



WAGAIT SHIRE COUNCIL

AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM TUESDAY 15 June 2021**

CONTENTS

1.	OPENING OF MEETING	3
2.	DECLARATION OF INTERESTS	3
3.	CONFIRMATION OF MINUTES	3
4.	GUEST SPEAKERS	3
5.	INWARDS AND OUTWARDS CORRESPONDENCE	3
5.1	Inwards Correspondence	4
5.2.	Outwards Correspondence	5
6.	COUNCILLORS REPORTS	6
6.1	President's Report.....	6
7.	OFFICERS REPORTS.....	7
7.1.	Chief Executive Officer's Report for the period 17 May 2021 to 11 June 2021.....	7
7.2.	Works Managers Report for the period 17 May 2021 to 11 June 2021	8
7.3.	Sports and Recreation Officers Report for the period 17 May 2021 to 11 June 2021	9
8.	ACTION SHEET for the period 17 May 2021 to 11 June 2021	10
9.	FINANCIAL REPORTS.....	13
9.1.	May 2021 Reports Attached	13
9.2.	Supplier Payment History	13
9.3.	Councillor Allowances	14
10.	AGENDA ITEMS.....	15
10.1.	Fees and Charges 2021-22	15
10.2.	Council Rates Assessment Record Certification 2021-2022	15
10.3.	Declaration of Rates and Charges 2021-2022.....	15
10.4.	Amended Strategic Plan and Long-Term Financial Plan 2020-25	16
10.5.	Draft Budget 2021-22	16
10.6.	Draft Shire Business Plan 2021-22	17
11.	QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE	17
12.	QUESTIONS FROM THE PUBLIC WITH NOTICE	17
13.	PETITIONS/DEPUTATIONS	17
14.	UPCOMING EVENTS.....	17
14.1.	LGANT CEO and President Site Visit, TBA	17
14.2.	Territory Day, Thursday 1 July 2021.....	17
14.3.	School Holiday Program, Thursday 1 July 2021	17
14.4.	LGANT Local Government Elections Info-Session with Wagait Council TBC.....	17
14.5.	Wagait Arts Festival, Friday 19 to Sunday 21 July 2021.....	18
15.	LATE ITEMS AND GENERAL BUSINESS	18
16.	IN-CAMERA ITEMS.....	18
17.	DATE OF NEXT MEETING	19
18.	CLOSE OF MEETING	19

1. OPENING OF MEETING

Councillors: President Neil White
Vice-President Tom Dyer
Cr Michael Vaughan
Cr Graham Drake
Cr Peter Clee

Staff: Chief Executive Officer, Renita Glencross
Office Manager, Pamela Wanrooy

1.1. Address by Chair President Neil White

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

<p>Resolution No. 2021/ That the apology of Graham Drake be accepted approved. Moved: Seconded: Vote:</p>
--

2. DECLARATION OF INTERESTS

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 18 May 2021

<p>Resolution No. 2021/ That the Minutes of the Ordinary Meeting of Tuesday 18 May 2021 be confirmed by Council as a true and correct record. Moved: Seconded: Vote:</p>

3.2. Matters arising from Minutes of Council Meeting Tuesday 18 May 2021

4. GUEST SPEAKERS

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 17 May 2021 to 11 June 2021.

5.1 Inwards Correspondence

Date	From	About	
19/05/2021	Ian Sloan MLA - Member for Daly	Mandorah Jetty Hansard extract 13th May 2021	email
20/05/2021	LGANT	Council Caretaker period - 5 August to 13 September	email
20/05/2021	NT Electoral Commission	Service Level Agreement	email
20/05/2021	Infrastructure, Transport and Regional Dlv	Local Roads and Community Infrastructure Program (LRCI)	email
20/05/2021	Chief Minister & Cabinet Office	Charges -	
26/05/2020	Dept of the Chief Minister	Conditions of use of procurement exemption - link to tender edocuments and other opportunities created on website.	email
26/05/2021	HMEC - Field Service Technical	HMEC - new customer advice form	email
26/05/2021	Dept of Health	Payment - Healthy Lifestyle Grant \$16,471.00	email
28/05/2021	DIPL	Rise and Fall - Mandorah Jetty 1/1/21 to 31/3/21) \$881.44	email
31/05/2021	NT Government	Early payment of 2021-22 - Financial Assistance Grants	email
31/06/2021	Dept of Chief Minister	2020-2021 Waste and Resource Management Grant Program totalling \$75,000.00	email
2/06/2021	Office of the Information Commissioner	Annual Statistical Returns - update on contact details	email
4/06/2021	Kelly Petersen, Government House	Her honour and Mr O'Halloran accept invitation to attend and officially open the Wagait Shire Council Arts Festival on Friday 9 July 2021.	email
4/06/2021	Licensing NT	contact information in respect of "Liquor Licence" applications and Notifications - Renita Glencross	email
4/06/2021	Lord Mayor of Darwin	How (not) to throw rocks)	email
4/06/2021	Cox Peninsula Bushfire Brigade	Permit to burn (3 June to 14 June)	email
4/06/2021	Fleetcare	Order Referrel - CEO vehicle - repairs to Sensor	email
4/06/2021	Territory Families	Executed Short Form Funding Agreement Between Department of Health and WSC - Healthy Lifestyle Grant	email
8/06/2021	LGANT	LGANT Election brochure and posters	email
8/06/2021	AUSMAP	AUSMAP Training Day - 15 June 2021 in the Community Centre	email
9/06/2021	NT Grants	Youth Vibe Holiday Grant - Funding Agreement - June/July 2021	email
10/06/2021	Territory Families	Annual Property and Garbage Rates Comcessions for 2021-2022	email

5.2. Outwards Correspondence

Date	To:	About:	
14/05/2021	Audit Committee Members	Local Govt Act 2019 - Financial guidelines and policy review	email
19/05/2021	NT Electoral Commission	Draft - Service Level Agreement	email
24/05/2021	JLT	Supplementary Covers member Renewal Insurance	email
28/05/2021	Office of the Information Commissioner	Annual Statistical Returns - update on contact list	email
28/05/2021	JLT Insurance	Property Member Renewal Insurance	email
28/05/2021	JLT Insurance	Liability Member Renewal Insurance	email
10/06/2021	Territory Families	Signed Agreement - Youth Vibe Holiday Grants June-July 21	email

Resolution No. 2021/

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the May 2021 Council meeting be accepted.

Moved:

Seconded:

Vote:

6. COUNCILLORS REPORTS

6.1 President's Report

Welcome to the Council Meeting of 15 June. At our last meeting we had a briefing from Core Lithium, the proponents of the proposed lithium mine located near Berry Springs. The life of the mine looks to be changing beyond the original 3.5 years, to approximately 8 years, with further details still to come.

I attended a training session on 25 May for the JLT Advisory Committee, of which I am one of 3 new members this year. This Committee provides advice and oversight on the JLT insurance provided to the majority of Councils in the Northern Territory.

Meetings Attended

Date	Item
29 April	CEO Catchup
4 May	Budget workshop for Council
6 May	CEO Catchup
6 May	Core Lithium brief to CEO and myself at Council Chambers
11 May	Audit Committee, also met new member of Committee, Shelley
13 May	CEO Catchup
18 May	Council meeting
20 May	CEO Catchup
25 May	Training for JLT Advisory Committee
27 May	CEO Catchup
1 June	Emergency Management Committee meeting at Council Chambers
3 June	attended TOPROC Meeting with CEO at Batchelor
9 June	CEO Catchup
10 June	meeting with LGANT President and CEO CANCELLED/POSTPONED

Neil White
President

**Resolution No. 2021/
That Council receives and notes President Neil White's report for the period 17 May 2021 to 11 June 2021.
Moved:
Seconded:
Vote:**

7. OFFICERS REPORTS

7.1. Chief Executive Officer's Report for the period 17 May 2021 to 11 June 2021

CEO Report for Period 15 May to 11 June 2021	
Staff/HR	<ul style="list-style-type: none"> • Staff Leave RG - nil; PW - PL x2 • IR consultant engaged to assist with long-standing staff issues • Modified workplace arrangements for office staff • Positions Vacant - Emergency Committee Chair, Library volunteers • Recruitment - Administrative Officer (Policy) part-time contract (non-perm) closes 14 June
WHS	<p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> • Jetty COVID washes recommenced 31 July 2020 (contract ends 30 June) • DIPL Civil service contract secured until 30 June 2021 • All Council facilities have current COVID Operation Plans
Meetings and Communications	<ul style="list-style-type: none"> • Staff Toolbox x3 • President x4 weekly catchups • Nexia Edwards - Audit site visit ; 20-21 May • Myatt Media - website updates ; 26 May, 9 June • Arjays - community/contractor negotiations for guardrail install ; 26-29 Apr • Cox Pen Volunteer Bushfire Brigade - estate safety update ; 1 June • WSC Emergency Management Committee Meeting ; 2 June • TOPROC meeting in Batchelor ; 3 June • Community Centre Busy Bee ; 5 June • WAG - Liquor License for festival ; 9 June • DCM&C meetings - NT RFFF & LGA2019 ; 10 June
Actions	<p><u>Administration / Reporting</u></p> <ul style="list-style-type: none"> • Liaison with accountant in preparation for financial reporting • Liaison with DIPL Crown Lands Management and DENR regarding RUA • Liaison with DIPL Civil Services for Jetty contract preparation for upcoming tender • Ongoing review of WSC policy papers for LG Act 2019 alignment • DLGCD Compliance follow up - HR policy and procedures • WAG - Liquor License and hire agreement for festival • Preparation of agenda and minutes for WSC Meeting June • Preparation of agenda and minutes for WSC Emergency Committee Meeting • Preparation of statutory documents for 2021-2022 including draft budget, fees and charges, rates assessment and declaration • Acquittals for Territory Families Youth Vibe funding • Waste Fees review of community feedback <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • DLGCD PIF - Clop Park & green waste track culverts and carparking upgrades (\$100,000) • R2R - Cox Dr floodway (\$125,000 - panel required), surveying completed • Blackspot - Road guards and barriers (\$140,000 - awarded to Arjays) • LCRI - Signage (inc Welcome to Wagait) • Healthy Lifestyles DoH - Drinking water fountains (\$14,500) • DLGCD WaRM - (\$75,000 TBC) <p><u>Grants Pending</u></p> <ul style="list-style-type: none"> • Building Better Regions Fund (BBRF) – Estate Roads Re-sheeting (\$2.8M) • NTRRF – Climate Change Adaptation and Risk Reduction Research/Planning (\$30,000) • FRRR – Wagait Youth Leadership Activities (\$15,000) <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletter (June) • Community Updates – Waste Fees Review <p><u>Events Attended / Planning</u></p>

	<ul style="list-style-type: none"> • WAG Festival 9-11 July • LGANT President and CEO mtg TBC • LGANT Co-host Election info-session TBC
--	--

7.2. Works Managers Report for the period 17 May 2021 to 11 June 2021

Works Report for Period 15 May to 11 June 2021	
Staff/HR	<ul style="list-style-type: none"> • Leave – GZ (RDO x1; PL x1); RR (RDO x1, RecLeave x5) • Ongoing work planning for casual staff
Meetings	<ul style="list-style-type: none"> • Staff Toolbox x 3 • PowerWater x 2 • Cloppenburg Park Caretaker ; • ThinkWater - Cloppenburg Park irrigation testing x 2
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 11 • Water Samples x 8 • Imaluk Spring compound maintenance and clean-up • Replaced standpipe hose <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> • Jetty Wash x 8 • Jetty Handrails and bins sanitised (COVID) x 52 • Jetty Carpark verge maintenance <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 3 • Council bins x 26 in, out & cleaned weekly • Ongoing procurement and certification for permanent Hard Waste shelter • Casual workforce management assistance <p><u>Dog Management</u></p> <ul style="list-style-type: none"> • Follow up reports of wandering dogs on ERickson <p><u>Road Maintenance</u></p> <ul style="list-style-type: none"> • Continued verge mowing and weed control program throughout estate • Road guardrail project contractor supervision • Assist with scope of works Cox Drive floodway • Assist with scope of works & procurement estate guardrails <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Cloppenburg Park mowing and irrigation maintenance • Council easement and boreline slashing • Council Garden shed repairs <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> • Re-licensing certification for Works truck • Maintenance and servicing for Works tractor • Maintenance and servicing for CEO Hilux

7.3. Sports and Recreation Officers Report for the period 17 May 2021 to 11 June 2021

Sports and Recreation Officers Report for the period 17 May 2021 to 11 June 2021	
Staff	A/Leave – 2 days; PD - Nil
Meetings	<ul style="list-style-type: none"> • CEO weekly catch up (admin) • Kenbi Rangers (holiday program) • Playgroup Association NT (Playgroup) • Darwin Toy Library / Smile a Mile Fun Bus (Playgroup) • Belyuen representative Territory Day Family Cook Up & Weaving Activity (Community Event / Holiday Program) • Belyuen Women’s Group representative – Women’s Basketball Program Support Aboriginal Culture Day / Territory Day Support Worker (Inter Community Networking / Support) • Pasta Chef (R&W Program Enhancement) • NTG (NTG Grant Support / Seniors Month) • IR2000
Administration <ul style="list-style-type: none"> • Grants Applied • Grants Awarded • Grants Reported • Planning • Activities / Events • Correspondence 	<p>Australia Day Council NT – Territory Day Grant \$2945 (Applied - TBC)</p> <ul style="list-style-type: none"> • Event 1: Joint project with Wagait Youth Group. Beach Art Activity & Luncheon with Australia Day Ambassador. • Event 2: Cook Up and Weaving with the Belyuen Ladies. Afternoon session leading into Territory Day celebrations and family evening at Cloppenburg Park. • Event 3: Fun Run & Breakfast with Wagait Beach Runners & Walkers. Community Event <p>NTG Youth Vibe \$2000 (Awarded)</p> <ul style="list-style-type: none"> • Cinema / Palmerston Water Slides • King Pin / Lake Leanyer Water Park <p>NTG Youth Vibe Dec20, Jan 21 \$2000 (Reported)</p> <ul style="list-style-type: none"> • Disco, Dec 20 • Palmerston Water Slides, Gateway Cinema & Lunch <p>NTG Youth Week 2021 \$2000 (Reported)</p> <ul style="list-style-type: none"> • Flip Out & Pizza • Ice Skating & Pizza Picnic Cullen Bay <ul style="list-style-type: none"> • June / July 2021 Holiday Program - planning • CPR follow up course dates. • Youth / Emerging Leaders Program notes • Beach to Belyuen Program planning, distribution of program • Australia Day Ambassador Program selection for holiday activity • June Calendar • July Calendar • Seniors Month (August) Activity Planning • Maintenance Community Garden
Programs	<p>Runners & Walkers. Program currently supervised by Volunteers External Service Providers</p> <ul style="list-style-type: none"> • Wagait Beach Big Bash Cricket • Makers & Creators • Wagait Beach Youth Group
2020/2021 NTG Performance Indicators	<ul style="list-style-type: none"> i) Deliver at least 4 activities per month – achieved through volunteers and external service providers ii) Maintain current attendance & participation Numbers – achieved iii) Maintain Safe NT - achieved
Thank you	Runners & Walkers Volunteer Group Members. Lorna Manning, Christhol Swanson. SEMVAC Pty Ltd – Sponsors 5 in the 5 th Runners/Walkers Program

Resolution No. 2021/
That Council receives and accepts the Officers Reports for the period 17 May 2021 to 11 June 2021.
Moved:
Seconded:
Vote:

8. ACTION SHEET for the period 17 May 2021 to 11 June 2021

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades. Culvert guardrails installed by Arjays on 28 May.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program; CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues. Further emails with photos have been sent to the Crown Land Office with request for intervention such as a boundary survey of beachfront properties. Nil response to date. Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			15/01/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			12/02/2021	On 3 February Council closed the Erickson Beach vehicular access and removed exposed concrete footings in the interest of public safety, on receiving approval from Crown Land Management DIPL. Crown Land Manager has also requested that Council prepare a map/drawing of where to place/replace steel bollards on the beach access points where the RUA is being damaged.
			12/03/2021	Map for steel bollards prepared and sent to Crown Land Manager.

			20/04/2021 14/05/2021	Council public messaging campaign regarding use of vehicles in RUA commenced. Grant application submitted to the 2021-22 NT Risk Reduction Fund for review of the 2010 LGANT Report and Climate Change Adaptation Action Plan.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Houlton and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
3	2020/140	Waste Management Fees Modelling	15/09/2020	Council noted CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council requested CEO to: <ul style="list-style-type: none"> Review and prepare a fee model for Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and Prepare a 'Where Does Your Waste Levy Go' info-sheet similar to the rates snapshot provided with the 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is being prepared which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22
4		Wagait Health Service and Clinic	15/09/2020	<ul style="list-style-type: none"> Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.

		15/10/2020	<ul style="list-style-type: none"> CEO has met with Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health and this has been communicated to the WB community through the newsletter and notices at the WB Supermarket. Another meeting is arranged for 19 November to discuss increases and capacity for arrangements in the future.
		15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advised that Belyuen cannot provide additional services to WB and the outreach arrangements stand. Approach to alternative providers will be made in Feb. A flyer has been received from Top End Health for printing and distribution.
		12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support telehealth arrangements with local patients.
		12/03/2021	NT Breastscreen will be providing services to the community on 27 & 28 April.
		20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending (an approach to independent medical service providers can be made on activation). Local Aged Care client & WB resident raised concerns with 1B COVID vaccine rollout, to be raised a Community meeting 24 April as awareness for overarching health issue.
		14/05/2021	Community Wifi network is operational, Belyuen Health Service has been made aware and a meeting arranged to discuss opportunities for telehealth.
		10/06/2021	CEO draft letter to new CEO NT Health from Council requesting a meeting to discuss local issues ; EoI call out for nominees to new Regional Community Engagement Group.

Resolution No. 2021/

That Council receives and notes the Action Sheet for the period 17 May 2021 to 11 June 2021

Moved:

Seconded:

Vote:

9. FINANCIAL REPORTS

9.1. May 2021 Reports Attached

- Accrual Income and Expenditure Report for May 2021
- Balance Sheet including Financial Report and Notes for May 2021
- Special Purpose Grants Report for May 2021

9.2. Supplier Payment History

Date	Supplier	Particulars	NT Supplier	Interstate/ O'Seas
CHEQUE ACCOUNT				
7/05/2021	Central Business Equipment	Photocopier usage	\$176.20	-
7/05/2021	Integrated Valuation Services	Valuation services Forsyth Road	\$825.00	-
7/05/2021	Integrated Valuation Services	Valuation services of Council Assets	\$825.00	-
7/05/2021	Wagait Beach Supermarket	Various fuel, newspapers, milk etc	\$474.42	-
7/05/2021	EASA	EAP Counselling services	\$201.80	-
7/05/2021	L.G.A.N.T.	April Conference	\$600.00	-
7/05/2021	Fleetcare	Car Lease		1,427.12
7/05/2021	R&M Newman	Maintenance slashing of firebreak	\$520.00	-
7/05/2021	Totally Work Wear	Staff uniforms & protective clothing	\$665.40	-
13/05/2021	Territory Transit Pty Ltd	Hire of driver & vehicle - youth week	\$143.00	-
13/05/2021	I.R. 2000	HR services		1,100.00
13/05/2021	Territory Transit Pty Ltd	Hire of driver & vehicle - youth week	\$143.00	-
13/05/2021	MJ Electrical	R&M to irrigation control at sports ground	\$200.00	-
14/05/2021	Ian Manahan	Water CEO house	\$150.00	-
24/05/2021	Tschirpig Conveyancing	Rates search	\$75.00	-
26/05/2021	Central Business Equipment	Photocopier rental	\$174.41	-
28/05/2021	Paul Myatt Media	Ongoing website maintenance	\$275.00	-
28/05/2021	Colleen Fergusson	Council meals	\$90.00	-
28/05/2021	A.B.G.	Rego check Hino Truck	\$110.00	-
28/05/2021	Veolia Environmental Services	Rubbish Collection	\$5,739.18	-
28/05/2021	Michele Hughes	May Accounting	\$704.00	-
28/05/2021	Wagait Beach Supermarket	Various fuel, newspapers, milk etc	\$386.90	-
28/05/2021	EASA	EAP Counselling services	\$201.80	-
28/05/2021	Optus	Phones		256.55
28/05/2021	R&M Newman	repairs to Kubota Tractor	\$827.80	-
31/05/2021	Ian Manahan	Water CEO house	\$150.00	-
31/05/2021	Motor Vehicle Registry	registration for Hino Truck	\$1,110.55	-

C.C ACCOUNT				
3/05/2021	Xero	Software subscription		92.00
6/05/2021	Sealink Ferries	Sealink Ferry	\$102.90	-
10/05/2021	Microsoft	Software subscription		83.49
10/05/2021	Microsoft	Software subscription		75.68
17/05/2021	City of Darwin	CEO parking	\$20.00	
17/05/2021	Bunnings	R&M materials	\$111.40	-
17/05/2021	City of Darwin	Parking	\$20.00	-
17/05/2021	Officeworks	office supplies	\$210.58	-
17/05/2021	Wash N Go	car wash	\$15.40	-
18/05/2021	Adobe Systems Incorporated	Software subscription		29.99
20/05/2021	Sealink Ferries	ferry ticket	\$102.90	-
31/05/2021	Officeworks	officeworks	\$70.87	-
31/05/2021	United Petroleum	CEO fuel	\$72.40	-
13/05/2021	City Tyre Service	Tyres work ute & mower	\$341.00	-
13/05/2021	Think Water	Irrigation control	\$302.50	
28/05/2021	Totally Work Wear	Ear Muffs	\$70.00	

9.3. Councillor Allowances

The total payment to Councillors from 1 July 2020 to 30 May 2021 is \$3926.78.

Resolution No. 2021/.....

That Council receives and accepts the Financial Reports for the May 2021.

Moved:

Seconded:

Vote:

10. AGENDA ITEMS

10.1. Fees and Charges 2021-22

At the meeting in May, Council directed the CEO to publish the Proposed 2021-22 Fees and Charges (A) for community comment and bring the responses to the Council meeting in June. The CEO received 8 responses as summarised below:

YES - Responses supporting Proposed Fees and Charges	6
NO - Responses not supporting Proposed Fees and Charges	1
UNDECIDED – Only asked questions without confirming either way	2
TOTAL	8

CEO notes that the YES respondents were all owners/residents of developed properties. CEO suggests that the overall response from community is insufficient to enact the proposed changes to Fees and Charges for 2021-22 (A) and recommends that the new tiered waste charges structure be subject to further community consideration through a direct survey in 2021-22.

An alternative Proposed Fees and Charges for 2021-22 (B) is attached for consideration.

Resolution No. 2021/.....
That Council adopts the Fees and Charges for 2021-22 as provided by the CEO.
Moved:
Seconded:
Vote:

10.2. Council Rates Assessment Record Certification 2021-2022

The CEO presents the Council Rates Assessment Record Certification 2021-22 for Council endorsement as required under Regulation 24 of the *Local Government Regulations (Accounting) 2008*.

Resolution No. 2021/.....
That Council receives and accepts the Council Rates Assessment Record Certification from the CEO as required under Regulation 24 of the *Local Government Regulations (Accounting) 2008*.
Moved:
Seconded:
Vote:

10.3. Declaration of Rates and Charges 2021-2022

Under Section 158 of the *Local Government Act 2008* the CEO presents the Declaration of Rates and Charges 2021-22 for Council endorsement. Once adopted by Council, the Declaration will be publicly advertised.

Resolution No. 2021/.....

That Council adopts the Declaration of Rates and Charges for 2021-22 and directs the CEO to advertise as required under Section 158 of the *Local Government Act 2008*.

Moved:

Seconded:

Vote:

10.4. Amended Strategic Plan and Long-Term Financial Plan 2020-25

The CEO presents the Amended Long-Term Budget 2020-2025 for Council comment prior to recommending the Plan and Long-Term Financial Plan being adopted as required under Sections 23 and 126 of the *Local Government Act 2008*.

Resolution No. 2021/.....

That Council adopts the Amended Strategic Plan and Long-Term Financial Plan for 2020-2025 as required under Sections 23 and 126 of the *Local Government Act 2008*.

Moved:

Seconded:

Vote:

10.5. Draft Budget 2021-22

The CEO presents the Draft Budget 2021-22 for Council comment prior to recommending the 2021-22 Budget be advertised and published for public comment for 21 days after being adopted by Council as required under Sections 24 and 127 of the *Local Government Act 2008*.

Resolution No. 2021/.....

That Council adopts the Draft Budget 2021-22 as provided by the CEO and agrees for the Budget 2021-22 be advertised for 21 days as required under Sections 24 and 127 of the *Local Government Act 2008*.

Moved:

Seconded:

Vote:

10.6. Draft Shire Business Plan 2021-22

The CEO presents the Draft Shire Business Plan 2021-22 for Council comment prior to recommending it be advertised and published for public comment for 21 days as required under Section 24(2)(a), (b) and (c) of the *Local Government Act 2008*.

Resolution No. 2021/.....

That Council receives and accepts the Draft Shire Business Plan 2021-22 and directs the CEO to advertise and publish Draft Shire Business Plan 2021-22 for 21 days as required under Section 24(2)(a), (b) and (c) of the *Local Government Act 2008*.

Moved:

Seconded:

Vote:

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12. QUESTIONS FROM THE PUBLIC WITH NOTICE

13. PETITIONS/DEPUTATIONS

14. UPCOMING EVENTS

14.1. LGANT CEO and President Site Visit, TBA

LGANT CEO and President have requested to reschedule the planned visit to Wagait Shire Council on 10 June 2021 at 1:30pm. Councillors will be advised as soon as a new date is confirmed.

14.2. Territory Day, Thursday 1 July 2021

Territory Day will be held Thursday 1 July 2021, hosted by Council at Cloppenburg Park and supported by NTG. An application to Australia Day Council for additional Territory Day funding has been made that will support cultural activities during NAIDOC Week (4-11 July) and promote youth leadership.

14.3. School Holiday Program, Thursday 1 July 2021

Council school holiday program for June-July has been confirmed and will include excursions and activities, as well as combine NAIDOC Week and Wagait Youth Group events.

14.4. LGANT Local Government Elections Info-Session with Wagait Council TBC

LGANT invite Council to co-host a community information session leading into the local government elections. CEO recommends an evening in the second week of July, to be

considered by Council. Other opportunities to promote the LG election nominations include Territory Day and the WAG Festival Market.

Significant dates for the election are:

- Nominations Open Friday 16 July
- Close of the Electoral Roll Tuesday 27 July
- Close of Nominations Thursday 5 August
- Early Voting Commences Monday 16 August
- Election Day Saturday 28 August

14.5. Wagait Arts Festival, Friday 19 to Sunday 21 July 2021

The theme 'REKINDLE' has been chosen for the 2021 WAG Festival, which is to be held in the Wagait Community Centre and Council Grounds. The NT Administrator, the Honourable Vicki O'Halloran will be attending the opening night. The Arts Market will be held on Saturday 20 July. A full program will be promoted through Council in due course.

15. LATE ITEMS AND GENERAL BUSINESS

16. IN-CAMERA ITEMS

Resolution No. 2021/.....

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At pm Council closed the meeting to the general public.

Resolution No. 2021/.....

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 20 July 2021 in the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at pm.

Balance Sheet
WAGAIT SHIRE COUNCIL
As at 31 May 2021

	31 May 2021	31 May 2020	Note	
Assets				
Bank				
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)	1 (a) Bendigo Bank Investment Account \$500,000.00
CBA Fixed Term Deposits	\$1,100,000.00	\$650,000.00	1 (b)	
CBA Online Saver	\$50,236.10	\$380,033.08		CBA - Fixed Term Deposits (at call) \$ 450,000.00
CBA Transaction Account	\$36,249.92	\$30,567.05		CBA - Fixed Term Deposit 2 (27/04/21) \$ 100,000.00
Contra	\$0.00	-\$224.30		CBA - Fixed Term Deposit 3 (08/03/21) \$ 250,000.00
Petty Cash	\$0.00	\$292.74		CBA - Fixed Term Deposit 4 (13/04/21) \$ 300,000.00
Undeposited Funds Account	\$0.00	\$3.50		1 (b) Total CBA Investments \$ 1,100,000.00
Total Bank	\$1,686,486.02	\$1,560,672.07		
Current Assets				
Councillor Payment control account	\$0.00	-\$54.42		
Less Prov'n for Doubtful Debts	-\$4,237.00	\$0.00		
Prepayments	\$7,397.00	\$7,397.00		
Rates Control Account	\$15,366.10	\$0.00	2	Rates Prior years (pre 2020) \$ 5,291.81
Rates in Advance	-\$2,995.61	\$0.00		Rates overdue Current Year (including interest) \$ 10,074.29
Trade Debtors [11405]	\$15,416.46	\$49,596.29	3	Total Rates Arrears \$ 15,366.10
Total Current Assets	\$30,946.95	\$56,938.87		
Non-current Assets				
Buildings Accum Dep	-\$932,906.18	-\$877,338.00		
Buildings at Cost	\$3,458,647.18	\$3,458,647.18		
Inf Roads & Paths at Cost	\$484,500.00	\$864,460.41		
Infr Roads & Path Accum Depn.	-\$466,519.00	-\$764,222.00		
Motor Vehicles Accum Dep	-\$52,660.00	-\$62,573.14		
Motor Vehicles at Cost	\$74,097.55	\$118,732.55		
Office Equip & Furn at Cost	\$175,930.46	\$175,930.46		
Office Equip Furn Accum Depn.	-\$175,037.00	-\$174,917.00		
Plant & Equipment at Cost	\$563,336.67	\$488,050.35		
Plant & Equipment Accum Dep	-\$350,219.00	-\$313,489.74		
Sports Ground Accum Dep	-\$339,980.00	\$0.00		
Sports Ground at Cost	\$379,958.00	\$0.00		
Total Non-current Assets	\$2,819,148.68	\$2,913,281.07		
Total Assets	\$4,536,581.65	\$4,530,892.01		
Liabilities				
Current Liabilities				
CBA CC - Gary Zikan new	\$70.00	\$0.00		
CBA CC - Renita Glencross	\$143.27	\$0.00		
GST	\$645.40	\$970.02		
Sundry Creditors	\$5,100.00	\$0.00	4	
Trade Creditors	\$27,950.12	\$2,197.81	5	
Total Current Liabilities	\$33,908.79	\$3,167.83		
Non-Current Liabilities				
Annual Leave Provision	\$39,517.00	\$23,116.00		
Long Service Leave	\$30,252.00	\$27,075.00		
Non Current Long Service Leave	\$4,641.00	\$318.00		
PAYG Withholding Payable	\$5,658.00	\$5,768.00		
Super Payable	\$136.59	\$2,902.23		
Unexpended Grant Liability	\$245,506.85	\$0.00	6	
Total Non-Current Liabilities	\$325,711.44	\$59,179.23		
Total Liabilities	\$359,620.23	\$62,347.06		
Net Assets	\$4,176,961.42	\$4,468,544.95		
Equity				
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00		
Asset Revaluation Reserve	\$1,870,024.27	\$1,870,024.27		
Current Year Earnings	\$157,354.11	\$449,021.87		
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03		
Retained Earnings	-\$152,702.99	-\$152,787.22		
Total Equity	\$4,176,961.42	\$4,468,544.95		

Income & Expenditure Statement
WAGAIT SHIRE COUNCIL
1 May 2021 to 31 May 2021
Actual v Budget

	Actual	Budget	Var AUD	Var %	YTD Actual	YTD Budget	Var AUD	Var %
Operating Income								
Contracts, Fees & Charges	\$19,091.12	\$9,184.00	\$9,907.12	107.8737%	\$149,246.79	\$101,022.00	\$48,224.79	47.7369%
Miscellaneous Income	-\$0.20	\$1,248.00	-\$1,248.20	-100.016%	\$26,992.07	\$28,748.00	-\$1,755.93	-6.108%
Operating Grant Revenue	\$8,592.00	\$7,804.00	\$788.00	10.0974%	\$296,111.00	\$260,085.00	\$36,026.00	13.8516%
<i>Less Unexpended</i>	\$23,243.91	\$0.00	\$23,243.91		-\$24,675.92	\$0.00	-\$24,675.92	
Rates Income	\$240.67	\$143.00	\$97.67	68.3007%	\$240,528.46	\$237,487.00	\$3,041.46	1.2807%
Rental Income	\$363.64	\$934.00	-\$570.36	-61.0664%	\$5,938.68	\$10,267.00	-\$4,328.32	-42.1576%
Waste Management Income	\$118.18	\$68.00	\$50.18	73.7941%	\$120,134.17	\$119,863.00	\$271.17	0.2262%
Total Income	\$51,649.32	\$19,381.00	\$32,268.32	\$0.99	\$814,275.25	\$757,472.00	\$56,803.25	\$0.15
Less Operating Expenses								
Administration Expenses	\$6,021.79	\$4,446.00	\$1,575.79	35.4429%	\$112,138.23	\$102,059.00	\$10,079.23	9.8759%
Contracts & Material Expenses	\$520.00	\$207.00	\$313.00	151.2077%	\$1,360.35	\$2,291.00	-\$930.65	-40.622%
Elected Member Expenses	\$356.98	\$786.00	-\$429.02	-54.5827%	\$3,569.80	\$8,647.00	-\$5,077.20	-58.7163%
Employment Expenses	\$33,306.83	\$33,767.00	-\$460.17	-1.3628%	\$393,930.88	\$372,439.00	\$21,491.88	5.7706%
Projects & Activities - WSC Contributio	\$0.00	\$250.00	-\$250.00	-100.0%	\$6,057.13	\$6,750.00	-\$692.87	-10.2647%
Repairs & Maintenance	\$558.09	\$2,625.00	-\$2,066.91	-78.7394%	\$23,546.79	\$28,874.00	-\$5,327.21	-18.4499%
Services	\$300.00	\$1,062.00	-\$762.00	-71.7514%	\$4,134.26	\$11,687.00	-\$7,552.74	-64.6251%
Vehicle & Plant Expenses	\$3,048.83	\$3,172.00	-\$123.17	-3.883%	\$27,448.33	\$35,954.00	-\$8,505.67	-23.6571%
Waste Management Expenses	\$5,217.44	\$6,834.00	-\$1,616.56	-23.6547%	\$78,732.90	\$75,167.00	\$3,565.90	4.744%
Total Operating Expenses	\$49,329.96	\$53,149.00	-\$3,819.04	-7.2%	\$650,918.67	\$643,868.00	\$7,050.67	1.1%
Operating Surplus/Deficit	\$2,319.36	-\$33,768.00	\$36,087.36	47.4177%	\$163,356.58	\$113,604.00	\$49,752.58	43.7947%
Non-operating Income								
Special Purpose Grants	\$14,974.00	\$0.00	\$14,974.00		\$388,927.00	\$274,370.00	\$114,557.00	41.7527%
<i>Less Unexpended</i>	\$1,410.00	\$0.00	\$1,410.00		-\$220,830.93	\$0.00	-\$220,830.93	
Total Non-operating Income	\$16,384.00	\$0.00	\$16,384.00		\$168,096.07	\$274,370.00	-\$106,273.93	-38.7%
Non-operating Expenses								
Special Purpose Grant Expenses	\$14,384.00	\$25,000.00	-\$10,616.00	-42.464%	\$174,098.54	\$255,020.00	-\$80,921.46	-31.7314%
Total Non-operating Expenses	\$14,384.00	\$25,000.00	-\$10,616.00	-42.5%	\$174,098.54	\$255,020.00	-\$80,921.46	-31.7%
Net Surplus/Deficit	\$4,319.36	-\$58,768.00	\$63,087.36	107.3499%	\$157,354.11	\$132,954.00	\$24,400.11	18.3523%

NOTES

- 1 May & YTD higher than budget, mainly due to higher revenue for Jetty Management than budget. Water Management now on par with budget.
- 2 May negative due to bank adjustment & lower than budget yet YTD almost on par with budget due to timing of interest maturities
- 3 May slightly higher & YTD higher due to higher revenue received for FAA roads & general purpose
- 4 Less unexpended grants deducted includes amount yet to be expended. YTD matches unexpended Grants worksheet
- 5 May & YTD slightly higher due to search fees. Refer to note below for actual Rates received to date
- 6 May & YTD lower than budget due to no rent for Cloppenburg park or community centre.
- 7 May & YTD higher than budget mainly due to costs computer support (Councilwise), however other higher costs include mobile phones, travel, rate recovery costs, fees & licences, valuation costs & LGANT membership. Other admin costs lower include accounting & insurance
- 8 May higher than budget & YTD lower than budget. Mainly due to timing of contract work
- 9 May & YTD slightly lower than budget, mainly due to Prof Dev included in budget figures
- 10 May on par with budget yet & YTD slightly higher than budget
- 11 May nil & YTD now almost on par with budget mainly due to timing of activities & costs
- 12 May & YTD lower than budget, however R&M to sports ground, abulution block, office equipment & community centre higher overall. Road repair almost on par with budget.
- 13 May & YTD lower than budget mainly due to timing of costs, particularly for animal management. Water & Sewerage still on par with budget
- 14 May almost on par with budget, yet YTD lower than budget overall due to timing of costs & new leasing costs incl in Sept budget going forward
- 15 May & YTD higher than budget mainly due to costs for green waste compound, regular bin collections & hard waste are now lower than budget overall

Special Purpose Grant Revenue in grants carried forward from 2020 Fin yr. (refer to unexpended worksheet for details of all grants)
Less unexpended grants deducted includes amount yet to be expended. YTD matches unexpended Grants worksheet

Special Purpose Grant Costs. Refer to unexpended Grants Sheet for more detail

NOTE to actual Rates Income received including Waste Levy

Total Rates incl waste invoiced	355,020.00
Less current year outstanding	#REF!
Total Rates in received in Cash	#REF!

**Wagait Shire Council
AS AT 31st May 2021**

SPECIAL PURPOSE GRANTS UNEXPENDED

Funding Body	Project Name	Grants Current	Grants Brought forward	Total Grants	Current Expenditure 2021	Prior Expenditure	Total Expenditure	Balance	Notes
Federal Gov	R2R Roads Grant		125,583.00	125,583.00	0.00		0.00	125,583.00	
NT Gov	Scale 2019/20		100,000.00	100,000.00	100,000.00		100,000.00	0.00	
Dept of Housing & Community Dev	Dog Pound		27,857.00	27,857.00	27,396.21		27,396.21	460.79	
Dept of Housing & Community Dev	Electronic Records Management		3,906.00	3,906.00	3,906.00		3,906.00	0.00	
Dept of Housing & Community Dev	Water Tank 5000 litre		7,607.00	7,607.00	3,568.18		3,568.18	4,038.82	
Dept of the Chief Minister & Cabinet	PIF Funding	100,000.00		100,000.00			0.00	100,000.00	
Dept of Housing & Community Dev	Seniors Week	2,000.00		2,000.00	2,000.00		2,000.00	0.00	
Asutralia Day Council	Australia Day	3,000.00		3,000.00	3,000.00		3,000.00	0.00	
	LCRI			0.00	12,458.82		12,458.82	-12,458.82	
NT Gov	Healthy Lifestyle	14,974.00		14,974.00	12,774.00		12,774.00	2,200.00	
Dept of Sport & Rec	RSP Stimulus Round 2		4,954.00	4,954.00	1,000.00	3,954.00	4,954.00	0.00	Grant BFWD NOT in auditors financials
Dept of Sport & Rec	Youth Vibe Holiday	2,000.00	2,000.00	4,000.00	2,533.46	731.19	3,264.65	735.35	Grant BFWD NOT in auditors financials
Dept of Sport & Rec	Youth Week	2,000.00	2,000.00	4,000.00	3,728.21		3,728.21	271.79	Grant BFWD NOT in auditors financials
Dept of Sport & Rec	Youth Vibe quick response		2,000.00	2,000.00	2,000.00		2,000.00	0.00	Grant BFWD NOT in auditors financials
Totals		123,974.00	275,907.00	399,881.00	174,364.88		179,050.07	220,830.93	

Less not incl in Auditors financials 10,954.00

Total Special Purpose Grants 388,927.00

**Wagait Shire Council
AS AT 31st May 2021**

OPERATIONAL GRANTS UNEXPENDED

Funding Body	Project Name	Grants Current	Grants Brought forward	Total Grants	Current Expenditure 2021	Total Expenditure	Balance	Notes
Dept of Housing & Community Dev	FAA General Purpose	7,192.00	3,976.00	11,168.00	10,237.33	10,237.33	930.67	Grant divided by 12 x 11
Dept of Housing & Community Dev	FAA Roads	27,167.00	29,037.00	56,204.00	51,520.33	51,520.33	4,683.67	Grant divided by 12 x 11
Dept Sport & Rec	Sport & Rec	20,718.00		20,718.00	18,991.50	18,991.50	1,726.50	Grant divided by 12 x 11
Dept of Housing & Community Dev	NT Operational	208,021.00		208,021.00	190,685.92	190,685.92	17,335.08	Grant divided by 12 x 11
Totals		263,098.00	33,013.00	296,111.00	271,435.08	271,435.08	24,675.92	

GRAND TOTAL 245,506.85