



WAGAIT SHIRE COUNCIL

AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM TUESDAY 18 August 2021**

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1. OPENING OF MEETING

Councillors: President Neil White
Vice-President Tom Dyer
Cr Michael Vaughan
Cr Peter Clee

Staff: Chief Executive Officer, Renita Glencross
Policy Officer, Fiona Carter

1.1. Address by Chair and President Neil White

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

**Resolution No. 2021/
That the apology of be accepted and approved.
Moved:
Seconded:
Vote:**

2. DECLARATION OF INTERESTS

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 27 July 2021

**Resolution No. 2021/
That the Minutes of the Ordinary Meeting of Tuesday 27 July 2021 be confirmed by
Council as a true and correct record.
Moved:
Seconded:
Vote:**

3.2. Matters arising from Minutes of Council Meeting Tuesday 27 July 2021

4. GUEST SPEAKERS

Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 17 July 2021 to 13 August 2021.

5.1 Inwards Correspondence

Date	To	About	
28/07/2021	Olivia Paris, Territory Families	Variation request - Youth vibe holiday Grants June/July	email
30/07/2021	Howard & Sons Pyrotechnics	NT Worksafe Fireworks display permit - signed copy	email
30/07/2021	NT Classifieds	2021-2022 Shire Plan and Budget advertisement	email
3/08/2021	Senator McMahon	Approved Work Schedule LCRI - advising of first instalment of \$12,558 received on 25 June 2021.	email
3/08/2021	LG Compliance	Acquittals - Water Tank and Dog Pound	email
3/08/2021	Resident	Drive - verge management until policy is in place	email
10/08/2021	Office of the Information Commissioner	Annual Statistical Returns	email
10/08/2021	Resident	Reply to "Affirmative" easement drain at rear of house blocks facing harney Street	email
13/08/2021	Citizenship Division - Dept of Home Affairs	Online Citizenship Ceremonies - Councils encourages to hold a ceremony to mark Australian Citizenship day on 17 September	email

5.2. Outwards Correspondence

Date	To	About	
28/07/2021	Olivia Paris, Territory Families	Variation request - Youth vibe holiday Grants June/July	email
30/07/2021	Howard & Sons Pyrotechnics	NT Worksafe Fireworks display permit - signed copy	email
30/07/2021	NT Classifieds	2021-2022 Shire Plan and Budget advertisement	email
3/08/2021	Senator McMahon	Approved Work Schedule LCRI - advising of first instalment of \$12,558 received on 25 June 2021.	email
3/08/2021	LG Compliance	Acquittals - Water Tank and Dog Pound	email
3/08/2021	Resident	Drive - verge management until policy is in place	email
10/08/2021	Office of the Information Commissioner	Annual Statistical Returns	email
10/08/2021	Resident	Reply to "Affirmative" easement drain at rear of house blocks facing harney Street	email

Resolution No. 2021/

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the July 2021 Council meeting be accepted.

Moved:

Seconded:

Vote:

6. COUNCILLORS REPORTS

6.1 President's Report

Welcome to the August Council meeting, which due to the forthcoming Council Election on 28th August, will be held in Caretaker mode.

I am pleased to see we have had 6 nominations for the 5 Councillor positions, which is a good outcome for our democratic process. Following the sad passing of Councillor Graham Drake last month, the new Council will seek to continue his legacy of open communication and accountability while preserving the unique lifestyle of the Wagait Beach community. Our sincere condolences to Di and her family, Graham was a valuable member of Council.

Once again we have a range of activities this week for our Seniors, including dinner and a movie on Friday, with fancy dress in a 60s theme. I hope to see many of our seniors there.

Where I've been:

- Thursday 22 July – CEO catchup
- Thursday 29 July – CEO catchup
- Tuesday 3 August – phone call from concerned resident
- Wednesday 4 August – Assist with Council nomination
- Wednesday 4 August – CEO catchup
- Tuesday 10 August – Audit Committee Meeting
- Friday 13 August – CEO catchup

Resolution No. 2021/

That Council receives and notes President Neil White's report for the period 26 July 2021 to 13 August 2021.

Moved:

Seconded:

Vote:

7. OFFICERS REPORTS

7.1. Chief Executive Officer's Report for the period 26 July 2021 to 13 August 2021

Staff/HR	<ul style="list-style-type: none"> • Staff Leave RG - PL x1 ; PW - RDO x1 ; RT - PL x1.5 + AL x • Staff Toolbox x3 ; including 1 all-of-staff WHS meeting & training workshop 29 July • WALGA+IR consultant assisting with staff issues + WC claim • Modified workplace arrangements for office staff
WHS	<p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> • Jetty COVID washes commenced 30 March 2020 ; likely to remain in place until Feb 2022 • All Council facilities have current COVID Operation Plans • Incident x1 ; RR at hard waste compound 30 July
Meetings and Correspondence	<p><u>Council Advocacy</u></p> <ul style="list-style-type: none"> • President x3 weekly catchups • Australia Day Council variations to grant funding ; 26 July • LGANT Governance /HR Reference Group meeting ; 28 July • Territory Families Remote Sport Program meetings ; 28 July, 5 Aug • NT WorkSafe + JLT insurance WC claims; 30 July, 5 Aug, 13 Aug • DIPL Planning & Development advice regarding RL zone regulations ; 29 July • Veolia current delivery issues and planning ; 3 Aug • LGANT CEOs Local Decision-Making meeting ; 4 Aug • DLGRD (CMC) LG 2030 Cross Government Workshop ; 4-5 Aug • Cox Club grant support ; 5 Aug • DIPL MMF meeting followup ; 6 Aug • DLGRD (CMC) Elected Members training review ; 10 Aug • WSC Audit Committee meeting ; 10 Aug • Playgroup NT + Fun Bus meeting ; 11 Aug • DIPL contract followup ; 12 Aug <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Residents (campers) ; 30 July, 3 Aug • Residents (beach-access) ; 6 Aug • Residents (property cross-over) ; 9 Aug • Residents (rubbish collection) ; 11 Aug
Actions	<p><u>Grants/Tenders Pending</u></p> <ul style="list-style-type: none"> • Building Better Regions Fund (BBRF) – Estate Roads Re-sheeting (\$2.8M) • FRRR – Wagait Youth Leadership Activities (\$15,000) • DIPL Assets Management tender for Mandorah Jetty 36 mths submitted 14 July • NTRR Fund application advice unsuccessful for Climate Change Adaptation and Risk Reduction Research/Planning (\$30,000) ; 20 July <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • DLGCD (CMC) PIF - Clop Park & green waste track upgrades (\$125,000) to be reviewed • R2R - Cox Dr floodway (\$125,000) to be reviewed • LCRI - Signage (inc Welcome to Wagait, drainage & verge remediation, pump track) • DLGRD (CMC) WaRM - Asset renewal and business plan for transfer station (\$75,000)

Actions (cont)	<p><u>Administration / Reporting</u></p> <ul style="list-style-type: none"> • Liaison with accountant & auditors in preparation for EoFY financial reporting • Liaison with CouncilWise to prepare 2021-22 rates notices • Liaison with DIPL Crown Lands Management and DENR regarding RUA • Ongoing review of WSC policy papers for LG Act 2019 alignment • Waste & Recycling Strategy development • Youth Internship Program development • WAG letter support events grant • Promotion & delivery of seniors' events in August • Promotion & preparation for dog registration in September • Preparation of agenda and minutes for WSC Meetings in July & August • Preparation of agenda and minutes for WSC Audit Committee Meetings in July & August • Territory Families Remote Sport Program acquittal • DIPL Blackspot funding acquittal • DLGRD (CMC) water tank acquittal/variation <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletter (August) • Community Updates : Pet Alert, Seniors Month Activities, Shire Plan & Budget, Council Elections information <p><u>Meetings and Events in Planning</u></p> <ul style="list-style-type: none"> • Seniors Month events ; 19-20 Aug • Council Elections voting ; 28 Aug • Rescheduled fireworks ; 29 Aug • Harbour Cleanup Day with Kenbi Rangers ; 10 September • LGANT Elected Members Symposium ; 5-6 October
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7.2. Works Managers Report for the period 26 July 2021 to 13 August 2021

Staff/HR	<ul style="list-style-type: none"> • Leave - GZ (RDO x1); RR (PL x1, RDO x1) • Ongoing work planning for casual staff • Training for casual staff ; SOPs generator, water blaster, angle-grinder
Meetings	<ul style="list-style-type: none"> • Staff Toolbox x 3
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 9 • Water Samples x 6 • Imaluk Spring compound maintenance <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> • Jetty Wash x 8 • Jetty Handrails and bins sanitised (COVID) x 38 • Jetty Carpark verge maintenance (weed control) • Jetty landing barnacle removal • Boat ramp de-algae treatment

Actions (cont)	<p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 3 + 1 burn • Council bins in, out & cleaned weekly x 27 • Hard Waste bins packing and changeover x 2 • Ongoing certification for permanent Hard Waste shelter • Preparation for implementation of new Waste & Recycling strategy elements • Damaged bin audit & data collection <p><u>Dog Management</u></p> <ul style="list-style-type: none"> • No reports in this period <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Continued verge mowing and weed control program throughout estate • Cox Drive causeway and crossover drain interim repairs • Road audit digital documentation <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Cloppenburg Park mowing and irrigation monitoring daily • Council drainage easement checks on Harney St <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> • Re-licensing certification for Works quad and trailer • Maintenance and servicing for Works tractor
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7.3. Sports and Recreation Officers Report for the period 26 July 2021 to 13 August 2021

Council Sports and Recreation Officer is on a period of extended workplace leave and any relevant information will be provided through the CEO.

**Resolution No. 2021/
That Council receives and accepts the Officers Reports for the period 26 July 2021 to 13 August 2021.
Moved:
Seconded:
Vote:**

8. ACTION SHEET for the period 26 July 2021 to 13 August 2021

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021 10/06/2021	<p>CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.</p> <p>PW Civil engineers have been on site measuring for upgrades. Culvert guardrails installed by Arjays on 28 May.</p>
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020 18/08/2020 9/09/2020 15/10/2020 15/01/2021	<p>Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.</p> <p>Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.</p> <p>Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.</p> <p>Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program</p> <ul style="list-style-type: none"> · CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues. · Further emails with photos have been sent to the Crown Land Office with request for intervention such as a boundary survey of beachfront properties. Nil response to date. · Grant Application to NT CMC NT Risk Reduction Program unsuccessful. <p>Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.</p>

			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year, but it be presented back to Council for consideration in 2022.
			20/07/2021	CEO to hold final consultation on the Waste Management & Recycling Strategy with operational staff on Tues 27 July. A final draft will be brought to the October meeting of Council (new Council).
4		Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health and this has been communicated to the WB community through the newsletter and notices at the WB Supermarket. Another meeting is arranged for 19 November to discuss increases and capacity for arrangements in the future.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advised that Belyuen cannot provide additional services to WB and the outreach arrangements stand. Approach to alternative providers will be made in Feb. A flyer has been received from Top End Health for printing and distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breastscreen will be providing services to the community on 27 & 28 April.

			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending (an approach to independent medical service providers can be made on activation). Local Aged Care client & WB resident raised concerns with 1B COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
			10/08/2021	Propose to convene meeting to discuss & develop new approach for using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and our own growing aged population.

Resolution No. 2021/

That Council receives and notes the Action Sheet for the period 26 July 2021 to 13 August 2021

Moved:

Seconded:

Vote:

9. FINANCIAL REPORTS

9.1. July 2021 Reports Attached

- Accrual Income and Expenditure Report for July 2021
- Balance Sheet including Financial Report and Notes for July 2021
- Special Purpose Grants Report for July 2021

9.2. Supplier Payment History

Date	Supplier	Particulars	NT Supplier	Interstate/O'Seas
CHEQUE ACCOUNT				
7/07/2021	Payment: Ian Manahan	Water CEO house	\$150.00	
7/07/2021	Payment: Fleetcare	CEO Car Lease		1,427.12
7/07/2021	Payment: Central Business Equipment	Photocopier usage	\$191.62	-
7/07/2021	Payment: Pritchard Francis Consulting Pty Ltd	Dog Pound Certification	\$280.50	-
7/07/2021	Payment: Norsign	Road Signage	\$2,456.30	-
7/07/2021	Payment: I.R. 2000	HR consulting		1,650.00
7/07/2021	Payment: MJ Electrical	R&M Community centre - new dishwasher	\$820.00	
8/07/2021	Payment: Jardine Llodj Thompson Pty Ltd	Personal Injury	\$423.50	-
8/07/2021	Payment: Jardine Llodj Thompson Pty Ltd	Workers comp 20/21 adjustment	\$128.40	-
8/07/2021	Payment: Jardine Llodj Thompson Pty Ltd	Councillor Liability insurance	\$514.35	-
14/07/2021	Payment: Ian Manahan	Water CEO house	\$150.00	
14/07/2021	Payment: Harvey Distributors	Cleaning supplies	\$143.80	-
14/07/2021	Payment: Nexia Edwards Marshall NT	Audit part payment	\$1,650.00	-
15/07/2021	Payment: Department of Infrastructure, Planning	Valuation Services	\$1,953.00	-
22/07/2021	Payment: Jardine Llodj Thompson Pty Ltd	Motor vehicle insurance	\$4,527.41	-
22/07/2021	Payment: Jardine Llodj Thompson Pty Ltd	broker service Fee	\$4,118.85	-
22/07/2021	Payment: Jardine Llodj Thompson Pty Ltd	Workers Comp 21/22	\$6,818.35	-
26/07/2021	Central Business Equipment	Rental charges	\$174.41	-
29/07/2021	Payment: Wagait Beach Supermarket	Various - newspapers, fuel, milk etc	\$861.53	-
30/07/2021	Payment: Wigg Plumbing	R&M sports ground	\$238.49	-
30/07/2021	Payment: Territory Image	Councillor Photos	\$349.00	-
30/07/2021	Payment: Colleen Fergusson	Catering for LGANT & Council info session	\$250.00	-
30/07/2021	Payment: I.R. 2000	HR consulting	\$660.00	-
30/07/2021	Payment: Colleen Fergusson	Catering for Council July meeting	\$90.00	
30/07/2021	Payment: Ian Manahan	Water CEO house	\$150.00	-
30/07/2021	Payment: Humpty Doo Plumbing	R&M toilets community centre	\$420.00	-
30/07/2021	Payment: Ian Manahan	Water CEO house	\$150.00	-
30/07/2021	Payment: Michele Hughes	June Accounting	\$1,100.00	
30/07/2021	Payment: Renita Glencross Expense Claim	Cleaning Equipment	\$27.74	
30/07/2021	Payment: Veolia Environmental Services	Waste removal & bins	\$8,058.07	

CREDIT CARD ACCOUNT				
2/07/2021	Xero	Software subscription		\$92.00
7/07/2021	AG Solutions	fertilizer	\$38.85	
8/07/2021	Spotlight	materials for youth vibe	\$229.00	
8/07/2021	Microsoft	Software subscription		75.68
8/07/2021	Officeworks	office supplies	\$211.52	
8/07/2021	Microsoft	Software subscription		83.49
8/07/2021	Bunnings	Various materials for stores	\$112.71	
15/07/2021	Wash N Go	CEO car wash	\$15.40	
19/07/2021	Adobe Systems Incorporated	Software subscription		29.99
21/07/2021	Sealink ferries	Ferry ticket	\$102.90	-
22/07/2021	Officeworks	Laptop	\$970.00	-
22/07/2021	Officeworks	office supplies	\$35.00	-
23/07/2021	NT Keys	Keys cut	\$19.90	
29/07/2021	Lenovo	computer accessory		18.01
30/07/2021	Lenovo	keyboard		35.00

9.3. Councillor Allowances

The total payment to Councillors from 1 July 2020 to 31 July 2021 is \$4,135.78.

Resolution No. 2021/.....

That Council receives and accepts the Financial Reports for the July 2021.

Moved:

Seconded:

Vote:

10. AGENDA ITEMS

10.1. P46 Council Verge Management Policy and Permit Application

P46 Council Verge Management Policy and Permit Application was tabled at the Audit Committee Meeting on Tuesday 10 August 2021 and is attached for Council's consideration and approval.

Resolution No. 2021/

That the Council adopt P46 Draft Verge Management Policy and the Permit Application for Works on a Council Verge, as recommended by the Audit Committee.

Moved:

Seconded:

Vote:

10.2. Local Camping and Visitor Accommodation Update

Please see Council Meeting Business Paper attached for discussion and consideration.

Resolution No. 2021/

That Council note the Camping and Visitor Accommodation update provided and support/not support the short term and strategic recommendations proposed.

Moved:

Seconded:

Vote:

10.3. Call for Motions for LGANT General Meeting in October

LGANT is calling for motions to go the General Meeting to be held in Alice Springs in November 2021 and Council is asked to consider if there are any items they would like to raise. Closing date for motions is Thursday 23 September 2021.

Resolution No. 2021/

Council note the call for motions to go to the LGANT General Meeting in November and

Moved:

Seconded:

Vote:

10.4. LGANT Public Service Officer Award Nomination

LGANT has established an award to recognise an outstanding public servant (Commonwealth or Territory) who has worked collaboratively with councils to achieve better outcomes for our community. The award will be presented at the LGANT Conference Dinner in Alice Springs later this year (November).

Council is encouraged to discuss this and consider nominating a government officer.

**Resolution No. 2021/
That Council note the LGANT Public Service Officer Award Nomination.
Moved:
Seconded:
Vote:**

10.5. 2021-22 Budget Snapshot

The annual budget snapshot to accompany rates notices is attached for Council to note. Rates notices are due to be mailed out next week.

**Resolution No. 2021/
That Council note the 2021-22 Budget Snapshot.
Moved:
Seconded:
Vote:**

10.6. Legislative Inquiry into Local Decision Making

The Public Accounts Committee is conducting an Inquiry into Local Decision Making and has invited Council to make a submission. A draft is provided for your consideration.

**Resolution No. 2021/
That Council note the submission to the Inquiry into Local Decision Making.
Moved:
Seconded:
Vote:**

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12. QUESTIONS FROM THE PUBLIC WITH NOTICE

13. PETITIONS/DEPUTATIONS

13.1. Proposal for Vending Machine

Mr Darryl Withnall wrote to Council with a proposal to place a vending Machine on the Council Grounds. The letter is attached, and Mr Withnall is in Chambers to respond to any queries that the Council may have regarding his proposal.

Resolution No. 2021/

That Council thank Darryl Withnall for his proposal to install a vending machine on Council Grounds and approve/not approve the proposal with the following conditions for the following reasons:

a)

Moved:

Seconded:

Vote:

14. UPCOMING EVENTS

14.1. 2021 Local Government Elections, August 2021

<i>Date</i>	<i>Time</i>	<i>Action</i>
Monday 16 August	8.00am	Early voting commences
Friday 27 August	6.00pm	Early voting ceases
Saturday 28 August	8.00am to 6.00pm	Election day voting

14.2. Seniors Month Activities, August 2021

Australia Day Council has agreed to assist the Senior Day events this year by allowing Territory Day funds to be used towards the Seniors events as follows:

- Be Connected: Thursday 19th August, 9am to 12pm, Community Centre
- Dinner and Movie night (60's theme): Friday 20th August, 6pm to 9pm, Cloppenburg Park

14.3. Territory Day BBQ & Fireworks, Sunday 29 August 2021

Territory Day is schedule for Sunday 29th August 2021. The event will start at 6.30pm at Cloppenburg Park.

14.4. Elected Member Symposium, 5-6 October 2021

LGANT is hosting an Elected Members Symposium on 5/6 October 2021 in Darwin for newly elected and more experienced Council Members. Held over two days the symposium includes information sessions on a range of topics relevant to new and existing elected members.

15. LATE ITEMS AND GENERAL BUSINESS

Nil

16. IN-CAMERA ITEMS

Resolution No. 2021/.....

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At pm Council closed the meeting to the general public.

Resolution No. 2021/.....

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be scheduled to be held 3 weeks after conclusion of the general election in the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822. Further advice will be provided to the community and elected members by public notices, newsletter and email.

18. CLOSE OF MEETING

The Chair declared the meeting closed at pm.

\$0.00
WAGAIT SHIRE COUNCIL
1 July 2021 to 31 July 2021
Actual v Budget

	July Actual	YTD Actual	YTD Budget	YTD Variance	WHOLE YEAR BUDGET
Operating Income					
Contracts, Fees & Charges	\$7,946.36	\$7,946.36	\$0.00	\$7,946.36	\$0.00
Miscellaneous Income	\$7.28	\$7.28	\$0.00	\$7.28	\$0.00
Operating Grant Revenue	\$108,500.00	\$108,500.00	\$0.00	\$108,500.00	\$0.00
Operating Grants Brought forward	\$36,711.00	\$36,711.00	\$0.00	\$36,711.00	\$0.00
<i>Less Unexpended</i>	-\$114,890.67	-\$114,890.67	\$0.00		\$0.00
Rates Income	\$9,668.18	\$9,668.18	\$0.00	\$9,668.18	\$0.00
Rental Income	\$363.64	\$363.64	\$0.00	\$363.64	\$0.00
Waste Management Income	\$7,345.46	\$7,345.46	\$0.00	\$7,345.46	\$0.00
Total Income	\$55,651.25	\$55,651.25	\$0.00	\$170,541.92	\$0.00
Less Operating Expenses					
Administration Expenses	\$25,693.33	\$25,693.33	\$0.00	\$25,693.33	\$0.00
Contracts & Material Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Elected Member Expenses	\$356.98	\$356.98	\$0.00	\$356.98	\$0.00
Employment Expenses	\$33,856.27	\$33,856.27	\$0.00	\$33,856.27	\$0.00
Projects & Activities - WSC Contributor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Repairs & Maintenance	\$5,532.30	\$5,532.30	\$0.00	\$5,532.30	\$0.00
Services	\$2,129.39	\$2,129.39	\$0.00	\$2,129.39	\$0.00
Vehicle & Plant Expenses	\$3,001.71	\$3,001.71	\$0.00	\$3,001.71	\$0.00
Waste Management Expenses	\$13,070.52	\$13,070.52	\$0.00	\$13,070.52	\$0.00
Total Operating Expenses	\$83,640.50	\$83,640.50	\$0.00	\$83,640.50	\$0.00
Operating Surplus/Deficit	-\$27,989.25	-\$27,989.25	\$0.00	\$86,901.42	\$0.00
Non-operating Income					
Special Purpose Grants	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00
Special Purpose Grants brought Fwd	\$308,419.68	\$308,419.68	\$0.00	\$308,419.68	\$0.00
<i>Less Unexpended</i>	-\$174,376.03	-\$174,376.03	\$0.00	-\$174,376.03	\$0.00
Total Non-operating Income	\$137,043.65	\$137,043.65	\$0.00	\$137,043.65	\$0.00
Non-operating Expenses					
Special Purpose Grant Expenses	\$137,043.65	\$137,043.65	\$0.00	\$137,043.65	\$0.00
Total Non-operating Expenses	\$137,043.65	\$137,043.65	\$0.00	\$137,043.65	\$0.00
Net Surplus/Deficit	-\$27,989.25	-\$27,989.25	\$0.00	-\$27,989.25	\$0.00

NOTES 2021/22 Budget to be amended & approved

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Grants brought forward related to Grants unexpended at June 30
Less unexpended grants deducted includes amount yet to be expended. YTD matches unexpended Grants worksheet

Grants brought forward related to Grants unexpended at June 30
Less unexpended grants deducted includes amount yet to be expended. YTD matches unexpended Grants worksheet

Special Purpose Grant Costs. Refer to unexpended Grants Sheet for more detail

NOTE to actual Rates Income received including Waste Levy

Total Rates incl waste invoiced	355,020.00
Less current year outstanding	11,050.86
Total Rates in received in Cash	343,969.14

Balance Sheet
WAGAIT SHIRE COUNCIL
As at 31 July 2021

To be used as a guide only - due to final audited financials yet to be presented

	31 Jul 2021	31 Jul 2020	Note
Assets			
Bank			
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)
CBA Fixed Term Deposits	\$1,100,000.00	\$1,000,000.00	1 (b)
CBA Online Saver	\$120,236.72	\$75,161.88	
CBA Transaction Account	\$100,187.86	\$23,035.86	
Contra	\$0.00	-\$224.30	
Undeposited Funds Account	\$75.00	\$0.00	
Total Bank	\$1,820,499.58	\$1,597,973.44	
Current Assets			
Councillor Payment control account	\$0.00	-\$54.42	
Less Prov'n for Doubtful Debts	-\$4,237.00	-\$4,237.00	
Prepayments	\$0.00	\$7,397.00	
Rates Control Account	\$11,050.86	\$0.00	2
Rates in Advance	-\$4,960.73	\$0.00	
Trade Debtors [11405]	\$21,782.50	\$36,264.27	3
Total Current Assets	\$23,635.63	\$39,369.85	
Non-current Assets			
Buildings Accum Dep	-\$932,906.18	-\$932,906.18	
Buildings at Cost	\$3,458,647.18	\$3,458,647.18	
Inf Roads & Paths at Cost	\$484,500.00	\$484,500.00	
Infr Roads & Path Accum Depn.	-\$466,519.00	-\$466,519.00	
Motor Vehicles Accum Dep	-\$52,660.00	-\$78,683.00	
Motor Vehicles at Cost	\$74,097.55	\$118,732.55	
Office Equip & Furn at Cost	\$176,812.28	\$175,930.46	
Office Equip Furn Accum Depn.	-\$175,037.00	-\$175,037.00	
Plant & Equipment at Cost	\$564,082.12	\$561,866.22	
Plant & Equipment Accum Dep	-\$350,219.00	-\$350,219.00	
Sports Ground Accum Dep	-\$339,980.00	-\$339,980.00	
Sports Ground at Cost	\$379,958.00	\$379,958.00	
Total Non-current Assets	\$2,820,775.95	\$2,836,290.23	
Total Assets	\$4,664,911.16	\$4,473,633.52	
Liabilities			
Current Liabilities			
CBA CC - Renita Glencross	\$53.01	\$249.88	
GST	-\$17,784.64	-\$2,980.88	
Trade Creditors	\$172,731.61	\$1,494.91	4
Total Current Liabilities	\$154,999.98	-\$1,236.09	
Non-Current Liabilities			
Annual Leave Provision	\$39,517.00	\$39,517.00	
Deferred income	\$0.00	\$258,596.00	
Long Service Leave	\$30,252.00	\$30,252.00	
Non Current Long Service Leave	\$4,641.00	\$4,641.00	
PAYG Withholding Payable	\$5,914.00	\$6,056.00	
Super Payable	\$3,164.50	\$2,675.01	
Unexpended Grant Liability	\$289,266.70	\$39,370.00	5
Total Non-Current Liabilities	\$372,755.20	\$381,107.01	
Total Liabilities	\$527,755.18	\$379,870.92	
Net Assets	\$4,137,155.98	\$4,093,762.60	
Equity			
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00	
Asset Revaluation Reserve	\$1,870,024.27	\$1,870,024.27	
Current Year Earnings	-\$27,989.25	\$74,155.29	
Retained Earnings	\$1,795,120.96	\$1,649,583.04	
Total Equity	\$4,137,155.98	\$4,093,762.60	

Note 1. Details of Cash and Investments Held

1 (a) Bendigo Bank Investment Account	\$500,000.00
CBA - Fixed Term Deposits (at call)	\$ 450,000.00
CBA - Fixed Term Deposit 2 (27/04/21)	\$ 100,000.00
CBA - Fixed Term Deposit 3 (08/03/21)	\$ 250,000.00
CBA - Fixed Term Deposit 4 (13/04/21)	\$ 300,000.00
1 (b) Total CBA Investments	\$ 1,100,000.00

Note 2. Details of Rates Control Account

Rates Control Account - Relates to Rates balance owing as per Councilwise

Rates Prior years (pre 2020)	4,540.59
Rates overdue Current Year (including interest)	6,510.27
Total Rates Arrears	11,050.86

Note 3. Details of Trade Debtors

Debtors	Current	> 30 days	> 60 days	> 90 days
Trade Debt	20,100.00	0.00	0.00	1,682.50

Note 4. Details of Trade Creditors

Creditors	Current	> 30 days	> 60 days	> 90 days
Trade Cred	167,631.61	5,100.00	0.00	0.00

Note 5. Details of Unexpended Grants Liability

Unexpended Grants - Operational	0.00
Unexpended Grants - Special Purpose	0.00
Total Unexpended Grants Liability	0.00

**Wagait Shire Council
AS AT 3st July 2021**

SPECIAL PURPOSE GRANTS UNEXPENDED

Funding Body	Project Name	Grants Current	Grants Brought forward	Total Grants	Current Expenditure 2021	Total Expenditure	Balance	Notes
Federal Gov	R2R Roads Grant		125,285.90	125,285.90	0.00	0.00	125,285.90	
Dept of Housing & Community Dev	Dog Pound		122.24	122.24	0.00	0.00	122.24	
Dept of Housing & Community Dev	Water Tank 5000 litre		4,038.82	4,038.82	0.00	0.00	4,038.82	
Dept of the Chief Minister & Cabinet	PIF Funding		99,702.90	99,702.90	0.00	0.00	99,702.90	
	LCRI		-197.92	-197.92	136,722.70	136,722.70	-136,920.62	more funding to come
NT Gov	Healthy Lifestyle		2,200.00	2,200.00		0.00	2,200.00	
	WRM 21-22		75,000.00	75,000.00		0.00	75,000.00	
	Black Spot		-289.40	-289.40		0.00	-289.40	
Australia day Council	Territory Day	3,000.00	-450.00	2,550.00	112.77	112.77	2,437.23	
Dept of Sport & Rec	Youth Vibe 2021		2,000.00	2,000.00		0.00	2,000.00	
Dept of Sport & Rec	Youth Vibe Holiday		735.35	735.35	208.18	208.18	527.17	
Dept of Sport & Rec	Youth Week		271.79	271.79		0.00	271.79	
Totals		3,000.00	308,419.68	311,419.68	137,043.65	137,043.65	174,376.03	

Total Special Purpose Grants 311,419.68

**Wagait Shire Council
AS AT 3st July 2021**

OPERATIONAL GRANTS UNEXPENDED

Funding Body	Project Name	Grants Current	Grants Brought forward	Total Grants	Current Expenditure 2021	Total Expenditure	Balance	Notes
Dept of Housing & Community Dev	FAA General Purpose		7,545.00	7,545.00	2,515.00	2,515.00	5,030.00	Grant divided by 3mths
Dept of Housing & Community Dev	FAA Roads		29,166.00	29,166.00	9,722.00	9,722.00	19,444.00	Grant divided by 3mths
Dept Sport & Rec	Sport & Rec			0.00		0.00	0.00	
Dept of Housing & Community Dev	NT Operational	108,500.00		108,500.00	18,083.33	18,083.33	90,416.67	Grant divided by 6mths x 1mths
Totals		108,500.00	36,711.00	145,211.00	30,320.33	30,320.33	114,890.67	

GRAND TOTAL 289,266.70



Permit Application to undertake Work(s) on a Council Road Verge

If you have questions or need support to complete this application form, please call Council on 08 8978 5185 or email council@wagait.nt.gov.au.

DETAILS OF PERSON MAKING THE APPLICATION

Name: _____ Date: / / 202

Address: _____

Postal Address (if different from above): _____

Phone: AH _____ WK _____ Mob _____

Email: _____

Have you read P46 Council Verge Management Policy? Yes No
If no, please read the policy before continuing with this application form.

DETAILS OF WORK REQUIRING A PERMIT

Period of work (dates): From / / 202 to / / 202 or ONGOING

Do the work(s) include: Vehicular Crossover Drainage Signage Planting/Landscaping

Please provide a detailed description of the work(s) to be carried out:

WORK SITE INFORMATION

Lot/Section #: _____ Hundred of Bray _____

Development Permit #: DP / _____

Property Address: _____

Please discuss your application with Council before submitting to ensure there are no delays in processing the submission. The following documents may be required to support your application:

- Detailed signage drawing
- Planting map & species list
- Traffic Management Plan
- Approved Construction drawings
- Detailed Construction Schedule
- Site Supervisors White Card
- Public Liability Insurance
- Workers Compensation Insurance

BILLING DETAILS

There is no cost to submit the application, however Council will seek to recover any costs incurred for damages, services, or materials required to repair verges as a result of permit holder/ applicant negligence or failure to maintain the works once completed.

Full Name: _____

Company / Organisation Name: _____

ABN: _____

Phone: AH _____

WK _____

Mob _____

Email: _____

DECLARATION

I (print full name) _____ declare that all information stated and supplied within this application form is true and correct. I agree to comply with all requirements of the Wagait Shire Council P46 Verge Management Policy and any special conditions on the permit as included below.

Signature of Applicant: _____

Date: / / 202


Please submit this form to Council as soon as possible. Council will respond within 6 working days. If your application requires formal Council approval, you will be notified of the Council meeting date to attend and petition your application.

OFFICE USE ONLY			
Comments / Special conditions / Reason for refusal			
WSC Permit #	Accepted / Refused	Transferred by:	Date: / / 202
	Fee \$	Signature CEO:	Date: / / 202

Privacy Statement The information requested in this form is being collected by Wagait Shire Council to be able to carry out its functions. Wagait Shire Council may disclose the information provided by you on this form to a third party, as required or authorised by the Local Government Act 2019. Wagait Shire Council complies with the Information Privacy Principles as legislated by the Northern Territory Information Act, whose principles protect the privacy of any personal information collected by the Wagait Shire Council.

PERMIT CONDITIONS

- The issue of a Council Verge Works Permit is subject to these standard conditions of approval and any other special terms and conditions associated with the works, as deemed necessary by Council and relevant authorities.
- The Permit holder assumes all responsibility for knowledge of and adherence to Wagait Shire Councils' policies and requirements regarding works on a council verge.
- The Permit holder is responsible for all damages within the road verge (reserve) incurred as a part of undertaking the works, whether to Council infrastructure or other service agency/authority, at no cost to Council.
- The Permit holder accepts all responsibility for determining the location of services, structures and equipment of other service authorities in the vicinity of the works described, provide approval from the relevant authority and take steps necessary to protect any services, structure or equipment of those authorities.
- The Permit holder and all contractors must observe all necessary safety precautions and requirements relating to the use of signs, barriers, hoardings and warning devices for works in progress as currently specified by the Standards Associations of Australia, NT WorkSafe, and as directed by Council, including current Traffic Management accreditation.
- The Permit holder shall maintain any works undertaken on a Council verge in a condition suitable for the safe and comfortable passage of vehicles and pedestrians at all times once the works are complete.
- The permit may be revoked or suspended by Council, with a requirement for the immediate cessation of works, if:
 - a) Weather conditions do not permit vehicular or pedestrian use within the area of the work-site, or
 - b) The permit holder or applicant fails to adhere to any conditions of the permit.

	POLICY NUMBER:	P46
	COUNCIL VERGE MANAGEMENT POLICY	
	CATEGORY:	COUNCIL POLICY
	SP CLASSIFICATION:	GOVERNANCE
	LG ACT 2019 REF:	
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

1. PURPOSE

Appropriately developed and maintained verges can enhance the environment and streetscape by providing shade, visual appeal and a habitat for birds and other wildlife.

However the predominant functions of verges are to provide a corridor for safe and convenient access by pedestrians as well as a service corridor for public utilities and Council.

The purpose of this policy is to provide direction and process for any works on a Council verge, including the following:

- maintenance of the estate road reserve and drainage network.
- provision of vehicular crossovers to private property;
- preferred treatments for Council verges; and
- the approvals, responsibilities, and financial liabilities for each.

2. SCOPE

This policy applies to all properties and property owners within the Wagait Shire estate.

3. DEFINITIONS

Road verge or reserve	Means that area of public land between the property boundary and the edge of the road.
Property owner	Means a property owner in the Wagait Shire.
Drainage network	The network of structures supporting the road network including unlined open drains, open V drains and culverts.
Road network	Refers to the road reserve that is the area of land from a property boundary and includes all road verges, road-ways, bike-paths, crossovers and pedestrian pathways.
Vehicular crossover	The vehicle accessway from the road carriageway to the property boundary.

4. POLICY

4.1 Council Rights and Responsibilities

- 4.1.1. Council is responsible for the maintenance of the road network, which includes road reserves (road verges) by mowing, snipping, herbicide application, tree and bush pruning and/or removal.

- 4.1.2. Council is responsible for the maintenance of the drainage network adjacent to roads in the estate and identified easements on private property.
- 4.1.3. Council will establish and maintain a clearway on the verge to ensure that a line of sight is maintained for both vehicular and pedestrian traffic, to reduce risk and allow public use of the verge within the of this policy.
- 4.1.4. Regardless of any development of the verge area, Council reserves the right to construct or maintain infrastructure on any part of the verge at its discretion.
- 4.1.5. Council may remove any existing plants, shrubs, groundcover, irrigation systems or decorative features without compensation to the owner or resident for such removal or alteration.

4.2 Vehicular Crossovers

- 4.2.1. Each property is entitled to a single crossover access. Council will consider applications for multiple property accesses on a case-by-case basis.
- 4.2.2. Property owners are responsible for the maintenance of the vehicular crossover(s) to their property.
- 4.2.3. Access may be constructed of bare earth, concrete or bitumen spoon drain, a culvert or a combination thereof.
- 4.2.4. Prior written approval from Council is required for any development or maintenance to crossovers to ensure that drainage and verge integrity is maintained (*see 4.5 Council Permits for Works Within a Road Reserve*).
- 4.2.5. If the vehicular crossover intersects with a culvert or the drainage network is significantly impacted by the crossover, Council will consider a contribution to the maintenance cost which will be negotiated with the property owner on a case-by-case basis.

4.3 Verge Treatment Options

- 4.3.1 Landscaped verges and plantings on a road-verge are permitted, provided they adhere to the following:
 - a) a maximum height of the fully grown plant is less than 1.2 metres; and
 - b) are not planted within 2 metres of the road edge or vehicular access points.
- 4.3.2. Native plant varieties that confirm to the above are the preferred form of treatment.
- 4.3.3. Landscaped verges are undertaken at the property owner's expense and property owners are responsible for all maintenance. If a landscaped verge fails to be maintained by the owner, Council will undertake maintenance and seek to recover costs from the owner.
- 4.3.4. Prior written approval from Council is required to establish plants or other

treatments on a road verge to ensure verge integrity is maintained and owner responsibility is understood (see 4.5 *Council Permits for Works Within a Road Reserve*).

4.3.5. Prohibited landscaping on a road-verge includes any of the following items when placed in such a manner that the items form a barrier or impede a sight-line to either vehicular or pedestrian traffic, or causes risk to public use of the verge, including:

- Trees and shrubs that are planted in a position such that it is probable they will interfere with overhead power lines at maturity
- Rocks
- Timber posts/poles/sleepers
- Retaining walls
- Hard surfaces such as concrete, pavers, asphalt or stepping-stones

4.3.6. If a *landscaped verge* is not consistent with the approved permit the treatment may be removed by Council and Council may seek to recover removal costs.

4.3.7. The property owner is responsible for repairing any damage to Council infrastructure caused by works they have undertaken on a Council verge.

4.4. Signage Within a Road Reserve

4.4.1. Council will consider applications for signage on a road reserve for safety, directional and business purposes only; with reference to the Northern Territory Government Guidelines for Advertising and Activities in the Road Reserves (2020).

4.4.2. Prior written approval from Council is required for any signage within a Council verge to ensure that community safety, road drainage and verge integrity is maintained (see 4.5 *Works Within a Road Reserve Permit*).

4.5. Council Permits for Works Within a Road Reserve

4.5.1. Any person wanting to undertake work within the road reserve needs to obtain the prior written approval of Council, to ensure that community safety, road drainage and verge integrity is maintained.

4.5.2. Any works that are undertaken on a road verge or within the road reserve at the request of a property owner shall be at the property owners' expense.

4.5.3. Completed applications can be sent to Wagait Shire Council, PMB 10, Darwin NT 0800 or emailed to council@wagait.nt.gov.au for council's consideration. The submission will then be reviewed, and the owner will be notified in writing of the outcome. Should the application be approved by Council, the owner will then receive a *Works Within a Road Reserve Permit*.

4.6. Works on Council Verges by Other Agencies

Utility companies may require access to the verge to perform maintenance work from time to time and the following regulations will apply:

- The companies are required to make good the verge following maintenance work, however are not required to re-instate residential verges that have been landscaped.
- Council will not be responsible for replacing plants or landscaping as a result of such works by others.

4.7. Risk Management and Safety

4.7.1. Wagait Shire Council is dedicated to providing a safe environment within the municipality.

4.7.2. Any feature placed by an owner that is deemed by council to be a risk to the public as a tripping hazard, obstruction or other hazard, or for which a permit has not been issued or does not comply with the requirements of the permit, may be removed from the verge without consultation or warning.

4.7.3. Council will act to rectify problems in relation to tripping hazards or road-safety issues.

4.7.4. Council will write to the relevant owner requiring that they attend to the identified problem.

4.7.5. Failure to act following a request by Council may result the works being undertaken by Council at the expense of the property owner, or in legal action.

9. ASSOCIATED DOCUMENTS

Permit application for Works Within a Council Road Verge.


10. REFERENCES AND LEGISLATION

Local Government Act 2019

NTG Guidelines for Advertising and Activities in the Road Reserves (2020)

11. REVIEW HISTORY

Date Approved:	Approved By: First: Seconded: Vote:	Resolution No:	Date for review:
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	COUNCIL MEETING BRIEF – AUGUST 2021	
	ITEM NAME	CAMPING & VISITOR ACCOMMODATION
	DELIVERABLE	Local Area Planning, Enviromental Safety
	TIMEFRAME	August 2021 to March 2022
	REFERENCE	WSC Meeting 20210817

1. BACKGROUND

Over the past few months Wagait Shire has seen exponential growth in the number of tourists and other transient visitors coming to stay in the area.

Given the increased traffic to the NT from interstate because of pandemic lock-downs and people looking to find areas of safety, it is possible we will see these visitors here for extended periods in the dry season and possibly even over the wet season.

The incidence of campers arriving without any where to stay is not new and is likely to increase, not decrease. It is not a matter of **if** they come, but what we can put in place for **when** they come.

Council needs to identify possible solution(s) that meet government development and planning regulations and environmental health and safety standards and share this with the community for discussion.

A previous proposal (2017) suggested Council set up a commercial enterprise to allow camping and caravans at Cloppenburg Park, however this was abandoned after community concern were raised around the safety of the local children using the adjacent playgrounds.

2. MAIN ISSUES

There now appears to be three sites in the estate operating as caravan/camping sites with more than 20 vans/campers across these sites at times. The sites are listed online in *wikicamp* and *hi-camp* and are unlicensed commercial activities without planning consent or approvals.

2.1 Planning Guidelines and Regulations

In consultation with the owners of these properties it was revealed that all consider themselves as operating within the legal planning framework for Rural Living (RL), being ‘assisted visitor accommodation’, a category under superseded government planning guidelines.

Through the 2020 Planning Guidelines, the NTG Lands and Planning Authority and Development Assessment Services (DAS) is clear that caravans are not permitted on RL properties, unless they are only used as temporary accommodation (for up to six months) by the property owner or their immediate family (NT Planning Scheme 2020 Item 5.4.11).

A review of the land use zoning in the Shire is possible and would be made through a Local Area Planning consultation with DAS. Council understands that this could raise issues (and possibly solutions) for other activities currently occurring in the Shire that are also restricted or not permitted in RL zoned property.

2.2 Local Amenity

Consultation with local residents has confirmed that there is general community support for welcoming tourists to the area, but not to the detriment of the amenity that residents moved here to appreciate. For the neighbours directly affected by the visitors at the site mentioned above, there is increased noise, increased traffic and dust and the loss of the peaceful rural amenity.

2.3 Access to Water

Local operators do not have appropriate arrangements for water provision to visitors and have approached Council for services in this area. Council has consulted with Power-Water to discuss feasibility of direct visitor access to the Imaluk public standpipe through EFTPOS or similar payment transaction and has also considered a Council operated metered and fee-for-service cartage, however neither of these options are currently supported.

2.4 Septage

The presence of the camp sites raises serious public health and environmental issues regarding the disposal of black waste. Local operators do not have appropriate arrangements for treating septage and are relying on public facilities at Cloppenburg Park. During the COVID lock-down (28 July to 2 August) Council staff intercepted dumping of van septage into the septic system at Cloppenburg Park and was advised that they 'had been doing this for months'. Septage dumped into a regular septic system will destroy the natural flora of the septic which may lead to bad odors and more regular emptying of the septic, increasing costs to Council and ratepayers.

There is history of the Cox Club septic also being used to dispose of waste and reports from residents that is waste being dumped in the bush near Cloppenburg Park.

During the recent pandemic lock-down, one local operator made special arrangements for guests to dispose of septage at Tumbling Waters caravan park, 65 Kms from Wagait Beach.

There are also fee for service public dump points at Adelaide River, Batchelor, and the Greyhound Track in Darwin city.

2.5 Putrescible Waste Management

Council observations and resident reports confirm that public bins at beach access points and Cloppenburg Park have significantly increased use over the dry season.

Increased material waste from visitors is a potential environmental hazard which relies on additional public bins provided by Council, or by the local operator.

A recent Council audit indicates that only one site has multiple bins to service additional waste.

2.6 Environmental Damage

The Crown Land Restricted Use Area (RUA) is protected public coastal sand-dune that is critical to space and reserved for wild-life and restricted to low-impact activities. Council observations and resident reports confirm that increased vehicular and foot traffic adjacent to one campsite operation and the public access points, leaving rubbish in the public bins.

2.7 Emergency Management Risk

During the recent COVID lock-down, it was not clear if operators were able to provide basic resources or effectively document and manage visitor movement. Additionally, very few interstate/international visitors would be prepared for natural disasters common in the NT and present additional risk in an emergency; resulting in significant additional load on Council and volunteer resources in emergency preparation, response, and recovery.

3. IMPACT MATRIX

Two-thirds of the impacts carry a high risk if no action is taken. To avoid compliance issues and detrimental consequences to community lifestyle and amenity, solutions for safe and sustainable growth must be found.

Potential Impact to Council & Community	Risk Level	Responsibility
Financial – increased cost to manage additional waste/water	Moderate	CEO
Community – business development compromised	High	COUNCIL
Community – safety and amenity for locals compromised	High	COUNCIL
Legislative – local area planning and zoning changes	Moderate	COUNCIL
Legislative – planning and development controls ignored	High	COMMUNITY
Legislative – environmental & biological hazards to deal with	High	COUNCIL

4. RECOMMENDATIONS

4.1 Short Term

Write to property owners involved to suggest operations are discontinued pending a Land Use review including rezoning; and provide clear messaging to visitors about accommodation options at Wagait Beach through social media and signage erected at key locations including:

- Cloppenburg Park
- Mandorah Jetty carpark
- Beach access points in the Shire area
- Fog Bay Road turnoff

4.2 Strategic Planning

Council will need to undertake further investigation into alternative sites suitable for development.

Local area planning and property rezoning may be required to allow a dump point or commercial camping accommodation operation(s) to continue in the Shire area.

Council will need to consult further with DAS to determine if this is possible and seek support from all stakeholders including Larrakia Development Corporation and NTG agencies such as Tourism, Crown Lands Office and Environment.

Community consultation will also be critical to confirm support for progressing any further proposal for local area planning including rezoning.

A Feasibility Study/Business Case would then need to be prepared and submitted to Council for any commercial proposal taking into consideration:

- Costs associated with regular septage pumping and disposal, water provision, waste management and administration.
- Outcomes of consultation with community, government, potential business operators and property owners.

5. DECISION

Supported WSC CEO	Renita Glencross		Date	/ / 2021
Supported Council	Resolution 2021/		Date	/ / 2021

Thanks to Chris Tyzack and Jack Ellis for assistance with research and paper preparation.

Wagait Shire Council

2021-22 BUDGET SNAPSHOT

The Wagait Shire Council 2021-22 budget snapshot is provided to residents and ratepayers to present greater transparency of the operating expenses and financial liabilities that are Council's real operating costs in developing and maintaining community services and assets.

In 2020-21 Council focus was directed towards community resilience and consolidation to manage the impacts of COVID. In 2021-22 rates and charges are increasing by 3.1% ; this is getting us back on track towards our strategic planning commitments as well as manage increased administrative responsibilities in implementing the new Local Government Act.

The lists and charts in this snapshot describe investment to (both new and continued) capital and community projects for 2021-22, how these align with our long-term strategic planning initiatives, and where your rates are being invested by Council.

2021-22 Capital Projects

Capital asset and community project funds received in 2020-21 are carried forward to 2021-22 and will support construction of roads and other infrastructure upgrades, including:

- **Cloppenburg Park Masterplan elements**
- **Cox Drive floodway upgrades**
- **Green waste access road upgrades**
- **Drainage & verge remediation**
- **Replacing aged plant and equipment**

Additional new funding needs to be secured for the following projects to be realised:

- Resealing of all estate roads
- Pedestrian bridges, paths and bike paths
- Council Chambers and Library upgrades

2021-22 Community Projects

- **Waste and Recycling Strategy** including consultation for a transfer station site & design, recycling plant & equipment purchases, developing community education and awareness programs;
- **Welcome to Wagait Beach** placemaking and signage initiatives continue, to inspire community well-being;
- **Coastcare Program Development** to manage and protect the RUA as a critical community asset and encourage visitors & locals to respectfully explore the area;
- **Council Grounds Masterplan** to determine the future needs of Council services & public space including the site entrance, landscaping, Chambers, Library and meeting rooms;
- **Council Youth Internship** to engage local youth and provide pathways to employment.

2021-22 Strategic Alignment

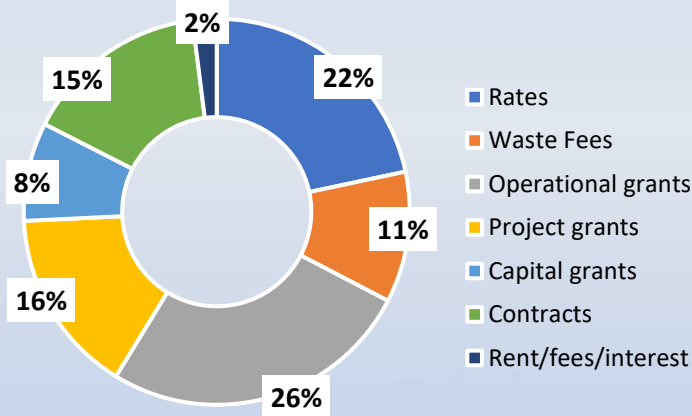
- Investment to floodway & drainage repairs, green waste access road > **increased community safety & asset sustainability > \$ 250,000**
- Investment to community signage, recreation facilities, placemaking and celebration events > **increased community safety, identity & wellbeing > \$ 15,000**
- Investment to strengthen waste services & management through public awareness campaigns, upgrades and renewed asset > **increased community services, safety & resilience > \$ 50,000**
- Investment to youth engagement, employment, training & Council team building > **increased sustainability & team confidence, capability & stability > \$10,000**
- Investment to strategic planning and community relationships through consultation of priority concerns > **increased advocacy for future planning & long-term sustainability > \$ 35,000**



Wagait Shire Council

2021-22 BUDGET SNAPSHOT

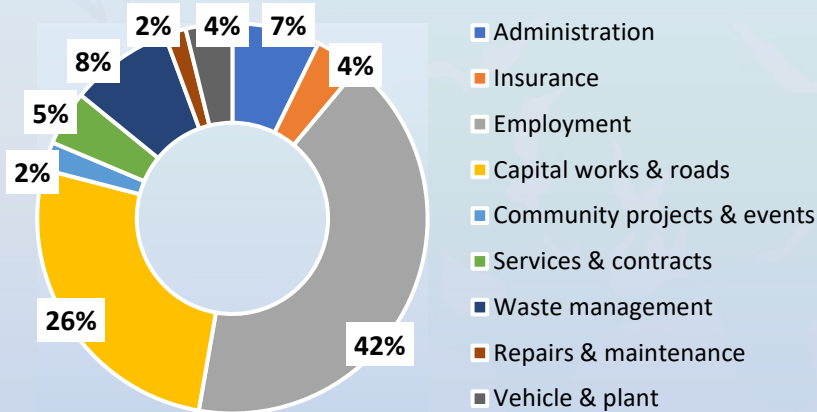
WSC Income 2021-22 > \$942,159



The 2021-22 budget allocates operational costs to secured income and separates the capital projects and community activities, which are largely funded through special purpose grants.

Council operational costs that are cash expenses balance without leverage from project funds and will also include an amount to be reserved; which includes a calculation for depreciation.

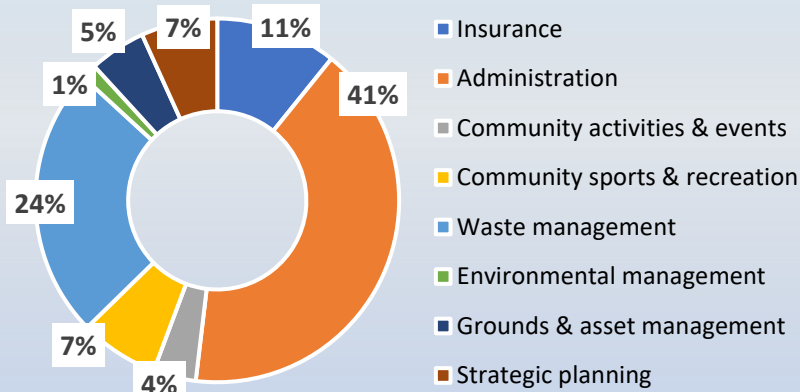
WSC Expenses 2021-22 > \$744,696



Property owner contributions from annual rates and waste management fees are allocated to Council expenses that are commonly shared costs to maintain community services and assets.

CEO
Renita Glencross
11 August 2021

Where do my rates go?



Submission to the Northern Territory Legislative Assembly from Wagait Shire Council

Responding to the Inquiry into Local Decision Making

General Position

Wagait Shire Council (WSC) has not engaged with the Northern Territory Government program for Local Decision Making (LDM) as it is not an Indigenous community, however WSC acknowledges the request for a contribution to the inquiry.

WSC is a peri-urban local government area with similar geographical and service access challenges to NT regional and remote communities; and so recognises some of the benefits, concerns and challenges experienced by other regional and remote local government areas in the NT that do have LDM partnership commitments.

The terms of reference provided for the inquiry is a focus for comment on the following:

1. the progress, achievements, challenges and future potential of LDM implementation across the Northern Territory;
2. how to foster community and leadership interest in and commitment to new LDM agreement; and
3. the impact of technology, Treaty, Truth-Telling and Voice on LDM development.

LDM Known Benefits

- Community engagement into Local Area planning has been achieved in most communities.
- Local business initiatives and innovative service development has been supported and enabled through new programs that are culturally appropriate and meaningful to the community (such as the Ranger Program).

LDM Challenges and Concerns

- Communicating strategic government concepts in remote areas is challenging and while the translations assist understanding, digital access to information remains compromised. Often, critical advice or knowledge needed to make decisions is not available or not shared. Uptake of information to the decision-making demographic is often greater from open-source information broadcasts such as local TV and local radio as well as social media.
- The cultural shut-down signals such as non-attendance and silence which indicate confusion or misunderstanding are often misinterpreted as apathy or ignorance.
- Government timelines are insufficient and impractical for remote communities and compromise their capacity to respond in a considered way.
- Communities engaged with a partnership agreement are feeling overwhelmed with the commitments to achieve objectives and are losing trust in government processes.

- Unconscious bias is not recognised or managed in the consultation process and presents at meetings as community divisions and fracturing, where family groups are perceived to 'own' specific community resources or organisations and favored over other family groups.
- It is not clear how the LDM program will be reported overall or the benchmarks that will be used to identify if it has been successful.
- Collaborative community engagement processes have not been inclusive of local government and there are concerns that administrative services and infrastructure may be unnecessarily duplicated.
- Local Governments already have a relationship with local community advisory groups and question their ongoing role in the LDM.
- Local business development has been supported sometimes to the detriment or compromise of existing services.
- It is not clear what provisions are place to ensure ongoing sustainability of programs and services commenced under an LDM.

Recommendations

1. That the LDM engagement process be inclusive of existing Local Government authorities, boards and agencies and consider use of **local** radio and TV as primary digital communication tools as well as social media to reach stakeholders.
2. That procurement or funding processes for any new initiatives, programs or services commenced through an LDM partnership agreement program be subject to the same rigor as required for any other contract or agreement with the NTG.
3. That the LDM outcomes be reviewed against Closing the Gap measures.
4. That partnership agreements commenced under an LDM be recognised across NTG and Australian Government policies and be included to strategic planning goals with provision for funding opportunities where relevant.

Ends.

FILE COPY
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The President
Wagait Shire Council
PMB 10
Wagait Beach NT 0801

Darryl Withnall
PO Box 72
Wagait Beach NT 0803

p: 89785089
e: heldar@internode.on.net

20/07/21

Dear President, Councillors and CEO,

I am writing to express my interest in situating a vending machine on the verandah of the council community building.

I believe a well-maintained and stocked vending machine at this location, would be an asset to the community and visitors. I propose a medium-size 'combo' machine with drinks and snacks, to be placed between the window-frames to the left of the main entrance door.

I understand security may be an issue raised in regard to this proposal, but I feel Wagait Beach has very little trouble with vandalism or crime in general, the area appears to be under camera surveillance already, and the machine will have gsm/wireless inventory and tamper-alert message functionality. As I live a very short distance away from the council buildings, I can respond immediately to an alert message, day or night.

Let me know how Council feels about the idea, and if you think it is a possibility, I will provide a more detailed proposal, and would welcome the opportunity to come to a Council meeting and discuss the proposal in person with Councillors.


Thank you for your consideration.

RECEIVED
28/7/21

Yours sincerely,



Darryl Withnall

	COUNCIL MEETING BRIEF	
	ITEM NAME	Watertank Grant Variation
	DELIVERABLE	Watertank and spray unit
	TIMEFRAME	August 2021 to December 2021
	REFERENCE	WSC Meeting 20210818

1. BACKGROUND

In 2019, Council received funds of \$7607 to purchase a skid mounted watertank and spray unit for the council works truck.

In 2020, a project scope and timeline variation was approved to purchase an additional water tank for the amenities block at Cloppenburg Park and a spray unit modified for the Council utility tray. The tank was purchased and installed at Cloppenburg Park in October 2020 at a total cost of \$3568.18 however Council was unable to finalise purchase of the modified spray unit within the revised project timeline.

At the Council meeting in August, Council resolved to acquit the grant (Resolution 2021/107) and return remaining funds of \$4038.82 to the Department.

2. MAIN ISSUE/S

The Department has written to Council offering another opportunity to extend the timeline and vary the scope of the grant. The options are:

- a) To purchase the spray unit as intended. The value of the unit is approx. \$4000. The ongoing community benefits expected from purchase of a spray unit is dust suppression in the council waste management compounds and on the green-waste access track during the dry season, which will decrease health risks from dust inhalation.
- b) Alternatively, the funds could be used to purchase another water tank for the CEO house which currently only has 1x 25 000 litre tank that is safe to use. The value of a new watertank is approximately \$3600 installed.

3. IMPACTS

The potential impacts of not supporting a variation to the grant are:

- a) that we will not have the capacity to suppress dust during the dry season and subject community members and council employees to a dusty work environment; and
- b) that Council will not make savings on water purchases for the CEO house watertank.

Potential Impact	Risk Level	Responsibility
Financial – potential savings and health risks	Low	CEO
Council employees – health risks	Moderate	CEO
Community – health risks	Moderate	CEO
Legislative	Nil	

4. DECISION

To request a second variation to the Watertank Grant to purchase the following item:

- A modified spray unit for the purposes of dust suppression; OR
- An additional 25,000 litre waertank for the CEO house.

Approved WSC CEO			Date	/ / 2020
Approved Council	Resolution 2020/		Date	/ / 2020