	email
10/02/2021	Resident	Enquiry regarding historical bore at Cloppenburg Park	email

Resolution No. 2021/

That Council receives and notes the Inwards and Outwards correspondence report for the period since the January 2021 Council meeting be accepted.

Moved:

Seconded:

Vote:

6. COUNCILLORS REPORTS

6.1. Presidents Report for the period 15 January 2021 to 12 February 2021

Greetings to all and welcome to the Council Meeting for the Month of February. We have an exciting week coming up, with the Community Grants workshop last night, tonight's Council Meeting, and the finalisation of the Cloppenberg Park Masterplan on Thursday evening. On Friday CEO Renita and I will attend the DCC Bombing of Darwin commemoration, and on Saturday we will attend the Adelaide River commemoration at the invitation of Coomalie Shire.

The Cloppenberg Masterplan will give Council a template to secure future grant funding for this important Community asset.

Where I have been in the last month:

- Thursday 14 January: weekly CEO catchup
- Tuesday 19 January: Council Meeting
- Thursdays 21 & 28 January: weekly CEO catchup
- Tuesday 2 February: met Peter James of NT Solar with CEO Renita regarding a proposed 2 Megawatt Solar farm on private land near Wagait Beach.
- Thursday 4 February: weekly CEO catchup.
- Tuesday 9 February: Audit Committee Meeting.
- Thursday 11 February: weekly CEO catchup.

Resolution No. 2021/

That Council receives and notes President Neil White's report for the period 15 January 2021 to 15 February 2021.

Moved:

Seconded:

Vote:

7. OFFICERS REPORTS

7.1. Chief Executive Officer's Report for the period 15 Jan 2021 to 12 Feb 2021

Staff/HR	<ul style="list-style-type: none"> • Staff Leave RG – Nil; PW – RDO x1; PL x1 • CEO has approved leave from 22 Feb to 5 Mar (10 days) • PowerWater accreditation in process for works staff (GZ,RR) • Casual works staff member re-induction after period of illness • Positions Vacant – Emergency Committee Chair, Audit Committee Member • All staff undertook CPR training on 12 Feb
WHS	<p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> • Jetty COVID washes recommenced 31 July ; DIPL contract continuing with approval for month-to-month service • All Council facilities have current COVID Operation Plans <p><u>Incidents Reported During the Period</u></p> <ul style="list-style-type: none"> • Casual works staff, cut finger
Meetings and Communications	<ul style="list-style-type: none"> • Staff Toolbox x4 • President x4 weekly catchups • MLA Ian Sloane - current issues and requests ; 28 Jan • Artist Marnie Jay & Sue Chaplin - Wagait welcome sign ; 2 Feb • Solar Futures NT - Solar Farm proposal ; 2 Feb • DIPL Crown Land Management - Erickson beach access closure ; 3 Feb • Myatt Media - website upgrades ; 3 Feb, 10 Feb • QP Group - drainage contractors ; 3 Feb, 5 Feb, 10 Feb • Signcity - Wagait welcome signage ; 5 Feb • Urban Design - Cloppenburg Park Masterplan ; 8 Feb • Audit Committee ; 9 Feb • Sealink - tour bus storage ; 9 Feb • NBN - Community Wifi kit for Health Clinic ; 9 Feb • Veolia - broken bins issue ; 11 Feb
Actions	<p><u>Administration and Reporting</u></p> <ul style="list-style-type: none"> • Liaison with bookkeeper in preparation for annual audit & reporting • Liaison with DIPL Crown Lands Management and DENR regarding RUA • Ongoing review of WSC policy papers to meet compliance issues • Territory Families - Youth Week and Youth Vibe funding acquittals • Australian Gov - LCRI Phase 1 and R2R quarterly reports • DLGCD - SPG acquittals for Dog Pound, Recordkeeping, • DLGCD - Compliance Review (Jan 2021, ongoing) • Australia Day funding acquittals <p><u>Grants</u></p> <ul style="list-style-type: none"> • Healthy Lifestyle 2021 – Public drinking fountains and seniors aqua program (pending) • DLGCD Priority Infrastructure Fund (PIF) – Clop Park culverts and carparking upgrades <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • R2R - Cox Dr floodway (\$125,000 - panel required), surveying completed

	<ul style="list-style-type: none"> • Blackspot - Road guards and barriers (\$140,000 - panel required) • DLGCD SCALE - Signage (inc Welcome to Wagait) <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletters (February) • Notice of Community Consultation (Cloppenburg Park) ; 10 Feb • Notice of Grants Program Workshop ; 11 Feb • Daily facebook posts with advice on contractor location within the estate <p><u>Events</u></p> <ul style="list-style-type: none"> • Australia Day ; 26 Jan • Community Grants Fund Q&A workshop ; 15 Feb Community Centre • Community Consultation (Cloppenburg Park) ; 18 Feb Community Centre
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7.2. Works Managers Report for the period 15 Jan 2021 to 12 Feb 2021

Staff/HR	<ul style="list-style-type: none"> • Leave – GZ (AnnLeave x2, RDO x1); RR (RDO x1) • Ongoing work planning for casual staff • PowerWater accreditation 11 -12 Feb (GZ,RR) • CPR Training 12 Feb (GZ, RR)
Meetings	<ul style="list-style-type: none"> • Staff Toolbox x4 • PowerWater • QP contractors ; • Sealink ; 9 Feb • Cloppenburg Park Caretaker ; 10 Feb • AMRG-TOPROC ; 11 Feb
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 11 • Water Samples x 10 • Imulak Spring compound clean-up and burn-off <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> • Jetty Wash x 14 • Jetty Handrails and bins sanitised (COVID) x 52 • Boat ramp desilting • Jetty Carpark verge maintenance <p><u>Beach Access</u></p> <ul style="list-style-type: none"> • Erickson vehicle access closed and exposed concrete and pipe removed, with approval from Crown and Management (DIPL) <p><u>Waste Maintenance</u></p> <ul style="list-style-type: none"> • Green Waste push up x 3 • Council bins x 28 in, out & cleaned weekly • Clean up and pack down of Hard Waste compound pre-Christmas <p><u>Dog Management</u></p> <ul style="list-style-type: none"> • Follow up reports of wandering dogs on Erickson

	<ul style="list-style-type: none"> • Follow up Dangerous Dog containment compliance on Bray <p><u>Road Maintenance</u></p> <ul style="list-style-type: none"> • Estate drainage desilting, consultation with contractors and community members • Continued verge mowing and weed control program throughout estate • Charles Pt Rd intersection fencing <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Council grounds mowing and memorial garden maintenance • Weeds NT program - distribution of Glyphosate to residents • Liaison with Cloppenburg Park Caretaker regarding watertank and other issues • Hang honour board in Council Chambers • Assist with preparations for Australia Day, flag spigots, chairs and tables <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> • Re-licensing certification for works plant and equipment • New bucket for tractor collected • Poison pump maintenance <p><u>Planning for February/March</u></p> <ul style="list-style-type: none"> • Scope of works Cox Drive floodway • Scope of works Erickson beach access – bollards
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7.3. Sports and Recreation Officers Report for the period 15 Jan 2021 to 12 Feb 2021

Staff	Annual Leave - Nil , PD – Nil,
Meetings	<p>4 x Staff Toolbox</p> <p>CEO Meetings</p> <p>2 x Australia Day Meeting (Internal)</p> <p>1 x Fun Bus / Toy Library</p> <p>1 x Corrugated Iron Youth Arts, Term 1 Activity</p> <p>1 x Travelling artist – Make & Create program offerings.</p> <p>3 x External Service Provider meetings for School Holiday program changes.</p> <p>1 x Volunteer Aus Day – Face painting activity & photo exchange.</p>
Administration Grants Applied Grants awarded Grants Reported Planning Activities/Events Correspondence	<p>General Administration</p> <ul style="list-style-type: none"> • Runners & Walkers weekly admin, mapping. • Collection of Sport & Rec Annual Stats. • Australia Day activities & Citizenship Administration. Recruit volunteers for activity and support of running the day and events. • Masterplan for Sports Ground. Continue notes. • Follow up Goal Post Padding from Youth Week Grant. • Term 1 holiday program planning. (Ice Skating and Flip Out) • 2020 Youth Week Acquittal • Commence First Aid Box Audit for S&R • Community Grant Information Sheet input. • Report to CEO on Australia Day winners, activity, support, numbers, catering.

	<ul style="list-style-type: none"> • Sort S&R laptop for online meetings. • Continue with office changes and manual filing. • International Women’s Day Initial Planning • Ride2School Initial Planning • Follow up accounts with service providers Re Aus Day expenses. • Downloading of Aus Day photos into digital filing system.
Programs	<p><u>Runners & Walkers</u>: Back to twice weekly for the wet season. <u>Stretch & Mobility</u>: 1 x Weekly <u>Strength</u> 1 x Weekly <u>Core / Gut Buster</u>: 1 x Weekly <u>Cricket</u>: Hosted Wednesday nights by the Wagait Beach Big Bash Cricket Group at Cloppenburg park. <u>Active After School Program</u> - 2 x Weekly at Cloppenburg Park. Basketball, Cricket. Recommended in Week 2, Term 1 <u>Make and Create</u>. 15 Years plus. External providers. Adult art / creativity sessions. Welcome back to 2021. Calendar of events session. <u>School Holiday Program</u>: Disco, Acrylic Pouring Art, Beading Art, Tie Dye Art, basketball, Cricket, Court Sports, Bike Rides, Runners & Walkers for Kids, Cinema Excursion, Palmerston Water Slides, Afternoon Tea, Story Telling, Poetry Reading & Dress Up afternoon, Australia Day Community Celebrations including bike parade, tug-o-war, thong throwing, fishing comp, colour in comp, cake decorating, cricket. CPR for emerging leaders.</p>
Community Events	<p><u>Makers & Creators</u> : Welcome to 2021 Information Session. <u>Wagait Shire Australia Day Community Celebrations</u>: Annual Australia Day Event held at Cloppenburg Park incorporating the Jack Ellis Fun Run, Australia Day Awards Ceremony, Ute Run, Bike Parade, Community Cricket and Community Fun Day & BBQ Lunch with a range of activity and games.</p>
2019/20: NTG Performance Indicators	<p>I (Deliver at least 4 activities every month) Achieved. II (Maintain current attendance & participation numbers) Achieved. III (Maintain SafeNT Reg) Achieved.</p>
Thank you	<p><u>Wagait Beach Supermarket</u> – Donation Australia Day Raffle <u>Volunteers</u>: Wagait Beach Australia Day Celebration and Awards Ceremony Paula Moggs, Joanna James, Zoey James, Mandy Westman, Gary Zikan, and all of those who chose to help with games and pack up on Australia Day. Thanks for sharing the LOVE.</p>

**Resolution No. 2021/
That Council receives and accepts the Officers Reports for the period 15 January to 12 February 2021.
Moved:
Seconded:
Vote:**

8. ACTION SHEET for the period 15 January 2021 to 15 February 2021.

	Resolution No.	Resolution	Meeting Date	Status
1	2019/461 2019/503 2019/551 2020/078 2020/090 2020/115 2020/148 2020/182 2020/183 2020/	Audit Committee Endorsements	20/08/2019 15/10/2019 19/11/2019 19/05/2020 16/06/2020 21/07/2020 09/09/2020 12/11/2020 12/02/2021	<ul style="list-style-type: none"> • Audit Committee TOR requires review and endorsement by Council. In addition, the matter of the Chair and two Council representatives requires resolution. Audit Committee meeting scheduled 26 September 2019 at which the TOR will be endorsed for Council approval, following which other actions will be implemented. • Council adopted the revised TOR, nominated Crs N White and G Drake and agreed to call for EOI's for Chair and additional Community Member. • Council noted Minutes of Audit Committee meeting on 13 November 2019. • Council noted Minutes of Audit Committee meeting on 22 January 2019. • Refer Agenda Item 10.1 - Council noted the Report of the May Audit Committee meeting on 18 May 2020. • Refer Agenda Item 10.7 - Policies Endorsed by Audit Committee and recommended for approval by Council (P05, P08, P31, P32 adopted ; P21 Dispute Resolution rescinded) • Refer Agenda Item 10.4 - Policies Endorsed by Audit Committee and recommended for approval by Council (P13, P14, P38 adopted ; P46 and P06 Vehicular Crossovers and Drainage for further review). • Refer Agenda Item 10.2, 10.3 and 10.4 - Policies Endorsed by Audit Committee and recommended for approval by Council (P12 Surveillance Policy, P40 Procurement Policy) • Refer Agenda Item 10.5 - P46 Verge Management Policy • Refer Agenda Item 10.6 - 2021 Meetings Calendar <p>Refer Agenda Item 10.7</p>
2	2019/457	Water Access for Tourists	20/08/2019 19/05/2020 16/06/2020 15/09/2020	<p>CEO to investigate options for regulated water access for tourists and visitors to Wagait Beach at either Cloppenburg Park or the PowerWater Compound area.</p> <p>Preliminary discussions held with PowerWater. Pending further research, stakeholder consultation and costings.</p> <p>CEO to provide a report to Council in July 2020 for consideration.</p> <p>Power/Water decline to install a tap for visitor access. Other options might include meter installations at the Council Office or Community Centre.</p> <p>Council request CEO to lobby MLA Daly for PW solution and other local upgrades.</p>

			15/10/2020	CEO and President White met with MLA Daly on 14 October and discussed local issues including: PW compound upgrades including visitor's standpipe, ferry passenger terminal, RUA degradation, cyclone preparedness and shelter capacity, clinic services, sportsground upgrades.
3	2019/542 2020/111 2020/116	P10 Council Records	19/11/2019 21/07/2020 18/08/2020 15/10/2020 15/01/2021 12/02/2021	CEO to report back to Councillors on process with staff training and compliance issues regarding records management. Refer Agenda Item 10.3 – Shire Business Plan p37 <ul style="list-style-type: none"> • Council acquitted \$30984.74 being a proportion of Special Project funds spent to date on Records Management. Update to Council on Record Keeping: <ul style="list-style-type: none"> • Councils record keeping system is currently a mix of digital in cloud-based storage and hard copy in metal filing cabinets. A records framework is in place, to be finalised once migration to digital is completed (anticipated by March 2021). All staff receive ongoing training and advice in systems management and records classification practices. • Council financial systems have been migrated to Xero cloud platform (from MYOB). • Councils rates have been migrated to Property-Wise platform, with further training to be undertaken in August. Final account from Council-Wise may create overspend grant funds allocated by approx. \$13,000 which will need to be considered by Council. • Final invoice has been requested from Council-Wise in order to acquit grant. • Grant acquittal and report will be prepared for February Meeting of Council. Refer Agenda Item 10.3
4	No Resolution 2020/111 2020/114	Welcome to Wagait Beach Project	19/11/2019 18/03/2020 19/05/2020 21/07/2020 18/08/2020 15/10/2020	Discussion noted at the Community Consultation session on Thursday 21 November 2019. Was not raised at November CC session. CEO provided update of meeting with WAG and proposed position of a community entry statement/welcome sign. Welcome to Wagait design competition closed on 11 May, panel will meet to assess entries and winner will be announced 22 May 2020. Further design development will be undertaken, pending budget outcomes for 2020-21. Refer Agenda Item 10.3 – Shire Business Plan p21 Refer Agenda Item 10.6 – Project Brief Activate Wagait approved by Council Refer Agenda Item 7.1 – CEO reported site not approved by DIPL. Council requested CEO to bring alternate site options to next meeting. <ul style="list-style-type: none"> • Proposed new site closer to supermarket pending advice from DIPL regarding WTR road widening on Kenbi boundary.

			15/01/2021	<ul style="list-style-type: none"> Replacement/new road and directional signage will be installed during Oct/Nov <p>Quotes have been received for signage frame and artwork, to be progressed in consultation with the designers.</p>
			12/02/2021	Progressing, pending further quotes from artists and sign specialists.
5	No Resolution 2020/111 2020/143	Sport and Recreation Forward Years Program	19/11/2019 19/05/2020 21/07/2020 18/08/2020 15/09/2020 15/10/2020 12/11/2020 15/01/2021	<p>For discussion in early 2020 with a report on community engagement and expectations. Reports to note. Council have requested CEO to support the S&R Officer to develop a more strategic approach to the S&R Program for Forward Years.</p> <p>Pending budget outcomes for 2020-21 a consultant will be engaged to develop a Strategic Plan for Wagait Sports and Recreation 2021-2025, incorporating community feedback.</p> <p>Refer Agenda Item 10.3 – Shire Business Plan p22</p> <p>Refer Agenda Item 16.1 – Sports and Recreation Forward Years Program</p> <p>Refer Agenda Item 7.3 – Council requests youth survey be prepared to assess demand for after-school activities.</p> <p>Parents and youth info-session and discussion on Sports and Rec Program held 5 October at Community Centre. Survey prepared and distributed, pending return for data analysis.</p> <p>Surveys have been collected, pending analysis.</p> <p>CEO reported total of 11 responses received from 50 surveys distributed, 3 of which attended the info-session on 5 October 2020. Report provided as attachment. CEO advise Council that an Emerging Leaders Program is being prepared as a strategy to increase youth engagement.</p>
6	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020 18/08/2020 09/09/2020 15/10/2020	<p>Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.</p> <p>Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.</p> <ul style="list-style-type: none"> Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa. Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues. Further emails with photos have been sent to the Crown Land Office with request for intervention such as a boundary survey of beachfront properties. Nil response to date. Grant Application to NT CMC NT Risk Reduction Program unsuccessful.

			15/01/2021 12/02/2021	<p>Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.</p> <p>On 3 February Council closed the Erickson Beach vehicular access and removed exposed concrete footings in the interest of public safety, on receiving approval from Crown Land Management DIPL. Crown Land Manager has also requested that Council prepare a map/drawing of where to place/replace steel bollards on the beach access points where the RUA is being damaged.</p>
7	2020/140	Waste Management Fees Modelling	15/09/2020 15/01/2021 12/02/2021	<p>Council noted CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council requested CEO to:</p> <ul style="list-style-type: none"> Review and prepare a fee model for Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and Prepare a 'Where Does Your Waste Levy Go' info-sheet similar to the rates snapshot provided with the 2020-21 rates notice. <p>CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is being prepared which will include options for cost-sharing with Belyuen ACC.</p> <p>Several unsuccessful attempts made to meet with Belyuen. CEO met with Veolia on 11 February to further discuss cause of wheelie bin damage issues.</p>
8		Wagait Health Clinic Service	15/09/2020 15/10/2020 15/01/2021 12/02/2021	<ul style="list-style-type: none"> Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider. CEO has met with Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health and this has been communicated to the WB community through the newsletter and notices at the WB Supermarket. Another meeting is arranged for 19 November to discuss increases and capacity for arrangements in the future. Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advised that Belyuen cannot provide additional services to WB and the outreach arrangements stand. Approach to alternative providers will be made in Feb. A flyer has been received from Top End Health for printing and distribution. <p>CEO has discussed internet issues at Health Centre with NBN and advised of a Community WiFi program that might be able to assist with installation and trail for tele-health.</p>

**Resolution No. 2021/
That Council receives and notes the Action Sheet for the period 15 January 2021 to 15 February 2021.
Moved:
Seconded:
Vote:**

9. FINANCIAL REPORTS

9.1. Financial Report for the Month ended 31 January 2021

Wagait Shire Council					
Financial Report					
for the period ending 31 January 2021					
Cash at Bank & on Hand					TOTAL
Petty Cash					\$ -
Un-Deposited Funds					\$ 2,553.00
CBA - transaction account					\$ 19,915.85
CBA - Cash Saver					\$ 100,234.38
CBA - Fixed Term Deposits (at call)					\$ 450,000.00
CBA - Fixed Term Deposit 2 (27/04/21)					\$ 100,000.00
CBA - Fixed Term Deposit 3 (08/03/21)					\$ 250,000.00
CBA - Fixed Term Deposit 4 (13/04/21)					\$ 300,000.00
Bendigo Bank - Investment Q/C					\$ 500,000.00
Total Cash at Bank & on Hand					\$ 1,722,703.23
Debtors	Current	> 30 days	> 60 days	> 90 days	
Trade Debtors	15,090.00	150.00	477.50	1,260.00	\$ 16,977.50
Rates 20/21 (not overdue)	29,728.06				\$ 29,728.06
Rate Arrears Current Year				25,017.08	\$ 25,017.08
Rate Arrears Historical (estimated due to Council w				7,869.13	\$ 7,869.13
					\$ 79,591.77
less Rates paid in Advance					- 1,263.44
Total Debtors					\$ 78,328.33
Creditors & Current Liabilities	Current	> 30 days	> 60 days	> 90 days	
Trade	2,897.03				\$ 2,897.03
Tax & Super Liabilities	8,447.16				\$ 8,447.16
Sundry Creditors	0.00				\$ -
Unexpended Grants - Operational	116,220.83				\$ 116,220.83
Unexpended Grants - Special Purpose	183,175.10				\$ 183,175.10
Total Creditors & other current Liabilities					\$ 310,740.12
					Net Cash Position
					\$ 1,490,291.44

9.2. January 2021 Reports Attached

- Accrual Income and Expenditure Report for January 2021
- Special Purpose Grants Report for January 2021

9.3. Supplier Payment History

Date	Supplier	Particulars	Amount \$
CHEQUE ACCOUNT			
7/01/2021	Payment: Fleetcare	Motor Vehicle Lease	\$1,427.12
11/01/2021	Payment: Wagait Beach Supermarket	Various, fuel, staff amen, R&M items etc	\$677.43
11/01/2021	Payment: Optus	Telephones	\$256.55
11/01/2021	Payment: Kevin's Mobile Disco	Kids Disco (December)	\$480.00
11/01/2021	Payment: Harvey Distributors	Cleaning consumables	\$156.86
11/01/2021	Payment: Veolia Environmental Services	Rubbish collections, hard waste etc (December)	\$8,400.89
11/01/2021	Payment: Nautical Supplies	Jetty Maintenance - bolts, life buoy etc	\$413.88
11/01/2021	Payment: Belyuen Community Gov Council	Workshop	\$132.00
11/01/2021	Payment: Colleen Fergusson	Catering Makers & creators	\$200.00
11/01/2021	Payment: Colleen Fergusson	Catering Seniors Christmas	\$500.00
11/01/2021	Payment: Michele Hughes	December Accounting	\$1,056.00
21/01/2021	Payment: Australian Taxation Office (ATO)	December BAS	\$4,681.00
27/01/2021	Central Business Equipment	Photocopier rental	\$174.41
28/01/2021	Payment: Airpower	Parts for mower	\$83.90
28/01/2021	Payment: Colleen Fergusson	Catering January Board meeting	\$90.00
28/01/2021	Payment: Colleen Fergusson	Catering Australia Day	\$600.00
28/01/2021	Payment: Micks Ally Fab	Fabricate dog traps	\$8,624.19
28/01/2021	Payment: Curby's (NT) Pty Ltd	Medal engraving Aust Day	\$180.00
28/01/2021	Payment: Giggline Geckos	Jumping Castle Aust Day	\$660.00
28/01/2021	Payment: Veolia Environmental Services	Rubbish collections, hard waste etc (January)	\$7,030.83
28/01/2021	Payment: Territory Technology Solutions	IT onsite & new cables for desks	\$1,287.00
29/01/2021	Payment: Wagait Beach Supermarket	Various, fuel, staff amen, food for Aust Day	\$1,698.89
29/01/2021	Payment: Wagait Beach Supermarket	Various, fuel, staff amen, food for Aust Day	\$510.74
29/01/2021	Payment: Nexia Edwards Marshall NT	Auditor	\$1,100.00
29/01/2021	Payment: Wigg Plumbing	Water waste treatment at Cloppenburg Park	\$392.49
29/01/2021	Payment: Alloy & Stainless Products	Mower blades	\$878.09
29/01/2021	Payment: Optus	Telephones	\$271.20
29/01/2021	Payment: Central Business Equipment	Photocopier usage	\$235.51
29/01/2021	Payment: Harvey Distributors	Cleaning consumables	\$87.56
29/01/2021	Payment: Power Water	Water	\$163.83

CREDIT CARD			
4/01/2021	Xero	Software Subscription	\$90.00
11/01/2021	Microsoft	Software Subscription	\$83.49
11/01/2021	Microsoft	Software Subscription	\$75.68
11/01/2021	Officeworks	Office supplies	\$154.20
14/01/2021	Happy Gardens	Youth Vibe	\$11.50
15/01/2021	Mr Sushi	Youth Vibe Excursion	\$14.60
15/01/2021	Mr Sushi	Youth Vibe Excursion	\$22.30
15/01/2021	Mr Sushi	Youth Vibe Excursion	\$29.80
15/01/2021	Mr Sushi	Youth Vibe	\$7.60
15/01/2021	Satay Chicken	Youth vibe	\$7.00
15/01/2021	Event Cinema	Youth Vibe	\$323.50
15/01/2021	Woolworths	Youth Vibe	\$45.98
18/01/2021	TR Telecom	Sat Phones	\$150.00
18/01/2021	Origin Kebabs	Youth vibe excursion	\$12.80
18/01/2021	Origin Kebabs	Youth vibe excursion	\$17.30
18/01/2021	Origin Kebabs	Youth Vibe Excursion	\$9.40
18/01/2021	Origin Kebabs	Youth Vibe Excursion	\$3.00
18/01/2021	Origin Kebabs	Youth Vibe excursion	\$3.90
19/01/2021	Kingpin	Prizes Aust Day	\$30.00
20/01/2021	Adobe Systems Incorporated	Software Subscription	\$43.99
20/01/2021	Spotlight	Prizes Aust Day	\$109.95
20/01/2021	Kingpin	Prizes Aust Day	\$50.00
20/01/2021	Officeworks	Office supplies	\$13.00
21/01/2021	Jacksons Darwin Supplies	Face paint for Aust day	\$68.75
21/01/2021	Australia Day Council	Medals for Aust Day	\$90.00
21/01/2021	Target	Thongs for Aust Day	\$37.00
21/01/2021	Coles	Food for Aust Day	\$41.11
21/01/2021	Supercheap Auto	Prizes Aust Day	\$68.96
21/01/2021	BCF	Prizes Aust Day	\$49.98
22/01/2021	National Flags	Flags Aust Day	\$90.00
22/01/2021	Woolworths	Food for Aust Day	\$10.00

9.4. Councillor Allowances

The total payment to Councillors from 1 July 2020 to 31 January 2021 is \$2,498.86.

Resolution No. 2021/.....

That Council receives and accepts the Financial Reports for the January 2021.

Moved:

Seconded:

Vote:

10. AGENDA ITEMS

10.1. Special Purpose Grant Acquittal – Dog Pound

- On 7 July 2021, Council requested a variation to the scope of the 2018-19 special purpose grant totalling \$30,537, provided to the Wagait Shire Council to construct a dog pound and associated pit. Council requested to vary the scope of works to

design and construct aluminium cages that can also serve as holding pens for dogs waiting to be claimed and delivering a community education program in dog management to promote responsible dog ownership.

- The Variation was approved 20 July 2020 and the grant has been fully expended in line with the funding purpose.

Resolution No. 2021/.....

That Council acquit the amount of \$30,537.00 to implement the Wagait Shire Council Dog Management Bylaws including design and construct holding pens for dogs waiting to be claimed and deliver a community education program in dog management to promote responsible dog ownership.

Moved:

Seconded:

Vote:

10.2. Special Purpose Grant Acquittal – Electronic Records Management System

- Grant was partially acquitted on 28 July 2020 by Council resolution 2020/116.
- CEO has verified that the grant has been fully expended in line with the funding purpose and that an overspend of \$11,736.00 will need to be contributed from the 2020/2021 Budget.

Resolution No. 2021/

That Council:

- a) acquit the amount of \$34,889.00 towards the commissioning and installation of an electronic records management system (Council Wise), including migration and renewal of Council's IT infrastructure being 2 laptops, 3 desktops and 8 monitors; and**
- b) approve the overspend of \$11,736.00 to be drawn from the 2020/2021 Budget.**

Moved:

Seconded:

Vote:

10.3. Acquittal – Australia Day 2021

The CEO has verified that the grant has been fully expended in line with the funding purpose.

Resolution No. 2021/

That Council acquit the amount of \$2,000 for the 2021 Australia Day Regional activities.

Moved:

Seconded:

Vote:

10.4. Acquittal – Australia Day 2021 Branding

The CEO has verified that the grant has been fully expended in line with the funding purpose.

Resolution No. 2021/

That Council acquit the amount of \$1,000 to update our Australia Day signage to reflect the new branding and key messaging of “Respect/Celebrate, We’re all part of the Story” for Australia Day.

Moved:

Seconded:

Vote:

10.5. Acquittal – Youth Vibe Holiday Program Grant

The CEO has verified that the grant has been fully expended in line with the funding purpose.

Resolution No. 2021/

That Council acquit the amount of \$2,000.00 towards the Youth Vibe Holiday Program Grant for December 2020 and January 2021.

Moved:

Seconded:

Vote:

10.6. Acquittal – Youth Week Grant

The CEO has verified that the grant has been fully expended in line with the funding purpose.

Resolution No. 2021/

That Council acquit the amount of \$2,000.00 towards the 2020 Youth Week Grant.

Moved:

Seconded:

Vote:

10.7. Audit Committee Report to Council February 2021

The Audit Committee met on 9 February 2021. The minutes of its previous meeting were ratified and are presented to Council at this meeting. The primary items of business for the February meeting related to financial reporting structure and clarity. The following recommendations were made by the Audit Committee at this meeting:

Issue	Action
Updated Council Reporting Guidelines	Noted the Updates Guidelines and the associated increase in financial reporting requirements. To prepare the Committee has asked Council management to prepare a trial report under the guidelines for its review at the May meeting.
Community Grants	The community grants initiative was reviewed and supported by the Audit Committee.
Mid -Year Financial Report	The significant work that had been undertaken to provide clarity of reporting was recognised with the only real clarification required around the Grants reporting.
P46 Council Verge Management Policy	The Committee notes that this matter had been deferred to enable Council to address current works.

Clare Milikins

Chair, Audit Committee

Resolution No. 2021/.....

That Council note the Audit Committee February 2021 Report to Council by Chair Clare Milikins.

Moved:

Seconded:

Vote:

10.8. LGANT Call for Nominations

In January 2021, LGANT called for nominations to the Neighbourhood Watch NT Board and the NT Local Government Insurance Discretionary Trust Advisory Committee.

Council is requested to endorse the following nominations:

- President Neil White – nominee for NT Local Government Insurance Discretionary Trust Advisory Committee.

- CEO Renita Glencross – nominee for Neighbourhood Watch NT Board.

Resolution No. 2021/.....

That Council approve the nominations:

- a) **President Neil White for NT Local Government Insurance Discretionary Trust Advisory Committee.**
- b) **CEO Renita Glencross Neighbourhood Watch NT Board.**

Moved:

Seconded:

Vote:

11. AGENDA ITEMS FOR RECEIVING AND NOTING

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. QUESTIONS FROM THE PUBLIC WITH NOTICE

14. PETITIONS/DEPUTATIONS

15. UPCOMING EVENTS

15.1. Community Info-Session for 2021 Community Grants Fund

Council will held a community Q&A workshop for the grants fund from 6.00-7.00pm on **Monday 15 February 2021** at the Community Centre.

15.2. Community Consultation for Cloppenburg Master Plan

The Community Consultation to discuss the Cloppenburg Master Plan will be held in the Community Centre on **Thursday 18 February 2021** from 6.00-7.00pm. Urban Place Design consultants will be presenting the final landscape plan and respond to any queries from the community.

15.3. Bombing of Darwin Commemorations

The President and CEO will attend the City of Darwin Bombing of Darwin Commemoration on Friday 19 February at the Esplanade and the Coomalie Community Government Council Commemoration in Adelaide River on Saturday 20 February 2021.

15.4. ANZAC Day

Council has registered for Ceremonial Support from the Australian Defence Force for our ANZAC Day 2021 ceremony on 25 April 2021. We have also request for a flypast for the morning to take place along Wagait Tower Road from north to south. The Chaplain Ian Dawson has been invited to perform the ceremony.

16. LATE ITEMS AND GENERAL BUSINESS

16.1. P24 Caretaker Policy

Council re-adopted P24 Caretaker Policy on 19/11/2019 at its ordinary council meeting. The sustainability and Compliance Unit in the NTG Department of Chief Minister and Cabinet wrote to Council on 09/02/2021 to advise that under section 96A of the current legislation and upcoming new legislation section 161, a caretaker period only applies to a general election and any reference to a 'by-election' must be removed from the policy. The amended P24 Caretaker Policy is attached for your consideration.

Resolution No. 2021/.....
That Council adopt the revised P24 Caretaker Policy.
Moved:
Seconded:
Vote:

16.2. P11 Complaints Against Employees

P31 Dispute Resolution, Counselling, Disciplining and Dismissal was adopted at the July 2020 Council Meeting by Resolution 2020/115, replacing P11 Complaints Against Employees and Work Practices. The resolution neglected to include that Council formally rescind P11 Complaints Against Employees and Work Practices and approval is now requested to rescind the policy.

Resolution No. 2021/.....
That Council rescind P11 Complaints Against Employees and Work Practices and replace with P31 Dispute Resolution, Counselling, Disciplining and Dismissal, as adopted by Resolution 2020/115.
Moved:
Seconded:
Vote:

17. IN-CAMERA ITEMS

Resolution No. 2021/.....
That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:
Seconded:
Vote:

At pm Council closed the meeting to the general public.

Resolution No. 2021/.....

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved:

Seconded:

Vote:


At pm Council opened the meeting to the general public.

18. DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 16 March 2021 in the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

19. CLOSE OF MEETING

The Chair declared the meeting closed at pm.

	POLICY NUMBER:	P24
	CARETAKER POLICY	
	CATEGORY:	COUNCIL POLICY
	SP CLASSIFICATION:	GOVERNANCE
	LG ACT 2020 REF:	Section 161(1)
	EFFECTIVE:	1 July 2021
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

1. PURPOSE

Section 161 of the *Local Government Act* requires Council to maintain a Caretaker Policy governing the conduct of Council and its employees during local government general elections.

2. SCOPE

Council is committed to act in an economically efficient and transparent manner, to be socially and environmentally responsible and to provide a high standard of service delivery through its term. During a general election caretaker period, the normal operations and programs of the Council are to continue.

3. DEFINITIONS

For the purposes of this policy, the following definitions apply:

Term	Definition
Campaigning	Includes campaigning activity, wearing or displaying campaign material
Caretaker Period	Means the period that commences on the nomination day for a council general election and ends when the results of the general election are declared in accordance with the Local Government (Electoral) Regulations 2021.
Council Resources	Any asset or information owned or controlled by a Council is a 'Council resource'. Council resources may include: <ul style="list-style-type: none"> a) materials published by Council; b) facilities and goods owned by the Council; c) attendance and participation at functions and events; d) access to Council information; and e) media services. Council employees and contractors engaged by a Council are also Council resources.
Advantage	An advantage will be conferred where a decision allowing the use of Council resources favours one candidate over another. An advantage arises when a candidate utilised resources, information or support that is not available to a candidate in an election who is not an existing Elected Member.

4. POLICY

The Caretaker Policy ensures that the conduct of Council, Elected Members and Council employees during a Caretaker Period is responsible, transparent and legally compliant with Section 161 of the *Local Government Act*.

4.1. Role of the CEO

The CEO will give written notice to all council members and staff prior to the commencement of the caretaker period and that the caretaker principles in this policy will apply.

The CEO will continue to prepare reports and provide information in order for council members to carry out their roles in relation to the day-to-day business of the Council.

4.2. Designated Decisions

During the Caretaker Period, Council will not make any major decisions. The following designated decisions are prohibited from being made directly by Council or indirectly through the Chief Executive Officer:

- 4.2.1. A decision relating to the employment or remuneration of the Chief Executive Officer, other than to appoint an acting Chief Executive Officer or suspend the Chief Executive Officer for serious or wilful misconduct, except where carried out pursuant to Section 225 of the *Local Government Act*.
- 4.2.2. A decision to terminate the appointment of the Chief Executive Officer, except where carried out pursuant to Section 225 of the *Local Government Act*.
- 4.2.3. A decision to enter into a contract, arrangement or understanding, the total value of which exceeds \$100,000.
- 4.2.4. A decision to spend unbudgeted monies, to conduct public consultation previously unannounced, to endorse a new policy, to dispose of Council land, to approve financial or in-kind community support, and to progress a matter that is contentious or has been identified as an election issue.
- 4.2.5. A decision allowing the use of Council resources for the advantage of a particular candidate or group of candidates (other than a decision that allows the equal use of Council resources by all candidates for election).

4.3. Allowable Decisions

During the Caretaker Period, the following allowable are permitted during the Caretaker Period.

- 4.3.1. A decision relating to the carrying out of works in response to an emergency or disaster.
- 4.3.2. A decision relating to expenditure or other decision required to be taken under an existing agreement by which funding is provided to the Council by the Commonwealth or Territory Government or otherwise for Council to be eligible for funding from the Commonwealth or Territory Governments.

4.4. Elected Member Activities during an Election

- 4.4.1. Council branding, letterhead, media or related facilities should not be used for a candidate's campaign.

- 4.4.2. Council employees are not to be asked to undertake tasks connected directly or indirectly to an election campaign.
- 4.4.3. Council resources provided for the use of Elected Members are not to be used for campaign purposes.
- 4.4.4. Expenses incurred during the Caretaker Period will only be reimbursed according to Council policy where the Elected Member can provide evidence that it was not related to a campaign.

4.5. Council Employee Activities during an Election

- 4.5.1. Public consultation activities during the Caretaker Period may only take place where there is a statutory requirement to do so.
- 4.5.2. Council employees should not undertake any activity that may influence the outcome of the election, except where that activity relates to election process and is authorised by the Chief Executive Officer.
- 4.5.3. Where the use of Council resources can be construed as being related to a candidate's election campaign, the incident must be reported to the Chief Executive Officer.
- 4.5.4. Council employees must not assist a candidate with an election campaign at any time, including outside working hours, except where the assistance is for the equal benefit of all candidates.

5. ASSOCIATED DOCUMENTS

P05 – Council Staff Code of Conduct

6. REFERENCES AND LEGISLATION

Local Government Act 2019 (NT)
Local Government (Electoral) Regulations 2021 (NT)

7. REVIEW HISTORY

Date Approved: 18.10.2016	Approved By Council Moved: V Pres B Irvine Seconded: Cr A Richmond Vote: AIF	Resolution No. 2016/091	Date for review: Next Council Election
Date Approved: 19.11.2019	Approved By Council Moved: Cr M Vaughan Seconded: Cr N White Vote: AIF	Resolution No. 2019/544	Date for review: Next Term of Council
Date Approved:	Approved By Council Moved: Seconded: Vote:	Resolution No. 2021/	Date for review:

Profit and Loss
WAGAIT SHIRE COUNCIL
1 Jan 2021 to 31 Jan 2021
ACCRUALS

	Actual	Budget	Var AUD	Var %	YTD Actual	YTD Budget	Var AUD	Var %
Income								
Contracts, Fees & Charges	\$18,596.36	\$9,183.00	\$9,413.36	102.5085%	\$86,989.16	\$64,281.00	\$22,708.16	35.3264%
Miscellaneous Income	\$340.67	\$1,250.00	-\$909.33	-72.7464%	\$25,620.70	\$23,750.00	\$1,870.70	7.8766%
Operating Grant Revenue	\$104,011.00	\$104,011.00	\$0.00	0.0%	\$278,930.00	\$244,477.00	\$34,453.00	14.0925%
<i>Less Unexpended</i>	-\$80,766.33	\$0.00	-\$80,766.33		-\$116,220.83	\$0.00	-\$116,220.83	
Rates Income	\$354.86	\$144.00	\$210.86	146.4306%	\$237,395.07	\$236,912.00	\$483.07	0.2039%
Rental Income	\$363.64	\$933.00	-\$569.36	-61.0247%	\$4,302.30	\$6,531.00	-\$2,228.70	-34.1249%
Waste Management Income	\$59.09	\$68.00	-\$8.91	-13.1029%	\$119,720.54	\$119,592.00	\$128.54	0.1075%
Total Income	\$42,959.29	\$115,589.00	-\$72,629.71	-62.8%	\$636,736.94	\$695,543.00	-\$58,806.06	-8.5%
Gross Profit	\$42,959.29	\$115,589.00	-\$72,629.71	-62.8344%	\$636,736.94	\$695,543.00	-\$58,806.06	-8.4547%
Less Operating Expenses								
Administration Expenses	\$4,653.50	\$4,447.00	\$206.50	4.6436%	\$82,378.10	\$83,024.00	-\$645.90	-0.778%
Contracts & Material Expenses	\$376.25	\$209.00	\$167.25	80.0239%	\$697.75	\$1,463.00	-\$765.25	-52.3069%
Elected Member Expenses	\$356.98	\$786.00	-\$429.02	-54.5827%	\$2,141.88	\$5,502.00	-\$3,360.12	-61.0709%
Employment Expenses	\$34,839.07	\$33,767.00	\$1,072.07	3.1749%	\$241,935.91	\$236,871.00	\$5,064.91	2.1383%
Projects & Activities - WSC Contributor	\$1,415.64	\$2,250.00	-\$834.36	-37.0827%	\$3,985.60	\$4,750.00	-\$764.40	-16.0926%
Repairs & Maintenance	\$996.32	\$2,625.00	-\$1,628.68	-62.045%	\$14,159.55	\$18,375.00	-\$4,215.45	-22.9412%
Services	\$356.81	\$1,063.00	-\$706.19	-66.4337%	\$3,549.52	\$7,441.00	-\$3,891.48	-52.2978%
Vehicle & Plant Expenses	\$2,036.16	\$3,170.00	-\$1,133.84	-35.7678%	\$15,466.46	\$22,466.00	-\$6,999.54	-31.1561%
Waste Management Expenses	\$6,391.66	\$6,833.00	-\$441.34	-6.4589%	\$47,570.55	\$47,831.00	-\$260.45	-0.5445%
Total Operating Expenses	\$51,422.39	\$55,150.00	-\$3,727.61	-6.8%	\$411,885.32	\$427,723.00	-\$15,837.68	-3.7%
Operating Profit	-\$8,463.10	\$60,439.00	-\$68,902.10	-114.0027%	\$224,851.62	\$267,820.00	-\$42,968.38	-16.0438%
Non-operating Income								
Special Purpose Grants	\$2,000.00	\$2,000.00	\$0.00	0.0%	\$273,953.00	\$274,370.00	-\$417.00	-0.152%
\$7,803.58	\$7,803.58	\$0.00	\$7,803.58		-\$183,175.10		-\$183,175.10	
Total Non-operating Income	\$9,803.58	\$2,000.00	\$7,803.58	390.2%	\$90,777.90	\$274,370.00	-\$183,592.10	-66.9%
Non-operating Expenses								
Special Purpose Grant Expenses	\$10,069.92	\$29,500.00	-\$19,430.08	-65.8647%	\$97,046.71	\$178,770.00	-\$81,723.29	-45.7142%
Total Non-operating Expenses	\$10,069.92	\$29,500.00	-\$19,430.08	-65.9%	\$97,046.71	\$178,770.00	-\$81,723.29	-45.7%
Net Profit	-\$8,729.44	\$32,939.00	-\$41,668.44	-126.5018%	\$218,582.81	\$363,420.00	-\$144,837.19	-39.8539%

NOTES

- 1** Jan & YTD higher mainly due to higher revenue for Jetty Management than budget. Water Management slightly lower than budget.
- 2** Jan lower than budget and YTD higher than budget mainly due to timing of investments maturing & interest received.
- 3** Jan on par with budget, YTD slightly higher due to higher revenue received for FAA roads & general purpose
Less unexpended grants deducted includes amount yet to be expended. YTD matches unexpended Grants worksheet
- 4** Jan slightly higher due to search income & YTD on par with budget. Refer to note below for actual Rates received to date
- 5** Jan & YTD lower than budget due to no rent for Cloppenburg park or community centre.
- 6** Jan & YTD on par with budget

- 7** Jan higher than budget due to higher costs for office supplies, IT & Audit instalment. YTD slightly lower than budget, however higher costs include mobile phones, travel, valuation costs, bank charges & LGANT membership. Other admin costs lower due to timing of expenses including insurance, fees & permits etc
- 8** Jan slightly higher than budget due to Jetty Maintenance. YTD lower than budget. Mainly due to timing of contract work
- 9** Jan & YTD slightly lower than budget, mainly due to Prof Dev included in budget figures
- 10** Jan & YTD slightly higher than budget mainly due to averaging across the months and timing of costs
- 11** Jan & YTD slightly lower than budget, again to do with timing of costs
- 12** Jan & YTD lower than budget, however R&M to sports ground, abulution block, office equipment & road repair higher overall.
- 13** Jan & YTD less than budget mainly due to timing of costs, particulalry for animal management. Water & Sewerage now almost on par with budget
- 14** Jan & YTD lower than budget due to timing of costs & new leasing costs incl in Sept budget going forward
- 15** Jan slightly higher than budget, yet YTD lower overall.

- Special Purpose Grant Revenue in grants carried forward from 2020 Fin yr. (refer to unexpended worksheet for details of all grants
Less unexpended grants deducted includes amount yet to be expended. YTD matches unexpended Grants worksheet

- Special Purpose Grant Costs. Refer to unexpended Grants Sheet for more detail

NOTE to actual Rates Income received including Waste Levy

Total Rates incl waste invoiced	355,020.00
Less current year outstanding	54,745.14
Total Rates in received in Cash	300,274.86

**Wagait Shire Council
AS AT 31st January 2021**

SPECIAL PURPOSE GRANTS UNEXPENDED

Funding Body	Project Name	Grants Current	Grants Brought forward	Total Grants	Current Expenditure 2020	Prior expenditure	Total Expenditure	Balance	Notes
Federal Gov	R2R Roads Grant		125,583.00	125,583.00	0.00		0.00	125,583.00	
NT Gov	Scale 2019/20		100,000.00	100,000.00	58,587.96		58,587.96	41,412.04	
Dept of Housing & Community Dev	Dog Pound		27,857.00	27,857.00	19,061.50		19,061.50	8,795.50	
Dept of Housing & Community Dev	Electronic Records Management		3,906.00	3,906.00	3,906.00		3,906.00	0.00	
Dept of Housing & Community Dev	Water Tank 5000 litre		7,607.00	7,607.00	3,568.18		3,568.18	4,038.82	
Dept of Housing & Community Dev	Seniors Week	2,000.00		2,000.00	2,000.00		2,000.00	0.00	
Asutralia Day Council	Australia Day	3,000.00		3,000.00	3,000.00		3,000.00	0.00	
Dept of Sport & Rec	2021 Youth week	2,000.00		2,000.00			0.00	2,000.00	
Dept of Sport & Rec	RSP Stimulus Round 2		4,954.00	4,954.00	1,000.00	3,954.00	4,954.00	0.00	NOT in auditors financials
	Youth Vibe holiday	2,000.00	2,000.00	4,000.00	1,977.99	731.19	2,709.18	1,290.82	Grant BFWD NOT in auditors financials
	Youth week		2,000.00	2,000.00	1,945.08		1,945.08	54.92	NOT in auditors financials
	Youth Vibe quick response		2,000.00	2,000.00	2,000.00		2,000.00	0.00	NOT in auditors financials
Totals		9,000.00	275,907.00	284,907.00	97,046.71		101,731.90	183,175.10	

Less not incl in Auditors financials 10,954.00

Total Special Purpose Grants 273,953.00

**Wagait Shire Council
AS AT 31st January 2021**

OPERATIONAL GRANTS UNEXPENDED

Funding Body	Project Name	Grants Current	Grants Brought forward	Total Grants	Current Expenditure 2020	Total Expenditure	Balance	Notes
Dept of Housing & Community Dev	FAA General Purpose	3,596.00	3,976.00	7,572.00	4,417.00	4,417.00	3,155.00	Grant divided by 12 x 7
Dept of Housing & Community Dev	FAA Roads	13,582.00	29,037.00	42,619.00	24,861.08	24,861.08	17,757.92	Grant divided by 12 x 7
Dept Sport & Rec	Sport & Rec	20,718.00		20,718.00	12,085.50	12,085.50	8,632.50	Grant divided by 12 x 7
Dept of Housing & Community Dev	NT Operational	208,021.00		208,021.00	121,345.58	121,345.58	86,675.42	Grant divided by 12 x 7
Totals		245,917.00	33,013.00	278,930.00	162,709.17	162,709.17	116,220.83	

GRAND TOTAL 299,395.93