



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM WEDNESDAY 18 August 2021**

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1. OPENING OF MEETING

Councillors: President Neil White
Vice-President Tom Dyer
Cr Michael Vaughan
Cr Peter Clee

Staff: Chief Executive Officer, Renita Glencross
Policy Officer, Fiona Carter

1.1. Address by Chair and President Neil White

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

Nil

2. DECLARATION OF INTERESTS

Nil

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 27 July 2021

Resolution No. 2021/129

That the Minutes of the Ordinary Meeting of Tuesday 27 July 2021 be confirmed by Council as a true and correct record.

Moved: Vice-President Tom Dyer

Seconded: President Neil White

Vote: AIF

3.2. Matters arising from Minutes of Council Meeting Tuesday 27 July 2021

Nil

4. GUEST SPEAKERS

Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE

In Addition to the Inwards and Outwards Correspondence:

- Water Tank Grant Variation – to be discussed in Late Items.

Resolution No. 2021/130

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the July 2021 Council meeting be accepted.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

6. COUNCILLORS REPORTS

6.1 President's Report

Welcome to the August Council meeting, which due to the forthcoming Council Election on 28th August, will be held in Caretaker mode.

I am pleased to see we have had 6 nominations for the 5 councillor positions, which is a good outcome for our democratic process. Following the sad passing of Councillor Graham Drake last month, the new council will seek to continue his legacy of open communication and accountability while preserving the unique lifestyle of the Wagait Beach community. Our sincere condolences to Di and her family, Graham was a valuable member of Council.

Once again we have a range of activities this week for our seniors, including dinner and a movie on Friday, with fancy dress in a 60's theme. I hope to see many of our seniors there.

Where I've been:

- Thursday 22 July – CEO catchup
- Thursday 29 July – CEO catchup
- Tuesday 3 August – phone call from concerned resident
- Wednesday 4 August – Assist with Council nomination
- Wednesday 4 August – CEO catchup
- Tuesday 10 August – Audit Committee Meeting
- Friday 13 August – CEO catchup

Resolution No. 2021/131

That Council receives and notes President Neil White's report for the period 26 July 2021 to 13 August 2021.

Moved: President Neil White

Seconded: Vice-President Tom Dyer

Vote: AIF

7. OFFICERS' REPORTS

7.1. Chief Executive Officer's Report for the period 26 July 2021 to 13 August 2021

Staff/HR	<ul style="list-style-type: none"> • Staff Leave RG - PL x1 ; PW - RDO x1 ; RT - PL x1.5 + AL x • Staff Toolbox x3 ; including 1 all-of-staff WHS meeting & training workshop 29 July • WALGA+IR consultant assisting with staff issues + WC claim • Modified workplace arrangements for office staff
WHS	<p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> • Jetty COVID washes commenced 30 March 2020 ; likely to remain in place until Feb 2022 • All Council facilities have current COVID Operation Plans • Incident x1 ; RR at hard waste compound 30 July
Meetings and Correspondence	<p><u>Council Advocacy</u></p> <ul style="list-style-type: none"> • President x3 weekly catchups • Australia Day Council variations to grant funding ; 26 July • LGANT Governance /HR Reference Group meeting ; 28 July • Territory Families Remote Sport Program meetings ; 28 July, 5 Aug • NT WorkSafe + JLT insurance WC claims; 30 July, 5 Aug, 13 Aug • DIPL Planning & Development advice regarding RL zone regulations ; 29 July • Veolia current delivery issues and planning ; 3 Aug • LGANT CEOs' Local Decision-Making meeting ; 4 Aug • DLGRD (CMC) LG 2030 Cross Government Workshop ; 4-5 Aug • Cox Club grant support ; 5 Aug • DIPL MMF meeting follow up ; 6 Aug • DLGRD (CMC) Elected Members training review ; 10 Aug • WSC Audit Committee meeting ; 10 Aug • Playgroup NT + Fun Bus meeting ; 11 Aug • DIPL contract follow up ; 12 Aug <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Residents (campers) ; 30 July, 3 Aug • Residents (beach-access) ; 6 Aug • Residents (property cross-over) ; 9 Aug • Residents (rubbish collection) ; 11 Aug
Actions	<p><u>Grants/Tenders Pending</u></p> <ul style="list-style-type: none"> • Building Better Regions Fund (BBRF) – Estate Roads Re-sheeting (\$2.8M) • FRRR – Wagait Youth Leadership Activities (\$15,000) • DIPL Assets Management tender for Mandorah Jetty 36 mths submitted 14 July • NTRR Fund application advice unsuccessful for Climate Change Adaptation and Risk Reduction Research/Planning (\$30,000) ; 20 July <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • DLGCD (CMC) PIF - Clop Park & green waste track upgrades (\$125,000) to be reviewed • R2R - Cox Dr floodway (\$125,000) to be reviewed • LCRI - Signage (inc Welcome to Wagait, drainage & verge remediation, pump track) • DLGRD (CMC) WaRM - Asset renewal and business plan for transfer station (\$75,000)

Actions (cont)	<p><u>Administration / Reporting</u></p> <ul style="list-style-type: none"> • Liaison with accountant & auditors in preparation for EoFY financial reporting • Liaison with CouncilWise to prepare 2021-22 rates notices • Liaison with DIPL Crown Lands Management and DENR regarding RUA • Ongoing review of WSC policy papers for LG Act 2019 alignment • Waste & Recycling Strategy development • Youth Internship Program development • WAG letter support events grant • Promotion & delivery of seniors' events in August • Promotion & preparation for dog registration in September • Preparation of agenda and minutes for WSC Meetings in July & August • Preparation of agenda and minutes for WSC Audit Committee Meetings in July & August • Territory Families Remote Sport Program acquittal • DIPL Blackspot funding acquittal • DLGRD (CMC) water tank acquittal/variation <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletter (August) • Community Updates : Pet Alert, Seniors Month Activities, Shire Plan & Budget, Council Elections information <p><u>Meetings and Events in Planning</u></p> <ul style="list-style-type: none"> • Seniors' Month events ; 19-20 Aug • Council Elections voting ; 28 Aug • Rescheduled fireworks ; 29 Aug • Harbour Cleanup Day with Kenbi Rangers ; 10 September • LGANT Elected Members Symposium ; 5-6 October
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7.2. Works Manager's Report for the period 26 July 2021 to 13 August 2021

Staff/HR	<ul style="list-style-type: none"> • Leave - GZ (RDO x1); RR (PL x1, RDO x1) • Ongoing work planning for casual staff • Training for casual staff ; SOPs generator, water blaster, angle-grinder
Meetings	<ul style="list-style-type: none"> • Staff Toolbox x 3
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 9 • Water Samples x 6 • Imaluk Spring compound maintenance <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> • Jetty Wash x 8 • Jetty Handrails and bins sanitised (COVID) x 38 • Jetty Carpark verge maintenance (weed control) • Jetty landing barnacle removal • Boat ramp de-algae treatment

Actions (cont)	<p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 3 + 1 burn • Council bins in, out & cleaned weekly x 27 • Hard Waste bins packing and changeover x 2 • Ongoing certification for permanent Hard Waste shelter • Preparation for implementation of new Waste & Recycling strategy elements • Damaged bin audit & data collection <p><u>Dog Management</u></p> <ul style="list-style-type: none"> • No reports in this period <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Continued verge mowing and weed control program throughout estate • Cox Drive causeway and crossover drain interim repairs • Road audit digital documentation <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Cloppenburg Park mowing and irrigation monitoring daily • Council drainage easement checks on Harney St <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> • Re-licensing certification for Works quad and trailer • Maintenance and servicing for Works tractor
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7.3. Sports and Recreation Officer's Report for the period 26 July 2021 to 13 August 2021

Council Sports and Recreation Officer is on a period of extended workplace leave and any relevant information will be provided through the CEO.

<p>Resolution No. 2021/132 That Council receives and accepts the Officers' Reports for the period 26 July 2021 to 13 August 2021. Moved: Cr Peter Clee Seconded: President Neil White Vote: AIF</p>
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8. ACTION SHEET for the period 26 July 2021 to 13 August 2021

In addition to the Action List:

Requests from Residents to open the Erickson Beach Access for sailing is to be added to the Agenda and discussed in Late Items.

Resolution No. 2021/133

That Council receives and notes the Action Sheet for the period 26 July 2021 to 13 August 2021.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

9. FINANCIAL REPORTS

In addition to the Financial Reports:

- Council is still waiting for the accrual and depreciation reports from the auditors.
- The tender outcome for the maintenance for the Mandorah Jetty is pending and results will affect the income in the 2021-2022 Budget.
- Additionally, there may be some unanticipated expenses with regard to changes in solar credit values and consequent power charges.
- The 2020-2021 Budget is to be reviewed in December if required.

Resolution No. 2021/134

That Council receives and accepts the Financial Reports for the July 2021.

Moved: President Neil White

Seconded: Vice-President Tom Dyer

Vote: AIF

10. AGENDA ITEMS

10.1. P46 Council Verge Management Policy and Permit Application

P46 Council Verge Management Policy and Permit Application was tabled at the Audit Committee Meeting on Tuesday 10 August 2021 and attached for Council's consideration and approval.

Resolution No. 2021/135

That Council amends P46 Draft Verge Management Policy and the Permit Application for Works on a Council Verge to include:

- a) a Grandfather clause, and;**
- b) be returned to the Audit Committee for their approval.**

Moved: President Neil White

Seconded: Vice-President Tom Dyer

Vote: AIF

10.2. Local Camping and Visitor Accommodation Update

At the Council meeting in April, Council resolved (2021/061) to endorse the CEO to investigate local facilities for visitors and provide recommendations to Council for consideration.

A meeting brief providing an update was attached for discussion and consideration, and it was suggested the investigation continues in order to address issues raised before being returned to Council.

Resolution No. 2021/136

That Council note the update provided and propose further work on the Council Meeting Brief with the view to address any of the issues raised.

Moved: President Neil White

Seconded: Vice-President Tom Dyer

Vote: AIF

10.3. Call for Motions for LGANT General Meeting in October

LGANT is calling for motions to go to the General Meeting to be held in Alice Springs in November 2021 and Council was asked to consider if there were any items they would like to raise. Closing date for motions is Thursday 23 September 2021.

Resolution No. 2021/137

Council notes the call for motions to go to the LGANT General Meeting in November.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

10.4. LGANT Public Service Officer Award Nomination

LGANT has established an award to recognise an outstanding public servant (Commonwealth or Territory) who has worked collaboratively with councils to achieve better outcomes for our community. The award will be presented at the LGANT Conference Dinner in Alice Springs later this year (November).

Resolution No. 2021/138

That Council note the LGANT Public Service Officer Award.

Moved: Cr Michael Vaughan

Seconded: President Neil White

Vote: AIF

10.5. 2021-22 Budget Snapshot

The annual budget snapshot to accompany rates notices was attached for Council to note. A request was made for the Capital Projects in the 2021-22 budget snapshot to be identified as additional grants money.

Resolution No. 2021/139 That Council note the 2021-22 Budget Snapshot. Moved: President Neil White Seconded: Vice-President Tom Dyer Vote: AIF

10.6. Legislative Inquiry into Local Decision Making

The Public Accounts Committee is conducting an Inquiry into Local Decision Making and has invited Council to make a submission. A draft was provided for Council to note.

Resolution No. 2021/140 That Council note the submission to the Inquiry into Local Decision Making. Moved: President Neil White Seconded: Cr Michael Vaughan Vote: AIF

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

11.1. Contractors' Licences and Insurance

Cr Michael Vaughan has requested that local suppliers provide licences and insurance for all contracted works for Council.

11.2 Access for Sail Boats

President Neil White noted there have been several enquiries to Council regarding beach access at the old Erickson boat ramp for local sailing enthusiasts. Large rocks were placed as a community safety measure to prevent access after the big storms eroded the dune in February 2021. There are also concerns that Emergency Services cannot currently access the beach should there be an emergency.

Councillors agreed that restricted beach access should be allowed, however management of this was critical. A suggestion was made that a new boom gate be installed at the carpark entrance to the track and a key be made available for parties that want to use the access on the basis they pay a deposit to ensure the return of the key.

It was also noted that the Erickson beach access road to carpark has some major potholes which need urgent repairs. CEO advised that this has been added to the contractor's job list.

Actions for CEO to follow up:

- Consultation with appropriate Departments and Crown Land for permission and support to install a permanent structure.

11.3 Ziplocked Gates

It was noted that recently many properties have had the gates ziplocked with cable ties. CEO advised that several reports had come from residents to Council office as noted in her report. There are concerns from the community that properties appearing to be vacant are being targeted. Humpty Doo Police have been informed and will investigate.

11.4 Campaigning

Vice-President Tom Dyer would like to thank the community for their positive campaigning for the next Council election.

12. QUESTIONS FROM THE PUBLIC WITH NOTICE

Nil

13. PETITIONS/DEPUTATIONS

13.1. Proposal for Vending Machine

Mr Darryl Withnall wrote to Council with a proposal to place a vending machine at the Community Centre verandah. His letter was forwarded to Council for consideration, and Mr Withnall attended the meeting via Zoom to provide further information.

Council considered the information provided and agreed the following actions:

- CEO Renita Glencross to liaise with Mr Withnall to complete formal arrangements.
- An additional power point is to be installed on the external wall of the Community Centre for the vending machine.
- A review of the vending machine after 12 months.

Resolution No. 2021/141

That Council thank Darryl Withnall for his proposal to install a vending machine on Council Grounds and approve the proposal with the condition it be reviewed by the CEO after 12 months.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

14. UPCOMING EVENTS

14.1. 2021 Local Government Elections, August 2021

<i>Date</i>	<i>Time</i>	<i>Action</i>
Monday 16 August	8.00am	Early voting commences
Friday 27 August	6.00pm	Early voting ceases
Saturday 28 August	8.00am to 12.00pm	Election day voting

14.2. Seniors' Month Events, August 2021

Australia Day Council has agreed to assist the Seniors' Day events this year by allowing Territory Day funds to be used towards these events. As a result of the COVID lockdown, seniors' events have been rescheduled as follows:

- Be Connected: Thursday 9 September, 9am to 12pm, Community Centre
- Dinner and Movie night (60's theme): Friday 27th August, 6pm to 9pm, Cloppenburg Park

14.3. Territory Day BBQ & Fireworks, Sunday 29 August 2021

Territory Day is schedule for Sunday 29th August 2021. The event will start at 6.30pm at Cloppenburg Park.

14.4. Elected Member Symposium, 5-6 October 2021

LGANT is hosting an Elected Members Symposium on 5/6 October 2021 in Darwin for newly elected and more experienced council members. Held over two days the symposium includes information sessions on a range of topics relevant to new and existing elected members.

14.5 Darwin Harbour Cleanup with the Kenbi Rangers

The Darwin Harbour Cleanup is scheduled to take place on Wednesday 13 October 2021.

15. LATE ITEMS AND GENERAL BUSINESS

15.1 Watertank Grant Variation

Councillors resolved to acquit the Watertank Grant variation at the meeting in July 2021 with a surplus of \$4038.82. When the grant was acquitted, council received an email from the Department offering to extend the timeline and vary the scope of the grant. A meeting brief was emailed to councillors as a late item for their consideration.

Action: CEO Renita Glencross to make a request to the Government for another water tank to be placed at a suitable location on Council grounds.

16. IN-CAMERA ITEMS

Resolution No. 2021/142

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulation 8;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: President Neil White

Seconded: Vice President Tom Dyer

Vote: AIF

At 8.34 pm Council closed the meeting to the general public.

Resolution No. 2021/143

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act.

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF

At 8:46 pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is scheduled for Tuesday 21 September 2021, in the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822. In line with the Local Government Act (2008) Electoral Regulations, the meeting must be held within 3 weeks after conclusion of the general election and further advice will be provided to new elected members by email, and to the community by public notices and regular Council newsletter.

18. CLOSE OF MEETING

The Chair declared the meeting closed at 8:48 pm.