



## WAGAIT SHIRE COUNCIL

### AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 16 AUGUST 2022**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday, 16 August 2022**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Tuesday 16 August 2022** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross  
Chief Executive Officer

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## 1. OPENING OF MEETING

Councillors: President Neil White  
Vice President Tom Dyer  
Cr Michael Vaughan  
Cr Peter Clee

Staff: CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

## 2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 19 July 2022

<p><b>Resolution No. 2022/ That the Minutes of the Ordinary Meeting of Tuesday 19 July 2022 be confirmed by Council as a true and correct record.</b></p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> <p><b>Vote:</b></p>
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### 3.2. Matters arising from Minutes of Council Meeting Tuesday 19 July 2022

## 4. GUESTS – Nil

## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 15 July to 12 August 2022.

### 5.1 Inwards Correspondence

Date	From	About	
21/07/2022	JLT	2022/2023 Certificates of Currently	email
25/07/2022	COTA Aged Care Navigator	COTA presentation or workshop at Community Centre	email
29/07/2022	Lord Mayor, Hon Vatskalis	Darwin City Council CEO appointment - Simone Saunders	email
29/07/2022	LGANT	Nominations for the Land Development Committee	email
29/07/2022	Dept of AG& Justice	Exposure Draft Anti-Discrimination Amendment Bill 2022	email
2/08/2022	EveryAGE Counts	Council to become supporters of EveryAGE Counts.	email
5/08/2022	Planner Dev Assess Services	Development Permit & Notice of Consent for 33 Delissa	email
5/08/2022	DIPL	Final Completion - COVID 19 - Cleaning of Mandorah Jetty	email
5/08/2022	LGANT	Nominations for LGANT Executive 2022	email
5/08/2022	Dep Chief Minister & Cabinet	Issue of General Instruction 2: Annual Financial Statement	email
5/08/2022	LGANT	Rateable Mineral Titles August 2022	email
8/08/2022	LGANT	2021-22 Member Value Proposition report and invoice	email
8/08/2022	Bushfires NT	New Australian Fire Danger Rating System - 1st September	email
8/08/2022	Dep Chief Minister & Cabinet	Development of cross-government principles	email
12/08/2022	Dep Chief Minister & Cabinet	Code of Conduct complaint form	email

### 5.2. Outwards Correspondence

Date	To:	About:	
19/07/2022	Territory Families	NT Concession Garbage and Rates and signed declaration	email
20/07/2022	Australia Day Council NT	Citizen of the Year Award - registration form	email
21/07/2022	Dept of Home Affairs - Citizenship Ceremonies	Authorised Presiding Officer - Aust Citizenship ceremonies - (N White, R Glencross, T Dyer)	email
21/07/2022	Resident	Letter - concerns regarding the beach traffic	email
21/07/2022	Luke Gosling OAM, MP	Thank you letter - R2R Funding Allocation	email
21/07/2022	Jacinta Price	Thank you letter - R2R Funding Allocation	email
21/07/2022	Senator Malarndirri McCarthy	Thank you letter - R2R Funding Allocation	email
21/07/2022	Marion Scrymgour	Thank you letter - R2R Funding Allocation	email
21/07/2022	Honourable Vicki O'Halloran AO	Thank you letter - WAGS support	email
26/07/2022	Resident	Cat Control update - response to letter received 07/07/2022	email
28/07/2022	LG Grants	Audit Confirmation request 2021-22 - Financial assistant payment acknowledgement	email
4/08/2022	LGANT	Call for Nominations - Prescribed Corporation Panel Pool	email
5/08/2022	LGANT	Nominations for LGANT Executive 2022	email
8/08/2022	Disability Transport	Request for Data: Passenger Loading zones and Taxi ranks	email

#### **Resolution No. 2022/**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the July 2022 Council meeting be accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

Please see Presidents Report attached.

**Resolution No. 2022/**  
**That Council receives and notes President Neil White's report for the period 15 July to 12 August 2022.**  
**Moved:**  
**Seconded:**  
**Vote:**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 15 July to 12 August 2022

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Staff Leave Taken ; RG (PL x3); PW(AnL x20); FC (PL x); HP (PL x1); RT (WC ongoing)</li> <li>• Staff Leave Approved ; RR (18/07 to 21/08)</li> <li>• Recruitment ongoing for Active Recreation Manager</li> <li>• CEO PCP (RG, NW) ; 17 Aug</li> <li>• Records Management (FC, PW) ; 31 Aug</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox meetings x3</li> <li>• No incidents</li> </ul>
<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President x4 weekly catchups</li> <li>• NT WorkSafe/JLT/WALGA/GIO insurance WC claims and return to work</li> <li>• LGANT HR &amp; governance forum ; 21 July</li> <li>• Auditor meeting and requests for information ; 29 July</li> <li>• Correspondence with Sealink regarding bus shelter</li> <li>• Correspondence with Troppo Architects for Recovery Centre design</li> <li>• TERCC regional monthly meeting ; 3 Aug</li> <li>• Tropics Consulting meeting regarding Waste Strategy draft ; 3 Aug</li> <li>• LGANT environment &amp; Transport forum ; 4 Aug</li> <li>• NTEC meeting with regard to By-Election ; 9 Aug</li> <li>• Review Budget against EoFY statements &amp; prepare snapshot ; 10 Aug</li> <li>• CouncilWise rates preparation ; 12 Aug</li> <li>• DIPL meeting to discuss expiring Interim Control Orders for planning scheme</li> <li>• Larrakia Nation/Veolia planning meeting for Darwin Harbour Cleanup (Oct)</li> <li>• DCMC correspondence with regard to funds for Verge Audit &amp; RUA issues</li> <li>• Request to CLO &amp; DEPWS for meeting regarding RUA signage</li> <li>• Core Lithium correspondence regarding blasting schedules</li> <li>• Wagait Beach Supermarket correspondence regarding visitor camping</li> <li>• DIPL meeting regarding entry statement signage &amp; road reserve conditions</li> <li>• Kenbi Rangers meeting to discuss illegal dumping</li> <li>• Darwin Legal Service &amp; COTA to establish community visit schedule</li> </ul>

	<p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident requests for asset hire</li> <li>• Resident concerns for animal control (cats)</li> <li>• Resident concerns on illegal dumping</li> <li>• Resident(s) concerns on beach traffic</li> </ul>
<b>Actions</b>	<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Ongoing review of WSC policies and registers for LG Act alignment</li> <li>• Preparation of agenda for WSC mtg</li> <li>• Assist Finance Officer with development of internal finance procedures</li> <li>• Review of asset management policies and procedures</li> <li>• Research for cat management policy and bylaws</li> <li>• Follow up on actions for Audit Committee</li> </ul>
<b>Actions</b>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>• Youth Leadership program continues with Youth Development Officer coordinating twice-weekly pop-up events at the park and supporting special events, including the Walk to School on Fri 20 May, Breakup Disco on Fri 24 June, Skate-session &amp; skate-park design meeting on Sun 26 June, NAIDOC event on Tues 5 July.</li> <li>• Healthy Lifestyle Seniors Program: Weekly Yoga commenced Mon 1 June and weekly Pilates commenced on Tuesday 24 June. Senior’s month events scheduled for 16-26 August.</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>• LCRI phases 2 - Signage, drainage &amp; verge remediation (\$25k)</li> <li>• LCRI phases 3 - Skate-park &amp; Pump-track design and construct stage 1 (\$50k)</li> <li>• DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k)</li> <li>• DLGRD (CMC) WaRM #2 - Design &amp; Construct for Re-Discovery Centre (\$75k)</li> <li>• Operational - Waste Collection 2022-23 (&lt;\$100k)</li> </ul> <p><u>Current Special Purpose Grants</u></p> <ul style="list-style-type: none"> <li>• Alcohol &amp; Drug program ; Wagait Youth Leadership Program (\$20k)</li> <li>• Healthy Lifestyles ; Seniors Program (\$20)</li> <li>• Remote Sport Program funding (\$5k)</li> <li>• LCRI-P3 (\$50k) approved for skate-park and pump-track design &amp; construct (stage 1)</li> <li>• New grants applications pending submission ; Youth-Vibe (\$4k), AOD (Youth - \$20k), CBF (Tennis Court - \$30k), Tourism (solar lights \$50k) – for discussion and endorsement at 10.</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• Remote Sport Program and Voucher Scheme 2021-22</li> <li>• LRCl and R2R</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• Council e-newsletters (August)</li> <li>• Community updates</li> </ul> <p><u>Community Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> <li>• Seniors’ Games Luncheon ; 11:30am-1:30pm Wed 16 Aug</li> <li>• NTEC info-session ; 7-8pm Wed 17 Aug</li> <li>• Seniors’ COTA info-session ; 9:30-11am Fri 19 Aug</li> <li>• Seniors’ Western dinner-dance-movie ; 6-10pm Fri 26 Aug</li> <li>• Makers Market @ Cox Club ; 10am-2pm Sun 28 Aug</li> <li>• Early voting @ council office ; Mon 5 Sep</li> <li>• By-Election voting ; 8am-6pm Sat 17 Sep</li> </ul>

## 7.2. Works Manager's Report for the period 15 July to 12 August 2022

<b>Staff/HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Leave - GZ (PL x5); RR (AnL x10)</li> <li>• Ongoing work planning for casual staff</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 3</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 28</li> <li>• Water Samples x 20</li> <li>• Imaluk water compound maintenance (weed control, mow and snip)</li> </ul> <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 28</li> <li>• Jetty handrails and bins sanitised (COVID) x 98</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip)</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 8</li> <li>• Council bins in, out &amp; cleaned weekly x 26</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> <li>• Dog complaints x2</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Estate mowing &amp; poisoning</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Pothole repair</li> <li>• Delineator Replacements</li> <li>• Roadside barrier replacements</li> <li>• Vegetation removal from verges/drains</li> <li>• Culvert heads and</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Truck tyres and alignment</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park irrigation monitoring daily/monthly reporting</li> <li>• Defibrillator cabinet maintenance &amp; clinic door handle</li> </ul>

**Resolution No. 2022/**

**That council receives and accepts the Officers reports for 15 July to 12 August 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 8. ACTION SHEET for the period 15 July to 12 August 2022.

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.



			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			12/08/2022	Correspondence to DEPWS and CLO/DIPL to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to progress issues.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
			20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.

			16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
			15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
			14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
			10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
			11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
			12/08/2022	Draft Strategy and plans provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility. Final strategy with QS due August.
4		Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EOI call out for nominees to new Regional Community Engagement Group.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.

		14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
		10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
		11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
		05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.
		12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.

**Resolution No. 2022/**

**That council receives and accepts the Officers reports for 15 July to 12 August 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 9. FINANCIAL REPORTS

### 9.1. July 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

### 9.2. July 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/07/2022	Nexia Edwards Marshall NT - audit of WSC financial statements	\$1,100.00	
1/07/2022	Veolia Environmental Services - Wheelie bin collections for month of July 2022	\$7,037.63	
1/07/2022	Veolia Environmental Services - Hardwaste pickup and exchange for month of July 2022	\$3,996.50	
1/07/2022	Ian Manahan - Water to CEO house	\$150.00	
4/07/2022	Encore Pilates & Wellness - Pilates Lounge Monthly access	\$79.00	
6/07/2022	Kerry Courts Exp Claim - Food for Territory Day BBQ	\$16.50	
6/07/2022	Kerry Courts Exp Claim - Food for Territory Day BBQ	\$62.25	
6/07/2022	Severine Meunier - Reimbursement for Ferry travel	\$108.00	
6/07/2022	Central Business Equipment - Copy charges for June 2022	\$142.13	
6/07/2022	Severine Meunier - Yoga class Monday 6 June and Monday 20 June 2022	\$200.00	
7/07/2022	Fleetcare - CEO vehicle lease		\$1,427.12
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Workers Compensation	\$13,742.96	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Management Liability	\$5,974.74	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Management Liability Stamp Duty	\$597.47	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Motor Vehicle	\$4,538.29	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Motor Vehicle Stamp Duty	\$453.83	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Personal Accident	\$385.00	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Personal Accident Stamp Duty	\$38.50	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Class - Fee	\$4,263.01	
12/07/2022	JTAGZ - WrapStrap for Wagait Shire Council Dog Registration 2022 (LOGO)		\$159.50
12/07/2022	Giggling Geckos - Giggling Geckos Jumping Castle hire.	\$660.00	
13/07/2022	Jardine Llodly Thompson Pty Ltd - Workers Compensation 2021/22 premium adjustment	\$964.45	
14/07/2022	Adobe Systems Incorporated - Monthly Subscription		\$18.69
18/07/2022	Harvey Distributors - Cleaning supplies	\$259.58	
18/07/2022	Adobe Systems Incorporated - Monthly subscription		\$29.99
18/07/2022	East By West - Consultation fees for skate park		\$2,618.00
20/07/2022	Optus - office phone/internet/fax		\$147.40
20/07/2022	Optus - mobile charges		\$191.00
22/07/2022	Ian Manahan - Water to CEO house	\$150.00	
25/07/2022	Jacana Energy - 142 Wagait Tower Road electricity	\$1,390.49	
26/07/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
28/07/2022	Colleen Fergusson - Council meals for July Council Meeting	\$90.00	
28/07/2022	Veolia Environmental Services - Credit note for 2 x 15M3 Hooklift	-\$1,295.62	
28/07/2022	Signcity - Fabricated rolled framed sign	\$3,118.50	
29/07/2022	Fleetcare - CEO vehicle leasing		\$1,427.12
31/07/2022	Veolia Environmental Services - Wheelie Bin collections	\$4,575.81	
<b>CREDIT CARD</b>			
14/07/2022	Dulux Trade Centre - Paint for road barriers	\$722.39	
14/07/2022	Bunnings - painting tools for road barrier	\$47.31	
14/07/2022	Bunnings - padlocks and tape- masterlock reset combination	\$202.60	

1/07/2022	Woolworths - NAIDOC activities	\$42.90	
1/07/2022	United Petroleum - CEO vehicle fuel	\$139.51	
4/07/2022	Xero - Monthly subscription		\$110.00
6/07/2022	Microsoft - monthly subscription charges		\$91.08
6/07/2022	Microsoft - monthly subscription		\$94.60
7/07/2022	NT Police, Fire & Emergency Services - Jack Ellis (Volunteer) working with children card	\$7.00	
12/07/2022	NT Police, Fire & Emergency Services - Kerry Courts - Working with Children	\$76.00	
18/07/2022	Wash N Go - CEO vehicle wash	\$16.40	
19/07/2022	Woolworths - Cleaning supplies	\$62.75	
19/07/2022	Australia Post - Stamps for rates, dogs and office	\$660.00	
19/07/2022	Officeworks - Office stationery	\$253.78	

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2022 to 30 July 2022 is \$356.98

### 9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

#### **Resolution No. 2022/**

**That Council receives and accepts the Financial Reports for the month of July 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 10. AGENDA ITEMS

### 10.1. Grant Application Approvals

CEO requests council to review and endorse grant applications for new infrastructure and upgrades to assets, noting the contributions required from council.

<i>Project</i>	<i>Funding</i>	<i>Total Cost</i>	<i>Funding \$</i>	<i>WSC \$ (25%)</i>
Solar Lighting	Town Asset Program	30,000	22,000	8,000
Tennis Court resurfacing	CBF-major	30,000	22,000	8,000
Exercise Station replacement	CBF-major	145,000	108,500	36,180

#### **Resolution No. 2022/**

**That council endorses the following grant applications to be submitted, recognising that if successful, council contributions are required as follows:**

- **Town Asset Program - solar lighting - \$8000 in kind**
- **Community Benefit Fund – Cloppenburg Park upgrades - \$45,000 cash**

**Moved:**

**Seconded:**

**Vote:**

## 10.2. Policy Review

The following policies have been reviewed by the Audit Committee and recommended to council for endorsement. Copies of the policies are attached for review.

- P33 Work, Health, and Safety Policy
- P36 CEO Allowances and Other Benefits Policy

### **Resolution No. 2022/**

**That Council receive the recommendation from the Audit Committee and adopt the following policies:**

- **P33 Work, Health, and Safety Policy**
- **P36 CEO Allowances and Other Benefits Policy**

**Moved:**

**Seconded:**

**Vote:**

## 10.3. Every Age Counts

Council has received a letter inviting us to support EveryAGE Counts, which is Australia's non-political national coalition movement to end ageism. The membership includes Australia Council of the Aging and the Australian Local Government Association (ALGA). Council participation in EveryAGE counts sends a strong message of support and inclusion to our community and other councils that older citizens are valued and respected.

While council holds special events in August for Seniors month, Ageism Awareness Day is centred around the UN's International Day of Older Persons which occurs every year on 1 October. Activities and events in Australia are planned for Friday 7 October and will support the growing social movement to shift attitudes towards older age and older people and provide resources and tools to take action to end ageism.

Council will register and host an inter-generational games event to challenge ageism, dismantle its impacts, and celebrate our senior residents.

### **Resolution No. 2022/**

**That council note the information provided and endorse council to become a partner to EveryAGE Counts challenge.**

**Moved:**

**Seconded:**

**Vote:**

## 10.4. Cities Power Partnership

The Cities Power Partnership (CPP) is Australia's largest network of cities and towns leading the way through local government use of renewable energy and energy efficiency to a more vibrant, zero emissions future.

Led by the Climate Council, CPP membership incentivises increased uptake of renewable energy in communities and sends a clear message to our residents and other local government areas of our councils' commitment to climate action.

As a member, council will liaise with the Climate Council and pledge five key actions that demonstrate our commitment, including celebrating and sharing our successes so far. Currently in the NT, the City of Darwin, City of Palmerston and Litchfield Shire are leading the way as CPP members, and this is another great opportunity to showcase our community and increase awareness of renewable energy and energy efficiency.

**Resolution No. 2022/**

**That council note the information provided and endorse council to become a member to the Cities Power Partnership.**

**Moved:**

**Seconded:**

**Vote:**

**11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE**

**12. QUESTIONS FROM THE PUBLIC WITH NOTICE**

**13. PETITIONS/DEPUTATIONS**

**14. PAST/UPCOMING EVENTS**

**14.1. Seniors' Month Events 17-26 August**

Seniors month events are funded by Department of Health, Healthy Lifestyles grant.

<i>Date</i>	<i>Time</i>	<i>Activity</i>
Tuesday 16 August	11:30-1:30pm	Games luncheon
Friday 19 August	9:30-11am	COTA and DeSilva Hebron info session
Friday 26 August	6-10pm	Western themed dinner-dance-movie

**14.2 WSC By-Election 17 September**

The following schedule will lead into the By-Election:

<i>Date</i>	<i>Time</i>	<i>Activity</i>
Wednesday 17 August	7-8pm	NTEC info-session for candidates
Friday 19 August		Nominations open (online)
Thursday 1 September		Nominations close (and will be declared)
Monday 5 September	8am-4pm	Early voting commences at council office (not between 12-1pm)
Saturday 17 September	8am-6pm	Voting day at Wagait Beach Community Centre
Monday 26 September		Declaration of election result

### 14.3 Skate Session #5 and Design Consultation 18 September

BuildUp Skate will be back to deliver a final skateboard session with EastByWest designer discussing the concept design of the new park. A presentation of the concept and a cost estimate will be presented at the ordinary council meeting in September.

## 15. LATE ITEMS AND GENERAL BUSINESS

## 16. IN-CAMERA ITEMS

**Resolution No. 2022/.....**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council closed the meeting to the general public.

**Resolution No. 2022/.....**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council opened the meeting to the general public.

## 17. DATE OF NEXT MEETING

The next Council Meeting is to be held on 20 September 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

## 18. CLOSE OF MEETING

The Chair declared the meeting closed at ..... pm.



**Purpose:** *As part of my responsibility, inform Council and the community of activities and information that is important.*

**Update:**

Welcome to the August Ordinary Wagait Shire Council meeting.

The CEO and I received an update on the Unincorporated Areas issues affecting Cox Peninsula region on 13 July. The good news is that there will be a second round of consultations on the issue with the deadline now extended to 1 July 2023 for the NTG to decide a future course. The Minister has also indicated that he is open to “no change” option. Wagait Council will continue to lobby NTG to preserve our unique lifestyle and any future development in our region.

August is Seniors month with a luncheon and games afternoon organised for Tuesday 16<sup>th</sup>.

**Meetings Attended:**

DATE	ITEM
Wednesday 13 July	Teleconference with NTG regarding unincorporated areas update.
Tuesday 19 July	ABC interview with Adam Steer regarding Cat issues within the Shire.
Thursday 28 July	CEO catchup.
Tuesday 2 August	Training for all Councillors in finance and decision making run by Linda Weatherhead of DCM.
Friday 5 August	CEO catchup
Wednesday 10 August	CEO catchup
Tuesday 16 August	Seniors lunch and games afternoon. Council Meeting in the evening.

Neil White  
President

August 2022

**WAGAIT SHIRE COUNCIL**

Balance Sheet as at 31 July 2022

Notes to the Balance Sheet

Assets	31 Jul 2022	31 Jul 2021	Note	Note 1. Details of Cash and Investments Held
<b>Bank</b>				
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)	<b>1 (a) Bendigo Bank Investment Account</b> \$500,000.00
CBA Fixed Term Deposits	\$1,000,000.00	\$1,100,000.00	1 (b)	
CBA Online Saver	\$160,272.69	\$120,236.72		CBA - Fixed Term Deposit (13/09/22) \$ 300,000.00
CBA Transaction Account	\$9,020.66	\$100,187.86		CBA - Fixed Term Deposit (10/10/22) \$ 200,000.00
<b>Total Bank</b>	<b>\$1,669,293.35</b>	<b>\$1,820,424.58</b>		CBA - Fixed Term Deposit (17/11/22) \$ 500,000.00
				<b>1 (b) Total CBA Investments</b> \$ 1,000,000.00
<b>Current Assets</b>				
Less Prov'n for Doubtful Debts	-\$12,115.00	-\$12,115.00		
Rates Debtors Account	\$7,587.15	\$12,445.87	2	<b>Note 2. Details of Rates Control Account</b>
Rates in Advance	-\$9,147.41	-\$4,960.73		Rates Control Account - Relates to Rates balance owing as per Councilwise
Rates Payment Control Account	\$0.00	-\$1,273.93		
Trade Debtors [11405]	\$4,615.50	\$21,857.50	3	Rates Prior years (pre 2021) 1,908.88
<b>Total Current Assets</b>	<b>-\$9,059.76</b>	<b>\$15,953.71</b>		Rates 21/22 over due 5,742.16
				Rates 21/22 not over due yet 0.00
				<b>Total Rates Arrears</b> 7,651.04
<b>Non-current Assets</b>				
Buildings Accum Dep	-\$26,847.18	-\$7,335.18		
Buildings at Cost	\$980,000.18	\$980,000.18		
Inf Roads & Paths at Cost	\$484,500.00	\$484,500.00		
Infr Roads & Path Accum Depn.	-\$475,777.00	-\$471,505.00		
Land at Cost	\$350,000.00	\$350,000.00		
Leased Vehicle Accum Depreciation	-\$19,605.00	-\$10,557.00		
Motor Vehicles Accum Dep	-\$71,434.00	-\$61,042.00		
Motor Vehicles at Cost	\$73,398.55	\$73,398.55		
Office Equip & Furn at Cost	\$179,887.74	\$176,812.28		
Office Equip Furn Accum Depn.	-\$175,297.00	-\$175,177.00		
Plant & Equipment at Cost	\$674,766.34	\$598,995.12		
Plant & Equipment Accum Dep	-\$440,498.00	-\$398,834.00		
Right Use of Assets	\$54,294.00	\$54,294.00		
Sports Ground Accum Dep	-\$12,279.00	-\$6,183.00		
Sports Ground at Cost	\$310,000.00	\$310,000.00		
<b>Total Non-current Assets</b>	<b>\$1,885,109.63</b>	<b>\$1,897,366.95</b>		
<b>Total Assets</b>	<b>\$3,545,343.22</b>	<b>\$3,733,745.24</b>		
<b>Liabilities</b>				
<b>Current Liabilities</b>				
CBA CC - Renita Glencross	\$0.00	\$53.01		
CBA CC - Neil White	\$0.00	\$0.00		
CBA CC - Gary Zikan new	\$0.00	\$0.00		
Grants in advance	\$53,980.00	\$0.00		
GST	-\$2,199.79	-\$17,784.64		
Rounding	\$0.08	\$0.00		
Trade Creditors	\$31,697.33	\$172,731.61	4	
<b>Total Current Liabilities</b>	<b>\$83,477.62</b>	<b>\$154,946.97</b>		
<b>Non-Current Liabilities</b>				
Accrued Expenses	\$0.00	\$2,000.00		
Lease Liabilities	\$45,984.00	\$45,984.00		
PAYG Withholding Payable	\$7,530.00	\$5,914.00		
Provision for Annual Leave	\$56,110.07	\$53,283.00		
Provision for Long Service Leave	\$74,491.67	\$38,653.00		
Provision for Non Current Long Service Leave	\$7,455.00	\$7,455.00		
Super Payable	\$4,193.62	\$3,164.50		
Super Payable control account	-\$136.59	\$0.00		
Unexpended Grant Liability	\$116,183.10	\$172,108.03	5	
<b>Total Non-Current Liabilities</b>	<b>\$311,810.87</b>	<b>\$328,561.53</b>		
<b>Total Liabilities</b>	<b>\$395,288.49</b>	<b>\$483,508.50</b>		
<b>Net Assets</b>	<b>\$3,150,054.73</b>	<b>\$3,250,236.74</b>		
<b>Equity</b>				
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00		
Asset Revaluation Reserve	\$991,467.27	\$991,467.27		
Current Year Earnings	-\$68,719.71	\$46,205.50		
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03		
Retained Earnings	-\$74,978.86	-\$89,775.07		
<b>Total Equity</b>	<b>\$3,150,054.73</b>	<b>\$3,250,183.73</b>		

## WAGAIT SHIRE COUNCIL

**Table 2&3: Capital Expenditure Actual v Budget as at 31 July 2022**

CAPITAL EXPENDITURE FOR THE PERIOD July 2021	YTD Actuals	YTD Budget	YTD Variance	Approved Annual Budget
Buildings (ReDiscovery Hub Stage 1)	0	4,861	(4,861)	58,338
Infrastructure (Skatepark & Pumptrack Design &	2,380	3,196	(816)	38,352
Motor Vehicles (Leased / Right of Use)	2,595	1,300	1,295	15,600
Office Equipment	0	0	0	6,000
Plant and Machinery	0	0	0	0
Sports Ground	0	0	0	0
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>4,975</b>	<b>9,357</b>	<b>(4,383)</b>	<b>118,290</b>
<b>Total capital expenditure funded by:</b>				
Capital Grants	0	0	0	96,690
Transfers from Reserves	0	0	0	0
Sale of Assets	0	0	0	0
Other (Operational)	0	0	0	21,600
<b>OPERATING SURPLUS / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>118,290</b>

By Project / Asset Item* over \$100,000	Class of Assets	Prior Year Actuals	YTD Actuals	YTD Budget	YTD Variance	Total Approved Budget	Total Cost to Date
		\$ (A)	\$ (B)	\$ (C)	\$ (D = B-C)	\$ (E)	\$ (F = A+B)
					0		0
PIF Fund & LRCI Phase 2 (Cloppenburg Park Access)	Infrastructure	122,154					122,154
Roads 2 Recovery (Cox Dr Floodway)	Infrastructure	125,286					125,286
Skatepark & Pumptrack Design & Construct	Infrastructure						0
	Building				0		0
Tractor replacement	Plant/ Machinery				0		0
Truck replacement	Plant/ Machinery				0		0
<b>TOTAL</b>		<b>247,440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>247,440</b>

\*Items listed are examples only.

# Statement of Cash Flows

## WAGAIT SHIRE COUNCIL

For the month ended 31 July 2022

	JUL 2022	JUN 2022	MAY 2022	APR 2022
<b>Operating Activities</b>				
Receipts from customers	38,428.50	(3,339.66)	12,433.61	8,492.24
Payments to suppliers and employees	(111,757.99)	(21,612.04)	(75,532.68)	(97,389.33)
Cash receipts from other operating activities	3,011.00	64,390.27	1,948.09	35,519.73
<b>Net Cash Flows from Operating Activities</b>	<b>(70,318.49)</b>	<b>39,438.57</b>	<b>(61,150.98)</b>	<b>(53,377.36)</b>
<b>Investing Activities</b>				
Other cash items from investing activities	12,148.82	(55,335.25)	12,074.85	18,434.09
<b>Net Cash Flows from Investing Activities</b>	<b>12,148.82</b>	<b>(55,335.25)</b>	<b>12,074.85</b>	<b>18,434.09</b>
<b>Financing Activities</b>				
Other cash items from financing activities	(786.25)	30,621.38	(109.81)	94,385.33
<b>Net Cash Flows from Financing Activities</b>	<b>(786.25)</b>	<b>30,621.38</b>	<b>(109.81)</b>	<b>94,385.33</b>
<b>Net Cash Flows</b>	<b>(58,955.92)</b>	<b>14,724.70</b>	<b>(49,185.94)</b>	<b>59,442.06</b>
<b>Cash and Cash Equivalents</b>				
Cash and cash equivalents at beginning of period	1,728,249.27	1,713,524.57	1,762,710.51	1,703,268.45
Net change in cash for period	(58,955.92)	14,724.70	(49,185.94)	59,442.06
Cash and cash equivalents at end of period	1,669,293.35	1,728,249.27	1,713,524.57	1,762,710.51

**WAGAIT SHIRE COUNCIL**

**Income & Expenditure Statement Actual v Budget Jul 2022**

	July Actual	YTD Actual	YTD Budget	YTD Variance	NOTES
2022/23 Budget to be amended & approved in October 2022 (pending FY22 audit)					
<b>Income</b>					
Contracts, Fees & Charges	\$31,848.36	\$31,848.36	\$12,666.00	\$19,182.36	1 YTD higher due to timing of invoices
Miscellaneous Income	\$21.77	\$21.77	\$0.00	\$21.77	2 Includes bank interest, other incomes, sales
Operating Grants	\$0.00	\$53,980.00	\$0.00	\$53,980.00	3 Operational grants due 01/08/22 and 01/02/23 (FAA c/f = \$ 53,980)
Rates Income	\$26.71	\$26.71	\$0.00	\$26.71	4 Rates income due 30/09/22, 31/11/22, 31/01/23, 30/03/23
Rental Income	\$363.64	\$363.64	\$516.00	-\$152.36	5 YTD lower due to waiving of fees for community centre
Waste Management Income	\$218.19	\$218.19	\$0.00	\$218.19	6 Waste fees income due 30/09/22, 31/11/22, 31/01/23, 30/03/23
<b>Total Income</b>	<b>\$32,478.67</b>	<b>\$86,458.67</b>	<b>\$13,182.00</b>	<b>\$73,276.67</b>	
<b>Gross Profit</b>	<b>\$32,478.67</b>	<b>\$86,458.67</b>	<b>\$13,182.00</b>	<b>\$73,276.67</b>	
<b>Less Operating Expenses</b>					
Administration Expenses	\$10,950.44	\$10,950.44	\$9,546.67	\$1,403.77	8 YTD higher
Elected Member Allowances	\$356.98	\$356.98	\$786.00	-\$429.02	9 YTD lower due to members not claiming allowances
Employment Expenses	\$42,113.48	\$42,113.48	\$35,936.92	\$6,176.56	10 YTD higher due to additional pay-cycle in July
Insurance	\$28,242.93	\$28,242.93	\$30,000.00	-\$1,757.07	11 Insurance payments due July/August
Leave Accruals	\$1,154.95	\$1,154.95	\$1,166.67	-\$11.72	12 YTD balanced
Projects & Activities	\$112.09	\$112.09	\$1,166.67	-\$1,054.58	13 YTD lower as no events in July
Repairs & Maintenance	\$883.91	\$883.91	\$1,375.00	-\$491.09	14 YTD higher due to licenses
Services	\$1,634.08	\$1,634.08	\$929.17	\$704.91	15 YTD lower
Vehicle & Plant Expenses	\$141.74	\$141.74	\$1,125.00	-\$983.26	16 YTD lower
Waste Management Expenses	\$13,013.02	\$13,013.02	\$24,250.00	-\$11,236.98	17 YTD lower due to timing of invoices
<b>Total Operating Expenses</b>	<b>\$98,603.62</b>	<b>\$98,603.62</b>	<b>\$106,282.09</b>	<b>-\$7,678.47</b>	
<b>Operating Profit</b>	<b>-\$66,124.95</b>	<b>-\$12,144.95</b>	<b>-\$93,100.09</b>	<b>\$80,955.14</b>	
<b>Non-operating Income</b>					
Special Purpose Grants brought Fwd	\$122,269.92	\$122,269.92			18 Grants brought forward = unexpended at June 30 (\$122,269.92)
Less Unexpended	-\$116,183.10	-\$116,183.10			19 Less unexpended grants deducted includes amount yet to be expended; YTD matches
<b>Total Non-operating Income</b>	<b>\$6,086.82</b>	<b>\$6,086.82</b>	<b>\$0.00</b>	<b>\$6,086.82</b>	
<b>Non-operating Expenses</b>					
Special Purpose Grant Expenses	\$6,086.82	\$6,086.82		\$6,086.82	20 Special Purpose Grants, refer to unexpended Grants Sheet for more detail
<b>Total Non-operating Expenses</b>	<b>\$6,086.82</b>	<b>\$6,086.82</b>	<b>\$0.00</b>	<b>\$6,086.82</b>	
<b>Net Profit</b>	<b>-\$66,124.95</b>	<b>-\$12,144.95</b>	<b>\$0.00</b>	<b>-\$0.00</b>	
Total Rates incl waste invoiced	355,020.00				
Less current year outstanding	5,742.16		\$ 244.90	Total from difference above	
<b>Total Rates in received in Cash 2021-22</b>	<b>349,277.84</b>				

**WAGAIT SHIRE COUNCIL**

**Special Purpose Grants (SPG) as at 31 July 2022**

<b>Funding Body</b>	<b>Project Name</b>	<b>Grants Current</b>	<b>Brought Fwd</b>	<b>Total Grants</b>	<b>Current Exp 2023</b>	<b>Total Exp</b>	<b>Balance</b>	<b>Notes</b>
Federal Gov	LRCI 2		-1,181.00	-1,181.00	2,835.00	2,835.00	-4,016.00	Verge remediation + signage, next instalment due
Federal Gov	LRCI 3		25,794.00	25,794.00	2,380.00	2,380.00	23,414.00	Skatepark & Pumptrack design & construct Stage 1
DCMG-LG	WRM #2 21-22		58,337.50	58,337.50		0.00	58,337.50	ReDiscovery Centre
DoH - Healthy Lifestyle 20/21	Seniors		18,218.84	18,218.84	271.82	271.82	17,947.02	Program running throughout year and c/f
FRRR	Wagait Youth Program		1,079.35	1,079.35		0.00	1,079.35	Program running throughout year and c/f
DoH - AOD	Wagait Youth Program		17,900.23	17,900.23	600.00	600.00	17,300.23	Program running throughout year and c/f
DITT	CBF - Makers 2022		2,121.00	2,121.00		0.00	2,121.00	CBF Community Organisation Grants Program
<b>Totals</b>		<b>0.00</b>	<b>122,269.92</b>	<b>122,269.92</b>	<b>6,086.82</b>	<b>6,086.82</b>	<b>116,183.10</b>	
			<b>Total Special Purpose Grants</b>	<b>122,269.92</b>	<b>GRAND TOTAL</b>		<b>116,183.10</b>	



WAGAIT SHIRE COUNCIL SUBMISSION TO COMMUNITY BENEFIT FUND – SMALL GRANTS PROGRAM JULY 2022



WAGAIT SHIRE COUNCIL ASSET LOCATION (COUNCIL GROUNDS AND CLOPPENBURG PARK)




WAGAIT SHIRE COUNCIL GROUNDS – Placement of smart solar lighting





CLOPPENBURG PARK – Placement of smart solar lighting



	POLICY NUMBER:	P33
	<b>WORK HEALTH AND SAFETY</b>	
	CATEGORY:	COUNCIL POLICY
	CLASSIFICATION:	GOVERNANCE
	LG ACT 2019 REF:	Section 172
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

**1. PURPOSE:**

Wagait Shire Council is committed to providing a healthy and safe workplace for all employees, visitors, volunteers and contractors.

**2. SCOPE:**

This policy applies to all workplace participants on Wagait Shire Council premises and any other locations where activities are undertaken by Wagait Shire Council representatives or on behalf of Wagait Shire Council.

**3. DEFINITIONS:**

Term	Definition
Workplace Participants	Includes all Elected Members, Council employees, contractors, consultants, committee members and any individual or group undertaking activity for or on behalf of the Council.
Employees	Means all those employed by Council including full-time, part-time, contract and casual employees.
Volunteers	Means all volunteers appointed or contracted to the Council, including Council Committee Members.
Workplace	A workplace is a place where work is carried out for a business or undertaking and includes any place where a worker goes, or is likely to be, while at work.
Injury/Injuries	Includes physical and psychological injuries

**4. POLICY**

Wagait Shire Council recognises its moral responsibilities and legal obligations requirements of the *Work Health and Safety (WHS) Act 2011*, to create a safe work environment and safe culture to value the health and safety of all workplace participants, customers and visitors. This Commitment extends to ensuring the organisation's operations do not place the local community at risk of injury or illness.

**4.1 Goals and objectives:**

To achieve a Safe and Healthy workplace, Wagait Shire Council will:

- Provide safe equipment and systems of work
- Ensure compliance with legislative requirements and current industry standards
- Provide current information, instruction, training and supervision to workers to

ensure their safety

## 4.2 Responsibilities

### Management responsibilities encompass:

- Providing and maintaining the workplace and equipment in a safe condition
- Ensuring all WHS policies and procedures are implemented
- Actively promoting and being involved in those policies and procedures
- Providing the resources to meet their WHS commitment
- Reporting all serious and dangerous incidents to council, as defined by the Work Health and Safety (National Uniform Legislation) Act 2011, Part 3 Incident Notification.

### Workers will ensure that they:

- Follow all policies and procedures
- Report all serious and dangerous incidents to their supervisor, as defined by the Work Health and Safety (National Uniform Legislation) Act 2011, Part 3 Incident Notification.
- Actively contribute to the establishment and maintenance of sound policies and practice.

Wagait Shire Council expects that all workplace participants and visitors will accept their joint duty of care and adhere to all Council policies and relevant legislation including, but not limited to the *Work Health & Safety (National Uniform Legislation) Act 2011*.

## 4.3 Communication and Consultation

We recognise that employee consultation and participation in our safety system is vital and improves decision-making about health and safety matters in the workplace. Consultation is also included in the process of risk assessments and the development of our safe work practices.

Employees shall be actively involved in the workplace safety system. Suggestions for change and improvements to policies, procedures or safe work practices are encouraged, through reporting to the CEO and managers.

A 'toolbox meeting' to consult and inform employees on safety issues shall be held as an agenda item through weekly operational staff meetings, and on a biannual basis with all staff combined.

Employees shall be made aware of safety issues relating to their jobs on a regular basis. The manner of doing so will vary depending upon the type of information to be conveyed and will include toolbox meetings, email transmissions, and workplace training.

We expect our employees to be committed to working with management in order to effectively manage health and safety on the job. Employees are encouraged to contribute to decisions that may affect their health and safety in the workplace, through contact with the CEO and managers, and at staff meetings.

#### **4.4 Workplace Injuries – Rehabilitation and Return to Work**

Wagait Shire Council is proactive in its approach to injury management and places strong emphasis on the safe, timely and sustainable return to work program for injured or ill workers.

We are committed to:

- Prompt injury notification;
- Communication and consultation with all parties to develop an appropriate return to work program;
- Accountability and responsibility for injury management being clearly understood;
- Provision of suitable meaningful activities during the return to work process; and
- Dispute resolution as required.

We will ensure the following positive approach in meeting these objectives, including:

- Early reporting of injuries;
- Appropriate and timely medical intervention and return to work planning;
- Provision of suitable resources and productive duties for the injured worker;
- Positive support and encouragement during the rehabilitation process; and
- Review of incidents and accidents to seek preventive measures and continuous improvement.

#### **5. ASSOCIATED DOCUMENTS**

P04 Council Member Code of Conduct

P05 Workplace Participants Code of Conduct

P07 Employee Assistance Program Policy

P08 Human Resources

P032 Discrimination, Harassment & Bullying Policy

Work Health and Safety (WHS) Manual

Employee Manual

#### **6. REFERENCES AND LEGISLATION**

Work Health & Safety (National Uniform Legislation) Act 2011

Return to Work Act (NT) and Return to Work Regulations 1986

Return to Work Legislation Amendment Act (NT) 2020


NT Workers Compensation Scheme 2020

NT Local Government Act (2019)

## 7. REVIEW HISTORY

<b>Date Approved:</b> 26/6/2018	<b>Approved By Council</b> Moved: Cr Neil White Seconded: Vice president Trish McIntyre Vote: AIF	<b>Resolution No:</b> 2018/202	<b>Date for review:</b> 26/6/2021
<b>Date Approved:</b> 16/08/2022	<b>Approved By Council</b> Moved: Seconded: Vote:	<b>Resolution No:</b> 2022/	<b>Date for review:</b>

DRAFT

	POLICY NUMBER:	P36
	<b>CEO ALLOWANCES AND ANY OTHER BENEFITS</b>	
	CATEGORY:	COUNCIL POLICY
	CLASSIFICATION:	GOVERNANCE / HR
	LG ACT 2019 REF:	Section 174(1)
	RESPONSIBLE OFFICER:	Principal Member

**1. PURPOSE:**

This policy establishes the CEO allowances and any other benefits, which form part of the CEO total remuneration package, including allowances, vehicle use and accommodation.

**2. SCOPE:**

This policy applies to the Wagait Shire Council Chief Executive Officer (CEO).

**3. POLICY:**

The CEO remuneration package is established by council and negotiated with the CEO on commencement of an employment contract and can be reviewed annually during the term of the contract.

**3.1. General expenses and benefits**

The CEO may be entitled to the following benefits, which will be included as a component of the remuneration package:

- a) a tablet or personal computer including data sim and any software required for the role
- b) subscriptions to professional membership associations
- c) mobile phone, including reasonable usage costs incurred in the performance of the role
- d) expenses incurred in the exercise of the CEO duties, or the performance of their functions, in line with the CEO contract

If an expense is proposed to be incurred by the CEO that is in excess of what this policy or the CEO contract of employment provides for, the CEO is to seek a resolution of the Council before incurring the expense.

**3.2. Superannuation**

The CEO is entitled to a minimum superannuation rate equal to the prescribed Superannuation Guarantee rate, which can be negotiated as a component of the Remuneration Package.

**3.3. Vehicle**

The CEO is entitled to restricted private use of a fully maintained council vehicle. The usage of this vehicle for both private use and Council purpose must be in accordance with the P45 Vehicle Use Policy and CEO contract. Restricted private use means the vehicle is not to be used for travel outside the Northern Territory without prior approval

from the President, which includes a requirement that there is no additional cost to Wagait Shire Council for such use.

### 3.4. Accommodation and Utilities

Council will provide suitable accommodation inclusive of utilities (power, water, gas) in Wagait Beach, where an agreed amount in proportion to the current rental value will be paid as rent by the CEO to council, with the balance being included as a part of the remuneration package.

## 4. ASSOCIATED DOCUMENTS

CEO Contract of Employment

## 5. REFERENCES AND LEGISLATION

Local Government Act 2019, Section 174(1)

Local Government Act 2019 Guideline 2: Appointing a CEO

## 6. REVIEW HISTORY

<b>Date Approved:</b> 19/07/2022	<b>Approved by Council</b> Moved: Seconded: Vote:	<b>Resolution No:</b> 2022/	<b>Date for review:</b> Change of CEO, CEO Review or Renewal of CEO Contract
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1 August 2022

Wagait Shire Council  
PMB 10  
WAGAIT BEACH NT 0801

Dear President Neil White and Wagait Shire Council Councillors  
CC Ms Renita Glencross

I write today to warmly invite Council to join the increasing number of local councils around Australia who have become supporters of EveryAGE Counts which is Australia's national coalition and grassroots movement to end ageism.

Ageism is stereotyping, discrimination and mistreatment based solely on age. All Australian Governments have recognised that ageism is widespread, highly tolerated and has devastating impacts – on individuals, our communities and economy.

We ask that you formally draw our letter to the attention of Council for its consideration and invite any interested councillor to be in contact if they require further information or if you require a briefing for the entire Council.

We can assure you that we are strictly non-party political and indeed enjoy cross party support. Our national coalition is comprised of many members including Council on the Ageing Australia, National Seniors. You can read further information on our work and our support in local communities on our website [everyagecounts.com.au](http://everyagecounts.com.au)

We have already received strong support from numerous local government authorities for our work including the full backing of the Municipal Association of Victoria and have engaged with many local councils at the Australian Local Government Association Conferences. We seek the backing of your Council for our work because it will send a strong message of support and inclusion from Council to your local communities that all people living within your local government area are valued and respected.

We have been especially delighted by the creative ways other local councils have used our resources and developed their own initiatives to end ageism.

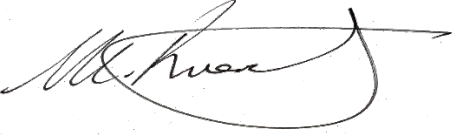
You will note on our website at <https://www.everyagecounts.org.au/councils> that we have a dedicated place to highlight the work of local councils. We would love to include you on that list and showcase your activities to the wider Australian community. You will also see on the website a draft motion of support that we ask that Council consider.

Councillors may also be interested to know that Ageism Awareness Day is coming up on 7 October. More information can be found at [https://www.everyagecounts.org.au/aad\\_2022](https://www.everyagecounts.org.au/aad_2022). We are developing some exciting new resources and it will be a great opportunity to bring people together to challenge ageism.

Attached you will find all the relevant information regarding our campaign and a membership agreement form. I have copied in Monica Rutte who will be able to assist Councils with their membership application


I would of course be more than happy to discuss any questions you may have. Thank you and I look forward to hearing from you!

Yours in building an Australia without ageism,

A handwritten signature in black ink, appearing to read 'M. Krasovitsky', with a large, sweeping flourish extending to the right.

Dr Marlene Krasovitsky  
Co-chair and Director  
EveryAGE Counts



	<b>ORDINARY COUNCIL MEETING</b>	
	MEETING DATE	<b>16 AUGUST 2022</b>
	AGENDA ITEM	<b>10.4</b>
	REPORT TITLE	<b>CITIES POWER PARTNERSHIP</b>
	FILE REFERENCE	<b>CPP-2022</b>

*Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.*

### **Summary:**

To advise proposed membership of the Cities Power Partnership Program.

### **Background:**

1. The Cities Power Partnership (the program) is a free national program run by the Climate Council. It aims to provide local governments with the tools, knowledge and connections to take meaningful action on climate change and capitalise on the global shift to a clean economy.
2. It is the largest local government climate program in Australia with over 145 member councils representing over 60 per cent of Australia's population.
3. The work of the Climate Council promotes independent research and policy proposals based on the best available climate science

### **Current Issue Details:**

4. The program connects councils throughout Australia to share knowledge and best practice on climate and clean energy solutions. It also helps councils to promote and celebrate their successes through media and events, including an annual national awards program.
5. Councils who join the program are required to make five action pledges across the areas of renewable energy, energy efficiency, sustainable transport, collaboration and advocacy. [Council] is already taking actions that could be counted towards these pledges [including].
6. Program membership presents an opportunity for [Council] to save time and costs in implementing [the actions set out under our Climate Change Mitigation Strategy] [best practice climate and clean energy policies and programs]. It will also support [Council] to demonstrate leadership in working with other local governments to address climate change.
7. Joining the program requires a letter from the Mayor making a commitment to commit five pledges within six months of joining, to report our progress in achieving emission reduction goals and to participate in sharing knowledge with other councils.
8. There is no cost for joining the program and reporting is undertaken through an annual online survey that takes approximately 2-3 hours to complete.


**Impact & Risk Assessment:**

The table below represents risks in becoming a partner with the CPP program.

<b>Potential Impact</b>	<b>Risk Level</b>	<b>Responsibility</b>
Financial:	Nil	Council /CEO
Governance: alignment with council policy & the Act	Nil	Council /CEO
Community: perception	Nil	Council /CEO
Legislative: alignment with the Act	Nil	Minister

**Decision/Recommendations:**

THAT Council note management's intention to join the Cities Power Partnership and endorse the decision.

Approved WSC CEO	Renita Glencross		Date	12 / 08 / 2022
Approved Council	Resolution 2022/		Date	16 / 08 / 2022