



WAGAIT SHIRE COUNCIL

AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM TUESDAY 17 MAY 2022**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday, 20 May 2022**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Tuesday 17 May 2022** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross
Chief Executive Officer

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1. OPENING OF MEETING

Councillors: President Neil White
Vice President Tom Dyer
Cr Noeletta McKenzie (via teleconference)
Cr Peter Clee

Staff: CEO, Renita Glencross

1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

Cr Michael Vaughan

2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 19 April 2022

<p>Resolution No. 2022/ That the Minutes of the Ordinary Meeting of Tuesday 19 April 2022 be confirmed by Council as a true and correct record.</p> <p>Moved:</p> <p>Seconded:</p> <p>Vote:</p>

3.2. Matters arising from Minutes of Council Meeting Tuesday 19 April 2022

4. GUESTS – Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 18 April to 13 May 2022.

5.1 Inwards Correspondence

Date	From	About	
20/04/2022	Mick Cartwright - NT Dept of Education	Emergency Shelters - Federal Government Funded STAND Program (3 year trial funded by Federal Govt for STAND program)	email
21/04/2022	Makers and Creators	Community Benefit Fund Minor Community Organisation Grant agreement	email
21/04/2022	Mick Cartwright - NT Dept of Education	Emergency Shelters - NBN stand system installation to Wagait Beach Emergency Shelter.	email
22/04/2022	City of Palmerston	Invitation to Citizenship Ceremony for Neil White and Renita Glencross	email
22/04/2022	Minister for Infrastructure, Planning & Logistics	Concurrent application - Part section 9 Hundred of Bray (127 Charles Point Road) - application to rezone from Zone R (rural) to Zone CV (Caravan Park).	email
24/04/2022	Australian Electoral Commission	Signed Copy - Use of Premises Agreement for Polling Place	email
26/04/2022	NBN	Change of location NBN site - from Belyuen School to Wagait Beach Community Emergency Shelter.	email
26/04/2022	Weed Management Branch	Gamba requirements - gamba requirements leaflet for inclusion with rates	email
27/04/2022	Violia	Council waste collections for 2022-23 - service costs for 12 months commencing 3 July 2022	email
28/04/2022	Resident	Mission Grass - concerns	email
29/04/2022	Howard & Sons	Fireworks Permit Application - 2022 Territory Day	email
2/04/2022	Sureline Mercantile	Notice of Demand for payment - 8 rate payers	email
6/05/2022	Darwin City Library	Invitation to support 2022 Young Territory Author Awards	email
9/05/2022		Greater DARWIN Region Destination Management Plan 2022 anticipated for release next week	email
9/05/2022	Australian Government	Local Roads and Community Infrastructure Program - phase 3 Extension/Final Reports/ Update phase 1 and phase 2 guidelines	email
9/05/2022	Local Government Representation Committee	2022 LG Representation Committee	email

5.2. Outwards Correspondence

Date	To	About	
19/04/2022	Lands Planning	127 Charles Point Road, Campground - new application submitted	email
20/04/2022	Nexia Edwards	Acceptance - Auditing Services for period of 3 years, commencing May 2022 until September 2025	email
21/04/2022	NT News (advertisement)	Draft Shire Plan 2022-23 and long term budget 2022-27	email
21/04/2022	Mick Cartwright - NT Dept of Education	thank you email - Emergency Shelters - NBN stand system installation to Wagait Beach Emergency Shelter.	email
22/04/2022	Tina MacFarlane CLP Candidate for Solomon	Letter from President - Don't leave local communities behind - building better roads.	email
22/04/2022	Senator Malandirri McCarthy	Letter from President - Don't leave local communities behind - building better roads.	email
22/04/2022	Damien Ryan GAICD	Letter from President - Don't leave local communities behind - building better roads.	email
22/04/2022	Senator Sam McMahon	Letter from President - Don't leave local communities behind - building better roads.	email
22/04/2022	Marion Scrymgour	Letter from President - Don't leave local communities behind - building better roads.	email
22/04/2022	Jacinta Nampijinpa Price	Letter from President - Don't leave local communities behind - building better roads.	email
22/04/2022	Luke Gosling OAM, MP	Letter from President - Don't leave local communities behind - building better roads.	email
26/04/2022	Community Benefit Fund	Signed Funding Agreement - Makers and Creators	email
26/04/2022	resident	Letter of Indemnity and discharge - damage to windscreen	email
26/04/2022	Weeds Management Branch	Council happy to include gamba requirements leaflet with rates notices.	email
29/04/2022	3 x Residents	Weed Management letter - Gamba Grass, Mission Grass and Snakeweed	email/mail
3/05/2022	Larrakeyah Primary School	2022 Walk safely to school day - 20 May	email
3/05/2022	Stuart Park Primary School	2022 Walk safely to school day - 20 May	email
3/05/2022	Darwin Middle School	2022 Walk safely to school day - 20 May	email
3/05/2022	Darwin High School	2022 Walk safely to school day - 20 May	email
4/04/2022	NT WorkSafe	Signed application - Territory Day fireworks	email
5/05/2022	Darwin Library	support for 2022 Young Territory Author Awards - Council will sponsor \$50.00.	email
12/05/2022	DIPL - Transport	Walk Safely to School 2022	email

Resolution No. 2022/

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the April 2022 Council meeting be accepted.

Moved:

Seconded:

Vote:

6. COUNCILLORS' REPORTS

6.1 President's Report

Purpose: As part of my responsibility, provide advice to Council and the community of information and activities that are important.

Update: Hello and welcome to the May Wagait Council meeting.

With the recent surprise resignation of Chief Minister Michael Gunner, together with the forthcoming Federal Election on 21 May, we are about to enter a dynamic phase in NT politics. We can rest assured that Wagait Shire council remains committed to sound Governance and sensible financial management to protect our unique lifestyle here at Wagait Beach.

There will be challenges ahead, including the proposed future amalgamation of various areas of unincorporated land on Cox Peninsula, which Council is in the process of addressing in our response to the NTG. The future of Cox Peninsula is a challenging yet exciting prospect, with the construction of the Mandorah Marine Precinct (MMP), due to commence this year, which will generate further development opportunities on this side of the harbour.

And lastly, a fabulous ANZAC Day ceremony was held here at Wagait Beach on 25 April, with Deputy Chief Minister (now acting Chief Minister) Nichole Maddison and the Lieutenant Colonel (Commander) from Coonawarra Naval Base and some 25 Navy personnel attending a very sombre and uniquely local ceremony which recognises the small, but critical part Wagait Beach played during World War 2. Many thanks to Renita and her staff for organising this event, which just seems to get bigger each year and is well attended by locals and involved a special contribution by local youngsters Flynn Denson and Siarn Murphy who made very moving speeches. Well done to all involved.

Meetings Attended

DATE	ITEM
Tuesday 19 April	April Council Meeting
Wednesday 20 April	Met Maree De Lacey, from Department of Chief Minister, Local Government Unit, together with Vice President Tom Dyer and Renita Glenncross CEO, to discuss proposed future amalgamation of various areas of unincorporated land on Cox Peninsula
Friday 22 April	CEO catchup
Monday 25 April	ANZAC Day ceremony at Council grounds.
Wednesday 27 April	ABC radio interview with Adam Steer on his regular "Head Honcho Hotline" programme.
Friday 29 April	CEO catchup
Thursday 5 May	CEO catchup

Neil White

President Wagait Shire Council
May 2022

Resolution No. 2022/

That Council receives and notes President Neil White's report for the period 18 April to 13 May 2022.

Moved:

Seconded:

Vote:

7. OFFICERS' REPORTS

7.1. CEO Report for the period 18 April to 13 May 2022

Staff, HR, PD & Training	<ul style="list-style-type: none"> • Staff Leave Taken ; RG – AnnL (5) ; RT - WC ongoing; • Staff Leave Approved ; GZ (22-29/04 to 06/05) ; FC (3-4/05) ; RG (9-13/05); PW (6/06) • Recruitment ongoing for Active Recreation Manager (pt) • Waste Management Forum • ALGA National Assembly 17-21 June in Canberra ; RG and NW • Letters to staff regarding long-service-leave accruals x4
WHS	<ul style="list-style-type: none"> • Staff Toolbox meetings x4 <p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> • CHO Direction 55 actioned, all staff are currently compliant • Special cleaning of jetty handrails and bins ongoing to 04/07/2022
Meetings and Correspondence	<p><u>Council Business</u></p> <ul style="list-style-type: none"> • President x4 weekly catchups • Youth Program planning mtgs with YDO x4 + Belyuen School • Seniors Program planning mtgs x2 • Preparation of Shire Plan and Budget for 2022-23 • NT WorkSafe/JLT/WALGA/GIO insurance WC claims and return to work • Letters to Auditors responding to Eol • Letters to outstanding rate-payers x4 ; updates to Sureline Mercantile • Letters to residents regarding weed management x3 • Letters to schools re: Walk to School Day x4 • Meetings with Veolia regarding service delivery 2022-23 (13 Apr, 3 May) • Meeting with DCMC-LGRD regarding unincorporated areas (20 Apr) • Meeting with Dept Health regarding local mosquito trapping (21 May) • Preparations for ANZAC Day service (21-22 Apr) • DCMC/NIAA/LG Regional monthly mtg (26 Apr) • Meeting with Troppo Architects for Recovery Centre design (2 May) • Meeting with Tropics Consulting regarding Waste Strategy draft (3 May) • Meeting with NLC/Kenbi Rangers regarding unincorporated areas (3 May) • DCMC Regional Economic Development mtg (3 May) • Remote Health Unit Covid Clinic (5 May) • DEPWS arrangements for stakeholder meeting regarding boat access, dune protection and hazard burning at Imaluk (DIPL, CLE and Bushfires NT) no progress due to lack of staff in NTG • Preparation of TOPROC Animal Management Ref Grp agenda (18 May) • Planning for Verge Audit and pedestrian access through the community, funding meetings with NTG and LGANT <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Resident requests for asset hire • Resident concerns for feral animal control

<p>Actions</p>	<p><u>Governance</u></p> <ul style="list-style-type: none"> • Ongoing review of WSC policies and registers for LG Act alignment • Preparation of minutes and agenda for WSC mtg • Preparation of policies for Audit Committee meeting (7 Jun) • Assist Finance Officer with development of internal finance procedures • Review of Asset Management policies and procedures
<p>Actions</p>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> • Youth Leadership program has commenced with Youth Development Officer coordinating twice-weekly pop-up events at the park and supporting special event Buildup Skate session on 17 April, attended by 10 young people. A youth program planning session is proposed for Sun 15 May. • Healthy Lifestyle Seniors Program commences Mon 23 May with Yoga at 9:30-10:30, and a morning tea planning session on Wed 25 May to discuss other activities and excursions. <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • LCRI phases 2 - Signage, drainage & verge remediation (\$25k) • LCRI phases 3 - Skate-park & Pump-track design and construct stage 1 (\$50k) • DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k) • DLGRD (CMC) WaRM #2 - Design & Construct for Re-Discovery Centre (\$75k) • Auditors 2022-24 - Advertised EoI (\$50k) <p><u>Current Grants</u></p> <ul style="list-style-type: none"> • Alcohol & Drug program ; Wagait Youth Leadership Program (\$20k) successful • Healthy Lifestyles ; Seniors Program (\$20) successful • Youth Week event funding (\$2k) acquitted • Remote Sport Program funding (\$5k) successful • LCRI-P3 (\$50k) approved for skate-park and pump-track design & construct (stage 1) • Wagait Community Grants Funds awarded for 2022 <p><u>Reporting</u></p> <ul style="list-style-type: none"> • Territory Families Youth Vibe and Youth Week 2021 acquittals • LRCIP & R2R ; Quarterly reporting x4 <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletters (May) • Community updates ; Youth Program <p><u>Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> • TOPROC AMRG mtg ; Wed 18 May • Walk to School ; Fri 20 May (7-9am) • Youth Forum Planning session ; Sun 15 May • Seniors Cuppa Planning session ; Wed 25 May

7.2. Works Manager's Report for the period 18 April to 13 May 2022

Staff/HR, PD & Training	<ul style="list-style-type: none"> • Leave - GZ (RDO x3, AnnL x8); RR (RDO x1) • Ongoing work planning for casual staff • Waste Management Forum and workshop ; 17-18 June • Traffic Management training registration; 23-26 May
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 4

Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 14 • Water Samples x 10 • Imaluk water compound maintenance (weed control, mow and snip) <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> • Jetty wash x 13 • Jetty handrails and bins sanitised (COVID) x 62 • Jetty carpark verge maintenance (weed control, mow and snip) <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 8 • Council bins in, out & cleaned weekly x 26 <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x3 <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Estate mowing & poisoning <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Pothole repair • Delineator Replacements • Roadside barrier replacements • Tree/Branch removal from verges/drains <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Cloppenburg Park irrigation monitoring daily/monthly reporting • Defibrillator pending unit check by Health staff • ANZAC Day preparations and pack-down • Community Centre septic repair
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Resolution No. 2022/

That Council receives and accepts the Officers' Reports for the period 18 April to 13 May 2022.

Moved:

Seconded:

Vote:

8. ACTION SHEET for the period 18 April to 13 May 2022.

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			13/05/2022	DEPWS advise mtg not possible due to current staff shortages, CEO has written letter to
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
			20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
			16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.

			15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
			14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
			10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
			11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
			13/05/2022	Draft Strategy provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility.
4		Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.
			14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
			10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.

		11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
		05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.

**Resolution No. 2022/
That Council receives and notes the Action Sheet for the period 18 April to 13 May 2022.
Moved:
Seconded:
Vote:**

9. FINANCIAL REPORTS

9.1. April 2022 Reports Attached

- Cash Flow Statement (April and YTD)
- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report as required by NTG

9.2. April 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
TRANSACTION ACCOUNT			
1/04/2022	R&M Newman - Repairs to John Deere mower	\$240.00	
2/04/2022	One Music Australia - Licence fees for music		\$87.25
3/04/2022	Rural Fire Protection - Maintenance of fire equipment on council grounds	\$744.15	
3/04/2022	Kevin's Mobile Disco - Disco Hire for Children	\$500.00	
4/04/2022	RDO Equipment - Tractor repairs - seals, ball bearing	\$308.02	
6/04/2022	Little Miss Flowers - 3 x Fresh Native Wreaths	\$462.00	
6/04/2022	Little Miss Flowers - Delivery to Mandorah Ferry on Friday 22 April	\$19.80	
6/04/2022	City of Darwin - CEO parking - city of Darwin	\$20.00	
6/04/2022	Central Business Equipment - Copy charges for March 2022	\$369.49	
7/04/2022	Fleetcare - ceo vehicle lease		\$1,427.12
12/04/2022	Renita Glencross Expense Claim - Door mats for Council Office	\$57.80	
17/04/2022	Give Your Ride Some Pride - Excess for Holden Colorado	\$500.00	
18/04/2022	Balanced Choice Program - Balanced Choice Workshop - Sunday 10 April 2022	\$330.00	
18/04/2022	Balanced Choice Program - Balanced Choice workshop - Sunday 10 April 2022	\$28.70	
19/04/2022	Pamela Wanrooy Exp Claim - phone case		\$9.45
19/04/2022	Totally Work Wear - 3 uniforms	\$104.70	
19/04/2022	Banyan Contracting - Repairs to John Deere Mower	\$165.00	
20/04/2022	Optus - Office phone/internet		\$102.35
20/04/2022	Optus - account charges		\$17.20
20/04/2022	Optus - mobile phone charges		\$181.25
21/04/2022	Darryl Withnall - power costs for Vending Machine	\$69.75	
22/04/2022	Banyan Contracting - Repair fuel filter in machinery	\$140.00	
22/04/2022	RDO Equipment - mower parts	\$202.92	
26/04/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
27/04/2022	Makers & Creators - Community Grant Funding Agreement	\$1,000.00	
27/04/2022	Packard Goose Pty Ltd - Empty septic tank	\$1,050.00	
27/04/2022	Give Your Ride Some Pride - repairs to damaged windscreen	\$673.20	
30/04/2022	Veolia Environmental Services - Wheelie bin collections for April 2022		\$5,630.11
30/04/2022	Veolia Environmental Services - Hard waste collection for April 2022		\$1,447.15
CREDIT CARD			
4/04/2022	Xero - monthly subscription		\$106.00
4/04/2022	Encore Pilates & Wellness - Pilates Lounge Monthly access	\$79.00	
6/04/2022	Sealink Ferries - Sealink Multi pass	\$108.00	
8/04/2022	City of Darwin - CEO parking - city of Darwin	\$20.00	
8/04/2022	Microsoft - Monthly services		\$83.49
8/04/2022	Microsoft - Microsoft 365 Business		\$94.60
8/04/2022	Coles Supermarket - Community Consultation meeting	\$11.00	
8/04/2022	United Petroleum - CEO fuel	\$102.00	
8/04/2022	Coles Supermarket - Youth vibe - Food for Childrens Disco 8 April 2022	\$59.00	
8/04/2022	Coles Supermarket - Youth Vibe - food for childrens Disco for 8 April 2022	\$67.80	
11/04/2022	Copytime - A4 books wire bound with covers	\$22.00	
14/04/2022	coles - Anzac Day	\$32.50	

14/04/2022	Adobe Systems Incorporated - Monthly Subscription		\$18.69
14/04/2022	Kmart - Stationery	\$6.00	
14/04/2022	coles - Office meeting	\$14.00	
14/04/2022	coles - Office meeting	\$21.54	
14/04/2022	coles - Skate board catering	\$10.00	
14/04/2022	coles - Skate board catering	\$29.00	
19/04/2022	Adobe Systems Incorporated - Monthly subscription		\$29.99
20/04/2022	TR Telecom - Satellite phone charges		\$150.00
22/04/2022	NT News - Advertisement - Draft Plan & Budget	\$874.00	
28/04/2022	Sealink Ferries - Sealink Multi pass	\$108.00	
28/04/2022	Territory Plant Hire - weekend hire for 2.6T Excavator on Trailer	\$605.00	
28/04/2022	Territory Plant Hire - 12.5% damage waiver fee	\$75.63	

9.3. Councillor Allowances

The total payment to Councillors from 1 July 2021 to 30 April 2022 is \$3,950.84

Resolution No. 2022/.....
That Council receives and accepts the Financial Reports for the month of April 2022.
Moved:
Seconded:
Vote:

10. AGENDA ITEMS

10.1. Rates and Charges Declaration 2022-2023

In accordance with Sections 237 and 238 of the *Local Government Act 2019* the Chief Executive Officer must declare the rates and charges for the financial year. Please find the 2022-2023 Rates and Charges Declaration attached for your review.

Resolution No. 2022/
That council accept the 2022-2023 Rates Declaration, in accordance with Sections 237 and 238 of the Local Government Act 2019.
Moved:
Seconded:
Vote:

10.2. Council Fees and Charges 2022-2023

Please find the 2022-2023 Council Fees and Charges Declaration attached for your review.

Resolution No. 2022/
That council accept the 2022-2023 Council Fees and Charges.
Moved:
Seconded:
Vote:

10.3. 2022-2027 Long Term Financial Plan

In accordance with Section 200 of the Local Government Act 2019 and Regulation 8 of Local Government (General) Regulations 2021, the council's Long Term financial Plan has been updated and includes a list of budget assumptions, budget initiatives and projected major capital works. The Long-Term Financial Plan 2022-2027 is attached for review.

Resolution No. 2022/

That Council adopt the 2022-2027 Long-Term Financial Plan, in accordance with Section 200 of the Act, and Regulation 8 of Local Government (General) Regulations 2021.

Moved:

Seconded:

Vote:

10.4. 2022-23 Shire Plan and Annual Budget

Council approved the draft Shire Plan and Annual Budget for 2022-2023 at the March meeting of council by Resolution 2022/047 in accordance with Sections 35(3)(a)&(b) of the Local Government Act 2019. Per Section 35(3)(c) the draft Shire Plan and Annual Budget for 2022-2023 was published to council website and a callout for comments and submissions was advertised in the NT News on Friday 25 March 2022.

The 2022-23 draft Shire Plan and Annual Budget were presented and discussed at a community consultation meeting at the Wagait Beach Community Centre 10am-12pm on Saturday 9 April 2022, attended by 15 community members, elected members, the CEO and staff.

Comments and submissions to the 2022-23 draft Shire Plan and Budget were published again on Friday 22 April extending the consultation period to Thursday 12 May 2022, with no further responses being received other than the Department of Chief Minister and Cabinet, Local Government and Regional Development Unit.

Recent funding updates provided by Government and amended staff long-service-leave accruals have resulted in minor changes to the final draft annual budget (as highlighted), and the Long-Term Financial Plan is attached for review.

Resolution No. 2022/

That Council:

- **Adopt the 2022-23 Annual Budget, in accordance with Section 203 of the Act, and**
- **Adopt the 2022-23 Shire Plan, in accordance with Section 35(1) of the Act.**

Moved:

Seconded:

Vote:

10.6. Council Submission to Discussion Paper on Unincorporated Areas

Move to late business due to timing of consultation meetings.

Resolution No. 2022/

That council accept the submission prepared by the CEO and agree to provide this to the Department of Chief Minister and Cabinet by 20 May 2022.

Moved:

Seconded:

Vote:

10.7. Council Submission to Lands Planning Regarding Section 9 Hundred of Bray

Move to late business due to timing of consultation meetings.

Resolution No. 2022/

That council accept the submission prepared by the CEO and agree to provide this to the Department of Infrastructure, Planning and Logistics by 20 May 2022.

Moved:

Seconded:

Vote:

10.8. NTEC Local Government Election Report

Please see attached final report provided by the NT Electoral Commission regarding the local government elections for Wagait Shire, held on 28 August 2021.

Resolution No. 2022/

That council note the report provided by the NT Electoral Commission.

Moved:

Seconded:

Vote:

10. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

11. QUESTIONS FROM THE PUBLIC WITH NOTICE – Nil

12. PETITIONS/DEPUTATIONS

13. UPCOMING EVENTS

13.1. Youth Planning Forum – Community Centre – 3-5pm Sunday 15 May

The Youth Program for 2022 is published, however further insights for future activities and program themes can be gained from engaging youth (and parents) in a forum.

13.2. TOPROC -Animal Management Reference Group – 18 June

Council will be hosting this meeting of TOPROC member regulatory officers and rangers. Agenda items include discussion of opportunities to align services, common regulatory issues and shared education campaigns and registration systems.

13.3. Federal Election – Saturday 21 May

Voting will take place in the Community Centre between 8:00am and 6:00pm on Saturday 21 May. There will be no early voting available in Wagait Beach.

13.4. Seniors’ Morning Tea – 10.30am Tuesday 24 May

A social planning meeting for seniors to discuss priority activities and excursions as part of the Healthy Lifestyles program.

13.5. ALGA National Assembly – 17-21 June

President Neil White and CEO Renita Glencross will be travelling to Canberra for the National Assembly, attending the Regional Forum on Sunday 18 June and Day 1 of the Assembly on Monday 19 June. Bookings are underway.

13.6. Build-Up Skate Session #4 & BBQ – 3-7pm Sunday 26 June

Continuing the program for Youth at Cloppenburg Park, a design consultant for the skate-park will also be attending to discuss ideas with the community and participating youth.

13.7. Territory Day Fireworks – Cloppenburg Park – Friday 1 July

Supported by NT Major Events, Council will be hosting the 2022 Territory Day Fireworks. Permissions and regulatory paperwork is underway.

14. LATE ITEMS AND GENERAL BUSINESS

14.1. President on Leave – 3-13 June

14.2. Unincorporated Areas

14.3. Development Planning Section 9

14.4. Waste Strategy

15. IN-CAMERA ITEMS

Resolution No. 2022/.....

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At pm Council closed the meeting to the general public.

Resolution No. 2022/.....

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At pm Council opened the meeting to the general public.

16. DATE OF NEXT MEETING

The next Council Meeting is to be held on 21 June 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

17. CLOSE OF MEETING

The Chair declared the meeting closed at pm.

WAGAIT SHIRE COUNCIL
Balance Sheet as at 30 April 2022

Notes to the Balance Sheet

Assets	30 Apr 2022	30 Apr 2021	Note	Note 1. Details of Cash and Investments Held
Bank				1 (a) Bendigo Bank Investment Account \$500,000.00
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)	
CBA Fixed Term Deposits	\$1,100,000.00	\$1,100,000.00	1 (b)	CBA - Fixed Term Deposit (13/09/22) \$ 300,000.00
CBA Online Saver	\$185,248.18	\$235.98		CBA - Fixed Term Deposit (10/10/22) \$ 200,000.00
CBA Transaction Account	\$77,630.83	\$92,663.34		CBA - Fixed Term Deposit (17/11/22) \$ 500,000.00
Total Bank	\$1,762,879.01	\$1,692,899.32		1 (b) Total CBA Investments \$ 1,000,000.00
Current Assets				
Less Prov'n for Doubtful Debts	-\$12,115.00	-\$4,237.00		
Prepayments	\$0.00	\$7,397.00		
Rates Debtors Account	\$14,310.65	\$17,860.41	2	Rates Control Account - Relates to Rates balance owing as per Councilwise
Rates in Advance	-\$2,948.44	-\$2,351.90		Rates Prior years (pre 2021) 2,321.88
Rates Payment Control Account	-\$18.86	\$0.00	2	Rates 21/22 over due 11,938.15
Trade Debtors [11405]	\$11,864.75	\$15,298.08	3	Rates 21/22 not over due yet 0.00
Undeposited Funds working A/c	\$383.12	\$250.00		Total Rates Arrears 14,260.03
Total Current Assets	\$11,476.22	\$34,216.59		
Non-current Assets				
Buildings Accum Dep	-\$21,969.18	-\$932,906.18		
Buildings at Cost	\$980,000.18	\$3,458,647.18		Trade Debtors Current 10,834.75 > 30 days > 60 days + > 90 days 0.00 330.00 700.00
Inf Roads & Paths at Cost	\$484,500.00	\$484,500.00		
Inf Roads & Path Accum Depn.	-\$474,709.00	-\$466,519.00		
Land at Cost	\$350,000.00	\$0.00		
Leased Vehicle Accum Depreciation	-\$17,343.00	\$0.00		
Motor Vehicles Accum Dep	\$68,836.00	-\$52,660.00		
Motor Vehicles at Cost	\$73,398.55	\$74,097.55		
Office Equip & Furn at Cost	\$179,688.65	\$175,930.46		
Office Equip Furn Accum Depn.	-\$175,267.00	-\$175,037.00		
Plant & Equipment at Cost	\$672,363.62	\$563,336.67		
Plant & Equipment Accum Dep	-\$430,082.00	-\$350,219.00		
Right Use of Assets	\$54,294.00	\$0.00		
Sports Ground Accum Dep	-\$10,755.00	-\$339,980.00		
Sports Ground at Cost	\$310,000.00	\$379,958.00		
Total Non-current Assets	\$1,905,283.82	\$2,819,148.68		
Total Assets	\$3,679,639.05	\$4,546,264.59		
Liabilities				
Current Liabilities				
CBA CC - Renita Glencross	\$108.00	\$0.00		
GST	\$3,820.88	\$1,232.67		
Rounding	\$0.08	\$0.00		
Sundry Creditors	\$0.00	\$5,100.00		
Trade Creditors	\$30,721.17	\$474.42	4	
Total Current Liabilities	\$34,650.13	\$6,807.09		
Non-Current Liabilities				
Lease Liabilities	\$45,984.00	\$0.00		
PAYG Withholding Payable	\$6,922.00	\$8,594.00		
Provision for Annual Leave	\$60,906.32	\$39,517.00		
Provision for Long Service Leave	\$70,874.03	\$30,252.00		
Provision for Non Current Long Service Leave	\$7,455.00	\$4,641.00		
Super Payable	\$3,573.68	\$2,940.68		
Super Payable control account	-\$136.59	\$0.00		
Unexpended Grant Liability	\$151,761.88	\$270,160.76	5	
Total Non-Current Liabilities	\$347,340.32	\$356,105.44		
Total Liabilities	\$381,990.45	\$362,912.53		
Net Assets	\$3,297,648.60	\$4,183,352.06		
Equity				
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00		
Asset Revaluation Reserve	\$981,467.27	\$1,870,024.27		
Current Year Earnings	\$93,670.37	\$163,744.75		
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03		
Retained Earnings	-\$89,775.07	-\$152,702.99		
Total Equity	\$3,297,648.60	\$4,183,352.06		

WAGAIT SHIRE COUNCIL

Special Purpose Grants (SPG) as at 30th April 2022

Funding Body	Project Name	Grants Current	Brought Fwd	Total Grants	Current Exp 2022	Total Exp	Balance	Notes
Federal Gov	R2R Roads Grant		125,285.90	125,285.90	120,200.00	120,200.00	5,085.90	Cox Drive causeway, final inv due
DLGHCD	Dog Pound		122.06	122.06	124.06	124.06	-2.00	Acquitted
DLGHCD	Water Tank 5000 litre		4,038.82	4,038.82	4,038.82	4,038.82	0.00	Acquitted
DCMC-LG	PIF Funding		99,702.90	99,702.90	99,702.00	99,702.00	0.90	Forsyth Rd culvert
Federal Gov	LRCI-1 final-payment	10,046.00	-198.00	9,848.00	10,046.00	9,848.00	0.00	Verge remediation
Federal Gov	LRCI 2			0.00	22,452.00	22,452.00	-22,452.00	Verge remediation + signage, next instalment due
DCMC-LG	WRM #1 21-22		75,000.00	75,000.00	27,090.00	27,090.00	47,910.00	Replace assets
DCMG-LG	WRM #2 21-22	75,000.00		75,000.00	0.00	0.00	75,000.00	ReDiscovery Centre
DIPL	Black Spot	140,000.00		140,000.00	136,722.70	136,722.70	3,277.30	Project being finalised
Australia Day Council	Australia Day	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Acquitted
Australia Day Council	Territory Day	3,000.00		3,000.00	3,000.00	3,000.00	0.00	fully expended
DoH - Healthy Lifestyle 20/21	Water for Wagait		2,200.00	2,200.00	2,200.00	2,200.00	0.00	Acquitted
DoH - Healthy Lifestyle 20/21	Physical activity initiative	20,000.00		20,000.00	218.32	218.32	19,781.68	Seniors' Healthy Lifestyles Program
DTF	Youth Vibe School Holiday 2022	2,000.00		2,000.00	2,000.00	2,000.00	0.00	fully expended, Acquittal submitted
DTF	Youth Week	2,000.00		2,000.00	558.96	658.73	1,341.27	Project expenditure being finalised
FRRR	Wagait Youth Program	6,000.00		6,000.00	3,852.47	3,852.47	2,147.53	Program running throughout year
DoH - AOD	Wagait Youth Program	20,000.00		20,000.00	328.70	328.70	19,671.30	Program running throughout year
Carers NT	Carers event	300.00		300.00	300.00	300.00	0.00	Acquitted
Office Gender Equity	International Men's Day	500.00		500.00	500.00	500.00	0.00	Acquitted
Office Gender Equity	International Women's Day	1,500.00		1,500.00	1,500.00	1,500.00	0.00	Acquittal submitted
Totals		282,346.00	306,151.68	588,497.68	436,834.03	436,735.80	151,761.88	
		Total Special Purpose Grants		588,497.68	GRAND TOTAL		151,761.88	

WAGAIT SHIRE COUNCIL

Income & Expenditure Statement Actual v Budget April 2022

	April Actual	YTD Actual	YTD Budget	YTD Variance	Revised Annual Budget	NOTES
Income						
Contracts, Fees & Charges	\$32,766.81	\$155,133.14	\$150,296.00	\$4,837.14	\$196,900.00	1 April & YTD higher, mainly due to timing of contract invoices
Insurance Payment	\$0.00	\$32,276.36	\$32,276.00	\$0.36	\$32,276.00	2 April NIL, YTD matches
Miscellaneous Income	\$313.46	\$2,203.99	\$22,500.00	-\$20,296.01	\$22,500.00	3 April higher & YTD lower than budget due to timing of maturities
Operating Grant Revenue	\$53,980.00	\$317,816.00	\$258,730.00	\$59,086.00	\$301,680.00	4 April & YTD higher than budget due to timing of grants received
Rates Income	\$978.91	\$246,109.61	\$245,977.00	\$132.61	\$247,217.00	5 April & YTD slightly higher than budget, see notes below on actuals received
Rental Income	\$363.64	\$4,273.22	\$5,330.00	-\$1,056.78	\$6,200.00	6 April & YTD lower due to the CEO house being the main source of income
Waste Management Income	\$473.19	\$124,673.76	\$123,706.00	\$967.76	\$123,846.00	7 April & YTD slightly higher than budget due to sale of replacement wheelie bins
Total Income	\$88,876.01	\$882,486.08	\$838,815.00	\$43,671.08	\$930,619.00	
Gross Profit	\$88,876.01	\$882,486.08	\$838,815.00	\$43,671.08	\$930,619.00	
Less Operating Expenses						
Activities - Community Fund	\$1,000.00	\$1,000.00	\$2,000.00	-\$1,000.00	\$2,000.00	8 Annual community grants distributed in April
Administration Expenses	\$11,123.38	\$190,629.76	\$216,835.00	-\$26,205.24	\$259,065.00	9 April & YTD lower due to timing of admin services. Accounting fee now in payroll
Contracts & Material Expenses	\$0.00	\$624.12	\$1,390.00	-\$765.88	\$1,500.00	10 April & YTD lower than budget mainly due to timing
Elected Member Expenses	\$411.40	\$3,950.84	\$7,084.00	-\$3,133.16	\$7,500.00	11 April higher & YTD lower than budget due to timing of professional development
Employment Expenses	\$64,338.70	\$440,671.03	\$386,707.00	\$53,964.03	\$462,378.00	12 April & YTD higher than budget, now includes leave accruals & bookkeeping
Projects & Activities - WSC Contributions	\$1,367.55	\$9,419.49	\$7,033.00	\$2,386.49	\$8,200.00	13 April & YTD higher than budget due to timing of activities with WSC contribution
Repairs & Maintenance	\$1,986.66	\$13,301.18	\$20,024.00	-\$6,722.82	\$25,030.00	14 April lower & YTD lower
Services	-\$63.41	\$7,858.06	\$8,290.00	-\$431.94	\$12,150.00	15 April & YTD lower due to the timing of electricity billing
Vehicle & Plant Expenses	\$3,438.42	\$32,311.23	\$28,917.00	\$3,394.23	\$33,700.00	16 April & YTD higher than budget due to R&M timing and fuel cost increase
Waste Management Expenses	\$6,433.87	\$89,050.00	\$79,000.00	\$10,050.00	\$100,000.00	17 April lower & YTD higher due to higher hard waste collection costs
Total Operating Expenses	\$90,036.57	\$788,815.71	\$757,280.00	\$31,535.71	\$911,523.00	18 Expense accruals are not made - immaterial
Operating Profit	-\$1,160.56	\$93,670.37	\$81,535.00	\$12,135.37	\$19,096.00	
Non-operating Income						
Special Purpose Grants	\$317.29	\$436,735.80	\$0.00	\$436,735.80	\$0.00	19 Net portion of grants received & expended. Refer to unexpended grants sheet
Total Non-operating Income	\$317.29	\$436,735.80	\$0.00	\$436,735.80	\$0.00	
Non-operating Expenses						
Special Purpose Grant Expenses	\$317.29	\$436,735.80	\$0.00	\$436,735.80	\$0.00	20 Net portion of grants received & expended. Refer to unexpended grants sheet
Total Non-operating Expenses	\$317.29	\$436,735.80	\$0.00	\$436,735.80	\$0.00	
Net Profit	-\$1,160.56	\$93,670.37	\$81,535.00	\$12,135.37	\$19,096.00	
Total Rates incl waste invoiced	355,020.00				\$ 371,063.00 Total from revised budget figures above	
Less current year outstanding	11,938.15				\$ 1,100.37 Total from difference above	
Total Rates in received in Cash	343,081.85					

Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the month ended 30 April 2022

	APR 2022	MAR 2022	FEB 2022	JAN 2022	DEC 2021	NOV 2021	OCT 2021	SEP 2021	AUG 2021	JUL 2021	JUN 2021
Operating Activities											
Receipts from customers	61,850.47	73,964.19	44,448.90	46,643.48	220,485.88	60,872.54	19,864.05	31,351.71	234,805.71	252,603.01	24,640.64
Payments to suppliers and employees	(97,389.33)	(155,845.93)	(87,062.19)	(278,296.08)	(58,294.45)	(83,428.90)	(87,890.31)	(240,968.00)	(102,773.40)	(78,592.65)	(203,821.55)
Cash receipts from other operating activities	35,519.73	(4,458.51)	1,498.00	116,518.00	1,125.00	13,231.00	12,211.64	141,284.50	17,785.00	2,505.27	74,355.00
Net Cash Flows from Operating Activities	(19.13)	(86,340.25)	(41,115.29)	(115,134.60)	163,316.43	(9,325.36)	(55,814.62)	(68,331.79)	149,817.31	176,515.63	(104,825.91)
Investing Activities											
Other cash items from investing activities	18,434.09	(36,089.80)	23,360.76	23,282.88	19,589.32	32,595.01	54,042.03	131,646.02	(280,292.44)	16,800.74	926,415.27
Net Cash Flows from Investing Activities	18,434.09	(36,089.80)	23,360.76	23,282.88	19,589.32	32,595.01	54,042.03	131,646.02	(280,292.44)	16,800.74	926,415.27
Financing Activities											
Other cash items from financing activities	41,087.60	(55,732.27)	(10,760.98)	77,638.71	(176,829.44)	11,481.72	(20,216.43)	3,840.72	148,269.24	(141,751.38)	(739,055.53)
Net Cash Flows from Financing Activities	41,087.60	(55,732.27)	(10,760.98)	77,638.71	(176,829.44)	11,481.72	(20,216.43)	3,840.72	148,269.24	(141,751.38)	(739,055.53)
Net Cash Flows	59,502.56	(178,162.32)	(28,515.51)	(14,213.01)	6,076.31	34,751.37	(21,989.02)	67,154.95	17,794.11	51,564.99	82,533.83
Cash and Cash Equivalents											

Statement of Cash Flows

	APR 2022	MAR 2022	FEB 2022	JAN 2022	DEC 2021	NOV 2021	OCT 2021	SEP 2021	AUG 2021	JUL 2021	JUN 2021
Cash and cash equivalents at beginning of period	1,703,268.45	1,881,430.77	1,909,946.28	1,924,159.29	1,918,082.98	1,883,331.61	1,905,320.63	1,838,165.68	1,820,371.57	1,768,806.58	1,686,272.75
Net change in cash for period	59,502.56	(178,162.32)	(28,515.51)	(14,213.01)	6,076.31	34,751.37	(21,989.02)	67,154.95	17,794.11	51,564.99	82,533.83
Cash and cash equivalents at end of period	1,762,771.01	1,703,268.45	1,881,430.77	1,909,946.28	1,924,159.29	1,918,082.98	1,883,331.61	1,905,320.63	1,838,165.68	1,820,371.57	1,768,806.58

Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the 10 months ended 30 April 2022

JUL 2021-APR 2022

Operating Activities

Receipts from customers	1,046,889.94
Payments to suppliers and employees	(1,270,541.24)
Cash receipts from other operating activities	337,219.63
Net Cash Flows from Operating Activities	113,568.33

Investing Activities

Other cash items from investing activities	3,368.61
Net Cash Flows from Investing Activities	3,368.61

Financing Activities

Other cash items from financing activities	(122,972.51)
Net Cash Flows from Financing Activities	(122,972.51)

Net Cash Flows	(6,035.57)
-----------------------	-------------------

Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,768,806.58
Net change in cash for period	(6,035.57)
Cash and cash equivalents at end of period	1,762,771.01



Local Government Act

Declaration of Rates and Charges 2022-2023

Notice is hereby given, pursuant to Section 241 of the Local Government Act 2019, that the following rates and charges were declared by the Wagait Shire Council at the Ordinary Meeting held on 17 May 2022 pursuant to **Chapter 11 of the Local Government Act 2019** (*the Act*) in respect of the financial year ending 30 June 2023.

1. Rates

Wagait Shire Council (the "Council") makes the following declaration of rates pursuant to Chapter 11 of the Act.

- 1.1. Council, pursuant to Section 226 of the Act, adopted the fixed charge method as the basis for determining the assessment of all allotments within the Council area.
- 1.2. Council, pursuant to Section 237 of the Act declared that it intends to raise, for general purposes by way of rates, the amount of \$251,729 which will be raised by the application of a fixed charge amount of \$648 per allotment being payable for the financial year ending 30 June 2023. This is an increase of 3.5% from the rates amount agreed in 2021-22.

2. Charges

Pursuant to Section 239 of the Act, Council declared the following charges for the purpose of enabling or assisting Council to meet the cost of garbage collection and disposal services for the benefit of all allotments within the Council area. Council intends to raise \$122,996 by these charges.

- a. The following charges were declared:
 - A charge of \$317.00 per annum per allotment, regardless of whether it is vacant or non-vacant and whether the services are used or not.
- b. The services are:
 - A kerbside garbage collection service of one garbage collection visit per week, being a maximum of one (1) 240 litre bin per collection.
 - Provision of access to a hard waste and recycling facility; and
 - Provision of access to a green waste facility.

3. Relevant Interest Rate

The relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 245 of the Act at the rate of 18% per annum and is to be calculated on a daily basis.

4. Payment

Rates and charges declared under this declaration may be paid in full by 30 September 2022 OR by four (4) approximately equal instalments on the following dates, namely:

- First instalment, 30 September 2022
- Second instalment, 30 November 2022
- Third instalment, 31 January 2023
- Fourth instalment, 31 March 2023

Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.

- a. Details of due dates and specified amounts are listed on the relevant Rates Notice.
- b. Variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.
- c. A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, the late payment and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate.

Renita Glencross

Chief Executive Officer, Wagait Shire Council
21 June 2022



PROPOSED FEES AND CHARGES 2022-23*

COUNCIL FACILITY FEES				
Cloppenburg Park Pavilion Community Centre (includes chairs and tables, cleaning, power & water)	Local community groups or NFP per day/overnight		\$ 100.00	
	Local community groups or NFP per half day or eve		\$ 50.00	
	Non community groups per day/overnight		\$ 150.00	
	Non community groups per half day or eve		\$ 75.00	
Caretaker Residence	By CEO appointment only (per fortnight)		\$ 200.00	
COUNCIL WASTE MANAGEMENT CHARGES				
General Waste Charges	All properties vacant and non-vacant		\$ 317.00	
Additional Collection	Additional rubbish bin/quarter		\$ 75.00	
Replacement Bin (240lt)	Allow one week for delivery after order		\$ 80.00	
Green Waste	Included in General Waste Charge		NA	
Hard Waste (open Sat/Sun 3-6pm)	Included in General Waste Charge		NA	
	After hours opening fee		\$ 80.00	
DOG MANAGEMENT FEES				
Dog Registration (annual)	Desexed dog	\$ 20.00	concession	\$ 10.00
	Entire dog	\$ 75.00	concession	\$ 50.00
	Dogs under 6 months (no charge)			NA
	Declared/dangerous dog (no concessions)			\$ 250.00
For infringement charges and fees please see WSC Dog Management Bylaws 2019 (website)				
RATES MANAGEMENT FEES				
Rates Search	Rates information search		\$ 80.00	
Late payment	Interest for late rates payments (per annum)		18%	

*All fees and charges are GST inclusive.

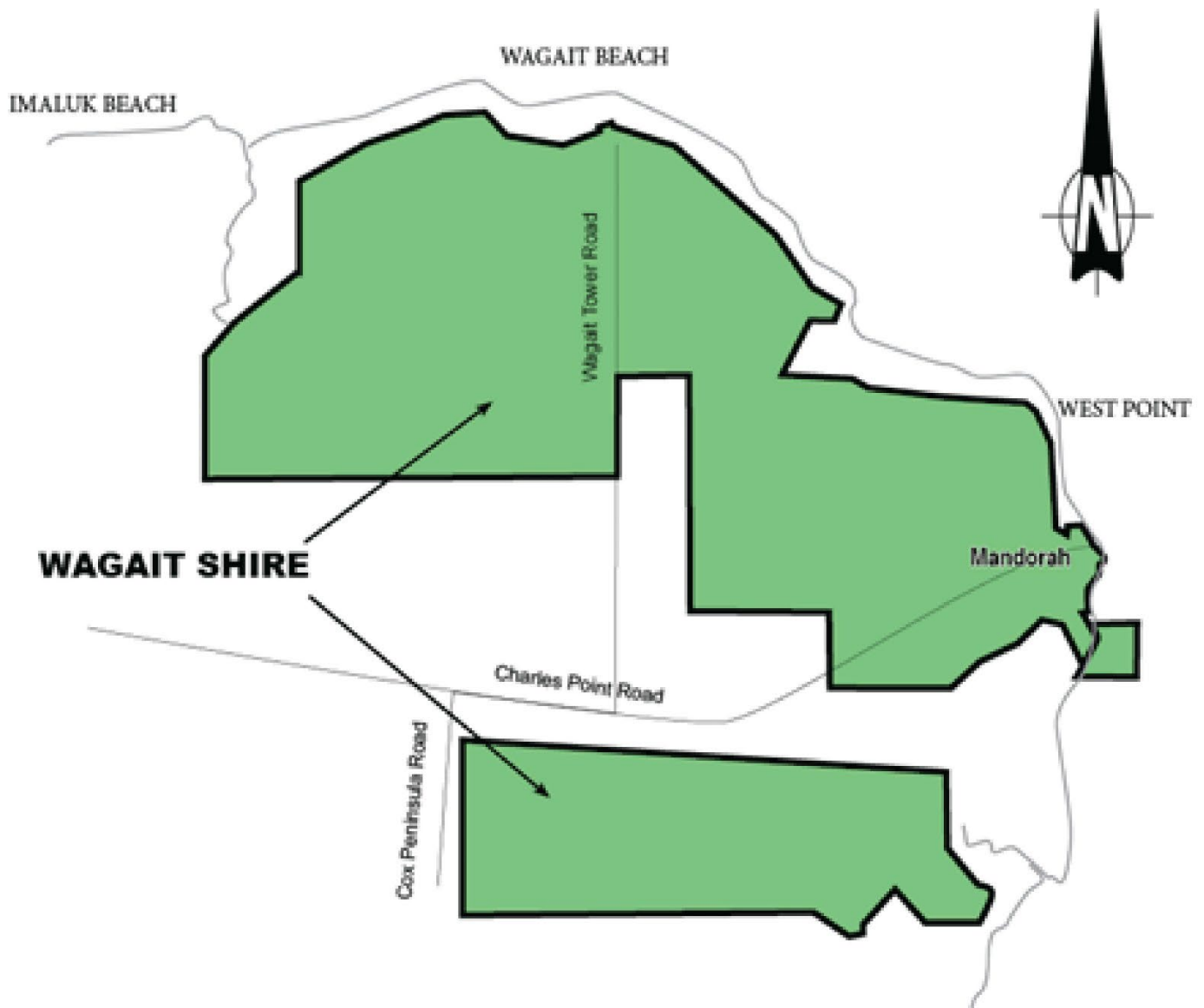
Consideration to waive fees and charges may be given to local community groups, not-for-profit Organisations or other Government services requiring use of Council facilities, equipment, services or infrastructure on application to CEO ceo@wagait.nt.gov.au

WAGAIT SHIRE COUNCIL BUDGET AND LONG-TERM PLAN 2021-2027

INCOME AND EXPENSES BUDGET		TABLE 1		TABLE 2: Long-Term Financial Plan			
FOR THE YEAR ENDING 30 JUNE 2022		Current	Outer Year 1	Outer Year 2	Outer Year 3	Outer Year 4	Outer Year 5
EXPLANATION	OPERATING INCOME	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Estimated rates to be raised	Rates	\$ 244,717	\$ 253,229	\$ 272,205	\$ 287,094	\$ 302,802	\$ 319,377
Estimated waste charges to be raised	Waste Charges	\$ 123,846	\$ 123,846	\$ 137,611	\$ 145,180	\$ 153,125	\$ 160,831
	Fees and Charges	\$ 196,900	\$ 192,000	\$ 192,000	\$ 192,000	\$ 197,000	\$ 202,000
	Operating Grants and Subsidies	\$ 286,691	\$ 295,670	\$ 294,270	\$ 313,422	\$ 323,422	\$ 353,422
	Interest/Investment income	\$ 10,000	\$ 10,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000
	Other Income (Rental)	\$ 6,200	\$ 6,200	\$ 11,570	\$ 11,570	\$ 11,570	\$ 20,000
Any other income in cash or in-kind	Other Income (Sale assets)	\$ 30,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	TOTAL INCOME	\$ 898,354	\$ 930,945	\$ 922,656	\$ 969,266	\$ 1,007,919	\$ 1,075,630
	OPERATING EXPENSES						
	Employee Costs	\$ 432,342	\$ 445,395	\$ 457,131	\$ 459,973	\$ 459,973	\$ 459,973
	Operational, Contracts, Materials	\$ 246,136	\$ 238,210	\$ 234,440	\$ 244,531	\$ 245,231	\$ 245,581
	Elected Member Allowances	\$ 5,000	\$ 9,432	\$ 9,432	\$ 9,432	\$ 9,432	\$ 9,432
	Elected Member expenses	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
	Council Committee & LA Allowances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Council Committee & LA Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Repairs and Maintenance	\$ 38,300	\$ 30,000	\$ 30,190	\$ 33,590	\$ 35,505	\$ 23,000
	Depreciation, Amortisation, Impairment	\$ 137,779	\$ 137,779	\$ 145,000	\$ 145,000	\$ 160,000	\$ 160,000
	Interest Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Expenditure (election)	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -
	TOTAL EXPENSES	\$ 862,057	\$ 863,316	\$ 878,693	\$ 895,026	\$ 922,641	\$ 900,486
	BUDGETED OPERATING SURPLUS/DEFICIT	\$ 36,297	\$ 67,629	\$ 43,963	\$ 74,240	\$ 85,278	\$ 175,144
Grants for capital transactions where expenditure is recorded in the balance sheet	CAPITAL GRANTS	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
	Capital Grants	\$ 150,000	\$ 600,000	\$ 500,000	\$ 2,500,000	\$ -	\$ -
	BUDGETED SURPLUS/DEFICIT	\$ 186,297	\$ 667,629	\$ 543,963	\$ 2,574,240	\$ 85,278	\$ 175,144
Estimated capital and non-cash adjustments:							
Capital Expenditure per Table 3	Capital Expenditure (per Table 3)	-\$ 140,000	-\$ 690,000	-\$ 850,000	-\$ 2,900,000	\$ -	\$ -
	Capital grants carried forward	\$ 306,000	\$ 147,000				
	Loan repayments – (Principal only)						
Non-cash revenue in operating income	Less non-cash revenue	\$ -	\$ -	\$ -	\$ -		
Non-cash expenses in operating expenses	Add back non-cash expenses (Reg10)	\$ 137,779	\$ 137,779	\$ 145,000	\$ 145,000	\$ 160,000	\$ 160,000
	*Net Budget (Surplus/Deficit):	\$ 526,373	\$ 330,037	-\$ 117,074	-\$ 106,520	\$ 330,556	\$ 510,288
Net Budget to be funded by:							
Prior year tied revenue	Prior year carry forward tied funding	\$ 100,000					
	Other inflow of funds	\$ 170,000					
	Transfers from reserves	\$ -		\$ 150,000	\$ 250,000		
Total inflows	TOTAL INFLOWS	\$ 270,000	\$ -	\$ 150,000	\$ 250,000	\$ -	\$ -
<i>Must not be a deficit</i>	Net budgeted operating position	\$ 796,373	\$ 330,037	\$ 32,926	\$ 143,480	\$ 330,556	\$ 510,288
TABLE 3: BUDGETED CAPITAL EXPENDITURE	Class of property, plant and equipt	Current	Outer Year 1	Outer Year 2	Outer Year 3	Outer Year 4	Outer Year 5
	Building			\$ 500,000			
	Infrastructure	\$ 50,000	\$ 600,000	\$ 350,000	\$ 2,900,000		
	Plant and Machinery	\$ 90,000					
	Motor Vehicles	\$ 15,600	\$ 15,600	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
	Other						
	TOTAL CAPITAL EXPENDITURE*	\$ 155,600	\$ 615,600	\$ 880,000	\$ 2,930,000	\$ 30,000	\$ -
	FUNDED BY:						
	Operating Income	\$ 15,600	\$ 15,600	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
	Capital Grants	\$ 150,000	\$ 600,000	\$ 500,000	\$ 2,500,000		
	Transfers from cash reserves			\$ 350,000	\$ 400,000		
	Sale of assets	\$ 20,000					
	TOTAL	\$ 185,600	\$ 615,600	\$ 880,000	\$ 2,930,000	\$ 30,000	\$ -
TABLE 4: BUDGET CAPITAL EXPENDITURE BY PROJECT	Class of property, plant and equipment	Current	Outer Year 1	Outer Year 2	Outer Year 3	Outer Year 4	Outer Year 5
	Project/Item	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Infrastructure	Skate Park/Pump track upgrade	\$ 50,000	\$ 600,000				
Infrastructure	Bike Path extension WTR East			\$ 350,000			
Infrastructure	Local Roads Reseal				\$ 2,900,000		
Plant & Machinery	Replace tractor and truck	\$ 90,000	\$ 90,000				
Building	Library/Office/Shelter space			\$ 500,000			
	TOTAL	\$ 140,000	\$ 690,000	\$ 850,000	\$ 2,900,000	\$ -	\$ -
	<i>* Projects carried fwd to OY1</i>						
BUDGETED MOVEMENT IN RESERVES	Class of property, plant and equipt	Current	Outer Year 1	Outer Year 2	Outer Year 3	Outer Year 4	Outer Year 5
	Opening Balance 1/7/YY	\$ 1,500,000	\$ 1,600,000	\$ 1,700,000	\$ 1,550,000	\$ 1,450,000	\$ 1,675,000
	Increases	\$ 100,000	\$ 100,000	\$ -	\$ 150,000	\$ 225,000	\$ 350,000
	Decreases	\$ -	\$ -	\$ 150,000	\$ 250,000	\$ -	\$ -
	Closing Balance 30/6/YY	\$ 1,600,000	\$ 1,700,000	\$ 1,550,000	\$ 1,450,000	\$ 1,675,000	\$ 2,025,000

TABLE 5: Budget Assumptions	Increased operational funding from 2022-23 Major capital funding received for buildings & infrastructure in 2023-24 Major capital funding received for roads in 2024-25
TABLE 6: Budget Initiatives	Increased investment to waste management and road upgrades = community sustainability & capability Investment to community recreation facilities; Skate park and pump track = community health & stability Investment to community signage and placemaking = increased community identity & wellbeing Staff training and wages increased to comply LG Award = team confidence, capability & stability Investment to strengthen WHS & public risk management = decreased liability Replace aging plant and machinery (truck and tractor) = increased capability & decreased liability

Wagait Shire Council Election Report



NOTE: Electors residing elsewhere in Cox Peninsula are **NOT** required to vote as this area is unincorporated (unless part of Belyuen Community Government Council). For further information contact the NTEC.

NTEC version control

2021 Local Government elections - Wagait Shire Council Report

Version Number	Purpose/change	Author	Date
1.0	Final version approved by K. Kelly	K. Kelly NTEC	21/12/2021
1.1	Addition of version control	M. O'Brien	12/04/2022

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The latest version is accessible via the NTEC website at ntec.nt.gov.au.



Election timetable

2021 Local Government Elections

28 August 2021

Date	Time	
Friday 16 July		Nominations open
Tuesday 27 July	5:00 pm	Electoral roll closes
Thursday 5 August	12:00 noon	Nominations close
Friday 6 August	12:00 noon	Declaration of nominations, draw for position on ballot papers
Monday 9 August		Postal vote mail-out commences
Monday 16 August	8:00 am	Early voting commences Mobile voting commences
Tuesday 24 August	6:00 pm	Overseas postal voting despatches cease
Thursday 26 August	6:00 pm	All postal voting despatches cease
Friday 27 August	6:00 pm	Early voting ceases
Saturday 28 August	6:00 pm	Primary counts of postal, mobile and early votes commence
		Election day
	8:00 am	Election day voting commences
	6:00 pm	Election day voting ceases Mobile voting ceases Primary counts of ordinary, postal and early votes commence
Monday 30 August	9:00 am	Declaration vote verification checks, commence recheck of all counts
Thursday 2 September	9:00 am	Primary counts of accepted declaration votes, further postal counts
Friday 10 September	12:00 noon	Deadline for receipt of postal votes Final counts of postal votes commence
	6:00 pm	Distribution of preferences
Monday 13 September	10:00 am	Declaration of the election result

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For more information go to www.ntec.nt.gov.au

BACKGROUND

Elections

Election day for the 2021 Local Government Elections was Saturday 28 August. Local government general elections in the Northern Territory cover 17 local government areas and include 60 separate elections for 159 positions. For Wagait Shire Council, there was 1 election for 5 councillor positions.

Legislation

This was the first general election under the new *Local Government Act 2019* (which commenced 1 July 2021), with further electoral legislative and regulations changes included in amendments passed in May and June 2021.

The key changes relating to local government elections resulting from these amendments are:

- Changes to declaration voting that allows electors who turn up at a voting centre, but are not enrolled (or are enrolled for an interstate address) to still cast a vote that can be admitted to the count. The declaration envelope acts as an enrolment form which is forwarded to the Australian Electoral Commission (AEC) for processing. If the person is able to be enrolled, their vote is added to the count. Previously, declaration votes would result in updated enrolments, but their ballot papers would not be included in the count.
- Financial disclosure requirements were simplified so that only candidates who receive reportable donations and loans are required to complete a return, and disclosure timeframes were generally aligned to those in the *Electoral Act 2004*. (The financial disclosure requirements do not come into effect until 1 July 2022, so were not relevant to the 2021 Local Government Elections.)
- Other amendments included changes to the election timetable and nomination requirements.

Service Charter

The service charter (one document for all councils) provided an overview of service commitments and associated standards that councils could expect from the Northern Territory Electoral Commission (NTEC). The charter also described how councils could assist in the delivery of the elections and thereby offset some of their costs. These are detailed in individual service level agreements that the NTEC had with each council.

Service Level Agreement

As part of its service level agreement signed 21 May 2021, Wagait Shire Council opted to provide or facilitate the following for its elections:

- a candidate information session in partnership with the Local Government Association of the NT (LGANT)
- the use of council owned premises for the mobile voting team
- staff to provide an early voting service for two weeks and between 8am to 12 noon on election day
- promotion of the election via its social media outlets
- placement of banners and signage at prominent locations around Wagait Beach at no cost.

BOUNDARY CHANGES

There were no boundary or representative structure changes as a result of the representation review of Wagait Shire Council conducted prior to the election.

ENROLMENT

At the close of the electoral roll on Tuesday 27 July at 5:00pm there was a total of 299 electors enrolled in the Wagait Shire Council. This was a decrease of 11 (or 3.7%) from the 2017 NT Council elections.

PUBLIC AWARENESS

Campaign overview

The public awareness campaign for the 2021 Local Government Elections was implemented in two broad phases. The first phase focused on awareness and enrolment. The second was a call to action for all eligible Territorians to vote.

The roll out of the public awareness campaign for the 2021 Local Government Elections commenced on 21 June and continued through until the declaration of the results on 13 September 2021. Social media was the primary channel used to promote the election Territory wide. Television, radio, digital and print media were also integral parts of the media mix.

In-language radio, TV and social media content was also created to promote the election throughout remote areas and communities in the Territory. Based on recommendations from the Aboriginal Interpreter Service and Aboriginal Broadcasting Australia, content was developed in 9 Aboriginal languages which were geo-targeted to the regions where the languages are spoken.

Broadly understood Aboriginal languages such as Kriol and Arrernte were used right across the northern and southern parts to the Territory respectively to ensure that content developed in at least one relevant language other than English was available Territory wide.

Website

The website for the 2021 Local Government Elections was launched early June and provided comprehensive information for candidates and electors. The site was designed to be the primary source of information for voters about enrolment and voting options, times and locations and results.

For candidates, the site provided information about nominating, campaigning, voting and scrutineering processes.

The following table shows website engagement for the election period (21 June through to 13 September) as well as specific Wagait Shire Council results and information page engagement, prior to and post election day.

Website engagement

Total website page views	865,814
Wagait Shire councillor results page views	1,186
Wagait Shire list of councillor candidates	439
All other Wagait related page views	977
Total Wagait content related page views	2,602

Newsletters



A total of 10 election specific newsletters were emailed to stakeholders including councils and candidates, from 28 May through to 9 September. The newsletters kept stakeholders up to date with topics ranging from nomination information through to details of vote counting. The newsletters were also available on the NTEC website and links were shared on the NTEC's Facebook page.

Advertising – radio, television, social media

NTEC branded advertisements of 15 seconds were developed for radio, television and social media. The advertisements carried simple, concise messages such as: 'check your enrolment', 'are you correctly enrolled?', 'early voting has started', and 'vote now'.

All advertisements promoted the NTEC website as the prime source of information for electors to 'find out more'.

These advertisements were also translated into 9 Aboriginal languages and broadcast on the CAAMA, Aboriginal Broadcasting Australia, Yolngu Radio and TEABBA radio networks throughout the Territory.

In-language versions were also broadcast on Aboriginal Broadcasting Australia TV and ICTV channels and were geo-targeted to their respective language areas on social media.

The stock advertisements were run on social media in conjunction with a series of video logs (vlogs) featuring well-known Territorians such as Charlie King, who promoted key election messages on behalf of the NTEC.

A number of social media advertisements were developed in collaboration with Bellette Media featuring Territorians raising awareness about the elections.

Facebook engagement statistics show that the video log (vlog) format advertisements proved highly successful. In total, 8 of the 42 social media advertisements were produced in either a vlog or less formal format. Those 8 advertisements accounted for 152,988 video views from the campaign total of 377,810 views.

English language radio advertisements were broadcast on Hot 100 and Mix-FM stations in the Top End and Sun FM and 8HA in Central Australia.

English language television ads were broadcast on Channel 7, Channel 9 and Imparja networks. Placement of the ads was focused on 'event' TV, or high-rating programs and popular sports such as AFL and NRL matches.

Direct digital and print advertising

With a large decline in print media options since the 2017 general elections, newspaper advertising for the 2021 Local Government Elections was largely restricted to statutory advertising requirements as prescribed under the Local Government (Electoral) Regulations 2021. These advertisements ran in the NT News as the Territory's primary, widely-circulated newspaper.

However, further publications with a digital presence such as Alice Springs News Online, Tennant Creek and District Times and Katherine Times were also engaged for location targeted aspects of the campaign.

Direct digital advertising placements on millennial, tech-savvy platforms such as EA Games and NewsXtend, proved highly successful in terms of campaign awareness.

From 92,893 video impressions served on EA Games, a view through rate of 89.9 per cent was achieved, or put another way, there were 83,486 complete through plays of the two, 15 second ads run across the campaign.

The NewsXtend platform also served 298,501 impressions Territory-wide and achieved 30,805 fully played video views of awareness advertisements.

The following tables outline relevant statistics for different advertising channels and platforms.advertisements.

The following tables outline relevant statistics for different advertising channels and platforms.

Television

Network	Dates aired	Number of advertisements
Channel 7 Darwin	04/07/2021-28/08/2021	202
Channel 7 Central		228
Channel 9		78
Imparja		127
ICTV		120
ABA		124
Bold: Channels aired throughout Wagait Shire Council region		Total 879

Radio

Network	Dates aired	Number of advertisements
Hot 100	04/07/2021-28/08/2021	158
Mix FM		157
CAAMA		168
TEABBA		109
ABA		141
Yolngu Radio		104
Sun FM		104
8HA		104
Bold: Channels aired throughout Wagait Shire Council region		Total 1,045

Social Media

Campaign	Reach	Impressions	Click through rate
2021 Local Government Election - overall	168,472	2,825,293	1.07%*
Wagait Shire geo-targeted ads#	98,620	743,864	0.94%

*Industry standard 0.89%

#Due to its proximity to Darwin City, Wagait Shire council area was included in the City of Darwin social media campaign. Figures do not include statistics for ads that were run Territory wide.

Call centre

A call centre was established on Monday 2 August and ran until 6pm on 28 August, election day. Staff assisted electors with a variety of enquiries related to the election during this period.

Enquiry type	Enquiry numbers
Total phone calls	1,522
Emails to ntec@nt.gov.au	261
Front counter	88
Formal complaints	43

Candidate information sessions

One candidate information session was organised by LGANT in partnership with the council, which the NTEC presented at. The table below provides details about this session.

Date	Location	No. of attendees
22 July	Wagait Shire Council	4

Email and SMS

Electors who have provided either their mobile phone number or email address or both are able to be contacted directly by the NTEC. Those electors in the Wagait Shire Council area received 4 messages before election day, 28 August. Details of those messages are provided in the table below.

Message	Email	Date Sent	SMS	Date Sent
Enrolment	144	19-07-2021	178	22-07-2021
Voting suspended (COVID-19)	13*	16-08-2021	165	16-08-2021
Vote now, early voting (post lockdown)	135	19-08-2021	165	19-08-2021
Last day/s to vote#	87	26-08-2021	83	28-08-2021
Totals	379		591	

*Sent only if no SMS contact and if elector had not already voted

#Sent only to electors who had not voted

Other promotional activities

The NTEC hosted stalls on the show circuit promoting the upcoming 2021 Local Government Elections in Katherine and Darwin only. Stalls were ready to be run in Alice Springs and Tennant Creek but these shows were cancelled due to a COVID-19 lockdown.

VOTING SERVICES

Nominations

Nominations opened Friday 16 July, 2021 and closed on Thursday 5 August, 2021 at 12:00 noon. For Wagait Shire Council, there were a total of 6 accepted nominations for 5 council vacancies.

The declaration of nominations was held in on Level 1 of the NTEC office building at 80 Mitchell Street, Darwin. The event was attended by candidates, the general public, council representatives and media. A random number generator selected the ballot paper position for each candidate and results were uploaded onto the NTEC website and Facebook page as soon as the draw was completed.

Wagait Shire council – summary of accepted nominations/candidates

Position	Nominations
Councillor (5 vacancies)	Michael VAUGHAN
	Neil WHITE
	Tom DYER
	Rick GOSPER
	Noeletta MCKENZIE
	Peter CLEE

Electronic mark-off

An electronic voter mark-off system is now used in all voting centres across the Northern Territory. The system records when someone has voted anywhere in the NT in real time. Where there is no internet coverage, each netbook stores the voter mark off information until such time as there is internet coverage which allows the netbooks to synchronise and send the information to NTEC offices.

Voting centres are issued paper copies of the certified lists as an emergency backup option in case of complete failure of the electronic mark off system.

The system also prevents multiple voting, as a voter who is marked off electronically in one voting centre or who has completed a postal vote will appear in all voting centres as already voted.

ELECTION**Early voting**

Early voting services were offered for two weeks (from Monday 16 August to Friday 27 August) at 8 early voting centres across the Territory. However, from 12 noon, Monday 16 August to 12 noon, Thursday 19 August, early voting was suspended Territory wide due to a COVID lockdown. To offset the loss of service to electors, early voting times were extended. The table below shows early voting centres (EVCs) that issued votes to Wagait Shire Council electors.

Early voting statistics - Wagait Shire Council

Location	Votes issued
Casuarina EVC	4
Coolalinga EVC	5
Darwin EVC	12
Yarrowonga EVC	2
Total	23

Remote mobile voting

Voting services were provided at the council office during the early voting period from Monday 16 August to Friday 27 August, and on election day, Saturday 28 August, as part of the service level agreement. A council staff member was trained to manage the voting centre. This was considered a remote mobile voting team for NTEC's purposes, and 183 votes were issued over the early voting and election day period.

Mobile voting – urban institutions

Mobile voting teams visited Darwin public and private hospitals, and the Darwin Correctional Centre to provide patients and inmates with an opportunity to vote. These teams issued 1 vote to a Wagait Shire Council elector.

Postal voting

All electors have the option to postal vote. Due to the COVID-19 pandemic, postal voting services were provided to all residents of urban aged care facilities (rather than in-house mobile voting as provided previously) throughout the Territory. As Australia Post could not guarantee the delivery and return of postal votes to overseas addresses within the legislated timeframes, due to the impact of COVID-19 on international flights, no postal votes were sent overseas. The table below provides further details about postal votes for Wagait Shire Council electors.

Postal voting statistics – Wagait Shire Council

Description	Number
Number of postal vote applications received	23
Number of postal votes issued	19
Number of postal vote applications rejected	4
Number of postal votes returned	16
Number of postal votes added to the count	13
Number of postal votes rejected	3

The reasons for rejecting postal vote applications were:

- multiple applications received from the same elector (3)
- cancelled on request by the elector (1)

The reasons for rejecting returned postal votes were:

- postal vote not signed (2)
- vote received too late (1)

Declaration votes

A person who cannot be found on the electoral roll, but is entitled to vote, can be issued with a declaration vote after completing and signing a declaration envelope. Their ballot paper is placed in the envelope and a scrutiny of all declaration envelopes commences the day after election day.

Legislative amendments passed in May 2021 created a savings provision that allows eligible electors who are unenrolled at the close of roll date, a chance for their vote to be admitted to the count. During the declaration scrutiny process, all declaration envelopes are forwarded to the AEC and eligible electors are added to the roll using the envelope as an enrolment form. Where voters are unable to be enrolled, their declaration vote is rejected.

For Wagait Shire Council the table below shows the declaration votes admitted to the count and those rejected.

Declaration vote statistics

Accepted	Rejected	Total
2	0	2

Election day voting centres – Absent Voting

Election day was Saturday 28 August 2021. While some election day voting centres were only able to issue votes to electors in the local government area they were located in, any electors could vote at Casuarina, Darwin City, Palmerston, Yarrowonga, Katherine, Tennant Creek and Alice Springs voting centres on election day.

Absent vote statistics (election day voting centres) – Wagait Shire Council

Location	Votes issued
Casuarina	2
Darwin City	10
Yarrowonga	1
Total	13

Participation

Turnout for the Wagait Shire Council election was 78.6%. That means 235 electors voted out of a total enrolment figure of 299. The turnout rate was slightly higher than at the previous local government general election in 2017 (75.9%)

Number of votes by voting centre – Wagait Shire Council

Voting centre	Number of votes counted	% of total votes
Remote mobile team	183	77.9%
Early (other regions)	23	9.8%
Postal	13	5.5%
Absent	14	6.0%
Declaration	2	0.8%
Total	235	100%

Non-voters

There were 66 identified non-voters across the council area. The table below shows the age and gender demographics of these non-voters.

Non-voter statistics – Wagait Shire Council

Gender	18-29 years	30-49 years	50-69 years	70+ years	Total
Female	2	12	14	5	33
Male	2	7	18	6	33
Total	4	19	32	11	66

Informality

Of the 235 ballot papers counted, 10 were considered informal and so not counted. This is an informality rate of 4.3%.

Informal vote statistics

Intentional	Unintentional	Total
7	3	10

Voting system

The voting system for local government elections is proportional representation (PR):

- Electors must number all the boxes on their ballot paper sequentially starting with the number one for their first choice.
- First preference votes for each candidate on formal ballot papers are counted, then a quota is calculated.
- The quota is calculated using the following formula: (total number of formal votes / (number of vacancies + 1)) +1.
- The candidates with votes equal to or greater than the quota are elected. If all vacancies are filled, the election is complete.
- If not, preferences are distributed to the other candidates until all vacancies have been filled.

To learn more about the PR system, go to the vote counting page on the NTEC website.

Vote counting – election night

Vote counting began immediately after the close of voting at 6:00 pm on election day. A count of first preference votes for councillors was undertaken at each voting centre. First preference votes cast at early and mobile voting centres were counted at the Darwin scrutiny centre.

Post-election night scrutinies

- A count of postal votes returned by election day were counted was conducted on the Monday following election day. Counts of declaration votes, and postal votes returned during the counting period were undertaken over the 13 days following election day.
- Votes received for the councillor vacancies were entered into an electronic count system that the NTEC uses to count votes using proportional representation (Easy count). All votes are then re-entered for verification purposes.
- Using this system alleviates the need to undertake a fresh re-check of ballot papers as each paper is entered and verified by two different data operators.
- Following the deadline for the receipt of postal votes at 12 noon on Friday 10 September, a distribution of preferences for the councillor positions was conducted electronically using the Easy Count software.

ELECTION OUTCOMES

There were 6 candidates contesting 5 councillor vacancies. The successful candidates and first preference votes received where relevant are detailed below.

Election of 5 councillors

At the close of nominations there were 6 candidates. An election was duly held and the first preference votes were recorded as follows:

Candidate	First preference votes
Michael VAUGHAN	95
Neil WHITE	39
Tom DYER	19
Rick GOSPER	20
Noeletta MCKENZIE	24
Peter CLEE	28
Total	225

The quota required under the proportional representation voting system was 38.

Following the distribution of preferences and in accordance with Schedule 1 of the Local Government (Electoral) Regulations, the results were as follows:

- **Michael VAUGHAN** received the quota at count number 1
- **Neil WHITE** received the quota at count number 1
- **Tom DYER** received the quota at count number 2
- **Noeletta MCKENZIE** received the quota at count number 4
- **Peter CLEE** received the quota at count number 5

Michael VAUGHAN, Neil WHITE, Tom DYER, Noeletta MCKENZIE and **Peter CLEE** were duly elected

Declaration of election results

The declaration of election results for Wagait Shire Council for 5 elected councillors took place at the NTEC office at 80 Mitchell Street Darwin at 2:00pm on Monday 13 September 2021.

A copy of the full distribution of preferences is available on the 2021 Local Government Elections [results page](#) of the website.

ELECTION COSTS

Estimate of Cost – Wagait Shire Council

Election area	Estimated cost
Public Awareness	\$675
Staffing	\$4,049
Operational	\$1,436
Sub Total	\$6,160
10% GST	\$616
Total estimated cost	\$6,776

Actual Costs – Wagait Shire Council

Election area	Actual cost
Public Awareness	\$429
Staffing	\$3,437
Operational	\$590
Sub Total	\$4,456
10% GST	\$446
Total actual cost	\$4,902

As the council provided a staff member to undertake the majority of voting services at the council office, the main cost savings were identified related to staff expenses.

POST-ELECTION DEBRIEF

A debrief of the election activities and outcomes took place with the Wagait Shire Council on 8 November 2021. Overall, the council were satisfied with the level of services provided by the NTEC.


Council assisted the NTEC with placements of banners and posters throughout the council area. It was discussed that, for future elections, additional placement of banners at the ferry could be beneficial.

In previous elections, there was a local media supplier (the Wagaiter), that provided opportunities for potential candidates to provide information about themselves to the community. Council noted the importance of candidates reaching out to the community to raise their profile and promote themselves.

ISSUES OF NOTE

- The model used for the voting services for this election was deemed effective in providing electors more opportunity to vote within the council area, for an extended period of time.
- No formal complaints were received in relation to the Wagait Shire Council election.
- The Commission would like to extend its thanks to Renita Glencross and Pam Wanrooy for the support provided.

Wagait Youth Program 2022				
<i>Month</i>	<i>Program Activity</i>	<i>Dates</i>	<i>Times</i>	<i>Proposed/ Confirmed</i>
April	Break-Up Disco	08-Apr-22	6-9pm	C
	Balanced Choice Youth Leadership Workshop #1	10-Apr-22	4-6pm	C
	Skateboard Session #3	17-Apr-22	3-7pm	C
May	Youth Community Meeting	15-May-22	4-6pm	C
	Balanced Choice Youth Leadership Workshop #2	29-May-22	4-6pm	C
June	Junk Workshop - SOMETHING FISHY	11-12-June-22	3-6pm	P
	Balanced Choice Youth Leadership Workshop #3	19-Jun-22	4-6pm	P
	Break-Up Disco	24-Jun-22	6-9pm	P
	Skateboard Session #4	26-Jun-22	3-7pm	C
July	Junk Workshop - finalise sculptures	First wk		P
	Art Workshops - t-shirt designs + Headspace	TBC		P
	DJ Workshop and Disco	TBC		P
	Cooking Up a Storm #1 (with Seniors)	TBC		P
	Kenbi Ranger Camp at Charles Point	TBC		C
	Balanced Choice Youth Leadership Workshop #4	24-Jul-22	4-6pm	P
August	Wagait Youth Talks - Presentation to Council	16-Aug-22	7-9pm	C
	Skateboard session #5	21-Aug-22	3-7pm	P
	Balanced Choice Youth Leadership Workshop #5	28-Aug-22	4-6pm	P
September	Wagait Weed Walk	11-Sep-22	4-6pm	P
	Balanced Choice Youth Leadership Workshop #6	25-Sep-22	4-6pm	P
October	Waterslides at Wagait	TBC		P
	Circus workshop + headspace	03-Oct-22		P
November	Get into the garden			P
	Healthy Living Workshop			P
	Cooking up a Storm #2			P
December	End of year celebration/Disco	16-Dec-22		P
	Waterslides at Wagait	TBC		P
Legend	Sunday Sessions			
	Friday Night Discos & Fun Stuff			
	Creative Sessions			
	Extra Special Activities			

	COUNCIL MEETING BRIEF	
	MEETING DATE	17 MAY 2022
	AGENDA ITEM	10.6 PLANNING SUBMISSION for SEC 9
	REPORT TITLE	PROPOSED CARAVAN PARK – RESPONSE TO DAS
	FILE REFERENCE	DIPL-Planning-DAS-PA2021/0457

1. BACKGROUND

The owner of property at Sec 9 (127 Charles Point Road), Chris Gray, approached council CEO in 2021 seeking advice and support to develop a proposal for a caravan/camping area on his property and has been in consultation with council throughout the process.

Wagait Beach is experiencing increased visitor activity every year during the dry season as both local (NT) and interstate drive-tourism are drawn to our pristine beaches and access to fishing spots.

In the 2021 dry season, the negative impact to community and council from the demand was significant in that:

- Visitors camping at several illegal sites in the estate used the public toilets and water points at Cloppenburg Park on a daily basis, draining the sites' water resources and causing additional water and cleaning costs to council of more than \$ 6,000.
- RV's and caravans used the public toilets as septage point, contaminating the septic tank and requiring council to have it pumped out at a cost of \$ 1,200.
- Intensification of quads, trail-bikes and vehicles on the beach and bush-tracks has negatively impacted the fragile dune environment of the RUA as well as increased noise pollution and safety for residents. Council is persistently working with NTG DIPL and DEPWS towards better protection and regulation enforcement of the RUA, however little has progressed.

2. CURRENT ISSUE

Council has received notification of a concurrent planning application for Section 0009 Hundred of Bray, 127 Charles Point Road Wagait Beach; seeking to rezone part-site from Zone R (Rural) to Zone CV (Caravan Park). A development proposal and planning report has been prepared by Tropics Consultancy Group for the property owner Chris Gray.

Wagait Shire Council has been invited to comment on the application and proposal as the development is situated within the Wagait Shire boundaries.

Submissions to the NT Government Planning Services are due **Friday 20th May 2022**.


3. IMPACTS & RISKS

Potential Impact of Rezoning Proposal	Risk Level	Responsibility
Financial: potential future increase in rates & waste management	Nil	CEO
Governance:	Nil	CEO
Community: increased engagement with visitors, noise	Min	CEO
Legislative: rezoning, sec-19 on coast at proposed site	Min	NTG/NLC
Environmental: waste & water management, weed control	Min	NTG
Infrastructure: increased traffic and R&M on roads, beach accesses	Mod	CEO/NTG

4. DECISION / MOTION

That council agree to support the application for rezoning on Section 0009 Hundred of Bray, 127 Charles Point Road Wagait Beach, on the basis that a caravan park would provide a much needed service in the area and reduce the negative impacts of visitors currently experienced in the estate.

Approved WSC CEO	Renita Glencross		Date	/ / 2022
Approved Council	Resolution 2022/		Date	/ / 2022

	COUNCIL MEETING BRIEF	
	MEETING DATE	17 MAY 2022
	AGENDA ITEM	10.7 UNINCORPORATED AREAS RESPONSE
	REPORT TITLE	UNINCORPORATED AREAS – RESPONSE TO DCMC
	FILE REFERENCE	Governance/Boundary Reform

1. BACKGROUND

Incorporation of unincorporated areas in the NT has been proposed previously in 2007-08, as a Top End Shire and again in 2010 to amalgamate the Wagait Shire, Belyuen Community Government Council (Belyuen), Litchfield Council (Litchfield) and Coomalie Community Government Council (Coomalie) areas.

In 2019-20 Coomalie and Belyuen Council's, made a joint approach to NT Government DLGHCD to discuss a merger proposal that would also include adjacent unincorporated areas and were provided support to continue investigation into local government reform. After much consultation a proposal was submitted to the former Minister for Local Government, however the amalgamation option was not progressed.

2. CURRENT ISSUE

The Northern Territory Government commenced a consultation process on 24 March 2022 regarding the incorporation of unincorporated areas of the Cox-Daly and Murrakai-Douglas-Daly regions.

Wagait Shire Council has been invited to participate in the process and make a submission, due through the Have Your Say website or directly to the Department of the Chief Minister and Cabinet by **Friday 20th May 2022**. As timelines for submissions are very tight and strict and at this stage the Northern Territory Government has requested a principle-based submission only. There is no requirement to complete comprehensive feasibility studies or business cases.

Attached for Council's information is the relevant Discussion Paper and further information can be obtained through the [Have Your Say website](#).

3. CONSULTATION

Since the March 2022 announcement, the President and Chief Executive Officer have held preliminary discussions with Belyuen and Coomalie Council's with regard to progressing a joint submission that will also include adjacent unincorporated areas. Council has also engaged with and consulted its community and other key stakeholders regarding a proposal to expand its boundaries or amalgamate with other council areas or unincorporated areas.

Key takings from the community consultation are that:

- Residents overwhelmingly do not want to become a ward in a larger regional council, and wish to preserve the lifestyle, local decision making, and fiscal integrity that they currently have.
- There is significant concern that becoming part of a larger regional council will undermine or compromise these things of great value to the community.
- There are significant legacy issues with residential/rural developments in adjoining unincorporated areas that council/community does not want to take responsibility for.
- There are no common land planning, zoning or residential lifestyle priorities with other adjoining incorporated areas.

Additionally, discussion with other key land-holders in the area have identified:

- Kenbi (NLC) would prefer to
- Larrakia Development Corporation

4. IMPACTS & RISKS

<i>Potential Impact</i>	<i>Risk Level</i>	<i>Responsibility</i>
Financial:	High	CEO
Governance:	High	Council
Community:	High	CEO
Legislative: Local Government Act 2019	High	Minister

The impact to

1. DECISION / MOTION

That council resolve to provide the a response to the Discussion Paper that incorporates the above information.

Approved WSC CEO	Renita Glencross		Date	/ / 2022
Approved Council	Resolution 2022/		Date	/ / 2022