



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM TUESDAY 15 FEBUARY 2022**

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1. OPENING OF MEETING at 7.02pm

Councillors: President Neil White
Vice President Tom Dyer
Cr Michael Vaughan
Cr Peter Clee

Staff: Policy Officer, Fiona Carter

1.1. Address by Chair and President

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

Cr Noeletta McKenzie
CEO Renita Glencross

<p>Resolution No. 2022/025 That the apology of Cr Noeletta McKenzie and CEO Renita Glencross be accepted and approved. Moved: Cr Peter Clee Seconded: Cr Michael Vaughan Vote: AIF</p>

2. DECLARATION OF INTERESTS - NIL

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 18 January 2022

<p>Resolution No. 2022/026 That the Minutes of the Ordinary Meeting of Tuesday 18 January 2022 be confirmed by Council as a true and correct record. Moved: President Neil White Seconded: Vice President Tom Dyer Vote: AIF</p>

3.2. Matters arising from Minutes of Council Meeting Tuesday 18 January 2022

No matters arising.

4. GUESTS

4.1. Belyuen Community Government Council, President and CEO

President Rex Edmunds and CEO Cathy Winsley of Belyuen Community Government Council were invited to attend the Wagait Shire Council meeting by President Neil White, to discuss matters concerning both councils including the Waste Management Strategy, however this has been postponed to the March meeting.

Councillors raised the question of Community Police Officer & Aboriginal Liaison Officer being diverted away from the community (and Belyuen). Council believe that a result, local policing, and legal support has been diminished as well as local knowledge of the demographic issues. Council would like to see these officers reinstated in the community.

ACTION: Council staff to confirm situation and work with Belyuen council staff to correspond with police on this matter. This can occur out of session and does not need to come back to the next council meeting for prior approval.

4.2. Rick Gosper – Water Security and Support for Residents

Rick Gosper presented to council on ideas for a water security and support that might benefit Wagait residents (and beyond), using concepts and opportunities available in other jurisdictions, for consideration.

- PAWA claim NT has highest use of water in the country per capita.
- NT government election promise for water security and consultation.
- Of the NT Government's 10 directions moving forward for water security, there is not one mention of sustainable capture drinking water on a private property.
- Would like to see Wagait Shire Council write a submission for a water tank rebate scheme as an affordable and sustainable option for rural land-owners.
- Several other jurisdictions have been provided of rebate schemes and development guidelines that include a minimum 5,000 litre water tank installed on each property.
- Some states have run schemes only for agriculture and horticulture, not for residential.
- Majority of Wagait residents already have a water tank of some sort.
- The scheme would not require any major upgrades to current infrastructure.
- Allows for better planning of future development on the Cox Peninsula.
- Proposal/scheme could be for an interest free loan.
- Benefits include added investment in the community, increased property value, increased water storage, and the replacement of old products.
- Current PAWA grants and Community Benefit grants open at the moment.
- Benefits include support for local industry and manufacturing; increase of safe and reliable drinking water for unreticulated properties; reduces wear and tear on infrastructure, such as local roads with the haulage of water; promotes utilisation of a current available resource.

ACTION: Presentation material will be distributed to the council members.

The presentation by Director Water Security at the January council meeting revealed there is plenty of water in the local bores, however the installation of reticulation in the community is not a short-term solution for water security. A water tank rebate is timely as the NT government is currently making a lot of noise about water and water security.

Resolution No. 2022/027**That Council thanks Rick Gosper for his presentation.****Moved: Cr Peter Clee****Seconded: Cr Michael Vaughan****Vote: AIF****5. INWARDS AND OUTWARDS CORRESPONDENCE**

The following correspondence has been received and sent in the period 17 January to 11 February 2022.

5.1 Inwards Correspondence

Date	From	About	
17/01/2022	NT Emergency Services	Briefing for Territory's emergency framework and support for emergency planning.	email
17/01/2022	Lord Mayor of Darwin	President invitation to "Bombing of Darwin Day"	email
20/01/2022	NT Government	NT Operations Subsidy instalment - \$108,500	email
21/01/2022	Resident	Concerns - people dumping rubbish on the beach	email
25/01/2022	Lawlab	Change of Ownership - 14 Josept Court	email
25/01/2022	Territory Families	Grant received - \$22,000 - Wagait youth Program 2022 - Alcohol & Drugs Youth Grant 21/22	email
27/01/2022	Department of Infrastructure, Planning and Logistics	Covid 19 - Extension of Cleaning of Handrails at Mandorah Jetty from 4/1/2022 to 5/4/2022.	email
27/01/2022	Lorraine Marsh Conveyancing	Request for rate information	email
2/02/2022	Sureline Security and Firearms Training	Certificate of Competency for G Zikan and R Roberts	email
2/02/2022	Dept of Chief Minister & Cabinet	Certificate of Completion Certificates for Elected member training	email
3/02/2022	Valuations Office	January Wagait Reconciliation 2019	email
4/02/2022	NT Government	NT ICAC Mandatory Reporting Directions and guidelines for Public Officers	email
7/02/2022	Nexia Edwards	Auditor report for LCRI Grant	email
10/02/2022	NT Grants	Executed 2022 NT Youth Week Agreement	email

5.2. Outwards Correspondence

Date:	To:	About:	
18.01.2022	NT Emergency Services	Briefing for Territory's emergency framework and support for emergency planning - Response from CEO	email
		International Womens Day Grant - Agreement signed	email
21/01/2022	Australia Bureau of Statistics	December quarter - ABS quarterly financial statistics	email
24/01/2021	LRCIP	WSC LRCIP quarterly reporting documents for the priod September - December 2021.	email
27/01/2022	LG Grants	Acquittal - 25,000 litre water tank	email
28/01/2022	CAL	Lodgement of Contractor Accreditation	email
2/02/2022	Nexia Edwards	Auditor Report for the Local Community Roads and Infrastructure Grants received	email
2/02/2022	Volunteers	Thank you letters to 15 volunteers - Australia Day	email
4/02/2022	Territory Families	Signed Agreement - Youth Week 2022	email

Resolution No. 2022/028

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the January 2022 Council meeting be accepted.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

6. COUNCILLORS' REPORTS

6.1 President's Report

Purpose:

As part of my responsibility, inform Council and the community of activities and information that is important.

Update:

Our CEO, Renita, is away on annual leave in Western Australia and will return early next month. A Budget and Shire Business Plan workshop is proposed for Council on Thursday 3 March at the Council office.

The ongoing spread of the Omicron variant of Covid 19 around Australia is certainly cause for concern for Wagait Beach residents, with multiple cases being reported here in the last few days. I urge all residents who have yet to do so to get vaccinated twice, and consider a booster shot thereafter. I understand there will be a vaccine station available at the Community Centre in another three weeks, contact the Council office for details.

The second youth skateboard workshop was held last Sunday, with a good turnout of interested locals at the first workshop. On Saturday 5 March, a group of local women will be marching from the Baluria Road beach access to Cloppenburg Park from 5:00 pm to celebrate International Women's Day.

Meetings Attended

DATE	ITEM
Tuesday 18 January 2022	January Council meeting
Wednesday 19 January '22	Toured Council workshop and met with new MLA for Daly, the Hon. Dheran Young with CEO
Friday 21 January '22	CEO Catch up
Wednesday 26 January '22	Attended Australia Day ceremony at Cloppenburg Park
Thursday 27 January '22	Mandatory training for all Councillors, run by Department of Chief Minister
Tuesday 1 February '22	Audit Committee meeting
Wednesday 2 February '22	LGANT Smart Council 2030 Information session (via Zoom)
Friday 4 February '22	CEO Catch up
Friday 11 February '22	CEO catchup by phone

Neil White

President Wagait Shire Council

Resolution No. 2022/029

That Council receives and notes President Neil White's report for the period 17 January 2022 to 11 February 2022.

Moved: Cr Michael Vaughan

Seconded: Cr Peter Clee

Vote: AIF

7. OFFICERS' REPORTS

7.1. CEO Report for the period to 17 January to 11 February 2022

Staff, HR & Training	<ul style="list-style-type: none">• Staff Leave Taken RG - 5; PW – PL 1.1 ; RT - WC ongoing; FC - 0• Staff Leave Approved ; RG 7-28 Feb• GIO assisting with WC claim ongoing to Jan 2022• Finance Officer commenced 28 Jan• Recruitment for Active-Recreation Officer in progress• Recruitment for Youth Program Coordinator in progress
WHS	<ul style="list-style-type: none">• No reportable WHS incidents• Staff Toolbox meetings x4 <p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none">• CHO Direction 55 actioned, all staff are currently compliant• Special cleaning of jetty handrails and bins recommenced 25 Jan• Council is currently reviewing all COVID Operation Plans for its facilities• Cyclone shelter has been issued a QR code
Meetings and Correspondence	<p><u>Council Business</u></p> <ul style="list-style-type: none">• President x4 weekly catchups• LGANT Covid updates ; daily• Meeting with MLA Dheran Young ; 19 Jan• Civil contractors for roadworks Forsythe, Cox ; 19 Jan• DCMC/NIAA/LG Regional meeting ; 31 Jan• Animal Management issues & reporting of cats ;• DLGRD (CMC) LG 2030 Cross Government response to draft ;• NT WorkSafe/JLT/GIO insurance WC claims; 12 Jan, 25 Jan, 3 Feb• Belyuen CEO ; 28 Jan, 4 Feb• DCMC/NIAA monthly meeting ; 29 Jan <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none">• Resident concerns regarding bamboo on boundary & stump on verge• Resident enquiries on managing cats• Resident requests for asset hire
Actions	<p><u>Grants/Tenders</u></p> <ul style="list-style-type: none">• Alcohol & Drug program ; Wagait Youth Leadership Program (\$20k) successful• Australia Day 2022 event funding (\$2k) successful• Territory Day grant variation arrangements (\$1.2k) successful• International Women’s Day event funding application (\$1.5k) successful• Youth Week event funding (\$2k) successful• DCMC Immediate Priority Grant application for tennis court (\$450k) unsuccessful• Wagait Community Grants Fund acquittals for 2021 <p><u>Current Procurement</u></p> <ul style="list-style-type: none">• LCRI phases 2 - Signage, drainage & verge remediation (\$25k)• LCRI phases 3 – Skate-park & Pump-track design and construct stage 1 (\$50k)• DLGRD (CMC) WaRM #1 - Replace tractor (\$50k)• DLGRD (CMC) WaRM #2 - Design & Construct for Re-Discovery Centre (\$75k)

	<p><u>Reporting</u></p> <ul style="list-style-type: none"> • Territory Families Remote Sport Program annual reporting • ABS Local Government quarterly statistics report • TOPROC > preparation of council documents for strategic planning • LRCIP > Annual reporting <p><u>Governance</u></p> <ul style="list-style-type: none"> • Ongoing review of WSC policies and registers for LG Act alignment • Preparation of agenda and minutes for WSC Meeting 15 Feb • Preparation of agenda and minutes for WSC Audit Committee Meeting 1 Feb • Delegations Manual review <p><u>Services, Programs & Projects</u></p> <ul style="list-style-type: none"> • School holiday program arrangements have been challenging due to no response from advertising for excursion leaders. • Youth Leadership/Internship program development, funding applications, meetings, and ongoing arrangements with multiple providers, including skate-park design. • Waste & Recycling Strategy development, meetings with consultant, Belyuen CEO. • Planning for Verge Audit and pedestrian access through the community, funding applications and meetings with NTG and LGANT. • Seniors Program activities (inc fitness) development, funding applications, meetings, and ongoing arrangements with multiple providers. • Remote Covid-19 Vaccination Unit attended Wagait Health Centre on Jan & 10 Feb. <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletters (February) • Community updates : <p><u>Events</u></p> <ul style="list-style-type: none"> • Build-up Skate session #2 ; 13 Feb • International Women’s Day ; 5 Mar • Harmony Day ; 15 Mar
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7.2. Works Manager’s Report for the period 17 January to 11 February 2022

Staff/HR	<ul style="list-style-type: none"> • Leave - GZ (AL x3, RDO x1); RR (RDO x1, PL x2) • Ongoing work planning for casual staff • Firearms training for license renewal
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 4
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 12 • Water Samples x 8 • Imaluk water compound maintenance (weed control, mow and snip) <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> • Jetty wash x 12 • Jetty handrails and bins sanitised (COVID) x 30 • Jetty carpark verge maintenance (weed control, mow and snip) • Jetty landing barnacle removal • Replanted NTG signs blown over in storm

Actions	<p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 10 + 2 burns • Council bins in, out & cleaned weekly x 34 • Hard-waste bins packing and changeover x 6 • Replacement bins assembled and distributed x20 <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x3 <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Follow up drainage easements clearing on Erickson, Harney and Cox • Pothole repairs on Cox, Baluria • Drop dead tree on Dalmeny • Estate delineator placement • Pothole repairs on Baluria, Cox x5 • Estate verge/drain & crossover repairs on Erickson, Uhr <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Estate mowing & poisoning • Weed program location map established for Snakeweed, Bellyache Bush <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Cloppenburg Park irrigation monitoring daily/monthly reporting • Plumbing of 2 x new water-tanks • Drinking Fountain installed at Cloppenburg Park • Preparation for new drinking fountain at Community Centre • Glyphosate distribution to residents x 2 • Defibrillator cabinet installed at Health Centre • Australia Day preparations <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> • Mower
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Council comments to note:

- Cat issue is rearing its head a bit. There are cages distributed around the community.
- Noticed defibrillator cabinet has been installed, no defibrillator in it yet.
- What is an estate delineator?

Resolution No. 2022/030

That Council receives and accepts the Officers Reports for the period 17 January to 11 February 2022.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

8. ACTION SHEET for the period 17 January to 11 February 2022.

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.

			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat ramp at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS. Correspondence with NTES on attending EMC meeting for LEP review.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council requested CEO to review and prepare alternate model for Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
			20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
			16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
			15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
			14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through November & December.

			10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy document available late February 2022 for community consultation. Final strategy proposed March 2022 for discussion with NTG, Aus Gov and TOPROC. Council is also preparing tender for residential waste collection for service past June 2022.
4	Wagait Health Service and Clinic		15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.
			14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
		10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and xx on 10 February.	

Resolution No. 2022/031

That Council receives and notes the Action Sheet for the period 17 January 2021 to 11 February 2022.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF

9. FINANCIAL REPORTS

9.1. January 2022 Reports Attached

- Cash Flow Statement
- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report as required by NTG

Council to note:

- Accruals for leave and depreciation have put the actuals out of alignment with the budget.
- We have received notification that we can re-budget in the current quarter. Renita is currently working on re-budgeting and will present the updated budget at the next council meeting (March).
- This FY, many annual rates were paid in full up front. Those paying in instalments have been keeping up with payments until this instalment deadline. There are now quite a few rates in arrears. A reminder letter will be sent to those in arrears when CEO returns.
- Two new special purpose grants have been received: International Women's Day \$1,500 and NT Government, Department of Health AOD \$20,000 for the youth program.
- A c/c transaction was refunded due to a payment made by someone not associated with council. The card was put on hold for a week until the transaction dispute was resolved and the card is now back in use.

9.2. January 2022 Supplier Payment History

Date	Transaction	NT	I'State/I'ntl
TRANSACTION ACCOUNT			
1/01/2022	One Music Australia - Music licence 1 January - 31 March 2022		\$86.31
1/01/2022	TR Telecom - Satellite phone charges		\$150.00
2/01/2022	CBA - Merchant fees		\$54.39
5/01/2022	Harvey Distributors - Tork soft convenient toilet roll (48 pack)	\$88.88	
5/01/2022	Central Business Equipment - Photocopy charges for December 2021	\$104.51	
5/01/2022	Optus - Phone		\$285.45
5/01/2022	Wagait Beach Supermarket - Works materials	\$26.69	
5/01/2022	Renita Glencross Expense Claim - air-filter cleaner for mower	\$23.45	
5/01/2022	Fleetcare - CEO vehicle leasing	\$1,427.12	
5/01/2022	Veolia Environmental Services - Weekly wheelie bin collection	\$8,445.12	
5/01/2022	Veolia Environmental Services - Hard waste pick up	\$2,364.53	
5/01/2022	Build Up Skateboarding - Skateboarding workshop facilitation	\$852.50	
5/01/2022	Veolia Environmental Services - 40 x 240l wheelie bins	\$2,200.00	
10/01/2022	R&M Newman - Repairs and maintenance to John Deere Mower	\$240.00	
12/01/2022	Banyan Contracting - Kubota Tractor registration	\$57.80	
17/01/2022	CBA - Commbiz fees		\$1.08
17/01/2022	CBA - Commbiz fees		\$13.40
17/01/2022	Central Business Equipment - Remote Support - reinstall printer	\$107.25	
18/01/2022	Power Water - Water usage - swipe card	\$46.60	
19/01/2022	Krisco Contracting - Drainage remediation and crossovers on Sachse St	\$13,200.00	
19/01/2022	Giggling Geckos - Australia Day activities - Jumping Castle	\$660.00	
20/01/2022	R&M Newman - Repairs to John Deere mower deck	\$80.00	
21/01/2022	Officeworks - office stationery	\$13.48	
21/01/2022	Optus - office phone charges		\$80.00
21/01/2022	Optus - mobile phone charges		\$205.80
21/01/2022	Sureline Mercantile & Commercial Agency - Gun license training	\$1,100.00	
21/01/2022	Paula Moggs - Australia Day activities - working with children	\$200.00	

24/01/2022	Renita Glencross Expense Claim - Food for youth school holiday program	\$45.41	
24/01/2022	Renita Glencross Expense Claim - food for Children X'mas disco nights		\$45.42
24/01/2022	Renita Glencross Expense Claim - food for skateboard activities	\$27.15	
24/01/2022	Renita Glencross Expense Claim - food for skateboard activities	\$14.89	
24/01/2022	Pamela Wanrooy Exp Claim - water guns for Australia day activities	\$60.00	
24/01/2022	Pamela Wanrooy Exp Claim - frisbies for Australia Day activities	\$6.00	
27/01/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
31/01/2022	Michele Hughes - Financial assistance and preparation of financial reports	\$924.00	
31/01/2022	Veolia Environmental Services - monthly wheelie bin collection		\$7,122.97
31/01/2022	Veolia Environmental Services - Hard waste pickup		\$1,454.18
CREDIT CARD			
4/01/2022	Xero - Monthly subscription		\$100.00
6/01/2022	McAfee - Yearly subscription - Virus		\$84.95
6/01/2022	RDO Equipment - Repairs to machinery	\$483.05	
6/01/2022	RDO Equipment - Repairs to machinery	\$343.45	
10/01/2022	Microsoft - Microsoft 365 Business Standard monthly charges		\$94.60
10/01/2022	Microsoft - Microsoft 365 Business Basic		\$83.49
13/01/2022	Zoom Video Communication Inc. - Annual subscription - Zoom Conference		\$209.90
13/01/2022	The NT General Store - Steel capped work boots - no receipt/stat dec	\$120.00	
13/01/2022	Crowne Plaza Alice Springs - TRANSACTION REFUNDED	\$210.38	
17/01/2022	Adobe Systems Incorporated - Monthly subscription		\$29.99
17/01/2022	Adobe Systems Incorporated - Monthly subscription		\$18.69
17/01/2022	Coles Supermarket - markers	\$1.75	
17/01/2022	Coles Supermarket - Toilet paper	\$15.12	
18/01/2022	Motor Vehicle Registry - Registration for Tractor - 953266	\$206.00	
18/01/2022	Motor Vehicle Registry - Registration for Tractor - 953266	\$175.40	
19/01/2022	Tropical Scene - Flags for International Women's Day		\$368.24
21/01/2022	Woolworths - Australia Day	\$29.50	
21/01/2022	Woolworths - Australia Day	\$4.50	
21/01/2022	Officeworks - paint for Australia Day	\$27.42	
21/01/2022	Berry Springs Hardware - paint for road verges	\$237.39	
21/01/2022	Berry Springs Hardware - Cement for Cloppenburg Park	\$11.50	
31/01/2022	Contractor Accreditation Limited - Application fee for Accreditation	\$484.00	

9.3. Councillor Allowances

The total payment to Councillors from 1 July 2021 to 31 January 2022 is \$2,716.54

Resolution No. 2022/032

That Council receives and accepts the Financial Reports for the month of January 2022.

Moved: President Neil White

Seconded: Vice President Tom Dyer

Vote: AIF

10. AGENDA ITEMS

10.1. Council Delegations Manual

Please refer to business paper attached for discussion in-camera at 16.1.

The Delegations Manual has been updated to align with the Local Government Act 2019. The authorised persons list has also been updated to reflect the current council staffing. The Manual follows the same format as the previous Manual and must be updated with the election of a new council. The Manual has been endorsed by the Audit Committee.

Resolution No. 2022/033

That council resolves to adopt the Delegations Manual.

Moved: President Neil White

Seconded: Cr Peter Clee

Vote: AIF

10.2. Council Policy Review

The following policies have been reviewed in line with the Local Government Act 2019.

- P01 – Policy Framework
- P02 – Election of a Principal Member
- P09 – Statement of Significant Accounting
- P12 – Workplace Surveillance
- P23 – Emergency Communications
- P25 – Emergency Management Committee Terms of Reference
- P28 – Media Policy

In line with the Audit Committee Resolution 2021/171, these policies do not require major content changes to be reviewed by the Audit Committee and therefore can be presented directly for council approval.

Resolution No. 2022/034

That Council adopt the following policies that have been reviewed and aligned with the Local Government Act 2019:

- **P01 – Policy Framework**
- **P02 – Election of a Principal Member**
- **P09 – Statement of Significant Accounting**
- **P12 – Workplace Surveillance**
- **P23 – Emergency Communications**
- **P25 – Emergency Management Committee Terms of Reference**
- **P28 – Media Policy**

Moved: Vice President Tom Dyer

Seconded: Cr Michael Vaughan

Vote: AIF

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - NIL

12. QUESTIONS FROM THE PUBLIC WITH NOTICE – NIL

13. PETITIONS/DEPUTATIONS – NIL

14. UPCOMING EVENTS

14.1. Youth Program – BuildUp Skateboard Session #2 – Sunday 13 February

The youth program skate session facilitated by BuildUp Skateboarding assisted participants to gain confidence and ability through the activity. This is a family activity directed at youth and a BBQ was provided by council. Around 14 young people participated, representing a good turnout despite the number of local families currently in isolation due to COVID-19. Several parents were on hand to help, volunteering on the bbq. The BuildUp tutors had a great rapport with the kids, encouraging them to take the lead in building skateboards and ramps. Good fun was had by all.

14.2. International Women’s Day Parade and BBQ – Saturday 5 March

International Women’s Day will be celebrated in Wagait Beach with a parade of decorated flags followed by a BBQ with guest speakers and fun activities. All genders are welcome to celebrate the contribution of the amazing women in our community.

The parade will commence at 5:40 from Baluria beach access to Cloppenburg Park via Baluria and Dalmeny streets (after the 5pm ferry traffic). Road traffic management signs will be in place. Unfortunately, the event clashes with a Bushfires NT Open Day so the fire brigade will not be able to participate in the parade. The council ute will participate as the leading vehicle to help to ensure pedestrian and road safety. A map of the route will be made available to public and local stakeholders through council newsletter and noticeboards.

Council has received funds form the NTG Office of Gender Equity and Diversity for this event.

Guest speakers – Sandra Thibodeaux and Marie Munkara. Marie presented the idea for a Wagait Talks series. This will be the first presentation in this series.

15. LATE ITEMS AND GENERAL BUSINESS

15.1. Elected Members 2022-23 Shire Plan and Budget Workshop

A date for the elected members to discuss and workshop the 2022-23 Shire Plan and Budget is proposed for 7pm Thursday 3 March 2022. The draft 2022-23 Shire Plan and Budget will then be prepared for the March meeting of council.

15.2. 2021-22 Budget Review

Following advice from the Department, a review of the 2021-22 Budget and proposed amendments will be prepared for the March meeting of council.

15.3 Authorised Person for the Australian Taxation Office

As per the council delegations, it is noted that CEO Renita Glencross is an authorised person to represent Wagait Shire Council in dealings with the Australian Taxation Office.

16. IN-CAMERA ITEMS

Resolution No. 2022/035

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

At 7.45 pm Council closed the meeting to the general public.

Resolution No. 2022/036

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

At 7.49 pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on 15 March 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at 7.50 pm.