



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM TUESDAY 21 September 2021**

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1. OPENING OF MEETING 7.03pm

Councillors: President Neil White
Vice President Tom Dyer
Cr Michael Vaughan
Cr Noeletta McKenzie
Cr Peter Clee

Staff: Chief Executive Officer, Renita Glencross
Policy Officer, Fiona Carter

1.1. Address by Chair and President

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence - NIL

2. DECLARATION OF INTERESTS - NIL

The President asks councillors if they have read the agenda papers and wish to declare any conflicts and reminds councillors of the annual return of interests due back to CEO by 15 October 2021.

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Wednesday 18 August 2021

Resolution No. 2021/151

That the Minutes of the Ordinary Meeting of Wednesday 18 August 2021 be confirmed by Council as a true and correct record.

Moved: Vice President Tom Dyer

Seconded: Cr Michael Vaughan

Vote: AIF

3.2. Matters arising from Minutes of Council Meeting Wednesday 18 August 2021

- Draft verge policy with grandfather clause will go to next Audit Committee meeting.
- Licenses and insurances are part of council procurement policy. Suggestion to keep a register of suppliers and their compliance certificates. Need to check if there's a requirement to make licenses public.
- Erickson beach access gate no new boom gate across the main access installed yet. The access gate to RUA has been broken on several more occasions.

3.3. Confirmation of Minutes of Special Meeting Thursday 16 September 2021

Resolution No. 2021/152

That the Minutes of the Ordinary Meeting of Thursday 16 September 2021 be confirmed by Council as a true and correct record.

Moved: Cr Peter Cleo

Seconded: President Neil White

Vote: AIF

3.4. Matters arising from Minutes of Special Meeting Thursday 16 September 2021 - NIL

4. GUEST SPEAKERS - NIL

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 16 August 2021 to 17 September 2021.

5.1 Inwards Correspondence

13/08/2021	DIPL - Contracts	Maintenance of the Mandorah Jetty and Carpark area	email
16/08/2021	LGANT	LGANT submission to inquiry into Local Decision Making	email
16/08/2021	NTGC	NT Grants commission allocations FAA 2021-22	email
16/08/2021	Ian Sloan MLA	Letter advising of resignation as the Member for Daly	email
20/08/2021	Power Water	Changes to key health and safety procedures	email
23/08/2021	Tourism NT	Darwin Destination Management Plan working committee meetings	email
24/08/2021	NTEC	Agreement for hire of premises - Daly Bi-Election	email
26/08/2021	Howard & Sons	Territory Day fireworks safety documents, permits and insurances	email
30/08/2021	Veolia - RB	Bin issues and pricing	email
1/09/2021	DCMC	Northern Territory Risk Reduction Program 2021-22 application	email
1/09/2021	DTFHC - Youth	Variation request supported - Youth Vibe Holiday Grants	email
1/09/2021	PowerWater	Power and Water Corporations Business Continuity Plan	email
1/09/2021	LGANT	2020/21 Member Value Proposition Report	email
1/09/2021	NT Weeds Branch	Review of Neem management	email
2/09/2021	LGANT	Local Government Elected Member Induction Symposium Briefing	email
2/09/2021	LGANT	Call for motions for LGANT General Meeting	email
2/09/2021	Litchfield Council	Waste transportation opportunities	email
2/09/2021	Tourism NT	Darwin Destination Management Plan working committee meetings	email
3/09/2021	Resident	Sponsorship request	email
6/09/2021	NT Weeds Branch	Gamba Action Program 2021-2022 - commencing early December	email
7/09/2021	Nexia Edwards	Fixed Asset Register updates	email
10/09/2021	Carers NT	National Carer Week Event (10-16 October 2021)	email
10/09/2021	DTFHC - Sport & Rec	2021/22 Remote Sport Program Reporting	email
10/09/2021	NTEC - SW	Advice of Wagait Council Election outcomes	email
13/09/2021	Volunteers NT	NT Volunteers Awards - Jill Mumme	email
13/09/2021	NTEC - SW	Advice of Daly By-Election outcomes	email
14/09/2021	Nexia Edwards	Draft Financial Report 2020-21	email
14/09/2021	LGANT - EM	LGANT representatives	email
15/09/2021	Clare Milikin	Draft Financial Report 2020-21 and invitation to attend council meeting	email
15/09/2021	NTEC	2021 Local Government Election - results.	email

15/09/2021	Resident	Request for support	email
15/09/2021	Valuations	August Wagait Reconciliation	email
15/09/2021	JLT insurance	Aus NT Council claims	email
15/09/2021	DCMC	Territory Covid Management Plan - Stage 3 National Plan	email
15/09/2021	LGANT - MN	Recycling Modernisation funding	email
15/09/2021	LGANT - TH	Elected Member Symposium registration	email
16/09/2021	DCMC - DLGRD	Advice of operational funding for 2021-22	email
16/09/2021	LGANT - JB	NT Strategic Water Plan update	email
16/09/2021	NT Tidy Towns	Nominations for 2021	email
16/09/2021	FRRR	Notice of successful grant for youth program	email
16/09/2021	Coomalie/Belyuen	Recycling Modernisation funding meeting	email

5.1. Outwards Correspondence

13/08/2021	DIPL	Maintenance of the Mandorah Jetty and Carpark	email
16/08/2021	Veolia - RB	Update on issues relating to damaged bins and guardrails	email
17/08/2021	Rate Payers	388 Rates notices	email
17/08/2021	Dog owners	108 Dog notices	email
23/08/2021	Cox Club, Shop	Darwin Destination Management Plan working committee meetings	email
24/08/2021	NTEC	Agreement for hire of premises - signed copy	email
3/09/2021	Cox Club, Shop	Greater Darwin Destination Management Plan meetings	email
7/09/2021	Power Water	Business Continuity Plan in response to COVID-19	email
10/09/2021	Volunteers NT	NT Volunteer Certificate of Appreciation - Jill Mumme	email
13/09/2021	Resident	Mandorah Jetty - Submission emailed to NTG by resident	email
13/09/2021	Volunteers NT	NT Volunteers Awards - Jill Mumme	email
13/09/2021	Councillors x5	Congratulations	email
14/09/2021	Clare Milikin	Draft Financial Report 2020-21 and invitation to attend council meeting	email
14/09/2021	Veolia - RB	Follow up bin issues and delivery	email
15/09/2021	Carers NT	Expression of Interest to host Carers Week event	email
15/09/2021	Resident	Request for support	email
15/09/2021	LGANT - MN	Recycling Modernisation funding	email
16/09/2021	DCMC-LGRD	Thank you for operational grant increase	email
16/09/2021	Coomalie/Belyuen	Recycling Modernisation funding meeting with DCMC/LGRD	email

Resolution No. 2021/153

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the August 2021 Council meeting be accepted.

Moved: Cr Michael Vaughan

Seconded: Cr Noeletta McKenzie

Vote: AIF

6. COUNCILLORS REPORTS

6.1 President's Report

Hello and welcome to the September Wagait Council meeting. This is a short report due to recent Local Government elections and the Seat of Daly By-election.

Congratulations to those Councillors re-elected to Wagait Shire Council:

- Michael Vaughan

- Peter Clee
- Tom Dwyer

and welcome to new Councillor Noeletta McKenzie.

The election for the Northern Territory seat of Daly, also recently occurred and congratulations and welcome to our new Daly MP Mr Dheran Young, who achieved a change of tenure for the Seat after long being held by the Country Liberal Party (CLP).

Since the last report I have attended the following meetings:

Wednesday 18 th August	Council meeting in caretaker mode via Zoom
Thursday 19 th August	CEO Catch up
Wednesday 25 th August	CEO Catch up
Friday 27 th August	Seniors' movie night and dinner
Saturday 28 th August	Local Government elections
Sunday 29 th August	Chaired Cox Country Club AGM
Thursday 2 nd September	CEO Catch up
Wednesday 8 th September	Emergency Management Meeting, pre-cyclone season update
Saturday 11 th September	Seat of Daly by-election
Monday 13 th September	CEO Catch up
Thursday 16 th September	Special Council Meeting to induct new council

Neil White

September 2021

Request for more information to be shared with the councillors on what has been discussed, where appropriate, and also the possibility of publishing some of this. Neil is happy to send an email between council meetings with this information.

Resolution No. 2021/154

That Council receives and notes President Neil White's report for the period 16 August to 17 September 2021.

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF

7. OFFICERS REPORTS

7.1. Chief Executive Officer's Report for the period 16 August to 17 September 2021

Staff/HR	<ul style="list-style-type: none"> • Staff Leave RG - 0 ; PW - RDO x1, An Leave x3 ; RT - WC ongoing; FC - 0 • Staff Toolbox meetings x4 • Employee annual reviews and PDP completed for all staff • Policy Officer access and training for CouncilWise + Xero • WALGA+IR consultant assisting with staff issues + WC claim ongoing to Dec/21
WHS	<p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> • From 16-20 August, Council closed to the public as directed by CHO, council staff remained at work and continued service delivery of essential work contracts • Special cleaning of jetty handrails and bins was continued • All Council facilities have current COVID Operation Plans <p><u>WHS Incidents</u></p> <ul style="list-style-type: none"> • Incident x1 ; GZ truck damaged shed wall while collecting council goods
Meetings and Correspondence	<p><u>Council Business</u></p> <ul style="list-style-type: none"> • President x3 weekly catchups • Veolia current delivery issues and planning ; 16 Aug, 24 Aug, 14 Sep • NT WorkSafe/JLT/GIO insurance WC claims; 19 Aug, 23 Aug, 27 Aug, 10 Sep, 14 Sep • DLGRD (CMC) LG 2030 Cross Government Workshop ; 20 Aug, 23 Aug • DIPL MMF meeting follow up ; 23 Aug, 9 Sep • DLGRD (CMC) water tank acquittal/variation ; 24 Aug • LGANT Environment & Waste Reference Group meeting ; 25 Aug • DIPL advice of planning assessment applications + meeting ; 27 Aug, 14 Sep • Tourism NT Darwin Destination Management Plan meetings ; 28 Aug, 3 Sep, 6 Sep • Encore Pilates, seniors' fitness sessions ; 30 Aug • Australia Day Council conference & variations to grant funding ; 31 Aug • Territory Families Youth Program grant variation supported ; 1 Sep • LGANT CEOs regular monthly meeting ; cancelled • LGANT Elected Members Symposium briefing ; 2 Sep • DIPL Jetty maintenance contract follow up ; 3 Sep, 7 Sep, 9 Sep • Weeds Management Branch 2021-22 program meetings ; 3 Sep, 6 Sep • WSC Emergency Management Committee mtg, pre-cyclone preparations ; 8 Sep • LGANT Community Services Reference Group meeting ; 9 Sep • Territory Families Remote Sport Program reporting ; 10 Sep • NT Volunteer Awards nominations ; 10 Sep, 13 Sep • Carers NT Carers week events ; 10 Sep, 15 Sep • Waste & Recycling Strategy dev discussions with consultant ; 13 Sep, 15 Sep • FRRR funding Wagait Youth program activities (\$6,000) successful ; 16 Sep <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Resident vending machine arrangements ; 19 Aug • Cox Club & Supermarket re Tourism NT meetings ; 28 Aug, 3 Sep • Cox Club AGM and grant application support ; 29 Aug • Resident bin issues ; 9 Sep • Makers & Creators asset hire agreement for workshop & markets ; 2 Sep • Family film night asset hire agreement ; 2 Sep • Residents request for support; 3 Sep, 15 Sep

<p>Actions</p>	<p><u>Grants/Tenders Pending</u></p> <ul style="list-style-type: none"> • Building Better Regions Fund (BBRF) – Estate Roads Re-sheeting (\$2.8M) • DIPL Assets Management tender for Mandorah Jetty 36 mths submitted 14 July and renegotiated 7 September (\$268,750) <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • DLGCD (CMC) PIF - Clop Park culverts, carparks & green-waste track upgrades (\$125k) scope and timeline to be reviewed • DLGCD (CMC) Watertank - variation to purchase more tanks (\$4k) • LCRI phases 1,2 & 3 - Signage, drainage & verge remediation, pump track (\$100k) • DLGRD (CMC) WaRM - Strategic business plan for recycling/transfer station (\$25k) • DLGRD (CMC) WaRM - Asset renewal (\$50k) <p><u>Administration / Reporting</u></p> <ul style="list-style-type: none"> • Liaison with accountant & auditors in preparation for EoFY financial reporting • Liaison with CouncilWise to troubleshoot rates and registration data entry • Liaison with DIPL Crown Lands Management and DENR regarding RUA • Liaison with NTEC for Local Government Election & NTG Daly By-Election • Liaison with Larrakia Nation and Kenbi Rangers for Darwin Harbour Clean up event • Ongoing review of WSC policies and registers for LG Act 2019 alignment • Waste & Recycling Strategy development • Youth Internship Program development • Promotion & delivery of seniors' events in August & September • Seniors' fitness session established 2 x weekly with Encore Pilates • Delivery of dog registration notices through CouncilWise • Rescheduled Territory Day fireworks promotion, preparation and delivery • Rescheduled seniors' events promotion, preparation and delivery x3 • Preparation of agenda and minutes for WSC Meetings in September • Preparation of agenda and minutes for WSC Audit Committee Meetings • Preparation of Annual Report for 2020-21 • Territory Families Remote Sport Program acquittal & overdue reporting issues • Territory Families Youth Vibe grant variation arrangements • Planning for October school holiday events and activities • DIPL Blackspot funding acquittal • DLGRD (CMC) water tank acquittal/variation, and PIF progress report • Roads to Recovery (R2R) annual report • Local Road and Community Infrastructure (LCRI) annual report • Wagait Community Grants Fund acquittals for 2020-21 and planning for 2021-22 • Building certification for permanent Hard Waste shelter <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletter (September) • Community Updates : Covid Lockdown updates x 2; Rescheduled Seniors events; <p><u>Meetings and Events During the Period and Planned</u></p> <ul style="list-style-type: none"> • Rescheduled Seniors Month events due to Covid lockdown; 27 Aug, 9 Sep, 17 Sep • Council Elections and Daly By-Election voting ; 28 Aug, 11 Sep • Rescheduled Territory Day fireworks ; 29 Aug • Makers & Creators Market at Cox Club ; 3 Oct • LGANT Elected Members Symposium ; 5-6 Oct • Harbour Cleanup Day with Kenbi Rangers ; 13 Oct • LGANT AGM, GM and forum Alice Springs ; 4-5 Nov
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7.2. Works Managers Report for the period 16 August to 17 September 2021

Staff/HR	<ul style="list-style-type: none"> • Leave - GZ (RDO x1); RR (PL x1, RDO x1, AnnL x5) • Ongoing work planning for casual staff
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 3 • TOPROC - Animal Management Reference Group ; 8 Sep
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 15 • Water Samples x 10 • Imaluk Spring compound maintenance <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> • Jetty Wash x 16 • Jetty Handrails and bins sanitised (COVID) x 74 • Jetty Carpark verge maintenance (weed control) • Jetty landing re-secure with new brackets • Jetty landing de-barnacle • Boat ramp de-algae <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 6 + 1 burn • Council bins in, out & cleaned weekly x 27 • Hard Waste bins packing and changeover x 2 • Completion of permanent Hard Waste shelter • Damaged bin audit & data collection <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Planning for feral cat campaign <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Continued verge mowing and weed control program throughout estate • Cox Drive causeway and crossover drain interim repairs • Remove two dead horses from Cox Peninsular Rd • Replaced Cox Dr /Baluria Rd street sign • Road audit digital documentation <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Cloppenburg Park irrigation monitoring daily/monthly reporting • Clear scrub & rubbish from council easement on Erickson <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> • Maintenance and servicing for Works truck and ute

Resolution No. 2021/155

That Council receives and accepts the Officers' Reports for the period 16 August 2021 to 17 September 2021.

Moved: Cr Michael Vaughan

Seconded: Cr Noeletta McKenzie

Vote: AIF

8. ACTION SHEET for the period 16 August to 17 September 2021

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program <ul style="list-style-type: none"> • CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues. • Further emails with photos have been sent to the Crown Land Office with request for intervention such as a boundary survey of beachfront properties. Nil response to date. • Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			15/01/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			12/02/2021	On 3 February Council closed the Erickson Beach vehicular access and removed exposed concrete footings in the interest of public safety, on receiving approval from Crown Land Management DIPL. Crown Land Manager has also requested that Council prepare a map/drawing of where to place/replace steel bollards on the beach access points where the RUA is being damaged.
			12/03/2021	Map for steel bollards prepared and sent to Crown Land Manager.
			20/04/2021	Council public messaging campaign regarding use of vehicles in RUA commenced.

			14/05/2021	Grant application submitted to the 2021-22 NT Risk Reduction Fund for review of the 2010 LGANT Report and Climate Change Adaptation Action Plan.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/07/2021	NTRRF submission was again unsuccessful however NTES have been advised to work with us to create an LEP. CEO to follow up meeting with NTES and Emergency Management Committee meeting in September. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. New locks put onto Erickson Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired with new chain and padlock. CEO to work with President on approach and discuss with CLE & DEPWS after elections.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	Council noted CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council requested CEO to review and prepare a fee model for Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet similar to the rates snapshot provided with the 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.

			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
			20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
			16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences with stakeholders in late September. Final strategy document available Jan 2022 for discussion as tri-partite project with NTG, Aus Gov and Councils.
4		Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health and this has been communicated to the WB community through the newsletter and notices at the WB Supermarket. Another meeting is arranged for 19 November to discuss increases and capacity for arrangements in the future.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advised that Belyuen cannot provide additional services to WB and the outreach arrangements stand. Approach to alternative providers will be made in Feb. A flyer has been received from Top End Health for printing and distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breastscreen will be providing services to the community on 27 & 28 April.
			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending (an approach to independent medical service providers can be made on activation). Local Aged Care client & WB resident raised concerns with 1B COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. Eol call out for nominees to new Regional Community Engagement Group.

16/09/2021

Propose to convene meeting with Aged Care to discuss & develop new approach for using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. Remote Health will be conducting a COVID-clinic at the community Health Centre on Tuesday 28 September, between 10am and 1pm.

Resolution No. 2021/156

That Council receives and notes the Action Sheet for the period 16 August to 17 September 2021

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF

9. FINANCIAL REPORTS

9.1. August 2021 Reports Attached

- Accrual Income and Expenditure Report
- Balance Sheet including Financial Report and Notes
- Special Purpose Grants Report

9.2. Supplier Payment History

Date	Supplier	Particulars	NT Supplier	Interstate
CHEQUE ACCOUNT				
3/08/2021	Payment: Power Water	Water card	\$41.03	
3/08/2021	Payment: Optus	Phones		\$257.90
5/08/2021	Payment: Jacana Energy	Electricity	\$1,398.70	
6/08/2021	Payment: Fleetcare	Car lease		\$1,427.12
18/08/2021	Payment: EASA	EAP Counselling	\$201.80	
18/08/2021	Payment: Pamela Wanrooy Exp Claim	Catering Seniors event	\$57.10	
18/08/2021	Payment: Nexia Edwards Marshall NT	Audit instalment	\$3,300.00	
18/08/2021	Payment: MJ Electrical	R&M sports ground	\$240.00	
18/08/2021	Payment: Wagait Beach Supermarket	various, fuel, milk etc	\$256.21	
18/08/2021	Payment: Central Business Equipment	Photocopier usage	\$121.29	
18/08/2021	Payment: Pamela Wanrooy Exp Claim	Seniors event food	\$8.45	
18/08/2021	Payment: Wagait Beach Supermarket	various, fuel, milk etc	\$154.42	
18/08/2021	Payment: EASA	EAP Counselling	\$201.80	
19/08/2021	Payment: Ian Manahan	Water to CEO house	\$150.00	
19/08/2021	Payment: Ian Manahan	Water to sports ground	\$150.00	
19/08/2021	Payment: JLT Pty Ltd	Insurance - Councillors liability	\$5,868.33	
26/08/2021	Central Business Equipment	Copy charges	\$174.41	
30/08/2021	Payment: JLT Pty Ltd Pty Ltd	Insurance - discretionary trust	\$2,750.58	
30/08/2021	Payment: JLT Pty Ltd Pty Ltd	Insurance - discretionary trust	\$23,440.01	
30/08/2021	Payment: Optus	Phones	\$256.55	
30/08/2021	Payment: Ian Manahan	Water to CEO house	\$150.00	
30/08/2021	Payment: Power Water	Water card	\$92.82	
30/08/2021	Payment: Barry Demasson	Construct waste shelter	\$6,920.00	
30/08/2021	Payment: Michele Hughes	August Accounting	\$616.00	
30/08/2021	Payment: MJ Electrical	Service Air cons	\$1,050.00	
30/08/2021	Payment: Colleen Fergusson Exp Claim	Catering Seniors event	\$68.57	
30/08/2021	Payment: Colleen Fergusson	Catering Seniors event	\$1,500.00	
30/08/2021	Payment: Veolia	Waste removal & bins	\$5,751.34	
CREDIT CARD ACCOUNT				
2/08/2021	Xero	Software subscription		\$92.00
2/08/2021	NT News	Shire Plan	\$438.00	
2/08/2021	Valspar	Paint for council grounds	\$104.72	
2/08/2021	Bunnings	Claening products	\$25.00	
4/08/2021	NT Police, Fire & Emergency Services	National police check Fiona	\$74.00	
5/08/2021	Hotel Darwin	CEO meeting	\$36.00	
5/08/2021	City of Darwin	Parking	\$20.00	
9/08/2021	Microsoft	Software subscription		\$83.49
9/08/2021	Microsoft	Software subscription		\$106.80
9/08/2021	Bunnings	paint for hard waste	\$99.70	
9/08/2021	Wash N Go	CEO car wash	\$13.40	
11/08/2021	Cabcharge	Taxi for Pam voting training	\$10.61	
17/08/2021	Adobe Systems Incorporated	Software subscription		\$29.99
27/08/2021	Bunnings	Solar lights for seniors & grounds	\$185.00	
27/08/2021	Outback Batteries	truck repairs	\$293.40	
27/08/2021	Bunnings	padlocks, sprayer, cutting discs	\$84.11	

9.3. Councillor Allowances

The total payment to Councillors from 1 August 2020 to 31 August 2021 is \$356.98

Resolution No. 2021/157

That Council receives and accepts the Financial Reports for the month of August 2021.

Moved: Vice President Tom Dyer

Seconded: President Neil White

Vote: AIF

10. AGENDA ITEMS

10.1. Draft Financial Report for 2020-2021

The draft Financial Report for the year ending 30 June 2021 has been provided by the Auditors, Nexia Marshall. Council staff have worked closely with the auditor and accountant to manage data input however there are still adjustments to make, as noted by the CEO.

The draft Report has been provided to the Audit Committee and will be tabled at the meeting scheduled for 12 October. The final Report will be presented back to council by the Audit Committee Chair at the ordinary meeting on 19 October and is due to the Minister by 15 November.

Resolution No. 2021/158

That the Council note the draft Financial Report for the year ended 30 June 2021, and the comments from the CEO regarding adjustments prior to being received by the Audit Committee and finalised for the October meeting of Council.

Moved: Cr Peter Clee

Seconded: Vice President Tom Dyer

Vote: AIF

10.2. Draft Annual Report for 2020-2021

Pursuant to Part 14.1 of the Local Government Act 2019 (the Act), Council must, on or before 15 November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June. The attached Report outlines Council's performance against the 2020-2021 Wagait Shire Plan objectives and performance indicators. Images documenting Council's activities are currently being compiled and will be inserted to illustrate Council's programs and service provision during the reporting period.

Resolution No. 2021/159

That the Council note the draft Annual Report will be published for community comment before being brought back to council at the October meeting.

Moved: Vice President Tom Dyer

Seconded: Cr Noeletta McKenzie

Vote: AIF

10.3. P46 Council Verge Management Policy and Permit Application

P46 Council Verge Management Policy and the associated Permit Application was tabled at the August meeting of Council, with Council resolving to include a grandfather clause and refer back to the Audit Committee for further comment.

The policy has been revised to include a grandfather clause however the Audit Committee declined to consult out of session. The policy will be reviewed again by the Committee at their October meeting and returned to Council in October.

10.4. Request for Contribution

Council has received a request for financial assistance to support two local youth who have been selected to represent the NT in the U/14 NT Rugby team. Tomasi Eaton and Jack Zikan will attend the championships in Toowoomba from 21-23 September at a cost of \$1750 for each player.

Council policy P49 Community Support and In-kind Assistance allows for requests from community groups at the discretion of the CEO, however this request does not comply with the policy and is therefore referred to council for consideration and determination.

Resolution No. 2021/160

That Council note the request and resolve to assist with the request supporting local youth selected to represent NT, for the amount of \$250 each.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF (Cr Dyer abstained from voting due to perceived conflict of interest).

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

- Scattered rubbish on Cox Drive on the road for several days before being cleaned up. Council workers could maybe keep abreast of situations like this and help to tidy up.
- Pothole on Wagait Tower Rd, growing in size. This sort of thing should be reported regularly to the CEO.

12. QUESTIONS FROM THE PUBLIC WITH NOTICE - NIL

13. PETITIONS/DEPUTATIONS - NIL

14. UPCOMING EVENTS

14.1. LGANT Elected Member Symposium, 5-6 October 2021

LGANT is hosting an Elected Members Symposium on 5/6 October 2021 in Darwin for newly elected and more experienced Council Members. Held over two days the symposium includes information sessions on a range of topics relevant to new and existing elected members.

14.2. Darwin Harbour Clean Up, Wednesday 13 October 2021

Larrakia Nation are again coordinating the local annual event with Kenbi Rangers and have invited Wagait and Belyuen Councils to participate and contribute. The event is a local community engagement opportunity to increase public awareness in environmental health and coast-care as well as foster relationships with other local agencies. Wagait Shire Council will provide in-kind assistance through promoting the activity and staff resources as well as a financial contribution to manage transport of the waste collection back to Shoal Bay.

14.3. Carers' Cuppa, Wednesday 13 October 2021

Council is hosting a 'Carers' Cuppa' morning tea at the Community Centre between 11am and 1pm on Wednesday 13 October, to celebrate the people who care for other in our community. Residents and carers from Belyuen Aged Care have also been invited.

14.4. LGANT AGM, GM and Conference, 3-5 November 2021

The LGANT 2021 AGM and conference is in Alice Springs; CEO and President will attend.

15. LATE ITEMS AND GENERAL BUSINESS

- Australia Day Awards needs to be promoted early, last year was too rushed. Council discussed possibility of opening 4 categories without onus to award all categories: Citizen, Youth, Senior, Group/Event.

16. IN-CAMERA ITEMS

Resolution No. 2021/161

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF

At 8:27 pm Council closed the meeting to the general public.

Resolution No. 2021/162

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr Peter Clee

Seconded: Cr Noeletta McKenzie

Vote: AIF

At 8:51 pm Council opened the meeting to the general public.

16.1. Priority Infrastructure Funding (PIF) Variation

CEO presented a business paper requesting a variation to the scope and timeline to expend PIF, as tenders and quotations received were unsatisfactory. The variation will enable the project to be delivered with greater flexibility.

Resolution No. 2021/163

That Council resolved to endorse the CEO request for Priority Infrastructure Fund Variation and move the Item 16.1 into general business.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on 19 October 2021 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at 8:52 pm.