



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM TUESDAY 15 June 2021**

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1. OPENING OF MEETING

Councillors: President Neil White
Vice-President Tom Dyer
Cr Michael Vaughan
Cr Peter Clee

Staff: Chief Executive Officer, Renita Glencross

1.1. Address by Chair President Neil White

The President officially declared the meeting open at 7.01pm and welcomes everyone to the meeting.

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

President Neil White to write a letter from Council to Cr Graham Drake to thank him for his services at Council and to wish him the best with his health.

<p>Resolution No. 2021/082 That the apology of Graham Drake be accepted approved. Moved: Cr Michael Vaughan Seconded: Cr Peter Clee Vote: AIF</p>
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2. DECLARATION OF INTERESTS

Nil

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 18 May 2021

<p>Resolution No. 2021/083 That the Minutes of the Ordinary Meeting of Tuesday 18 May 2021 be confirmed by Council as a true and correct record. Moved: Cr Peter Clee Seconded: Cr Michael Vaughan Vote: AIF</p>

3.2. Matters arising from Minutes of Council Meeting Tuesday 18 May 2021

Provision for Doubtful Debts – CEO Renita Glencross has followed this up with the Auditors Nexia Edwards and queried the line item “Less Provision for Doubtful Debts” noted in the Balance Sheet. The Audit Committee is concerned that this provision will garner projected

profit and Council believes that s of the Act should provide security to those debts. CEO Renita Glencross to continue to discuss with the Auditor and the Audit Committee at their next meetings.

4. GUEST SPEAKERS

Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE

Resolution No. 2021/084

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the May 2021 Council meeting be accepted.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

6. COUNCILLORS REPORTS

6.1 President's Report

Welcome to the Council Meeting of 15 June. At our last meeting we had a briefing from Core Lithium, the proponents of the proposed lithium mine located near Berry Springs. The life of the mine looks to be changing beyond the original 3.5 years, to approximately 8 years, with further details still to come.

I attended a training session on 25 May for the JLT Advisory Committee, of which I am one of 3 new members this year. This Committee provides advice and oversight on the JLT insurance provided to the majority of Councils in the Northern Territory.

Meetings Attended

Date	Item
29 April	CEO Catchup
4 May	Budget workshop for Council
6 May	CEO Catchup
6 May	Core Lithium brief to CEO and myself at Council Chambers
11 May	Audit Committee, also met new member of Committee, Shelley
13 May	CEO Catchup
18 May	Council meeting
20 May	CEO Catchup
25 May	Training for JLT Advisory Committee
27 May	CEO Catchup
1 June	Emergency Management Committee meeting at Council Chambers
3 June	attended TOPROC Meeting with CEO at Batchelor
9 June	CEO Catchup
10 June	meeting with LGANT President and CEO CANCELLED/POSTPONED

Neil White
President

Resolution No. 2021/085

That Council receives and notes President Neil White's report for the period 17 May 2021 to 11 June 2021.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF

7. OFFICERS REPORTS

7.1. Chief Executive Officer's Report for the period 17 May 2021 to 11 June 2021

CEO Report for Period 15 May to 11 June 2021	
Staff/HR	<ul style="list-style-type: none"> • Staff Leave RG - nil; PW - PL x2 • IR consultant engaged to assist with long-standing staff issues • Modified workplace arrangements for office staff • Positions Vacant - Emergency Committee Chair, Library volunteers • Recruitment - Administrative Officer (Policy) part-time contract (non-perm) closes 14 June
WHS	<p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> • Jetty COVID washes recommenced 31 July 2020 (contract ends 30 June) • DIPL Civil service contract secured until 30 June 2021 • All Council facilities have current COVID Operation Plans
Meetings and Communications	<ul style="list-style-type: none"> • Staff Toolbox x3 • President x4 weekly catchups • Nexia Edwards - Audit site visit ; 20-21 May • Myatt Media - website updates ; 26 May, 9 June • Arjays - community/contractor negotiations for guardrail install ; 26-29 Apr • Cox Pen Volunteer Bushfire Brigade - estate safety update ; 1 June • WSC Emergency Management Committee Meeting ; 2 June • TOPROC meeting in Batchelor ; 3 June • Community Centre Busy Bee ; 5 June • WAG - Liquor License for festival ; 9 June • DCM&C meetings - NT RFFF & LGA2019 ; 10 June
Actions	<p><u>Administration / Reporting</u></p> <ul style="list-style-type: none"> • Liaison with accountant in preparation for financial reporting • Liaison with DIPL Crown Lands Management and DENR regarding RUA • Liaison with DIPL Civil Services for Jetty contract preparation for upcoming tender • Ongoing review of WSC policy papers for LG Act 2019 alignment • DLGCD Compliance follow up - HR policy and procedures • WAG - Liquor License and hire agreement for festival • Preparation of agenda and minutes for WSC Meeting June • Preparation of agenda and minutes for WSC Emergency Committee Meeting • Preparation of statutory documents for 2021-2022 including draft budget, fees and charges, rates assessment and declaration • Acquittals for Territory Families Youth Vibe funding • Waste Fees review of community feedback <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • DLGCD PIF - Clop Park & green waste track culverts and carparking upgrades (\$100,000) • R2R - Cox Dr floodway (\$125,000 - panel required), surveying completed • Blackspot - Road guards and barriers (\$140,000 - awarded to Arjays) • LCRI - Signage (inc Welcome to Wagait) • Healthy Lifestyles DoH - Drinking water fountains (\$14,500) • DLGCD WaRM - (\$75,000 TBC) <p><u>Grants Pending</u></p> <ul style="list-style-type: none"> • Building Better Regions Fund (BBRF) – Estate Roads Re-sheeting (\$2.8M) • NTRRF – Climate Change Adaptation and Risk Reduction Research/Planning (\$30,000) • FRRR – Wagait Youth Leadership Activities (\$15,000) <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletter (June) • Community Updates – Waste Fees Review <p><u>Events Attended / Planning</u></p>

	<ul style="list-style-type: none"> • WAG Festival 9-11 July • LGANT President and CEO mtg TBC • LGANT Co-host Election info-session TBC
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7.2. Works Managers Report for the period 17 May 2021 to 11 June 2021

Works Report for Period 15 May to 11 June 2021	
Staff/HR	<ul style="list-style-type: none"> • Leave – GZ (RDO x1; PL x1); RR (RDO x1, RecLeave x5) • Ongoing work planning for casual staff
Meetings	<ul style="list-style-type: none"> • Staff Toolbox x 3 • PowerWater x 2 • Cloppenburg Park Caretaker ; • ThinkWater - Cloppenburg Park irrigation testing x 2
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 11 • Water Samples x 8 • Imaluk Spring compound maintenance and clean-up • Replaced standpipe hose <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> • Jetty Wash x 8 • Jetty Handrails and bins sanitised (COVID) x 52 • Jetty Carpark verge maintenance <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 3 • Council bins x 26 in, out & cleaned weekly • Ongoing procurement and certification for permanent Hard Waste shelter • Casual workforce management assistance <p><u>Dog Management</u></p> <ul style="list-style-type: none"> • Follow up reports of wandering dogs on ERickson <p><u>Road Maintenance</u></p> <ul style="list-style-type: none"> • Continued verge mowing and weed control program throughout estate • Road guardrail project contractor supervision • Assist with scope of works Cox Drive floodway • Assist with scope of works & procurement estate guardrails <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Cloppenburg Park mowing and irrigation maintenance • Council easement and boreline slashing • Council Garden shed repairs <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> • Re-licensing certification for Works truck • Maintenance and servicing for Works tractor • Maintenance and servicing for CEO Hilux

7.3. Sports and Recreation Officers Report for the period 17 May 2021 to 11 June 2021

Sports and Recreation Officers Report for the period 17 May 2021 to 11 June 2021	
Staff	A/Leave – 2 days; PD - Nil
Meetings	<ul style="list-style-type: none"> • CEO weekly catch up (admin) • Kenbi Rangers (holiday program) • Playgroup Association NT (Playgroup) • Darwin Toy Library / Smile a Mile Fun Bus (Playgroup) • Belyuen representative Territory Day Family Cook Up & Weaving Activity (Community Event / Holiday Program) • Belyuen Women’s Group representative – Women’s Basketball Program Support Aboriginal Culture Day / Territory Day Support Worker (Inter Community Networking / Support) • Pasta Chef (R&W Program Enhancement) • NTG (NTG Grant Support / Seniors Month) • IR2000
Administration <ul style="list-style-type: none"> • Grants Applied • Grants Awarded • Grants Reported • Planning • Activities / Events • Correspondence 	<p>Australia Day Council NT – Territory Day Grant \$2945 (Applied - TBC)</p> <ul style="list-style-type: none"> • Event 1: Joint project with Wagait Youth Group. Beach Art Activity & Luncheon with Australia Day Ambassador. • Event 2: Cook Up and Weaving with the Belyuen Ladies. Afternoon session leading into Territory Day celebrations and family evening at Cloppenburg Park. • Event 3: Fun Run & Breakfast with Wagait Beach Runners & Walkers. Community Event <p>NTG Youth Vibe \$2000 (Awarded)</p> <ul style="list-style-type: none"> • Cinema / Palmerston Water Slides • King Pin / Lake Leanyer Water Park <p>NTG Youth Vibe Dec20, Jan 21 \$2000 (Reported)</p> <ul style="list-style-type: none"> • Disco, Dec 20 • Palmerston Water Slides, Gateway Cinema & Lunch <p>NTG Youth Week 2021 \$2000 (Reported)</p> <ul style="list-style-type: none"> • Flip Out & Pizza • Ice Skating & Pizza Picnic Cullen Bay <ul style="list-style-type: none"> • June / July 2021 Holiday Program - planning • CPR follow up course dates. • Youth / Emerging Leaders Program notes • Beach to Belyuen Program planning, distribution of program • Australia Day Ambassador Program selection for holiday activity • June Calendar • July Calendar • Seniors Month (August) Activity Planning • Maintenance Community Garden
Programs	<p>Runners & Walkers. Program currently supervised by Volunteers External Service Providers</p> <ul style="list-style-type: none"> • Wagait Beach Big Bash Cricket • Makers & Creators • Wagait Beach Youth Group
2020/2021 NTG Performance Indicators	<ul style="list-style-type: none"> i) Deliver at least 4 activities per month – achieved through volunteers and external service providers ii) Maintain current attendance & participation Numbers – achieved iii) Maintain Safe NT - achieved
Thank you	Runners & Walkers Volunteer Group Members. Lorna Manning, Christhol Swanson. SEMVAC Pty Ltd – Sponsors 5 in the 5 th Runners/Walkers Program

Resolution No. 2021/086
That Council receives and accepts the Officers Reports for the period 17 May 2021 to 11 June 2021.
Moved: Cr Michael Vaughan
Seconded: Cr Peter Clew
Vote: AIF

8. ACTION SHEET for the period 17 May 2021 to 11 June 2021

Resolution No. 2021/087

That Council receives and notes the Action Sheet for the period 17 May 2021 to 11 June 2021

Moved: Cr Michael Vaughan

Seconded: Cr Peter Clee

Vote: AIF

9. FINANCIAL REPORTS

At 7.25pm Vice-President Tom Dyer attended the Council meeting.

In addition to the Financial Reports:

- The Supplier Payment History shows a payment to Tschirpig Conveyancing for \$75.00 for a rate search. CEO Renita Glencross to investigate.

Resolution No. 2021/088

That Council receives and accepts the Financial Reports for May 2021.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

10. AGENDA ITEMS

10.1. Fees and Charges 2021-22

The CEO presented two options for Council to consider, being proposed Fees and Charges 2021-2020 with tiered waste charges and without (flat-rate). CEO recommended that considering the low response from community consultation regarding the matter, further community survey should be conducted in 2021-22 for consideration to implement a tiered structure in 2022-23. The flat-rate waste fees and charges were proposed for 2021-22.



PROPOSED FEES AND CHARGES 2021-22*

COUNCIL FACILITY FEES				
Cloppenburg Park Pavilion Community Centre (includes chairs and tables, cleaning, power & water)	Local community groups or NFP per day/overnight		\$ 100.00	
	Local community groups or NFP per half day or eve		\$ 50.00	
	Non community groups per day/overnight		\$ 150.00	
	Non community groups per half day or eve		\$ 75.00	
Caretaker Residence	By CEO appointment only (per fortnight)		\$ 200.00	
COUNCIL WASTE MANAGEMENT CHARGES				
General Waste Charges	All properties vacant and non-vacant		\$ 317.00	
	Additional rubbish bin/quarter		\$ 80.00	
Replacement Bin (240lt)	Allow one week for delivery after order		\$ 80.00	
Green Waste	Included in General Waste Charge		NA	
Hard Waste (open Fri/Sat/Sun 3-6pm)	Included in General Waste Charge		NA	
	After hours opening fee		\$ 80.00	
	Disposal of toxic waste – tyres (per tyre)		\$ TBA	
	Disposal of toxic waste – paint/oil (per litre)		\$ TBA	
DOG MANAGEMENT FEES				
Dog Registration (annual)	Desexed dog	\$ 20.00	concession	\$ 10.00
	Entire dog	\$ 75.00	concession	\$ 50.00
	Dogs under 6 months (no charge)			NA
	Declared/dangerous dog (no concessions)			\$ 250.00
For infringement charges and fees please see WSC Dog Management Bylaws 2019 (website)				
RATES MANAGEMENT FEES				
Rates Search	Rates information search		\$ 80.00	
Late payment	Interest for late rates payments (per annum)		18%	

Consideration to waive fees and charges may be given to local community groups, not-for-profit Organisations or other Government services requiring use of Council facilities, equipment, services or infrastructure on application to CEO ceo@wagait.nt.gov.au

Date Approved:	Approved by Council: Moved: Seconded: Vote:	Resolution No: 2021/	Date for Review: May/2022
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Resolution No. 2021/089

That Council adopts the flat-rate Fees and Charges for 2021-22 as provided by the CEO.

Moved: Cr Michael Vaughan

Seconded: Cr Peter Clee

Vote: 3/4

10.2. Council Rates Assessment Record Certification 2021-2022

The CEO presents the Council Rates Assessment Record Certification 2021-22 for Council endorsement as required under Regulation 24 of the *Local Government Regulations (Accounting) 2008*.

Resolution No. 2021/090

That Council receives and accepts the Council Rates Assessment Record Certification from the CEO as required under Regulation 24 of the *Local Government Regulations (Accounting) 2008*.

Moved: Cr Peter Clee

Seconded: President Neil white

Vote: AIF

10.3. Declaration of Rates and Charges 2021-2022

Under Section 158 of the *Local Government Act 2008* the CEO presents the Declaration of Rates and Charges 2021-22 for Council endorsement. The Declaration will be publicly advertised.

Resolution No. 2021/091

That Council adopts the Declaration of Rates and Charges for 2021-22 and directs the CEO to advertise as required under Section 158 of the *Local Government Act 2008*.

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF

10.4. Amended Strategic Plan and Long-Term Financial Plan 2020-25

The CEO presented the Amended Long-Term Budget 2020-2025 for Council comment prior to recommending the Plan and Long-Term Financial Plan being adopted as required under Sections 23 and 126 of the *Local Government Act 2008*.

Resolution No. 2021/092

That Council adopts the Amended Strategic Plan and Long-Term Financial Plan for 2020-2025 as required under Sections 23 and 126 of the *Local Government Act 2008*.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF

10.5. Draft Budget 2021-22

The CEO presents the Draft Budget 2021-22 for Council comment prior to recommending the 2021-22 Budget be advertised and published for public comment for 21 days after being adopted by Council as required under Sections 24 and 127 of the *Local Government Act 2008*.

Resolution No. 2021/093

That Council adopts the Draft Budget 2021-22 as provided by the CEO and agrees for the Budget 2021-22 be advertised for 21 days as required under Sections 24 and 127 of the *Local Government Act 2008*.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

10.6. Draft Shire Business Plan 2021-22

The CEO presented the Draft Shire Business Plan 2021-22 for Council comment prior to recommending it be advertised and published for public comment for 21 days as required under Section 24(2)(a), (b) and (c) of the *Local Government Act 2008*.

Resolution No. 2021/094

That Council receives and accepts the Draft Shire Business Plan 2021-22 and directs the CEO to advertise and publish Draft Shire Business Plan 2021-22 for 21 days as required under Section 24(2)(a), (b) and (c) of the *Local Government Act 2008*.

Moved: President Neil White

Seconded: Vice-President Tom Dyer

Vote: AIF

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

Nil

12. QUESTIONS FROM THE PUBLIC WITH NOTICE

Nil

13. PETITIONS/DEPUTATIONS

Nil

14. UPCOMING EVENTS

14.1. LGANT CEO and President Site Visit, TBA

LGANT CEO and President have requested to reschedule the planned visit to Wagait Shire Council on 10 June 2021 at 1:30pm. Councillors will be advised as soon as a new date is confirmed.

14.2. Territory Day, Thursday 1 July 2021

Territory Day will be held Thursday 1 July 2021, hosted by Council at Cloppenburg Park and supported by NTG. An application to Australia Day Council for additional Territory Day funding has been made that will support cultural activities during NAIDOC Week (4-11 July) and promote youth leadership.

14.3. School Holiday Program, Thursday 1 July 2021

Council school holiday program for June-July has been confirmed and will include excursions and activities. The program will also combine NAIDOC Week and Wagait Youth Group events.

14.4. LGANT Local Government Elections Info-Session with Wagait Council TBC

LGANT invite Council to co-host a community information session leading into the local government elections. CEO recommends an evening in the second week of July, to be considered by Council. Other opportunities to promote the LG election nominations include Territory Day and the WAG Festival Market.

Significant dates for the election are:

- Nominations Open Friday 16 July
- Close of the Electoral Roll Tuesday 27 July
- Close of Nominations Thursday 5 August
- Early Voting Commences Monday 16 August
- Election Day Saturday 28 August

14.5. Wagait Arts Festival, Friday 9 to Sunday 11 July 2021

The theme 'REKINDLE' has been chosen for the 2021 WAG Festival, which is to be held in the Wagait Community Centre and Council Grounds. The NT Administrator, the Honourable Vicki O'Halloran will be attending the opening night. The Arts Market will be held on Saturday 10 July. A full program will be promoted through Council in due course.

15. LATE ITEMS AND GENERAL BUSINESS

15.1. Update on the delivery of the new marine facilities at Mandorah

Council received a response in writing from Department of Infrastructure, Planning and Logistics in response to President Neil White's letter on the delivery of the new marine facilities to improve and maintain public transport services for residents of and visitors to Mandorah, Wagait Beach and Belyuen advising that we will be contacted shortly on a revised date for a briefing.

15.2. Use of Common Seal

Council were advised that a resident required the common seal to be used on a document confirmed their residency in Wagait Beach.

Resolution No. 2021/096

That Council authorised the use of the Wagait Shire Council Common Seal to sign a Residency Certificate for a Wagait Beach resident.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

16. IN-CAMERA ITEMS

Resolution No. 2021/095

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

At 8.16 pm Council closed the meeting to the general public.

Resolution No. 2021/097

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

At 8:23 pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 20 July 2021 in the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at 8:24 pm.