



# **WAGAIT SHIRE COUNCIL**

## **AGENDA COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 27 July 2021**

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## 1. OPENING OF MEETING

Councillors: President Neil White  
Vice-President Tom Dyer  
Cr Michael Vaughan  
Cr Peter Clee

Staff: Chief Executive Officer, Renita Glencross

### 1.1. Address by Chair and President Neil White

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

The President and Vice President note the passing of Graham Drake and present a eulogy. The President advises that there is a proposal from Cr Clee that council appoint a member of the community to fill the casual vacancy created by the untimely death of Cr Graham Drake for the period until the next Council Election.

**Resolution No. 2021/  
That Council note the passing of Cr Graham Drake and resolve to /not to appoint a member of the community to fill the casual vacancy for the period until the next Council Election.  
Moved:  
Seconded:  
Vote:**

### 1.2. Apologies and Leave of Absence

**Resolution No. 2021/  
That Council note there are no apologies.  
Moved:  
Seconded:  
Vote:**

## 2. DECLARATION OF INTERESTS

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 15 June 2021

**Resolution No. 2021/  
That the Minutes of the Ordinary Meeting of Tuesday 15 June 2021 be confirmed by Council as a true and correct record.  
Moved:  
Seconded:  
Vote:**

### 3.2. Matters arising from Minutes of Council Meeting Tuesday 15 June 2021

#### 4. GUEST SPEAKERS - NIL

#### 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 12 June 2021 to 16 July 2021.

##### 5.1 Inwards Correspondence

Date	From	About	
15/06/2021	Australia Bureau of Statistics	Local Govt Finance Statistics for June quarter 2021 - due 12 July 2021	email
16/06/2021	2 x Residents	Dog complaint - wading dogs	email
17/06/2021	Aust Day Council - NT	Territory Day Grant offer	email
22/06/2021	CPVBB	Permit to Burn - Easement between 75&71 Erickson Crescent	email
22/06/2021	Council Biz	Appointment of New Council Biz Chief Executive	email
22/06/2021	Territory Families	Youth Vibe Holiday Grant Program - \$2000.00	email
23/06/2021	Information Commissioner - NT	A2021 Annual Statistical Returns - due 31 July 2021	email
25/06/2021	Department of Infrastructure, Planing & Logistics	Invitation to Extend Maintenance of the Mandorah Jetty and Carpark contract to 31 August 2021.	email
25/06/2021	Department of Health	New Governance Structure for NT Health - Grants	email
28/06/2021	Deloitte Touche Tohmatsu	Greater Darwin Destination Management Plan - Working Group	email
28/06/2021	Agentur	Territory Day update - celebration are postponed.	email
28/06/2021	DIPL	COVID cleaning on handrail - Mandorah Jetty to continue until end of July 21	email
28/06/2021	Resident	NT Rugby Tour Sponsorship - 2021 Qld State Rugby competition for 2 junior residents.	email
1/07/2021	JLT (Jardine Lloyd Thompson)	Workers Compensation Insurance Policy	email
2/07/2021	Local Govt & Regional Dlvp	Changes in the new LocalGovernment (Electoral) Regulations 2021	email
5/07/2021	Dept of Infrastructure, Planning & Logistics	Development Assessment Forum (DAF)	email
6/07/2021	Dept of Chief Minister & Cabinet	Audit - confirmation request for money received for financial assistance for the year ended 30 June 21	email
9/07/2021	Valuation Rolls Administrator	June Wagait Reconciliation 2019	email
9/07/2021	Tschirpig Conveyancing	Notice of sale or transfer of land.	email

## 5.2. Outwards Correspondence

Date	To:	From	
15/06/2021	Territory Families	Declaration form for 2021/2022 distribtuion of property rates and garbage concessions and signed declaration.	email
16/06/2021	2 x residents	Dog complaint - works supervisor to investigate and contain dogs if they are not contained.	email
17/06/2021	AJ Couriers & Haulage	Credit application	email
21/06/2021	NT Classifieds	Declaration of rates 2021-2022 - advertisement	email
21/06/2021	NT Classifieds	2021-2022 Draft Shire Plan and Budget - advetisement	email
21/06/2021	Australia Day Council NT	Territory Day Community Grant	email
22/06/2021	5 x rate payers	Overdue rate notices	email/mail
23/06/2021	Dept of Chief Minister	Waste and Resource Mngt Program 21-222 - \$75,000 payment	email
23/06/2021	Wagait Arts Group	Hire/Loan User Agreement	email
25/06/2021	Department of Infrastructure, Planing & Logistics	Signed Contract - Extend Jetty Contract to 31 August 2021.	email
28/06/2021	Resident	NT Rubgy Tour Sponsorship	email
30/06/2021	Maree De Lacey - Local Govt & Regnial Dlvp Dept	Local Government Act 2019 - copy of Gazette notice	email
30/06/2021	Brighton Council	Change of Business - Councilwise software sold to Dornair Digital Pty Ltd	email
30/06/2021	Jardine Llody Thompson (JLT)	Renewal insurance Report including quotations for Personal Accident and Travel covers.	email
30/06/2021	Jardine Llody Thompson (JLT)	2021-22 Trust and Insurance Renewal Repors (Councillors and Officers Liability Renewal	emai
1/07/2021	DIPL	Tender for Maintenance of the Mandorah Jetty and Carpark area for period of 36 months.	email
6/07/2021	Australian Bureau of Statistics	Local Government Finance Statistics Qtr Estimates 2020-21	email
6/07/2021	Lowry's Accountant	Signed acknowledgement - Audit Confirmation 2020-21.	email
6/07/2021	Jardine Llody Thompson (JLT)	Signed Insurance Renewal Report	email
9/07/2021	Veolia	Incidents at Wagait - request for update	email
15/07/2021	Valuations	2021 Revaluation Program Address Update	email

### **Resolution No. 2021/**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the June 2021 Council meeting be accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 6. COUNCILLORS REPORTS

### 6.1 President's Report

Hello there and welcome to the July Council meeting.

Councillor Vaughn, CEO Renita, Maureen Newman and myself hosted two representatives from DIPL on Thursday last week to receive an update on the progress of the promised Mandorah Marine Precinct. This was very timely as various rumours have been aired, however it appears that the project is on track and proceeding towards works commencing next dry season, with a stated completion date of 2024, although the senior construction manager was hopeful of a possible opening by late 2023. This exciting news for our community as the project will include a lift to assist mobility-impaired residents at low tides. It also includes a replacement boat ramp which will be much more sheltered from the weather thus improving safety for users. This project is a landmark moment for the entire Cox Peninsula and should herald a new era for development on this side of the harbour.

where I have been:

Tuesday June 15:	June Council meeting
Thursday 17 June:	CEO catchup
Tuesday 22 June:	Audit Committee meeting
Thursday 24 June:	CEO catchup
Thursday 1 July:	CEO catchup
Thursday 8 July:	CEO catchup
Friday 9 July:	W.A.G. Art show, including meeting the Administrator
Thursday 15 July:	CEO catchup then meeting with DIPL representatives regarding the new MMP project.

**Resolution No. 2021/  
That Council receives and notes President Neil White's report for the period 12 June  
2021 to 15 July 2021.  
Moved:  
Seconded:  
Vote:**

## 7. OFFICERS REPORTS

### 7.1. Chief Executive Officer's Report for the period 12 June 2021 to 22 July 2021

<b>Staff/HR</b>	<ul style="list-style-type: none"> <li>• Staff Leave RG - nil; PW - PL x2</li> <li>• Staff Toolbox x4</li> <li>• IR consultant engaged to assist with long-standing staff issues</li> <li>• Modified workplace arrangements for office staff</li> <li>• Recruitment and Induction - Policy Officer (Fiona Carter) 16 July</li> <li>• Fair Work Act 2.5% increase from 1 July</li> </ul>
<b>WHS</b>	<p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> <li>• Council was operational during Greater Darwin lockdown from 27 June to 2 July</li> <li>• Jetty COVID wash recommenced 31 July 2020 ; likely to remain in place until Feb 2022</li> <li>• All Council facilities have current COVID Operation Plans</li> </ul>
<b>Meetings and Correspondence</b>	<p><u>Council Advocacy</u></p> <ul style="list-style-type: none"> <li>• President x4 weekly catchups</li> <li>• Kenbi / AusMaps micro-plastics training ; 15 June</li> <li>• DENRWM RUA issues ; 15 June</li> <li>• LGANT Waste management Forum ; 16 June</li> <li>• LGANT Finance Reference Group meeting ; 16 June</li> <li>• LGANT Waste management Symposium ; 16-17 June</li> <li>• DLGRD (CMC) Elected Members training group ; 17 June,</li> <li>• WSC Audit Committee Meeting ; 22 June</li> <li>• NBN Community Wifi Site visit ; 23 June</li> <li>• DLGRD compliance + DIPL Blackspot Funds extension ; 23 June</li> <li>• Veolia current delivery issues and waste strategy ; 24 June,</li> <li>• JLT insurance ; 30 June</li> <li>• Veolia road guardrail and other bin damage issues ; 1 July,</li> <li>• WAG Liquor License for festival ; 1-2 July</li> <li>• DIPL Planning &amp; Dev advice regarding RL zoning ; 9 July</li> <li>• WAG Festival opening speech ; 9 July</li> <li>• Nexia Edwards Auditors site visit ; 14 July</li> <li>• Arjays community/contractor guardrail install ; 14-16 July</li> <li>• DIPL Assets Management for Jetty tender ; 7 July</li> <li>• Myatt Media website updates ; 15 July</li> <li>• DIPL MMF Project update ; 15 July</li> <li>• DLGRD (CMC) compliance requests for documents ; 16 July</li> <li>• Cox Club grant support ; 16 July</li> <li>• NTRR Fund application advice unsuccessful for Climate Change Adaptation and Risk Reduction Research/Planning (\$30,000) ; 20 July</li> <li>• Territory Families ; school holiday funding variation requests due to COVID ; 21 July</li> <li>• Greater Darwin Destination Management Planning (Deloitte) ; 21 July</li> <li>• LGANT President and CEO mtg ; 22 July</li> <li>• LGANT Co-host Election info-session ; 22 July</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Residents (boat-ramp issues) ; 23 June</li> <li>• Supermarket (COVID lockdown) ; 28 June</li> <li>• Residents (camper issues) ; 28 June, 8 July, 11 July, 21 July</li> <li>• Residents (property cross-over issues) ; 5 July, 15 July</li> <li>• Residents (rubbish collection issues) ; 7 July</li> </ul>

	<ul style="list-style-type: none"> <li>Residents (verge stump issue) ; 12 July</li> <li>Residents (water issue) + follow up with Power-Water ; 14 July, 20 July</li> </ul>
<b>Actions</b>	<p><u>Grants/Tenders Pending</u></p> <ul style="list-style-type: none"> <li>Building Better Regions Fund (BBRF) – Estate Roads Re-sheeting (\$2.8M)</li> <li>FRRR – Wagait Youth Leadership Activities (\$15,000)</li> <li>DIPL Assets Management tender for Mandorah Jetty 36 mth submitted 14 July</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>DLGCD PIF - Clop Park &amp; green waste track culverts and carparking upgrades (\$100,000)</li> <li>R2R - Cox Dr floodway (\$125,000 - panel required)</li> <li>LCRI - Signage (inc Welcome to Wagait, drainage )</li> <li>DLGRD (CMC) WaRM – Asset renewal and business plan for transfer station (\$75,000)</li> </ul> <p><u>Administration / Reporting</u></p> <ul style="list-style-type: none"> <li>Liaison with accountant &amp; auditors in preparation for EoFY financial reporting</li> <li>Liaison with DIPL Crown Lands Management and DENR regarding RUA</li> <li>Ongoing review of WSC policy papers for LG Act 2019 alignment</li> <li>WAG Liquor License and hire agreement for festival finalisation</li> <li>WAG protocol documents for attendance by HH Administrator of the NT</li> <li>Preparation of agenda and minutes for WSC Meeting July</li> <li>Preparation of agenda and minutes for WSC Audit Committee Meeting</li> <li>Preparation of statutory documents for 2021-2022 including draft budget, fees and charges, rates assessment and declaration</li> <li>Acquittals for Territory Families Youth Vibe funding</li> <li>Draft Shire Plan and Budget 2021-22 review of Department and community feedback and amendments as appropriate</li> <li>DLGRD (CMC) compliance requests for documents</li> <li>Blackspot funding acquittal preparation for completed road guardrails project</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>Council e-newsletter (July)</li> <li>Community Updates x7: Draft Shire Plan &amp; Budget, Territory Day, COVID lockdown (x3), Local Government Elections, Darwin Regional Water Plan</li> </ul> <p><u>Meetings and Events in Planning</u></p> <ul style="list-style-type: none"> <li>LGANT HR &amp; Governance working group ; 28 July</li> <li>LG 2030 Cross Government Workshop ; 5 August</li> <li>DIPL SAP ; TBC</li> <li>Seniors Month Events ; TBC</li> <li>LGANT Elected Members Symposium ; 5-6 October</li> </ul>

## 7.2. Works Managers Report for the period 12 June 2021 to 22 July 2021

<b>Staff/HR</b>	<ul style="list-style-type: none"> <li>Leave - GZ (RDO x2; ReCL x4); RR (RDO x1)</li> <li>Ongoing work and training plans for casual staff</li> </ul>
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<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox x 6</li> <li>• LGANT Waste management Symposium ; 16-17 June</li> <li>• PowerWater info-session for new reporting requirements ; 24 June</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 19</li> <li>• Water Samples x 12</li> <li>• Imaluk Spring compound maintenance and clean-up</li> </ul> <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> <li>• Jetty Wash x 8</li> <li>• Jetty Handrails and bins sanitised (COVID) x 84</li> <li>• Jetty Carpark verge maintenance</li> <li>• Boat ramp and</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 5</li> <li>• Council bins in, out &amp; cleaned weekly x 41</li> <li>• Hard Waste bins packing and changeover x 2</li> <li>• Ongoing certification for permanent Hard Waste shelter</li> </ul> <p><u>Dog Management</u></p> <ul style="list-style-type: none"> <li>• Follow up reports of wandering dogs on Erickson, Massey and Sachse</li> </ul> <p><u>Road Maintenance</u></p> <ul style="list-style-type: none"> <li>• Continued verge mowing and weed control program throughout estate</li> <li>• Road guardrail project contractor supervision</li> <li>• Cox Drive causeway and crossover drain repair</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park mowing and irrigation monitoring daily</li> <li>• Council easement burn and boreline slashing</li> <li>• WAG setup and festival support (2 days)</li> </ul> <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> <li>• Re-licensing certification for Works truck</li> <li>• Maintenance and servicing for Works tractor</li> </ul>

### 7.3. Sports and Recreation Officers Report for the period 12 June 2021 to 15 July 2021

Council Sports and Recreation Officer is on a period of extended workplace leave and any relevant information will be provided through the CEO.

**Resolution No. 2021/  
That Council receives and accepts the Officers Reports for the period 12 June 2021 to 22 July 2021.  
Moved:  
Seconded:  
Vote:**

## 8. ACTION SHEET for the period 12 June 2021 to 15 July 2021

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades. Culvert guardrails installed by Arjays on 28 May.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program <ul style="list-style-type: none"> <li>CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.</li> <li>Further emails with photos have been sent to the Crown Land Office with request for intervention such as a boundary survey of beachfront properties. Nil response to date.</li> <li>Grant Application to NT CMC NT Risk Reduction Program unsuccessful.</li> </ul>
			15/01/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			12/02/2021	On 3 February Council closed the Erickson Beach vehicular access and removed exposed concrete footings in the interest of public safety, on receiving approval from Crown Land Management DIPL. Crown Land Manager has also requested that Council prepare a map/drawing of where to place/replace steel bollards on the beach access points where the RUA is being damaged.
			12/03/2021	Map for steel bollards prepared and sent to Crown Land Manager.

			20/04/2021 14/05/2021	Council public messaging campaign regarding use of vehicles in RUA commenced. Grant application submitted to the 2021-22 NT Risk Reduction Fund for review of the 2010 LGANT Report and Climate Change Adaptation Action Plan.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/07/2021	NTRRF submission was again unsuccessful. CEO met with Department Environment, Parks and Water Security regarding RUA and a proposal for Council to assume responsibility has been suggested.
3	2020/140	Waste Management Fees Modelling	15/09/2020  15/01/2021  12/02/2021  12/03/2021 20/04/2021  14/05/2021	<p>Council noted CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council requested CEO to:</p> <ul style="list-style-type: none"> <li>Review and prepare a fee model for Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and</li> <li>Prepare a 'Where Does Your Waste Levy Go' info-sheet similar to the rates snapshot provided with the 2020-21 rates notice.</li> </ul> <p>CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is being prepared which will include options for cost-sharing with Belyuen ACC.</p> <p>CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.</p> <p>Refer Agenda Item 10.2 - Draft Waste Management Strategy</p> <p>Refer Agenda Item 10.3 - Community Meeting Forward Planning</p> <p>Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May.</p> <p>Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.</p> <p>Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22</p> <p>Council requested CEO to publish for community feedback and bring back to next meeting.</p>

			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year, but it be presented back to Council for consideration in 2022.
			20/07/2021	CEO to hold final consultation on the Waste Management & Recycling Strategy with operational staff on Tues 27 July. A final draft will be brought to the October meeting of Council (new Council).
4		Wagait Health Service and Clinic	15/09/2020	<ul style="list-style-type: none"> <li>• Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.</li> </ul>
			15/10/2020	<ul style="list-style-type: none"> <li>• CEO has met with Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health and this has been communicated to the WB community through the newsletter and notices at the WB Supermarket. Another meeting is arranged for 19 November to discuss increases and capacity for arrangements in the future.</li> </ul>
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advised that Belyuen cannot provide additional services to WB and the outreach arrangements stand. Approach to alternative providers will be made in Feb. A flyer has been received from Top End Health for printing and distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breastscreen will be providing services to the community on 27 & 28 April.
			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending (an approach to independent medical service providers can be made on activation). Local Aged Care client & WB resident raised concerns with 1B COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been made aware and a meeting arranged to discuss opportunities for telehealth.
			10/06/2021	CEO draft letter to new CEO NT Health from Council requesting a meeting to discuss local issues ; Eol call out for nominees to new Regional Community Engagement Group.

**Resolution No. 2021/  
That Council receives and notes the Action Sheet for the period 12 June 2021 to 15 July 2021**  
**Moved:**  
**Seconded:**  
**Vote:**

## 9. FINANCIAL REPORTS

### 9.1. June 2021 Reports Attached

- Accrual Income and Expenditure Report for June 2021
- Balance Sheet including Financial Report and Notes for June 2021
- Special Purpose Grants Report for June 2021

### 9.2. Supplier Payment History

Date	Supplier	Particulars	NT Supplier	Interstate/O'Seas
<b>CHEQUE ACCOUNT</b>				
7/06/2021	Payment: Fleetcare	Car Lease		1,427.12
9/06/2021	Payment: Colleen Fergusson	Catering May council meeting	\$162.00	-
15/06/2021	Payment: Tassco Investments	R&M data cable	\$220.00	-
15/06/2021	Payment: Central Business Equipment	Photocopier charges	\$199.32	-
15/06/2021	Payment: Ian Manahan	Water CEO house	\$150.00	-
15/06/2021	Payment: Wagait Beach Supermarket	Various - newspapers, fuel, milk etc	\$462.12	-
15/06/2021	Payment: L.G.A.N.T.	Waste Symposium	\$300.00	-
15/06/2021	Payment: Nexia Edwards Marshall NT	Audit payment	\$1,650.00	-
15/06/2021	Payment: Pamela Wanrooy Exp Claim	Taxi fare	\$13.34	-
15/06/2021	Payment: Pamela Wanrooy Exp Claim	Ferry fare	\$16.30	-
15/06/2021	Payment: CIVIQ	Aquafil Flexi Fountain etc		14,051.40
28/06/2021	Central Business Equipment	Photocopier rental	\$174.41	-
30/06/2021	Payment: R&M Newman	Clean out drain at Mal Creek water supply area	\$480.00	-
30/06/2021	Payment: MJ Electrical	R&M to irrigation system at Cloppenburg Park	\$100.00	-
30/06/2021	Payment: Wagait Beach Supermarket	Various - newspapers, fuel, milk etc	\$220.18	-
30/06/2021	Payment: Optus	Telephones		258.30
30/06/2021	Payment: I.R. 2000	HR consulting		7,700.00
30/06/2021	Payment: JTAGZ	Dog Tags		157.30
30/06/2021	Payment: Kleenheat Gas	Gas Bottle	\$42.90	-
30/06/2021	Payment: Pritchard Francis Consulting Pty Ltd	Engineering certification - Dog Pound	\$1,204.50	-
30/06/2021	Payment: AJ Couriers & Haulage Pty Ltd	Freight Norsigns	\$110.00	-
30/06/2021	Payment: One Music Australia	Music for Councils	\$88.22	-
30/06/2021	Payment: Colleen Fergusson	Costs to make calico bags for Territory day	\$450.00	-
30/06/2021	Payment: Ian Manahan	Water CEO house	\$150.00	-
30/06/2021	Payment: Veolia Environmental Services	Bin collections	\$9,531.91	-
30/06/2021	Payment: Colleen Fergusson	Catering June Council Meeting	\$108.00	-
30/06/2021	Payment: Wagait Beach Supermarket	Various - newspapers, fuel, milk etc	\$106.66	-
30/06/2021	Payment: Wagait Beach Supermarket	Various - newspapers, fuel, milk etc	\$312.69	-
30/06/2021	Payment: Michele Hughes	May Accounting	\$836.00	-

<b>CREDIT CARD ACCOUNT</b>			
1/06/2021	Wash N Go	CEO car wash	\$15.40
1/06/2021	Cabcharge	Cabfare	\$9.76
2/06/2021	Xero	Software subscription	92.00
4/06/2021	Litchfield Motel	CEO fuel	\$30.80
11/06/2021	Sealink Ferries	Sealink	\$102.90
11/06/2021	Microsoft	Software subscription	83.49
11/06/2021	Microsoft	Software subscription	75.68
14/06/2021	Copytime	Books wire with covers	\$32.00
17/06/2021	Adobe Systems Incorporated	Software subscription	29.99
17/06/2021	Mower World	R&M mowers	\$73.95
17/06/2021	The Big Mower	pump & spark plug	\$24.80
17/06/2021	Bunnings	Hose part	\$48.40
17/06/2021	cabcharge	taxi fares	\$28.98
18/06/2021	cabcharge	taxi	\$30.13
21/06/2021	cabcharge	Taxi fare	\$26.99
22/06/2021	NT News	2021-2022 Rates Declaration add	\$1,570.00
22/06/2021	NT News	Shire Plan Add	\$526.00
22/06/2021	Think Water	Rotating nozzle UR32	\$169.79
25/06/2021	Bunnings	Cement	\$150.00

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2020 to 30 June 2021 is \$4,135.84.

**Resolution No. 2021/.....**

**That Council receives and accepts the Financial Reports for the June 2021.**

**Moved:**

**Seconded:**

**Vote:**

## 10. AGENDA ITEMS

### 10.1. Acquittal – Water Tank

On 28 July 2020 Council sought approval to partially vary the scope of a 2018-19 round 2 Special purpose grant totalling \$7,607 to purchase and install a 25,000 litre water tank at Cloppenburg Park sportsground.

A total of \$3,568.18 has been spent to date. The unexpended amount of \$4,038.82 will be returned to the NT Government.

**Resolution No. 2021/.....**

**That Council acquit the amount of \$3,568.00 towards the purchase and installation of a 25,000 litre water tank at Cloppenburg Park sportsground.**

**Moved:**

**Seconded:**

**Vote:**

### 10.2. Acquittal – Dog Pound

In November 2018 the Special Purpose Grant totalling \$30,537 was approved to construct a dog pound and associated septic pit to enable excrement to be hosed out and contained.

Council partially acquitted \$2,680 towards the design and construction of aluminium cages for the dog pound on 28 July 2020.

On 7 July 2020, council requested a variation to the scope of the 2018-19 special purpose grant totalling to construct a dog pound and deliver other elements of the 2020 Dog Management Strategy as approved by the Department, including a community education program in dog management responsible dog ownership.

To date the total amount of \$30,414.76 has been spent on the dog pound, leaving a balance of \$122.24 unexpended.

**Resolution No. 2021/.....**

**That Council acquit the amount of \$30,414.76 towards the design and construction of aluminum cages that can also serve as holding pens for dogs and deliver other elements of the 2020 Dog Management Strategy as approved by the Department.**

**Moved:**

**Seconded:**

**Vote:**

### **10.3. Project Brief – Waste and Resources Management (WaRM) Funding**

On 9 June 2021, Council accepted the offer of \$75,000 in one-off grant funding from the Department of Chief Minister and Cabinet to assist with addressing issues specific to Waste and Resource Management. The Department require that Council endorse the proposed expenditure by 31 July 2021.

A Business paper and budget is attached for Council’s consideration.

**Resolution No. 2021/.....**

**That Council resolve to adopt the proposed use of the funds including:**

- a) the purchase of a new tractor and tipper truck, and**
- b) the development of a business case for a new waste transfer & recycling station.**

**Moved:**

**Seconded:**

**Vote:**

### **10.4. 2021-2022 Draft Shire Plan and Budget**

The Draft Shire Plan and Budget for 2021-2022 was released for public comment in the NT Classifieds on Tuesday 22 June 2021. Comments closed 4.00pm pm Tuesday 13 July 2021. Council has received feedback from (2) two sources, the Department (CMC) and a resident.

Comments from both sources have been considered and changes made to the 2021-22 Draft Shire Plan and Budget documents as appropriate.

CEO presents the final draft of the 2021-22 Draft Shire Plan and Budget for Councils consideration.

**Resolution No. 2021/.....**

**That Council notes the feedback from residents and the Department Chief Minister and Cabinet and resolve to adopt the Draft Shire Plan and Budget for 2021-2022.**

**Moved:**

**Seconded:**

**Vote:**

### **10.5. COVID-Shutdown Report**

The greater Darwin region, including Wagait Shire, entered a 5-day COVID lock-down on Friday 28 June. Council facilities, amenities and the office were closed to the public for the period however Council staff remained at work to ensure essential services were continued including:

- Communications to public regarding public responsibilities during lock-down.
- Council ESO contract duties to Power-Water and DIPL (Mandorah Jetty).
- Emergency Management Committee communications and follow-up with other local essential services and Belyuen community.



Community impacts and issues arising for noting are:

- Visiting campers and caravaners isolation, registration and use of public amenities.

**Resolution No. 2021/.....**

**That Council notes the COVID lock-down report provided by the CEO.**

**Moved:**

**Seconded:**

**Vote:**

## 11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

## 12. QUESTIONS FROM THE PUBLIC WITH NOTICE

## 13. PETITIONS/DEPUTATIONS

### 13.1. Request for Additional Vehicle Crossover Lot 33, 132 Cox Drive

The property owner is seeking to have the current driveway from Erickson Crescent (beach access) to the on-site detached dwelling (the second house and the one nearest the beach) on Lot 33, number 132 Cox Drive, approved by Wagait Shire Council as the main driveway access to this detached dwelling.

An email is attached for Council's consideration and discussion.

**Resolution No. 2021/.....**

**That Council notes the petition provided by the CEO and (to be finalised in meeting).**

**Moved:**

**Seconded:**

**Vote:**

## 14. UPCOMING EVENTS

### 14.1. 2021 Local Government Elections, August 2021

<i>Date</i>	<i>Time</i>	<i>Action</i>
Friday 16 July		Nominations Open
Tuesday 27 July	5.00pm	Electoral roll closes
Thursday 5 August	12.00 noon	Nominations close
Monday 9 August		Postal vote mail-out commences
Monday 16 August	8.00am	Early voting commences
Friday 27 August	6.00pm	Early voting ceases
Saturday 28 August	8.00am to 6.00pm	Election day voting

## **14.2. Seniors Month Activities, August 2021**

Council did not receive additional funds this year for Seniors events however planning is underway for a several activities in August. Seniors have contributed their suggestions including:

- ‘Be Connected’ digital literacy workshop for seniors – Thursday 19 August
- Lunch at Ski Club or Trailer Boat Club followed by Barefoot Bowling
- Fun Run with activities followed by breakfast
- Culture, craft and campfire meal
- Movie night with dinner and fancy dress

## **14.3. Territory Day, Sunday 29 August 2021**

For discussion: Territory Day has been deferred due to the COVID-19 lockdown and is now scheduled to be held on Sunday 29 August 2021. Darwin City Council and Litchfield Council have both challenged the date, with a suggestion of next April due to the high fire risk at this time of year, however the NT Government provider of the event has requested endorsement to proceed from Council.

## **15. LATE ITEMS AND GENERAL BUSINESS**

### **15.1. Council Representation and Advocacy**

Council CEO will be providing Council advocacy through participating in and contributing to the following strategic government forums and working groups over the next 6-12 months and invites Councillors to consider the opportunities as they relate to other strategic planning and development for the Shire (including a Local Area Plan); and provide direction and support to the CEO as appropriate.

- **Development Assessment Forums (DAF)** hosted by the Department Infrastructure, Planning and Logistics (DIPL); the regular forums provide an opportunity for Council to contribute to discussions of applications that are commencing exhibition and submissions from service authorities where applications have completed exhibition.
- **LG2030 Cross-Government Workshops** hosted by the Department Chief Minister and Cabinet (DCMC), to collaborate on the principles for an agreement about how the three spheres of government work together on development and delivery of local government policy and services.
- **Greater Darwin Destination Management Plan (GDDMP)** hosted by Tourism NT and facilitated by Deloitte; the working group will provide insight to opportunities and challenges for growing visitation and building a collaborative ‘road-map’ for tourism development in the region over the next 10 years.

**Resolution No. 2021/.....**

**That Council notes the representation at strategic government forums and workshops outlined at 15.1 and resolves to work with the CEO in developing a Local Area Plan for the Shire.**

**Moved:**

**Seconded:**

**Vote:**

### **15.2. Project Brief – Local Roads & Community Infrastructure (LCRI) Funding**

Please see meeting business paper attached for consideration and approval.

**Resolution No. 2021/.....**

**That Council resolve to adopt the proposed use of the LRCI funds including:**

- 1. Improve estate drainage and vehicular access to impacted properties**
- 2. Upgrade directional and information signage in the estate**
- 3. Implement elements of the Cloppenburg Park Masterplan**

**Moved:**

**Seconded:**

**Vote:**

### **15.3. Council Compliance Review Closure Letter**

Please see letter attached from Department of Chief Minister and Cabinet with regards to the closure of the 2018 Compliance Review.

**Resolution No. 2021/.....**

**That Council notes the letter and congratulates staff on achieving this result.**

**Moved:**

**Seconded:**

**Vote:**

## **16. IN-CAMERA ITEMS**

**Resolution No. 2021/.....**

**That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council closed the meeting to the general public.

**Resolution No. 2021/.....**

**That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council opened the meeting to the general public.

#### **17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on Tuesday 17 August 2021 in the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822. While Council will be in caretaker mode during this time, Council will still need to resolve on financial reports.

#### **18. CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.

**Balance Sheet**  
**WAGAIT SHIRE COUNCIL**  
**As at 30 June 2021**

	30 Jun 2021	30 Jun 2020	Note
<b>Assets</b>			
<b>Bank</b>			
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)
CBA Fixed Term Deposits	\$1,100,000.00	\$1,000,000.00	1 (b)
CBA Online Saver	\$150,236.28	\$25,070.50	
CBA Transaction Account	\$18,570.30	\$11,255.86	
Contra	\$0.00	-\$224.30	
<b>Total Bank</b>	<b>\$1,768,806.58</b>	<b>\$1,536,102.06</b>	
<b>Current Assets</b>			
Councillor Payment control account	\$0.00	-\$54.42	
Less Prov'n for Doubtful Debts	-\$4,237.00	-\$4,237.00	
Prepayments	\$0.00	\$7,397.00	
Rates Control Account	\$13,223.41	\$0.00	2
Rates in Advance	-\$3,768.19	\$0.00	
Trade Debtors [11405]	\$7,039.62	\$39,224.61	3
<b>Total Current Assets</b>	<b>\$12,257.84</b>	<b>\$42,330.19</b>	
<b>Non-current Assets</b>			
Buildings Accum Dep	-\$932,906.18	-\$932,906.18	
Buildings at Cost	\$3,458,647.18	\$3,458,647.18	
Inf Roads & Paths at Cost	\$484,500.00	\$484,500.00	
Infr Roads & Path Accum Depn.	-\$466,519.00	-\$466,519.00	
Motor Vehicles Accum Dep	-\$52,660.00	-\$78,683.00	
Motor Vehicles at Cost	\$74,097.55	\$118,732.55	
Office Equip & Furn at Cost	\$175,930.46	\$175,930.46	
Office Equip Furn Accum Depn.	-\$175,037.00	-\$175,037.00	
Plant & Equipment at Cost	\$563,336.67	\$561,504.40	
Plant & Equipment Accum Dep	-\$350,219.00	-\$350,219.00	
Sports Ground Accum Dep	-\$339,980.00	-\$339,980.00	
Sports Ground at Cost	\$379,958.00	\$379,958.00	
<b>Total Non-current Assets</b>	<b>\$2,819,148.68</b>	<b>\$2,835,928.41</b>	
<b>Total Assets</b>	<b>\$4,600,213.10</b>	<b>\$4,414,360.66</b>	
<b>Liabilities</b>			
<b>Current Liabilities</b>			
CBA CC - Renita Glencross	\$0.00	\$170.59	
GST	\$332.16	-\$960.20	
Trade Creditors	\$9,486.80	\$5.89	4
<b>Total Current Liabilities</b>	<b>\$9,818.96</b>	<b>-\$783.72</b>	
<b>Non-Current Liabilities</b>			
Accrued Expenses	\$0.00	\$14,321.00	
Annual Leave Provision	\$39,517.00	\$39,517.00	
Deferred income	\$0.00	\$258,596.00	
Long Service Leave	\$30,252.00	\$30,252.00	
Non Current Long Service Leave	\$4,641.00	\$4,641.00	
PAYG Withholding Payable	\$5,512.00	\$6,026.00	
Super Payable	\$196.23	\$2,814.07	
Unexpended Grant Liability	\$345,130.68	\$39,370.00	6
<b>Total Non-Current Liabilities</b>	<b>\$425,248.91</b>	<b>\$395,537.07</b>	
<b>Total Liabilities</b>	<b>\$435,067.87</b>	<b>\$394,753.35</b>	
<b>Net Assets</b>	<b>\$4,165,145.23</b>	<b>\$4,019,607.31</b>	
<b>Equity</b>			
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00	
Asset Revaluation Reserve	\$1,870,024.27	\$1,870,024.27	
Current Year Earnings	\$145,537.92	\$84.23	
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03	
Retained Earnings	-\$152,702.99	-\$152,787.22	
<b>Total Equity</b>	<b>\$4,165,145.23</b>	<b>\$4,019,607.31</b>	

**Note 1. Details of Cash and Investments Held**

<b>1 (a) Bendigo Bank Investment Account</b>		\$500,000.00
CBA - Fixed Term Deposits (at call)	\$	450,000.00
CBA - Fixed Term Deposit 2 (27/04/21)	\$	100,000.00
CBA - Fixed Term Deposit 3 (08/03/21)	\$	250,000.00
CBA - Fixed Term Deposit 4 (13/04/21)	\$	300,000.00
<b>1 (b) Total CBA Investments</b>	<b>\$</b>	<b>1,100,000.00</b>

**Note 2. Details of Rates Control Account**

Rates Control Account - Relates to Rates balance owing as per Councilwise

Rates Prior years (pre 2020)	5,041.81
Rates overdue Current Year (including interest)	8,181.60
<b>Total Rates Arrears</b>	<b>13,223.41</b>

**Note 3. Details of Trade Debtors**

Debtors	Current	> 30 days	60 days +	> 90 days
Trade Debtors	3,630.00	1,502.12	0.00	1,907.50

**Note 4. Details of Trade Creditors**

Creditors	Current	> 30 days	60 days +	> 90 days
Trade Creditors	9,206.30	280.50	0.00	0.00

**Note 6. Details of Unexpended Grants Liability**

Unexpended Grants - Operational	36,711.00
Unexpended Grants - Special Purpose	308,419.68
<b>Total Unexpended Grants Liability</b>	<b>345,130.68</b>

**Wagait Shire Council  
AS AT 30th June 2021**

**SPECIAL PURPOSE GRANTS UNEXPENDED**

Funding Body	Project Name	Grants Current	Grants Brought forward	Total Grants	Current Expenditure 2021	Total Expenditure	Balance	Notes
Federal Gov	R2R Roads Grant		125,583.00	125,583.00	297.10	297.10	125,285.90	
NT Gov	Scale 2019/20		100,000.00	100,000.00	100,000.00	100,000.00	0.00	
Dept of Housing & Community Dev	Dog Pound		27,857.00	27,857.00	27,734.76	27,734.76	122.24	
Dept of Housing & Community Dev	Electronic Records Management		3,906.00	3,906.00	3,906.00	3,906.00	0.00	
Dept of Housing & Community Dev	Water Tank 5000 litre		7,607.00	7,607.00	3,568.18	3,568.18	4,038.82	
Dept of the Chief Minister & Cabinet	PIF Funding	100,000.00		100,000.00	297.10	297.10	99,702.90	
Dept of Housing & Community Dev	Seniors Week	2,000.00		2,000.00	2,000.00	2,000.00	0.00	
Asustralia Day Council	Australia Day	3,000.00		3,000.00	3,000.00	3,000.00	0.00	
	LCRI	12,558.00		12,558.00	12,755.92	12,755.92	-197.92	more funding to come
NT Gov	Healthy Lifestyle	14,974.00		14,974.00	12,774.00	12,774.00	2,200.00	
	WRM 21-22	75,000.00		75,000.00		0.00	75,000.00	
	Black Spot			0.00	289.40	289.40	-289.40	
Australia day Council	Territory Day			0.00	450.00	450.00	-450.00	Grant paid July 2021
Dept of Sport & Rec	Youth Vibe 2021	2,000.00		2,000.00		0.00	2,000.00	Received June 2021
Dept of Sport & Rec	Youth Vibe Holiday	2,000.00	1,268.81	3,268.81	2,533.46	2,533.46	735.35	Grant BFWD NOT in auditors financials
Dept of Sport & Rec	RSP Stimulus Round 2		1,000.00	1,000.00	1,000.00	1,000.00	0.00	Grant BFWD NOT in auditors financials
Dept of Sport & Rec	Youth Week	2,000.00	2,000.00	4,000.00	3,728.21	3,728.21	271.79	Grant BFWD NOT in auditors financials
Dept of Sport & Rec	Youth Vibe quick response		2,000.00	2,000.00	2,000.00	2,000.00	0.00	Grant BFWD NOT in auditors financials
<b>Totals</b>		<b>213,532.00</b>	<b>271,221.81</b>	<b>484,753.81</b>	<b>176,334.13</b>	<b>176,334.13</b>	<b>308,419.68</b>	

*Less not incl in Auditors financials 6,268.81*  
**Total Special Purpose Grants 478,485.00**

**Wagait Shire Council  
AS AT 30th June 2021**

**OPERATIONAL GRANTS UNEXPENDED**

Funding Body	Project Name	Grants Current	Grants Brought forward	Total Grants	Current Expenditure 2021	Total Expenditure	Balance	Notes
Dept of Housing & Community Dev	FAA General Purpose	14,737.00	3,976.00	18,713.00	11,168.00	11,168.00	7,545.00	Balance includes 21/22 early release
Dept of Housing & Community Dev	FAA Roads	56,333.00	29,037.00	85,370.00	56,204.00	56,204.00	29,166.00	Balance includes 21/22 early release
Dept Sport & Rec	Sport & Rec	20,718.00		20,718.00	20,718.00	20,718.00	0.00	
Dept of Housing & Community Dev	NT Operational	208,021.00		208,021.00	208,021.00	208,021.00	0.00	
<b>Totals</b>		<b>299,809.00</b>	<b>33,013.00</b>	<b>332,822.00</b>	<b>296,111.00</b>	<b>296,111.00</b>	<b>36,711.00</b>	

**GRAND TOTAL 345,130.68**

**Income & Expenditure Statement**

**WAGAIT SHIRE COUNCIL**

1 June 2021 to 30 June 2021

Actual v Budget

	June Actual	Budget	Var AUD	Var %	YTD Actual	YTD Budget	Var AUD	Var %
<b>Operating Income</b>								
Contracts, Fees & Charges	\$20,006.36	\$9,183.00	\$10,823.36	117.863%	\$169,253.15	\$110,205.00	\$59,048.15	53.5803%
Miscellaneous Income	\$0.18	\$16,252.00	-\$16,251.82	-99.9989%	\$26,992.25	\$45,000.00	-\$18,007.75	-40.0172%
Operating Grant Revenue	\$36,711.00	\$34,810.00	\$1,901.00	5.4611%	\$332,822.00	\$294,895.00	\$37,927.00	12.8612%
<i>Less Unexpended</i>	-\$12,035.08	\$0.00	-\$12,035.08		-\$36,711.00	\$0.00	-\$36,711.00	
Rates Income	\$77.63	\$144.00	-\$66.37	-46.0903%	\$240,606.09	\$237,631.00	\$2,975.09	1.252%
Rental Income	\$454.55	\$933.00	-\$478.45	-51.2808%	\$6,393.23	\$11,200.00	-\$4,806.77	-42.9176%
Waste Management Income	\$0.00	\$68.00	-\$68.00	-100.0%	\$120,134.17	\$119,931.00	\$203.17	0.1694%
<b>Total Income</b>	<b>\$45,214.64</b>	<b>\$61,390.00</b>	<b>-\$16,175.36</b>	<b>-\$1.74</b>	<b>\$859,489.89</b>	<b>\$818,862.00</b>	<b>\$40,627.89</b>	<b>-\$0.15</b>
<b>Less Operating Expenses</b>								
Administration Expenses	\$14,528.05	\$5,696.00	\$8,832.05	155.0571%	\$126,666.28	\$107,755.00	\$18,911.28	17.5503%
Contracts & Material Expenses	\$0.00	\$209.00	-\$209.00	-100.0%	\$1,360.35	\$2,500.00	-\$1,139.65	-45.586%
Elected Member Expenses	\$356.98	\$786.00	-\$429.02	-54.5827%	\$3,926.78	\$9,433.00	-\$5,506.22	-58.3719%
Employment Expenses	\$40,062.02	\$33,768.00	\$6,294.02	18.639%	\$433,992.90	\$406,207.00	\$27,785.90	6.8403%
Projects & Activities - WSC Contributio	\$0.00	\$250.00	-\$250.00	-100.0%	\$6,057.13	\$7,000.00	-\$942.87	-13.4696%
Repairs & Maintenance	\$2,071.52	\$2,626.00	-\$554.48	-21.115%	\$20,544.22	\$31,500.00	-\$10,955.78	-34.7803%
Services	\$482.00	\$1,063.00	-\$581.00	-54.6566%	\$4,616.26	\$12,750.00	-\$8,133.74	-63.794%
Vehicle & Plant Expenses	\$1,913.44	\$3,171.00	-\$1,257.56	-39.6582%	\$29,132.31	\$39,125.00	-\$9,992.69	-25.5404%
Waste Management Expenses	\$8,665.37	\$6,833.00	\$1,832.37	26.8165%	\$81,653.27	\$82,000.00	-\$346.73	-0.4228%
<b>Total Operating Expenses</b>	<b>\$68,079.38</b>	<b>\$54,402.00</b>	<b>\$13,677.38</b>	<b>25.1%</b>	<b>\$707,949.50</b>	<b>\$698,270.00</b>	<b>\$9,679.50</b>	<b>1.4%</b>
<b>Operating Surplus/Deficit</b>	<b>-\$22,864.74</b>	<b>\$6,988.00</b>	<b>-\$29,852.74</b>	<b>47.4177%</b>	<b>\$151,540.39</b>	<b>\$120,592.00</b>	<b>\$30,948.39</b>	<b>25.6637%</b>
<b>Non-operating Income</b>								
Special Purpose Grants	\$89,558.00	\$0.00	\$89,558.00		\$478,485.00	\$274,370.00	\$204,115.00	74.3941%
<i>Less Unexpended</i>	-\$87,588.75	\$0.00	-\$87,588.75		-\$308,419.68	\$0.00	-\$308,419.68	
<b>Total Non-operating Income</b>	<b>\$1,969.25</b>	<b>\$0.00</b>	<b>\$1,969.25</b>		<b>\$170,065.32</b>	<b>\$274,370.00</b>	<b>-\$104,304.68</b>	<b>-38.0%</b>
<b>Non-operating Expenses</b>								
Special Purpose Grant Expenses	\$1,630.70	\$2,500.00	-\$869.30	-34.772%	\$176,067.79	\$248,770.00	-\$72,702.21	-29.2247%
<b>Total Non-operating Expenses</b>	<b>\$1,630.70</b>	<b>\$2,500.00</b>	<b>-\$869.30</b>	<b>-34.8%</b>	<b>\$176,067.79</b>	<b>\$248,770.00</b>	<b>-\$72,702.21</b>	<b>-29.2%</b>
<b>Net Surplus/Deficit</b>	<b>-\$22,526.19</b>	<b>\$4,488.00</b>	<b>-\$27,014.19</b>	<b>-601.9205%</b>	<b>\$145,537.92</b>	<b>\$146,192.00</b>	<b>-\$654.08</b>	<b>-0.4474%</b>

**NOTES**

- June & YTD higher than budget, mainly due to higher revenue for Jetty Management than budget. Water Management on par with budget.
- June virtually NIL yet YTD lower than budget with higher figure for disposal of assets
- June & YTD slightly higher due to 2021/22 being received in advance  
Less unexpended grants deducted includes amount yet to be expended. YTD matches unexpended Grants worksheet
- June slightly lower & YTD slightly higher due to search & debt collection fees. Refer to note below for actual Rates received to date
- June & YTD lower than budget due to no rent for Cloppenburg park or community centre.
- June NIL and YTD slightly higher than budget, mainly due to extra bin charges
- June & YTD higher than budget. Admin costs higher than budget include LGANT membership, Computer support, Fees & licences for Councilwise, Consultants, Printing & Rate recovery, yet these were recovered from rate payers. Costs less than budget include Accounting, insurance & postage, & NIL was spent on safety supplies.
- June NIL and YTD lower than budget. Jetty & Water compound slightly higher than budget, yet water management & maintenance virtually unspent.
- June & YTD slightly lower than budget, mainly due to Professional Development being unspent.
- June & YTD higher than budget due to higher wages & HR costs. Staff training & uniforms lower than budget & professional development & recruitment expenses unspent
- June NIL & YTD slightly lower than budget overall  
June & YTD lower than budget. Costs over budget included the abulution block,, sports ground & equipment for office. Costs lower than budget include CEO house, Gardens &
- Grounds, Hard waste compound, office Stores, and workshop. Nil spent on green waste compound, and the balance being almost on par with budget for Community centre and Road repair.
- June & YTD lower than budget. Gas, Water & sewerage almost on par with budget, with minimal spent on Animal Management & NIL spent on electricity, Pest Control & Weeds & fire Management
- June & YTD lower than budget. Fuel for plant & machinery being only expense over budget, with majority of vehicle costs being close to being on par with budget. Vehicle leasing was the largest variance due to timing of lease & position in budget.
- June slightly higher mainly due to timing of costs, yet & YTD on par with budget. Hard waste was slightly over, yet bin collections was slightly under.


Special Purpose Grant Revenue in grants carried forward from 2020 Fin yr. (refer to unexpended worksheet for details of all grants)  
Less unexpended grants deducted includes amount yet to be expended. YTD matches unexpended Grants worksheet

Special Purpose Grant Costs. Refer to unexpended Grants Sheet for more detail

**NOTE to actual Rates Income received including Waste Levy**

Total Rates incl waste invoiced	355,020.00
Less current year outstanding	13,223.41

**Total Rates in received in Cash 341,796.59**

	<b>PROJECT BRIEF/COUNCIL MEETING BRIEF</b>	
	PROJECT NAME	WASTE & RESOURCE MANAGEMENT FUNDING
	DELIVERABLE	Business Plan & Capital Asset Renewal
	TIMEFRAME	August to October 2021
	REFERENCE	WSC Meeting 20210726

## 1. BACKGROUND

In late June, the Department of Chief Minister and Cabinet offered funds of \$75,000 to Council through a new program, Waste and Resource Management (WaRM). The funds are to assist with addressing issues specific to waste and resource management including purchase of capital items and develop targeted waste strategies, maintenance and projects into the future.

The scope of the grant was discussed briefly at the Council meeting in June, and President Neil White and the CEO accepted the offer in early July.

Council has a current Draft Waste and Recycling Strategy that has been to community consultation for certain elements relating to waste charges and fee structures, however is yet to be finalised.

This brief sets out the proposed expenditure of the WaRM grant for Councils consideration and endorsement by 31 July 2021, as requested by the Department.

## 2. MAIN ISSUES/COMPONENTS

<i>Item</i>	<i>Proposed timeframe</i>	<i>Cost</i>
Business Case for Recycling & Transfer Station	1 Aug – 31 Oct 2021	\$ 25,000
<p>Since the closure of the old tip in 2016, Council has trialled various waste management alternatives for residents including kerb-side services, quarterly hard waste collections, green waste collection points and chipping, and limited access to compounds which is monitored to encourage public responsibility. While the current model is more economical than the previous, there are limitations to what we can do in the available space. A waste transfer and recycling station would offer better services and waste efficiencies (toxic waste disposal, organics separation etc) and more opportunities for business and innovation such as tip shops, glass crushing and scrap metal collection. A business case would consult with all stakeholders to explore and provide options for the 'where' and 'at what cost' questions for a project of this size. Other key stakeholders, such as Belyuen may also be able to contribute to the outlay for this consultancy.</p>		
Replace Aging Assets – Tractor & Tipper Truck	1 Aug – 31 Oct 2021	\$ 50,000
<p>The tractor and tipper truck are critical Council plant and machinery assets that are now over 10 years old (purchased in 2009). Council proposes to sell these assets and reinvest the funds from the sale into a new or late model second-hand asset. The WaRM funds will then be used to make up the purchase difference. Desktop analysis has confirmed that each asset may sell for \$20,000 and the amount proposed would be sufficient to 'top-up' the purchase of a newer asset.</p>		
WaRM Funds Expenditure	TOTAL	\$ 75,000



### 3. IMPACTS

The overall impact to Council of the proposed projects is one of low -risk with high community outcome value.

<b>Potential Impact (considerations)</b>	<b>Risk Level</b>	<b>Responsibility</b>
Financial (overexpended budget, reserves)	Low	CEO
Legislative	Nil	Council
Conflicts of interest (perceived preference, contracts awarded)	Low	CEO/Council

### 4. DECISION

Approved WSC CEO	Renita Glencross		Date	/ / 2021
Approved Council	Resolution 2020/		Date	/ / 2021