



## WAGAIT SHIRE COUNCIL

### AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 19 July 2022**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday, 19 July 2022**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Tuesday 19 July 2022** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross  
Chief Executive Officer

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## 1. OPENING OF MEETING

Councillors: President Neil White  
Vice President Tom Dyer  
Cr Michael Vaughan  
Cr Peter Clee

Staff: CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

## 2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 17 May 2022

<p><b>Resolution No. 2022/ That the Minutes of the Ordinary Meeting of Tuesday 17 May 2022 be confirmed by Council as a true and correct record. Moved: Seconded: Vote:</b></p>
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### 3.2. Matters arising from Minutes of Council Meeting Tuesday 17 May 2022

## 4. GUESTS – Nil

## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 16 May to 15 July 2022.

### 5.1 Inwards Correspondence

Date	From	About	
7/06/2022	NT Electoral Commission	Correspondence from NT Electoral Commission regarding status of non-voter activities for WSC.	email
7/06/2022	NT Electoral Commission	Minutes - Wagait Shire by-election	email
14/06/2022	NT Electoral Commission	Signed Services Agreement for By-Election	email
14/06/2022	LGANT	LGANT Constitution - Opportunity for Feedback from Council Members	email
15/06/2022	LGANT	Nominations for LGANT Executive 2022	email
16/06/2022	ABS	Annual Statistical Return due 22 July	email
22/06/2022	LGRD Executive	RE: Development of a new regulatory framework for local government	email
22/06/2022	Sealink	Increase to freight rates	email
22/06/2022	Larrakia Rangers	RE: Darwin Harbour Clean-Up 2022	email
24/06/2022	Health Department	Vaccination Mandate ceased	email
27/06/2022	LGRD Executive	Top End unincorporated areas discussion	email
27/06/2022	LGANT CEO	Meeting with NT Chief Minister and Local Government Councils Anti Social Behaviour and Crime Wednesday 27 July 2022	email
29/06/2022	DAS NTG	PA2022/0178 Lot 00016 Hundred of Bray' - New Application Submitted - 33 DeLissa Drive	email
29/06/2022	Minister Paech	Correspondence from Chansey Paech, Attorney-General Minister for Justice	email
29/06/2022	Protocol CMC	Flag Notification - NAIDOC Week 2022 - 3 to 10 July 2022	email
30/06/2022	JLT Insurance	2022/23 Trust Protection and Insurance Renewal Report	
1/07/2022	NT Electoral Commission	Introduction of donation disclosure requirements for Local Government candidates	email
7/07/2022	Territory Families	Property and Garbage Rates Concessions for 2022/2023.	email
7/07/2022	Resident	Feral Cats	email
6/07/2022	Infrastructure NT	Letter - Release of NT Infrastructure Strategy 2022 to 2030 and NT Infrastructure Plan and Pipeline 2022 and commencement of Phase 2 of the Infrastructure Audit.	email
12/07/2022	Australia Day Council	Australia Day Conference Registration for 20 & 21 October and Nominations for Citizen of Year Awards	email
15/07/2022	Core Lithium	Core Lithium mine site blasting trials and temporary road closures (8 July to 19 August 22)	email
15/07/2022	Resident	Illegal overnighters camping crowding out Beach Carpark	email

## 5.2. Outwards Correspondence

Date	To	About	
12/05/2022	Development Assessment Services	PA2021/0258 Lot 0087 Hundred of Bray - New Application submitted ( subject to 28 day public exhibition commencing 13/5, closing 10/6/22)	email
13/05/2022	Development Assessment Services	PA2021/0251 - Lot 87 Hundred of Bray - Motor Body Works - new Exceptional Permit Application Submitted	email
16/05/2022	Valuations Office	2022 Revaluation Program Address Updates	email
16/05/2022	NT Dept of Education - Shelters	CR46 - Change of Location of ScoutID NT008 (STAND Program Satellite dish - Wagait Beach Cyclone Shelter)	email
23/05/2022	Nexia Edwards	Acceptance letter of engagement	email
24/05/2022	Nexia Edwards	Signed Fraud and Error letter	email
24/05/2022	Major Events	Territory Day information	email
8/06/2022	Sealink	Bus Storage	email
10/06/2022	Bushfires NT	Australian Fire Danger Rating system flyer for rates notice	email
14/06/2022	NTEC	Services Agreement for By-Election	email
14/06/2022	CEO Belyuen	Media Training	email
14/06/2022	Nexia Edwards	Audit 2022-Interim List	email
6/07/2022	Ian Manahan	Casual Employment Contract - signed copy	email
6/07/2022	Office of the Information Commissioner	Annual Statistical Return - 2021-2022	email
6/07/2022	Resident	Dog complaint forms	email
6/07/2022	NT Health	Healthy Lifestyle Grant - Water for Wagait - Project report and Financial Acquittal.	email
8/07/2022	GIO Insurance	GIO Workers Compensation - Declaration of Actual wages	email
12/07/2022	ABS	Local Govt Financial Statistics - June 2022 qtr	email
13/07/2022	Australia Day Council	Registration form for P Wanrooy to attend regional conference in Katherine in October 2022	email

### **Resolution No. 2022/**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the May 2022 Council meeting be accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

Please see Presidents Report attached.

### **Resolution No. 2022/**

**That Council receives and notes President Neil White's report for the period 18 April to 15 July 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 16 May to 15 July 2022

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Staff Leave Taken ; RG (PL x3); PW(AnL x20); RT (WC ongoing)</li> <li>• Staff Leave Approved ; GZ (23/06 to 01/07) ; RR (18/07 to 02/08 ; PW (6/06-01/07)</li> <li>• Recruitment ongoing for Active Recreation Manager (pt)</li> <li>• CPR training refresher (all staff) ; 16 May</li> <li>• Waste Management Forum 7-9 June attended by 5 staff (alternate days)</li> <li>• ALGA National Assembly 17-21 June in Canberra ; RG and NW</li> <li>• Letters to staff regarding Fair Work Decision to raise minimum wage by 4.6%</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox meetings x6</li> </ul> <p><u>COVID-19 Council Compliance</u></p> <ul style="list-style-type: none"> <li>• CHO Direction 55 actioned, all staff are currently compliant</li> <li>• Special cleaning of jetty handrails and bins ongoing to 04/07/2022</li> </ul>
<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President x7 weekly catchups</li> <li>• Finalise Shire Plan and Budget for publishing</li> <li>• Seniors Active Program planning meeting</li> <li>• Youth Leadership Program planning meeting</li> <li>• NT WorkSafe/JLT/WALGA/GIO insurance WC claims and return to work</li> <li>• Auditor requests for information</li> <li>• Correspondence with business stakeholders regarding Waste Collections 2022-23</li> <li>• Correspondence with Sealink regarding bus shelter</li> <li>• Correspondence with Troppo Architects for Recovery Centre design</li> <li>• Tropics Consulting meeting regarding Waste Strategy draft</li> <li>• Weeds NT meeting with regard to Gamba issues in the estate</li> <li>• NTEC meeting with regard to By-Election</li> <li>• DIPL meeting to discuss expiring Interim Control Orders for planning scheme</li> <li>• DCMC/NIAA/LG regional monthly meeting</li> <li>• DCMC/LGRD unincorporated areas meeting</li> <li>• Larrakia Nation/Veolia planning meeting for Darwin Harbour Cleanup (Oct)</li> <li>• TOPROC Animal Management Ref Grp agenda &amp; minutes</li> <li>• HeadSpace meeting regarding Youth Program</li> <li>• Correspondence with DIPL and LGANT regarding funding for Verge Audit</li> <li>• NBN Emergency STAND installation at Community Centre</li> <li>• WAG meeting regarding support for festival setup &amp; packdown</li> <li>• Request to CLO &amp; DEPWS for meeting regarding RUA signage</li> <li>• Core Lithium correspondence regarding blasting schedules</li> <li>• Wagait Beach Supermarket correspondence regarding visitor camping</li> <li>• DIPL meeting regarding entry statement signage &amp; road reserve conditions</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident requests for asset hire</li> <li>• Resident concerns for animal control (cats)</li> <li>• Resident concerns for communications regarding youth pop-up sessions</li> <li>• Resident requests for crossover upgrades</li> <li>• Resident request for use of park amenities</li> <li>• Resident concerns regarding visitors camping at the supermarket &amp; beach accesses</li> </ul>

<p><b>Actions</b></p>	<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Ongoing review of WSC policies and registers for LG Act alignment</li> <li>• Preparation of agenda and minutes for Audit Committee meeting (7 Jun)</li> <li>• Preparation of agenda and minutes for Emergency Committee meeting (9 Jun)</li> <li>• Preparation of agenda for WSC mtg (28 Jun, 19 July)</li> <li>• Assist Finance Officer with development of internal finance procedures</li> <li>• Review of Asset Management policies and procedures</li> <li>• Research for draft business paper on options for cat management</li> <li>• Follow up on actions for Audit Committee</li> </ul>
<p><b>Actions</b></p>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>• Youth Leadership program continues with Youth Development Officer coordinating twice-weekly pop-up events at the park and supporting special events, including the Walk to School on Fri 20 May, Breakup Disco on Fri 24 June, Skate-session &amp; skate-park design meeting on Sun 26 June, NAIDOC event on Tues 5 July.</li> <li>• Healthy Lifestyle Seniors Program: Weekly Yoga commenced Mon 1 June and weekly Pilates will commence on Tuesday 24 June. Planning for senior's month events is underway.</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>• LCRI phases 2 - Signage, drainage &amp; verge remediation (\$25k)</li> <li>• LCRI phases 3 - Skate-park &amp; Pump-track design and construct stage 1 (\$50k)</li> <li>• DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k)</li> <li>• DLGRD (CMC) WaRM #2 - Design &amp; Construct for Re-Discovery Centre (\$75k)</li> <li>• Operational - Waste Collection 2022-23 (&lt;\$100k)</li> </ul> <p><u>Current Special Purpose Grants</u></p> <ul style="list-style-type: none"> <li>• Alcohol &amp; Drug program ; Wagait Youth Leadership Program (\$20k)</li> <li>• Healthy Lifestyles ; Seniors Program (\$20)</li> <li>• Remote Sport Program funding (\$5k)</li> <li>• LCRI-P3 (\$50k) approved for skate-park and pump-track design &amp; construct (stage 1)</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• Remote Sport Program 2021-22</li> <li>• Territory Families Youth Vibe and Youth Week 2021 acquittals</li> <li>• DoH Healthy Lifestyle 2021 acquittal</li> <li>• LRCIP &amp; R2R ; Quarterly reporting x4</li> <li>• Office of the Information Commissioner Annual Statistical Return</li> <li>• ABS Local Government Annual Statistical Return</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• Council e-newsletters (June, July)</li> <li>• Community updates ; Youth Program, Reconciliation Week event,</li> </ul> <p><u>Community Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> <li>• Walk to School ; Fri 20 May (7-9am)</li> <li>• Youth Forum Planning session ; Sun 15 May</li> <li>• Seniors Cuppa Planning session ; Wed 25 May</li> <li>• Reconciliation Week event ; Thurs 2 June</li> <li>• Youth Junk-sculpture workshops ; Sat 11 and 18 June</li> <li>• School Holiday activities ; Fri 24 June to 10 July (inc NAIDOC)</li> <li>• Youth and Community Skate Park Planning session &amp; BBQ ; Sun 26 June</li> <li>• Territory Day fireworks and BBQ ; Fri 1 July</li> <li>• WAG exhibition and festival ; 8-9 July</li> </ul>

## 7.2. Works Manager's Report for the period 16 May to 15 July 2022

<b>Staff/HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Leave - GZ (RDO x1); RR (RDO x1, PL x1)</li> <li>• Ongoing work planning for casual staff</li> <li>• Traffic Management training; 23-26 May</li> <li>• Waste Management Forum and workshop ; 7-9 June</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 4</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 28</li> <li>• Water Samples x 20</li> <li>• Imaluk water compound maintenance (weed control, mow and snip)</li> </ul> <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 28</li> <li>• Jetty handrails and bins sanitised (COVID) x 98</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip)</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 8</li> <li>• Council bins in, out &amp; cleaned weekly x 26</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Estate mowing &amp; poisoning</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Pothole repair</li> <li>• Delineator Replacements</li> <li>• Roadside barrier replacements</li> <li>• Vegetation removal from verges/drains</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• CEO vehicle service</li> <li>• Works vehicle service</li> <li>• Truck registration</li> <li>• Replaced blades on JD mower</li> <li>• Replaced poison pump, spray nozzle</li> <li>• Replaced small generator</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park irrigation monitoring daily/monthly reporting</li> <li>• Defibrillator pending unit check by Health staff</li> <li>• Reconciliation event preparations and pack-down</li> <li>• CEO house water pump filter replacement</li> </ul>

**Resolution No. 2022/**

**That council receives and accepts the Officers reports for 16 May to 15 July 2022.**

**Moved:**

**Seconded:**

**Vote:**



## 8. ACTION SHEET for the period 16 May to 15 July 2022.

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			13/07/2022	DEPWS advise mtg not possible due to current staff shortages, CEO has emailed CLO/DIPL to request meeting regarding access maintenance & been advised same from them.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
			20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.

			16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
			15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
			14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
			10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
			11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
			13/07/2022	Draft Strategy provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility. Final strategy with QS due end July.
4		Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EOI call out for nominees to new Regional Community Engagement Group.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.

		14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
		10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
		11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
		05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.

**Resolution No. 2022/**

**That council receives and accepts the Officers reports for 16 May to 15 July 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 9. FINANCIAL REPORTS

### 9.1. May 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report as required by NTG
- YTD Cash Flow Statement

### 9.2. May 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/05/2022	Optus - phone/fax		\$119.55
1/05/2022	Optus - mobile charges		\$181.25
1/05/2022	L.G.A.N.T. - Rates Forum - Pam Wanrooy	\$82.50	
2/05/2022	Jacana Energy - Electricity	\$2,006.69	
3/05/2022	Give Your Ride Some Pride - Extra work to fit bullbar to Works ute	\$300.00	
6/05/2022	Central Business Equipment - Printing & stationery - copy charges	\$229.03	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Sureline Mercantile & Commercial Agency - Debt collection fees	\$220.00	
6/05/2022	Fleetcare - ceo vehicle lease		\$1,427.12
6/05/2022	Power Water - water swipe card	\$33.52	
9/05/2022	Harvey Distributors - Cleaning supplies	\$121.88	
9/05/2022	Wigg Plumbing - Waste water treatment system service at sports ground	\$325.00	
11/05/2022	Just Stitchin - Sewing Machines	\$2,998.00	
13/05/2022	MJ Electrical - Repairs to toaster	\$220.00	
16/05/2022	Harvey Distributors - Cleaning supplies	\$50.18	
16/05/2022	Harvey Distributors - Cleaning supplies	\$64.31	
16/05/2022	Harvey Distributors - Cleaning supplies	\$91.58	
16/05/2022	Harvey Distributors - Cleaning supplies	\$126.72	
16/05/2022	Harvey Distributors - Cleaning supplies	\$6.70	
16/05/2022	Harvey Distributors - Cleaning supplies	\$79.04	
16/05/2022	Harvey Distributors - Cleaning supplies	\$142.41	
16/05/2022	L.G.A.N.T. - LLGANT Conference for Renita Glencross and Cr Peter Clee	\$360.00	
16/05/2022	Ken's Plumbing Pty Ltd - Repair blocked toilet in Community Centre	\$1,187.25	
16/05/2022	Ken's Plumbing Pty Ltd - Repair tap at workshop	\$198.00	
18/05/2022	Earthworks Training and Assessment Services - Control Traffic management course for Gary Zikan	\$1,200.00	
20/05/2022	Optus - Mobile charges		\$53.00
23/05/2022	Colleen Fergusson - Meals for May Council Meeting	\$90.00	
23/05/2022	Colleen Fergusson - Meal for Toproc morning tea	\$195.00	
23/05/2022	R&M Newman - Slashing fireabreak at Power Water block	\$480.00	
23/05/2022	Ian Manahan - Water - Community Centre	\$150.00	
23/05/2022	Power Water - Water - water swipe	\$69.68	
26/05/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
26/05/2022	Ken's Plumbing Pty Ltd - Push Green waste ready for burn	\$130.00	
30/05/2022	Royal Life Saving - Resuscitation 16/5/2022	\$630.00	
31/05/2022	Motor Vehicle Registry - works truck rego	\$575.75	

31/05/2022	Motor Vehicle Registry - Works Truck Rego	\$540.00	
31/05/2022	Motor Vehicle Registry - works truck rego - administration	\$13.00	
31/05/2022	Darryl Withnall - power costs for Vending Machine on Comunity Centre	-\$69.75	
31/05/2022	Wigg Plumbing - Waste water treatment service - CEO house	\$199.99	
<b>CREDIT CARD</b>			
2/05/2022	Xero - Monthly subscription		\$110.00
3/05/2022	Encore Pilates & Wellness - Pilates Lounge Monthly access	\$79.00	
9/05/2022	Microsoft - Microsoft 365 Business		\$94.60
9/05/2022	Microsoft - Microsoft 365 Business		\$93.04
12/05/2022	Coles Supermarket - Food for Walk to School - 20 May 2022	\$26.62	
12/05/2022	Coles Supermarket - Food for Walk to School - 20 May 2022	\$65.84	
12/05/2022	Woolworths - Cleaning supplies	\$29.30	
12/05/2022	Officeworks - Office stationery	\$217.73	
12/05/2022	Coles Supermarket - Food for Firstaid Course - Staff training	\$7.20	
12/05/2022	Woolworths - R&M Office Supplies	\$10.65	
12/05/2022	Woolworths - Food for Youth Program Sunday 15 May 2022	\$66.66	
12/05/2022	Woolworths - Food for Youth Program Sunday 15 May 2022	\$22.19	
13/05/2022	Harvey Norman - Vacuum for Community Centre	\$219.00	
16/05/2022	Adobe Systems Incorporated - Monthly Subscription		\$18.69
17/05/2022	Adobe Systems Incorporated - Monthly subscription		\$29.99
18/05/2022	Harvey Distributors - Cleaning supplies	\$311.22	
19/05/2022	Bunnings - Safety ear muffs	\$82.90	
20/05/2022	Woolworths - Walk to School breakfast - Friday 20 May	\$1.98	
20/05/2022	Woolworths - Walk to School breakfast - Friday 20 May	\$61.18	
20/05/2022	Brandit NT - Staff uniforms	\$375.87	
20/05/2022	Puma - CEO fuel	\$124.55	
20/05/2022	Woolworths - Seniors Morning tea - Tuesday 24 May 2022	\$29.30	
20/05/2022	Woolworths - Seniors Morning Tea - Tuesday 24 May	\$73.37	
24/05/2022	Qantas - QANTAS return travel from Darwin to Canberra - 17 June 2022 to 21 June 2022		\$10.00
24/05/2022	Qantas - QANTAS return travel from Darwin to Canberra - 17 June to 21 June 2022		\$15.00
24/05/2022	Qantas - QANTAS return travel from Darwin to Canberra from 17 June to 21 June 2022		\$15.00
24/05/2022	Qantas - QANTAS return travel from Darwin to Canberra 17 June to 21 June 2022		\$65.00
24/05/2022	Qantas - QANTAS return travel from Darwin to Canberra 17 June to 21 June 2022		\$1,168.71
24/05/2022	Qantas - QANTAS return travel from Darwin to Canberra 17 June to 21 June 2022		\$1,168.71
24/05/2022	booking.com - Accommodation for R Glencross and N White - ALGA conference		\$1,521.53
24/05/2022	Australian Local Government Association - ALGA Regional Forum 19-22 June 2022		\$764.00
24/05/2022	Australian Local Government Association - ALGA Regional Forum from 19 - 22 June 2022		\$764.00
25/05/2022	NT News - Advertisement - Draft Plan & Budget	\$588.00	
25/05/2022	NT News - Advertisement - Draft Plan & Budget	\$1,648.00	
26/05/2022	Arrow Tyre Distributors - Tractor tyre repair	\$242.00	
27/05/2022	Bunnings - keys for Community Centre	\$13.60	
27/05/2022	Bunnings - loose tools and materials	\$47.70	
27/05/2022	Wash N Go - CEO Car wash	\$15.40	
30/05/2022	Copytime - A4 books wire bound with covers	\$8.00	
30/05/2022	National Flags - Aboriginal Flag	\$132.00	

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2021 to 31 May 2022 is \$3,950.84

#### 9.4. June 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report as required by NTG
- YTD Cash Flow Statement

#### 9.5. June 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/06/2022	Nexia Edwards Marshall NT - Interim Audit	\$1,100.00	
1/06/2022	Totally Work Wear - Staff Uniform	\$208.00	
1/06/2022	Totally Work Wear - Staff Uniform	\$69.80	
1/06/2022	Totally Work Wear - Staff Uniform	\$27.50	
1/06/2022	Totally Work Wear - Staff Uniform	\$42.90	
1/06/2022	Banyan Contracting - Vehicle R&M - 974016	\$157.60	
1/06/2022	Veolia Environmental Services - wheelie bin collection for May 2022		\$5,699.67
1/06/2022	Veolia Environmental Services - Hard waste pickup for May 2022		\$1,214.18
1/06/2022	Kleenheat Gas - 45kg Facility Fee for gas bottles		\$42.90
1/06/2022	Mili Eaton - Wagait Youth Group - Requisition number 171423	\$300.00	
3/06/2022	Wigg Plumbing - CEO house sewerage service	\$387.50	
3/06/2022	Ian Manahan - Water - Community Centre	\$150.00	
3/06/2022	Mili Eaton - Wagait Youth Group Skate Board Poster	\$100.00	
4/06/2022	Just Stitchin - The balance for upgrade to the 2 x Berina B335 Sewing Machines	\$670.00	
6/06/2022	Central Business Equipment - Rental charges for Photocopy machine	\$224.78	
6/06/2022	Local Government Association of the NT - GANT Waste Management Symposium	\$300.00	
6/06/2022	Local Government Association of the NT - Waste Recycling Industry of the NT training	\$660.00	
6/06/2022	Power Water - Water - water swipe	\$22.37	
7/06/2022	Fleecare - ceo vehicle lease		\$1,427.12
7/06/2022	Build Up Skateboarding - Sunday April 17th 3-7pm	\$724.90	
7/06/2022	Build Up Skateboarding - Sunday April 17th 3-7pm	\$430.10	
7/06/2022	Build Up Skateboarding - Sunday July 3rd 3-7pm	\$1,155.00	
7/06/2022	Build Up Skateboarding - Sunday August 21st 3-7pm	\$1,155.00	
9/06/2022	Wagait Arts Group - WAG Arts Workshops	\$1,000.00	
9/06/2022	East By West - Instalment 30% - PO 0133		\$13,068.00
10/06/2022	Banyan Contracting - Carryout service and repair - CD33GS / 64978	\$486.15	
12/06/2022	One Music Australia - Licence fees for music		\$88.22
13/06/2022	Mili Eaton - Wagait Youth Group School Holiday Poster	\$100.00	
15/06/2022	Rowan Roberts - Ferry Ticket	\$28.70	
15/06/2022	Local Government Association of the NT - Social Media Training 15 Jun 22 - Neil	\$50.00	
15/06/2022	Local Government Association of the NT - Social Media Training 15 Jun 22 - Fiona/Renita	\$100.00	
19/06/2022	Kevin's Mobile Disco - 24-06-2022 DISCO HIRE – Wagait Shire Community Disco	\$550.00	
20/06/2022	Optus - Account charge		\$2.20
20/06/2022	Optus - Office Phone/Internet		\$102.70
20/06/2022	Optus - Mobile charge		\$215.00
20/06/2022	Banyan Contracting - Mower Repairs	\$115.00	
21/06/2022	Northern Territory Rugby - Tomasi Eaton - 2022 Under 16 Southern States Tournament Player levy (Council agreed to contribute \$400 to this bill)	\$400.00	
21/06/2022	Richard Dove - Junk Sculpture Workshop	\$600.00	
23/06/2022	Lisa Buchanan - Junk Sculpture Workshop	\$900.00	
24/06/2022	Gary Zika Expense Claim - Cab Charges	\$42.00	

27/06/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
29/06/2022	Fiona Carter - Plastic-free July materials (with GST)	\$105.82	
29/06/2022	Fiona Carter - Plastic-free July materials (no GST)	\$139.61	
29/06/2022	Fiona Carter - Plastic-free July materials	\$6.30	
29/06/2022	Fiona Carter - Tea	\$8.66	
29/06/2022	Fiona Carter - RATs x 5	\$49.99	
29/06/2022	Fiona Carter - Catering - Disco & Skate #4 (with GST)	\$132.44	
29/06/2022	Fiona Carter - Catering - Disco & Skate (no GST)	\$25.67	
29/06/2022	Fiona Carter - Cooking Up a Storm workshop materials	\$5.00	
29/06/2022	Fiona Carter - Cooking Up a Storm materials	\$147.50	
30/06/2022	Wagait Beach Supermarket - Chaplin fuel - ANZAC Day	\$24.77	
30/06/2022	Wagait Beach Supermarket - Ice- reconciliation event	\$10.00	
30/06/2022	Wagait Beach Supermarket - Crushed ice	\$30.00	
30/06/2022	Wagait Beach Supermarket - Ice	\$15.00	
30/06/2022	Wagait Beach Supermarket - Ice - Junk workshop	\$10.00	
30/06/2022	Wagait Beach Supermarket - Ice - Junk Sculpture workshop	\$5.00	
30/06/2022	Wagait Beach Supermarket - Youth Disco	\$36.65	
30/06/2022	Wagait Beach Supermarket - Bleach for cleaning	\$4.99	
30/06/2022	Shelley Hewitt Exp Claim - Ferry Ticket	\$28.70	
30/06/2022	Colleen Fergusson - Meals for June Council Meeting	\$72.00	
30/06/2022	Wagait Beach Supermarket - milk for office meetings	\$12.64	
30/06/2022	Wagait Beach Supermarket - milk	\$7.99	
30/06/2022	Wagait Beach Supermarket - Milk for office	\$21.84	
30/06/2022	Wagait Beach Supermarket - Office - ice	\$10.00	
30/06/2022	Wagait Beach Supermarket - Works crew ice	\$15.00	
30/06/2022	Wagait Beach Supermarket - Ice for office	\$5.00	
30/06/2022	Wagait Beach Supermarket - Battery for power water facility	\$9.99	
30/06/2022	Wagait Beach Supermarket - Battery power water facility	\$1.25	
30/06/2022	Wagait Beach Supermarket - poison	\$15.99	
30/06/2022	Wagait Beach Supermarket - Bottlespray - workshop	\$4.25	
30/06/2022	Wagait Beach Supermarket - Works Ute fuel - diesel	\$510.28	
30/06/2022	Wagait Beach Supermarket - Work Ute fuel - diesel	\$158.91	
30/06/2022	Wagait Beach Supermarket - Ute fuel - diesel	\$550.58	
30/06/2022	Wagait Beach Supermarket - Work ute fuel	\$163.00	
30/06/2022	Wagait Beach Supermarket - Works Ute fuel	\$152.66	
30/06/2022	Wagait Beach Supermarket - Mower fuel - unleaded	\$259.87	
30/06/2022	Wagait Beach Supermarket - Mower fuel - diesel	\$541.78	
30/06/2022	Wagait Beach Supermarket - small engines fuel - unleaded	\$26.25	
30/06/2022	Wagait Beach Supermarket - Tractor fuel - diesel	\$67.57	
30/06/2022	Wagait Beach Supermarket - Small engine - unleaded	\$25.70	
30/06/2022	Wagait Beach Supermarket - Small engine fuel - unleaded	\$26.81	
30/06/2022	Wagait Beach Supermarket - Small engine - unleaded fuel	\$30.90	
30/06/2022	Wagait Beach Supermarket - Tractor fuel	\$66.10	
30/06/2022	Wagait Beach Supermarket - Small engine fuel	\$21.67	
30/06/2022	Wagait Beach Supermarket - CEO fuel - diesel	\$379.84	
30/06/2022	Wagait Beach Supermarket - CEO fuel	\$520.01	
30/06/2022	Wagait Beach Supermarket - Truck fuel - diesel	\$128.35	
30/06/2022	Wagait Beach Supermarket - Bleach for Jetty	\$4.99	
30/06/2022	Wagait Beach Supermarket - Bleach for jetty	\$4.99	
30/06/2022	Wagait Beach Supermarket - Ice for Skateboard workshop	\$20.00	
<b>CREDIT CARD</b>			
2/06/2022	Woolworths - Food for community activities	\$37.65	
2/06/2022	Xero - Monthly subscription		\$110.00
3/06/2022	TOTAL TOOLS DARWIN WINNELLIE NT - Tools	\$1,099.00	
3/06/2022	The Big Mower - Pressure Pump	\$845.00	



3/06/2022	The Big Mower - Polesaw chain	\$46.20	
3/06/2022	NT Water Filters - Water filter	\$344.00	
3/06/2022	Bunnings - Broom	\$34.38	
3/06/2022	Viva Water Pty Ltd - Filter for Community Centre	\$55.00	
3/06/2022	The Big Mower - Workshop repairs	\$820.70	
3/06/2022	HD Pumps - R&M Tools	\$175.90	
3/06/2022	Encore Pilates & Wellness - Pilates Lounge Monthly access	\$79.00	
3/06/2022	Kaisercraft - Kid's disco	\$42.14	
7/06/2022	Kmart - Yoga Blocks	\$96.00	
7/06/2022	Kmart - Yoga Blocks	\$48.00	
7/06/2022	Kmart - Yoga Mats	\$240.00	
7/06/2022	Big W - Seniors' Healthy Lifestyles games	\$39.00	
7/06/2022	Harvey Norman - iPad cellular	\$699.00	
7/06/2022	Harvey Norman - iPad case	\$39.95	
7/06/2022	Harvey Norman - iPad screen protector	\$69.00	
7/06/2022	Harvey Norman - iPad lightning adaptor	\$75.00	
7/06/2022	Bunnings - Junk Sculpture materials	\$316.87	
7/06/2022	Big W - Youth Junk sculpture materials	\$24.45	
7/06/2022	Dollars & Sense - Junk sculpture materials	\$32.96	
7/06/2022	Pen & Paper - Junk sculpture materials	\$7.80	
8/06/2022	Microsoft - Microsoft 365 Business		\$94.60
9/06/2022	Sealink Ferries - Sealink Multi pass	\$108.00	
9/06/2022	City of Darwin - CEO parking - city of Darwin	\$20.00	
9/06/2022	Microsoft - Microsoft	\$91.08	
9/06/2022	Officeworks - Office stationery	\$90.35	
10/06/2022	NT Fasteners - Plant R&M	\$7.74	
10/06/2022	Outback Batteries - Battery	\$272.00	
13/06/2022	Sealink Ferries - Sealink Multi pass	\$108.00	
14/06/2022	Adobe Systems Incorporated - Monthly Subscription		\$18.69
14/06/2022	Brandit NT - WSC logo	\$33.00	
16/06/2022	HD Pumps - Repair	\$38.30	
17/06/2022	Adobe Systems Incorporated - Monthly subscription		\$29.99
20/06/2022	Biang Biang Noodles - Canberra Meeting		\$43.83
20/06/2022	ERASH CATERING - Canberra Meeting		\$41.60
20/06/2022	ERASH CATERING - Canberra meeting		\$47.10
20/06/2022	ACT CABS - Canberra Meeting		\$27.41
20/06/2022	Gus Place - Canberra Meeting		\$33.84
22/06/2022	THE LORD LAMINGTON - Canberra Meeting		\$18.00
22/06/2022	THE LORD LAMINGTON - Canberra Meeting		\$25.00
22/06/2022	Uber - Canberra Meeting		\$21.79
22/06/2022	Canberra Airport - Canberra meeting		\$14.56

## 9.6. Councillor Allowances

The total payment to Councillors from 1 July 2021 to 30 June 2022 is \$5,513.64

**Resolution No. 2022/.....**

**That Council receives and accepts the Financial Reports for the months of May and June 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 10. AGENDA ITEMS

### 10.1. NTEC Local Government Election Report

At the December 2021 meeting of Council, it was decided by Resolution 2021/202 to pursue non-voters in the 2021 Local Government Elections and impose fines for non-compliance. Please see attached letter from the NT Electoral Commission regarding the outcome of this action.

**Resolution No. 2022/**

**That council note the correspondence provided by the NT Electoral Commission.**

**Moved:**

**Seconded:**

**Vote:**

### 10.2. Policies Endorsed by Audit Committee

The following policies have been reviewed by the Audit Committee and recommended to council for endorsement. Copies of the policies are attached for review.

- P29 Audit Committee Terms of Reference (updated)
- P34 Elected Member Allowances (updated)
- P35 Authorisation of Payments Policy (updated)
- P36 CEO Allowances & Other Benefits Policy (new)
- P45 Vehicle Use Policy (updated)
- P49 Community Support & In-Kind Assistance (updated)

**Resolution No. 2022/**

**That Council receive the recommendation from the Audit Committee and adopt the following policies:**

- **P29 Audit Committee Terms of Reference (updated)**
- **P34 Elected Member Allowances (updated)**
- **P35 Authorisation of Payments Policy (updated)**
- **P36 CEO Allowances & Other Benefits Policy (new)**
- **P45 Vehicle Use Policy (updated)**
- **P49 Community Support & In-Kind Assistance (updated)**

**Moved:**

**Seconded:**

**Vote:**

### 10.3. Nominations for LGANT Executive

LGANT is currently calling for nominations to the Executive Board, to be decided at the LGANT Annual General Meeting on 18 November 2022. President Neil White and Councillor Peter Clee have indicated to the CEO they would like to nominate, which requires council endorsement by 7 August 2022.

**Resolution No. 2022/**

**That council accepts and endorses President Neil White and Councillor Peter Clee to nominate for LGANT executive positions.**

**Moved:**

**Seconded:**

**Vote:**

**10.4. Nominations for LGANT Prescribed Corporation Panel (PCP)**

LGANT is currently calling for nominations to the Prescribed Corporation Panel (PCP), which is responsible for dealing with specific complaints (under the *Local Government Act 2019*) regarding alleged code of conduct contraventions by elected council members. LGANT provides secretarial support to this body.

Councillor Peter Clee has indicated to the CEO they would like to nominate, which requires council endorsement by 31 July 2022.

**Resolution No. 2022/**

**That council accepts and endorses Councillor Peter Clee to nominate for LGANT Prescribed Corporation Panel.**

**Moved:**

**Seconded:**

**Vote:**

**10.5. Community Concerns About Cats**

Council has received correspondence from residents regarding the issue of controlling cats in the community. A brief on this issue has been prepared & is attached for your consideration.

**Resolution No. 2022/**

**That council notes the information provided in the meeting brief and agrees to implement OPTION X, being ...**

**Moved:**

**Seconded:**

**Vote:**

**10.6. Grants Funding Acquittal (R2R)**

The civil works on Cox Drive floodway are now completed. The project was supported by the Roads to Recovery (R2R) funding accumulated over 4 years (\$125,578) and the Local Roads and Community Infrastructure (LRCI) fund (\$4,422); the total expense being \$130,000.

Council is requested to agree to acquit of the R2R funding allocation. An auditor's statement is also required for the acquittal and will be prepared with other auditors reports in the course of the 2021-2022 financial audit.

**Resolution No. 2022/**

**That council note the information provided of the grant expenditure and agree to acquit the amount of \$125,578 provided by the Australian Government Roads to Recovery Fund.**

**Moved:**

**Seconded:**

**Vote:**

**11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE**

**12. QUESTIONS FROM THE PUBLIC WITH NOTICE**

**13. PETITIONS/DEPUTATIONS**

**14. PAST/UPCOMING EVENTS**

**14.1. ALGA National Assembly – 17-21 June**

President Neil White and CEO Renita Glencross travelled to Canberra for the National Assembly, attending the Regional Forum on Sunday 18 June and Day 1 of the Assembly on Monday 19 June.

**14.2 Youth & Community Build-Up Skate Session #4 & BBQ – 3-7pm Sunday 26 June**

Continuing the program for Youth at Cloppenburg Park, a design consultant for the skate-park consulted with the community and participating youth. A public survey (accessed by a QR code) is currently circulating & elected members should encourage residents to have their say.

**14.3 Territory Day Fireworks – Cloppenburg Park – Friday 1 July**

Supported by NT Major Events, Council hosted the 2022 Territory Day Fireworks. More than 100 people attended.

**14.4 Wagait Arts Group Exhibition and Festival – 8 to 9 July**

This open community event was attended by the Hon Vicki O'Halloran Administrator of the NT and Daly MLA Dheran Young. Council supports this event with administration, cleaning, and labour for setup & pack-down.

**15. LATE ITEMS AND GENERAL BUSINESS**

**16. IN-CAMERA ITEMS**

**Resolution No. 2022/.....**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council closed the meeting to the general public.

**Resolution No. 2022/.....**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council opened the meeting to the general public.

**17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on 21 August 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

**18. CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.

**Purpose:** *As part of my responsibility, inform Council and the community of activities and information that is important.*

**Update:**

Welcome to the July Wagait Shire Council meeting. CEO Renita and I returned from the ALGA National General Assembly in Canberra, with Councillor Peter Clee also attending in his role as both LGANT Vice President and member of the ALGA Board. It was a worthwhile trip, despite the cold weather with many contacts and shared information as to other Councils issues and challenges.

I welcome new CEO for Belyuen, Mr Dave Fergusson, who is taking over from long-serving CEO Cathy Winsley. We look forward to working cooperatively with him in the future.

It was noteworthy that Council had it first ever Reconciliation afternoon tea and damper at Council grounds, which was well attended and patronised by members of the Chess Club. Well done to all involved.

We also had the Federal election on Saturday 21 May, bringing in a new Federal Government.

The June meeting was cancelled due to illness and staff shortages, meaning we will have a large agenda tonight.

**Meetings Attended**

DATE	ITEM
Monday May 23	CEO catchup
Tuesday May 24	Seniors' morning tea with planning for future events.
Friday 27 May	CEO catchup
Thursday June 2	Reconciliation afternoon tea.
Friday June 3	CEO catchup
Monday June 6 to June 15	In Bali
Thursday June 16	CEO catchup
Friday June 17	ALGA National General Assembly in Canberra
Tuesday June 21	Return from Canberra
Friday July 1	CEO catch up via phone
Friday July 8	CEO catch up
Saturday July 9	Wagait Arts Show and market
Wednesday July 13	Teleconference with DCM regarding Unincorporated land issue & future LGA amalgamations

Neil White

President

June 2022

**WAGAIT SHIRE COUNCIL**

**Special Purpose Grants (SPG) as at 31st May 2022**

<b>Funding Body</b>	<b>Project Name</b>	<b>Grants Current</b>	<b>Brought Fwd</b>	<b>Total Grants</b>	<b>Current Exp 2022</b>	<b>Total Exp</b>	<b>Balance</b>	<b>Notes</b>
Federal Gov	R2R Roads Grant		125,285.90	125,285.90	120,200.00	120,200.00	5,085.90	Cox Drive causeway, final inv due
DLGHCD	Dog Pound		122.06	122.06	124.06	124.06	-2.00	Acquitted
DLGHCD	Water Tank 5000 litre		4,038.82	4,038.82	4,038.82	4,038.82	0.00	Acquitted
DCMC-LG	PIF Funding		99,702.90	99,702.90	99,702.00	99,702.00	0.90	Forsyth Rd culvert
Federal Gov	LRCI-1 final-payment	10,046.00	-198.00	9,848.00	10,046.00	9,848.00	0.00	Verge remediation
Federal Gov	LRCI 2			0.00	22,452.00	22,452.00	-22,452.00	Verge remediation + signage, next instalment due
DCMC-LG	WRM #1 21-22		75,000.00	75,000.00	27,090.00	27,090.00	47,910.00	Replace assets
DCMG-LG	WRM #2 21-22	75,000.00		75,000.00	0.00	0.00	75,000.00	ReDiscovery Centre
DIPL	Black Spot	140,000.00		140,000.00	136,722.70	136,722.70	3,277.30	Project being finalised
Australia Day Council	Australia Day	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Acquitted
Australia Day Council	Territory Day	3,000.00		3,000.00	3,000.00	3,000.00	0.00	Acquitted
DoH - Healthy Lifestyle 20/21	Water for Wagait		2,200.00	2,200.00	2,200.00	2,200.00	0.00	Acquitted
DoH - Healthy Lifestyle 20/21	Seniors	20,000.00		20,000.00	383.48	383.48	19,616.52	Seniors' Healthy Lifestyles Program
DTF	Youth Vibe School Holiday 2022	2,000.00		2,000.00	2,000.00	2,000.00	0.00	fully expended, Acquittal submitted
DTF	Youth Week	2,000.00		2,000.00	558.96	658.73	1,341.27	Project expenditure being finalised
FRRR	Wagait Youth Program	6,000.00		6,000.00	3,852.47	3,852.47	2,147.53	Program running throughout year
DoH - AOD	Wagait Youth Program	20,000.00		20,000.00	411.49	411.49	19,588.51	Program running throughout year
DITT	CBF - Makers 2022	5,789.00		5,789.00	2,998.00	2,998.00	2,791.00	CBF Community Organisation Grants Program
Carers NT	Carers event	300.00		300.00	300.00	300.00	0.00	Acquitted
Office Gender Equity	International Men's Day	500.00		500.00	500.00	500.00	0.00	Acquitted
Office Gender Equity	International Women's Day	1,500.00		1,500.00	1,500.00	1,500.00	0.00	Acquittal submitted
<b>Totals</b>		<b>288,135.00</b>	<b>306,151.68</b>	<b>594,286.68</b>	<b>440,079.98</b>	<b>439,981.75</b>	<b>154,304.93</b>	
		<b>Total Special Purpose Grants</b>		<b>594,286.68</b>	<b>GRAND TOTAL</b>		<b>154,304.93</b>	

**WAGAIT SHIRE COUNCIL**

**Balance Sheet as at 31 May 2022**

**Notes to the Balance Sheet**

<b>Assets</b>	<b>31 May 2022</b>	<b>31 May 2021</b>	<b>Note</b>
<b>Bank</b>			
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)
CBA Fixed Term Deposits	\$1,000,000.00	\$1,100,000.00	1 (b)
CBA Online Saver	\$185,249.35	\$50,236.10	
CBA Transaction Account	\$29,250.29	\$36,249.92	
<b>Total Bank</b>	<b>\$1,714,499.64</b>	<b>\$1,686,486.02</b>	
<b>Current Assets</b>			
Less Prov'n for Doubtful Debts	-\$12,115.00	-\$4,237.00	
Prepayments	\$0.00	\$7,397.00	
Rates Debtors Account	\$11,655.41	\$15,366.10	2
Rates in Advance	-\$4,592.02	-\$2,995.61	
Rates Payment Control Account	-\$18.86	\$0.00	2
Trade Debtors [11405]	\$19,329.75	\$15,416.46	3
<b>Total Current Assets</b>	<b>\$14,259.28</b>	<b>\$30,946.95</b>	
<b>Non-current Assets</b>			
Buildings Accum Dep	-\$23,595.18	-\$932,906.18	
Buildings at Cost	\$980,000.18	\$3,458,647.18	
Inf Roads & Paths at Cost	\$484,500.00	\$484,500.00	
Infr Roads & Path Accum Depn.	-\$475,065.00	-\$466,519.00	
Land at Cost	\$350,000.00	\$0.00	
Leased Vehicle Accum Depreciation	-\$18,097.00	\$0.00	
Motor Vehicles Accum Dep	-\$69,702.00	-\$52,660.00	
Motor Vehicles at Cost	\$73,398.55	\$74,097.55	
Office Equip & Furn at Cost	\$179,887.74	\$175,930.46	
Office Equip Furn Accum Depn.	-\$175,277.00	-\$175,037.00	
Plant & Equipment at Cost	\$672,363.62	\$563,336.67	
Plant & Equipment Accum Dep	-\$433,554.00	-\$350,219.00	
Right Use of Assets	\$54,294.00	\$0.00	
Sports Ground Accum Dep	-\$11,263.00	-\$339,980.00	
Sports Ground at Cost	\$310,000.00	\$379,958.00	
<b>Total Non-current Assets</b>	<b>\$1,897,890.91</b>	<b>\$2,819,148.68</b>	
<b>Total Assets</b>	<b>\$3,626,649.83</b>	<b>\$4,536,581.65</b>	
<b>Liabilities</b>			
<b>Current Liabilities</b>			
CBA CC - Gary Zikan new	\$374.00	\$70.00	
CBA CC - Renita Glencross	\$460.57	\$143.27	
GST	-\$614.21	\$1,716.40	
Rounding	\$0.08	\$0.00	
Sundry Creditors	\$0.00	\$5,100.00	
Trade Creditors	\$23,643.91	\$16,169.12	4
<b>Total Current Liabilities</b>	<b>\$23,864.35</b>	<b>\$23,198.79</b>	
<b>Non-Current Liabilities</b>			
Lease Liabilities	\$45,984.00	\$0.00	
PAYG Withholding Payable	\$7,104.00	\$5,658.00	
Provision for Annual Leave	\$57,768.92	\$39,517.00	
Provision for Long Service Leave	\$71,289.35	\$30,252.00	
Provision for Non Current Long Service Leave	\$7,455.00	\$4,641.00	
Super Payable	\$3,460.90	\$136.59	
Super Payable control account	-\$136.59	\$0.00	
Unexpended Grant Liability	\$154,304.93	\$245,506.85	5
<b>Total Non-Current Liabilities</b>	<b>\$347,230.51</b>	<b>\$325,711.44</b>	
<b>Total Liabilities</b>	<b>\$371,094.86</b>	<b>\$348,910.23</b>	
<b>Net Assets</b>	<b>\$3,255,554.97</b>	<b>\$4,187,671.42</b>	
<b>Equity</b>			
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00	
Asset Revaluation Reserve	\$991,467.27	\$1,870,024.27	
Current Year Earnings	\$51,576.74	\$168,064.11	
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03	
Retained Earnings	-\$89,775.07	-\$152,702.99	
<b>Total Equity</b>	<b>\$3,255,554.97</b>	<b>\$4,187,671.42</b>	

**Note 1. Details of Cash and Investments Held**

1 (a) Bendigo Bank Investment Account	\$500,000.00
1 (b) CBA - Fixed Term Deposit (13/09/22)	\$ 300,000.00
CBA - Fixed Term Deposit (10/10/22)	\$ 200,000.00
CBA - Fixed Term Deposit (17/11/22)	\$ 500,000.00
<b>1 (b) Total CBA Investments</b>	<b>\$ 1,000,000.00</b>

**Note 2. Details of Rates Control Account**

Rates Control Account - Relates to Rates balance owing as per Councilwise	
Rates Prior years (pre 2021)	2,125.24
Rates 21/22 over due	9,467.69
Rates 21/22 not over due yet	0.00
<b>Total Rates Arrears</b>	<b>11,592.93</b>

**Note 3. Details of Trade Debtors**

<b>Debtors</b>	<b>Current</b>	<b>&gt; 30 days</b>	<b>&gt; 60 days +</b>	<b>&gt; 90 days</b>
Trade Debtors	10,889.75	7,465.00	0.00	975.00

**Note 4. Details of Trade Creditors**

<b>Creditors</b>	<b>Current</b>	<b>&gt; 30 days</b>	<b>&gt; 60 days +</b>	<b>&gt; 90 days</b>
Trade Creditors	0.00	0.00	0.00	23,643.91

**Note 5. Details of Unexpended Grants Liability**

Unexpended Grants - Special Purpose	154,304.93
<b>Total Unexpended Grants Liability</b>	<b>154,304.93</b>



**WAGAIT SHIRE COUNCIL**

**Income & Expenditure Statement Actual v Budget May 2022**

	May Actual	YTD Actual	YTD Budget	YTD Variance	Revised Annual Budget	NOTES
<b>Income</b>						
Contracts, Fees & Charges	\$10,015.04	\$165,148.18	\$174,227.00	-\$9,078.82	\$196,900.00	<b>1</b> May & YTD lower, mainly due to timing of contract invoices
Insurance Payment	\$0.00	\$32,276.36	\$32,276.00	\$0.36	\$32,276.00	<b>2</b> May NIL, YTD matches
Miscellaneous Income	\$1.17	\$2,205.16	\$22,500.00	-\$20,294.84	\$22,500.00	<b>3</b> May higher & YTD lower than budget due to timing of maturities
Operating Grant Revenue	\$8,762.00	\$326,578.00	\$269,249.00	\$57,329.00	\$301,680.00	<b>4</b> May & YTD lower than budget due to timing of grants received
Rates Income	\$2,090.59	\$248,200.20	\$246,603.00	\$1,597.20	\$247,217.00	<b>5</b> May & YTD slightly higher than budget, see notes below on actuals received
Rental Income	\$363.64	\$4,636.86	\$5,763.00	-\$1,126.14	\$6,200.00	<b>6</b> May & YTD lower due to the CEO house being the main source of income
Waste Management Income	\$50.00	\$124,723.76	\$123,777.00	\$946.76	\$123,846.00	<b>7</b> May lower & YTD slightly higher than budget due to sale of replacement wheelie bins
<b>Total Income</b>	<b>\$21,282.44</b>	<b>\$903,768.52</b>	<b>\$874,395.00</b>	<b>\$29,373.52</b>	<b>\$930,619.00</b>	
<b>Gross Profit</b>	<b>\$21,282.44</b>	<b>\$903,768.52</b>	<b>\$874,395.00</b>	<b>\$29,373.52</b>	<b>\$930,619.00</b>	
<b>Less Operating Expenses</b>						
Activities - Community Fund	\$0.00	\$1,000.00	\$2,000.00	-\$1,000.00	\$2,000.00	<b>8</b> Annual community grants distributed in May
Administration Expenses	\$17,713.71	\$208,343.47	\$237,323.00	-\$28,979.53	\$259,065.00	<b>9</b> May & YTD lower due to timing of admin services. Accounting fee now in payroll
Contracts & Material Expenses	\$480.00	\$1,104.12	\$1,445.00	-\$340.88	\$1,500.00	<b>10</b> May higher & YTD lower than budget mainly due to timing
Elected Member Expenses	\$1,105.95	\$5,056.79	\$7,292.00	-\$2,235.21	\$7,500.00	<b>11</b> May higher & YTD lower than budget due to timing of professional development
Employment Expenses	\$36,675.43	\$477,346.46	\$424,285.00	\$53,061.46	\$462,378.00	<b>12</b> May lower & YTD higher than budget, now includes leave accruals & bookkeeping
Projects & Activities	\$153.02	\$9,572.51	\$7,616.00	\$1,956.51	\$8,200.00	<b>13</b> May lower & YTD higher than budget due to timing of activities with WSC contribution
Repairs & Maintenance	\$1,644.72	\$14,945.90	\$22,526.00	-\$7,580.10	\$25,030.00	<b>14</b> May lower & YTD lower
Services	\$2,491.31	\$10,349.37	\$10,220.00	\$129.37	\$12,150.00	<b>15</b> May & YTD higher due to the timing of electricity billing
Vehicle & Plant Expenses	\$2,993.75	\$35,304.98	\$31,309.00	\$3,995.98	\$33,700.00	<b>16</b> May & YTD higher than budget due to R&M timing and fuel cost increase
Waste Management Expenses	\$118.18	\$89,168.18	\$89,500.00	-\$331.82	\$100,000.00	<b>17</b> May & YTD lower due to the timing of waste collection billing
<b>Total Operating Expenses</b>	<b>\$63,376.07</b>	<b>\$852,191.78</b>	<b>\$833,516.00</b>	<b>\$18,675.78</b>	<b>\$911,523.00</b>	<b>18</b> Expense accruals are not made - immaterial
<b>Operating Profit</b>	<b>-\$42,093.63</b>	<b>\$51,576.74</b>	<b>\$40,879.00</b>	<b>\$10,697.74</b>	<b>\$19,096.00</b>	
<b>Non-operating Income</b>						
Special Purpose Grants	\$3,245.95	\$439,981.75	\$0.00	\$439,981.75	\$0.00	<b>19</b> Net portion of grants received & expended. Refer to unexpended grants sheet
<b>Total Non-operating Income</b>	<b>\$3,245.95</b>	<b>\$439,981.75</b>	<b>\$0.00</b>	<b>\$439,981.75</b>	<b>\$0.00</b>	
<b>Non-operating Expenses</b>						
Special Purpose Grant Expenses	\$3,245.95	\$439,981.75	\$0.00	\$439,981.75	\$0.00	<b>20</b> Net portion of grants received & expended. Refer to unexpended grants sheet
<b>Total Non-operating Expenses</b>	<b>\$3,245.95</b>	<b>\$439,981.75</b>	<b>\$0.00</b>	<b>\$439,981.75</b>	<b>\$0.00</b>	
<b>Net Profit</b>	<b>-\$42,093.63</b>	<b>\$51,576.74</b>	<b>\$40,879.00</b>	<b>\$10,697.74</b>	<b>\$19,096.00</b>	

Total Rates incl waste invoiced	355,020.00	\$ 371,063.00 Total from revised budget figures above
Less current year outstanding	9,467.69	\$ 2,543.96 Total from difference above
<b>Total Rates in received in Cash</b>	<b>345,552.31</b>	

# Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the 11 months ended 31 May 2022

JUL 2021-MAY 2022

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## Operating Activities

Receipts from customers	1,070,537.82
Payments to suppliers and employees	(1,417,103.66)
Cash receipts from other operating activities	345,624.96
<b>Net Cash Flows from Operating Activities</b>	<b>(940.88)</b>

## Investing Activities

Other cash items from investing activities	80,015.96
<b>Net Cash Flows from Investing Activities</b>	<b>80,015.96</b>

## Financing Activities

Other cash items from financing activities	(134,357.09)
<b>Net Cash Flows from Financing Activities</b>	<b>(134,357.09)</b>

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<b>Net Cash Flows</b>	<b>(55,282.01)</b>
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## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,768,806.58
Net change in cash for period	(55,282.01)
Cash and cash equivalents at end of period	1,713,524.57

# Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the month ended 31 May 2022

MAY 2022

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## Operating Activities

Receipts from customers	12,513.61
Payments to suppliers and employees	(75,532.68)
Cash receipts from other operating activities	1,948.09
<b>Net Cash Flows from Operating Activities</b>	<b>(61,070.98)</b>

## Investing Activities

Other cash items from investing activities	12,074.85
<b>Net Cash Flows from Investing Activities</b>	<b>12,074.85</b>

## Financing Activities

Other cash items from financing activities	(109.81)
<b>Net Cash Flows from Financing Activities</b>	<b>(109.81)</b>

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<b>Net Cash Flows</b>	<b>(49,105.94)</b>
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## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,762,771.01
Net change in cash for period	(49,105.94)
Cash and cash equivalents at end of period	1,713,665.07

**WAGAIT SHIRE COUNCIL**

**Special Purpose Grants (SPG) as at 30 Jun 2022**

<b>Funding Body</b>	<b>Project Name</b>	<b>Grants Current</b>	<b>Brought Fwd</b>	<b>Total Grants</b>	<b>Current Exp 2022</b>	<b>Total Exp</b>	<b>Balance</b>	<b>Notes</b>
Federal Gov	R2R Roads Grant		125,285.90	125,285.90	125,285.90	125,285.90	0.00	Fully expended
DLGHCD	Dog Pound		122.06	122.06	122.06	122.06	0.00	Acquitted
DLGHCD	Water Tank 5000 litre		4,038.82	4,038.82	4,038.82	4,038.82	0.00	Acquitted
DCMC-LG	PIF Funding		99,702.90	99,702.90	99,702.90	99,702.90	0.00	Acquitted
Federal Gov	LRCI-1 final-payment	10,046.00	-198.00	9,848.00	9,848.00	9,848.00	0.00	Verge remediation
Federal Gov	LRCI 2	21,271.00		21,271.00	22,452.00	22,452.00	-1,181.00	Verge remediation + signage, next instalment due
Federal Gov	LRCI 3	37,674.00		37,674.00	11,880.00	11,880.00	25,794.00	Skatepark & Pumptrack design & construct Stage 1
DCMC-LG	WRM #1 21-22		75,000.00	75,000.00	75,000.00	75,000.00	0.00	Replace assets + waste strategy, pending
DCMG-LG	WRM #2 21-22	75,000.00		75,000.00	16,662.50	16,662.50	58,337.50	ReDiscovery Centre
DIPL	Black Spot	140,000.00		140,000.00	140,000.00	140,000.00	0.00	Acquitted
Australia Day Council	Australia Day	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Acquitted
Australia Day Council	Territory Day	3,000.00		3,000.00	3,000.00	3,000.00	0.00	Acquitted
DoH - Healthy Lifestyle 20/21	Water for Wagait		2,200.00	2,200.00	2,200.00	2,200.00	0.00	Acquitted
DoH - Healthy Lifestyle 20/21	Seniors	20,000.00		20,000.00	1,781.16	1,781.16	18,218.84	Program running throughout year and c/f
DTF	Youth Vibe School Holiday 2022	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Acquittal submitted
DTF	Youth Week	2,000.00		2,000.00	2,000.00	2,000.00	0.00	Acquittal submitted
DTF	Remote Sport Voucher Scheme	5,000.00		5,000.00	5,000.00	5,000.00	0.00	Fully expended
FRRR	Wagait Youth Program	6,000.00		6,000.00	4,920.65	4,920.65	1,079.35	Program running throughout year and c/f
DoH - AOD	Wagait Youth Program	20,000.00		20,000.00	411.49	411.49	19,588.51	Program running throughout year and c/f
DITT	CBF - Makers 2022	5,789.00		5,789.00	3,668.00	3,668.00	2,121.00	CBF Community Organisation Grants Program
Carers NT	Carers event	300.00		300.00	300.00	300.00	0.00	Acquitted
Office Gender Equity	International Men's Day	500.00		500.00	500.00	500.00	0.00	Acquitted
Office Gender Equity	International Women's Day	1,500.00		1,500.00	1,500.00	1,500.00	0.00	Acquitted
<b>Totals</b>		<b>352,080.00</b>	<b>306,151.68</b>	<b>658,231.68</b>	<b>534,273.48</b>	<b>534,273.48</b>	<b>123,958.20</b>	
		<b>Total Special Purpose Grants</b>	<b>658,231.68</b>	<b>GRAND TOTAL</b>			<b>123,958.20</b>	

**WAGAIT SHIRE COUNCIL**

Balance Sheet as at 30 Jun 2022

Notes to the Balance Sheet

Assets	31 Jun 2022	31 Jun 2021	Note
<b>Bank</b>			
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)
CBA Fixed Term Deposits	\$1,000,000.00	\$1,100,000.00	1 (b)
CBA Online Saver	\$185,250.92	\$150,236.28	
CBA Transaction Account	\$42,998.35	\$18,570.30	
<b>Total Bank</b>	<b>\$1,728,249.27</b>	<b>\$1,768,806.58</b>	
<b>Current Assets</b>			
Less Prov'n for Doubtful Debts	-\$12,115.00	-\$12,115.00	
Rates Debtors Account	\$9,636.48	\$13,223.41	2
Rates in Advance	-\$6,639.92	-\$3,768.19	
Trade Debtors [11405]	\$975.00	\$7,039.62	3
<b>Total Current Assets</b>	<b>-\$8,143.44</b>	<b>\$4,379.84</b>	
<b>Non-current Assets</b>			
Buildings Accum Dep	-\$25,221.18	-\$4,083.18	
Buildings at Cost	\$980,000.18	\$980,000.18	
Inf Roads & Paths at Cost	\$484,500.00	\$484,500.00	
Infr Roads & Path Accum Depn.	-\$475,421.00	-\$470,793.00	
Land at Cost	\$350,000.00	\$350,000.00	
Leased Vehicle Accum Depreciation	-\$18,851.00	-\$9,049.00	
Motor Vehicles Accum Dep	-\$70,568.00	-\$59,310.00	
Motor Vehicles at Cost	\$73,398.55	\$73,398.55	
Office Equip & Furn at Cost	\$179,887.74	\$175,930.46	
Office Equip Furn Accum Depn.	-\$175,287.00	-\$175,157.00	
Plant & Equipment at Cost	\$674,766.34	\$598,249.67	
Plant & Equipment Accum Dep	-\$437,026.00	-\$391,890.00	
Right Use of Assets	\$54,294.00	\$54,294.00	
Sports Ground Accum Dep	-\$11,771.00	-\$5,167.00	
Sports Ground at Cost	\$310,000.00	\$310,000.00	
<b>Total Non-current Assets</b>	<b>\$1,892,701.63</b>	<b>\$1,910,923.68</b>	
<b>Total Assets</b>	<b>\$3,612,807.46</b>	<b>\$3,684,110.10</b>	
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Grants in advance	\$53,980.00	\$0.00	
GST	-\$3,010.88	\$332.16	
Rounding	\$0.08	\$0.00	
Trade Creditors	\$30,466.70	\$9,486.80	4
<b>Total Current Liabilities</b>	<b>\$81,435.90</b>	<b>\$9,818.96</b>	
<b>Non-Current Liabilities</b>			
Accrued Expenses	\$0.00	\$13,078.00	
Lease Liabilities	\$45,984.00	\$45,984.00	
PAYG Withholding Payable	\$7,578.00	\$5,512.00	
Provision for Annual Leave	\$57,593.98	\$53,283.00	
Provision for Long Service Leave	\$71,852.81	\$38,653.00	
Provision for Non Current Long Service Leave	\$7,455.00	\$7,455.00	
Super Payable	\$0.00	\$196.23	
Super Payable control account	-\$136.59	\$0.00	
Unexpended Grant Liability	\$123,958.20	\$306,151.68	5
<b>Total Non-Current Liabilities</b>	<b>\$314,285.40</b>	<b>\$470,312.91</b>	
<b>Total Liabilities</b>	<b>\$395,721.30</b>	<b>\$480,131.87</b>	
<b>Net Assets</b>	<b>\$3,217,086.16</b>	<b>\$3,203,978.23</b>	
<b>Equity</b>			
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00	
Asset Revaluation Reserve	\$991,467.27	\$991,467.27	
Current Year Earnings	\$13,107.93	\$62,927.92	
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03	
Retained Earnings	-\$89,775.07	-\$152,702.99	
<b>Total Equity</b>	<b>\$3,217,086.16</b>	<b>\$3,203,978.23</b>	

**Note 1. Details of Cash and Investments Held**

1 (a) Bendigo Bank Investment Account	\$500,000.00
1 (b) CBA - Fixed Term Deposit (13/09/22)	\$ 300,000.00
CBA - Fixed Term Deposit (10/10/22)	\$ 200,000.00
CBA - Fixed Term Deposit (17/11/22)	\$ 500,000.00
<b>1 (b) Total CBA Investments</b>	<b>\$ 1,000,000.00</b>

**Note 2. Details of Rates Control Account**

Rates Control Account - Relates to Rates balance owing as per Councilwise	
Rates Prior years (pre 2021)	2,039.52
Rates 21/22 over due	7,596.96
Rates 21/22 not over due yet	0.00
<b>Total Rates Arrears</b>	<b>9,636.48</b>

**Note 3. Details of Trade Debtors**

Debtors	Current	> 30 days	> 60 days +	> 90 days
Trade Debtors	0.00	0.00	0.00	975.00

**Note 4. Details of Trade Creditors**

Creditors	Current	> 30 days	> 60 days +	> 90 days
Trade Creditors	6,822.79	0.00	0.00	23,643.91

**Note 5. Details of Unexpended Grants Liability**

Unexpended Grants - Special Purpose	123,958.20
<b>Total Unexpended Grants Liability</b>	<b>123,958.20</b>

**WAGAIT SHIRE COUNCIL**

**Income & Expenditure Statement Actual v Budget Jun 2022**

	June Actual	YTD Actual	YTD Budget	YTD Variance	Revised Annual Budget	NOTES
<b>Income</b>						
Contracts, Fees & Charges	\$7,606.83	\$172,755.01	\$196,900.00	-\$24,144.99	\$196,900.00	<b>1</b> June & YTD lower, mainly due to timing of contract invoices
Insurance Payment	\$2,206.79	\$34,483.15	\$32,276.00	\$2,207.15	\$32,276.00	<b>2</b> June & YTD higher due to workers comp payment
Miscellaneous Income	\$2.47	\$2,207.63	\$22,500.00	-\$20,292.37	\$22,500.00	<b>3</b> June higher & YTD lower than budget due to timing of maturities
Operating Grant Revenue	\$0.00	\$272,598.00	\$301,680.00	-\$29,082.00	\$301,680.00	<b>4</b> June NIL & YTD lower than budget due to timing of grants received
Rates Income	\$68.32	\$248,195.79	\$247,217.00	\$978.79	\$247,217.00	<b>5</b> June lower & YTD slightly higher than budget, see notes below on actuals received
Rental Income	\$863.64	\$5,500.50	\$6,200.00	-\$699.50	\$6,200.00	<b>6</b> June higher & YTD lower due to the CEO house being the main source of income
Waste Management Income	-\$55.00	\$124,668.76	\$123,846.00	\$822.76	\$123,846.00	<b>7</b> June lower & YTD slightly higher than budget due to sale of replacement wheelie bins
<b>Total Income</b>	<b>\$10,693.05</b>	<b>\$860,408.84</b>	<b>\$930,619.00</b>	<b>-\$70,210.16</b>	<b>\$930,619.00</b>	
<b>Gross Profit</b>	<b>\$10,693.05</b>	<b>\$860,408.84</b>	<b>\$930,619.00</b>	<b>-\$70,210.16</b>	<b>\$930,619.00</b>	
<b>Less Operating Expenses</b>						
Activities - Community Fund	\$1,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	<b>8</b> Annual community grants distributed in May
Administration Expenses	\$11,880.43	\$220,223.90	\$259,065.00	-\$38,841.10	\$259,065.00	<b>9</b> June & YTD lower due to depreciation decrease
Contracts & Material Expenses	\$19.30	\$698.13	\$1,000.00	-\$301.87	\$1,000.00	<b>10</b> June higher & YTD lower than budget mainly due to timing
Elected Member Expenses	\$456.85	\$5,513.64	\$7,500.00	-\$1,986.36	\$7,500.00	<b>11</b> June higher & YTD lower than budget due to timing of professional development
Employment Expenses	\$32,707.50	\$472,249.42	\$431,494.00	\$40,755.42	\$431,494.00	<b>12</b> June lower & YTD higher than budget, now includes accounting exp, cleaning cost
Leave Accruals	\$388.52	\$37,510.79	\$30,884.00	\$6,626.79	\$30,884.00	<b>13</b> June lower & YTD higher than budget
Projects & Activities - WSC Contributions	\$758.89	\$10,331.40	\$8,200.00	\$2,131.40	\$8,200.00	<b>14</b> June & YTD higher than budget due to timing of activities with WSC contribution
Repairs & Maintenance	\$414.38	\$15,360.28	\$25,030.00	-\$9,669.72	\$25,030.00	<b>15</b> June & YTD lower due to capitalisation of assets
Services	\$563.64	\$11,338.30	\$12,650.00	-\$1,311.70	\$12,650.00	<b>17</b> June & YTD lower due to the timing of electricity billing
Vehicle & Plant Expenses	\$6,524.52	\$41,829.50	\$33,700.00	\$8,129.50	\$33,700.00	<b>18</b> June & YTD higher due to the R&M timing and fuel cost increase
Waste Management Expenses	\$6,285.32	\$95,453.50	\$100,000.00	-\$4,546.50	\$100,000.00	<b>19</b> Expense accruals are not made - immaterial
<b>Total Operating Expenses</b>	<b>\$60,999.35</b>	<b>\$912,508.86</b>	<b>\$911,523.00</b>	<b>\$985.86</b>	<b>\$911,523.00</b>	
<b>Operating Profit</b>	<b>-\$50,306.30</b>	<b>-\$52,100.02</b>	<b>\$19,096.00</b>	<b>-\$71,196.02</b>	<b>\$19,096.00</b>	
<b>Non-operating Income</b>						
Special Purpose Grants	\$29,036.96	\$534,273.48	\$0.00	\$534,273.48	\$0.00	<b>19</b> Net portion of grants received & expended. Refer to unexpended grants sheet
<b>Total Non-operating Income</b>	<b>\$29,036.96</b>	<b>\$534,273.48</b>	<b>\$0.00</b>	<b>\$534,273.48</b>	<b>\$0.00</b>	
<b>Non-operating Expenses</b>						
Special Purpose Grant Expenses	-\$36,170.99	\$469,065.53	\$0.00	\$469,065.53	\$0.00	<b>20</b> Net portion of grants received & expended. Refer to unexpended grants sheet
<b>Total Non-operating Expenses</b>	<b>-\$36,170.99</b>	<b>\$469,065.53</b>	<b>\$0.00</b>	<b>\$469,065.53</b>	<b>\$0.00</b>	
<b>Net Profit</b>	<b>\$14,901.65</b>	<b>\$13,107.93</b>	<b>\$19,096.00</b>	<b>-\$5,988.07</b>	<b>\$19,096.00</b>	
Total Rates incl waste invoiced	355,020.00				\$ 371,063.00 Total from revised budget figures above	
Less current year outstanding	7,596.96				\$ 1,801.55 Total from difference above	
<b>Total Rates in received in Cash</b>	<b>347,423.04</b>					

# Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the year ended 30 June 2022

2022

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## Operating Activities

Receipts from customers	1,065,509.88
Payments to suppliers and employees	(1,438,715.70)
Cash receipts from other operating activities	410,015.23
<b>Net Cash Flows from Operating Activities</b>	<b>36,809.41</b>

## Investing Activities

Other cash items from investing activities	24,680.71
<b>Net Cash Flows from Investing Activities</b>	<b>24,680.71</b>

## Financing Activities

Other cash items from financing activities	(102,047.43)
<b>Net Cash Flows from Financing Activities</b>	<b>(102,047.43)</b>

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<b>Net Cash Flows</b>	<b>(40,557.31)</b>
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## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,768,806.58
Net change in cash for period	(40,557.31)
Cash and cash equivalents at end of period	1,728,249.27

# Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the month ended 30 June 2022

JUN 2022

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## Operating Activities

Receipts from customers	(5,027.94)
Payments to suppliers and employees	(21,612.04)
Cash receipts from other operating activities	64,390.27
<b>Net Cash Flows from Operating Activities</b>	<b>37,750.29</b>

## Investing Activities

Other cash items from investing activities	(55,335.25)
<b>Net Cash Flows from Investing Activities</b>	<b>(55,335.25)</b>

## Financing Activities

Other cash items from financing activities	32,309.66
<b>Net Cash Flows from Financing Activities</b>	<b>32,309.66</b>

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<b>Net Cash Flows</b>	<b>14,724.70</b>
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## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,713,524.57
Net change in cash for period	14,724.70
Cash and cash equivalents at end of period	1,728,249.27





Ms Renita Glencross  
Chief Executive Officer  
Wagait Shire Council  
PMB 10  
DARWIN NT 0801

Via Email: [ceo@wagait.nt.gov.au](mailto:ceo@wagait.nt.gov.au)

Dear Renita

***2021 Local Government Elections – Wagait Shire Council – Non-voter activities –  
Timeframes to issue infringement notices***

On 5 November 2021, the NT Electoral Commission (NTEC) wrote to all local government councils advising of non-voter numbers, costs to undertake non-voter activities and requesting feedback from each council on the commencement of non-voter activities. Feedback was requested by 19 November 2021.

Wagait Shire Council (the council) responded on 1 December 2021 noting its support through council resolution (2021/202) to commence non-voter activities.

A meeting between the NTEC and the council was held on 12 January 2022 to progress non-voter actions. Infringement notices were sent to 49 enrolled electors identified as non-voters via post on 16 March 2022.

To date, 23 non-voters have responded to the NTEC providing a satisfactory reason for not voting in the council election and 5 have paid the infringement.

The NTEC requested legal advice in December 2021 on the infringement provisions to support future policy development. The question of time limitations for the issuing of infringement notices under the *Local Government Act 2019* was raised as there are no provisions in the legislation concerning timeframes.

Advice provided in April 2022 noted that where no time limit is explicitly legislated for issuing infringement notices, the limitation period prescribed by section 52 of the *Local Court (Criminal Procedure) Act 1928* for laying a charge on Complaint, being 6 months from the date of the offence, should be adhered to.

To meet the limitation period of 6 months, the infringement notices should have been issued on or before 28 February 2022.

In response to the advice received, the NTEC will not continue to progress infringement actions against non-voters. The council will not incur any costs associated with activities undertaken by the NTEC to date.

The NTEC will review its policy and procedures in consideration of the time limitation for issuing infringement notices and commencing prosecutions.

For any additional information, please contact Ms Kirsten Kelly, Deputy Electoral Commissioner, on (08) 89 99 7613 or at [kirsten.kelly@nt.gov.au](mailto:kirsten.kelly@nt.gov.au).


Yours sincerely

A handwritten signature in black ink, consisting of a stylized 'K' followed by a horizontal line that curves into a large loop.

Kirsten Kelly

Deputy Electoral Commissioner

7 June 2022

	POLICY NUMBER:	P29
	<b>AUDIT COMMITTEE TERMS OF REFERENCE</b>	
	CATEGORY:	COUNCIL POLICY
	SP CLASSIFICATION:	GOVERNANCE
	<b>LG ACT 2019 REF:</b>	<b>Part 5.3</b>
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

## 1. ESTABLISHMENT

This Policy sets out the Terms of Reference for the Audit Committee (the Committee). The Committee is established as an advisory committee to the Council pursuant to Part 5.3 of the *Local Government Act 2019*, and **Part 2 of the *Local Government (General) Regulations***.

## 2. SCOPE

The Committee is to provide independent advice and assistance to the Wagait Shire Council (the Council) and the Chief Executive Officer. The audit committee has the following functions in relation to a council:

- a) to monitor and review the integrity of the council's financial management
- b) to monitor and review internal controls
- c) To make recommendations to the council about any matters the committee considers require the council's consideration as a result of the committee's functions under paragraph a) or b).

## 3. AUTHORITY

With consideration of legal and confidentiality implications the Committee is authorised, within the capacity of its role and responsibilities, to:

- obtain any information it requires from any employee and/or external party;
- discuss any matters with the external auditor, or other external parties;
- request, via the Chief Executive Officer, the attendance of any employee at Committee meetings; and
- obtain external legal or other professional advice, as considered necessary to meet its responsibilities.

## 4. MEMBERS AND TENURE

The Committee will comprise:

- five (5) Members;
- the Chair of the Committee must be an independent member;
- two (2) Community Members, who should have local government and/or accounting experience, or significant business experience in the field of risk management; and
- two (2) Councillors.

The CEO and Finance Officer and/or Policy Officer will attend meetings but will not be members of the Committee.

Independent member(s) of the Committee shall be appointed for the term of Council.

Members of the Committee are appointed by the Council. Appointment to the Committee from among the Council shall be for a period of one year. Committee members cease being a member of the Committee if they are no longer an elected member of the Council.

The selection process for the independent member(s) should consider the following factors when assessing the applicants:

- level of understanding of local government and the environment in which they operate;
- level of knowledge and practical exposure on governance and financial management practices;
- capacity to dedicate adequate time on the Committee;
- depth of knowledge of regulatory and legislative requirements; and
- ability to maintain professional relationships with staff, council members and other stakeholders.

## **5. VOTING RIGHTS**

Each Committee member will have an equal voting right. In the event of a tied vote, the Chairperson is entitled to a deciding vote.

The Chief Executive Officer and Finance Officer and/or Policy Officer will not be entitled to a vote.

## **6. KEY RESPONSIBILITIES**

The Audit Committee is an Advisory Committee only. It has no power or authority to override, amend or contradict Council decisions and policies.

The Committee will undertake the following functions:

- oversee the internal audit function, including development of audit programs with reference to the conduct of internal audits by appropriately qualified personnel, the monitoring of audit outcomes and the implementation of recommendations;
- review quality of annual financial statements and other public accountability documents prior to their adoption by Council;
- review the effectiveness of the Fraud Protection Plan established by the Chief Executive Officer pursuant to Division 2, Section 6 (d)(i) of the *Local Government (General) Regulations*;
- review management's responses to external audit recommendations and monitor implementation of the agreed recommendations;
- meet with the external and internal auditors at least once each year to receive direct feedback about any key compliance issues, and to provide feedback about the auditor's performance;
- review and provide advice on Council's finance, governance and employment policies;

- advise the Council about the appointment of external auditors; and
- assess the adequacy of audit scope and coverage.

## **7. REPORTING**

The Committee will regularly report on its operation and activities, including:

- a summary of the key issues arising from each meeting of the Committee;
- an overall annual assessment of the Council's control and compliance framework, together with a summary of the work the Committee performed in conducting its responsibilities during the preceding year; and
- information in the annual report regarding the activities of the Audit Committee. The information will include, number of meetings, Committee Membership, principal activities including reviews and audits.

Information will be provided on Council's website which includes Members, Terms of Reference, and Draft Minutes of meetings in accordance with Section 102 (2) of the Local Government Act.

## **8. WORK PLAN**

A Work Plan for the Audit Committee will be prepared which sets out work to be carried out by the Committee in the short, medium and long term. The Work Plan will be reviewed annually by the Committee as part of the review of the Terms of Reference.

## **9. MEETINGS**

The Committee will meet up to 4 times per year and a special meeting may be held to review the Council's Annual Report including financial statements.

A forward meeting plan, including meeting dates and agenda items, will be agreed to by the Committee each year and will address items listed in the Work Plan.

A quorum will consist of a majority (three) of Committee Members.

## **10. SECRETARIAT**

The Chief Executive Officer will ensure that adequate secretarial support is provided to the Committee. The Secretariat will prepare and distribute an Agenda and supporting documentation for each meeting. These should be provided at least 3 working days prior to the meeting.

Minutes of the meetings will be taken and provided to the Committee members within 3 working days of the meeting.

## **11. CONFLICT OF INTEREST**

Pursuant to Section 115(1) of the *Local Government Act 2019*, Committee members must declare any conflict of interest at the start of each meeting or before discussion of the relevant agenda item or topic. All details of any conflict of interest are to be minuted.

If members or observers at a Committee meeting are deemed to have a real or perceived conflict of interest, they are to be excused from Committee discussions on the issue where the conflict of interest exists.

## 12. CONFIDENTIAL AND IMPROPER USE OF INFORMATION

Committee members will from time to time deal with confidential reports. Section 118 of the *Local Government Act 2019* outlines the penalties applicable to individuals who disclose confidential information acquired as a member of a Council committee. Section 118 of the *Local Government Act 2019* states that a person who makes improper use of information acquired as a member of a Council committee is guilty of an offence.

## 13. DUE DILIGENCE AND INDUCTION

All proposed and new members of the Committee will be entitled to receive relevant information and briefings prior to their appointment.

## 14. ASSESSMENT OF COMMITTEE

The Chair of the Committee and the Chief Executive Officer will initiate a review of the performance of the Committee at least once every two years. The review will be on an internal assessment basis with appropriate input from the Council, Chief Executive Officer, internal and external auditors, and any other relevant stakeholders.

## 15. REVIEW

These Terms of Reference and Work Plan will be reviewed every three years by the Committee. The Committee will recommend any substantive changes to the Council for consideration.

<b>Date Approved:</b> 19.5.2015	<b>Approved By:</b> Moved: Pres P Clee Seconded: Cr A Richmond Vote: AIF	<b>Resolution No:</b> 2015/185	<b>Date for review:</b> Next Council Election
<b>Date Approved:</b> 26.6.2018	<b>Approved By:</b> Moved: Cr S Gamble Seconded: Vice President T McIntyre Vote: AIF	<b>Resolution No:</b> 2018/198	<b>Date for review:</b> 26.6.2019
<b>Date Approved:</b> 15.10.2019	<b>Approved By:</b> Moved: Pres P Clee Seconded: Cr N White Vote: Carried	<b>Resolution No.</b> 2019/503	<b>Date for review:</b> October 2022
<b>Date Approved:</b>	<b>Approved By:</b>		<b>Date for review:</b>

# **WORK PLAN WAGAIT SHIRE COUNCIL AUDIT COMMITTEE**

## **Timing of Meetings.**

The Committee Members have agreed meetings will be held quarterly.  
The date and timing of each meeting will be determined to suit the majority of the members.

## **Program of Work.**

Short term (to be carried out annually):


- Review of Strategic Plan and Annual Plan Financial Statements;
- Review of quarterly budget position;
- Review draft Annual Report and Financial Statements; and
- Meet with Council auditors and review and assess annual audit and auditor's opinion.

Medium Term (to be carried out during the term of the Council):

- Review finance, governance and employment policies.
- Recommendations on new policies.
- Review Audit Committee Terms of Reference and Work Plan.

Long Term (To be raised and considered as required and taking into consideration Legislative requirements, critical incidents and unacceptable risk as identified by the Chief Executive Officer).

- Asset Plans
- Critical Risk Analysis

	POLICY NUMBER:	P34
	<b>ELECTED MEMBER ALLOWANCES</b>	
	CATEGORY:	COUNCIL POLICY
	CLASSIFICATION:	GOVERNANCE
	LG ACT 2019 REF:	Part 7.1 sections 106-109
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

**1. PURPOSE:**

This policy establishes the maximum allowances to be paid to elected members during the 2022-2023 financial year, and the types of allowances.

**2. SCOPE:**

This policy applies to all elected members.

**3. DEFINITIONS:**

**Approval:** Means approval of the council or the CEO according council policy.

**Acting Principal Member:** Refers to a person appointed pursuant to Part 4.2 Section 59 of the Local Government Act.

**Base Allowance:** The base allowance covers those activities required of a council member in the performance of his or her role as an elected representative. Without limiting the generality of the preceding sentence, the base allowance covers:

- 1) Agenda study and meeting preparation;
- 2) Attendance at regular council meetings;
- 3) Attendance at council functions as a council representative;
- 4) Constituency responsibilities; and
- 5) Council representation outside the municipality / shire area, including delegations interstate and overseas, unless such representation has extra meeting approval.

**Electoral Allowance:** An allowance provided to assist council members with electoral matters. It may be used at the discretion of individual council members.

**Extra Meeting Allowance:**

- 1) A council must not pay an extra meeting allowance unless the council has a policy which determines which meetings will attract the allowance.
- 2) For a principal member, deputy principal member and acting principal member, this allowance is not paid separately. It is provided for and included in the base allowance.
- 3) For other council members this allowance is paid only in accordance with council policy and after an approved claim is made at the end of the relevant month.
- 4) The extra meeting allowance must not be paid for those meetings as covered by the base allowance.
- 5) The extra meeting allowance is capped for each financial year.



**Extra Meeting** – An “Extra Meeting” may be defined as follows:

- 1) Council Committee meetings;
- 2) Council Advisory Committee meetings;
- 3) Council Workshops;
- 4) Meetings of external agencies or organisations to which council has formally appointed or nominated through or with LGANT, a representative;
- 5) Other meetings as a council representative approved by CEO;

**Professional Development Allowance** - An allowance payable to council members to attend appropriate and relevant conferences or training courses which sustain a member’s professional competence by keeping the member informed of, and able to comply with, development in professional standards applicable to their role as a Council Member. Any such course/conference must have approval and be in line with council policy in order to attract this allowance.

- 1) The professional development allowances may be claimed multiple times each year, but the total of those claims must not exceed the amount specified in the policy.
- 2) The professional development allowance is to be used to cover the cost of travel to the course/conference, course/conference fees, meals and accommodation for the duration of the course/conference.
- 3) Only approved course/conferences that are in line with council policy attract professional development allowances (payable for each day of attendance).
- 4) Membership fees for bodies considered directly beneficial to the role of a council member (ie AICD) may be claimed.

Use of the professional development allowance must be approved by the Chief Executive Officer, prior to attendance at a professional development activity.

#### 4. POLICY:

4.1. Pursuant to Part 7.1 Sections 106-108 of the Local Government Act, a member of a council is entitled to be paid an allowance by the council. Allowances for each financial year are to be fixed as part of the council’s budget for the relevant financial year.

4.2. Pursuant to Division 6 of the Local Government (General) Regulations 2021, allowances are not to be paid in advance, except for course fees, conference registration costs, travel and accommodation for professional development.

4.3. The maximum permissible allowances as set annually by the Minister in Ministerial Guideline 2A; which deems Wagait Shire Council as a Category 4 council and outlines the maximum allowances for a Category 4 council for the 2022-2023 financial year as follows:

Shire Councils 2022-2023	Principal Member	Deputy Principal Member	Ordinary Member
Base Allowance	\$25,039.28	\$9,259.53	\$4,503.32
Electoral Allowance	\$6,590.44	\$1,647.90	\$1,647.90
Professional Development Allowance	\$3,753.17	\$3,753.17	\$3,753.17
Max Extra Meeting Allowance	Not applicable	Not applicable	\$3,003.01

4.4. On 22 March 2022 Council resolved to pay Elected Members 14.5% of the Base Allowance set by the Minister and to pay a set professional development allowance of \$500 per Elected Member for the 2022-2023 financial year as follows:

Elected Member Allowances 2022-2023	Principal Member	Deputy Principal Member	Ordinary Member
Base Allowance	\$3,630.69	\$1,342.63	\$652.98
Electoral Allowance	-	-	-
Professional Development Allowance	\$500	\$500	\$500
Max Extra Meeting Allowance	Not applicable	Not applicable	-

4.5. Payments for allowances will be lodged with Council's bank on the last day of every month.

## 5. ASSOCIATED DOCUMENTS

Nil.

## 6. REFERENCES AND LEGISLATION


Local Government Act 2019 Part 7.1

Ministerial Guideline 2A – Allowances for Council Members

Local Government (General) Regulations 2021

## 7. REVIEW HISTORY

Date Approved: 19/7/2016	Approved By: Moved: President Peter Clee Seconded: Councillor VJ Thorpe	Resolution No: 2016/060	Date for review: July 2017
Date Approved: 26/6/2018	Approved By: Moved: Cr Neil White Seconded: Cr Shenagh Gamble Vote: AIF	Resolution No: 2018/200	Date for review: June 2019
Date Approved: 21/05/2019	Approved By: Moved: Vice President Tom Dyer Seconded: Cr Michael Vaughan Vote: AIF	Resolution No: 2019/405	Date for review: June 2020
Date Approved: 21/07/2020	Approved By: Moved: Cr Michael Vaughan Seconded: Vice-President Tom Dyer Vote: AIF	Resolution No: 2020/115	Date for review: June 2021
Date Approved: 18/05/2021	Approved By: Moved: Cr Michael Vaughan Seconded: President Neil White Vote: AIF	Resolution No: 2021/076	Date for review: June 2022
Date Approved: 19/10/2021	Approved By: Moved: Vice President Tom Dyer Seconded: Cr Noeletta McKenzie Vote: AIF	Resolution No: 2021/186	Date for review: June 2022
Date Approved: ??/??/2022	Approved By: Moved: Seconded: Vote: AIF	Resolution No: 2022/	Date for review: June 2023

	POLICY NUMBER:	P35
	<b>AUTHORISATION OF PAYMENTS</b>	
	CATEGORY:	COUNCIL POLICY
	SP CLASSIFICATION:	FINANCIAL
	LG ACT 2019 Ref: General Regulations 2021	Part 10.1 Section 22
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

## 1. PURPOSE

To provide clear guidelines for the payment of creditors, employees and councillors.

## 2. SCOPE

The Policy applies to all Wagait Shire Council payment transactions.

## 3. DEFINITIONS

The Act	Means the Local Government Act 2019
Business day	Means any day except a Saturday, Sunday or public holiday
Exceptional Circumstances	Means the principal member or Chief Executive Officer (CEO) are not in a position to authorise payment/s when required or are not contactable when authorisation is required

## 4. POLICY

- 4.1 Pursuant to **Section 192(2)(3)** of the Act all money received by a council must be paid into an authorised deposit account, and all expenditure made by a council must be made from an authorised deposit account.

**Section 22 of the Local Government (General) Regulations** provides:

4.1.1. A cheque issued on behalf of a council must be signed by at least 2 persons authorised by resolution of the council to sign cheques on behalf of the council.

4.1.2. An electronic disbursement from an authorised account must be processed by at least 2 persons authorised by resolution of the council to process electronic disbursements on behalf of the council.

4.1.3. An authorisation under subregulation 4.1.1 or 4.1.2 by a council:

- a) may only be given to one or more of the following:
  - i) the council's principal member;
  - ii) the CEO;
  - iii) a staff member of the council;

- iv) a person approved by the CEO of the Agency under subregulation (5)
  - b) may be given subject to limitations and conditions determined by the council and specified in its resolution.
- 4.1.4. The CEO of the Agency may approve a person, with or without conditions, to be a person who may be given authorisation under subregulation (1) or (2).

Section 59 of the Local Government Act provides:

- (2) In addition to the role of a member mentioned in Section 44, the role of the deputy principal member of a council is to carry out any of the principal member's functions when the principal member:
  - (a) delegates the functions to the deputy; or
  - (b) is absent from official duties because of illness or for some other reason.
- (3) If the principal member is absent from official duties and there is no deputy principal member or the deputy is not available to act in the principal member's position, the council may, by resolution, appoint another member of the council to act in the principal member's position for a specified period or until the principal member resumes official duties.

## 4.2

Council does not make any payments by cheque or petty cash. All payments by Council will be via EFT.

- 1) Payments to creditors will generally occur on the 1<sup>st</sup> day of each month and the 15<sup>th</sup> day of each month.
- 2) Wages payments to staff will generally occur every second Thursday for the fortnight prior.
- 3) Payment of Councillor allowances will generally occur on the first day of each month for the month prior. Councillor allowances will not be pre-paid.

Authorisation of payments will generally be required on the day prior to the payment date.

Should any of the nominated authorisation days not fall on a business day, payments will generally be authorised on the last business day prior to said day.

The Office Manager shall ensure all payments requiring authorisation have been entered ready for authorisation by the day before the relevant payment date.

Should any payments be required outside of the scheduled days, the date of payment will be authorised by the CEO.

- 4.3 Unless exceptional circumstances apply, all payments are required to be approved by the principal member and CEO.

Should the principal member not be in a position to authorise the relevant payment/s on the authorisation date, the principal member shall ensure an appropriate delegation is in place as per **section 59** of the Local Government Act.

Should the CEO not be in a position to authorise the relevant payment/s on the authorisation date, the acting CEO or Office Manager or Finance Officer shall authorise the payments in conjunction with either the principal member or their appointed delegate.

## 5. ASSOCIATED DOCUMENTS


P04 Council Member Code of Conduct  
P05 Code of Conduct – Workplace participant  
P26 Delegations Manual

## 6. REFERENCES AND LEGISLATION

NT Local Government Act 2019  
Local Government (General) Regulations 2021

## 7. REVIEW HISTORY

<b>Date Approved:</b> 19/03/2019	<b>Approved By Council:</b> Moved: Cr Neil White Seconded: Vice President Tom Dyer Vote: AIF	<b>Resolution No:</b> 2019/355	<b>Date for review:</b> 3 years from approval
<b>Date Approved:</b>	<b>Approved By Council:</b> Moved: Seconded: Vote:	<b>Resolution No:</b> 2022/	<b>Date for review:</b> 3 years from approval

	POLICY NUMBER:	P45
	<b>VEHICLE USE POLICY</b>	
	CATEGORY:	COUNCIL POLICY
	SP CLASSIFICATION:	GOVERNANCE
	LG ACT 2019 REF:	Section 167(g)
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

**1. PURPOSE:**

The purpose of this policy is to set conditions and guidelines for the use of council vehicles.

**2. SCOPE:**

This Policy applies to any driver of any vehicle owned, leased or under the control of Wagait Shire Council.

**3. DEFINITIONS:**

Authorised persons	Employees of Wagait Shire Council and those provided for in the Chief Executive Officer's contract of employment.
Authorised use	Unrestricted private use, restricted private use and business use as provided for in this policy.
Business use	Use required for council officers to necessarily fulfil their employment duties.
Direct Route	The shortest route (in terms of distance or travel time) between destinations and waypoints necessarily being attended as part of an employee's duties.
Principal Member	President of Wagait Shire Council.
Commuting use*	Commuter private use between the workplace and the usual residence of the employee.
Restricted private use*	The use of a fully maintained vehicle for both work and personal use within the Northern Territory by the employee and associates, except during periods of leave.
Unrestricted private use*	The use of a fully maintained vehicle for both work and personal use within the Northern Territory, by the employee and associates, including during periods of leave.

\*Definitions from WALGA Vehicles Values Assessment

#### **4. POLICY:**

- 4.1** The Chief Executive Officer shall be provided with a fully maintained vehicle with restricted use, as written in their employment contract or equivalent agreement.

The Works Supervisor shall be provided with a fully maintained vehicle for **commuting use.**

Should the Works Supervisor be on leave, the vehicle and permissions allocated to the Works Supervisor shall be re-allocated to the Works Laborer.

At the discretion of the Chief Executive Officer, restricted private use of council vehicles by employees may be granted on a case-by-case basis.

At the discretion of the council, conditions relating to vehicle usage as outlined in the Chief Executive Officer's employment contract may be varied on a case-by-case basis.

**There is no unrestricted private use of council vehicles.**

- 4.2** The following matters are the responsibility of those employees who are allocated or provided a council vehicle:

- (a) Washing and cleaning (inside and out) of the vehicle on a regular and as needed basis
- (b) Ensuring that the vehicle is available for council operations on each workday, including ensuring that the vehicle is presented for council use on rostered days off and during periods of annual leave, long service leave and sick leave
- (c) Ensuring that normal operational items such as fuel, oil, battery, radiator, tyres etc are checked at regular intervals and in accordance with manufacturer's recommendations
- (d) Ensuring that overnight garaging (where applicable) is secure, and off road and under cover if possible
- (e) Ensuring that all defects in the operational aspects of the vehicle, or damage to the vehicle, are reported immediately
- (f) Ensuring that the vehicle is regularly serviced as required to meet warranty and manufacturer's specifications, and also that the vehicle is made available for such servicing when required
- (g) That a current and appropriate class of licence is held for the operation of the vehicle (where a licence is held, however due to demerit points / loss of licence it is no longer current, this needs to be reported immediately otherwise the vehicle is being operated without the appropriate current licence)
- (h) That logbooks are completed correctly on a daily basis and that a report detailing private and business use is provided to council on a monthly basis.

- (i) If there is any doubt as to its roadworthiness, a vehicle should not be used. Such roadworthiness issues and any faults that may occur during the life of the vehicle, should be immediately reported to the Chief Executive Officer
- (j) Employees shall be responsible for ensuring that an allocated vehicle is used appropriately at all times. Vehicles other than those specifically designed for such use, should not be taken off road. Employees shall be responsible for paying for any damage that occurs when a vehicle has been deemed to have been used inappropriately
- (k) Employees are to ensure that passengers and load limits are not exceeded at any time
- (l) Only authorised persons may drive a council vehicle

In an emergency any person holding an Australian Driver's Licence may drive the vehicle provided the passenger in the vehicle at the time the vehicle is being driven is an employee. An employee whose licence has been suspended shall immediately advise the Chief Executive Officer and arrange for the vehicle to be returned to the Council Depot.

**4.3** Smoking in council vehicle's is strictly prohibited.

**4.4** Liability for All Vehicle Users

Employees utilising council vehicles are liable for:

- ALL traffic offence notices incurred, including but not limited to fines and loss of points from parking fines, speeding fines, red light camera offences and general traffic offences
- Costs associated with an accident whilst the employee is utilising the vehicle in contravention of approved uses. In particular, employees or their nominated person, if found to be driving a council vehicle under the influence of drugs or alcohol may be held personally responsible for any repairs or legal action resulting from any accident in which they are involved

Similar conditions shall apply to damage occurring as a result of inappropriate behaviour or use which contravenes this policy.

Employees would not be liable for any insurance excess costs involved if damage to the vehicle occurs in circumstances defined within authorised use

**4.5** Approval

Consent to utilise a council vehicle for restricted private use rests with Chief Executive Officer. Approval for use shall only be approved where there is an advantage to Wagait Shire Council.

**4.6** Withdrawal of Access Rights



Council reserves the right to suspend access to a council vehicle (including private and unrestricted private use) at any time at the discretion of the CEO, if the officer:

- Is convicted of a serious driving offence
- Judged to have incurred excessive insurance claims
- Has not maintained the vehicle in a suitable manner
- Has breached any of the agreed vehicle policy conditions

#### 4.7 Share Riding

Where **commuting use** is available to an employee, and if agreed to by the employee and solely at their discretion, commuting use may be extended to include the collection of other council employees and associates for business and private purposes.

#### 4.8 Generally Prohibited

The following uses are not considered to be within the terms **of commuting use** and are strictly forbidden:

- Private use of the vehicle
- Transportation of non-council persons or members of the public other than for official council purposes (this includes the transportation of the employee's spouse or children at any time)
- Visits to non-work-related locations (with the exception of the Wagait Beach Supermarket or Mandorah Jetty or a brief stop at a shop or similar on the direct route for minor, ad hoc and infrequent purposes)

#### 4.9 Liability for **Unrestricted Private Use**

All employees shall sign an acknowledgement form attesting to the fact that they are aware of the rules associated with use of council vehicles, and in particular are aware of the ramifications and liability issues related to usage outside the policy. In particular, the fact that insurances do not apply to **unrestricted private use** of the vehicle, and any damages caused to both the council vehicle, other vehicles and property generally, and that the employee will be personally liable for such costs.

#### 4.10 Insurance

It should be noted that insurances for council vehicles only apply during approved use. Any usage which contravenes this policy, or is outside approval, may render the council insurance coverage null and void, in which case the employee in charge of the vehicle would be fully responsible for all damage caused during any accident or similar.

#### 4.11 Accident or Damage

In the event of an **accident or damage** to a vehicle it is the responsibility of the employee to:

- As soon as practicable, report any involvement in a motor vehicle accident or general damage to the vehicle;
- Report any accident in a motor vehicle to the Northern Territory Police Service where required by law;
- Not accept or acknowledge any liability on behalf of council arising from an accident;
- As soon as practicable after the accident, in consultation with the Chief Executive Officer, complete the appropriate claim form and incident report form.

## 5. ASSOCIATED DOCUMENTS


P05 Council Staff Code of Conduct  
 P31 Counselling, Disciplining & Dismissing Employees  
 P33 Work Health & Safety  
 Insurance claim form  
 Incident report form

## 6. REFERENCES AND LEGISLATION

Work Health & Safety (National Uniform Legislation) Act 2011  
 Traffic Act 1987  
 Traffic Regulations  
 Liquor Act 2019  
 Local Government Act 2019  
 WALGA Vehicle Values Assessment 2020

## 7. REVIEW HISTORY

<b>Date Approved:</b> 19/02/2019	<b>Approved By Council</b>	<b>Resolution No:</b> 2019/330	<b>Date for review:</b> 19/02/2022
<b>Date Approved:</b> 19/07/2022	<b>Approved By Council</b> Moved: Seconded: Vote:	<b>Resolution No:</b> 2022/	<b>Date for review:</b> Next election

	POLICY NUMBER:	P49
	<b>COMMUNITY SUPPORT AND IN-KIND ASSISTANCE</b>	
	CATEGORY:	COUNCIL POLICY
	SP CLASSIFICATION:	GOVERNANCE
	LG ACT 2019 Ref:	Part 2.3, Part 3.3
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

## 1. PURPOSE

Wagait Shire Council actively supports initiatives that provide benefit to the community, encourage community inclusion, participation and well-being. This policy provides governance and outlines the method by which support is provided to the community, either in-kind or through financial assistance.

## 2. SCOPE

This policy outlines the principles by which assistance will be provided to ensure access to in-kind or cash assistance is open, transparent and equitable.

## 3. DEFINITIONS

For the purposes of this policy, the following definitions apply:

Term	Definition
Donation	Where council provides financial or in-kind support to a community organisation carrying out a project, activity, event or purchase of material goods. Council is recognised for its contribution.
In-Kind Assistance	Where council provides access to its facilities, assets or equipment and forgoes revenue, including waiving of fees. Council is recognised for its support.
Sponsorship	Where council provides financial or in-kind support that incurs a real cost to council for a community project, activity or event. Council is widely identified as a sponsor of the event or activity.
Community Fund	Where an amount is set in the annual budget to be made available to residents for community activities that meet the Community Fund guidelines.

## 4. POLICY

4.1. All donations, in-kind assistance or sponsorships must benefit the Wagait Beach community and demonstrate how the proposed project, activity or event relates to the goals of the annual Shire Plan and the Wagait Shire Council Strategic Plan 2019 – 2024.

4.2. All requests for assistance or in-kind support must be in writing to the Chief Executive Officer.


- 4.3. Only bona fide community groups, incorporations and not for profit organisations are eligible to receive assistance or in-kind support from council.
- 4.4. Consistent with the provisions of the Delegations Manual, all requests for donations, waiving of fees or in-kind assistance to the value of \$400 are at the discretion of the Chief Executive Officer.
- 4.5. Requests in excess of \$400 and all sponsorship proposals are to be referred by the Chief Executive Officer to Council with recommendation.
- 4.6. Where a request is made that does not comply with the above criteria and is deemed to have merit by the Chief Executive Officer, the request will be referred, with recommendation, to Council for consideration and determination.
- 4.7. The Chief Executive Officer is required to maintain a register of all donations and in-kind assistance made under delegation.
- 4.8. The Community Fund grants is set in the annual budget and administered through a public applications process. The process is initiated by the CEO and follows a procedure of application and merit assessment by an independent panel.

## 5. REFERENCES AND LEGISLATION

Local Government Act 2019  
 Wagait Shire Council Annual Shire Plan  
 P26 Delegations Manual  
 Wagait Shire Council Strategic Plan 2020 – 2025  
 Community Fund Grants Procedure

## 6. REVIEW HISTORY

<b>Date Approved:</b> 15/10/2019	<b>Approved By Council</b> Moved: Vice President T Dyer Seconded: Cr G Drake Vote: AIF	<b>Resolution No.</b> 2019/504	<b>Date for Review:</b> Next Council Election
<b>Date Approved:</b> 19/07/2022	<b>Approved By Council</b> Moved: Seconded: Vote:	<b>Resolution No.</b> 2022/	<b>Date for Review:</b> Next Council Election

	<b>COUNCIL MEETING TYPE</b>	
	MEETING DATE	<b>Tuesday 19 July 2022</b>
	AGENDA ITEM	<b>10.5</b>
	REPORT TITLE	<b>Investigation into Cat Management &amp; By-laws</b>
	FILE REFERENCE	<b>WSC-July2022-CatBylaws</b>

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

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### **Summary:**

This report has been provided to advise council of the various considerations for council to increase community safety and environmental protection through increasing its powers to regulate cat ownership, and the potential outcomes of these considerations.

### **Background:**

It is well-known that feral cats and 'at-large' domestic cats cause considerable environmental harm, often successfully disrupting whole ecologies of a place through hunting and destruction of small reptiles, birds and mammals.

Over the past 12 months the council works officers have reported consistent requests from community residents for use of the three (3) council cat-traps. The traps are loaned free-of-charge to residents and the understanding is that if a cat is caught in the trap, it is dealt with by the resident.

The community facebook pages (Wandering Dogs of Wagait and Wagait Beach Community) are regularly presenting images of cats trespassing on residential land in the estate, and alongside this, council has received several emails and letters from concerned residents with specific requests to consider what more could be done by council on this matter.

As a result, the Chief Executive Officer has instigated research into the addition of a cat by-law to the existing dog by-law. The outcomes of this research are contained in this meeting brief.

### **Current Issue Details:**

OPTION A: No regulatory change, community campaign

Cat owners remain fully responsible for the management of their animal/s and council has no authority. Council adopts a policy to actively promote responsible cat ownership to minimise negative impact to environment and community.

OPTION B: Adopting an animal by-law, inclusive of cats

Wagait Shire Council currently has a dog by-law that is heavily based on the Animal Management By-Laws of Alice Springs Town Council. As the Alice Springs Town Council By-Laws include cats, it follows that the Wagait Shire Council Dog By-Laws could be readily adapted to include cats.

This would entail:

- amending the title of the current Wagait Shire By-law from Wagait Shire (Dog Management) to Wagait Shire (Animal Management)

- Where relevant, changing any references to ‘dog’ to either ‘animal’ or ‘dog or/and cat’
- The addition of specific requirements for cats, such as cat control (eg. Cat curfew, necessity to keep cats indoors, etc)
- The identification of specific cat offences and any warnings, fines, etc

Other requirements for this option would include (this list is not exhaustive):

- Cat registration, including upgrading of current administrative systems
- Policing of the by-laws, additional to current employee duties
- Upgrading of impoundment facilities
- Council to accept all responsibility for the measures outlined in the by-law
- At least 2 year lead-in time for implementation, as per parliamentary council requirements

#### OPTION C: Limited feral cat control implemented by council

Council to implement a regular capture and cull of feral cats (eg. twice yearly). This would be done humanely and in partnership with a veterinary service. Wagait Beach residents would be notified in advance of the dates of the capture and cull, allowing them to keep their domestic cats contained. Other failsafe measures would also be implemented to avoid the destruction of identified domestic pets.

#### Impact & Risk Assessment:

The table below represents risks associated with potential impacts of each of the above options.

#### OPTION A: no regulatory change

<b>Potential Impact</b>	<b>Risk Level</b>	<b>Responsibility</b>
Financial:	Low	Council /CEO
Governance:	Low	Council /CEO
Community: negative perception	High	Council /CEO
Environment: negative impact	High	Council/CEO
Legislative: alignment with the LG Act & Regulations	Nil	Minister

#### OPTION B: adopt a cat by-law

<b>Potential Impact</b>	<b>Risk Level</b>	<b>Responsibility</b>
Financial: resources to manage new by-laws*	Medium/High	Council /CEO
Governance: new council policy for cat management	Medium	Council /CEO
Community: perception*	Medium	Council /CEO
Environment: negative impact	Low	Council/CEO
Legislative: alignment with the LG Act & Regulations	Medium	Minister

\* Risk mitigation strategies for medium and high-risk impacts include:

- resource required could include modification of dog enclosure to also hold cats for 24 hrs
- communications, polls and surveys to establish community support and concerns
- managing the environmental risks associated with feral cats or domestic cats at large

OPTION C: feral cat cull

<b>Potential Impact</b>	<b>Risk Level</b>	<b>Responsibility</b>
Financial: resources to implement	Medium	Council /CEO
Governance:	Medium	Council /CEO
Community: perception	Medium	Council /CEO
Environment: negative impact	Low	Council/CEO
Legislative: alignment with the LG Act & Regulations	Nil	Minister

**Decision/Recommendations:**

THAT Council note/accept/adopt

- OPTION A
- OPTION B
- OPTION C

Approved WSC CEO			Date	/ / 2022
Approved Council	Resolution 2022/		Date	/ / 2022

# Profit and Loss

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## WAGAIT SHIRE COUNCIL Roads 2 recovery 1 July 2021 to 30 June 2022

	<b>30 Jun 22</b>
<b>Gross Profit</b>	-
<b>Operating Profit</b>	-
<b>Non-operating Income</b>	
<b>Special Purpose Grants</b>	
Grants Brought Forward - Special Purpose	125,286
<b>Total Special Purpose Grants</b>	<b>125,286</b>
<b>Total Non-operating Income</b>	<b>125,286</b>
<b>Non-operating Expenses</b>	
<b>Special Purpose Grant Expenses</b>	
SP Civil Works	120,000
SP Equipment Hire	200
SP Wages	5,086
<b>Total Special Purpose Grant Expenses</b>	<b>125,286</b>
<b>Total Non-operating Expenses</b>	<b>125,286</b>
<b>Net Profit</b>	-