



## WAGAIT SHIRE COUNCIL

### AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 20 SEPTEMBER 2022**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday, 20 September 2022**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Tuesday 20 September 2022** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross  
Chief Executive Officer

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## 1. OPENING OF MEETING

Councillors: President Neil White  
Vice President Tom Dyer  
Cr Michael Vaughan  
Cr Peter Clee (via zoom)

Staff: CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

## 2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 16 August 2022

**Resolution No. 2022/  
That the Minutes of the Ordinary Meeting of Tuesday 16 August 2022 be confirmed  
by Council as a true and correct record.**

**Moved:**

**Seconded:**

**Vote:**

### 3.2. Matters arising from Minutes of Council Meeting Tuesday 16 August 2022

## 4. GUESTS

### 4.1. Wagait Youth Representatives – Wagait Skate Park

Wade Trevean, landscape architect of EastByWest has been contracted by council to design a new skate-park in consultation with the community. Youth representatives who have been participating in the skate-sessions and contributing to the design are attending to present the draft design of the new skate-park to council.

## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 15 August to 16 September 2022.

### 5.1 Inwards Correspondence

Date	From	About	
12/08/2022	Resident	Toxins in residential area	email
15/08/2022	Planner, Dlv Assessment Services	Endorsed Plans - 33 Delissa Drive, Wagait Beach	email
16/08/2022	LGANT	LGANT Executive 2022-2024 Nominations Summary	email
17/08/2022	LG Grants	Outstanding acquittal - WaRM 2021-21 and WaRM 2021-22	email
18/08/2022	The Hon Linda Burney MP - Minister for Indigenous Aust	Remote Employment Roundtable - 31 August 22 - invitation to President	email
19/08/2022	LG Grants	Letter - Local Government Schedule of payments for the year ended 30 June 2022	email
25/08/2022	Council Staff	Pipework on Council Verge	email
26/08/2022	Dept of Chief Minister & Cabinet	Proposed Meeting between NT Remuneration Tribunal and Wagait Shire Council	email
2/09/2022	Shannon Rice	Web page location change: Mandorah Marine Facility update - expect tender to be awarded by end of year.	email
2/09/2022	NT Electoral Commission	Correction to financial disclosure dates for Wagait Shire Council by-election	email
2/09/2022	Allison Hooper - Planning NT	"PA2021/0254 No location specified" - New Application Submitted - Updated Explanatory Document for Re-exhibition purposes	email
2/09/2022	Australian Bureau of Statistics	Local Government Finance Statistics - council exempt from participating in LGFS survey for at least 12 months	email
5/09/2022	RDO Equipment	Authorisation to register Tractor - 4066R	email
5/09/2022	Larrakia Nation - Rangers	Darwin Harbour Clean-Up final poster and forms	email
6/09/2022	Valuations Office - DIPL	Wagait August Reconciliation	email
8/09/2022	Dept of Chief Minister & Cabinet	RUA follow up	email
8/09/2022	CBA	New account - Special Projects Grants	email
9/09/2022	Gerard Rosse - Tropics Consult	Final Draft Waste Management Strategy	email
9/09/2022	Tropo Architects	ReDiscovery Centre Proposal	email
12/09/2022	Valuer General -DIPL	Wagait Current vs Proposed report 2022	email
12/09/2022	Cyber Security Analyst - Dept of Corporate & Digital Dev	Cyber Hygiene Improveme3nt Program (CHIPS) Report for remediation	email
12/09/2022	Emergency Mngt - Dept of Industry, Tourism & Trade	Invitation to update contact details - Biosecurity and Animal Welfare Functional Group	email
14/09/2022	Dept of Infra, Trans & Reg Dev	LRCI Quarterly Reports - Phase 1,2 & 3 - acknowledgement of receipt and extension Request form	email
14/09/2022	President Neil White	Invitation to Finnis Lithium Mine Opening - Monday 10 October 2022	email
16/09/2022	NT Remuneration Tribunal	Inquiry on Local Government Council and Local Authority Members allowances	email

## 5.2. Outwards Correspondence

Date	To:	About:	
12/08/2022	Resident	Toxins in Residential area - reply from CEO	email
22/08/2022	LG Grants	WaRM 2020-21 and WaRM 2021-22 acquittals	email
29/08/2022	NT Worksafe	NT Worksafe form	email
26/08/2022	Dept of Chief Minister & Cabinet	Proposed meeting between NT Remunerational Tribunal & WSC October	email
2/09/2022	CBA - James Cho	Signed Application & Authority new Business Account - Special Projects Grants	email
2/09/2022	Aust Council Claims	Motor Vehicle Claims - CD21DL	email
2/09/2022	Aust Council Claims	Workers Comp Claim	email
2/09/2022	Shannon Rice - DIPL	Web page location change: Mandorah Marine Facility update and request for update on tender	email
8/09/2022	Dept of Chief Minister & Cabinet	RUA follow up	email
8/09/2022	Dept of Infra, Trans & Reg Dev	2021-22 Q3 and Q4 Quarterly Reports for LRCI Phases 1,2 & 3 and declaration	email
9/09/2022	Gerard Rosse - Tropics Consult	Final Draft Waste Management Strategy	email
12/09/2022	Tropo Architects	ReDiscovery Centre Proposal	email
12/09/2022	Emergency Mngt - Dept of Industry, Tourism & Trade	Updated contact details - Biosecurity and Animal Welfare Functional Group	email
13/09/2022	Dept of Infra, Trans & Reg Dev	LRCI Quarterly Reports - Phase 1,2 & 3 - acknowledgement of receipt and extension Request form	email
14/09/2022	NT Government	Signed Grant Agreement - Wagait Youth School Holiday Program 2022/23 - YVHG0700001	email
16/09/2022	LRCI-Phase 2 Extension	LRCI-Phase 2 Extension	email

### **Resolution No. 2022/**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the August 2022 Council meeting be accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

Please see Presidents Report attached.

### **Resolution No. 2022/**

**That Council receives and notes President Neil White's report for the period 15 August to 16 September 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 15 August to 16 September 2022

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Staff Leave Taken ; RG (PL x3); PW(RDO x1); FC (0); HP (PL x1); RT (WC ongoing)</li> <li>• Staff Leave Approved ; RR (18/07 to 21/08)</li> <li>• Recruitment ongoing for Active Recreation Manager</li> <li>• CEO APR (RG, NW) ; 17 Aug</li> <li>• Records Management (FC, PW) ; 31 Aug</li> <li>• Planning for all staff APR's</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox meetings x3</li> <li>• Incident – Casual employee accidentally sprayed Sealink crew with hose ; 21 Aug</li> <li>• Incident – CEO vehicle sideswiped bollard at jetty carpark ; 27 Aug</li> <li>• Incident – Casual employee slipped off ute towball &amp; injured shoulder ; 28 Aug</li> </ul>
<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President x4 weekly catchups</li> <li>• WIP meetings</li> <li>• NT WorkSafe/JLT/WALGA/GIO insurance WC claims and return to work</li> <li>• Rates notices mailed out to 388 properties ; 17 Aug</li> <li>• NTEC info-session for By-Election ; 17 Aug</li> <li>• LGANT CEO APR workshop ; 17 Aug</li> <li>• ICAC Nominated Recipient Forum ; 24 Aug</li> <li>• LGANT meeting with Chief Minister ; 24 Aug</li> <li>• LGANT forum Sport &amp; Culture ; 25 Aug</li> <li>• Auditor requests for information &amp; correspondence</li> <li>• Tropics Consulting meeting regarding Waste Strategy draft ; 24 Aug</li> <li>• Darwin LEC Meeting new regional LEP ; 26 Aug</li> <li>• CouncilWise dog registration preparation &amp; notices mailed; 26 Aug</li> <li>• DCMC TERCC regional monthly meeting ; 29 Aug</li> <li>• LGANT meeting Darwin Outreach Joint Cyber Security Centre (JCSC) ; 30 Aug</li> <li>• WSC Audit Committee Meeting ; 30 Aug</li> <li>• Elected Member Training (Finance) ; 30 Aug</li> <li>• WSC Emergency Committee meeting ; 14 Sep</li> <li>• DITT meeting regional business development support ; 14 Sep</li> <li>• DCMC TERCC Regional Planning Committee meeting ; 15 Sep</li> <li>• DIPL-CLO meeting at council + tour of beach accesses and RUA ; 16 Sep</li> <li>• JLT Risk Management Workshop correspondence &amp; planning (Nov)</li> <li>• Larrakia Nation/Veolia correspondence for Darwin Harbour Cleanup (Oct)</li> <li>• DCMC correspondence with regard to RUA management</li> <li>• Core Lithium correspondence regarding blasting schedules</li> <li>• DIPL meeting regarding entry statement signage &amp; road reserve conditions</li> <li>• Correspondence with COTA &amp; Darwin Legal Service to plan seniors' session logistics</li> <li>• Correspondence with Troppo Architects for Recovery Centre design</li> <li>• Correspondence with Belyuen &amp; Coomalie CEO's regarding LG Regulatory Reform</li> <li>• Correspondence with local designer for cat control campaign posters</li> <li>• Correspondence with Belyuen CEO Waste Strategy + vehicle removal + S&amp;R Officer</li> <li>• T for Thomas Sepsis Awareness</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident reported sand build-up on bike-path</li> <li>• Resident meeting regarding new vehicle cross-over on verge</li> <li>• Reports of visitors camping at Cloppenburg Park</li> </ul>

<p><b>Actions</b></p>	<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Ongoing review of WSC policies and registers for LG Act alignment</li> <li>• Preparation of agenda &amp; minutes for WSC mtg</li> <li>• Preparation of agenda &amp; minutes for Audit Committee mtg</li> <li>• Preparation of agenda &amp; minutes for Emergency Committee mtg</li> <li>• Assist Finance Officer with development of internal finance procedures</li> <li>• Review of asset management policies and procedures</li> <li>• Research for cat management community campaign, policy and bylaws</li> <li>• Follow up on actions for Audit Committee</li> <li>• Review of Planning Scheme Amendments PA 2021/0254</li> </ul>
<p><b>Actions</b></p>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>• Youth Leadership program continues with Youth Development Officer coordinating twice-weekly pop-up events at the park as well as planning and supporting special events such as skate-sessions, and school holiday program activities for Sept/Oct and Dec/Jan. A new program calendar was published that includes sewing, cooking, film nights, wild-care workshops, weed-walks and t-shirt printing.</li> <li>• Healthy Lifestyle Seniors Program: Weekly Yoga commenced Mon 1 June and weekly Pilates commenced on Tuesday 24 June, both are well attended; Senior’s month events during 16-26 August including Western Dinner-dance and Games Luncheon were well attended with the latter now scheduled as a monthly activity. A COTA info-session about Advanced Care Planning was also very well attended and the Darwin Legal Service consultations also reported good take-up. Planning is underway for workshops that will look at cyber-security and scam awareness.</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>• LCRI phases 2 - Signage, drainage &amp; verge remediation (\$25k)</li> <li>• LCRI phases 3 - Skate-park &amp; Pump-track design and construct stage 1 (\$50k)</li> <li>• DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k)</li> <li>• DLGRD (CMC) WaRM #2 - Design &amp; Construct for Re-Discovery Centre (\$75k)</li> <li>• Operational - Waste Collection 2022-23 (&lt;\$100k)</li> </ul> <p><u>Current Special Purpose Grants</u></p> <ul style="list-style-type: none"> <li>• Alcohol &amp; Drug program 2022; Wagait Youth Leadership Program (\$20k)</li> <li>• Healthy Lifestyles ; Seniors Program (\$20)</li> <li>• LCRI-P3 and ext (\$50k + \$)</li> <li>• New grants applications pending advice ; Youth-Vibe (\$4k), AOD (Youth 2023 - \$20k), CBF (Tennis Court - \$30k), Tourism (solar lights \$50k)</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• Remote Sport Program and Voucher Scheme 2021-22</li> <li>• LRCI all phases progress reports/ variations and R2R</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• Council e-newsletter (September)</li> <li>• Community update (By-Election)</li> <li>• Community update (New Fire Rating System)</li> <li>• Community update (Youth Program &amp; School Holidays)</li> <li>• Community update (PRE-Cyclone PREparation)</li> </ul> <p><u>Community Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> <li>• Early voting @ council office ; Mon 5 Sep</li> <li>• By-Election voting ; 8am-6pm Sat 17 Sep</li> </ul>



## 7.2. Works Manager's Report for the period 15 August to 16 September 2022

<b>Staff/HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Leave - GZ (0); RR (0)</li> <li>• Ongoing work planning for casual staff</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 4</li> <li>• Incidents – casual on jetty x 2 (as noted in CEO report)</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 14</li> <li>• Water Samples x 10</li> <li>• Imaluk water compound maintenance (weed control, mow and snip)</li> </ul> <p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 13</li> <li>• Jetty handrails and bins sanitised (COVID) x 98</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip)</li> <li>• Boat ramp algae removed</li> <li>• Jetty landing barnacles removed</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 6</li> <li>• Council bins in, out &amp; cleaned weekly x 40</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Estate mowing &amp; poisoning</li> <li>• Removed 3 dead trees from council grounds</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Vegetation removal from verges/drains</li> <li>• Culvert headwalls and barriers painted</li> <li>• Bike-path desilting near Supermarket</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Serviced work ute pump engine</li> <li>• Truck tyres and alignment</li> <li>• New tractor delivered; training undertaken by RR &amp; GZ</li> <li>• Old tractor taken to RDO for transfer of loader arms, then Pickles for auction</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park irrigation monitoring daily/monthly reporting</li> <li>• Replaced gate on Head Crt</li> <li>• Assemble new VC screen &amp; stand</li> <li>• Assisted with set up for seniors events at Cloppenburg Park</li> </ul>

### **Resolution No. 2022/**

**That council receives and accepts the Officers reports for 15 August to 16 September 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 8. ACTION SHEET for the period 15 August to 16 September 2022.

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			16/09/2022	
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			12/08/2022	Correspondence to DEPWS and CLO/DIPL to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
			16/09/2022	Further correspondence with DCMC and DIPL CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 Draft Waste Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.

		20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
		16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
		15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
		14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
		10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
		11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
		12/08/2022	Draft strategy and plan provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility. Final strategy with QS due September.
		16/09/2022	The Waste Management Strategy has been received and is tabled for council endorsement. Next steps will be to share the document with LGANT and present the package to NTG DIPL and LG for consideration.
4	Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
		15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
		15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
		12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
		12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
		20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
		14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
		10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.

		16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
		15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.
		14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
		10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
		11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
		05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.
		12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
		16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.

**Resolution No. 2022/**

**That council receives and accepts the Officers reports for 15 August to 16 September 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 9. FINANCIAL REPORTS

### 9.1. August 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

### 9.2. August 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/08/2022	L.G.A.N.T. - 2022-2023 Annual Member Subscriptions	\$1,709.94	
1/08/2022	One Music Australia - Music for Councils - yearly fee		\$261.78
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Trust Aggregate Contribution	\$1,150.04	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium	\$1,451.15	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium	\$114.29	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium Stamp Duty	\$156.54	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Trust Aggregate Contribution	\$5,182.80	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium	\$17,580.78	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium Stamp Duty	\$1,758.10	
2/08/2022	Cross Solutions Surveyors & Spartial Consultants - The survey		\$5,830.00
2/08/2022	Pamela Wanrooy Exp Claim - lollies for Council Elected Member training 2 August 2022	\$10.00	
9/08/2022	Darryl Jenkin - IBC pods for recycling station	\$380.00	
9/08/2022	Central Business Equipment - Copy charges	\$205.29	
9/08/2022	Severine Meunier - Senior Yoga classes	\$300.00	
11/08/2022	Power Water - water swipe card usage	\$69.74	
12/08/2022	POS Central - Media equipment for council meeting		\$300.00
12/08/2022	POS Central - Media equipment for council meeting		\$420.00
12/08/2022	POS Central - Media equipment for council meeting		\$5,000.00
13/08/2022	Adobe Systems Incorporated - Adobe software monthly subscription		\$18.69
15/08/2022	Ian Manahan - 13,000 Litre to CEO house	\$150.00	
15/08/2022	Colleen Fergusson - Councillor meals for meeting Tuesday 16 August 2022	\$90.00	
15/08/2022	Colleen Fergusson - Catering - finger foods for the Seniors month lunch	\$500.00	
15/08/2022	Colleen Fergusson - Catering for Seniors Dinner on 26 August 2022	\$1,500.00	
16/08/2022	Adobe Systems Incorporated - adobe monthly subscription		\$29.99
19/08/2022	Councilwise - Computer support - rates notice and animal registration		\$1,498.20
20/08/2022	Optus - Office phone/fax/internet	\$104.90	
20/08/2022	Optus - mobile phone charges	\$230.00	
25/08/2022	Norsign - Signage for LRCl 2	\$471.24	
25/08/2022	Norsign - Signage for LRCl 2	\$232.05	
25/08/2022	Norsign - Signage for LRCl 2	\$147.84	
25/08/2022	Norsign - Signage for LRCl 2	\$184.80	
25/08/2022	Norsign - Signage for LRCl 2	\$64.68	
25/08/2022	Norsign - Signage for LRCl 2	\$221.76	
25/08/2022	Norsign - Signage for LRCl 2	\$2,010.62	
25/08/2022	Norsign - Signage for LRCl 2	\$3,958.42	
25/08/2022	Norsign - Signage for LRCl 2	\$235.62	
25/08/2022	Norsign - Signage for LRCl 2	\$295.68	
25/08/2022	Norsign - Signage for LRCl 2	\$295.68	
25/08/2022	Norsign - Signage for LRCl 2	\$204.20	
25/08/2022	Norsign - Signage for LRCl 2	\$471.24	
25/08/2022	Norsign - Signage for LRCl 2	\$172.79	

26/08/2022	Ian Manahan - Water to Sportsground	\$150.00	
26/08/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
29/08/2022	Karuna Yoga Wellness - Senior Yoga class	\$400.00	
29/08/2022	Karuna Yoga Wellness - Travel costs	\$108.00	
29/08/2022	Kerry Courts Exp Claim - Reimbursement for cleaning products	\$24.18	
31/08/2022	Veolia Environmental Services - Regular weekly bin collections		\$9,078.97
31/08/2022	Veolia Environmental Services - Hardwaste collections		\$1,816.21
<b>CREDIT CARD</b>			
1/08/2022	Xero - Monthly subscription		\$110.00
2/08/2022	Sealink - Sealink travel expense for CEO	\$108.00	
2/08/2022	Sealink - Multi ferry pass	\$108.00	
3/08/2022	Brown Sugar Darwin - 2 x coffees - meeting	\$9.50	
3/08/2022	Woolworths - Batteries for Defibrillator for Community Centre	\$102.00	
3/08/2022	Encore Pilates & Wellness - Online pilates classes	\$79.00	
6/08/2022	Microsoft - Monthly subscription		\$94.60
6/08/2022	Microsoft - Monthly subscription charges		\$91.08
9/08/2022	HART Sport - Tennis Net	\$247.00	
11/08/2022	Trojon Fencing - Single gate 3865 open x 1200H with hinges	\$301.00	
11/08/2022	TOTAL TOOLS DARWIN WINNELLIE NT - Bosch Blower 18V - Asset No. CE104	\$49.00	
11/08/2022	The Big Mower - Spark plugs for generator	\$35.30	
11/08/2022	Copytime - 6 x books bound	\$38.25	
11/08/2022	united - CEO fuel	\$125.51	
12/08/2022	City of Darwin - CEO parking - city of Darwin	\$20.00	
17/08/2022	Uber - Uber transport - LGANT meeting for CEO and President		\$12.79
18/08/2022	Uber - LGANT Meeting - transportt		\$3.00
18/08/2022	Uber - LGANT Meeting - share ride		\$12.69
19/08/2022	Sealink Ferries - Return Ferry ticket - Hanna Park	\$108.00	
19/08/2022	Woolworths - Food for COTA legal information session	\$63.37	
24/08/2022	Spotlight - Material for table cloths for Community activities	\$125.90	
24/08/2022	Reward Supply Co Pty Ltd - community activities	\$88.54	
25/08/2022	NT Police, Fire & Emergency Services - Working with Children - John Notais	\$76.00	
26/08/2022	Sealink Ferries - Ferry Ticket for Line Dancing instructors - Seniors Dinner	\$86.10	
29/08/2022	Sealink Ferries - Ferry multi pass for CEO	\$108.00	
30/08/2022	Harvey Distributors - Bin liners	\$83.45	
30/08/2022	Bunnings - Paint for roadside culverts	\$555.10	
30/08/2022	RDO Equipment - oil filters	\$121.88	
30/08/2022	Territory Tyres - Fitt pass - repairs	\$20.00	
31/08/2022	Think Water - Rotating Nozle for pressure cleaner on ute	\$187.00	

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2022 to 30 August 2022 is \$356.98

### 8.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

#### **Resolution No. 2022/**

**That Council receives and accepts the Financial Reports for the month of September 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 10. AGENDA ITEMS

### 10.1. WSC By-Election 17 September

The NTEC concluded a by-election on Saturday 17 September with many votes taken early at council offices in the previous 2 weeks. A final declaration will be made by NTEC on Monday 26 September after postal votes and preferences are counted.

**Resolution No. 2022/  
That Council note the information provided.  
Moved:  
Seconded:  
Vote:**

### 10.2. WSC Audit Committee Meeting 30 August

WSC Audit Committee met on Tuesday 30 August to review the 2021-22 Audited Financial Statements and receive a briefing on council reserves. A summary of the meeting minutes and recommendations from the committee is provided to be considered at agenda Item 16. In Camera.

### 10.3. Draft Annual Report

The 2021-22 Annual Report has been drafted by the CEO and is presented to council for the consideration and comment. The Financial Statements are a separate meeting item on the in-camera agenda.

A Final Report with Auditors Report and Financial Statements will be presented for councils' approval at the October Meeting.

**Resolution No. 2022/  
That Council receive the draft 2021-22 Annual Report from the CEO and note the financial statements are to be added when approved.  
Moved:  
Seconded:  
Vote:**

### 10.4. Grant Acquittals & Variations

CEO requests council to note the table below showing grant acquittals for fully expended grants and progress update reports that have been provided to the funding bodies for expenditure to 30 June 2022. Variation requests have been made to extend project timeline and fully expend the Waste and Resource Management 2020-2021 (WaRM) grant and the LRCI-Phase 2 grant (highlighted yellow).

<b>Project</b>	<b>Funding Agency</b>	<b>Total Grant</b>	<b>Funds Recvd</b>	<b>Expended</b>
Tractor & Waste Strategy	WaRM 2020-21	75,000	75,000	68,777
ReDiscovery Centre	WaRM 2021-22	75,000	75,000	0
Drainage remediation	LRCI – Phase 1	25,116	25,116	25,116
Green-waste track & Signage	LRCI – Phase 2	30,387	21,271	25,794
Skate-park & Pump-track D&C Stage 1	LRCI – Phase 3	50,232	37,674	23,414



**Resolution No. 2022/****That council note the information provided and approve:**

- a) The progress reports and variation requests for WaRM grants;
- b) The acquittals of LRCI Phase 1 grant;
- c) The progress report and variation request for LRCI Phase 2 grant; and
- d) The progress report for LCRI Phase 3 grant.

**Moved:****Seconded:****Vote:****10.5. Grant Application Approvals**

CEO requests council to review and endorse grant applications as set out in the table below, noting that contributions from council will be required if the submissions are successful.

Council contributions include both in-kind (budgeted staff and operational costs) as well as cash from asset replacement reserves and other complementary grant funding sources.

<i>Project</i>	<i>Funding Program</i>	<i>Total Cost</i>	<i>Funding</i>	<i>WSC cash</i>	<i>WSC in-kind</i>
Youth Program 2023	Alcohol & Drugs	43,500	20,000	2,000	6,250
Solar Lighting	Town Asset Program	55,700	42,000	5,600	8,100
Tennis Court resurfacing	Town Asset Program	27,000	20,170	6,730	0

**Resolution No. 2022/****That council note the information provided and agree to support the council contributions required should the grant applications be successful.****Moved:****Seconded:****Vote:****10.6. Review of Reserves**

Following council resolution 2022/131 at the August meeting, the meeting brief provided to council regarding cash reserves was reviewed by the Audit Committee at their meeting on 30 August and discussed the following points:

- While leave accruals are recognised as a national accounting standard liability they cannot be allocated as a reserve. The budget includes leave accruals in the expenditure and they are currently being accounted for monthly in the financials.
- Council has requested a new reserve be set as a road replacement reserve. This would fit with moving the previous year's capitalised assets, which were mostly roads, to a specific roads replacement reserve. Currently, the balance sheet shows \$500,000 is in reserves for general asset replacement and a proportion of this could also be used for the new road replacement reserve.

- There is no restriction on the amount of surplus that can be moved into reserves in a given year, provided retained earnings don't go into deficit. The current policy reads as if council is restricted to the amount of the surplus, however the restriction should be dictated by retained earnings.
- The meeting brief identifies a list of projects that align with council's strategic planning that require research or planning documents to be created and there is no available funding to do this. Some of council's reserves will need to be allocated towards these in order to get them done as they are critical documents that relate to future asset replacement.
- If money is expended from reserves it will show as a deficit for that year.

By resolution 2022/136 the Audit Committee makes the following recommendation to council:

- a) Council to update the policy in regard to its reserves as long as it keeps its working capital intact and doesn't put itself into a deficit equity position.
- b) Council should consider moving newly capitalised assets into a renewal replacement reserve, particularly in regard to specially funded assets. Council can decide the best use of these reserves.

The Cash Reserve Policy has been updated to reflect these recommendations and is presented to council for endorsement.

**Resolution No. 2022/  
That Council receive the recommendations from the Audit Committee and adopt the amended Cash Reserves Policy.  
Moved:  
Seconded:  
Vote:**

## 10.6. Motions for LGANT AGM in November

At the council meeting in

The CEO has prepared a draft motion, which is attached for councils' consideration.

**Resolution No. 2022/  
That council note the draft motion prepared by the CEO and resolve for it to be sent to LGANT for consideration at the AGM in November.  
Moved:  
Seconded:  
Vote:**

## 10.7. Pre-Cyclone Season Preparations

The Emergency Management Committee met on 14 September and reviewed the preparations for the 2022-23 cyclone season, including: a new Darwin Local Emergency Plan, emergency SMS services to residents, hard-waste management and collections, critical infrastructure and verge maintenance requirements. A

A community newsletter will be published informing residents of preparations and the steps taken by council to reduce risk, as well as way residents can participate including a workshop currently scheduled for early November.

**Resolution No. 2022/**

**That council note the information provided.**

**Moved:**

**Seconded:**

**Vote:**

**10.8. Request for Support**

The CEO has received a request for support for three young Wagait residents to travel to an ice-hockey tournament in late October.

The process for council financial support requests is outlined in council policy [Community Support & in-Kind Assistance](#) which states that sponsorship of individuals is not usually supported. However, where a request is deemed to have merit by the Chief Executive Officer, the request will be referred, with recommendation, to Council for consideration and determination.

The CEO recommends that an amount of \$200 per youth towards travel and registration fees to participate at the One Hockey Bantam Ice-Hockey Tournament in October.

**Resolution No. 2022/**

**That council approve an amount of \$200 per youth towards travel and registration fees to participate at the One Hockey Bantam Ice-Hockey Tournament in October, as recommended by the CEO.**

**Moved:**

**Seconded:**

**Vote:**

**11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE**

**12. QUESTIONS FROM THE PUBLIC WITH NOTICE**

**12.1. Garage Sale Trail for Councils**

A resident has requested council to consider participating in the national Garage Sale Trail for two consecutive weekends in November (12-13 & 19-20 November). The council buy-in to Garage Sale Trail participation is \$2000 and while it is a great concept, it is prohibitive for council at this cost. CEO also notes that the community is already quite active on several facebook sites in selling & trading second-hand items from their homes and as we head into wet season, the timing of the Garage Sale Trail schedule is not well-suited to top-end delivery.

**13. PETITIONS/DEPUTATIONS - Nil**

## 14. CURRENT/UPCOMING EVENTS

### 14.1. Youth Program & School Holiday Program

The Youth Program ramps up again in the coming weeks with the School Holiday Program confirmed for Sept/Oct that includes sewing, cooking, film, nights, wild-care workshops, weed-walks and t-shirt printing. The program was published and distributed to school children on the bus to take home to parents, as well as emailed to council newsletter subscribers and advertised on facebook and noticeboards.

### 14.2. Seniors Games Luncheons

On the success of the inaugural games luncheon during Seniors Week, this activity has been included in the monthly events calendar and is scheduled for the following dates:

- Wednesday 12 October 11:30am – 1:30pm at the Community Centre
- Wednesday 09 November 11:30am – 1:30pm at the Community Centre

### 14.3. Australia's Backyard Bird Count – 17-23 October

Each year, tens of thousands of Australians head outside to take part in BirdLife Australia's Aussie Bird Count, the nation's largest citizen science event, with 2021 breaking the record for the most people counting birds in one day. Over 100,000 people participated nationally and 623 bird species recorded - 275 of them in the NT! This year, council is promoting the **2022 Aussie Backyard Bird Count** to have as many participants as possible to ensure we get some good base data towards our environmental planning strategy.

### 14.4. Darwin Harbour Clean-Up – 19 October

Council is again partnering with Larrakia Nation and Veolia to walk the local coastline and collect rubbish. Volunteers need to register with Larrakia Nation and council is able to assist in the process. The collected waste will be sorted and weighed at the Hard Waste compound, and the data contributes to the Tangaroa Blue project.

### 14.5. International Men's Day – 19 November

Council is seeking advice from residents and Councillors as to how they would like to celebrate IMD2022 – the theme is #MakeTime4Mates and a small amount of funding is available from Territory Families Office of Gender Equity, however this will need to be submitted before the end of September to comply with funding guidelines.

## 15. LATE ITEMS AND GENERAL BUSINESS

## 16. IN-CAMERA ITEMS

### **Resolution No. 2022/**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the

council or some other person;

c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council closed the meeting to the general public.

Confidential Items raised In-Camera:

- Reserves
- Workers Compensation

**Resolution No. 2022/**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council opened the meeting to the general public.

## **17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on 18 October 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

## **18. CLOSE OF MEETING**

The Chair declared the meeting closed at ..... pm.



# **WAGAIT SHIRE COUNCIL**

## **MINUTES COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 16 AUGUST 2022**

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## 1. OPENING OF MEETING

Councillors: President Neil White  
Cr Michael Vaughan  
Cr Peter Clee

Staff: CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

Vice President Tom Dyer

#### **Resolution No. 2022/118**

**That council accepts the apologies of Vice President Tom Dyer.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## 2. DECLARATION OF INTERESTS - NIL

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 19 July 2022

#### **Resolution No. 2022/119**

**That the Minutes of the Ordinary Meeting of Tuesday 19 July 2022 be confirmed by Council as a true and correct record.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

### 3.2. Matters arising from Minutes of Council Meeting Tuesday 19 July 2022

Research has been done on sanitary units for the community centre. Total cost per annum for a ladies and men's unit would be around \$1,050. This is still a large amount of money to commit to a service that we are unsure of the level of use. As the sanitary unit bags are disposed of in the general waste, it is difficult to see an advantage over standard garbage bags, as long as these are monitored and emptied regularly.

## 4. GUESTS – NIL



## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 15 July to 12 August 2022.

### 5.1 Inwards Correspondence

Date	From	About	
21/07/2022	JLT	2022/2023 Certificates of Currently	email
25/07/2022	COTA Aged Care Navigator	COTA presentation or workshop at Community Centre	email
29/07/2022	Lord Mayor, Hon Vatskalis	Darwin City Council CEO appointment - Simone Saunders	email
29/07/2022	LGANT	Nominations for the Land Development Committee	email
29/07/2022	Dept of AG& Justice	Exposure Draft Anti-Discrimination Amendment Bill 2022	email
2/08/2022	EveryAGE Counts	Council to become supporters of EveryAGE Counts.	email
5/08/2022	Planner Dev Assess Services	Development Permit & Notice of Consent for 33 Delissa	email
5/08/2022	DIPL	Final Completion - COVID 19 - Cleaning of Mandorah Jetty	email
5/08/2022	LGANT	Nominations for LGANT Executive 2022	email
5/08/2022	Dep Chief Minister & Cabinet	Issue of General Instruction 2: Annual Financial Statement	email
5/08/2022	LGANT	Rateable Mineral Titles August 2022	email
8/08/2022	LGANT	2021-22 Member Value Proposition report and invoice	email
8/08/2022	Bushfires NT	New Australian Fire Danger Rating System - 1st September	email
8/08/2022	Dep Chief Minister & Cabinet	Development of cross-government principles	email
12/08/2022	Dep Chief Minister & Cabinet	Code of Conduct complaint form	email

### 5.2. Outwards Correspondence

Date	To:	About:	
19/07/2022	Territory Families	NT Concession Garbage and Rates and signed declaration	email
20/07/2022	Australia Day Council NT	Citizen of the Year Award - registration form	email
21/07/2022	Dept of Home Affairs - Citizenship Ceremonies	Authorised Presiding Officer - Aust Citizenship ceremonies - (N White, R Glencross, T Dyer)	email
21/07/2022	Resident	Letter - concerns regarding the beach traffic	email
21/07/2022	Luke Gosling OAM, MP	Thank you letter - R2R Funding Allocation	email
21/07/2022	Jacinta Price	Thank you letter - R2R Funding Allocation	email
21/07/2022	Senator Malarndirri McCarthy	Thank you letter - R2R Funding Allocation	email
21/07/2022	Marion Scrymgour	Thank you letter - R2R Funding Allocation	email
21/07/2022	Honourable Vicki O'Halloran AO	Thank you letter - WAGS support	email
26/07/2022	Resident	Cat Control update - response to letter received 07/07/2022	email
28/07/2022	LG Grants	Audit Confirmation request 2021-22 - Financial assistant payment acknowledgement	email
4/08/2022	LGANT	Call for Nominations - Prescribed Corporation Panel Pool	email
5/08/2022	LGANT	Nominations for LGANT Executive 2022	email
8/08/2022	Disability Transport	Request for Data: Passenger Loading zones and Taxi ranks	email

- Code of Conduct complaint form – a new form that is available on the NTG website. It is a requirement that this form also be added (or linked) to the council website.
- LGANT membership subscription fees have increased slightly. Assistance to Wagait Shire Council in 2021/22 included training, grant applications and advocacy.
- COTA info session on Friday, including end of life planning and wills. De Silva Hebron will accompany the COTA staff. Darwin Legal Services will be in Wagait Beach in September to provide individual legal assistance to residents.

**Resolution No. 2022/120**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the July 2022 Council meeting be accepted.**

**Moved: President Neil White**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## 2. COUNCILLORS' REPORTS

### 6.1 President's Report

Please see Presidents Report attached.

President Neil White will be meeting with the Chief Minister next week re: prescribed areas and stronger futures. Meeting will include Mayors and presidents of councils.

Update from the Department for comments on the incorporated lands – the response period has been extended. They are also open to a 'no change' option. The Department have requested a map of the Cox Peninsula. Renita has responded with a map outlining the basic area Wagait Shire Council is interested in incorporating. Would be good to meet with Dheran Young at his office re: council's desired incorporated area plans as he will be part of the NTG discussion.

**Resolution No. 2022/121**

**That Council receives and notes President Neil White's report for the period 15 July to 12 August 2022.**

**Moved: President Neil White**

**Seconded: Cr Peter Clee**

**Vote: AIF**

## 3. OFFICERS' REPORTS

### 3.1. CEO Report for the period 15 July to 12 August 2022

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Staff Leave Taken ; RG (PL x3); PW(AnL x20); FC (PL x); HP (PL x1); RT (WC ongoing)</li> <li>• Staff Leave Approved ; RR (18/07 to 21/08)</li> <li>• Recruitment ongoing for Active Recreation Manager</li> <li>• CEO PCP (RG, NW) ; 17 Aug</li> <li>• Records Management (FC, PW) ; 31 Aug</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox meetings x3</li> <li>• No incidents</li> </ul>

<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President x4 weekly catchups</li> <li>• NT WorkSafe/JLT/WALGA/GIO insurance WC claims and return to work</li> <li>• LGANT HR &amp; governance forum ; 21 July</li> <li>• Auditor meeting and requests for information ; 29 July</li> <li>• Correspondence with Sealink regarding bus shelter</li> <li>• Correspondence with Troppo Architects for Recovery Centre design</li> <li>• TERCC regional monthly meeting ; 3 Aug</li> <li>• Tropics Consulting meeting regarding Waste Strategy draft ; 3 Aug</li> <li>• LGANT environment &amp; Transport forum ; 4 Aug</li> <li>• NTEC meeting with regard to By-Election ; 9 Aug</li> <li>• Review Budget against EoFY statements &amp; prepare snapshot ; 10 Aug</li> <li>• CouncilWise rates preparation ; 12 Aug</li> <li>• DIPL meeting to discuss expiring Interim Control Orders for planning scheme</li> <li>• Larrakia Nation/Veolia planning meeting for Darwin Harbour Cleanup (Oct)</li> <li>• DCMC correspondence with regard to funds for Verge Audit &amp; RUA issues</li> <li>• Request to CLO &amp; DEPWS for meeting regarding RUA signage</li> <li>• Core Lithium correspondence regarding blasting schedules</li> <li>• Wagait Beach Supermarket correspondence regarding visitor camping</li> <li>• DIPL meeting regarding entry statement signage &amp; road reserve conditions</li> <li>• Kenbi Rangers meeting to discuss illegal dumping</li> <li>• Darwin Legal Service &amp; COTA to establish community visit schedule</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident requests for asset hire</li> <li>• Resident concerns for animal control (cats)</li> <li>• Resident concerns on illegal dumping</li> <li>• Resident(s) concerns on beach traffic</li> </ul>
<b>Actions</b>	<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Ongoing review of WSC policies and registers for LG Act alignment</li> <li>• Preparation of agenda for WSC mtg</li> <li>• Assist Finance Officer with development of internal finance procedures</li> <li>• Review of asset management policies and procedures</li> <li>• Research for cat management policy and bylaws</li> <li>• Follow up on actions for Audit Committee</li> </ul>
<b>Actions</b>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>• Youth Leadership program continues with Youth Development Officer coordinating twice-weekly pop-up events at the park and supporting special events, including the Walk to School on Fri 20 May, Breakup Disco on Fri 24 June, Skate-session &amp; skate-park design meeting on Sun 26 June, NAIDOC event on Tues 5 July.</li> <li>• Healthy Lifestyle Seniors Program: Weekly Yoga commenced Mon 1 June and weekly Pilates commenced on Tuesday 24 June. Senior's month events scheduled for 16-26 August.</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>• LCRI phases 2 - Signage, drainage &amp; verge remediation (\$25k)</li> <li>• LCRI phases 3 - Skate-park &amp; Pump-track design and construct stage 1 (\$50k)</li> <li>• DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k)</li> <li>• DLGRD (CMC) WaRM #2 - Design &amp; Construct for Re-Discovery Centre (\$75k)</li> <li>• Operational - Waste Collection 2022-23 (&lt;\$100k)</li> </ul> <p><u>Current Special Purpose Grants</u></p> <ul style="list-style-type: none"> <li>• Alcohol &amp; Drug program ; Wagait Youth Leadership Program (\$20k)</li> <li>• Healthy Lifestyles ; Seniors Program (\$20)</li> </ul>

	<ul style="list-style-type: none"> <li>• Remote Sport Program funding (\$5k)</li> <li>• LCRI-P3 (\$50k) approved for skate-park and pump-track design &amp; construct (stage 1)</li> <li>• New grants applications pending submission ; Youth-Vibe (\$4k), AOD (Youth - \$20k), CBF (Tennis Court - \$30k), Tourism (solar lights \$50k) – for discussion and endorsement at 10.</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• Remote Sport Program and Voucher Scheme 2021-22</li> <li>• LRCI and R2R</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• Council e-newsletters (August)</li> <li>• Community updates</li> </ul> <p><u>Community Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> <li>• Seniors’ Games Luncheon ; 11:30am-1:30pm Wed 16 Aug</li> <li>• NTEC info-session ; 7-8pm Wed 17 Aug</li> <li>• Seniors’ COTA info-session ; 9:30-11am Fri 19 Aug</li> <li>• Seniors’ Western dinner-dance-movie ; 6-10pm Fri 26 Aug</li> <li>• Makers Market @ Cox Club ; 10am-2pm Sun 28 Aug</li> <li>• Early voting @ council office ; Mon 5 Sep</li> <li>• By-Election voting ; 8am-6pm Sat 17 Sep</li> </ul>
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### 3.2. Works Manager’s Report for the period 15 July to 12 August 2022

<b>Staff/HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Leave - GZ (PL x5); RR (AnL x10)</li> <li>• Ongoing work planning for casual staff</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 3</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 28</li> <li>• Water Samples x 20</li> <li>• Imaluk water compound maintenance (weed control, mow and snip)</li> </ul> <p><u>Jetty Maintenance + COVID-19 (contract works for DIPL)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 28</li> <li>• Jetty handrails and bins sanitised (COVID) x 98</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip)</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 8</li> <li>• Council bins in, out &amp; cleaned weekly x 26</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> <li>• Dog complaints x2</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Estate mowing &amp; poisoning</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Pothole repair</li> <li>• Delineator Replacements</li> </ul>

	<ul style="list-style-type: none"> <li>• Roadside barrier replacements</li> <li>• Vegetation removal from verges/drains</li> <li>• Culvert heads and</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Truck tyres and alignment</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park irrigation monitoring daily/monthly reporting</li> <li>• Defibrillator cabinet maintenance &amp; clinic door handle</li> </ul>
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**Resolution No. 2022/122**  
**That council receives and accepts the Officers reports for 15 July to 12 August 2022.**  
**Moved: Cr Peter Clee**  
**Seconded: President Neil White**  
**Vote: AIF**

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## 8. ACTION SHEET for the period 15 July to 12 August 2022.

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			12/08/2022	Correspondence to DEPWS and CLO/DIPL to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to progress issues.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 - Draft Waste Management Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
			10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
			20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.

			16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
			15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
			14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
			10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
			11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
			12/08/2022	Draft Strategy and plans provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility. Final strategy with QS due August.
4		Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
			12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
			20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
			14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.



		14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
		10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
		11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
		05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.
		12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services. Territory Families were 'horrified' that there is no current health service in Wagait Beach. The CEO will continue to pursue this issue.

Additional Items to Note from CEO:

- Meeting with PAWA representative regarding water reticulation: design suggestion has been made council would need 450mm pipes buried about 1 metre in depth. They would become water storage and would be safe from ground-fire. This system would not need a lot of pressure to work. Residents have requested another business case be developed for water reticulation. This would cost around \$20,000 and challenging to find funding to support this. Could be added to the next 5 Year Plan but work will need to be done on this before then.
- Local planning (issue #2): an approach has been made to Chief Minister's Office for assistance to identify contacts in Dept of Environment, Parks & Water Security. New employee in DIPL in the crown land office is going to research history of correspondence with Wagait Shire Council and meeting outcomes. CEO is hoping this issue will now progress.

**Resolution No. 2022/123**

**That council receives and accepts the Officers reports for 15 July to 12 August 2022.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## 9. FINANCIAL REPORTS

### 9.1. July 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

### 9.2. July 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/07/2022	Nexia Edwards Marshall NT - audit of WSC financial statements	\$1,100.00	
1/07/2022	Veolia Environmental Services - Wheelie bin collections for month of July 2022	\$7,037.63	
1/07/2022	Veolia Environmental Services - Hardwaste pickup and exchange for month of July 2022	\$3,996.50	
1/07/2022	Ian Manahan - Water to CEO house	\$150.00	
4/07/2022	Encore Pilates & Wellness - Pilates Lounge Monthly access	\$79.00	
6/07/2022	Kerry Courts Exp Claim - Food for Territory Day BBQ	\$16.50	
6/07/2022	Kerry Courts Exp Claim - Food for Territory Day BBQ	\$62.25	
6/07/2022	Severine Meunier - Reimbursement for Ferry travel	\$108.00	
6/07/2022	Central Business Equipment - Copy charges for June 2022	\$142.13	
6/07/2022	Severine Meunier - Yoga class Monday 6 June and Monday 20 June 2022	\$200.00	
7/07/2022	Fleetcare - CEO vehicle lease		\$1,427.12
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Workers Compensation	\$13,742.96	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Management Liability	\$5,974.74	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Management Liability Stamp Duty	\$597.47	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Motor Vehicle	\$4,538.29	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Motor Vehicle Stamp Duty	\$453.83	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Personal Accident	\$385.00	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Personal Accident Stamp Duty	\$38.50	
8/07/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Insurance - Class - Fee	\$4,263.01	
12/07/2022	JTAGZ - WrapStrap for Wagait Shire Council Dog Registration 2022 (LOGO)		\$159.50
12/07/2022	Giggling Geckos - Giggling Geckos Jumping Castle hire.	\$660.00	
13/07/2022	Jardine Llodyp Thompson Pty Ltd - Workers Compensation 2021/22 premium adjustment	\$964.45	
14/07/2022	Adobe Systems Incorporated - Monthly Subscription		\$18.69
18/07/2022	Harvey Distributors - Cleaning supplies	\$259.58	
18/07/2022	Adobe Systems Incorporated - Monthly subscription		\$29.99
18/07/2022	East By West - Consultation fees for skate park		\$2,618.00
20/07/2022	Optus - office phone/internet/fax		\$147.40
20/07/2022	Optus - mobile charges		\$191.00
22/07/2022	Ian Manahan - Water to CEO house	\$150.00	
25/07/2022	Jacana Energy - 142 Wagait Tower Road electricity	\$1,390.49	
26/07/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
28/07/2022	Colleen Fergusson - Council meals for July Council Meeting	\$90.00	
28/07/2022	Veolia Environmental Services - Credit note for 2 x 15M3 Hooklift	-\$1,295.62	
28/07/2022	Signcity - Fabricated rolled framed sign	\$3,118.50	
29/07/2022	Fleetcare - CEO vehicle leasing		\$1,427.12
31/07/2022	Veolia Environmental Services - Wheelie Bin collections	\$4,575.81	
<b>CREDIT CARD</b>			
14/07/2022	Dulux Trade Centre - Paint for road barriers	\$722.39	
14/07/2022	Bunnings - painting tools for road barrier	\$47.31	
14/07/2022	Bunnings - padlocks and tape- masterlock reset combination	\$202.60	

1/07/2022	Woolworths - NAIDOC activities	\$42.90	
1/07/2022	United Petroleum - CEO vehicle fuel	\$139.51	
4/07/2022	Xero - Monthly subscription		\$110.00
6/07/2022	Microsoft - monthly subscription charges		\$91.08
6/07/2022	Microsoft - monthly subscription		\$94.60
7/07/2022	NT Police, Fire & Emergency Services - Jack Ellis (Volunteer) working with children card	\$7.00	
12/07/2022	NT Police, Fire & Emergency Services - Kerry Courts - Working with Children	\$76.00	
18/07/2022	Wash N Go - CEO vehicle wash	\$16.40	
19/07/2022	Woolworths - Cleaning supplies	\$62.75	
19/07/2022	Australia Post - Stamps for rates, dogs and office	\$660.00	
19/07/2022	Officeworks - Office stationery	\$253.78	

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2022 to 30 July 2022 is \$356.98

### 9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

#### **Resolution No. 2022/124**

**That Council receives and accepts the Financial Reports for the month of July 2022.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## 10. AGENDA ITEMS

### 10.1. Grant Application Approvals

CEO requests council to review and endorse grant applications for new infrastructure and upgrades to assets, noting the contributions required from council.

<i>Project</i>	<i>Funding</i>	<i>Total Cost</i>	<i>Funding \$</i>	<i>WSC \$ (25%)</i>
Solar Lighting	Town Asset Program	30,000	22,000	8,000
Tennis Court resurfacing	CBF-major/ TAP	30,000	22,000	8,000
Exercise Station replacement	CBF-major	145,000	108,500	36,180

#### **Resolution No. 2022/125**

**That council endorses the following grant applications to be submitted, recognising that if successful, council contributions are required as follows:**

- Solar lighting at Cloppenburg Park & council carparks - \$8000 in kind + \$2590 cash
- Cloppenburg Park upgrades to tennis court & fitness station - \$45,000 cash

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## 10.2. Policy Review

The following policies have been reviewed by the Audit Committee and recommended to council for endorsement. Copies of the policies are attached for review.

- P33 Work, Health, and Safety Policy
- P36 CEO Allowances and Other Benefits Policy

### **Resolution No. 2022/126**

**That Council receive the recommendation from the Audit Committee and adopt the following policies:**

- **P33 Work, Health, and Safety Policy**
- **P36 CEO Allowances and Other Benefits Policy**

**Moved: Cr Peter Clee**

**Seconded: President Neil white**

**Vote: AIF**

## 10.3. Every Age Counts

Council has received a letter inviting us to support EveryAGE Counts, which is Australia's non-political national coalition movement to end ageism. The membership includes Australia Council of the Aging and the Australian Local Government Association (ALGA). Council participation in EveryAGE counts sends a strong message of support and inclusion to our community and other councils that older citizens are valued and respected.

While council holds special events in August for Seniors month, Ageism Awareness Day is centred around the UN's International Day of Older Persons which occurs every year on 1 October. Activities and events in Australia are planned for Friday 7 October and will support the growing social movement to shift attitudes towards older age and older people and provide resources and tools to take action to end ageism.

Council will register and host an inter-generational games event to challenge ageism, dismantle its impacts, and celebrate our senior residents.

### **Resolution No. 2022/127**

**That council note the information provided and endorse council to become a partner to EveryAGE Counts challenge.**

**Moved: President Neil White**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## 10.4. Cities Power Partnership

The Cities Power Partnership (CPP) is Australia's largest network of cities and towns leading the way through local government use of renewable energy and energy efficiency to a more vibrant, zero emissions future.

Led by the Climate Council, CPP membership incentivises increased uptake of renewable energy in communities and sends a clear message to our residents and other local government areas of our councils' commitment to climate action.

As a member, council will liaise with the Climate Council and pledge five key actions that demonstrate our commitment, including celebrating and sharing our successes so far. Currently in the NT, the City of Darwin, City of Palmerston and Litchfield Shire are leading the way as CPP members, and this is another great opportunity to showcase our community and increase awareness of renewable energy and energy efficiency.

**Resolution No. 2022/128**

**That council note the information provided and endorse council to become a member to the Cities Power Partnership.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

**11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - NIL**

**12. QUESTIONS FROM THE PUBLIC WITH NOTICE - NIL**

**13. PETITIONS/DEPUTATIONS - NIL**

**14. PAST/UPCOMING EVENTS**

**14.1. Seniors' Month Events 17-26 August**

Seniors month events are funded by Department of Health, Healthy Lifestyles grant.

<i>Date</i>	<i>Time</i>	<i>Activity</i>
Tuesday 16 August	11:30-1:30pm	Games luncheon
Friday 19 August	9:30-11am	COTA and DeSilva Hebron info session
Friday 26 August	6-10pm	Western themed dinner-dance-movie

**14.2 WSC By-Election 17 September**

The following schedule will lead into the By-Election:

<i>Date</i>	<i>Time</i>	<i>Activity</i>
Wednesday 17 August	7-8pm	NTEC info-session for candidates
Friday 19 August		Nominations open (online)
Thursday 1 September		Nominations close (and will be declared)
Monday 5 September	8am-4pm	Early voting commences at council office (not between 12-1pm)
Saturday 17 September	8am-6pm	Voting day at Wagait Beach Community Centre
Monday 26 September		Declaration of election result

### **14.3 Skate Session #5 and Design Consultation 18 September**

BuildUp Skate will be back to deliver a final skateboard session with EastByWest designer discussing the concept design of the new park. A presentation of the concept and a cost estimate will be presented at the ordinary council meeting in September by the designer and Wagait youth who have been participating in the process.

## **15. LATE ITEMS AND GENERAL BUSINESS - NIL**

## **16. IN-CAMERA ITEMS**

### **Resolution No. 2022/129**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;**
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;**
- c) information provided to the Council on condition it be kept confidential.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

At 7:54 pm Council closed the meeting to the general public.

## **16.2. Council Reserves and Priority Project Planning**

### **Resolution No. 2022/131**

**That council receives and accepts the information provided in the brief, and**

- a) agrees to consider the use of reserves for special projects at the council meeting in September;**
- b) agrees to consider identification of funds for a specific reserve for road upgrades from within the existing reserves available;**
- c) resolves to move the resolution to general business in accordance with section 293(1) of the Local Government Act.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

### **Resolution No. 2022/131**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

At 8:36 pm Council opened the meeting to the general public.

**17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on 20 September 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

**18. CLOSE OF MEETING**

The Chair declared the meeting closed at 8:37 pm.

DRAFT

**Purpose:** *As part of my responsibility, inform Council and the community of activities and information that is important.*

**Update:**

Hello and welcome to the September Wagait Shire Council meeting. We look forward to being presented with the final annual audit of the Council, which is a Governance requirement to ensure the sound running of Council finances. The draft Annual Report will also be presented.

I note that the election to fill former Councillor Noeletta McKenzie's position is being held on Saturday 17 September, and I look forward to working cooperatively on Council to whoever is elected from the 3 quality candidates who have put their hand up to serve the Community.

August was Seniors month and here at Wagait we held several events to celebrate, including a well-attended Seniors lunch and games afternoon, as well as a Western themed movie night and dinner at Cloppenberg Park.

**Meetings Attended**

DATE	ITEM
Tuesday 16 August	Seniors lunch and games afternoon
Tuesday 16 August (evening)	Ordinary Council meeting
Wednesday 17 August	All day CEO performance appraisals workshop
Wednesday 24 August	LGANT meeting with Mayors and Presidents to meet Chief Minister Natasha Fyles, Minister Eva Lawler, Police Commissioner Jamie Chalker, and other senior public servants to discuss municipal and regional Anti-Social Behaviour and Police response to date.
Friday 26 August	CEO catchup, then in the evening the Western themed Seniors dinner, line dancing and movie.
Tuesday 30 August	Audit Committee in the a.m., followed by in the evening, mandatory NTG Councillor training in Finances and decision making.
Friday 2 September	CEO catchup
Friday 9 September	CEO catchup
Wednesday 14 September	Emergency Management Committee
Friday 16 September	CEO catchup

Neil White  
President  
September 2022



**WAGAIT SHIRE COUNCIL**

Balance Sheet as at 31 August 2022

Notes to the Balance Sheet

Assets	31 Jul 2022	31 Jul 2021	Note	Note 1. Details of Cash and Investments Held
<b>Bank</b>				
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)	<b>1 (a) Bendigo Bank Investment Account</b> \$500,000.00
CBA Fixed Term Deposits	\$1,000,000.00	\$1,100,000.00	1 (b)	
CBA Online Saver	\$160,316.15	\$120,237.89		CBA - Fixed Term Deposit (13/09/22) \$ 300,000.00
CBA Transaction Account	\$83,713.04	\$117,927.79		CBA - Fixed Term Deposit (10/10/22) \$ 200,000.00
<b>Total Bank</b>	<b>\$1,744,029.19</b>	<b>\$1,838,165.68</b>		CBA - Fixed Term Deposit (17/11/22) \$ 500,000.00
				<b>1 (b) Total CBA Investments</b> \$ 1,000,000.00
<b>Current Assets</b>				
Less Prov'n for Doubtful Debts	-\$5,838.00	-\$12,115.00		
Rates Debtors Account	\$317,001.76	\$295,124.59	2	<b>Note 2. Details of Rates Control Account</b>
Rates in Advance	-\$64.10	-\$96.10	2	Rates Control Account - Relates to Rates balance owing as per Councilwise
Rates Payment Control Account	\$0.00	-\$932.84		
Trade Debtors [11405]	\$18,357.62	\$161,375.00	3	Rates Prior years (pre 2022) 5,817.35
<b>Total Current Assets</b>	<b>\$329,457.28</b>	<b>\$443,355.65</b>		Rates 22/23 over due Rates 22/23 not over due yet 311,120.31
				<b>Total Rates Arrears</b> 316,937.66
<b>Non-current Assets</b>				
Buildings Accum Dep	-\$56,335.18	-\$8,961.18		
Buildings at Cost	\$980,000.18	\$980,000.18		
Inf Roads & Paths at Cost	\$863,576.00	\$484,500.00		
Infr Roads & Path Accum Depn.	-\$493,349.00	-\$471,861.00		
Land at Cost	\$350,000.00	\$350,000.00		
Leased Vehicle Accum Depreciation	-\$24,131.00	-\$11,311.00		
Motor Vehicles Accum Dep	-\$68,087.00	-\$61,908.00		
Motor Vehicles at Cost	\$73,398.55	\$73,398.55		
Office Equip & Furn at Cost	\$185,087.74	\$176,812.28		
Office Equip Furn Accum Depn.	-\$175,544.00	-\$175,187.00		
Plant & Equipment at Cost	\$674,766.34	\$598,995.12		
Plant & Equipment Accum Dep	-\$445,996.00	-\$402,306.00		
Right Use of Assets	\$54,294.00	\$54,294.00		
Sports Ground Accum Dep	-\$37,183.00	-\$6,691.00		
Sports Ground at Cost	\$310,000.00	\$310,000.00		
<b>Total Non-current Assets</b>	<b>\$2,190,497.63</b>	<b>\$1,889,774.95</b>		
<b>Total Assets</b>	<b>\$4,263,984.10</b>	<b>\$4,171,296.28</b>		
<b>Liabilities</b>				
<b>Current Liabilities</b>				
CBA CC - Gary Zikan new	\$967.43	\$0.00		
CBA CC - Renita Glencross	\$396.00	\$0.00		
Current Lease Liabilities	\$13,678.00	\$0.00		
GST	-\$3,820.20	-\$1,745.33		
Trade Creditors	\$35,239.99	\$169,000.21	4	
<b>Total Current Liabilities</b>	<b>\$46,461.22</b>	<b>\$167,254.88</b>		
<b>Non-Current Liabilities</b>				
Accrued Expenses	-\$3,119.00	\$2,000.00		
Non-current Lease Liabilities	\$19,367.00	\$45,984.00		
PAYG Withholding Payable	\$6,830.00	\$6,254.00		
Provision for Annual Leave	\$58,767.06	\$53,283.00		
Provision for Long Service Leave	\$52,595.90	\$38,653.00		
Provision for Non Current Long Service Leave	\$10,056.00	\$7,455.00		
Super Payable	\$3,818.76	\$3,348.29		
Super Payable control account	-\$136.59	\$0.00		
Unexpended Grant Liability	\$97,762.07	\$319,853.48	5	
Wages Payable - Payroll	\$902.24	\$0.00		
<b>Total Non-Current Liabilities</b>	<b>\$246,843.44</b>	<b>\$476,830.77</b>		
<b>Total Liabilities</b>	<b>\$293,304.66</b>	<b>\$644,085.65</b>		
<b>Net Assets</b>	<b>\$3,970,679.44</b>	<b>\$3,527,210.63</b>		
<b>Equity</b>				
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00		
Asset Revaluation Reserve	\$991,467.27	\$991,467.27		
Current Year Earnings	\$411,647.00	\$323,232.40		
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03		
Retained Earnings	\$260,079.14	-\$89,775.07		
<b>Total Equity</b>	<b>\$3,965,479.44</b>	<b>\$3,527,210.63</b>		

## WAGAIT SHIRE COUNCIL

**Table 2&3: Capital Expenditure Actual v Budget as at 31 Aug 2022**

CAPITAL EXPENDITURE FOR THE PERIOD August 2022	YTD Actuals	YTD Budget	YTD Variance	Approved Annual Budget
Buildings (ReDiscovery Hub Stage 1)	0	9,723	(9,723)	58,338
Infrastructure (Skatepark & Pumptrack Design &	7,680	6,392	1,288	38,352
Motor Vehicles (Leased / Right of Use)	0	0	0	0
Office Equipment	5,200	6,000	(800)	6,000
Plant and Machinery	0	0	0	0
Sports Ground	0	0	0	0
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>12,880</b>	<b>22,115</b>	<b>(9,235)</b>	<b>102,690</b>
<b>Total capital expenditure funded by:</b>				
Capital Grants	0	0	0	96,690
Transfers from Reserves	0	0	0	0
Sale of Assets	0	0	0	0
Other (Operational)	0	0	0	6,000
<b>OPERATING SURPLUS / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>102,690</b>

By Project / Asset Item* over \$100,000	Class of Assets	Prior Year Actuals	YTD Actuals	YTD Budget	YTD Variance	Total Approved Budget	Total Cost to Date
		\$ (A)	\$ (B)	\$ (C)	\$ (D = B-C)	\$ (E)	\$ (F = A+B)
					0		0
PIF Fund & LRCI Phase 2 (Cloppenburg Park Access)	Infrastructure	122,155					122,155
Roads 2 Recovery (Cox Dr Floodway)	Infrastructure	125,286					125,286
Skatepark & Pumptrack Design & Construct	Infrastructure						0
	Building				0		0
Tractor replacement	Plant/ Machinery				0		0
Truck replacement	Plant/ Machinery				0		0
<b>TOTAL</b>		<b>247,441</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>247,441</b>

\*Items listed are examples only.

# Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the month ended 31 August 2022

AUG 2022

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## Operating Activities

Receipts from customers	554,756.04
Payments to suppliers and employees	(94,210.20)
Cash receipts from other operating activities	1,679.00
<b>Net Cash Flows from Operating Activities</b>	<b>462,224.84</b>

## Investing Activities

Other cash items from investing activities	(316,105.92)
<b>Net Cash Flows from Investing Activities</b>	<b>(316,105.92)</b>

## Financing Activities

Other cash items from financing activities	(72,746.51)
<b>Net Cash Flows from Financing Activities</b>	<b>(72,746.51)</b>

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## Net Cash Flows

**73,372.41**

## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,669,293.35
Net change in cash for period	73,372.41
Cash and cash equivalents at end of period	1,742,665.76

**WAGAIT SHIRE COUNCIL**

**Special Purpose Grants (SPG) as at 31 August 2022**

<b>Funding Body</b>	<b>Project Name</b>	<b>Grants Current</b>	<b>Brought Fwd</b>	<b>Total Grants</b>	<b>Current Exp 2023</b>	<b>Total Exp</b>	<b>Balance</b>	<b>Notes</b>
Federal Gov	LRCI 2		-1,181.00	-1,181.00	10,986.47	10,986.47	-12,167.47	Verge remediation + signage, next instalment due
Federal Gov	LRCI 3		25,794.00	25,794.00	7,680.00	7,680.00	18,114.00	Skatepark & Pumptrack design & construct Stage 1
DCMG-LG	WRM #2 21-22		58,337.50	58,337.50		0.00	58,337.50	ReDiscovery Centre
DoH - Healthy Lifestyle 20/21	Seniors		18,218.84	18,218.84	3,623.45	3,623.45	14,595.39	Program running throughout year and c/f
FRRR	Wagait Youth Program		1,079.35	1,079.35		0.00	1,079.35	Program running throughout year and c/f
DoH - AOD	Wagait Youth Program		17,900.23	17,900.23	2,217.93	2,217.93	15,682.30	Program running throughout year and c/f
DITT	CBF - Makers 2022		2,121.00	2,121.00		0.00	2,121.00	CBF Community Organisation Grants Program
<b>Totals</b>		<b>0.00</b>	<b>122,269.92</b>	<b>122,269.92</b>	<b>24,507.85</b>	<b>24,507.85</b>	<b>97,762.07</b>	
		<b>Total Special Purpose Grants</b>		<b>122,269.92</b>	<b>GRAND TOTAL</b>		<b>97,762.07</b>	

**WAGAIT SHIRE COUNCIL**

**Income & Expenditure Statement Actual v Budget Aug 2022**

	July Actual	YTD Actual	YTD Budget	YTD Variance	NOTES
2022/23 Budget to be amended & approved in October 2022 (pending FY22 audit)					
<b>Income</b>					
Contracts, Fees & Charges	\$8,048.06	\$39,896.42	\$28,833.33	\$11,063.09	1 YTD higher due to timing of invoices
Insurance Payment	\$4,721.46	\$4,721.46			2 YTD higher due to workers comp payment
Miscellaneous Income	\$261.19	-\$1,897.04	\$1,666.67	-\$3,563.71	3 Includes bank interest (accrued term deposit interest due Sept/Oct/Nov), other incomes, sal
Operating Grant Revenue	\$162,480.00	\$162,480.00	\$145,914.00	\$16,566.00	4 Operational grants due 01/08/22 and 01/02/23 (FAA c/f = \$ 53,980)
Rates Income	\$251,379.34	\$251,406.05	\$252,924.00	-\$1,517.95	5 Rates income due 30/09/22, 31/11/22, 31/01/23, 30/03/23
Rental Income	\$545.46	\$909.10	\$1,033.33	-\$124.23	6 YTD lower due to waiving of fees for community centre
Waste Management Income	\$122,996.00	\$123,214.19	\$123,846.00	-\$631.81	7 Waste fees income due 30/09/22, 31/11/22, 31/01/23, 30/03/23
<b>Total Income</b>	<b>\$550,431.51</b>	<b>\$580,730.18</b>	<b>\$554,217.33</b>	<b>\$26,512.85</b>	
<b>Gross Profit</b>	<b>\$550,431.51</b>	<b>\$580,730.18</b>	<b>\$554,217.33</b>	<b>\$26,512.85</b>	
<b>Less Operating Expenses</b>					
Administration Expenses	\$12,734.07	\$21,884.51	\$19,093.33	\$2,791.18	8 YTD higher
Elected Member Expenses	\$356.98	\$713.96	\$1,572.00	-\$858.04	9 YTD lower due to members not claiming allowances
Employment Expenses	\$35,880.60	\$64,676.08	\$78,125.33	-\$13,449.25	10 YTD higher due to additional pay-cycle in July
Insurance	\$25,161.00	\$53,403.93	\$53,403.93	\$0.00	11 Insurance payments due July/August
Leave Accruals	-\$172.78	\$982.17	\$2,333.33	-\$1,351.16	12 YTD lower due to annual leave taken
Projects & Activities	\$194.94	\$307.03	\$2,333.33	-\$2,026.30	13 YTD lower as no events in July
Repairs & Maintenance	\$915.56	\$1,799.47	\$2,750.00	-\$950.53	14 YTD higher due to licenses
Services	\$356.10	\$1,988.13	\$1,858.33	\$129.80	15 YTD slightly higher
Vehicle & Plant Expenses	\$445.17	\$3,181.67	\$2,250.00	\$931.67	16 YTD lower
Waste Management Expenses	\$10,250.16	\$20,144.18	\$24,250.00	-\$4,105.82	17 YTD lower due to timing of invoices
<b>Total Operating Expenses</b>	<b>\$86,121.80</b>	<b>\$169,081.13</b>	<b>\$187,969.60</b>	<b>-\$18,888.47</b>	
<b>Operating Profit</b>	<b>\$464,309.71</b>	<b>\$411,649.05</b>	<b>\$366,247.74</b>	<b>\$45,401.31</b>	
<b>Non-operating Income</b>					
Special Purpose Grants	\$18,421.03	\$24,507.85			18 Grants brought forward = unexpended at June 30 (\$122,269.92)
<b>Total Non-operating Income</b>	<b>\$18,421.03</b>	<b>\$24,507.85</b>	<b>\$0.00</b>	<b>\$24,507.85</b>	
<b>Non-operating Expenses</b>					
Special Purpose Grant Expenses	\$18,421.03	\$24,507.85		\$24,507.85	20 Special Purpose Grants, refer to unexpended Grants Sheet for more detail
<b>Total Non-operating Expenses</b>	<b>\$18,421.03</b>	<b>\$6,086.82</b>	<b>\$0.00</b>	<b>\$6,086.82</b>	
<b>Net Profit</b>	<b>\$464,309.71</b>	<b>\$430,070.08</b>	<b>\$0.00</b>	<b>\$18,421.03</b>	
Total Rates incl waste invoiced	374,420.00				
Less current year outstanding	311,120.31				
					-\$ 2,149.76 Total from difference above
<b>Total Rates in received in Cash 2022-23</b>	<b>63,299.69</b>				



# ANNUAL REPORT 2021-2022

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## Contact Details

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Telephone: 08 8978 5185 Mobile: 0413 877 156

## Introduction

Wagait Shire Council is pleased to present its Annual Report for the 2021-2022 reporting period. This report describes the Wagait Shire Council's deliverables throughout the year against the objectives and performance indicators, as contained in the Wagait Shire Council Shire Plan 2021-2022.

The Annual Report is Council's primary tool for reporting to its community and stakeholders on service delivery and financial performance and is a vital part of the overall governance framework and commitment to transparency and accountability.

In accordance with the Local Government Act (*the Act*) Part 14.1, all councils must present an annual report to the Minister by 15 November each year.

The annual report must include a copy of the council's audited financial statements for the relevant financial year and it must contain an assessment of the council's performance against the objectives stated in the relevant municipal plan, including indicators of performance.

This Annual Report also includes the President's and Chief Executive Officer's reports and accounts of performance, activities and challenges faced during the reporting period, 2021-2022. Council's audited financial statements for the year ending 30 June 2022 form an essential element of this report.

## Our Vision

The vision of the Wagait Shire Council is to protect and nurture the lifestyle of residents; achieved through sustainable improvements to economic, cultural and environmental opportunities that creates an involved and supportive community, promotes investment, ensures accessibility and encourages respect for our natural assets.

## Our Mission

To deliver improved social, economic, environmental and cultural life of residents in the Wagait Shire Council area through an involved community, maintaining and developing our infrastructure, providing core services and promoting investment, ensuring accessibility and capitalising on our natural advantages with a commitment to long term stability and sustainability.



## President's Message

Greetings and welcome to the Wagait Shire Council Annual Report for 2021-2022. It has been another eventful year for Council, and amongst the periodic delays caused by continuing Covid-19 we have been very busy. Once again, it has been an honour and privilege to represent council with other elected members and provide this report of our achievements.

Throughout 2021-22 the on-going COVID-19 lock-downs and border closures continued to disrupt council programs and business as well as community lifestyle and economy. While many residents chose to vaccinate, Wagait Beach community did succumb to several events of the pandemic & we are grateful that there were no fatalities.

In July 2021 we farewelled a long-term councillor, Graham Drake, who's sudden illness and passing took us by surprise and his counsel is still missed. With Local Government elections scheduled for August 2021, council chose to not fill the vacancy immediately and Saturday 28 August 2021 Wagait residents voted to return Tom Dyer, Michael Vaughan, Peter Clee, and myself, unanimously re-elected as President on 16 September at the inaugural meeting of the new council. Our new councillor, Noeletta McKenzie was our first Indigenous female Councillor, however her resignation in June 2022 signals a by-election for the Shire later in the year.

On Saturday 11 September 2021 the by-election for the NT seat of Daly was held following the early resignation of the previous member, Ian Sloane. The successful candidate was Dheran Young, MLA and council looks forward to further developing a productive relationship with him on major projects and other changes in our shire and region.

Major regional projects including the Mandorah Marine Precinct (MMP) are unfortunately still on the drawing board. Initially announced by the previous Chief Minister in the NT Treasury Budget Papers for 2020/2021 at an amount of \$50M, the MMP was most recently declared in the NTG Infrastructure Pipeline at \$35M with a Stage 2 component anticipated in 5 years' time. The construction tender flagged to be awarded and commenced by Q4 2021-22 appears to have been delayed, despite other major harbour projects going ahead.

The Core Lithium mine located half-way between Wagait Beach and Berry Springs commenced operations and is unexpectedly visible on the Cox Peninsular Road. While it has brought with it a modicum of employment for residents, there are concerns about road conditions and road-safety on Cox Peninsula Road as production moves into full swing in 2022-23.

On 13 November 2021 and 9 April 2022, Council held biannual Community Consultations where we heard residents' concerns and views on what council can do to maintain our unique lifestyle and build on our achievements this year to move forward with the future development of Wagait Beach and Cox Peninsula, including:

- Participating in the Boundary Reform discussion to incorporate the unincorporated areas of Cox Peninsular initiated by the Minister for Local Government, which is anticipated to continue into 2022-23 with further community consultation.
- Achieving compliance in all council administration issues remaining from 2018, as well as the introduction of new Local Government legislation, guidelines and regulations together with a complete review of all council policies, registers and procedures.
- Ongoing support towards achieving the elements of our Cloppenburg Park Masterplan such as the skate-park and pump-track, fitness stations and sports court refurbishment at an estimated cost of \$2M.

- Increased safety on our roads, with \$300,000 of works undertaken in 2021-22 on Cox Drive floodway and Forsythe Road, council will be seeking consultants to prepare a road report in 2022-23 to secure \$3.5+M needed for resealing all the roads in the estate.
- Significantly increased active recreation program delivery to youth and seniors through new funding pathways, and a range of great celebration and memorial events including Australia Day, ANZAC Day, Territory Day, Reconciliation Day, NAIDOC Week, International Women's, and International Men's Day.
- Negotiating upgrades to the Imaluk Water Compound, Stage 1 roads and culverts were completed in 2021-22 with further upgrades to tank capacity and filter systems anticipated for 2022-23.
- Continued discussions with NT Government Departments and Crown Land Office to properly regulate and manage the Restricted Use Area (RUA) coastal reserve to ensure community safety and environmental stability and protections are upheld.
- The planning of our new ReDiscovery Hub for trading, mending and upcycling; and consultation for the Waste Management and Recycling Strategy in collaboration with Belyuen Community Government Council, which will present both long-term and immediate concepts and costings to improve our waste management, including a new transfer station at an estimated cost of \$5M.
- Encouraging and supporting residents to develop new businesses and grow our local visitor economy in a sustainable and ecologically sensitive way, that also enhances lifestyle options for all.

Congratulations go to the council staff team, led by CEO Renita Glencross, who have achieved so much this year while tending to the roads, rates and rubbish in-between!

**Neil White**  
**Wagait Shire Council President**

# Chief Executive Officer's Report

The 2021-22 financial year has again been one of many challenges and changes for Wagait Shire Council living in the face of the new Covid-reality, which has seen an increase of residents and tourism and visitation to our beautiful (and not so secret anymore) part of the planet.

Throughout the earlier part of the reporting period, ongoing Covid-led restrictions continued to disrupt Council activities and projects and test our quiet community lifestyle; yet we grew in strength, capacity and resilience adapting to our new normal, including multiple local outbreaks.

In 2021-22 the Local Government sector went through further changes to introduce the Local Government Act 2019, and associated Regulations and Guidelines continued to roll out under consultative frameworks.

The highlights for the year include actions towards both our immediate and long-term strategic goals, including:

- Employment of a Policy Officer and Finance Officer, enabling stronger and more confident leadership through legislative compliance, administrative order, and financial accountability.
- Improved transparency and community engagement through increased regular communications to the community in newsletters, discussion forums and information available on the new website.
- Strategic council infrastructure maintenance and planning for roads and verges, waste management, coast-care responsibilities, and recreational amenities.
- Increased income through contracts and grants, providing both security and opportunity to establish new projects and services, such as the Youth Leadership & Development and Seniors' Healthy Lifestyle Programs.
- Enhanced community participation and well-being through public events, celebrations and supporting local community groups and sustainable businesses to grow.

## Council Governance

During 2021-2022 Council continued improvements to ensure our governance and risk exposure met new legislative requirements of the Local Government Act (2019) programmed for full implementation on 1 July 2022. In July 2021, council was notified that we had successfully finalised compliance issues remaining from 2018 and then successfully recruited a part-time Policy Officer, to assist with the review of all council policies, registers and procedures, as well as develop strategic and tangible tools for even more robust local decision-making under the new legislation.

In July 2021, Councillor Graham Drake passed after a short illness and council chose to not fill the vacancy immediately. In August 2021, Wagait residents voted to return Tom Dyer, Michael Vaughan, Peter Clee and Neil White and new councillor Noeletta McKenzie in the NT-wide Local Government elections. Neil White was unanimously re-elected as President on 16 September at the inaugural meeting of the new council. Our new councillor, Noeletta McKenzie was our first Indigenous female Councillor, however her resignation in June 2021 means a By-Election of the Shire in September 2022.

During 2021-2022 council also reviewed and updated workplace HR and WHS manuals and commenced a review of all administrative and financial processes and procedures, strengthening our operational governance and administration and ensuring we are well-prepared for the future.

## Council Staff Team

In 2021-2022 the council staffing structure was dynamic & reactivated through employment of a part-time Policy Officer, a Finance Officer and a Youth Development Officer. This has further increased our agility and improved the integrity of our daily business and service delivery.

During the reporting period the incumbent Sports and Recreation Officer took an extended period of leave and council has been unable to recruit someone to the position. The remaining council staff team have shown extraordinary commitment to their roles and responsibilities and risen to the challenge of increased program and service delivery, as well as undertaken training as required to develop their professional capacity and strengthen general safety of our workplace environment. Their dedication to both council and community will continue to improve efficiencies and quality of service going forward. Continued investment to improving the overall workplace culture of council will ensure accountability and strengthen our capacity to meet future responsibilities of a growing community.

## Council Finance

In 2021-22 council increased rates by 3.1% from \$608 to \$627 per annum and the waste management charge to \$317 per allotment, bringing a rates revenue total of \$373,256. Council's total income was increased by % from 2020-21 to \$1,398,552; including operational grants of \$272,598 and other income generated through contract, fees and charges of \$212,670. The Council's financial position for the Financial Year ending 30 June 2021 included a depreciation expense of \$156,078 and still achieved an operating surplus of \$62,873.

The infrastructure revaluation loss of \$878,557 in 2020-21 which reduced council's equity to \$3,203,977 has regained a substantial amount to \$3,555,192 through capitalisation of new road assets; maintaining council's good operational viability with a working capital ratio of 4 (current assets divided by current liabilities).

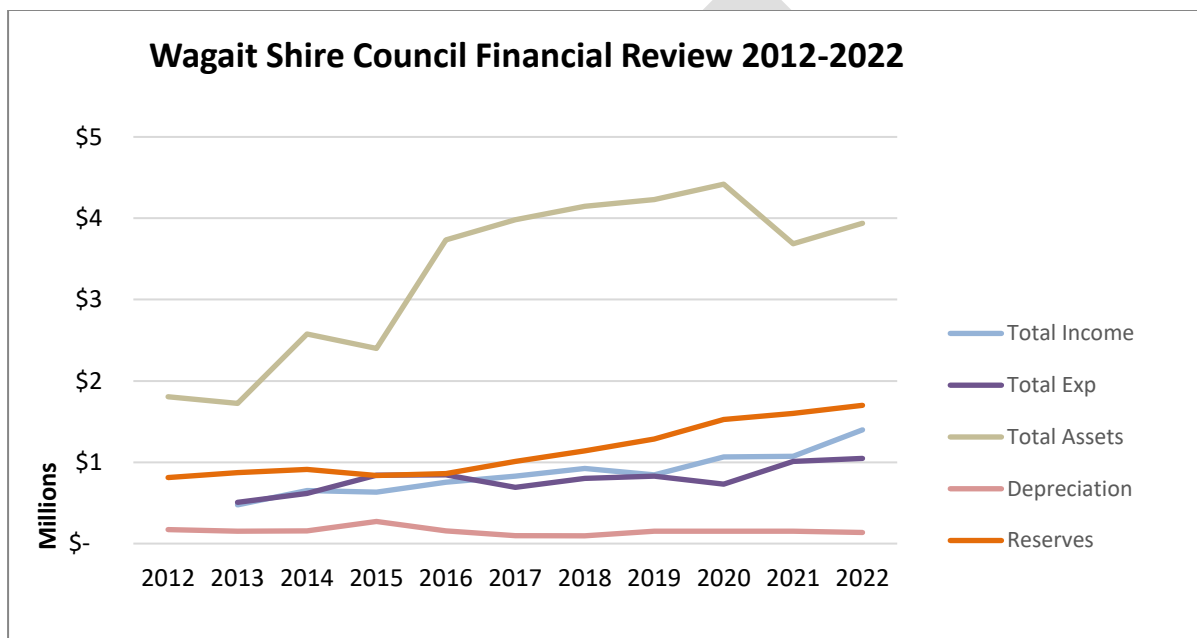
New project grants of \$472, were received in 2021-22 and with together with funds carried forward from 2020-21 of \$306,152 project initiatives consistent with Council's Shire Plan and long-term Strategic Plan were delivered. Remaining project funds of \$122, are carried forward to 2022-23, including stimulus funds for waste management and recycling, and program grants for seniors and youth which are funded on a calendar year basis.

Council was successful in securing contractors to deliver several road infrastructure projects that had been delayed since the previous year, including the Cox Drive floodway replacement, Cloppenburg carpark and Green-Waste track grading, as well as drainage remediation for a large part of the estate.

<b>Project</b>	<b>Value</b>	<b>Current Status</b>
Australia Day & Territory Day	5,000	Completed and acquitted in 2021-22
NTG Watertanks (2018-19)	7,607	Completed and acquitted in 2021-22
Roads 2 Recovery (Cox Dr floodway)	125,000	Completed and acquitted in 2021-22
Blackspot Funds (Guardrails)	140,000	Completed and acquitted in 2021-22
Youth Vibe Holiday Program Grants	4,000	Completed and acquitted in 2021-22
Local Community Roads and Infrastructure P1	25,116	Completed and acquitted in 2021-22
Local Community Roads and Infrastructure P2	30,587	Carried fwd to 2022-23
Local Community Roads and Infrastructure P3	50,358	Carried fwd to 2022-23

NTG Priority Infrastructure Fund	100,000	Completed and acquitted in 2021-22
NTG Waste & Resource Management #1	75,000	Completed and acquitted in 2021-22
NTG Waste & Resource Management #2	75,000	Carried fwd to 2022-23
FRRR (Youth Program)	6,000	Carried fwd to 2022-23
Alcohol & Other Drugs (Youth Program)	20,000	Carried fwd to 2022-23
Healthy Lifestyles (Seniors Program)	20,000	Carried fwd to 2022-23

A review of council finances over a 10-year period revealed that council is tracking well to stay ahead of inflation as well as its service delivery without unreasonable impost to residents and ratepayers. Council does however have aging infrastructure which will require significant funds in addition to reserves within the next 5 years.



### Roads & Verges

In 2021-22 a new Verge Management policy and permit framework was delivered to consolidate existing road-verge infrastructure and vehicular crossover management, and saw significant works undertaken to repair critically unsafe road infrastructure including:

- Installation of guardrails at key locations was mostly completed in June 2021 and completed in Q1 of 2021-22 (Blackspot Fund \$140,000);
- Cox Drive floodway resurfacing in Q2 of 2021-22 (Roads to Recovery \$125,000);
- Further drainage remediation including crossovers on Massey St and Sasche St in Q2 of 2021-22 (Local Road & Community Infrastructure \$25,111); and
- Cloppenburg Park culvert, carparking and GreenWaste Track resurfacing also in Q2 2021-22 (Priority Infrastructure Fund \$100,000).

During the reporting period, council unsuccessfully sought funding to develop a comprehensive, formal audit of all road and verge infrastructure which is critical to future funding bids for road-resurfacing. Council may need to consider self-funding this work from reserves in 2022-23.

## Waste Management

Household waste continues to be collected locally and transported to the Shoal Bay Waste Management Facility for disposal. In Q3 of 2021-22 during 2022-23 budget development, council reviewed the 2020-21 proposal for a tiered waste-charges structure which would reduce costs to undeveloped blocks, however it was again rejected.

The community use of the Hard-Waste facility increased significantly (more than doubled) during 2021-22 with a total of 743 site visits (up from 342 in 2020-21) and 47.7 tonnes of waste (22.3 in 2020-21) from local properties disposed to Shoal Bay. Hard-Waste terms & conditions were reviewed during the reporting period and as much as possible, hard waste is now upcycled or recycled and then separated for transport to Shoal Bay.

A pre-cyclone kerbside collection was also provided by council in early October 2021, with an additional 6.71 tonnes of waste collected and transferred to Shoal Bay. This coincides with the annual Darwin Harbour Clean up coordinated by Larrakia Nation, and council participate and contribute in-kind to this activity by providing staff to assist, coordinating volunteers, and access to hook-bins for waste transport.

The Green-waste facility on the eastern side of the sportsground at Cloppenburg Park is being well used by residents. The facility is monitored by council for non-compliance and the waste regularly pushed up and burned with the assistance of the Cox Peninsula Volunteer Bushfire Brigade (CPVBB).

The total cost of waste services to the community during 2021-22 was \$182,007 and while fees increase by a CPI percentage every year, additional new user-pay fees may be introduced in Q3 2022-23 for disposal of specific items such as whitegoods.

During 2021-22 council partnered with Belyuen Community Council and Tropics Consulting to develop a Waste Management and Recycling Strategy for our region. The document will provide a framework for the next 10-years towards a more sustainable circular economy with both short-term and long-term goals, including a waste transfer station, recycling and recovery hub as well as community education and awareness.

## Community Engagement

After the successful launch of the Council Community Grants (CGG) in 2020-21, the 2021-22 fund was supported through operational budget for another \$5000 however uptake was disappointing. The 2021-22 grants supported two local community to deliver projects, programs and events that encouraged community participation and well-being and a portion of the remaining funds were used to assist other donations and special requests from residents and organisations.

<b>Community Group</b>	<b>Activity</b>	<b>Funding \$</b>	<b>Attendances</b>
Makers & Creators	Purchase of sewing machines	\$ 1000	150+
Wagait Arts Group	Festival, markets and exhibition	\$ 1000	350+
TOTAL		\$ 2000	500+

Activities coordinated by local groups such as the Wagait Arts Group, Makers & Creators, Runners and Walkers, also receive in-kind support such as printing, facility & equipment hire and if required, administration assistance from council.

The tables below highlight council efforts to increase community engagement in council business and activities during the reporting period through notices and information sharing. A total of 65 e-newsletters and e-bulletins were published to an audience of 270+ subscribers, with an open rate range of 35-64%, well above industry average. Public meeting attendance was again moderate during 2021-22 and trends continue to indicate that traditional methods of community consultations such as meetings and forums may be declining in favour of more regular events, activities and communications through social media, newsletters, and the website as an information resource.

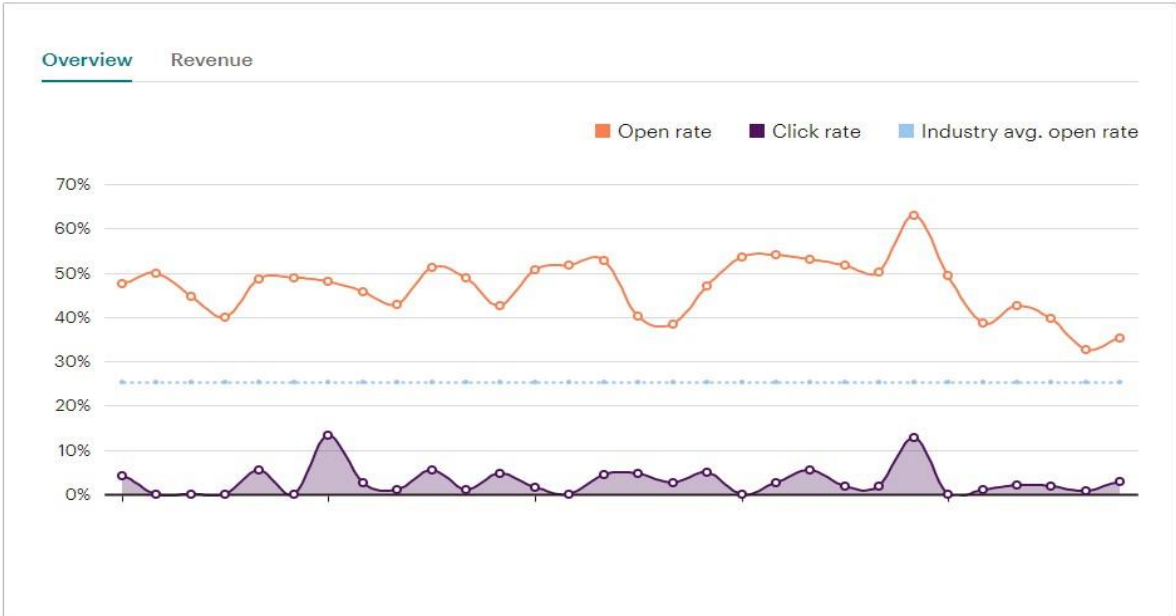


Fig 1. Council newsletters published in 2021-22 (Mailchimp analytics)

<b>Council-led Community Activities</b>	<b>Cost</b>	<b>Engagements</b>
Christmas celebrations for seniors & volunteers	\$ 3000	200
Darwin Harbour Cleanup 2021	\$ 600	26
Seniors' Month activities and workshops 2021	\$ 2000	120
Seniors Program activities and workshops	\$	
Youth Program activities and workshops	\$	
Community Consultation Forums (2)	\$ 500	25
Communications, newsletters and updates (65)	\$ 8000	7304
Community Grant Fund projects, events & requests	\$ 2400	502
Territory Day 2021	\$ 3000	150
ANZAC Day 2022	\$ 600	80
Australia Day 2022	\$ 2000	180
<b>TOTAL</b>	<b>\$ 25,100</b>	<b>8346</b>

### Acknowledgement

I would like to thank all councillors for their support and guidance through the year, as well as the staff employed at council for their hard work and dedication to council and community. That the team is able to operate effectively within resource constraints demonstrates an exceptional level of professionalism and agility.

And most importantly, I am so very grateful for the dedicated, professional and altruistic support of many residents and volunteers who, despite our differences, have given their time and energy to ensure that the community is safe, the gardens are watered, the kids have fun spaces to play, and the business of serving the community continues efficiently for another year.

**Renita Glencross**  
Chief Executive Officer

## Our Community – Key Statistics

Description	Year	Region	Australia
Estimated resident population (no.)	2020	524	25 697 298
Working age population (aged 15-64 years) (%)	2020	64.5	65.1
Estimated resident Aboriginal and Torres Strait Islander population (no.)	2016	57	798 365
Speakers of an Aboriginal and Torres Strait Islander language who identify as Aboriginal or Torres Strait Islander (%)	2016	7.3	10.3
Persons born overseas (no.)	2016	82	6 149 388
Children enrolled in a preschool or preschool program (no.)	2020	5	334 823
Age pension (no.)	2020	69	2 556 017
Median total income (excl. Government pensions and allowances) (\$)	2019	65 407	51 389
Total number of businesses	2020	30	2 422 404
Number of jobs	2019	375	20 138 132
Taxpayers who report having private health insurance (no.)	2020	136	8 320 073
Passenger vehicles (no.)	2020	131	14 679 246
Land area (ha)	2020	563.8	768 812 631.9
Protected land area (ha)	2020	No data available	151 622 583

\* ABS source data



## Our Councillors

In July 2021 we farewelled a long-term councillor, Graham Drake, who's sudden illness and passing took us by surprise and his counsel is still missed. With Local Government elections scheduled for August 2021, council chose to not fill the vacancy immediately.

Local Government elections were held Territory wide on Saturday 28 August 2021 and the successful candidates were Tom Dyer, Michael Vaughan, Peter Clee, Noeletta McKenzie and Neil White, who was unanimously re-elected as President at the first meeting of the new council on 16 September 2021.

Pursuant to Section 71(3) of the *Local Government Act 2008*, Council resolved for the 2021-22 Elected Member allowances to be 14% of the base allowance set for a Category 4 council by the Minister under Ministerial Guideline 2, being a total of \$6932.26 for the year. A professional development allowance of \$500 was set for each member. Three of five Elected Members nominated to donate their allowances back to Council, consistent with the provisions of the *Local Government Guidelines*.

In early June 2022 Councillor Noeletta McKenzie resigned, and a By-Election was scheduled for September 2022. At 30 June 2022, members of Council were (left to right):

*Cr Michael Vaughan, President Neil White, Vice-President Tom Dyer, Cr Peter Clee.*



Councillor Attendance at Ordinary Meetings of Council in 2021-22 (from total of 11 Meetings held).

- President Neil White - 10
- Vice President Tom Dyer - 11
- Councillor Noeletta McKenzie - 9 (retired June 2021)
- Councillor Michael Vaughan - 11
- Councillor Peter Clee - 8

## Our Council Committees

### Audit Committee

The Audit Committee is an advisory committee to Council and is established pursuant to Part 5.2 of the *Local Government Act 2008* Part 5.2, and Section 10 (3) of the *Local Government (Accounting) Regulations*.

The Audit Committee provides independent advice and assistance regarding internal control processes on the effectiveness of the financial and corporate governance practices of Council to ensure compliance with legislative and regulatory requirements. The Audit Committee also takes an active role in reviewing and advising Council on its policies and risk management matters. Key activities during the reporting period included:

- Review of policies relating to governance, operations, financial and human resource management matters
- Review of the Draft Annual Shire Plan and Budget
- Annual review of the audited financial statements

In 2021-22 the Audit Committee comprised five members: Independent Chair Claire Milikins, Shelley Hewitt, community representative Maureen Newman, and Councillors Neil White and Michael Vaughan.

The Audit Committee met on five occasions in the 2021-22 Financial Year.

- 10 August 2021
- 12 October 2021
- 01 February 2022
- 01 April 2022
- 07 June 2022

### Emergency Management Committee

The Emergency Management Committee was reconvened in 2020, responding to the National Emergency declared by the Chief Medical Officer due to the Covid-global pandemic.

In 2021-22 the Emergency Management Committee comprised five members: NTES representative Jason Murphy; community representatives Chris Tyzack, Kim Dye and Chris Chaplin; and Councillor Neil White. Additional members specifically included for Covid-related measures included Cathy Winsley (CEO Belyuen), Belyuen Health Services Manager Nick Barclay and Kelly Murphy (Belyuen Aged Care). Representatives from the Cox Peninsula Volunteer Bushfire Brigade (CPVBB) also participated in meetings as appropriate to contribute relevant seasonal information.

During the year, the Committee reviewed the local emergency arrangements for viral-pandemic, flood, fire and cyclone. The Committee also met with Top End Health to establish arrangements for staff to operate the clinic on a regular basis as well as providing services for emergency response and recovery.

In 2021-22 the Emergency Management Committee scheduled four meetings on:

- 09 August 2021
- 15 December 2021 (postponed)
- 09 March 2022
- 09 June 2022

## Our Organisational Structure

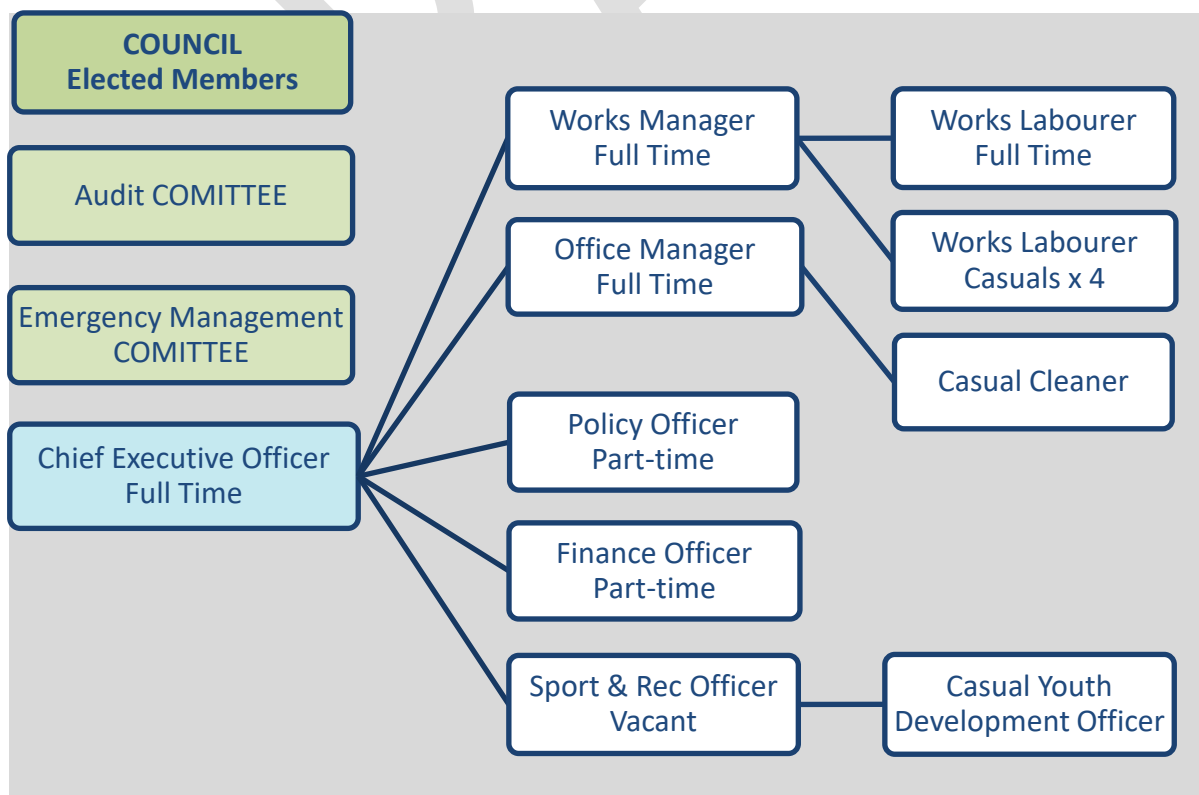
The staff structure established in 2020-21 supports ongoing flexible workplace arrangements under the Local Government Industry Award 2020. Further updates to the Award were received regarding casual employment and additional measures for Covid related leave and stand-down arrangements.

During 2021-22, Council employed a fulltime CEO to manage the business of council and five permanent staff to support the CEO in the daily delivery of council operations. The successful recruitment of both a Policy Officer and a Finance Officer enabled expertise needed to support implementation of the new Local Government Act 2019, and Regulations and Guidelines in 2021.

The employment of casual staff has been critical to servicing commercial contracts held by Council, and transitions to permanent placement of casuals was considered. Due to casual employment being related to specific council contracts, council found that the work was not consistent and therefore transmissions to permanent employment were not offered.

Dedicated funding for the permanent part-time Sports and Recreation Officer supports 14 hours/week contact-time, with an additional 6 hours for the Sports and Recreation program planning and coordination funded by council's operational budget. During 2021-22, additional funds were secured to deliver the Youth Leadership Program, Seniors Healthy Lifestyle Program & school holiday programs which are also delivered under the Council Sports and Recreation Program. In July 2021, the incumbent to this position took an extended period of leave and council was unable to recruit someone to the position. The service continued through agility and flexibility of other staff and local contractors to deliver the program with the support of a casual Youth Development Officer.

Further consideration will be given in 2022-23 to developing capacity within our organisational structure to ensure it is relevant to meet the future needs of our community and council.



# Shire Report Card

## 1. Local Infrastructure & Assets

<b>1.1 Maintenance and Upgrades of Parks, Reserves and Open Space</b>	
DEVELOP AND MAINTAIN COUNCIL'S PARKS, GARDENS AND OPEN SPACE FACILITIES.	
Total Budget: \$ 55,000	Council Funds Used: \$ 4,000
Total Expenditure: \$ 23,560	Grant Funding Secured: \$ 51,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Regular mowing &amp; snipping</li> <li>• Weed control</li> <li>• Waste management</li> <li>• Planning for new facilities</li> <li>• Irrigation monitoring and bore maintenance</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Regular mowing, weed control and rubbish collected; daily, weekly and seasonal actions</li> <li>✓ Operational costs met within budget</li> <li>✓ Monthly reporting to the water controller</li> <li>✓ Securing funds to design and construct Stage 1 of the skate-park and pump-track</li> </ul>
<b>1.2 Maintenance and Upgrades of Public Buildings, Facilities and Fixed Assets</b>	
MANAGE AND MAINTAIN COUNCIL'S PUBLIC BUILDINGS, FACILITIES AND FIXED ASSETS.	
Total Budget: \$ 30,000	Council Funds Used: \$ 27,586
Total Expenditure: \$ 27,586	Income Secured: \$ 955
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Attend to routine cleaning and maintenance needs to keep Council buildings safe and accessible for public use</li> <li>• Undertake regular inspections of Council buildings, facilities and fixed assets</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ No cleaning complaints</li> <li>✓ Maintenance achieved on time and within budget</li> <li>✓ All air conditioning units serviced</li> <li>✓ All septic facilities inspected and serviced quarterly</li> <li>✓ Community Centre verandah upgrades</li> <li>✓ New dishwasher and fridge</li> </ul>
<b>1.3 Local Roads Upgrades and Construction</b>	
CONSTRUCTION OF NEW AND UPGRADING OF EXISTING SEALED AND UNSEALED ROADS.	
Total Budget: \$ 300,000	Council Funds Used: \$ 5,000
Total Expenditure: \$ 300,000	Grant Funding Secured: \$ 295,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Consider roads requiring major upgrades or construction</li> <li>• Prepare funding submissions for construction costs</li> <li>• Engage contractors to deliver road upgrades</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Consult with LGANT and NTG, seeking funding for road report critical to future major roadworks and drainage</li> <li>✓ Cox Drive floodway completed</li> <li>✓ Forsyth Rd culvert upgrades to Cloppenburg Park and causeway access to green waste track completed</li> <li>✓ New vehicle crossovers in Massey and Sachse Sts</li> </ul>

<b>1.4 Local Roads Maintenance</b>	
<b>MAINTENANCE OF SEALED AND UNSEALED ROADS INCLUDING DRAINAGE, FOOTPATHS AND VERGES.</b>	
Total Budget: \$ 5,000	Council Funds Used: \$ 1,355
Total Expenditure: \$ 50,000	Grant Funding Expended: \$ 45,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Repair potholes when evident</li> <li>• Repair damaged barriers</li> <li>• Clear silt and weeds from drains and road shoulders</li> <li>• Monitor road surface conditions</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Verge management policy and permit reviewed &amp; updated</li> <li>✓ Regular weed control and rubbish collection</li> <li>✓ Silt clearing from paths and drains as required</li> <li>✓ Repair all potholes greater than 20mm in depth</li> <li>✓ Repair/replaced all damaged barriers</li> <li>✓ Contractors engaged for drainage network remediation completed with the exception of Section 226</li> <li>✓ Green waste track graded and maintained</li> </ul>
<b>1.5 Traffic Management on Local Roads</b>	
<b>PROVISION OF ADEQUATE STREET SIGNAGE AND TRAFFIC CONTROL DEVICES TO INCREASE SAFETY.</b>	
Total Budget: \$ 0	Council Funds Used: \$ 0
Total Expenditure: \$140,000	Grant Funding Secured: \$140,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Regular inspection of condition of street name plates and where necessary arrange replacement.</li> <li>• Ensure that traffic control devices are operated effectively</li> <li>• Consider other safety measures within the road audit report</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Signs displayed the same day when notification of a road hazard is received</li> <li>✓ Street signs replaced as required</li> <li>✓ New road guardrails completed</li> <li>✓ Road Audit Report not yet funded, however future planning will include pedestrian bridges, footpaths and bike-paths to/from key public spaces in the community</li> </ul>
<b>1.6 Fleet, Plant and Equipment Maintenance</b>	
<b>PROVISION OF ROUTINE MAINTENANCE ON COUNCIL'S PLANT and FLEET.</b>	
Total Budget: \$ 18,100	Council Funds Used: \$ 14,128
Total Expenditure: \$ 14,128	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Regular inspection of plant and equipment</li> <li>• Regular routine maintenance undertaken</li> <li>• Log books updated each time plant is used</li> <li>• Major maintenance to be undertaken by authorised dealer</li> <li>• Regular running of generators</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Planned servicing completed no more than one month after due date</li> <li>✓ Down time of fleet, plant and equipment less than 5% of operational requirements</li> <li>✓ All generators tested monthly and serviced annually</li> <li>✓ Replacement of tractor and tipper-truck considered as both are aged assets requiring significant maintenance</li> </ul>

## 2. Local Environment Health

<b>2.1 Waste Management and Litter Reduction</b>	
MANAGEMENT AND MAINTENANCE OF DOMESTIC COLLECTION CONTRACT, HARDWASTE AND GREENWASTE FACILITIES, AND GENERAL LITTER REDUCTION WITHIN WAGAIT BEACH.	
Total Budget: \$ 122,996 + \$ 24,450	Council Funds Used: \$ 182,007
Total Expenditure: \$ 182,007	Grant Funding Secured: \$ 24,450
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Manage waste in public areas</li> <li>• Manage domestic putrescible waste collection contract</li> <li>• Manage Hard-waste facility</li> <li>• Manage Green-waste facility</li> <li>• Community education and awareness of recycling and toxic waste management</li> <li>• Develop new Waste Strategy</li> <li>• Investigate EPA approvals required for existing facilities</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Action to issues regarding bin-damage &amp; replacements</li> <li>✓ Public spaces cleaned after community events</li> <li>✓ Public roadsides litter free</li> <li>✓ Weekly kerb-side collection delivered by contractors</li> <li>✓ Quotes received for 1yr extension for weekly service</li> <li>✓ Hard-waste facility open every weekend</li> <li>✓ Pre-cyclone kerb-side collection provided</li> <li>✓ Green-waste burned-down regularly assisted by CPVBB</li> <li>✓ Strategic planning for increased recycling and future waste transfer station funded and underway</li> <li>✓ Business planning for EPA approvals underway</li> </ul>
<b>2.2 Weed control and Fire Hazard Reduction</b>	
REDUCE FIRE HAZARDS AND INCREASE AMENITY OF THE AREA THROUGH THE CONTROL OF WEEDS.	
Total Budget: \$ 250	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Spray weeds on a seasonal basis</li> <li>• Slash grassed areas to reduce fire hazard</li> <li>• Community education</li> <li>• Work with government programs &amp; other stakeholders</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Less than FIVE complaints about weeds annually</li> <li>✓ Weed outbreaks identified and managed including provision of glyphosate to residents for Gamba control</li> <li>✓ Community awareness campaign delivery &amp; planning with NT Weeds Branch</li> <li>✓ Working with CPVBB to ensure delivery of community awareness &amp; estate fire-safety management plans</li> </ul>
<b>2.3 Animal Welfare and Control</b>	
THE ADMINISTRATION OF LOCAL BY-LAWS IN RELATION TO THE CARE, CUSTODY AND CONTROL OF DOMESTIC AND FERAL ANIMALS TO PROTECT HEALTH, SAFETY, AMENITY AND ENVIRONMENT OF THE COMMUNITY; AND PROMOTE RESPONSIBLE OWNERSHIP OF ANIMALS.	
Total Budget: \$ 500	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Income Secured: \$ 2,063
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Maintain annual renewal of firearms license &amp; equipment</li> <li>• Maintain and promote dog management by-laws &amp; policy</li> <li>• Maintain dog register</li> <li>• Work with TOPROC councils towards agreed standards</li> <li>• Community education campaign</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Maintain firearms, licenses and ammunition registers</li> <li>✓ Support coordinated and reciprocal dog registration with other Top End councils</li> <li>✓ Maintain council dog enclosure</li> <li>✓ Implement dog registration campaign with over 100 dogs registered and microchipped</li> <li>✓ Dog complaints actioned within 24 hrs</li> <li>✓ Commenced planning for feral cat community education campaign, policies and by-laws</li> </ul>

### 3. Civic Services

<b>3.1 Civic Events</b>	
PROVIDE OPPORTUNITIES FOR, & MANAGE COMMUNITY EVENTS INCLUDING, ANZAC DAY, AUSTRALIA DAY, TERRITORY DAY AND OTHER ANNUAL CELEBRATIONS.	
Total Budget: \$ 6,200	Council Funds Used: \$ 8,422
Total Expenditure: \$ 13,422	Grant Funding Secured: \$ 5,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Conduct Australia Day activities</li> <li>• Conduct ANZAC Day celebrations</li> <li>• Conduct Seniors' Month activities</li> <li>• Conduct Territory Day celebrations</li> <li>• Facilitate citizenship ceremonies</li> <li>• Provide an events calendar</li> <li>• Support local arts &amp; craft groups and engage local artists</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Deliver the agreed community events</li> <li>✓ Celebrated council volunteers and elected members at an end-of-year event</li> <li>✓ Seniors' annual dinner-dance-movie night</li> <li>✓ Delivered International Women's Day and International Men's Day events</li> <li>✓ Provided opportunity for residents to celebrate and share experiences using the council facilities for many other public events including markets, festivals, youth discos, activities and creative workshops</li> <li>✓ Engaged local artists to deliver a range of workshops</li> </ul>
<b>3.2 Library Services</b>	
PROVISION OF ACCESS TO LIBRARY PROGRAMS AND SERVICES DESIGNED TO MEET THE DIVERSE NEEDS OF ALL AGES AND GROUPS WITHIN THE COMMUNITY.	
Total Budget: \$ 0	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Provide public access to library</li> <li>• Encourage more users and ascertain future needs</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Library to be open for public use &gt;200 days</li> <li>✓ Campaign for volunteers undertaken</li> <li>✓ Refurbished 24hr book-cupboard (replaced fridge)</li> </ul>
<b>3.3 Arts, Culture and Heritage</b>	
PROVIDE SUPPORT AND DEVELOPMENT ADVICE TO LOCAL ARTS AND CULTURAL GROUPS AND EVENTS, LOCAL HISTORY RESEARCH AND HERITAGE PROJECTS TO CREATE A VIBRANT COMMUNITY THAT CELEBRATES & SHARES LOCAL KNOWLEDGE AND VALUES.	
Total Budget: \$ 0	Council Funds Used: \$ 2,000
Total Expenditure: \$ 0	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Work with local arts and culture groups to develop a calendar of arts and cultural events</li> <li>• Support local arts &amp; craft groups with in-kind support for events</li> <li>• Engage local artists for creative supply wherever possible</li> <li>• Work with Sealink, Darwin Festival and others to encourage cultural tourism in the region</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Provided opportunity for residents to celebrate and share experiences using the council facilities for many other public events including markets, festivals, youth discos, activities and creative workshops</li> <li>✓ Engaged local artists to deliver a range of workshops for the youth program; and supply various art &amp; design projects for council including mosaic picnic tables, youth program branding and posters</li> </ul>

<b>3.4 Sports and Recreation</b>	
<b>PROVISION OF SPORT AND RECREATION ACTIVITIES TO THE COMMUNITY.</b>	
Total Budget: \$ 61,700	Council Funds Used: \$ 4,821
Total Expenditure: \$ 61,669	Funding Secured: \$ 56,848
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Conduct sporting and recreational activities for the whole of the community</li> <li>• Continue to lobby for additional funds &amp; program delivery</li> <li>• Provide support to community groups in staging regular and one-off activities and events</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Deliver at least four different types of activities every month across Seniors, Youth, children, and adults</li> <li>✓ Additional \$4000 in activity funds secured for School Holiday Programs and Youth Week</li> <li>✓ Youth Program established with new funding</li> <li>✓ Pop-up after school sessions at the Park twice per week</li> <li>✓ School Holiday Program attendance increased with more active recreation including discos, waterslides and movies</li> <li>✓ Balanced Choice Leadership Program commenced</li> <li>✓ Build-up skate sessions commenced (x5) including workshops to build new ramps and maintain boards</li> <li>✓ Seniors Pilates and yoga sessions run two-three days per week</li> <li>✓ Assistance given to coordinate Australia Day activities</li> <li>✓ Walk/Ride to School</li> <li>✓ Support given to community-initiated activities such as Big Bash Cricket, Makers and Creators</li> <li>✓ Community consultation undertaken to assist with forward planning objectives</li> <li>✓ Planning undertaken for new skate-park</li> <li>✓ Funding secured for Seniors Program</li> <li>✓ Staff maintained Safe NT registration and other qualifications required for the position</li> </ul>
<b>3.5 Tourism and Destination Management</b>	
<b>PROMOTION AND ENCOURAGEMENT OF ECONOMIC DEVELOPMENT AND LOCAL BUSINESSES THROUGH PROMOTING AND IMPROVING TOURIST ATTRACTIONS.</b>	
Total Budget: \$ 0	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Encourage community groups in promoting the cultural significance of the area</li> <li>• Lobby Government for a regional tourism plan</li> <li>• Work closely with any persons or group wishing to undertake tourism activities</li> <li>• Participate in the Cox Peninsular Economic Develop Committee</li> <li>• Work with Sealink &amp; Heritage NT to encourage cultural tourism</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Support local camping and caravan proposals with a view to establishing regulated visitor accommodation</li> <li>✓ Liaison with Larrakia Nation and Development Corp to establish future planning progress</li> <li>✓ Worked with Tourism NT to contribute to the Darwin Destination Management Plan</li> <li>✓ Worked with Sealink NT to encourage local cultural tourism</li> <li>✓ Support local groups and businesses</li> <li>✓ Destination signage replacement project underway</li> </ul>



## 4 Community Engagement

<b>4.1 Administration of Local Laws</b>	
MONITORING AND ENFORCEMENT OF COUNCIL LOCAL LAWS.	
Total Budget: \$ 0	Council Funds Used: \$ 105,262
Total Expenditure: \$ 105,262	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Continue to monitor community expectations and behavior</li> <li>• Enact Dog Management By-laws</li> <li>• Consider Cat Management By-laws and policies</li> <li>• Monitor RUA compliance</li> <li>• Employ a Policy Officer to assist with policy development</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Petitions and complaints presented to Council are noted to identify changes in community attitude or expectations</li> <li>✓ Dog Management By-laws enacted</li> <li>✓ Cat Management By-laws &amp; policies considered</li> <li>✓ Policy Officer employed</li> <li>✓ Non-compliance with RUA raised with relevant authorities and planning for further regulatory and protection measures underway</li> </ul>
<b>4.2 Governance</b>	
COSTS OF GOVERNANCE TO THE COUNCIL INCLUDING ELECTED MEMBERS EXPENSES, ELECTIONS, CIVIC AND CEREMONIAL FUNCTIONS, MEMBERSHIP OF REPRESENTATIVE ORGANISATIONS AND ELECTED MEMBERS, POLICY OFFICER AND CEO SUPPORT COSTS.	
Total Budget: \$ 65,000	Council Funds Used: \$ 64,550
Total Expenditure: \$ 64,550	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Council Elections</li> <li>• Conduct monthly Council meetings</li> <li>• Produce and publish agendas and minutes</li> <li>• Provide ongoing Councilor training and development</li> <li>• Elected members to undertake mandatory training</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Council election was held on 28 August 2021 with four returning and one new Cr Noeletta McKenzie; Cr Neil White was renominated as President</li> <li>✓ Elected members attendance at meetings (see p10)</li> <li>✓ Elected members undertook mandatory training</li> <li>✓ Employed a Policy Officer to review and update all policies and procedures in line with Local Government Act 2019, Guidelines and Regulations 2021</li> </ul>
<b>4.3 Customer Service, Public and Corporate Relations</b>	
THE PROVISION OF HIGH STANDARDS OF SERVICE AND ASSISTANCE TO THE COMMUNITY AND OTHER CUSTOMERS; EFFECTIVE SERVICE DELIVERY; CLEAR COMMUNICATIONS OF COUNCIL ACTIVITIES AND THE ACHIEVEMENT OF CORPORATE AND COMMUNITY OBJECTIVES.	
Total Budget: \$ 145,000	Council Funds Used: \$ 142,276
Total Expenditure: \$ 142,276	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Ensure staff are well-informed and trained for public service</li> <li>• Provide information through regular newsletters and notices</li> <li>• Maintain Council web site</li> <li>• Conduct biannual community meetings to seek community feedback on major issues</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ No more than five complaints annually regarding Council staff performance; one complaint regarding staff conduct referred to CEO</li> <li>✓ Council newsletters and updates delivered regularly with more than 7300 engagements</li> <li>✓ Council website updated regularly</li> <li>✓ Two general community meetings held and two other community forums and info-sessions held</li> </ul>

<b>4.4 Advocacy and Representation on Local and Regional Issues</b>	
PARTICIPATE ON REGIONAL BOARDS OR COMMITTEES TO REPRESENT THE COUNCIL'S VIEWS ON RELEVANT LOCAL AND REGIONAL ISSUES.	
Total Budget: \$ 3,500	Council Funds Used: \$ 8,174
Total Expenditure: \$ 4,287	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>Continue participation at all functions that may be significant to community and the greater Cox Peninsula area</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ CEO and President attended all LGANT, TOPROC and NTG Agency meetings as requested</li> <li>✓ Reports and updates on work under-taken with LGANT, NTG agencies and other stakeholders provided to Council and community via monthly Council meeting minutes</li> <li>✓ CEO attended all Darwin Local Emergency Committee (LEC) meetings</li> <li>✓ Mandorah Marine Facility progress updates provided to council and community by DIPL</li> <li>✓ Elected members representation on other boards and committees including LGANT Executive and ALGA</li> <li>✓ Attendance at ALGA National Assembly in Canberra</li> </ul>

## 5 Commercial Services & Contracts

<b>5.1 Commercial Contracts</b>	
UNDERTAKE ONGOING MAINTENANCE OF ASSETS AS PER CONTRACTUAL ARRANGEMENTS.	
Total Budget: \$ 60,000	Council Funds Used: \$ 57,019
Total Expenditure: \$ 57,019	Income Secured: \$ 169,253
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>Wash and clean jetty</li> <li>Remove waste from jetty</li> <li>Maintain jetty parking area</li> <li>Undertake maintenance to jetty as required</li> <li>Undertake water sampling at predetermined intervals</li> <li>Monitor bores at predetermine intervals</li> <li>Attend water supply faults</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ DIPL contract for Jetty Maintenance renewed for 3 years and completed to satisfactory standard noting significant visitor increases and cleaning required</li> <li>✓ Additional contract undertaken for COVID-19 safety cleaning of the jetty handrails</li> <li>✓ PowerWater contract for compound maintenance and bore testing completed to satisfactory levels</li> <li>✓ Attended PowerWater faults and issues x 3</li> </ul>

## 6. Community Services


<b>6.1 Welfare and Social Services</b>	
PROVISION OF MISCELLANEOUS COMMUNITY SERVICES THAT ENHANCE PARTICIPATION OR AMENITY, INCLUDING SENIORS' PROGRAMS, ACCESS TO THE WAGAIT BEACH MEDICAL CLINIC AND OTHER WELFARE AND SOCIAL SERVICES IDENTIFIED BY THE COUNCIL FROM TIME TO TIME.	
Total Budget: \$ 3,000	Council Funds Used: \$ 1,000
Total Expenditure: \$ 3,000	Funding Secured: \$ 20,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Encourage serviceability of health centre and consider plan to engage locum medical staff</li> <li>• Continue to support Seniors' programs</li> <li>• Establish and maintain relationships with service providers</li> <li>• Monitor funding opportunities for new services</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Attendance numbers at community events and services have increased (see table p6)</li> <li>✓ Regular outreach medical services from Belyuen Health remain restricted to triage and post-op care; several meetings with Top End Health were unproductive</li> <li>✓ MoU with NAAJA for outreach legal services support</li> <li>✓ Council is informed with suggestions and feedback about events and services at monthly meetings</li> <li>✓ Council hosted morning tea with Carers NT to increase service awareness in the community</li> <li>✓ Hosted workshops and private consults with Darwin Community Legal Service</li> <li>✓ Seniors Program established with new funding from Department of Health</li> <li>✓ Darwin Harbor Clean-up with Belyuen School, Larrakia Nation and Kenbi Rangers</li> </ul>
<b>6.2 Emergency Services</b>	
PREPARATION AND PLANNING FOR LOCAL EMERGENCIES THROUGH PARTICIPATION IN RELEVANT COMMITTEES AND FACILITATION OF PREVENTATIVE MEASURES.	
Total Budget: \$ 0	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Operate cyclone shelter when cyclone is present</li> <li>• Attend regional cyclone shelter briefings</li> <li>• Liaise with police and emergency services during disasters</li> <li>• Provide support to local brigade and emergency services units</li> <li>• Encourage community to have annual clean-up</li> <li>• Endorse and support local disaster recovery plans</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ CEO attended all Darwin and Regional Local Emergency Control and cyclone shelter meetings and briefings</li> <li>✓ Wagait Shire Emergency Management Committee met regularly to consider emergency priorities and arrangements</li> <li>✓ Council Covid-19 plans in place for all public spaces</li> <li>✓ Community compliance with Covid-19 lockdown directions mostly supported</li> <li>✓ Disaster management arrangements for fire, flood and cyclone reviewed and action plans considered</li> </ul>

## 7. Council Administration

<b>7.1 Asset Management</b>	
PLANNING AND SUPPORT SERVICES FOR COUNCIL ASSETS LAND, BUILDINGS, PLANT, EQUIPMENT FIXTURES AND FITTINGS, AND ANY OTHER ASSET.	
Total Budget: \$ 100,795	Council Funds Used: \$ 116,542
Total Expenditure: \$ 116,542	Grant Funding Secured: \$ 50,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Prepare plant and equipment replacement schedule</li> <li>• Prepare maintenance schedules for plant and equipment.</li> <li>• Prepare maintenance schedules for Council buildings.</li> <li>• Develop strategy to increase standard of roads</li> <li>• Develop asset management plans and policies</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Review and maintain asset management register that includes current valuations and depreciation</li> <li>✓ Insurances maintained for all assets at value</li> <li>✓ Valuation of capital assets undertaken for financial reporting purposes</li> <li>✓ Funding sought for major road projects</li> <li>✓ Cloppenburg Park Masterplan developed through community consultation</li> <li>✓ CEO vehicle replaced with fleet-lease (right-of-use asset)</li> <li>✓ Planned procurement for changeover of tractor underway (funded)</li> </ul>
<b>7.2 Council Planning and Reporting</b>	
DEVELOPMENT OF STRATEGIC PLANS, INCLUDING BUSINESS AND SERVICE DELIVERY PLANS, TO ENSURE THE COUNCIL'S LONG-TERM SUSTAINABILITY TO DELIVER SERVICES TO THE COMMUNITY.	
Total Budget: \$ 24,500	Council Funds Used: \$ 0
Total Expenditure: \$ 19,500	Grant Funding Secured: \$ 24,500
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Continue to meet legislated deadline for the completion of annual plans and reports</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Shire Plan for 2022-23 prepared and adopted</li> <li>✓ Annual Report for 2021-22 prepared and adopted</li> <li>✓ A draft 5-year strategic plan 2020-2025 adopted</li> <li>✓ Waste &amp; Recycling Strategy consultation commenced</li> <li>✓ Contributed to Darwin Destination Management Plan</li> </ul>
<b>7.3 Financial Management</b>	
ACCOUNTING, FINANCIAL RECORDING AND REPORTING AND OTHER SUPPORT SERVICES ASSOCIATED WITH MANAGING THE COUNCIL'S FINANCIAL RESOURCES.	
Total Budget: \$ 0	Council Funds Used: \$ 57,098
Total Expenditure: \$ 57,098	Income Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Ensure financial data is up to date to produce accurate reporting, provided monthly at Council meetings</li> <li>• Maintain accurate property and rates records</li> <li>• Increase contract income</li> <li>• Ensure all grants and liabilities are managed within budget</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Employ a Finance Officer</li> <li>✓ Secured Auditor (contracted for 3 years)</li> <li>✓ Xero cloud-based accounting systems implemented and used to produce accurate reports and reconciliations</li> <li>✓ Monthly financial reports provided to council</li> <li>✓ Financial Reports were submitted to acquit grants</li> <li>✓ Rates Assessment Record was reviewed</li> </ul>

<b>7.4 Human Resources</b>	
SERVICES AND SUPPORT FOR HUMAN RESOURCES ADMINISTRATION INCLUDING RECRUITMENT, INDUCTION, TRAINING AND DEVELOPMENT.	
Total Budget: \$ 6,500	Council Funds Used: \$ 30,012
Total Expenditure: \$ 30,012	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Develop and implement best-practice recruitment and induction procedures</li> <li>• Conduct annual performance reviews and prepare annual training plans for employees</li> <li>• Review HR policies, procedures, and the Employee Manual</li> <li>• Maintain professional approach to team development</li> <li>• Ensure support for mental health &amp; well-being in the workplace</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ HR policies and procedures reviewed and updated</li> <li>✓ Staff annual performance reviews undertaken</li> <li>✓ Staff training undertaken as requested</li> <li>✓ Professional development planning undertaken with all permanent staff</li> <li>✓ Professional development opportunities for staff offered including attendance at Australia Day Council conference, attendance at the LGANT waste management symposium</li> <li>✓ Employee Assistance Program available</li> <li>✓ WHS workplace training session delivered to all staff</li> </ul>
<b>7.5 Information Technology and Record Keeping</b>	
INFORMATION TECHNOLOGY (IT) SUPPORT SERVICES AND ADVICE ASSOCIATED WITH THE OPERATION AND MANAGEMENT OF COUNCIL'S HARDWARE, SOFTWARE AND INTERNET SYSTEMS	
Total Budget: \$ 20,000	Council Funds Used: \$ 15,385
Total Expenditure: \$ 15,385	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Review IT and recordkeeping policies &amp; procedures</li> <li>• Implement best practice IT and digital record-keeping systems</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Met all compliance issues regarding record-keeping; policy and procedures are in place with completion of review in-line with new LG Act 2019</li> </ul>
<b>7.6 Revenue Growth</b>	
FUNDING OF COUNCIL'S OPERATIONS THROUGH APPROPRIATE RATING POLICIES AND THE MAXIMISATION OF GRANTS, FEES AND CHARGES AND OTHER AVAILABLE INCOME SOURCES.	
Total Budget: \$	Council Funds Used: \$
Total Expenditure: \$	Income Secured: \$
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Pursue opportunities for grant funding and new service contracts</li> <li>• Implement job costing measures to avoid over expenditure</li> <li>• Preparation of realistic budgets</li> <li>• Avoid non-budgeted expenditure</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Budget balanced without shortfall once depreciation was included to expenses</li> <li>✓ \$248,948 in new grant funding for community projects, programs and activities expended</li> <li>✓ Contract income increased by &gt;5% on previous year</li> <li>✓ \$313,141 funding secured for civil maintenance and waste management projects in 2021-22</li> </ul>

<b>7.7 Risk Management</b>	
<b>PROVISION OF INTERNAL RISK MANAGEMENT SYSTEMS</b>	
Total Budget: \$ 45,561 (insurance)	Council Funds Used: \$ 45,561
Total Expenditure: \$ 45,561	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Conduct annual audit</li> <li>• Maintain asset register</li> <li>• Ensure assets have sufficient insurance coverage</li> <li>• Update fraud protection plan</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Satisfactory update of the asset register completed</li> <li>✓ Insurances maintained for all assets at value</li> <li>✓ Valuation of capital assets undertaken for financial reporting purposes</li> <li>✓ Fraud protection policies updated</li> <li>✓ Risk management planning undertaken in consultation with Audit Committee</li> </ul>
<b>7.8 Work, Health, and Safety</b>	
<b>PROVISION OF A FRAMEWORK TO PROTECT THE HEALTH, SAFETY AND WELFARE OF ALL WORKPLACE STAKEHOLDERS WHO MIGHT BE AFFECTED BY THE WORK OF COUNCIL.</b>	
Total Budget: \$ 2125	Council Funds Used: \$ 2125
Total Expenditure: \$ 2125	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Maintain a work environment without risks to health and safety</li> <li>• Maintain plant and structures to keep them in a safe operating state</li> <li>• Provide and maintain safe systems of work</li> <li>• Ensure the safe use, handling, storage and transport of plant, structures and substances</li> <li>• Provide adequate facility for the wellbeing and welfare of workers at work when carrying out their work while at Council</li> <li>• Provide information, training, instruction or supervision to protect all persons from risks in their work while conducting Council business</li> <li>• Monitor the health of workers and workplace conditions to prevent illness or injury of workers arising from the conduct of Council business</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ All policies, procedures, SOPs and JSA's reviewed and updated</li> <li>✓ Toolbox meetings held weekly with permanent staff and 2 half-yearly WHS meetings with all staff</li> <li>✓ All workplace incidents documented</li> <li>✓ All staff provided with appropriate PPE</li> <li>✓ All staff attended info-session on COVID-safe operations of Council facilities and workplace environments</li> <li>✓ A total of 2 incidents reported: <ul style="list-style-type: none"> <li>• Major - 0</li> <li>• Minor - 2</li> </ul> </li> </ul>

	<b>CASH RESERVES POLICY</b>	
	CATEGORY:	COUNCIL POLICY
	SP CLASSIFICATION:	FINANCE
	LG General Regs 2021:	Part 2, Division 4, Section 11
	RESPONSIBLE OFFICER:	CHIEF EXECUTIVE OFFICER

## 1. PURPOSE

This Policy ensures sustainable and responsible financial management of Wagait Shire Council's Cash Reserves, through consistent identification, administration and usage of these reserves.

## 2. SCOPE

Council has limited cash investments of which a portion of those funds are to be set aside for future purposes. Over the term of Council's Long Term Financial Plan, cash backed Reserves are used to fund and secure additional external funding required for major capital projects. In addition, Reserves also include externally restricted funds.

## 3. DEFINITIONS

For the purposes of this policy, the following definitions apply:

Term	Definition
Internally Restricted Reserves	Are reserves established by Council to ensure that sufficient funds are available when required for a specific purpose. These reserves are cash backed.
Externally Restricted Reserves	Are reserves that are subject to external restrictions in their purpose. These reserves are cash backed.
Internal Borrowing	The transfer of reserve funds from one reserve to another, as an alternative to external borrowing, to be repaid at a future date as determined by council.

## 4. POLICY

**NOTE: Not all reserves will necessarily be identified in the balance sheet (ie. If there's no money allocated to a particular reserve, it won't be identified)**

### 4.1 Classification of Financial Reserves

#### 4.1.1 Externally Restricted Reserves

The following criteria apply to externally restricted reserves:

- i) the reserve is subject to legal requirements that govern the use of the funds; or
- ii) the reserve includes funds that are subject to external requirements governing their use, such as an external body's policy
- iii) the reserve includes funds that have not been utilised for the purpose for which

they were received, and an obligation or requirement to return the funds to its contributor exist.

The following Council reserves are externally restricted:

- **Asset Revaluation Reserve**

This reserve is established by asset valuation and follows the Australian Accounting Standards.

- **Disaster Recovery Reserve**

This reserve will fund expenses incurred due to storms, cyclones, floods or any other natural disaster. The fund will enable Wagait Shire to recover from these disasters and return to normal operations.

#### 4.1.2 Internally Restricted Reserves

The following criteria apply to internally restricted reserves:

- i) the reserve is not subject to legal requirements governing the use of the funds or;
- ii) the reserve has been established for a specific internal purpose, however, if that purpose does not eventuate or Council changes its priorities the funding can be diverted to other purposes.

The following Council reserves are internally restricted reserves:

- **Asset Renewal Reserve**

This reserve holds funding for renewal, replacement or upgrading of existing assets, including infrastructure, property and fleet. Specific projects must be identified, and funds are to be allocated to those.

- **Roads Renewal Reserve**

This reserve is specific to the funding of Wagait Shire road upgrades and replacement and is set up under the Asset Renewal Reserve.

- **Election Expense Reserve**

This reserve will hold funds for any upcoming Council election, or to help fund a by-election.

- **Major Initiatives Reserve**

This reserve will support major infrastructure initiatives for the future development of Wagait Shire in line with identified major capital works, the Shire Plan and the Long-Term Financial Plan. Specific initiatives must be identified, and funds are to be allocated to those.

#### 4.2 Establishment of Financial Reserves

Externally Restricted Reserves - A reserve will be established for any value if there is a legal requirement or a requirement under the Australian Accounting Standards.

Internally Restricted Reserves - An establishment of a new reserve must be authorised by Council and generally, are not established for an amount less than \$100,000. Where possible, values less than this should be accommodated within the annual budget.



- 4.3 Transfer of Funds In/ Out of Financial Reserves  
Subject to a review of the adequacy of reserves, transfers should be limited to the funding of those projects for which the reserve was specifically created.

For financial management purposes, all reserves transfers in and out must be detailed separately with any specific constrained funds for projects identified within each reserve. All transfers must be authorised by Council resolution.

Appropriate records and sufficient detail must accompany any reserve transfer. All transfers of reserves shall be assessed during the preparation of the annual budget and the annual financial statements. Budgeted reserve movements will also be reviewed during the budget review process.

- 4.4 Reporting on Finance Reserves  
In line with the *Local Government (General) Regulations*, Council is required to disclose all reserves set aside for a specific purpose in its annual financial statements. In addition, these reserves are reported on as follows:

- A detailed statement with expected movements as part of the annual budget.
- A detailed statement with expected performance compared to current approved annual budget as part of the budget review reports.
- A statement of approved budgeted balances as part of the monthly finance report.

## 5. ASSOCIATED DOCUMENTS

Wagait Shire Council Audited Financial Statements  
Wagait Shire Council Long Term Financial Plan  
Wagait Shire Council Shire Plan

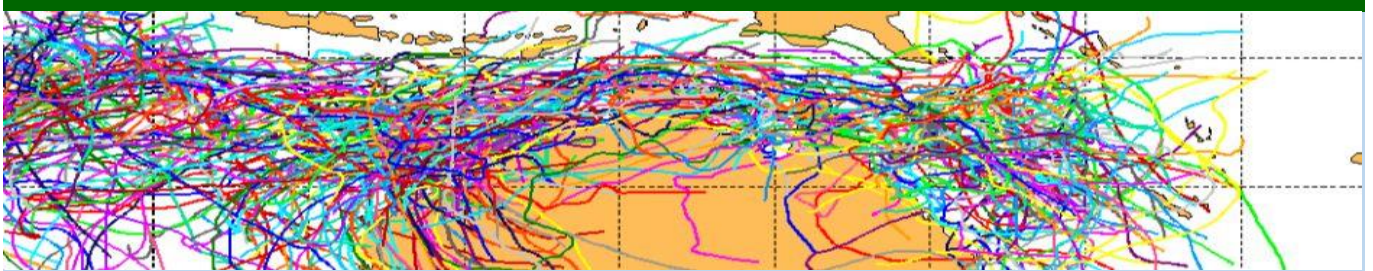
## 6. REFERENCES AND LEGISLATION

*Local Government Act 2019 (NT)*  
*Local Government (General) Guidelines 2021*  
*Australian Accounting Standards*

## 7. REVIEW HISTORY

<b>Date Approved:</b> 19/5/2015	<b>Approved By Council</b> Moved: Cr T Dyer Seconded: Cr S Gamble Vote: Carried	<b>Resolution No.</b> 2017/34	<b>Date for review:</b> 2020
<b>Date Approved:</b> 19/11/2019	<b>Approved By Council</b> Moved: Cr N White Seconded: Cr G Drake Vote: AIF	<b>Resolution No.</b> 2019/543	<b>Date for review:</b> Next Term of Council
<b>Date Approved:</b> 20/09/2022	<b>Approved By Council</b> Moved: Seconded: Vote:	<b>Resolution No.</b> 2022/	<b>Date for review:</b> Next Term of Council

# PRE-CYCLONE SEASON PREPARATIONS



## Resilience is about being Prepared!

In preparation for the upcoming wet season and possible major weather events, the **Council Emergency Management Committee** met recently to review cyclone shelter and storm surge arrangements for our community.

Wagait Shire Council is currently serviced under the 2021-22 Darwin Local Emergency Plan (LEP) and council staff work closely with police and emergency services to deliver cyclone shelter arrangements for Wagait Beach residents.

Critical to the safety of residents and the community, are the personal plans that families and individuals must make to prepare themselves in the event of a disaster. Council has developed an info-sheet and check-list based on NT Emergency Services information and resources to assist our community members in being as prepared as they can be.

- [Wagait Cyclone Shelter and Preparedness Information](#)
- [Prepare for an Emergency \(Secure NT\)](#)
- [Looking after Pets in an Emergency \(NTES\)](#)

Quick-links to key emergency service contacts, maps, reports and information including police, fire and medical services can be found on council website [Emergency Services page](#).

## Pre-Cyclone Season Kerbside Collection

Residents are asked to neatly place hard waste at the front of their property

**SATURDAY 8<sup>th</sup> OCTOBER and SUNDAY 9<sup>th</sup> OCTOBER**

**COLLECTION WILL COMMENCE ON MONDAY 10<sup>th</sup> OCTOBER**

For safety and efficiency, there are restrictions on items that will be collected. Please read the full list of accepted and NOT accepted items [on council website](#) before you start placing items on the verge.

**Unacceptable items will be left on the verge and it will be your responsibility to remove them.**

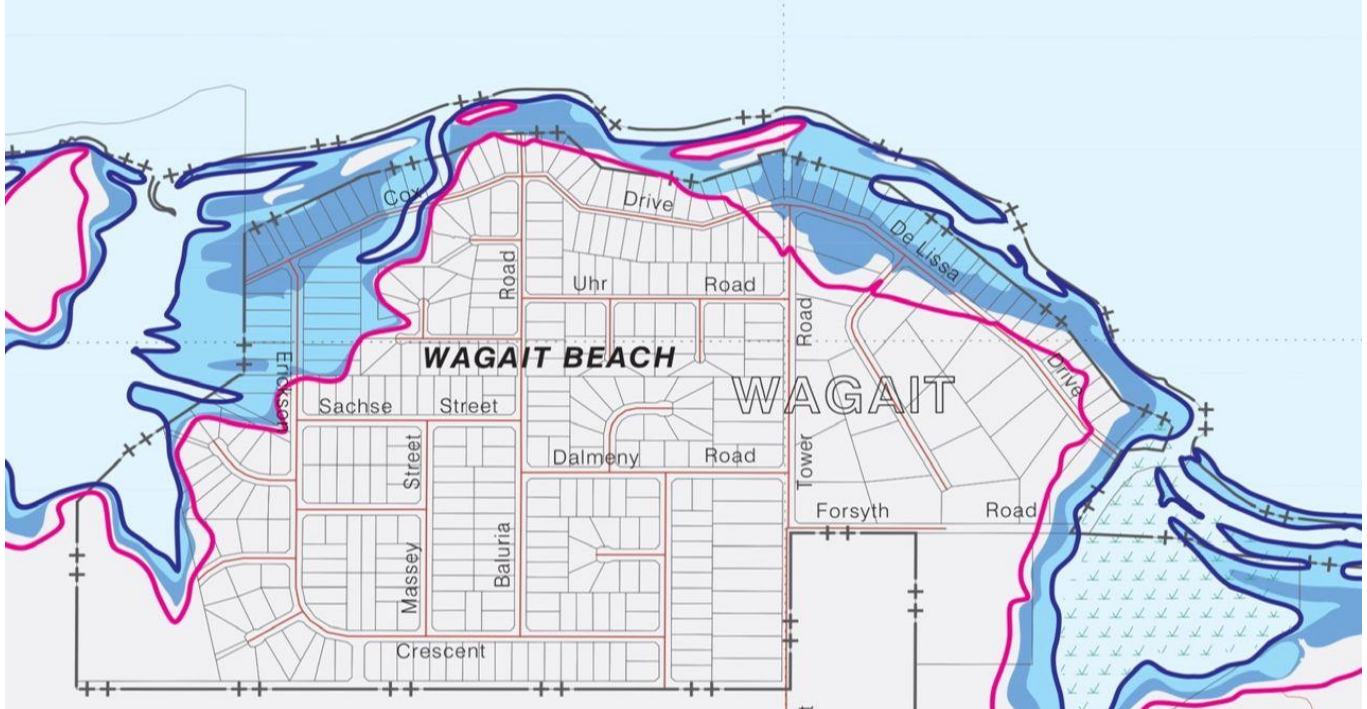
## Residents Pre-Cyclone Season Workshop

**SUNDAY 6<sup>th</sup> NOVEMBER at the COMMUNITY CENTRE**

Wagait Shire Council will be hosting a pre-cyclone season workshop for residents who wish to better understand the Darwin Local Emergency Plan (LEP) and council's role in an emergency, receive assistance to make a personal plan, and ask questions about the local shelter set-up at Wagait Beach as well as volunteering opportunities.

## Emergency SMS Broadcast Opt-in

Wagait Shire Council has a responsibility to its residents to provide accurate and timely information in emergency situations. The **SMS Emergency Broadcast** is a service Council provides where residents can opt-in to receive messages concerning local emergency information directly to their mobile phone or device. You will need to give us permission to include you on the service list and the form is available at the Council office or [on council website](#). Please also consider signing up to the SMS service provided by Sealink for ferry and harbour information in extreme weather; forms are available on the ferry or [Sealink website](#).



## Storm Surge and Flooding

Storm surge is an emergency associated with cyclone advice that could affect residents in Wagait Beach.

Storm surge mapping was undertaken on the Cox Peninsula in November 2014 using anticipated sea level heights projected at that time. The data was based on a tide mapping study of 2006 and a climate change impact study of 2010. The map (shown above) estimates storm surge at the highest astronomical tide and a projected mean sea level (2010). The map shows storm surge lines and the hazard risk of primary (light blue), secondary (dark blue), and extreme (pink) events.

Based on this map, approximately 99 properties in the shire would be affected under an extreme storm surge event. The primary and secondary storm surge levels would affect 64 properties. **If you are one of these properties, please ensure your personal emergency and cyclone plans include a response to storm surge and flooding. For further information see [Secure NT Storm Surge](#).**

## General Enquiries . . .

If you have any questions or require assistance, please contact the friendly team at Wagait Shire Council on 8978 5185 or [council@wagait.nt.gov.au](mailto:council@wagait.nt.gov.au) or go to [www.wagait.nt.gov.au](http://www.wagait.nt.gov.au)



Newcastle Tournament training - 2022

**NT Team Coaches:** Chris Roach (head coach), Michael Jance (Assistant coach), Jessy Press/Danny Nyugen (Normal Saturday training coaches)

**Team Manager:** Rob Higgins?

**Principals of training development**

- Understand roles and strategy for a 5on5 game
- Become comfortable/confident with physical play and body checking
- Structure training to prepare travelling Bantam age and Pee wee age players
- Train to be a competitive team, but prioritising fun over winning
- Build personal resilience, positivity, teamwork and respect
- Build stamina and fitness, through combination of on-ice and off-ice practice
- 9 tournament trainings on-ice, and estimated \$255 in extra ice-time costs per player

**Legend**

- Newcastle player training only
- Normal Darwin competition games/training with Newcastle off-ice
- Tournament dates

**Training accessories**

- Crash pads (thanks to Dean Neetz)
- Stick handling gear, nets, pucks, shooting targets etc. (thanks to the Darwin Ice Skating Centre)
- Exercise ball (need to source)
- Normal car tyres (need to source)
- Dark and light jersey for each player
- Personal exercise gear for off-ice training (players to provide)

Date	Training	On-ice time	Off-ice time	On-ice focus	Off-ice focus	Cost? approximate	Comments
16 July, 2022	Newcastle training	8:30 - 9:30	10:00 - 11:00	Body contact, checking, puck protection, game play	Team exercises, 5on5 positioning, set plays	25	15min undress into exercise gear and travel to Dripstone Middle OR Darwin High school covered courts
23 July, 2022	Darwin comp training	8:00 - 9:00	9:15 - 9:45	Normal comp training (agility, passing, shooting)	Stamina: jogging, sprints, circuits		
27 July, 2022	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
30 July, 2022	Newcastle training	8:30 - 9:30	10:00 - 11:00	Body contact, checking, puck protection, game play	Team exercises, 5on5 positioning, set plays	25	15min undress into exercise gear and travel to Dripstone Middle OR Darwin High school covered courts
3 August, 2022	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
6 August, 2022	Darwin comp training	8:00 - 9:00	9:15 - 9:45	Normal comp training (agility, passing, shooting)	Stamina: jogging, sprints, circuits		
10 August, 2022	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
13 August, 2022	Newcastle training	8:30 - 9:30	10:00 - 11:00	Powerplay, penalty kill, breakout and forechecking systems	Team exercises, 5on5 positioning, set plays	25	15min undress into exercise gear and travel to Dripstone Middle OR Darwin High school covered courts
17 August, 2022	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
20 August, 2022	Darwin comp training	8:00 - 9:00	9:15 - 9:45	Normal comp training (agility, passing, shooting)	Stamina: jogging, sprints, circuits		
24 August, 2022	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
27 August, 2023	Newcastle training	8:30 - 9:30	10:00 - 11:00	Body contact, checking, puck protection, game play	Team exercises, 5on5 positioning, set plays	25	15min undress into exercise gear and travel to Dripstone Middle OR Darwin High school covered courts
31 August, 2022	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
3 September, 2022	Darwin comp training	8:00 - 9:00	9:15 - 9:45	Normal comp training (agility, passing, shooting)	Stamina: jogging, sprints, circuits		
7 September	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
10 September	Newcastle training	8:00 - 9:00	10:00 - 11:00	Body contact, checking, puck protection, game play	Team exercises, 5on5 positioning, set plays	25	15min undress into exercise gear and travel to Dripstone Middle OR Darwin High school covered courts
14 September, 2022	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
17 September, 2022	Darwin comp training	8:00 - 9:00	9:15 - 9:45	Normal comp training (agility, passing, shooting)	Stamina: jogging, sprints, circuits		
21 September, 2022	Warmup jog before Darwin comp games	19:00, 20:00		Normal comp game	Fitness: running, lunges, jumps		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
24 September, 2022	Newcastle training (school holidays)	8:30 - 10:00	10:15 - 11:15	Focus on structured games	Team exercises, 5on5 positioning, set plays	35	15min undress into exercise gear and travel to Dripstone Middle OR Darwin High school covered courts
1 October, 2022	Newcastle training (school holidays)	8:30 - 10:00	10:15 - 11:15	Focus on structured games	Team exercises, 5on5 positioning, set plays	35	
8 October, 2022	Newcastle training (school holidays)	8:30 - 10:00	10:15 - 11:15	Body contact, checking, puck protection, game play	Team exercises, 5on5 positioning, set plays	35	15min undress into exercise gear and travel to Dripstone Middle OR Darwin High school covered courts
15 October, 2022	Darwin comp training	8:00 - 9:00	9:15 - 9:45	Normal comp training (agility, passing, shooting)	Stamina: jogging, sprints, circuits		Warm-up in rink verge. At 18:10 we'll go through some fitness training before your game
22 October, 2022	Newcastle training	8:30 - 9:30	10:00 - 11:00	Powerplay, penalty kill, breakout and forechecking systems	Team exercises, 5on5 positioning, set plays	25	15min undress into exercise gear and travel to Dripstone Middle OR Darwin High school covered courts
29 October, 2022	Darwin comp training	8:00 - 9:00	9:15 - 9:45	Normal comp training (agility, passing, shooting)	Stamina: jogging, sprints, circuits		Not sure if we will leaving on this day
30 October, 2022?	Departure for Newcastle						
31 October, 2022	Tournament game(s)						
1 November, 2022	Tournament game(s)						
2 November, 2022	Tournament game(s)						
3 November, 2022	Tournament semi-finals?						
4 November, 2022	Tournament finals?						
5 November, 2022?	Departure for Darwin						



INTERNATIONAL

# BANTAM

TOURNAMENT 2022

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INTERNATIONAL

**BANTAM**

TOURNAMENT 2022

Dear hockey friends,

I am pleased to invite you to the **International Bantam Tournament**.

The tournament will take place in **Newcastle, Australia** from **31 October to 5 November 2022**.

We are happy to inform we invite Bantam teams internationally from Australia and New Zealand.

The tournament will be held at **Hunter Ice Skating Stadium, Newcastle, Australia**.

I am looking forward to meeting you and competing in the 2022 International Bantam Tournament!

With best regards,

*Josef Rezek*

**Josef Rezek**  
Tournament Director



facebook.com/OneHockey1



## BASIC TOURNAMENT INFORMATION

- Bantam, born 2007 or later.
- Each team must consist of minimum 10 players, 1 goalie, 1 team manager and (or) 1 coach. Maximum 20 players, 2 goalies and up to 4 coaches and officials.
- Each team will play minimum 5 games.
- Tournament fees are \$250 AUD per player.
- Tournament fees cover the cost of ice time, referees, trophies including All Star team award.
- All participants will receive a goodie bag. Accommodation, travel, and any other expenses are not included.

**This is full contact tournament.**

## HOW TO APPLY

- Please apply for the tournament by simply returning an email to: Josef Rezek, Tournament Director [josef.rezek19@gmail.com](mailto:josef.rezek19@gmail.com)
- Please note the tournament fees need to be paid before September 10, 2022.

## CONTACT DETAILS

Josef Rezek  
Tournament Director  
[josef.rezek19@gmail.com](mailto:josef.rezek19@gmail.com)  
0424 886 216



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