

	WAGAIT SHIRE EMERGENCY MANAGEMENT COMMITTEE	
	MEETING #7	CYCLONE AND SHELTER ARRANGEMENTS
	DATE	8:00-9:00AM 29 OCTOBER 2020
	VENUE	WAGAIT BEACH COMMUNITY CENTRE
WAGAIT SHIRE COUNCIL	Neil white (President)	
	Renita Glencross (CEO) – Secretariat	
WAGAIT SHIRE RESIDENTS	Chris Tyzack	
	Jason Murphy (NTES)	
	Chris Chaplin (Wagait Beach Supermarket)	
BELYUEN HEALTH SERVICE	Nicholas Barclay (Clinic Manager)	

1. Meeting opened at 9:00 AM.
2. Apologies accepted: Kim Dye, Jason Murphy.
3. Minutes of last meeting accepted: not tabled.
4. Committee Business:
 - 4.1. Eol for Chair

Secretariat advised that although several attempts to advertise and ‘tap’ people on the shoulder a vacancy remains for Committee Chair. The Committee agreed to continue without a chair and CEO Renita Glencross performing the position of Secretariat.

- 4.2. Resolution to publish documents on Council website

This was tabled at WSC-EMC Meeting #6 on 13 May 2020 CT however was not carried as quorum was not available.

- 4.3. Review policy and work plan development

- Secretariat advised that Committee members had commenced reviewing and preparing documents for Council and Cyclone Shelter emergency operations.
- Cyclone Shelter meetings hosted by the Dept Education were ongoing in the lead up to cyclone season and a new Cyclone sub-Shelter Plan had been drafted. Over the past month, Wagait Beach shelters have been assessed by Dept Infrastructure on a range of functions including electrical, plumbing, mechanical (generators), air-conditioning, permanent fixings such as shutters and roll-a-doors; with any faults fixed.

- 4.4. New arrangements for NT Disaster Recovery Fund

Secretariat advised Council is in meetings with the Dept Local Government regarding new arrangements of the NT Disaster Recovery Fund, which will include payment of a % contribution (a portion of the claim) from the local government organisation. The current suggestion is aprox 25% of DRF arrangements but capped at \$25 000 for Shire Councils, which is to be confirmed at a meeting in November. The importance for

Council to have accurate, recent photographic documentation of assets for DRF claims to be made was noted.

5. Community Updates:

- 5.1. Belyuen Community – no update provided although NB confirmed that there is no registered Cyclone Shelter in Belyuen. Residents are advised to stay home per the Belyuen LEP (updated)
- 5.2. Wagait Community – provided by RG/CT (see also 4.3)
- 5.3. Sealink/Jetty – no update provided
- 5.4. Police/Emergency Services – no update provided
- 5.5. Aged Care – no update provided
- 5.6. Health Clinic/Medical – provided by NB
- 5.7. Supplies/Supermarket – provided by CC

6. Discussion

6.1. Local Emergency Plan (LEP)

- Secretariat advised that a request to NTG/NTES for Wagait Beach to have an independent LEP was refused as the community is considered peri-urban to Darwin and its functions are adjunct to the Darwin Shelter Management team and EOC.
- Committee has reviewed Belyuen LEP and agrees that we have much of the information required to prepare our own for the safety and security of residents.
- A list of relevant documents will be compiled to form the WB LEP.

6.2. Emergency Contact List (agree to publish on website)

Contact lists for emergency resources and vulnerable persons (VP) are being reviewed and will be brought to next meeting. It was noted for the VP list that it is critical for WSC, CPV-BB, CPV-NTES have consistent updated lists and a common understanding of their role in delivering information or checking on VPs.

6.3. Cyclone Shelter (agree on directions to community)

- Refer to Emergency Shelter Sub Plan – November 2020.
- CT to draft notice to community based on public discussion points raised and a list of documents that could be compiled for a Cyclone Shelter resource folder.

7. Review actions

CT offered to review and prepare draft documents for next meeting.

8. Next meeting TBC (before Christmas).

9. Meeting closed at 9:00 AM