



## WAGAIT SHIRE COUNCIL

### AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 22 MARCH 2022**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday, 22 March 2022 (rescheduled from 15 March 2022)**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Tuesday 22 March 2022** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross  
Chief Executive Officer

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## 1. OPENING OF MEETING

Councillors: President Neil White  
Vice President Tom Dyer  
Cr Michael Vaughan  
Cr Noeletta McKenzie (via teleconference)  
Cr Peter Clee

Staff: CEO, Renita Glencross  
Policy Officer, Fiona Carter

### 1.1. Address by Chair and President

The President advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence - Nil

## 2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 15 February 2022

<p><b>Resolution No. 2022/ That the Minutes of the Ordinary Meeting of Tuesday 15 February 2022 be confirmed by Council as a true and correct record.</b></p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> <p><b>Vote:</b></p>
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### 3.2. Matters arising from Minutes of Council Meeting Tuesday 15 February 2022

- Watertanks presentation outcome.
- Scheduled Police patrol update.

## 4. GUESTS

### 4.1. Belyuen Community Government Council, President and CEO

President Rex Edmunds and CEO Cathy Winsley of Belyuen Community Government Council are attending the Wagait Shire Council meeting to discuss matters concerning both councils including the Waste Management Strategy.

**Resolution No. 2022/  
That Council thanks President Rex Edmunds and CEO Cathy Winsley of Belyuen Community Government Council for coming to the meeting.  
Moved:  
Seconded:  
Vote:**

## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 14 February to 11 March 2022.

### 5.1 Inwards Correspondence

Date	From	About	
10/02/2022	NT Grants	Executed 2022 NT Youth Week Agreement	email
21/02/2022	Dheran Young MLA	Letter of congratulation for International Women's Day grant	email
23/02/2022	Makers and Creators	Community Grants application - sewing in the Community	email
24/02/2022	Dona Hadfield, NT Grants	Letter from NT Grants Commission regarding the Grants Commission's annual Road return which is due by 31 March	email
24/02/2022	JLT Insurance	2022/2023 Liability and Cyber Liability Renewal Questionnaires - Due 21 March 2022	email
25/02/2022	NT Tourism	Tourism town asset program - submissions close Monday 28 February.	email
25/02/2022	Resident	Fencing of easement on Harney St property	email
1/03/2022	WAGS	Community Grants application - WAGS Arts Workshop	email
1/03/2022	Warren Snowdon MP	Letter advising he will be retiring as the Labor Member for Lingiari	mail
1/03/2022	Dheran Young MLA	Letter advising WSC successful with running NT based activities during the IWD celebrations	mail
2/03/2022	LGANT	Rateable Mineral Titles March 2022	email
4/03/2022	Department of Health	Healthy Lifestyle Grants 21-22 - \$20,000 plus gst	email
4/03/2022	Office of the Leader of the Opposition	Local Government Legislation Amendment (Remuneration) Bill 2022 (Serial 41)	email
4/03/2022	Territory Families Sports & Rec	Remote Sports Voucher - offer of \$5,000 to deliver sport and active recreation activities in community.	email
5/03/2022	Territory Families Sports & Rec	Remote Sports Program - reports due	email
7/03/2022	Dept of Chief Minister, Local Govt and Reg Dev	Thank you for engagement at online information session for council staff on Draft Burial and Cremation Bill 2022	email

7/03/2022	Resident	Letter of Support for Business Funding Submission	email
9/03/2022	Plastic Free Foundation	2022 Plastic Free July Council Membership	email
9/03/2022	Dept of Chief Minister, Local Govt and Reg Dev	Table of member allowances for 2022-23	email
9/03/2022	LGANT	Rates Officer workshop	email
9/03/2022	NT Police Force	Example of Local Disaster Plan - Dundee and Bynoe Haven Local Disaster Plan	email
11/03/2022	Resident	Rates Enquiry and request to change community meeting date	email

## 5.2. Outwards Correspondence

Date	To	About	
16/02/2022	Senator McMahon	Local Roads and Community Infrastructure phase 2 - copy of approved works schedule.	email
16/02/2022	CPVBB	Fire Ready Week - request for "Fire Ready Week" session for Wagait Residents.	email
18/02/2022	Department of Infrastructure, Transp , Reg Dev & Comms	Annual Report LRCI - Phase 1 (including: CEO Financial Statement and Annual Report, Auditors Report, Auditors Statement and SWC Audited Financial Report).	email
28/02/2022	Makers and Creators	Letter of support	email
1/03/2022	Kerry Courts	Employment contract - cleaner	email
3/03/2022	Australia Day Council	Australia Day 2022 acquittal	email
3/03/2022	NT Classifieds	Advertisement - EoI - Audit Services for Wagait Shire Council	email
8/03/2022	Overdue Rate payers	Overdue rates letters emailed and posted x28	email
8/03/2022	S&R Territory Families	Remote Sports Program - reports	email
9/03/2022	LGANT	Pam Wanrooy to attend Rates Officer workshop Tuesday 15th	email
10/03/2022	Resident	Fencing of easement on Harney St property	email
10/03/2022	Resident	Letter of Support for Business Funding Submission	email
11/03/2022	Dept of Chief Minister, Local Govt and Reg Dev	Acquittal information for SP Watertank	email
11/03/2022	S&R Territory Families	Remote Sports Program – financial report	email

### **Resolution No. 2022/**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the February 2022 Council meeting be accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 6. COUNCILLORS REPORTS

### 6.1 President's Report

**Purpose:** As part of my responsibility, provide advice to Council and the community of information and activities that are important.

**Update:**

Hello and welcome to the March Wagait Shire Council meeting, and greetings to the Belyuen Shire Council President Rex Edmonds and CEO Cathy Wensleydale, who are our guests this evening.

I note that while I was away in Perth for a week, Council held a successful International Women Day March and BBQ at Cloppenberg Park, which was apparently well attended. Congratulations to the organisers including Council Policy Officer Fiona Carter and Office Manager Pam Wanrooy.

### Meetings Attended

<b>DATE</b>	<b>ITEM</b>
Tuesday 15 February	February Council meeting
Friday 18 February	CEO catchup by phone (CEO on leave in WA).
Saturday 19 February	Attended the 80th anniversary of the Bombing of Darwin ceremony.
Saturday 26 February	Attended the Cox Country Club with Daly MLA Dheran Young, Federal Senator Malandiri McCarthy and Senate candidate Marion Scrymgour.
Wednesday 2 March	ABC interview with Adam Steer.
Wednesday 2 March	Meeting with new supermarket Manager Kevin Zhang, CEO Renita Glencross and Vice President Tom Dyer, to discuss various issues about the business since they took ownership 2 months ago.
Thursday 3 March	Council budget workshop with elected members and CEO.

**Neil White**

President Wagait Shire Council

**Resolution No. 2022/  
That Council receives and notes President Neil White's report for the period 14  
February to 11 March 2022.  
Moved:  
Seconded:  
Vote:**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 14 February to 11 March 2022

<b>Staff, HR &amp; Training</b>	<ul style="list-style-type: none"> <li>• Staff Leave Taken RG – PL-5, AL-5; PW – PL 1.1 ; RT - WC ongoing; FC - 0</li> <li>• Staff Leave Approved ; PW 24/03 to 07/04 (2 weeks) ; GZ</li> <li>• GIO assisting with WC claim ongoing to Feb 2022</li> <li>• New Cleaner commenced 7 March 2022</li> <li>• Recruitment for Active-Recreation Officer in progress</li> <li>• Recruitment for Youth Program Coordinator in progress</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox meetings x3</li> <li>• Incident report ; works vehicle collected stump on bore-line, panel repairs pending insurance claim</li> </ul> <p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> <li>• CHO Direction 55 actioned, all staff are currently compliant</li> <li>• Special cleaning of jetty handrails and bins recommenced 25 Jan</li> <li>• Council is currently reviewing all COVID Operation Plans for its facilities</li> <li>• Cyclone shelter has been issued a QR code</li> </ul>
<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President x2 weekly catchups</li> <li>• Meeting at supermarket to discuss community feedback ; 2 Mar</li> <li>• Preparation of Shire Plan and Budget for 2022-23 ; workshop 3 Mar</li> <li>• Youth Program planning mtgs ; 3 Mar, 8 Mar</li> <li>• Civil contractors for roadworks Forsythe, Cox ; 7 Mar</li> <li>• NT WorkSafe/JLT/WALGA/GIO insurance WC claims; 7 Mar</li> <li>• DCMC/NIAA/LG Regional meeting ; 7 Mar</li> <li>• Emergency Management Committee + NTPFS mtg ; 9 Mar</li> <li>• Belyuen CEO re WSC mtg + local police ; 8 Mar</li> <li>• Remote Health Unit Covid Clinic ; 7 Mar, 8 Mar</li> <li>• Preparation of Auditor Eol and responses</li> <li>• LGANT Smart Communities mtg ; 8 Mar</li> <li>• Audit Committee change meeting date ; 9 Mar</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident requests for asset hire</li> <li>• Drainage &amp; easement enquiries on Harney, Dalmeny and Erickson</li> <li>• Ratepayer concerns regarding subsidised water-tanks (as discussed on ABC Radio)</li> <li>• Resident request for change to community meeting date and plan suggestions</li> </ul>
<b>Actions</b>	<p><u>Services, Programs &amp; Projects</u></p> <ul style="list-style-type: none"> <li>• School holiday program arrangements have been challenging due to no response from advertising for excursion leaders or casual SRO.</li> <li>• Youth Leadership/Internship program development, funding applications, meetings, and ongoing arrangements with multiple providers, including skate-park design.</li> <li>• Waste &amp; Recycling Strategy development, meetings with consultant, Belyuen CEO.</li> <li>• Planning for Verge Audit and pedestrian access through the community, funding applications and meetings with NTG and LGANT.</li> <li>• Seniors Program activities (inc fitness) development, funding applications, meetings, and ongoing arrangements with multiple providers.</li> <li>• Remote Covid-19 Vaccination Unit will attend Wagait Health Centre on 17 Mar</li> </ul>

<b>Actions</b>	<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Ongoing review of WSC policies and registers for LG Act alignment</li> <li>• Preparation of agenda and minutes for WSC Meeting 15 Mar</li> <li>• Preparation of agenda and minutes for WSC Emergency Committee Meeting</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>• LCRI phases 2 - Signage, drainage &amp; verge remediation (\$25k)</li> <li>• LCRI phases 3 - Skate-park &amp; Pump-track design and construct stage 1 (\$50k)</li> <li>• DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k)</li> <li>• DLGRD (CMC) WaRM #2 - Design &amp; Construct for Re-Discovery Centre (\$75k)</li> <li>• Auditors 2022-24 - Advertised Eol (\$50k)</li> </ul> <p><u>Current Grants</u></p> <ul style="list-style-type: none"> <li>• Alcohol &amp; Drug program ; Wagait Youth Leadership Program (\$20k) successful</li> <li>• Australia Day 2022 event funding (\$2k) acquitted</li> <li>• Territory Day grant variation arrangements (\$1.2k) acquitted</li> <li>• International Women’s Day event funding application (\$1.5k) successful</li> <li>• Healthy Lifestyles ; Water for Wagait (\$14k) acquitted</li> <li>• Healthy Lifestyles ; Seniors Program (\$20) successful</li> <li>• Youth Week event funding (\$2k) successful</li> <li>• Wagait Community Grants Fund acquittals for 2021</li> <li>• Wagait Community Grants Fund applications assessment for 2022</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• Territory Families Remote Sport Program annual reporting and data</li> <li>• Territory Families Youth Vibe and Youth Week 2021 acquittals</li> <li>• Australia Day 2022 event funding acquitted</li> <li>• TOPROC &gt; preparation of council documents for strategic planning</li> <li>• LRCIP &amp; R2R &gt; Quarterly reporting x3</li> <li>• FAA Roads Report</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• Council e-newsletters (March)</li> <li>• Community updates : Covid Mandate Update</li> </ul> <p><u>Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> <li>• International Women’s Day ; 5 Mar</li> <li>• Harmony Day ; 21 Mar</li> <li>• LGANT GM ; 6-7 Apr</li> <li>• Community Consultation Meeting ; 9 Apr</li> <li>• Build-up Skate session #3 ; TBC 16 or 17 Apr (Easter) / Youth Week</li> <li>• ANZAC ; 25 April</li> </ul>
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## 7.2. Works Manager’s Report for the period 14 February to 11 March 2022

<b>Staff/HR</b>	<ul style="list-style-type: none"> <li>• Leave - GZ (RDO x1); RR (RDO x1, PL x2)</li> <li>• Ongoing work planning for casual staff</li> <li>• Firearms training for license renewal</li> <li>• Traffic Management training registration; 23-26 May</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 3</li> </ul>



<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 12</li> <li>• Water Samples x 29</li> <li>• Imaluk water compound maintenance (weed control, mow and snip) x2</li> </ul> <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 12</li> <li>• Jetty handrails and bins sanitised (COVID) x 56</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip) x2</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 5</li> <li>• Council bins in, out &amp; cleaned weekly x 26</li> <li>• Hard-waste bins packing and changeover x 1</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Estate mowing &amp; poisoning</li> <li>• Weed program location map established for Snakeweed, Bellyache Bush</li> <li>• Council firebreak slashed and mowed (Brisbane to Vangemann)</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Follow up drainage easements clearing on Erickson, Harney and Cox</li> <li>• Dalmeny drain repair</li> <li>• Estate culvert headwalls repaired and painted (ongoing)</li> <li>• Delissa beach access &amp; drain cleared (removal of 30 acacias)</li> <li>• Baluria beach access drain cleared</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park irrigation monitoring daily/monthly reporting</li> <li>• Plumbing of 2 x new water-tanks</li> <li>• Drinking Fountain installed at Community Centre</li> <li>• Glyphosate distribution to residents (program finished 6 Mar)</li> <li>• Defibrillator cabinet installed at Health Centre, pending unit check by Health staff</li> <li>• International Women's Day preparations and pack-down</li> </ul> <p><u>Repairs and Maintenance Plant/Vehicles</u></p> <ul style="list-style-type: none"> <li>• John Deere Mower (blades, fuel-line)</li> <li>• Holden Colorado Utility (front passenger panel and wheel guard)</li> <li>• Arrangements for new tractor delivery</li> </ul>
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**Resolution No. 2022/**

**That Council receives and accepts the Officers Reports for the period 14 February to 11 March 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 8. ACTION SHEET for the period 14 February to 11 March 2022.

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat ramp at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
			20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
			16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
			15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.

			14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
			10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
			11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
4		Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EOI call out for nominees to new Regional Community Engagement Group.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.
			14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
			10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
			11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.

**Resolution No. 2022/**

**That Council receives and notes the Action Sheet for the period 14 February to 11 March 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 9. FINANCIAL REPORTS

### 9.1. February 2022 Reports Attached

- Cash Flow Statement
- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report as required by NTG

### 9.2. February 2022 Supplier Payment History

Date	Contact	Reference	NT	I'State/I'ntl
<b>TRANSACTION ACCOUNT</b>				
1/02/2022	Wagait Beach Supermarket	Crushed Ice - Seniors Xmas party	\$ 22.73	
	Wagait Beach Supermarket	Mower fuel	\$ 11.64	
	Wagait Beach Supermarket	Food for Seniors X'mas party	\$ 35.29	
	Wagait Beach Supermarket	Mower fuel	\$ 63.64	
	Wagait Beach Supermarket	Truck fuel	\$ 44.55	
	Wagait Beach Supermarket	CEO fuel	\$ 45.98	
	Wagait Beach Supermarket	Works Ute fuel	\$ 79.06	
	Wagait Beach Supermarket	Truck fuel	\$ 32.73	
	Wagait Beach Supermarket	Mower fuel	\$ 37.27	
	Wagait Beach Supermarket	Small engine fuel	\$ 7.00	
	Wagait Beach Supermarket	Office biscuits	\$ 7.48	
	Wagait Beach Supermarket	Works Ute fuel	\$ 90.32	
	Wagait Beach Supermarket	CEO fuel	\$ 74.06	
	wagait Beach Supermarket	Small engine fuel	\$ 12.04	
	Wagait Beach Supermarket	Mower fuel	\$ 55.46	
	Wagait Beach Supermarket	Mower fuel	\$ 22.51	
	Wagait Beach Supermarket	CEO fuel	\$ 97.37	
	Wagait Beach Supermarket	Batteries - office	\$ 5.11	
	Wagait Beach Supermarket	Mower fuel	\$ 17.58	
	Wagait Beach Supermarket	Mower fuel	\$ 49.06	
	Wagait Beach Supermarket	Works Ute fuel	\$ 89.96	
	Wagait Beach Supermarket	Ice- Aust Day	\$ 13.64	
	Wagait Beach Supermarket	Mower fuel	\$ 17.65	
	Wagait Beach Supermarket	CEO fuel	\$ 99.35	
	Wagait Beach Supermarket	Mower fuel	\$ 22.39	
	Wagait Beach Supermarket	Tractor fuel	\$ 45.11	
	Wagait Beach Supermarket	Works Ute fuel	\$ 114.07	
2/02/2022	Kens Plumbing	drinking fountain - Sportsground	\$ 2,471.09	
3/02/2022	Council Wise	Annual licencing fee		\$ 10,879.00
4/02/2022	Dynamic Caterising Solutions	Face masks	\$ 125.59	
4/02/2022	Jacana Energy	Council power	\$ 1,613.05	
4/02/2022	Central Business Equipment	copy charges	\$ 188.77	
7/02/2022	Wagait Beach Supermarket	food for Australia Day	\$ 522.77	
7/02/2022	Wagait Beach Supermarket	Newspapers - Dec, Jan, Feb	\$ 82.50	

8/02/2022	Power Water	Water swipe card	\$ 35.24	
9/02/2022	Woolworths	Drinks for skateboard session	\$ 29.80	
9/02/2022	MJ Electrical	Repairs to office lights	\$ 170.00	
10/02/2022	BuildUp Skateboarding	Children's activities	\$ 5,032.50	
11/02/2022	Veolia	extra rubbish bins		\$ 220.00
18/02/2022	Belyuen Community	Repairs to mower	\$ 132.00	
21/02/2022	Paula Moggs	Aust Day - childrens activities	\$ 200.00	
22/02/2022	Australia Post	Renewal - Post box	\$ 132.00	
22/02/2022	Woolworths	cleaning - Gumption	\$ 21.60	
22/02/2022	Optus	phone charges		\$ 286.85
22/02/2022	Chris Chaplin	drill bits	\$ 23.00	
24/02/2022	C Fergusson	Council meeting meals	\$ 90.00	
24/02/2022	C Fergusson	Internationa Womens Day catering	\$ 450.00	
24/02/2022	Harvey Distributors	Cleaning products	\$ 121.88	
27/02/2022	ATO	BAS		\$ 7,820.00
28/02/2022	Territory Image	Australia Day photography	\$ 350.00	
28/02/2022	Veolia	Hardwaste and bin collection		\$ 7,292.21
<b>CREDIT CARD</b>				
2/02/2022	XERO	Subscription		\$ 100.00
4/02/2022	Officeworks	Stationery	\$ 26.24	
4/02/2022	Berry Springs Hardware	Cement	\$ 23.00	
4/02/2022	Finlays	2m cube premix	\$ 120.00	
4/02/2022	We Sell Fun	chain and oil for chainsaw	\$ 134.59	
7/02/2022	Copytime	Printing	\$ 32.00	
7/02/2022	Sureline	Firearm Licence training	\$ 446.00	
7/02/2022	Good Guys	CEO Hard Drive	\$ 109.00	
7/02/2022	Military Shop	Poppies for Anzac Day		\$ 254.41
8/02/2022	Microsoft	monthly subscription		\$ 83.49
8/02/2022	Microsoft	monthly subscription		\$ 94.60
14/02/2022	Adobe	monthly subscription		\$ 18.69
16/02/2022	St Johns Ambulance	bandaids - Firstaid kits	\$ 28.00	
16/02/2022	Tech Rentals	Satellite phone monthly fees		\$ 150.00
16/02/2022	Adobe	monthly subscription		\$ 29.99
17/02/2022	Officeworks	Stationery	\$ 37.88	
21/02/2022	Cabcharge	Taxi - President	\$ 13.76	
28/02/2022	Bunnings	Cabel ties	\$ 19.98	
28/02/2022	We Sell Fun	Chainsaw chain - cyclone prep	\$ 90.00	

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2021 to 31 January 2022 is \$2,716.54

**Resolution No. 2022/.....**

**That Council receives and accepts the Financial Reports for the month of February 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 10. AGENDA ITEMS

### 10.1. Revised Budget 2021-22

Following advice from the Department, a review of the 2021-22 Budget and redraft of the 2021-22 budget for Wagait Shire Council has been prepared council's review and acceptance.

The revised budget includes updated service and grant income amounts and unforeseen expenses relating to council facility and amenity repairs and maintenance, as well as amounts for staff leave accruals and capitalisation of assets which has not previously been included in the operating budget. The projected surplus is greater than first anticipated and there is no request for funds to be drawn from reserves.

**Resolution No. 2022/**

**That council accept the reviewed 2020-21 budget and adopt a revised budget for 2021-22.**

**Moved:**

**Seconded:**

**Vote:**

### 10.2. Elected Members Allowances for 2022-23

The Department of Department of the Chief Minister and Cabinet, Local Government and Regional Development have advised the Ministers decision for the maximum allowances for Elected Members for 2022-23 (see attachment for 10.2), which are unchanged from 2021-22.

In accordance with *Section 201(g) of the Local Government Act 2019*, the CEO seeks confirmation from the Elected Members to set the current annual allowances for Elected Members of the Council, at 14.5% of the base allowance as set by the Minister, with a set professional development allowance of \$500 per elected member, calculated to a total of \$9,432.26 and allocated as follows:

Council Elected Member Allowances for 2020-21	Principal Member	Deputy Principal Member	Ordinary Member (each)
Base Allowance	\$ 3,630.69	\$ 1,342.63	\$ 652.98
Electoral Allowance	-	-	-
Training/PD Allowance	\$ 500.00	\$ 500.00	\$ 500.00
Max Extra Meeting Allowance	-	-	-
<b>Total Claimable Allowance</b>	<b>\$ 4,130.69</b>	<b>\$ 1,842.63</b>	<b>\$ 1,152.98</b>

**Resolution No. 2022/.....**

**That Council receives and accepts the Elected Member Allowances for 2022-23, being 14.5% of the base allowance set by the Minister and a set amount of \$500 for professional development.**

**Moved:**

**Seconded:**

**Vote:**

### 10.3. Draft Shire Plan and Budget 2022-23

Per Sections 34, 35 and 201 of *the Act*, the Wagait Shire Council Draft Shire Plan and Budget for 2022-23 has been drafted for council's consideration.



Per Section 35(3)(c) of *the Act*, a notice will be published on council's website and in the NT News, inviting written submissions commenting on the draft Shire Plan and Budget for a period of 25 days, closing on Friday 15 April 2022 in preparation for a second draft to be presented at the council meeting on Tuesday 20 April.

During this period, the draft Shire Plan and Budget will also be the focus of a community consultation meeting at the Wagait Beach Community Centre 10am-12pm on Saturday 9 April 2022. Elected members should be in attendance to discuss issues, concerns and ideas with residents and ratepayers.

Major highlights of the draft plan and budget include:

- Rates increase of 3.5%, being the CPI at December 2021 (2% less than the proposed increase agreed in the 2020-2025 Strategic Plan was 5.5%).
- No changes to the waste fee structure or costs to ratepayers.
- A continued focus on communications and social wellbeing through civic events and active recreation programs.
- A review and risk audit for council business security and operational management continuity, if compromised by cyber-attacks or other emergency.
- A continued priority of developing strategic plans and securing funding for increased civil amenity, including:
  - ~ upgrades to roads, verges and public access pathways through the estate;
  - ~ upgrades to increase safety & serviceability of the civic spaces and buildings;
  - ~ recommendations from the Waste and Recycling Strategy; and
  - ~ priority elements of the Cloppenburg Masterplan, including a skate-park.

**Resolution No. 2022/**

**That council adopt the reviewed Draft Shire Plan and Budget for 2022-23 and agree to distribute for public comment for 25 days, closing on Friday 15 April 2022.**

**Moved:**

**Seconded:**

**Vote:**

#### **10.4. Council Policy Review**

The following policies have been reviewed in line with the Local Government Act 2019.

- P31 – Dispute Resolution, Counselling, Disciplining and Dismissal
- P32 – Discrimination, Harassment and Bullying Policy

In line with the Audit Committee Resolution 2021/171, these policies do not require major content changes to be reviewed by the Audit Committee and therefore can be presented directly for council approval.

**Resolution No. 2022/**

**That Council adopt the following policies that have been reviewed and aligned with the Local Government Act 2019:**

- **P31 – Dispute Resolution, Counselling, Disciplining and Dismissal**
- **P32 – Discrimination, Harassment and Bullying Policy**

**Moved:**

**Seconded:**

**Vote:**

## 11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

## 12. QUESTIONS FROM THE PUBLIC WITH NOTICE

### 12.1. Community Meeting Date Change Request

Council received an email request from a resident to change the date of the community meeting as this is at the commencement of the school holidays and may be unachievable for some residents. The upcoming school holidays are from Saturday 9 April to Monday 18 April (inclusive of Easter public holidays). There are other community events, including youth program activities also planned for this period.

If deemed appropriate, council could consider rescheduling the community meeting to Saturday 23 April, however this is the ANZAC long weekend and again, may not suit some residents. Council cannot reschedule later than this date as the timeline for draft Shire Plan and Budget consultation is set to achieve completion before the council meeting in May.

#### **Resolution No. 2022/**

**That Council do not /agree to change the date of the community consultation meeting from Saturday 9 April 2022 / to . . . .**

**Moved:**

**Seconded:**

**Vote:**

### 12.2. Concerns Regarding Japanese Encephalitis (JE) Virus

Council has received an email from a resident concerned about stagnant water becoming mosquito infestation sites in the community, particularly along Erickson Crescent where properties back onto the lagoon, and request that council treat this as an urgent issue.

Mosquito reports are provided by the Department of Health on a fortnightly basis however only cover the Darwin urban area. While the reports do not currently include a Wagait specific test-site, the Department recommends Karama would be the environmental comparison site and we can assume that the findings would be similar. The carrier for JE is the common mosquito, and the Department reports that there has been no detection of JE in the NT this season. The Department will be setting up several test sites around the Wagait shire area in peak season (April-May) to ensure the safety of residents.

Council recommends that personal protection is still the best preventative measure, including limiting time outside after dark, avoid wearing dark clothes and personal spray insecticides.

#### **Resolution No. 2022/**

**That Council agree to . . .**

**Moved:**

**Seconded:**

**Vote:**

## 13. PETITIONS/DEPUTATIONS

## 14. UPCOMING EVENTS

**14.1. Citizenship Ceremony – Palmerston Rec Centre – 18 March**

President Neil White and CEO Renita Glencross have been invited to attend the Citizenship Ceremony in Palmerston by Mayor Athina Pascoe-Bell.

**14.2. Community Consultation Meeting – Wagait Community Centre – 10am 9 April**

The focus for this meeting is for council to discuss and seek comment from residents about the draft shire plan and budget for 2022-23.

**14.3. Youth Week – Build-Up Skate Session #3 – 17 April**

Continuing the program for Youth at Cloppenburg Park over the Easter weekend, which coincides with the school holidays and Youth Week. Pending confirmation of other funding availability, a design consultant for the skate-park will also be attending to discuss ideas with participating youth.

**14.4. ANZAC Day – Wagait Cenotaph – Monday 25 April**

The members of HMAS Coonawarra and Chaplain Major Ian Dawson will be attending. The full program and run sheet are currently being prepared and will be confirmed for council attendance and duties in early April.

**15. LATE ITEMS AND GENERAL BUSINESS**

**15.1. Ratification of Use of Common Seal**

Council has been successful in securing \$20,000 from the NT Department of Health Healthy Lifestyle program to support the 2022 Seniors and the Common Seal will be used by the CEO and President to execute the funding agreement as soon as possible.

In line with the Local Government Regulations (General) 2021, a council resolution is requested to ratify use of the common seal for this purpose.

**Resolution No. 2022/**

**That Council endorse the use of the Wagait Shire Council common seal for the Healthy Lifestyles funding agreement with NT Department of Health.**

**Moved:**

**Seconded:**

**Vote:**

**15.2. Infrastructure Report for 2022**

Council is advised that the NTG Infrastructure Report is currently under review for 2022 and the Department has been provided an update to include new and completed Wagait Shire Council major projects, such as the Cloppenburg Park masterplan and the Cox Drive floodway. The NTG projects in the region currently include the Mandorah Marine Precinct (MFF), undersea power cable upgrades, water reticulation and a purpose-built Fire and Emergency Rescue building (all mid-long term except MFF). A copy of the 2021 Infrastructure Report is tabled for member's interest.

**16. IN-CAMERA ITEMS**

**Resolution No. 2022/.....**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council closed the meeting to the general public.

**Resolution No. 2022/.....**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council opened the meeting to the general public.

**17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on 19 April 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

**18. CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.