



## WAGAIT SHIRE COUNCIL

### AGENDA COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 18 OCTOBER 2022**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday, 18 October 2022**

Time: **7.00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Tuesday 18 October 2022** if attending so that arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if required.

Renita Glencross  
Chief Executive Officer

## CONTENTS

1.	OPENING OF MEETING .....	3
2.	DECLARATION OF INTERESTS .....	3
3.	CONFIRMATION OF MINUTES .....	3
4.	GUESTS .....	3
4.1.	Auditor Noel Clifford, Nexia Edwards and Audit Committee Chair, Clare Milikins.....	3
5.	INWARDS AND OUTWARDS CORRESPONDENCE .....	4
5.1	Inwards Correspondence .....	4
5.2.	Outwards Correspondence .....	4
6.	COUNCILLORS' REPORTS .....	5
6.1	President's Report.....	5
7.	OFFICERS' REPORTS.....	6
7.1.	CEO Report for the period 16 September to 14 October 2022 .....	6
7.2.	Works Manager's Report for the period 16 September to 14 October 2022.....	7
8.	ACTION SHEET for the period 16 September to 14 October 2022.....	9
9.	FINANCIAL REPORTS.....	13
9.1.	September 2022 Reports .....	13
9.2.	September 2022 Supplier Payment History.....	13
9.3.	Councillor Allowances .....	14
9.4.	CEO Declaration .....	14
10.	AGENDA ITEMS.....	14
10.1.	Declaration of By-Election .....	14
10.2.	2021-22 Audited Financial Report .....	15
10.3.	2021-22 Annual Report.....	15
10.4.	Waste and Recycling Strategy 2022-2031.....	15
10.5.	LGANT-TSA Crumb Rubber Pilot .....	16
10.6.	Grant Updates.....	16
11.	QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - Nil .....	16
12.	QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil.....	16
13.	PETITIONS/DEPUTATIONS - Nil.....	16
14.	CURRENT/UPCOMING EVENTS.....	17
14.1.	October Business Month Forum & Waste Strategy Presentation – 15 October .....	17
14.2.	Seniors Program Activities .....	17
14.3.	Youth Program Activities .....	17
14.4.	Australia's Backyard Bird Count – 17-23 October.....	17
14.5.	Darwin Harbour Clean-Up – 19 October .....	17
14.6.	International Men's Day – 19 November.....	17
15.	LATE ITEMS AND GENERAL BUSINESS - Nil.....	17
16.	IN-CAMERA ITEMS.....	18
17.	DATE OF NEXT MEETING .....	18
18.	CLOSE OF MEETING .....	18

## 1. OPENING OF MEETING

Councillors: President Neil White  
Vice President Tom Dyer  
Cr Michael Vaughan  
Cr Peter Clee  
Cr Sarah Smith

Staff: CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

## 2. DECLARATION OF INTERESTS

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 16 August 2022

<p><b>Resolution No. 2022/ That the Minutes of the Ordinary Meeting of Tuesday 20 September 2022 be confirmed by Council as a true and correct record. Moved: Seconded: Vote:</b></p>
---

### 3.2. Matters arising from Minutes of Council Meeting Tuesday 20 September 2022

## 4. GUESTS

### 4.1. Auditor Noel Clifford, Nexia Edwards and Audit Committee Chair, Clare Milikins

At 7:30pm, standing orders will be suspended for Mr Noel Clifford from Nexia Edwards to present the 2021-22 Audited Financial Report to council as described at agenda item 10.2. Ms Milikins has also been invited to attend the council meeting to hear from the auditor and speak to council on the audited financial statements.

## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 16 September to 14 October 2022.

### 5.1 Inwards Correspondence

16/09/2022	Dept of Infra, Log & Planning	Black Spot Program 2023-24 Nominations	email
16/09/2022	JLT Insurance	2022.2023 Management Liability Insurance Policy documents	email
16/09/2022	Dept of Chief Min & Cabinet	2022-23 Local Government Funding Levels	email
16/09/2022	Dept of Chief Min & Cabinet	Correspondence from NT Remuneration Tribunal	
16/09/2022	Aquarius Conveyancing	Change of Ownership - 8 Head Court	email
21/09/2022	NT Electoral Office	Certification of 17 September 2022 By-Election results	email
21/09/2022	Australian Government	Mourning Guidance for Local Governments to honour Her Majesty Queen Elizabeth the Second.	email
23/09/2022	Gerard Rosse	Waste Strategy - Final Issue of Documents	email
25/09/2022	Carers NT	National Carers Week 2022 - application for funding to hold a National Carers Week Event during October 2022	email
27/09/2022	Australian National Audit	ANAO audits of NT Land Councils – Request for Contribution	email
29/09/2022	Dept of Infra, Tpt, RD & Comms	LRCI Quarterly Reports - Extension request	email
30/09/2022	Dept of Chief Min & Cabinet	Request to Meet Remunerational Tribunal	email
30/09/2022		Remote Sport Program Funding - catch up to discuss changes to program	email
30/09/2022	LGANT	Motion for GM in November	email
3/10/2022	LGANT	Land Development Committee - communique 23 August inaugural mtg	email
3/10/2022	Andrew Kirkman - DIPL	Interim Development Control Orders 29 and 30	email
3/10/2022	Jardine Lloyd Thompson - JLT	Finalised motor vehicle claim - rego CE21DL	email
6/10/2022	Valuations Office	Wagait September Reconciliation 2019	email
7/10/2022	LG Unit Compliance Support	Waste and Resource Management Grant 2020-21 request	email
7/10/2022	Nexia Edwards	Arrangements for Council meeting presentation	email
7/10/2022	Dept Industry, Tourism & Trade	Arrangements for October Business Month forum on Sat 15 Oct	email
7/10/2022	LGANT	Long Service Awards	email
12/10/2022	LGANT	Land Development Committee - communique 7 Oct mtg	email
12/10/2022	LGANT	TOPROC	email

### 5.2. Outwards Correspondence

16/09/2022	Dept of Infra, Log & Planning	Black Spot Program 2023-24 Nominations	email
16/09/2022	JLT Insurance	2022.2023 Management Liability Insurance Policy documents	email
16/09/2022	Dept of Chief Min & Cabinet	2022-23 Local Government Funding Levels	email
16/09/2022	Dept of Chief Min & Cabinet	Correspondence from NT Remuneration Tribunal	
16/09/2022	Aquarius Conveyancing	Change of Ownership - 8 Head Court	email
21/09/2022	NT Electoral Office	Certification of 17 September 2022 By-Election results	email
21/09/2022	Australian Government	Mourning Guidance for Local Governments to honour Her Majesty Queen Elizabeth the Second.	email
23/09/2022	Gerard Rosse	Waste Strategy - Final Issue of Documents	email
23/09/2022	By-election candidates x3	Council By-election outcomes & invitation to special meeting	email
25/09/2022	Carers NT	National Carers Week 2022 - application for funding to hold a National Carers Week Event during October 2022	email
27/09/2022	Australian National Audit	ANAO audits of NT Land Councils – Request for Contribution	email
29/09/2022	Dept of Infra, Tpt, RD & Comms	LRCI Quarterly Reports - Extension request	email

30/09/2022	Dept of Chief Min & Cabinet	Request to Meet Remunerational Tribunal	email
30/09/2022		Remote Sport Program Funding - catch up to discuss changes to program	email
30/09/2022	LGANT	Motion for GM in November	email
3/10/2022	LGANT	Land Development Committee - communique 23 August mtg	email
3/10/2022	Andrew Kirkman - DIPL	Interim Development Control Orders 29 and 30	email
3/10/2022	Jardine Lloyd Thompson - JLT	Finalised motor vehicle claim - rego CE21DL	email
6/10/2022	Valuations Office	Wagait September Reconciliation 2019	email
7/10/2022	LG Unit Compliance Support	Waste and Resource Management Grant 2020-21 request	email
7/10/2022	Nexia Edwards	Arrangements for Council meeting presentation	email
7/10/2022	Dept Industry, Tourism & Trade	Arrangements for October Business Month forum	email
7/10/2022	LGANT	Long Service Awards	email
12/10/2022	LGANT	Land Development Committee - communique 7 Oct mtg	email
12/10/2022	LGANT	TOPROC	email

**Resolution No. 2022/**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the September 2022 Council meeting be accepted.**

**Moved:**

**Seconded:**

**Vote:**

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

Please see Presidents Report attached.

**Resolution No. 2022/**

**That Council receives and notes President Neil White's report for the period 16 September to 14 October 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 16 September to 14 October 2022

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Staff Leave Taken ; RG (PL x3); PW(RDO x1); FC (AL x2); HP (AL x1); RT (WC ongoing)</li> <li>• Staff Leave Approved ; RG (22/10 to 30/10)</li> <li>• Recruitment for Active Recreation Manager, Administration casual and YDO</li> <li>• Records Management (FC, PW) ; TBC</li> <li>• Staff APRs completed, CEO APR in progress</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox meetings x3</li> <li>• Staff WIP meetings x3</li> <li>• Optus data breach meeting</li> <li>• Nil staff incidents to report</li> </ul>
<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President x4 weekly catchups</li> <li>• WIP meetings x3</li> <li>• NT WorkSafe/JLT/WALGA/GIO insurance WC claims and return to work</li> <li>• Auditor requests for information &amp; correspondence</li> <li>• NTEC debriefing for By-Election ; 30 Sept</li> <li>• Special meeting of council to induct Dr Sarah Smith as elected member ; 4 Oct</li> <li>• Core Lithium Launch; 10 Oct</li> <li>• Territory Families Remote Sport Program annual report/funding meeting; 11 Oct</li> <li>• TOPROC Animal Management Ref Grp meeting ; 12 Oct</li> <li>• FRRR funding meeting for skatepark ; 12 Oct</li> <li>• Darwin Local Emergency Committee meeting new regional LEP ;</li> <li>• DCMC TERCC regional monthly meeting ; 26 Sep</li> <li>• JLT Risk Management Workshop correspondence &amp; planning (Nov)</li> <li>• Correspondence Larrakia Nation/Veolia for Darwin Harbour Clean-up (Oct)</li> <li>• Correspondence with DCMC regarding invitation to Remuneration Tribunal meeting</li> <li>• Correspondence with Core Lithium regarding blasting schedules</li> <li>• Correspondence with DIPL regarding entry statement signage &amp; road signage</li> <li>• Correspondence with DIPL-CLO regarding RUA contract &amp; OL for beach accesses</li> <li>• Correspondence with DITT for October Business Month forum at Wagait</li> <li>• Correspondence with Troppo Architects for Recovery Centre design</li> <li>• Correspondence with Belyuen &amp; Coomalie CEO's regarding LG Regulatory Reform</li> <li>• Correspondence with Belyuen CEO Waste Strategy + vehicle removal + S&amp;R Officer</li> <li>• Correspondence to property owners in storm-surge zone x</li> <li>• Correspondence to LGANT re TOPROC</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident meeting regarding new vehicle cross-over on verge</li> <li>• Resident meeting regarding stockpiles of road-base on verge</li> </ul>
<b>Actions</b>	<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Ongoing review of WSC policies and registers for LG Act alignment</li> <li>• Preparation of agenda &amp; minutes for WSC mtg</li> <li>• Preparation of agenda &amp; minutes for Audit Committee mtg</li> <li>• Assist Finance Officer with development of internal finance procedures</li> <li>• Review of asset management policies and procedures</li> <li>• Research for cat management community campaign, policy and bylaws</li> <li>• Follow up on actions for Audit Committee</li> <li>• Review of Planning Scheme Amendments PA 2021/0254</li> </ul>

<b>Actions</b>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>Youth Leadership program continues with special sessions led by consultants. Youth Development Officer currently on leave due to exams. School holiday program Sept/Oct activities well attended and arrangements for and Dec/Jan in progress.</li> <li>Healthy Lifestyle Seniors Program: Weekly Yoga and Pilates continue, both are well attended. Games luncheons continue monthly in Oct/Nov. Planning is underway for workshops that will look at cyber-security and scam awareness.</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>LCRI phases 3 - Skate-park &amp; Pump-track design and construct stage 1 (\$50k)</li> <li>DLGRD (CMC) WaRM #2 - Design &amp; Construct for Re-Discovery Centre (\$75k)</li> </ul> <p><u>Current Special Purpose Grants Applications Pending</u></p> <ul style="list-style-type: none"> <li>Alcohol &amp; Drug program 2023; Wagait Youth Leadership Program (\$20k)</li> <li>LCRI-P3 ext; TBC (\$30k)</li> <li>Youth-Vibe School Holiday program (\$4k),</li> <li>CBF; Tennis Court (\$30k),</li> <li>Tourism Town Asset program; solar lights (\$50k)</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>Remote Sport Program and Voucher Scheme 2021-22</li> <li>LRCI all phases progress reports/ variations and R2R</li> <li>DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k)</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>Council e-newsletter (October)</li> <li>Community update (Youth Program &amp; School Holidays)</li> <li>Community update (PRE-Cyclone Preparation)</li> </ul> <p><u>Community Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> <li>Seniors Games Luncheons ; Thurs 13 Oct and 9 Nov 11am-1pm</li> <li>October Business Month forum &amp; Waste Strategy; Sat 15 Oct 10:30am</li> <li>Youth Program Wild-care sessions ; 16 Oct,</li> <li>Aussie Bird Count ; Mon 17 Oct-23 Oct</li> <li>Darwin Harbour Clean-up ; 19 Oct</li> <li>Youth Program Balance Choice program ; 23 Oct</li> <li>Hallowe'en Disco ; Fri 28 Oct 6-9pm</li> <li>International Men's Day ; 9 Nov</li> </ul>
----------------	---

## 7.2. Works Manager's Report for the period 16 September to 14 October 2022

<b>Staff/HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>Leave - GZ (AL x5); RR (0)</li> <li>Ongoing work planning for casual staff</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>Staff Toolbox and planning x 3</li> <li>Incidents – casual on jetty x 2 (as noted in CEO report)</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>Bore Runs x 13</li> <li>Water Samples x 23</li> <li>Imaluk water compound maintenance (weed control, mow and snip)</li> <li>Call-out 1 Oct card reader not working</li> <li>Call out 13 Oct during power-outage</li> </ul>

<b>Actions</b>	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 13</li> <li>• Jetty handrails and bins sanitised (COVID) x 98</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip)</li> <li>• Boat ramp algae removed</li> <li>• Jetty landing barnacles removed</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 7</li> <li>• Council bins in, out &amp; cleaned weekly x 28</li> <li>• Hard-waste kerb-side collection 10-11 Oct</li> <li>• Cyclone preparation clean up at hard-waste compound</li> <li>• Assisting with fridge &amp; Air-conn degassing x 47</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> <li>• Several wandering dogs reported through FB, not required to follow up</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park irrigation monitoring daily/monthly reporting</li> <li>• Removed 3 dead trees from council grounds</li> <li>• Replaced old signage in council grounds</li> <li>• Memorial garden clean-up and replace/refresh quartz gravel</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Weed poisoning and removal from verges/drains</li> <li>• Culvert headwalls and barriers painted</li> <li>• Replaced &amp; realigned damaged road-side barriers</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Serviced work ute pump engine</li> <li>• Truck air-conditioning service and wheel alignment + 2 new tyres</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Assisted with set up for seniors events at community centre</li> </ul>
----------------	--

**Resolution No. 2022/  
That council receives and accepts the Officers reports for 16 September to 14 October 2022.  
Moved:  
Seconded:  
Vote:**



## 8. ACTION SHEET for the period 16 September to 14 October 2022

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			16/09/2022	No further update from PW regarding upgrades to compound.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
			16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
			14/10/2022	DIPL-CLO have requested management services for RUA to be quoted. Occupational licenses for Erickson and Baluria access carparks are being considered, with other safety and vehicle control measures.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 Draft Waste Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.

		10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
		20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
		16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
		15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
		14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
		10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
		11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
		12/08/2022	Draft strategy and plan provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility. Final strategy with QS due September.
		16/09/2022	The Waste Management Strategy has been received and is tabled for council endorsement. Next steps will be to share the document with LGANT and present the package to NTG DIPL and LG for consideration.
		14/10/2022	A public consultation forum to present the Waste Strategy was held on Sat 15 Oct, with representatives from DITT attending to discuss local business development for circular economy and tourism.
4	Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
		15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
		15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
		12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
		12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
		20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
		14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.

		10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
		16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
		15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.
		14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
		10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
		11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
		05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.
		12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
		16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.

**Resolution No. 2022/**

**That council receives and accepts the Officers reports for 16 September to 14 October 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 9. FINANCIAL REPORTS

### 9.1. September 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

### 9.2. September 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/09/2022	Nexia Edwards Marshall NT - audit of Wagait Shire Council's financial statements	\$3,300.00	
1/09/2022	John Notais - Reimburse John Notais Medical expenses	\$167.05	
1/09/2022	John Notais - Reimburse John Notais Medical expenses	\$252.00	
4/09/2022	Severine Meunier - Senior Yoga classes	\$200.00	
4/09/2022	Severine Meunier - Ferry pass reimbursement - travel cosrts	\$108.00	
5/09/2022	Ian Manahan - Water for CEO house	\$150.00	
5/09/2022	Central Business Equipment - Copy and printing charges	\$443.68	
5/09/2022	Pamela Wanrooy Exp Claim - Food for Darwin Legal Info Session morning tea	\$10.45	
6/09/2022	John Notais - Reimburse John Notais Medical expenses	\$7.50	
6/09/2022	John Notais - Reimburse John Notais Medical expenses	\$200.00	
7/09/2022	I-Med Radiology - Medical expenses - John Notais	\$146.00	
7/09/2022	Birdlife Australia - Aussie Bird Count - Robin Package		\$247.50
7/09/2022	Fleetcare - CEO leasing fees		\$1,427.12
12/09/2022	Kerry Courts Exp Claim - Tongs for Community Centre	\$21.50	
12/09/2022	Signcity - Makers & Creators	\$1,590.60	
14/09/2022	RDO Equipment - JD Tractor repair	\$5,621.00	
20/09/2022	Optus - phone/fax/internet		\$104.20
20/09/2022	Optus - Mobile phone charges		\$230.00
20/09/2022	Power Water - water swipe card	\$81.12	
23/09/2022	Veolia Environmental Services - Credit adjustment on tax invoice		-\$2,094.09
26/09/2022	Jennifer Foley - Seniors cooking class - food	\$90.30	
26/09/2022	Jennifer Foley - Seniors cooking class - supply, prepare and demonstrate	\$400.00	
26/09/2022	Jennifer Foley - Seniors cooking class - trip	\$33.00	
26/09/2022	Ian Manahan - Water to CEO house	\$150.00	
26/09/2022	Banyan Contracting - Rego inspection for Holdon Colarado - works ute	\$60.00	
26/09/2022	Rural Fire Protection - 6 monthly fire equipment service to council facilities	\$500.50	
26/09/2022	Motor Vehicle Registry - CD33GS - Works Ute registration	\$591.30	
26/09/2022	Motor Vehicle Registry - CD33GS - registration and administration fees	\$211.00	
26/09/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
26/09/2022	Kerry Courts Exp Claim - Windex for cleaning	\$18.03	
28/09/2022	National Flags - Flagpole for Aboriginal Flag	\$440.00	
28/09/2022	Pamela Wanrooy Exp Claim - Issue of new drivers licence due to optus breach	\$22.00	
28/09/2022	Renita Glencross Expense Claim - AOD Youth materials	\$51.00	
28/09/2022	MJ Electrical - UPS Batteries for Power pack for Council Office	\$300.00	
29/09/2022	Give Your Ride Some Pride - Excess for repairs to CEO Vehicle	\$500.00	
30/09/2022	Moydra Designs - Wagait Youth Group - Print T-Shire workshop	\$500.00	
30/09/2022	Veolia Environmental Services - Wheelie bin collections		\$4,114.04
<b>CREDIT CARD</b>			
2/09/2022	Xero - Monthly subscription		\$110.00
5/09/2022	Encore Pilates & Wellness - online pilates classes for month of September 2022	\$79.00	
6/09/2022	Finlay's Stone - premix and cement	\$330.00	

6/09/2022	Bunnings - Accessories for pressure cleaner and staples	\$74.38	
8/09/2022	Microsoft - Microsoft		\$91.08
8/09/2022	Microsoft - Microsoft		\$94.60
14/09/2022	Sealink Ferries - Ferry ticket - R Roberts (truck service)	\$17.10	
14/09/2022	Cabcharge #49794244 - Cab charge Winnellie to Cullen Bay Ferry - R Roberts truck service	\$31.50	
14/09/2022	Adobe Systems Incorporated - Monthly Subscription		\$18.69
15/09/2022	Copytime - Books wire bound - Shire Plan	\$88.00	
15/09/2022	Coles - Food for skateboard session Saturday 17 September 2022	\$24.00	
15/09/2022	Coles - Food for skateboard session Saturday 17 September 2022	\$22.80	
19/09/2022	Survey Monkey - Survey Monkey - subscription		\$349.09
19/09/2022	Adobe Systems Incorporated - Monthly subscription		\$29.99
19/09/2022	NT News - NT News annual subscription	\$171.50	
20/09/2022	Cabcharge #49794244 - Cab fare for Hospital visit - G Zikan	\$21.31	
20/09/2022	Finlay's Stone - Limestone for Memorial garden	\$380.00	
20/09/2022	Bunnings - Padlock, paint	\$107.61	
20/09/2022	EG Fuel - Truck fuel	\$127.18	
20/09/2022	RDO Equipment - Air filters for tractor	\$215.73	
20/09/2022	Cadillac Transport Repairs - Truck service	\$1,897.40	
21/09/2022	The Big Mower - Filters and oil	\$104.05	
23/09/2022	Jacksons Darwin Supplies - screening material for AOD Youth	\$364.47	

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2022 to 30 September 2022 is \$1070.94

### 9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

#### **Resolution No. 2022/**

**That Council receives and accepts the Financial Reports for the month of September 2022.**

**Moved:**

**Seconded:**

**Vote:**

## 10. AGENDA ITEMS

### 10.1. Declaration of By-Election

The NTEC conducted a by-election on Saturday 17 September with many votes taken early at council offices in the previous 2 weeks. A final declaration was made by NTEC on Wednesday 21 September and the CEO notified in the attached letter and a special meeting of council held to induct Dr Sarah Smith on 4 October 2022.

#### **Resolution No. 2022/**

**That Council receive and accept the information provided.**

**Moved:**

**Seconded:**

**Vote:**

### **10.2. 2021-22 Audited Financial Report**

The draft Financial Reports for year ending 30 June 2022 were tabled at the September council meeting and accepted by Resolution 2022/154 in-camera. The declaration was signed by the CEO and President and provided to the Auditors for their final report.

Through the CEO, the audited financial statements for year ending 30 June 2022 will be presented to council from the Auditor's representative, Noel Clifford, and are attached for reference.

**Resolution No. 2022/  
That Council receive and accept the 2021-22 Audited Financial Statements from the CEO.  
Moved:  
Seconded:  
Vote:**

### **10.3. 2021-22 Annual Report**

The draft 2021-22 Annual Report was presented to council for consideration and comment at the September meeting and was accepted by resolution 2022/145.

The Final Report includes changes to final expenses aligning with the audited financial report and is presented for councils' final approval.

**Resolution No. 2022/  
That Council receive and accept the 2021-22 Annual Report from the CEO.  
Moved:  
Seconded:  
Vote:**

### **10.4. Waste and Recycling Strategy 2022-2031**

The final strategy document has been provided by the consultant and is tabled for council approval. Once accepted, the document will be presented to the community at the October Business month forum on Saturday 15 October in the community centre.

Arrangements are being made with Belyuen Community Government Council for a meeting to discuss an approach to government and other interim measures.

**Resolution No. 2022/  
That Council receive and accept the Waste and Recycling Strategy 2022-2031.  
Moved:  
Seconded:  
Vote:**

## 10.5. LGANT-TSA Crumb Rubber Pilot

CEO requests council to note the attached information and expression of interest that council will be submitting to LGANT and TSA for consideration.

**Resolution No. 2022/**  
**That Council receive and note the expression of interest to TSA Rubber Crumb Project.**  
**Moved:**  
**Seconded:**  
**Vote:**

## 10.6. Grant Updates

CEO requests council to note the table below showing current grant progress updates; including acquittals for fully expended grants, variation requests, new funds granted and new grant application proposals for approval.

<b>Council Project</b>	<b>Funding Program</b>	<b>Total Grant</b>	<b>Funds Recvd</b>	<b>Expended</b>
TBC	WaRM 2022-23 (DCMC)	75,000	75,000	0
Green-waste track & Signage	LRCI Phase 2	30,387	21,271	30,387
Skate-park & Pump-track	LRCI Phase 3	50,232	37,674	23,414
Youth Program 2023	Alcohol & Drugs (DoH)	20,000	0	0
Solar Lighting	Town Asset (DITT)	42,000	0	0
Tennis Court resurfacing	Town Asset (DITT)	20,170	0	0

CEO requests council to review and endorse proposed grant applications as set out in the table below, noting that contributions from council may be required if the submissions are successful.

<b>Project</b>	<b>Funding Program</b>	<b>Total Cost</b>	<b>Funding</b>	<b>WSC cash</b>	<b>WSC in-kind</b>
Families Program 2023-25	SARC (DSS)	360,000	360,000	0	0

**Resolution No. 2022/**  
**That council notes the grants progress information provided and approves:**  
**a) An application to Strong and Resilient Communities Program 2023-25 for \$360,000 to deliver a community families program at Wagait Beach.**  
**Moved:**  
**Seconded:**  
**Vote:**

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - Nil

12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil

13. PETITIONS/DEPUTATIONS - Nil



## 14. CURRENT/UPCOMING EVENTS

### 14.1. October Business Month Forum & Waste Strategy Presentation – 15 October

Representatives from the Department of Industry, Tourism and trade will be attending to provide information on grants and other business support available to residents. Known businesses in the community have been personally invited.

Council will also be sharing the new Waste and Recycling Strategy which is our plan towards securing a shared waste transfer station for the Cox Peninsula. The strategy also looks at short-term plans and actions as well as opportunities for residents to engage in the circular economy.

### 14.2. Seniors Program Activities

On the success of the inaugural games luncheon during Seniors Week, this activity has been included in the monthly events calendar and is scheduled for the following dates:

- Thursday 13 October 11:30am – 1:30pm at the Community Centre
- Wednesday 09 November 11:30am – 1:30pm at the Community Centre

### 14.3. Youth Program Activities

- Youth Program Wild-care sessions - BIRDS ; 4-6pm Sunday 16 Oct at Community Centre
- Youth Program Balance Choice program ; 4-6pm Sunday 23 Oct at Community Centre
- Youth Program Wild-care sessions - MAMMALS ; 4-6pm Sunday 16 Oct at Community Centre
- Hallowe'en Disco ; Friday 28 Oct 6-9pm at Cloppenburg Park

### 14.4. Australia's Backyard Bird Count – 17-23 October

Each year, tens of thousands of Australians head outside to take part in BirdLife Australia's Aussie Bird Count, the nation's largest citizen science event, with 2021 breaking the record for the most people counting birds in one day. Over 100,000 people participated nationally and 623 bird species recorded - 275 of them in the NT! This year, council is promoting the **2022 Aussie Backyard Bird Count** to have as many participants as possible to ensure we get some good base data towards our environmental planning strategy.

### 14.5. Darwin Harbour Clean-Up – 19 October

Council is again partnering with Larrakia Nation and Veolia to walk the local coastline and collect rubbish. Volunteers need to register with Larrakia Nation and council is able to assist in the process. The collected waste will be sorted and weighed at the Hard Waste compound, and the data contributes to the Tangaroa Blue project.

### 14.6. International Men's Day – 19 November

Council is seeking advice from residents and Councillors as to how they would like to celebrate IMD2022 – the theme is #MakeTime4Mates and a small amount of funding is available from Territory Families Office of Gender Equity, however this will need to be submitted before the end of September to comply with funding guidelines.

## 15. LATE ITEMS AND GENERAL BUSINESS - Nil

## 16. IN-CAMERA ITEMS

### **Resolution No. 2022/**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council closed the meeting to the general public.

Confidential Items raised In-Camera:

- Budget Review for Q1 and Revised Budget for 2022-23

### **Resolution No. 2022/**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved:**

**Seconded:**

**Vote:**

At ..... pm Council opened the meeting to the general public.

## 17. DATE OF NEXT MEETING

The next Council Meeting is to be held on 18 October 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

## 18. CLOSE OF MEETING

The Chair declared the meeting closed at ..... pm.



# **WAGAIT SHIRE COUNCIL**

## **MINUTES COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 20 SEPTEMBER 2022**

## CONTENTS

1. OPENING OF MEETING .....	3
2. DECLARATION OF INTERESTS .....	3
3. CONFIRMATION OF MINUTES .....	3
4. GUESTS .....	3
4.1. Wagait Youth Representatives – Wagait Skate Park .....	4
5. INWARDS AND OUTWARDS CORRESPONDENCE.....	4
5.1 Inwards Correspondence.....	4
5.2. Outwards Correspondence.....	5
6. COUNCILLORS’ REPORTS .....	6
6.1 President’s Report .....	6
7. OFFICERS’ REPORTS .....	6
7.1. CEO Report for the period 15 August to 16 September 2022.....	6
7.2. Works Manager’s Report for the period 15 August to 16 September 2022 .....	8
8. ACTION SHEET for the period 15 August to 16 September 2022.....	10
9. FINANCIAL REPORTS .....	14
9.1. August 2022 Reports .....	14
9.2. August 2022 Supplier Payment History .....	14
9.3. Councillor Allowances .....	15
9.4. CEO Declaration.....	15
10. AGENDA ITEMS.....	16
10.1. WSC By-Election 17 September .....	16
10.2. WSC Audit Committee Meeting 30 August .....	16
10.3. Draft Annual Report .....	16
10.4. Grant Acquittals & Variations.....	17
10.5. Grant Application Approvals .....	17
10.6. Review of Reserves.....	18
10.7. Pre-Cyclone Season Preparations.....	19
10.8. Request for Support .....	19
11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....	20
12. QUESTIONS FROM THE PUBLIC WITH NOTICE .....	20
12.1. Garage Sale Trail for Councils .....	20
13. PETITIONS/DEPUTATIONS - Nil.....	20
14. CURRENT/UPCOMING EVENTS.....	20
14.1. Youth Program & School Holiday Program .....	20
14.2. Seniors Games Luncheons.....	21
14.3. Australia’s Backyard Bird Count – 17-23 October .....	21
14.4. Darwin Harbour Clean-Up – 19 October .....	21
14.5. International Men’s Day – 19 November .....	21

15. LATE ITEMS AND GENERAL BUSINESS .....	21
15.1. LGANT Policy-Action Motion for AGM .....	21
16. IN-CAMERA ITEMS .....	22
17. DATE OF NEXT MEETING .....	23
18. CLOSE OF MEETING .....	23

## 1. OPENING OF MEETING

Councillors:     President Neil White  
                       Vice President Tom Dyer  
                       Cr Michael Vaughan  
                       Cr Peter Clee (via zoom)

Staff:             CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence - NIL

## 2. DECLARATION OF INTERESTS - NIL

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 16 August 2022

**Resolution No. 2022/138**

**That the Minutes of the Ordinary Meeting of Tuesday 16 August 2022 be confirmed by Council as a true and correct record.**

**Moved:     President Neil White**

**Seconded: Vice President Tom Dyer**

**Vote:       AIF**

### 3.2. Matters arising from Minutes of Council Meeting Tuesday 16 August 2022 – NIL

## 4. GUESTS

Council welcomes the newly elected council member, Sarah Smith.

#### 4.1. Wagait Youth Representatives – Wagait Skate Park

Wade Trevean, landscape architect of EastByWest has been contracted by council to design a new skate-park in consultation with the community. CEO presented the draft design of the new skate-park to council as youth representatives were unable to attend the meeting as planned.

The design is an element of the Cloppenburg Park masterplan and works in with the natural geography of the area. It will be accessible for all levels of skaters from beginners to advanced. The building of the park can be staged, depending on available funds. An amount of \$600,000 was in the QS for the skate park and pump track. As many of the young people who are currently engaged are around 5-10 years old, the stages of the skate park can be built as the young people grow in skills and age. The design includes 'refuge spaces' which can be shaded for taking rest and shelter in between tricks.

Next steps are to continue to give feedback to the designer over the next few weeks. The final design and QS costings will be delivered before the end of the year and will be ready to be presented to potential funders. Core Lithium continue to show interest in supporting this project and Dheran Young has also pledged to look for NT government support.

Council commented that the plan looks good: is strategic, fits with the masterplan and is scalable. The park also has good community support.

## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 15 August to 16 September 2022.

### 5.1 Inwards Correspondence

Date	From	About	
12/08/2022	Resident	Toxins in residential area	email
15/08/2022	Planner, Dlvp Assessment Services	Endorsed Plans - 33 Delissa Drive, Wagait Beach	email
16/08/2022	LGANT	LGANT Executive 2022-2024 Nominations Summary	email
17/08/2022	LG Grants	Outstanding acquittal - WaRM 2021-21 and WaRM 2021-22	email
18/08/2022	The Hon Linda Burney MP - Minister for Indigenous Aust	Remote Employment Roundtable - 31 August 22 - invitation to President	email
19/08/2022	LG Grants	Letter - Local Government Schedule of payments for the year ended 30 June 2022	email
25/08/2022	Council Staff	Pipework on Council Verge	email
26/08/2022	Dept of Chief Minister & Cabinet	Proposed Meeting between NT Remuneration Tribunal and Wagait Shire Council	email
2/09/2022	Shannon Rice	Web page location change: Mandorah Marine Facility update - expect tender to be awarded by end of year.	email
2/09/2022	NT Electoral Commission	Correction to financial disclosure dates for Wagait Shire Council by-election	email
2/09/2022	Allison Hooper - Planning NT	"PA2021/0254 No location specified" - New Application Submitted - Updated Explanatory Document for Re-exhibition purposes	email
2/09/2022	Australian Bureau of Statistics	Local Government Finance Statistics - council exempt from participating in LGFS survey for at least 12 months	email
5/09/2022	RDO Equipment	Authorisation to register Tractor - 4066R	email
5/09/2022	Larrakia Nation - Rangers	Darwin Harbour Clean-Up final poster and forms	email
6/09/2022	Valuations Office - DIPL	Wagait August Reconciliation	email
8/09/2022	Dept of Chief Minister & Cab	RUA follow up	email
8/09/2022	CBA	New account - Special Projects Grants	email

9/09/2022	Tropics Consult	Final Draft Waste Management Strategy	email
9/09/2022	Troppo Architects	ReDiscovery Centre Proposal	email
12/09/2022	Valuer General -DIPL	Wagait Current vs Proposed report 2022	email
12/09/2022	Cyber Security Analyst -	Cyber Hygiene Improveme3nt Program (CHIPS) Report for remediation	email
12/09/2022	Emergency Mngt - Dept of Industry, Tourism & Trade	Invitation to update contact details - Biosecurity and Animal Welfare Functional Group	email
14/09/2022	Dept of Inf, Trans & Reg Dev	LRCI Quarterly Reports - Phase 1,2 & 3 - acknowledgement of receipt and extension Request form	email
14/09/2022	President Neil White	Invitation to Finnis Lithium Mine Opening - Monday 10 October 2022	email
16/09/2022	NT Remuneration Tribunal	Inquiry on Local Government Council and Local Authority Members allowances	email

Toxins in residential area – a resident of Sachse St has reported a regular (weekly) acrid plastic burning smell being emitted at night. The smell is having a negative health impact on the residents of the house. Some research has been done by council on locating where this smell is being emitted from. A location has been identified but the source of the smell has not been identified. This is a concern. The investigation into this matter is continuing.

## 5.2. Outwards Correspondence

Date	To:	About:	
12/08/2022	Resident	Toxins in Residential area - reply from CEO	email
22/08/2022	LG Grants	2020-2021 for WaRM 2020-21 and WaRM 2021-22	email
29/08/2022	NT Worksafe	NT Worksafe form	email
26/08/2022	Dept of Chief Minister & Cabinet	Proposed meeting between NT Remunerational Tribunal & WSC October	email
2/09/2022	CBA - James Cho	Signed Application & Authority new Business Account - Special Projects Grants	email
2/09/2022	Aust Council Claims	Motor Vehicle Claims - CD21DL	email
2/09/2022	Aust Council Claims	Workers Comp Claim	email
2/09/2022	Shannon Rice - DIPL	Mandorah Marine Facility update and request for update on when tender will be announced.	email
8/09/2022	Dept of Chief Minister & Cabinet	RUA follow up	email
8/09/2022	Dept of Infra, Trans & Reg Dev	2021-22 Q3 and Q4 Quarterly Reports for LRCI Phases 1,2 & 3 and declaration	email
9/09/2022	Tropics Consult	Final Draft Waste Managmetn Strategy	email
12/09/2022	Troppo Architects	ReDiscovery Centre Proposal	email
12/09/2022	Emergency Mngt - Dept of Industry, Tourism & Trade	Updated contact details - Biosecurity and Animal Welfare Functional Group	email
14/09/2022	NT Government	Signed Grant Agreement - Wagait Youth School Holiday Program 2022/23 - YVHG0700001	email

### **Resolution No. 2022/139**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the August 2022 Council meeting be accepted.**

**Moved: Vice President Tom Dyer**

**Seconded: Cr Peter Clee**

**Vote: AIF**

### 3. COUNCILLORS' REPORTS

#### 6.1 President's Report

Please see President's Report attached.

**Resolution No. 2022/140**

**That Council receives and notes President Neil White's report for the period 15 August to 16 September 2022.**

**Moved: Vice President Tom Dyer**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

### 4. OFFICERS' REPORTS

#### 4.1. CEO Report for the period 15 August to 16 September 2022

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"><li>• Staff Leave Taken ; RG (PL x3); PW(RDO x1); FC (0); HP (PL x1); RT (WC ongoing)</li><li>• Staff Leave Approved ; RR (18/07 to 21/08)</li><li>• Recruitment ongoing for Active Recreation Manager</li><li>• CEO APR (RG, NW) ; 17 Aug</li><li>• Records Management (FC, PW) ; 31 Aug</li><li>• Planning for all staff APR's</li></ul>
<b>WHS</b>	<ul style="list-style-type: none"><li>• Staff Toolbox meetings x3</li><li>• Incident – Casual employee accidentally sprayed Sealink crew with hose ; 21 Aug</li><li>• Incident – CEO vehicle sideswiped bollard at jetty carpark ; 27 Aug</li><li>• Incident – Casual employee slipped off ute towball &amp; injured shoulder ; 28 Aug</li></ul>
<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"><li>• President x4 weekly catchups</li><li>• WIP meetings</li><li>• NT WorkSafe/JLT/WALGA/GIO insurance WC claims and return to work</li><li>• Rates notices mailed out to 388 properties ; 17 Aug</li><li>• NTEC info-session for By-Election ; 17 Aug</li><li>• LGANT CEO APR workshop ; 17 Aug</li><li>• ICAC Nominated Recipient Forum ; 24 Aug</li><li>• LGANT meeting with Chief Minister ; 24 Aug</li><li>• LGANT forum Sport &amp; Culture ; 25 Aug</li><li>• Auditor requests for information &amp; correspondence</li><li>• Tropics Consulting meeting regarding Waste Strategy draft ; 24 Aug</li><li>• Darwin LEC Meeting new regional LEP ; 26 Aug</li><li>• CouncilWise dog registration preparation &amp; notices mailed; 26 Aug</li><li>• DCMC TERCC regional monthly meeting ; 29 Aug</li><li>• LGANT meeting Darwin Outreach Joint Cyber Security Centre (JCSC) ; 30 Aug</li><li>• WSC Audit Committee Meeting ; 30 Aug</li><li>• Elected Member Training (Finance) ; 30 Aug</li><li>• WSC Emergency Committee meeting ; 14 Sep</li><li>• DITT meeting regional business development support ; 14 Sep</li><li>• DCMC TERCC Regional Planning Committee meeting ; 15 Sep</li><li>• DIPL-CLO meeting at council + tour of beach accesses and RUA ; 16 Sep</li><li>• JLT Risk Management Workshop correspondence &amp; planning (Nov)</li><li>• Larrakia Nation/Veolia correspondence for Darwin Harbour Cleanup (Oct)</li></ul>



	<ul style="list-style-type: none"> <li>• DCMC correspondence with regard to RUA management</li> <li>• Core Lithium correspondence regarding blasting schedules</li> <li>• DIPL meeting regarding entry statement signage &amp; road reserve conditions</li> <li>• Correspondence with COTA &amp; Darwin Legal Service to plan seniors' session logistics</li> <li>• Correspondence with Troppo Architects for Recovery Centre design</li> <li>• Correspondence with Belyuen &amp; Coomalie CEO's regarding LG Regulatory Reform</li> <li>• Correspondence with local designer for cat control campaign posters</li> <li>• Correspondence with Belyuen CEO Waste Strategy + vehicle removal + S&amp;R Officer</li> <li>• T for Thomas Sepsis Awareness</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident reported sand build-up on bike-path</li> <li>• Resident meeting regarding new vehicle cross-over on verge</li> <li>• Reports of visitors camping at Cloppenburg Park</li> </ul>
<b>Actions</b>	<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Ongoing review of WSC policies and registers for LG Act alignment</li> <li>• Preparation of agenda &amp; minutes for WSC mtg</li> <li>• Preparation of agenda &amp; minutes for Audit Committee mtg</li> <li>• Preparation of agenda &amp; minutes for Emergency Committee mtg</li> <li>• Assist Finance Officer with development of internal finance procedures</li> <li>• Review of asset management policies and procedures</li> <li>• Research for cat management community campaign, policy and bylaws</li> <li>• Follow up on actions for Audit Committee</li> <li>• Review of Planning Scheme Amendments PA 2021/0254</li> </ul>
<b>Actions</b>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>• Youth Leadership program continues with Youth Development Officer coordinating twice-weekly pop-up events at the park as well as planning and supporting special events such as skate-sessions, and school holiday program activities for Sept/Oct and Dec/Jan. A new program calendar was published that includes sewing, cooking, film nights, wild-care workshops, weed-walks and t-shirt printing.</li> <li>• Healthy Lifestyle Seniors Program: Weekly Yoga commenced Mon 1 June and weekly Pilates commenced on Tuesday 24 June, both are well attended; Senior's month events during 16-26 August including Western Dinner-dance and Games Luncheon were well attended with the latter now scheduled as a monthly activity. A COTA info-session about Advanced Care Planning was also very well attended and the Darwin Legal Service consultations also reported good take-up. Planning is underway for workshops that will look at cyber-security and scam awareness.</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>• LCRI phases 2 - Signage, drainage &amp; verge remediation (\$25k)</li> <li>• LCRI phases 3 - Skate-park &amp; Pump-track design and construct stage 1 (\$50k)</li> <li>• DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k)</li> <li>• DLGRD (CMC) WaRM #2 - Design &amp; Construct for Re-Discovery Centre (\$75k)</li> <li>• Operational - Waste Collection 2022-23 (&lt;\$100k)</li> </ul> <p><u>Current Special Purpose Grants</u></p> <ul style="list-style-type: none"> <li>• Alcohol &amp; Drug program 2022; Wagait Youth Leadership Program (\$20k)</li> <li>• Healthy Lifestyles ; Seniors Program (\$20)</li> <li>• LCRI-P3 and ext (\$50k + \$)</li> <li>• New grants applications pending advice ; Youth-Vibe (\$4k), AOD (Youth 2023 - \$20k), CBF (Tennis Court - \$30k), Tourism (solar lights \$50k)</li> </ul>

	<p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>• Remote Sport Program and Voucher Scheme 2021-22</li> <li>• LRCI all phases progress reports/ variations and R2R</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>• Council e-newsletter (September)</li> <li>• Community update (By-Election)</li> <li>• Community update (New Fire Rating System)</li> <li>• Community update (Youth Program &amp; School Holidays)</li> <li>• Community update (PRE-Cyclone PREparation)</li> </ul> <p><u>Community Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> <li>• Early voting @ council office ; Mon 5 Sep</li> <li>• By-Election voting ; 8am-6pm Sat 17 Sep</li> </ul>
--	--

#### 4.2. Works Manager’s Report for the period 15 August to 16 September 2022

<b>Staff/HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Leave - GZ (0); RR (0)</li> <li>• Ongoing work planning for casual staff</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox and planning x 4</li> <li>• Incidents – casual on jetty x 2 (as noted in CEO report)</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>• Bore Runs x 14</li> <li>• Water Samples x 10</li> <li>• Imaluk water compound maintenance (weed control, mow and snip)</li> </ul> <p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 13</li> <li>• Jetty handrails and bins sanitised (COVID) x 98</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip)</li> <li>• Boat ramp algae removed</li> <li>• Jetty landing barnacles removed</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 6</li> <li>• Council bins in, out &amp; cleaned weekly x 40</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Estate mowing &amp; poisoning</li> <li>• Removed 3 dead trees from council grounds</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Vegetation removal from verges/drains</li> <li>• Culvert headwalls and barriers painted</li> <li>• Bike-path desilting near Supermarket</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Serviced work ute pump engine</li> <li>• Truck tyres and alignment</li> <li>• New tractor delivered; training undertaken by RR &amp; GZ</li> </ul>

	<ul style="list-style-type: none"> <li>• Old tractor taken to RDO for transfer of loader arms, then Pickles for auction</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park irrigation monitoring daily/monthly reporting</li> <li>• Replaced gate on Head Crt</li> <li>• Assemble new VC screen &amp; stand</li> <li>• Assisted with set up for seniors events at Cloppenburg Park</li> </ul>
--	---

**Highlights to Note:**

**RUA:** President and CEO met with Crown Land Office (CLO) representatives at Wagait Beach to discuss concerns, issues, plans, intentions. The group visited various access points along the RUA to discuss concerns, CLO noted boundary creep and heritage sites. CLO will undertake further investigation into RUA and heritage site management under council. CLO also advised that council's contact at Dept of Environment has returned from extended leave. CLO will also investigate additional areas for occupational licences eg. Erickson beach entrance picnic table and bin area expanded to include the gravel road entryway and carpark. This would mean the road would be remediated, car park built up, additional signage and bollards, and a boom gate put across the beach access for emergency services entry and seasonal events such as sailing. Also looking at taking an occupational licence at the Baluria and Delissa beach accesses. CLO will also investigate why RUA management contract lapsed. CLO were made aware of the increased use of the beach and RUA, particularly on quad bikes, since the COVID lockdowns and increased tourist visitation.

**Community Programs:** The youth and seniors' programs have been very busy with a full September and October schedule of activities. November will be quieter before the Christmas activities begin. Games afternoons for seniors will be held once a month from October.

**Pre-Cyclone Season:** Preparation has begun and a news-bulletin will be published this week which will include the hard-waste pickup dates and other messages regarding storm-surge and emergency sms sign-up.

**Grants:** it looks promising that we will receive ongoing AOD funding for the youth leadership program. The department is pleased with what we have achieved in the pilot program.

The federal local roads and community infrastructure grant will extension to phase 3 which will add \$30,000 to our grant funds. Projects will need to be approved by the Department and CEO will bring proposals to the October meeting.

We also have another \$75,000 under the WaRM program from the Dept of Chief Minister. This has been received as part of our annual operational funding which has also increased by \$12,000 (CPI) and recognition of a population increase. CEO will report to October meeting on plans for the additional funds.

**Resolution No. 2022/141**

**That council receives and accepts the Officers reports for 15 August to 16 September 2022.**

**Moved: President Neil White**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

## 8. ACTION SHEET for the period 15 August to 16 September 2022.

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			16/09/2022	No further update from PW regarding upgrades to compound.
2	2020/101	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
	2020/113		18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.

			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hault and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			12/08/2022	Correspondence to DEPWS and CLO/DIPL to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
			16/09/2022	Further correspondence with DCMC and DIPL CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 Draft Waste Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.

		14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
		10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
		20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
		16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
		15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
		14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
		10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
		11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
		12/08/2022	Draft strategy and plan provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility. Final strategy with QS due September.
		16/09/2022	The Waste Management Strategy has been received and is tabled for council endorsement. Next steps will be to share the document with LGANT and present the package to NTG DIPL and LG for consideration.
4	Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
		15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
		15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
		12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
		12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
		20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.

	14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
	10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
	16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
	15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.
	14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
	10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
	11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
	05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.
	12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
	16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.

**Waste Management Strategy:** The draft document is tabled with the final document that can be used for the next 5-10 years. The strategy includes business opportunities relating to the circular economy. The National Waste Strategy and NT Circular Economy Strategy align very well with council's plans. There are people in the community who are interested in engaging with recycling and building small businesses. The QS for construction of waste transfer station is \$4.4 million. The station will be critical for further development of the peninsula and having a plan for this places council in a good position.

**Health Services and Centre:** CEO is raising at the next TERCC meetings as a priority issue re: safety. These meetings have been very beneficial, with access to NT decision-makers, and a good plan for the group. CEO is ensuring that council and community needs are aligned with NTG strategic plans for increasing regional services.

**Resolution No. 2022/142**

**That council receives and accepts the Action Sheet for 15 August to 16 September 2022.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

## 9. FINANCIAL REPORTS

### 9.1. August 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

### 9.2. August 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/08/2022	L.G.A.N.T. - 2022-2023 Annual Member Subscriptions	\$1,709.94	
1/08/2022	One Music Australia - Music for Councils - yearly fee		\$261.78
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Trust Aggregate Contribution	\$1,150.04	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium	\$1,451.15	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium	\$114.29	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium Stamp Duty	\$156.54	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Trust Aggregate Contribution	\$5,182.80	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium	\$17,580.78	
1/08/2022	Jardine Lloyd Thompson (JLT) Pty Ltd - Excess of Loss Layers Premium Stamp Duty	\$1,758.10	
2/08/2022	Cross Solutions Surveyors & Spartial Consultants - The survey		\$5,830.00
2/08/2022	Pamela Wanrooy Exp Claim - lollies for Council Elected Member training 2 August 2022	\$10.00	
9/08/2022	Darryl Jenkin - IBC pods for recycling station	\$380.00	
9/08/2022	Central Business Equipment - Copy charges	\$205.29	
9/08/2022	Severine Meunier - Senior Yoga classes	\$300.00	
11/08/2022	Power Water - water swipe card usage	\$69.74	
12/08/2022	POS Central - Media equipment for council meeting		\$300.00
12/08/2022	POS Central - Media equipment for council meeting		\$420.00
12/08/2022	POS Central - Media equipment for council meeting		\$5,000.00
13/08/2022	Adobe Systems Incorporated - Adobe software monthly subscription		\$18.69
15/08/2022	Ian Manahan - 13,000 Litre to CEO house	\$150.00	
15/08/2022	Colleen Fergusson - Councillor meals for meeting Tuesday 16 August 2022	\$90.00	
15/08/2022	Colleen Fergusson - Catering - finger foods for the Seniors month lunch	\$500.00	
15/08/2022	Colleen Fergusson - Catering for Seniors Dinner on 26 August 2022	\$1,500.00	
16/08/2022	Adobe Systems Incorporated - adobe monthly subscription		\$29.99
19/08/2022	Councilwise - Computer support - rates notice and animal registration		\$1,498.20
20/08/2022	Optus - Office phone/fax/internet	\$104.90	
20/08/2022	Optus - mobile phone charges	\$230.00	
25/08/2022	Norsign - Signage for LRCl 2	\$471.24	
25/08/2022	Norsign - Signage for LRCl 2	\$232.05	
25/08/2022	Norsign - Signage for LRCl 2	\$147.84	
25/08/2022	Norsign - Signage for LRCl 2	\$184.80	
25/08/2022	Norsign - Signage for LRCl 2	\$64.68	
25/08/2022	Norsign - Signage for LRCl 2	\$221.76	
25/08/2022	Norsign - Signage for LRCl 2	\$2,010.62	
25/08/2022	Norsign - Signage for LRCl 2	\$3,958.42	
25/08/2022	Norsign - Signage for LRCl 2	\$235.62	
25/08/2022	Norsign - Signage for LRCl 2	\$295.68	
25/08/2022	Norsign - Signage for LRCl 2	\$295.68	
25/08/2022	Norsign - Signage for LRCl 2	\$204.20	
25/08/2022	Norsign - Signage for LRCl 2	\$471.24	
25/08/2022	Norsign - Signage for LRCl 2	\$172.79	



26/08/2022	Ian Manahan - Water to Sportsground	\$150.00	
26/08/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
29/08/2022	Karuna Yoga Wellness - Senior Yoga class	\$400.00	
29/08/2022	Karuna Yoga Wellness - Travel costs	\$108.00	
29/08/2022	Kerry Courts Exp Claim - Reimbursement for cleaning products	\$24.18	
31/08/2022	Veolia Environmental Services - Regular weekly bin collections		\$9,078.97
31/08/2022	Veolia Environmental Services - Hardwaste collections		\$1,816.21
<b>CREDIT CARD</b>			
1/08/2022	Xero - Monthly subscription		\$110.00
2/08/2022	Sealink - Sealink travel expense for CEO	\$108.00	
2/08/2022	Sealink - Multi ferry pass	\$108.00	
3/08/2022	Brown Sugar Darwin - 2 x coffees - meeting	\$9.50	
3/08/2022	Woolworths - Batteries for Defibrillator for Community Centre	\$102.00	
3/08/2022	Encore Pilates & Wellness - Online pilates classes	\$79.00	
6/08/2022	Microsoft - Monthly subscription		\$94.60
6/08/2022	Microsoft - Monthly subscription charges		\$91.08
9/08/2022	HART Sport - Tennis Net	\$247.00	
11/08/2022	Trojon Fencing - Single gate 3865 open x 1200H with hinges	\$301.00	
11/08/2022	TOTAL TOOLS DARWIN WINNELLIE NT - Bosch Blower 18V - Asset No. CE104	\$49.00	
11/08/2022	The Big Mower - Spark plugs for generator	\$35.30	
11/08/2022	Copytime - 6 x books bound	\$38.25	
11/08/2022	united - CEO fuel	\$125.51	
12/08/2022	City of Darwin - CEO parking - city of Darwin	\$20.00	
17/08/2022	Uber - Uber transport - LGANT meeting for CEO and President		\$12.79
18/08/2022	Uber - LGANT Meeting - transportt		\$3.00
18/08/2022	Uber - LGANT Meeting - share ride		\$12.69
19/08/2022	Sealink Ferries - Return Ferry ticket - Hanna Park	\$108.00	
19/08/2022	Woolworths - Food for COTA legal information session	\$63.37	
24/08/2022	Spotlight - Material for tablecloths for Community activities	\$125.90	
24/08/2022	Reward Supply Co Pty Ltd - community activities	\$88.54	
25/08/2022	NT Police, Fire & Emergency Services - Working with Children - John Notais	\$76.00	
26/08/2022	Sealink Ferries - Ferry Ticket for Line Dancing instructors - Seniors Dinner	\$86.10	
29/08/2022	Sealink Ferries - Ferry multi pass for CEO	\$108.00	
30/08/2022	Harvey Distributors - Bin liners	\$83.45	
30/08/2022	Bunnings - Paint for roadside culverts	\$555.10	
30/08/2022	RDO Equipment - oil filters	\$121.88	
30/08/2022	Territory Tyres - Fitt pass - repairs	\$20.00	
31/08/2022	Think Water - Rotating Nozle for pressure cleaner on ute	\$187.00	

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2022 to 30 August 2022 is \$356.98

### 9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

#### **Resolution No. 2022/143**

**That Council receives and accepts the Financial Reports for the month of September 2022.**

**Moved: President Neil White**

**Seconded: Vice President Tom Dyer**

**Vote: AIF**

## 10. AGENDA ITEMS

### 10.1. WSC By-Election 17 September

The NTEC concluded a by-election on Saturday 17 September with many votes taken early at council offices in the previous 2 weeks. An early final declaration will be made by NTEC and a report delivered after postal votes and preferences are counted.

**Resolution No. 2022/144**

**That Council note the information provided and congratulate Sarah Smith on her successful election.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

### 10.2. WSC Audit Committee Meeting 30 August

WSC Audit Committee met on Tuesday 30 August to review the 2021-22 Audited Financial Statements and receive a briefing on council reserves. A summary of the meeting minutes and recommendations from the committee is provided to be considered at agenda Item 16. In Camera.

### 10.3. Draft Annual Report

The 2021-22 Annual Report has been drafted by the CEO and is presented to council for the consideration and comment. The Financial Statements are a separate meeting item on the in-camera agenda. A Final Report with Auditors Report and Financial Statements will be presented for council's approval at the October Meeting.

**Key Items to Note:**

- Some of the capital projects has led to the capitalisation of assets and therefore resulted in a surplus for the year.
- Uncompleted projects from previous years were completed in 2021/22. The projects that weren't achieved in 2021/22 were not surprises but acknowledged during the year as projects that were unable to proceed for various reasons. This includes the roads report as the major project.
- Communications engagement for the newsletter and social media doubled. The audience numbers remained the same but the engagement doubled.
- Cr Vaughan asked how was camping and caravan accommodation in the shire supported. CEO advised that public camping within the Shire is still illegal. Current RL zoning limits tourist accommodation to AirBnB. During the year, council provided advice to residents who were operating camping/caravan sites with information about the correct development & business pathways. Council also supported Chris Grey's application for a campsite. Section surveying and mapping documents need to be approved and made official before this proposal can go ahead.

**Resolution No. 2022/145**

**That Council receive the draft 2021-22 Annual Report from the CEO and note the financial statements are to be added when approved.**

**Moved: Vice President Tom Dyer**

**Seconded: Cr Peter Clee**

**Vote: AIF**

#### 10.4. Grant Acquittals & Variations

CEO requests council to note the table below showing grant acquittals for fully expended grants and progress update reports that have been provided to the funding bodies for expenditure to 30 June 2022. Variation requests have been made to extend project timeline and fully expend the Waste and Resource Management 2020-2021 (WaRM) grant and the LRCI-Phase 2 grant (highlighted yellow).

<i>Project</i>	<i>Funding Agency</i>	<i>Total Grant</i>	<i>Funds Recvd</i>	<i>Expended</i>
Tractor & Waste Strategy	WaRM 2020-21	75,000	75,000	68,777
ReDiscovery Centre	WaRM 2021-22	75,000	75,000	0
Drainage remediation	LRCI – Phase 1	25,116	25,116	25,116
Green-waste track & Signage	LRCI – Phase 2	30,387	21,271	25,794
Skate-park & Pump-track D&C Stage 1	LRCI – Phase 3	50,232	37,674	23,414

- The new tractor has been received. The old tractor has gone to Pickles for auction. Income from the sale will be received back into the Asset Renewal reserve.
- The waste strategy has now been completed and the final payment can be made.
- The ReDiscovery Centre grant doesn't require a variation due to timing of the grant but required a progress report.
- Signage provided by LRCI grant has only just been delivered. This grant has been varied but will now be able to be acquitted.
- Skate-park D&C provided by LRCI grant doesn't require a variation due to timing of the grant but required a progress report.

#### **Resolution No. 2022/146**

**That council note the information provided and approve:**

- The progress reports and variation requests for WaRM grants;**
- The acquittals of LRCI Phase 1 grant;**
- The progress report and variation request for LRCI Phase 2 grant; and**
- The progress report for LRCI Phase 3 grant.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

#### 10.5. Grant Application Approvals

CEO requests council to review and endorse grant applications as set out in the table below, noting that contributions from council will be required if the submissions are successful.

Council contributions include both in-kind (budgeted staff and operational costs) as well as cash from asset replacement reserves and other complementary grant funding sources, including:

- The Remote Sport Program contributes \$20,000 to the Youth Program which is not shown in the table.
- Proposed funding for solar lighting has a requirement for minimum 25% council contribution.

<i>Project</i>	<i>Funding Program</i>	<i>Total Cost</i>	<i>Funding</i>	<i>WSC cash</i>	<i>WSC in-kind</i>
Youth Program 2023	Alcohol & Drugs	43,500	20,000	2,000	6,250
Solar Lighting	Town Asset Program	55,700	42,000	5,600	8,100
Tennis Court resurfacing	Town Asset Program	27,000	20,170	6,730	0

**Resolution No. 2022/147**

**That council note the information provided and agree to support the council contributions required should the grant applications be successful.**

**Moved: Cr Peter Clee**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

**10.6. Review of Reserves**

Following council resolution 2022/131 at the August meeting, the meeting brief provided to council regarding cash reserves was reviewed by the Audit Committee at their meeting on 30 August and discussed the following points:

- While leave accruals are recognised as a national accounting standard liability they cannot be allocated as a reserve. The budget includes leave accruals in the expenditure and they are currently being accounted for monthly in the financials.
- Council has requested a new reserve be set as a road replacement/renewal reserve. This would fit with moving the previous year's capitalised assets, which were mostly roads, to a specific roads replacement reserve. Currently, the balance sheet shows \$500,000 is in reserves for general asset replacement and a proportion of this could also be used for the new road replacement reserve.
- There is no restriction on the amount of surplus that can be moved into reserves in a given year, provided retained earnings don't go into deficit. The current policy reads as if council is restricted to the amount of the surplus, however the restriction should be dictated by retained earnings.
- The meeting brief identifies a list of projects that align with council's strategic planning that require research or planning documents to be created and there is no available funding to do this. Some of council's reserves will need to be allocated towards these in order to get them done as they are critical documents that relate to future asset replacement.
- If money is expended from reserves it will show as a deficit for that year.

By resolution 2022/136 the Audit Committee makes the following recommendation to council:

- a) Council to update the policy in regard to its reserves as long as it keeps its working capital intact and doesn't put itself into a deficit equity position.
- b) Council should consider moving newly capitalised assets into a renewal replacement reserve, particularly in regard to specially funded assets. Council can decide the best use of these reserves.

The Cash Reserve Policy has been updated to reflect these recommendations and is presented to council for endorsement. A summary of changes to the policy follows:

- Council has two externally restricted reserves, subject to external legislation:
  - > Asset revaluation reserve – this is an Australian Accounting Standard, based on a proportion of the value of our property and assets.
  - > Disaster recovery reserve – the NTG require WSC to set aside \$25,000 as our contribution to any disaster recovery funds.

- Council has Internally restricted reserves which are not subject to external requirements. Council can make decisions on these.
  - > Asset replacement reserve – some confusion arose from last year’s creation of the asset revaluation reserve and council’s wish to have an asset replacement reserve. The Audit Committee has recommended council’s request for a roads renewal reserve, along with other project reserves be identified under the asset replacement reserve rather than creating several new reserves. Research has identified West Arnhem Regional Council’s reserves breakdown as a good example of how this can be managed and documented. Council could consider this structure for Wagait Shire. Allocations for this reserve will be considered in camera.
  - > Election expense reserve
  - > Major initiatives reserve – includes new projects and purchases that have been identified, ie. things that are not renewals or replacements.

**Resolution No. 2022/148**

**That Council receive the recommendations from the Audit Committee and adopts the amended Cash Reserves Policy.**

**Moved: Cr Peter Clee**

**Seconded: Vice President Tom Dyer**

**Vote: AIF**

**10.7. Pre-Cyclone Season Preparations**

The Emergency Management Committee met on 14 September and reviewed the preparations for the 2022-23 cyclone season, including: a new Darwin Local Emergency Plan, emergency SMS services to residents, hard-waste management and collections, critical infrastructure and verge maintenance requirements.

A community newsletter will be published informing residents of preparations and the steps taken by council to reduce risk, as well as way for residents to participate including a workshop currently scheduled for early November.

The hard waste compound will be cleared and tidied up ready for cyclone season. The white goods will be degassed and removed, and no more will be accepted until 2023.

The contents of items left on the verge and on the edge of properties will be audited.

As there are a lot of new residents in the community, Council will hold a pre-cyclone workshop/information session on Sunday 6 November. It will also be good to add people to the emergency contact list.

**Resolution No. 2022/149**

**That council note the information provided.**

**Moved: President Neil White**

**Seconded: Cr Michael Vaughan**

**Vote: AIF**

**10.8. Request for Support**

The CEO has received a request for support for three young Wagait residents to travel to an ice-hockey tournament in late October.

The process for council financial support requests is outlined in council policy [Community Support & in-Kind Assistance](#) which states that sponsorship of individuals is not usually supported. However, where a request is deemed to have merit by the Chief Executive Officer, the request will be referred, with recommendation, to Council for consideration and determination.

The CEO recommends that an amount of \$200 per youth towards travel and registration fees to participate at the One Hockey Bantam Ice-Hockey Tournament in October.

**Resolution No. 2022/150**

**That council approve an amount of \$200 per youth towards travel and registration fees to participate at the One Hockey Bantam Ice-Hockey Tournament in October, as recommended by the CEO.**

**Moved: Vice President Tom Dyer**

**Seconded: Cr Peter Clee**

**Vote: AIF**

**11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE**

Cr Vaughan queried the damage to the road verge and barriers at the corner of Cox Drive and Wagait Tower Road, caused by a road train. The CEO advised that contact had been made with the company and an invoice had been made to them for damages, amounting to aprox \$3,000.

**12. QUESTIONS FROM THE PUBLIC WITH NOTICE**

**12.1. Garage Sale Trail for Councils**

A resident has requested council to consider participating in the national Garage Sale Trail for two consecutive weekends in November (12-13 & 19-20 November). The council buy-in to Garage Sale Trail participation is \$2000 and while it is a great concept, it is prohibitive for council at this cost. CEO also notes that the community is already quite active on several facebook sites in selling & trading second-hand items from their homes and as we head into wet season, the timing of the Garage Sale Trail schedule is not well-suited to top-end delivery.

**13. PETITIONS/DEPUTATIONS - Nil**

**14. CURRENT/UPCOMING EVENTS**

**14.1. Youth Program & School Holiday Program**

The Youth Program ramps up again in the coming weeks with the School Holiday Program confirmed for Sept/Oct that includes sewing, cooking, film night, wild-care workshops, weed-walks and t-shirt printing. The program was published and distributed to school children on the bus to take home to parents, as well as emailed to council newsletter subscribers and advertised on facebook and noticeboards.

## **14.2. Seniors Games Luncheons**

On the success of the inaugural games luncheon during Seniors Week, this activity has been included in the monthly events calendar and is scheduled for the following dates:

- Wednesday 12 October 11:30am – 1:30pm at the Community Centre
- Wednesday 09 November 11:30am – 1:30pm at the Community Centre

## **14.3. Australia's Backyard Bird Count – 17-23 October**

Each year, tens of thousands of Australians head outside to take part in BirdLife Australia's Aussie Backyard Bird Count, the nation's largest citizen science event, with 2021 breaking the record for the most people counting birds in one day. Over 100,000 people participated nationally and 623 bird species recorded - 275 of them in the NT! This year, council is promoting the **2022 Aussie Backyard Bird Count** to have as many participants as possible to ensure we get some good base data towards our environmental planning strategy.

## **14.4. Darwin Harbour Clean-Up – 19 October**

Council is again partnering with Larrakia Nation and Veolia to walk the local coastline and collect rubbish. Volunteers need to register with Larrakia Nation and council is able to assist in the process. The collected waste will be sorted and weighed at the Hard Waste compound, and the data contributes to the Tangaroa Blue project.

## **14.5. International Men's Day – 19 November**

Council is seeking advice from residents and Councillors as to how they would like to celebrate IMD2022 – the theme is #MakeTime4Mates and a small amount of funding is available from Territory Families Office of Gender Equity, however this will need to be submitted before the end of September to comply with funding guidelines.

Decision made to hold a barbecue – Wagait Beach Men's Sausage Day. A guest speaker could be invited, possibly someone from Beyond Blue to speak in line with the theme.

### **Additional:**

CEO Renita Glencross and President Neil White have been invited to the official opening of the Core Lithium mine site on 10 October.

## **15. LATE ITEMS AND GENERAL BUSINESS**

### **15.1. LGANT Policy-Action Motion for AGM**

At the council meeting in May 2022, a request was made to prepare a motion for the LGANT General Meeting in November calling on LGANT to support a challenge to the NT Government regarding the legislative requirement to advertise in a local paper, as an ineffective requirement that is actioned at significantly disproportionate cost to small councils.

The draft motion needs to be submitted at least 6 weeks before the November AGM.

**Resolution No. 2022/151**

That council receive and approve the draft motion for the LGANT General Meeting in November, calling for LGANT to support a challenge to the NT Government and Local Government Act 2019 s35(3)(c), s203(4)(c) s241(1)(b), s290(2)(b) which demand that certain statutory documents be advertised in a printed newspaper circulated locally in the area; as it is an ineffective requirement that is actioned at significantly disproportionate cost to small councils.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

**16. IN-CAMERA ITEMS**

**Resolution No. 2022/152**

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) Information about the personal circumstances of a residence or rate payer;
- b) Information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) Information provided to the Council on condition it be kept confidential.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF

At 8.27pm Council closed the meeting to the general public.

Confidential Items raised In-Camera:

- Draft Financial statements'
- Remuneration Tribunal invitation
- Movement in reserves
- Workers compensation update

**Resolution No. 2022/158**

That council resolves to move the following items to general business in accordance with section 293(1) of the Local Government Act:

- a) 16.1 Confirmation of In-Camera Minutes for meeting 16 August 2022 accepted by council resolution 2022/153;
- b) 16.2 Draft Financial Statement for year ending 30 June 2021-22 is accepted by council resolution 2022/154;
- c) 16.3 Council acceptance of confidential meeting invitation from Remuneration Tribunal by resolution 2022/155; and
- d) 16.4 Movements in reserves and priority project details agreed and accepted by council resolution 2022/156.

Moved: Cr Peter Clee

Seconded: Vice President Tom Dyer

Vote: AIF



**Resolution No. 2022/159**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

At 8.53pm Council opened the meeting to the general public.

**17. DATE OF NEXT MEETING**

The next Council Meeting is to be held on 18 October 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

**18. CLOSE OF MEETING**

The Chair declared the meeting closed at 8.54pm.

DRAFT

## President's Report

Purpose as part of my responsibility, provided by advice to council and the community of the information and activities that are important.

### Update: Welcome to the October Wagait Shire Council Meeting.

We also welcome newly elected Councillor Sarah Smith who was the successful candidate at the recent council election.

The CEO and I had the opportunity to attend the official opening of the Core Lithium Mine on Monday 10<sup>th</sup>. This strategic project looks to be present on Cox Peninsula for at least the next 20 years and will have a significant impact on traffic on Cox Peninsula Road and the deterioration of the bitumen thereon. Council will continue to lobby to ensure NTG is monitoring the safety and deterioration of the road during the life of this project.

Council will be participating in the Australian Bird count project commencing on Monday 17 October. On Sunday afternoon we will have a workshop to allow interested parties to participate in this project.

### Meetings attended:

Date:	Item:
Monday 19 September	Met with CEO and Dheran Young MLA for Daly and his Electorate officer for discussions.
Tuesday 20 September	Ordinary Council Meeting
Friday 23 September	CEO catchup
Friday 30 September	CEO catchup
Tuesday 4 October	All day CEO recruitment seminar. Evening – informal preliminary council meeting with new Councillor Sarah Smith.
Friday 7 October	CEO catchup
Sunday 9 October	Attended snake information session at Council Community Centre.
Monday 10 October	Attended formal opening of Core Lithium Mine with CEO.
Thursday 13 October	Attend seniors games afternoon.
Friday 14 October	CEO catchup.
Saturday 15 October	Attended: 9.30am Cox Country Club AGM. 10.30am – Local Business Forum, Community Centre
Sunday 16 October	Attended Australian Bird count information session.

Neil White  
President  
Wagait Shire Council

**WAGAIT SHIRE COUNCIL**

**Balance Sheet as at 30 September 2022**

**Notes to the Balance Sheet**

Assets	30 Sep 2022	30 Sep 2021	Note	Note 1. Details of Cash and Investments Held
<b>Bank</b>				
Bendigo Investment Acc	\$500,000.00	\$500,000.00	1 (a)	<b>1 (a) Bendigo Bank Investment Account</b> \$500,000.00
CBA Fixed Term Deposits	\$1,000,000.00	\$1,100,000.00	1 (b)	
CBA Online Saver	\$160,383.34	\$220,238.91		CBA - Fixed Term Deposit (13/09/22) \$ 300,000.00
CBA Transaction Account	\$164,276.98	\$85,946.00		CBA - Fixed Term Deposit (10/10/22) \$ 200,000.00
<b>Total Bank</b>	<b>\$1,824,660.32</b>	<b>\$1,906,184.91</b>		CBA - Fixed Term Deposit (17/11/22) \$ 500,000.00
				<b>1 (b) Total CBA Investments</b> \$ 1,000,000.00
<b>Current Assets</b>				
Less Prov'n for Doubtful Debts	-\$5,838.00	-\$12,115.00		
Rates Debtors Account	\$170,925.92	\$162,252.04	2	<b>Note 2. Details of Rates Control Account</b>
Rates in Advance	-\$754.78	-\$262.84	2	Rates Control Account - Relates to Rates balance owing as per Councilwise
Rates Payment Control Account	\$0.00	-\$324.84		
Trade Debtors [11405]	\$7,608.75	\$850.00	3	Rates Prior years (pre 2022) 4,900.23
Undeposited Funds working A/c	\$7,541.72	\$944.00		Rates 22/23 over due 25,668.67
<b>Total Current Assets</b>	<b>\$179,483.61</b>	<b>\$151,343.36</b>		Rates 22/23 not over due yet 140,357.02
				<b>Total Rates Arrears</b> 170,925.92
<b>Non-current Assets</b>				
Buildings Accum Dep	-\$57,961.18	-\$10,587.18		
Buildings at Cost	\$980,000.18	\$980,000.18		<b>Note 3. Details of Trade Debtors</b>
Inf Roads & Paths at Cost	\$863,576.00	\$484,500.00		<b>Debtors</b> <b>Current</b> <b>&gt; 30 days</b> <b>&gt; 60 days +</b> <b>&gt; 90 days</b>
Infr Roads & Path Accum Depn.	-\$493,705.00	-\$472,217.00		Trade Debtors 7,359.00 169.75 80.00 0.00
Land at Cost	\$350,000.00	\$350,000.00		
Leased Vehicle Accum Depreciation	-\$24,885.00	-\$12,065.00		<b>Note 4. Details of Trade Creditors</b>
Motor Vehicles Accum Dep	-\$68,953.00	-\$62,774.00		<b>Creditors</b> <b>Current</b> <b>&gt; 30 days</b> <b>&gt; 60 days +</b> <b>&gt; 90 days</b>
Motor Vehicles at Cost	\$73,398.55	\$73,398.55		Trade Creditors 7,914.04 0.00 0.00 5,100.00
Office Equip & Furn at Cost	\$185,087.74	\$176,812.28		
Office Equip Furn Accum Depn.	-\$175,554.00	-\$175,197.00		<b>Note 5. Details of Unexpended Grants Liability</b>
Plant & Equipment at Cost	\$674,766.34	\$606,428.39		Unexpended Grants - Special Purpose 93,992.48
Plant & Equipment Accum Dep	-\$449,468.00	-\$405,778.00		<b>Total Unexpended Grants Liability</b> 93,992.48
Right Use of Assets	\$54,294.00	\$54,294.00		
Sports Ground Accum Dep	-\$37,691.00	-\$7,199.00		
Sports Ground at Cost	\$310,000.00	\$310,000.00		
<b>Total Non-current Assets</b>	<b>\$2,182,905.63</b>	<b>\$1,889,616.22</b>		
<b>Total Assets</b>	<b>\$4,187,049.56</b>	<b>\$3,947,144.49</b>		
<b>Liabilities</b>				
<b>Current Liabilities</b>				
CBA CC - Gary Zikan new	\$0.00	\$939.28		
Current Lease Liabilities	\$13,678.00	\$0.00		
GST	-\$198.14	-\$1,888.08		
Trade Creditors	\$13,014.04	\$19,091.65	4	
<b>Total Current Liabilities</b>	<b>\$26,493.90</b>	<b>\$18,142.85</b>		
<b>Non-Current Liabilities</b>				
Accrued Expenses	\$0.00	\$2,000.00		
Non-current Lease Liabilities	\$19,367.00	\$45,984.00		
PAYG Withholding Payable	\$10,508.00	\$9,854.00		
Provision for Annual Leave	\$59,318.47	\$54,157.23		
Provision for Long Service Leave	\$53,463.27	\$41,003.67		
Provision for Non Current Long Service Leave	\$10,056.00	\$7,455.00		
Super Payable	\$5,926.28	\$3,586.73		\$122,837.74
Super Payable control account	-\$136.59	\$0.00		
Unexpended Grant Liability	\$93,992.48	\$316,572.54	5	
Wages Payable - Payroll	\$0.00	\$58.32		
<b>Total Non-Current Liabilities</b>	<b>\$252,494.91</b>	<b>\$480,671.49</b>		
<b>Total Liabilities</b>	<b>\$278,988.81</b>	<b>\$498,814.34</b>		
<b>Net Assets</b>	<b>\$3,908,060.75</b>	<b>\$3,448,330.15</b>		
<b>Equity</b>				
Asset Replcmnt and Maint Res	\$500,000.00	\$500,000.00		
Asset Revaluation Reserve	\$991,467.27	\$991,467.27		
Current Year Earnings	\$353,939.31	\$244,351.92		
Prior Year's Surplus/Deficit	\$1,802,286.03	\$1,802,286.03		
Retained Earnings	\$260,368.14	-\$89,775.07		
<b>Total Equity</b>	<b>\$3,908,060.75</b>	<b>\$3,448,330.15</b>		

**WAGAIT SHIRE COUNCIL**

**Table 2&3: Capital Expenditure Actual v Budget as at 30 Sep 2022**

<b>CAPITAL EXPENDITURE FOR THE PERIOD August 2022</b>	<b>YTD Actuals</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Approved Annual Budget</b>
Buildings (ReDiscovery Hub Stage 1)	0	14,584	(14,584)	58,338
Infrastructure (Skatepark & Pumptrack Design & Construct Stage 1)	7,680	6,392	1,288	38,352
Motor Vehicles (Leased / Right of Use)	0	0	0	0
Office Equipment	5,200	6,000	(800)	6,000
Plant and Machinery	0	0	0	0
Sports Ground	0	0	0	0
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>12,880</b>	<b>26,976</b>	<b>(14,096)</b>	<b>102,690</b>
<b>Total capital expenditure funded by:</b>				
Capital Grants	0	0	0	96,690
Transfers from Reserves	0	0	0	0
Sale of Assets	0	0	0	0
Other (Operational)	0	0	0	6,000
<b>OPERATING SURPLUS / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>102,690</b>

<b>By Project / Asset Item* over \$100,000</b>	<b>Class of Assets</b>	<b>Prior Year Actuals</b>	<b>YTD Actuals</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Total Approved Budget</b>	<b>Total Cost to Date</b>
		<b>\$ (A)</b>	<b>\$ (B)</b>	<b>\$ (C)</b>	<b>\$ (D = B-C)</b>	<b>\$ (E)</b>	<b>\$ (F = A+B)</b>
					0		0
PIF Fund & LRCI Phase 2 (Cloppenburg Park Access)	Infrastructure	122,155					122,155
Roads 2 Recovery (Cox Dr Floodway)	Infrastructure	125,286					125,286
Skatepark & Pumptrack Design & Construct	Infrastructure						0
	Building				0		0
Tractor replacement	Plant/ Machinery				0		0
Truck replacement	Plant/ Machinery				0		0
<b>TOTAL</b>		<b>247,441</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>247,441</b>

*\*Items listed are examples only.*

**WAGAIT SHIRE COUNCIL**

**Income & Expenditure Statement Actual v Budget Sep 2022**

	Sep Actual	YTD Actual	YTD Budget	YTD Variance	NOTES
<b>Income</b>					
Contracts, Fees & Charges	\$ 14,554.55	\$ 54,450.97	\$ 43,250.00	\$ 11,200.97	<b>1</b> YTD higher due to timing of invoices
Insurance Payment	\$ 2,137.98	\$ 6,859.44			<b>2</b> YTD higher due to workers comp payment
Miscellaneous Income	\$ 4,270.89	\$ 2,373.85	\$ 2,500.00	-\$ 126.15	<b>3</b> Includes bank interest (accrued term deposit interest due Sept/Oct/Nov), other incomes, sal
Operating Grant Revenue	\$ 6,281.00	\$ 168,761.00	\$ 145,914.00	\$ 22,847.00	<b>4</b> Operational grants due 01/08/22 and 01/02/23 (FAA c/f = \$ 53,980)
Rates Income	\$ 237.17	\$ 251,643.22	\$ 252,924.00	-\$ 1,280.78	<b>5</b> Rates income due 30/09/22, 31/11/22, 31/01/23, 30/03/23
Rental Income	\$ 363.64	\$ 1,272.74	\$ 1,550.00	-\$ 277.26	<b>6</b> YTD lower due to waiving of fees for community centre
Waste Management Income	\$ -	\$ 123,214.19	\$ 123,846.00	-\$ 631.81	<b>7</b> Waste fees income due 30/09/22, 31/11/22, 31/01/23, 30/03/23
<b>Total Income</b>	<b>\$ 27,845.23</b>	<b>\$ 608,575.41</b>	<b>\$ 569,984.00</b>	<b>\$ 38,591.41</b>	
<b>Gross Profit</b>	<b>\$ 27,845.23</b>	<b>\$ 608,575.41</b>	<b>\$ 569,984.00</b>	<b>\$ 38,591.41</b>	
<b>Less Operating Expenses</b>					
Administration Expenses	\$ 13,810.03	\$ 30,494.54	\$ 28,640.00	\$ 1,854.54	<b>8</b> YTD higher due to depreciation expense being included
Elected Member Expenses	\$ 356.98	\$ 1,070.94	\$ 2,358.00	-\$ 1,287.06	<b>9</b> YTD lower due to members not claiming allowances
Employment Expenses	\$ 58,030.10	\$ 122,706.18	\$ 117,188.00	\$ 5,518.18	<b>10</b> YTD higher due to additional pay-cycle in July
Insurance	-\$ 12.86	\$ 53,391.07	\$ 53,403.93	-\$ 12.86	<b>11</b> Insurance payments due July/August
Leave Accruals	\$ 4,826.78	\$ 5,808.95	\$ 3,500.00	\$ 2,308.95	<b>12</b> YTD higher due to leave not taken
Projects & Activities	\$ 225.00	\$ 532.03	\$ 3,500.00	-\$ 2,967.97	<b>13</b> YTD lower pending community grants program in Q2
Repairs & Maintenance	\$ 1,503.18	\$ 3,302.65	\$ 4,125.00	-\$ 822.35	<b>14</b> YTD lower, pending pre-cyclone season maintenance in Q2
Services	\$ 381.12	\$ 2,371.30	\$ 2,787.50	-\$ 416.20	<b>15</b> YTD lower
Vehicle & Plant Expenses	\$ 9,796.27	\$ 12,977.94	\$ 3,375.00	\$ 9,602.94	<b>16</b> YTD higher due to annual services and licencing in Q1
Waste Management Expenses	\$ 1,836.32	\$ 21,980.50	\$ 24,250.00	-\$ 2,269.50	<b>17</b> YTD lower due to invoice disputes
<b>Total Operating Expenses</b>	<b>\$ 90,752.92</b>	<b>\$ 254,636.10</b>	<b>\$ 243,127.43</b>	<b>\$ 11,508.67</b>	
<b>Operating Profit</b>	<b>-\$ 62,907.69</b>	<b>\$ 353,939.31</b>	<b>\$ 326,856.57</b>	<b>\$ 27,082.74</b>	
<b>Non-operating Income</b>					
Special Purpose Grants	\$ 3,769.59	\$ 28,277.44			<b>18</b> Grants brought forward = unexpended at June 30 (\$122,269.92)
<b>Total Non-operating Income</b>	<b>\$ 3,769.59</b>	<b>\$ 28,277.44</b>	<b>\$ -</b>	<b>\$ 28,277.44</b>	
<b>Non-operating Expenses</b>					
Special Purpose Grant Expenses	\$ 3,769.59	\$ 28,277.44		\$ 28,277.44	<b>20</b> Special Purpose Grants, refer to unexpended Grants Sheet for more detail
<b>Total Non-operating Expenses</b>	<b>\$ 3,769.59</b>	<b>\$ 6,086.82</b>	<b>\$ -</b>	<b>\$ 6,086.82</b>	
<b>Net Profit</b>	<b>-\$ 62,907.69</b>	<b>\$ 376,129.93</b>	<b>\$ -</b>	<b>\$ 22,190.62</b>	
Total Rates incl waste invoiced	\$ 374,420.00				
Less current year outstanding	\$ 166,025.69		-\$ 1,912.59	Total from difference above	
<b>Total Rates in received in Cash 2022-23</b>	<b>\$ 208,394.31</b>				

**WAGAIT SHIRE COUNCIL**

**Special Purpose Grants (SPG) as at 30 September 2022**

<b>Funding Body</b>	<b>Project Name</b>	<b>Grants Current</b>	<b>Brought Fwd</b>	<b>Total Grants</b>	<b>Current Exp 2023</b>	<b>Total Exp</b>	<b>Balance</b>	<b>Notes</b>
Federal Gov	LRCI 2		-1,181.00	-1,181.00	10,986.47	10,986.47	-12,167.47	Verge remediation + signage, next instalment due
Federal Gov	LRCI 3		25,794.00	25,794.00	7,680.00	7,680.00	18,114.00	Skatepark & Pumptrack design & construct Stage 1
DCMG-LG	WRM #2 21-22		58,337.50	58,337.50		0.00	58,337.50	ReDiscovery Centre
DoH - Healthy Lifestyle 20/21	Seniors		18,218.84	18,218.84	4,536.07	4,536.07	13,682.77	Program running throughout year and c/f
FRRR	Wagait Youth Program		1,079.35	1,079.35		0.00	1,079.35	Program running throughout year and c/f
DoH - AOD	Wagait Youth Program		17,900.23	17,900.23	3,628.90	3,628.90	14,271.33	Program running throughout year and c/f
DITT	CBF - Makers 2022		2,121.00	2,121.00	1,446.00	1,446.00	675.00	CBF Community Organisation Grants Program
<b>Totals</b>		<b>0.00</b>	<b>122,269.92</b>	<b>122,269.92</b>	<b>28,277.44</b>	<b>28,277.44</b>	<b>93,992.48</b>	
		<b>Total Special Purpose Grants</b>		<b>122,269.92</b>	<b>GRAND TOTAL</b>		<b>93,992.48</b>	

# Statement of Cash Flows

## WAGAIT SHIRE COUNCIL

For the month ended 30 September 2022

	SEP 2022	AUG 2022	JUL 2022
<b>Operating Activities</b>			
Receipts from customers	44,290.86	554,756.04	36,248.50
Payments to suppliers and employees	(118,797.57)	(94,210.20)	(88,320.99)
Cash receipts from other operating activities	3,819.00	1,679.00	3,011.00
<b>Net Cash Flows from Operating Activities</b>	<b>(70,687.71)</b>	<b>462,224.84</b>	<b>(49,061.49)</b>
<b>Investing Activities</b>			
Other cash items from investing activities	146,816.80	(316,105.92)	14,328.82
<b>Net Cash Flows from Investing Activities</b>	<b>146,816.80</b>	<b>(316,105.92)</b>	<b>14,328.82</b>
<b>Financing Activities</b>			
Other cash items from financing activities	5,940.47	(72,746.51)	(24,223.25)
<b>Net Cash Flows from Financing Activities</b>	<b>5,940.47</b>	<b>(72,746.51)</b>	<b>(24,223.25)</b>
<b>Net Cash Flows</b>	<b>82,069.56</b>	<b>73,372.41</b>	<b>(58,955.92)</b>
<b>Cash and Cash Equivalents</b>			
Cash and cash equivalents at beginning of period	1,742,590.76	1,669,218.35	1,728,174.27
Net change in cash for period	82,069.56	73,372.41	(58,955.92)
Cash and cash equivalents at end of period	1,824,660.32	1,742,590.76	1,669,218.35

# Statement of Cash Flows

WAGAIT SHIRE COUNCIL

For the month ended 30 September 2022

SEP 2022

---

## Operating Activities

Receipts from customers	44,290.86
Payments to suppliers and employees	(118,797.57)
Cash receipts from other operating activities	3,819.00
<b>Net Cash Flows from Operating Activities</b>	<b>(70,687.71)</b>

## Investing Activities

Other cash items from investing activities	146,816.80
<b>Net Cash Flows from Investing Activities</b>	<b>146,816.80</b>

## Financing Activities

Other cash items from financing activities	5,940.47
<b>Net Cash Flows from Financing Activities</b>	<b>5,940.47</b>

---

<b>Net Cash Flows</b>	<b>82,069.56</b>
-----------------------	------------------

## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,742,590.76
Net change in cash for period	82,069.56
Cash and cash equivalents at end of period	1,824,660.32





Chief Executive Officer  
Wagait Shire Council  
PMB 10  
WAGAIT BEACH NT 0801

Attention: Renita Glencross

**RE: 2022 WAGAIT SHIRE COUNCIL BY-ELECTION**

Dear Renita

In accordance with *Local Government (Electoral) Regulation 71(b)* I hereby certify the results of the Wagait Shire Council by-election.

Three candidates contested the election for one vacancy for the position of councillor. The number of first preference votes received by each candidate was as follows:

Kate CRANE	62
Sarah SMITH	123
Alan AMEZDROZ	31

**Total** first preference votes **216**

As a consequence, under the preferential voting system, the quota of votes required for this election was 109.

Candidate Sarah Smith received the required quota at the primary count and is duly elected. The results are publically available on the NT Electoral Commission website.

If you have any further queries, please do not hesitate to contact Sue Whyte on 08 8999 7643

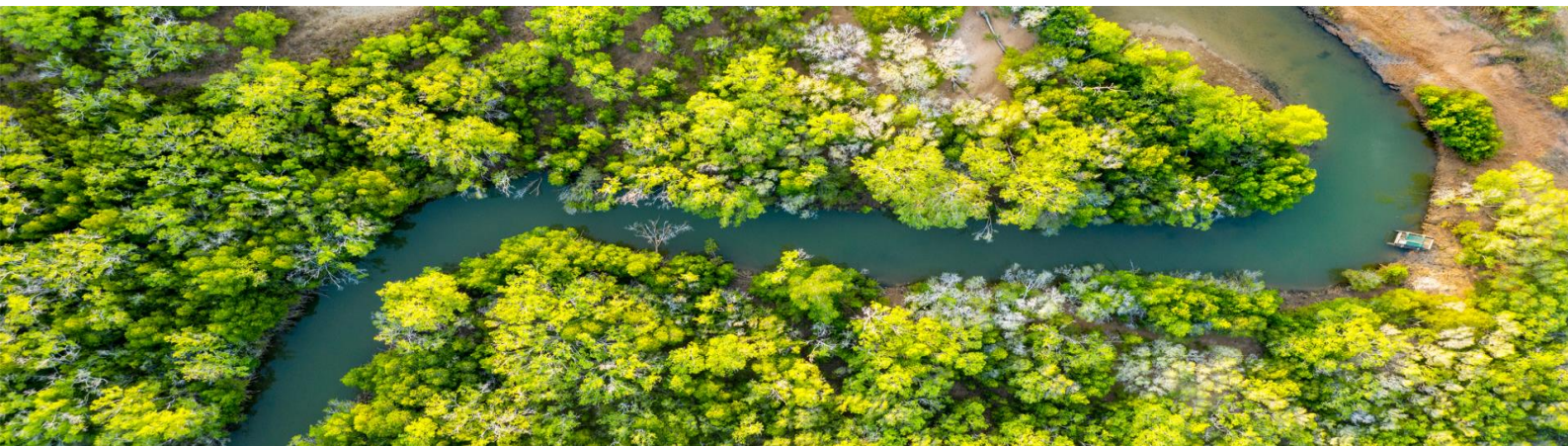
Yours sincerely



Iain Loganathan  
Electoral Commissioner  
20 September 2022



# ANNUAL REPORT 2021-2022



## Table of Contents

Table of Contents .....	2
Contact Details .....	2
Introduction.....	3
Our Vision .....	3
Our Mission .....	3
President’s Message.....	4
Chief Executive Officer’s Report.....	6
Council Governance .....	6
Council Staff Team.....	7
Council Finance.....	7
Roads & Verges .....	8
Waste Management.....	9
Community Engagement.....	9
Acknowledgement.....	10
Our Community – Key Statistics .....	11
Our Councillors.....	12
Our Council Committees .....	13
Audit Committee .....	13
Emergency Management Committee .....	13
Our Organisational Structure .....	14
Shire Report Card .....	15
1. Local Infrastructure & Assets .....	15
2. Local Environment Health .....	17
3. Civic Services .....	18
4. Community Engagement.....	20
5. Commercial Services & Contracts .....	21
6. Community Services .....	22
7. Council Administration.....	23
Financial Report.....	30

## Contact Details

Postal address: PMB 10, Darwin NT 0801

Website: [www.wagait.nt.gov.au](http://www.wagait.nt.gov.au)

Shire Council CEO: Renita Glencross Email: [ceo@wagait.nt.gov.au](mailto:ceo@wagait.nt.gov.au)

Telephone: 08 8978 5185 Mobile: 0413 877 156

## Introduction

Wagait Shire Council is pleased to present its Annual Report for the 2021-2022 reporting period. This report describes the Wagait Shire Council's deliverables throughout the year against the objectives and performance indicators, as contained in the Wagait Shire Council Shire Plan 2021-2022.

The Annual Report is Council's primary tool for reporting to its community and stakeholders on service delivery and financial performance and is a vital part of the overall governance framework and commitment to transparency and accountability.

In accordance with the Local Government Act (*the Act*) Part 14.1, all councils must present an annual report to the Minister by 15 November each year.

The annual report must include a copy of the council's audited financial statements for the relevant financial year and it must contain an assessment of the council's performance against the objectives stated in the relevant municipal plan, including indicators of performance.

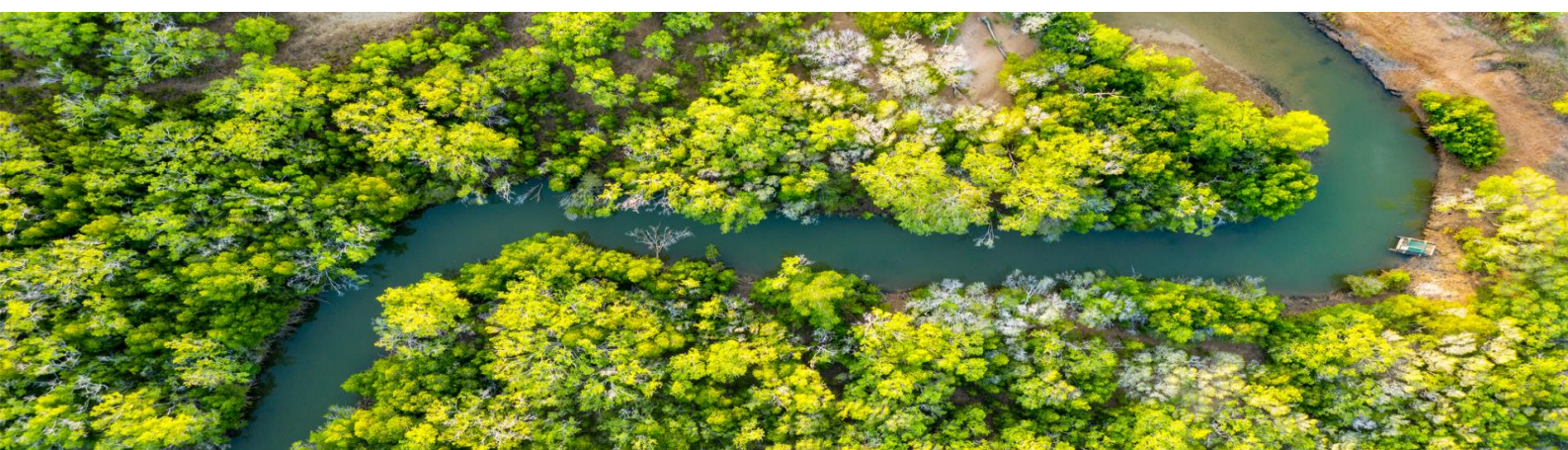
This Annual Report also includes the President's and Chief Executive Officer's reports and accounts of performance, activities and challenges faced during the reporting period, 2021-2022. Council's audited financial statements for the year ending 30 June 2022 form an essential element in describing council's overall business and the full financial statements can be found at the end of the report.

## Our Vision

The vision of the Wagait Shire Council is to protect and nurture the lifestyle of residents; achieved through sustainable improvements to economic, cultural and environmental opportunities that creates an involved and supportive community, promotes investment, ensures accessibility and encourages respect for our natural assets.

## Our Mission

To deliver improved social, economic, environmental and cultural life of residents in the Wagait Shire Council area through an involved community, maintaining and developing our infrastructure, providing core services and promoting investment, ensuring accessibility and capitalising on our natural advantages with a commitment to long term stability and sustainability.



## President's Message

Greetings and welcome to the Wagait Shire Council Annual Report for 2021-2022. It has been another eventful year for Council, and amongst the periodic delays caused by continuing Covid-19 we have been very busy. Once again, it has been an honour and privilege to represent council with other elected members and provide this report of our achievements.

Throughout 2021-22 the on-going COVID-19 lock-downs and border closures continued to disrupt council programs and business as well as community lifestyle and economy. While many residents chose to vaccinate, Wagait Beach community did succumb to several events of the pandemic & we are grateful that there were no fatalities.

In July 2021 we farewelled a long-term councillor, Graham Drake, who's sudden illness and passing took us by surprise and his counsel is still missed. With Local Government elections scheduled for August 2021, council chose to not fill the vacancy immediately and Saturday 28 August 2021 Wagait residents voted to return Tom Dyer, Michael Vaughan, Peter Clee, and myself, unanimously re-elected as President on 16 September at the inaugural meeting of the new council. Our new councillor, Noeletta McKenzie was our first Indigenous female Councillor, however her resignation in June 2022 signals a by-election for the Shire later in the year.

On Saturday 11 September 2021 the by-election for the NT seat of Daly was held following the early resignation of the previous member, Ian Sloane. The successful candidate was Dheran Young, MLA and council looks forward to further developing a productive relationship with him on major projects and other changes in our shire and region.

Major regional projects including the Mandorah Marine Precinct (MMP) are unfortunately still on the drawing board. Initially announced by the previous Chief Minister in the NT Treasury Budget Papers for 2020/2021 at an amount of \$50M, the MMP was most recently declared in the NTG Infrastructure Pipeline at \$35M with a Stage 2 component anticipated in 5 years' time. The construction tender flagged to be awarded and commenced by Q4 2021-22 appears to have been delayed, despite other major harbour projects going ahead.

The Core Lithium mine located half-way between Wagait Beach and Berry Springs commenced operations and is unexpectedly visible on the Cox Peninsular Road. While it has brought with it a modicum of employment for residents, there are concerns about road conditions and road-safety on Cox Peninsula Road as production moves into full swing in 2022-23.

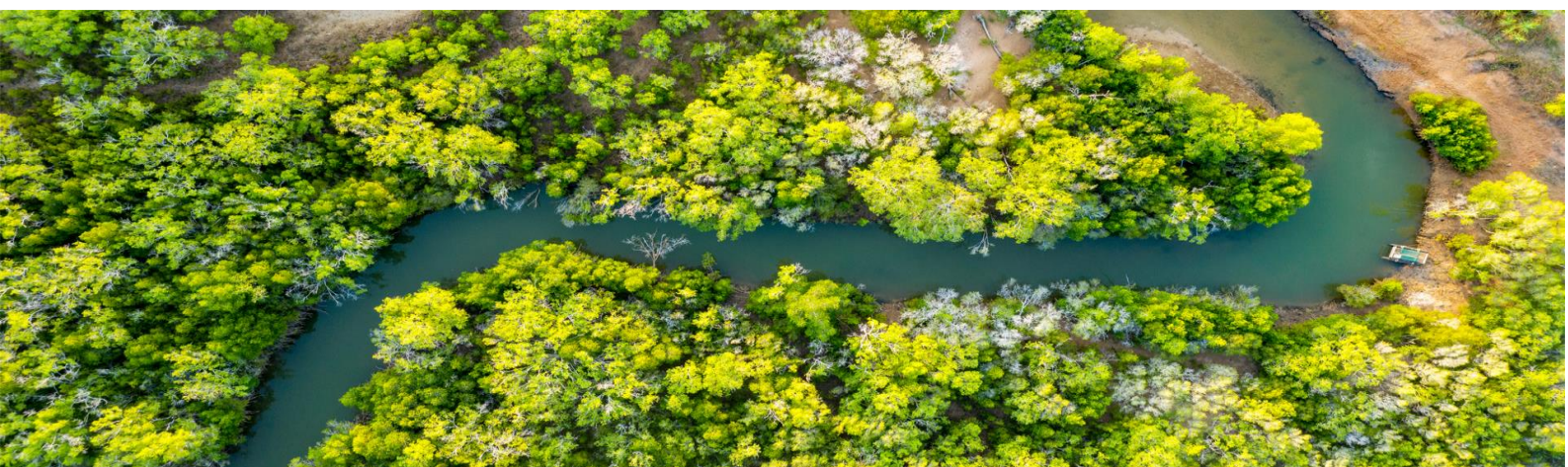
On 13 November 2021 and 9 April 2022, Council held biannual Community Consultations where we heard residents' concerns and views on what council can do to maintain our unique lifestyle and build on our achievements this year to move forward with the future development of Wagait Beach and Cox Peninsula, including:

- Participating in the Boundary Reform discussion to incorporate the unincorporated areas of Cox Peninsular initiated by the Minister for Local Government, which is anticipated to continue into 2022-23 with further community consultation.
- Achieving compliance in all council administration issues remaining from 2018, as well as the introduction of new Local Government legislation, guidelines and regulations together with a complete review of all council policies, registers and procedures.
- Ongoing support towards achieving the elements of our Cloppenburg Park Masterplan such as the skate-park and pump-track, fitness stations and sports court refurbishment at an estimated cost of \$2M.

- Increased safety on our roads, with \$300,000 of works undertaken in 2021-22 on Cox Drive floodway and Forsythe Road, council will be seeking consultants to prepare a road report in 2022-23 to secure \$3.5+M needed for resealing all the roads in the estate.
- Significantly increased active recreation program delivery to youth and seniors through new funding pathways, and a range of great celebration and memorial events including Australia Day, ANZAC Day, Territory Day, Reconciliation Day, NAIDOC Week, International Women's, and International Men's Day.
- Negotiating upgrades to the Imaluk Water Compound, Stage 1 roads and culverts were completed in 2021-22 with further upgrades to tank capacity and filter systems anticipated for 2022-23.
- Continued discussions with NT Government Departments and Crown Land Office to properly regulate and manage the Restricted Use Area (RUA) coastal reserve to ensure community safety and environmental stability and protections are upheld.
- The planning of our new ReDiscovery Hub for trading, mending and upcycling; and consultation for the Waste Management and Recycling Strategy in collaboration with Belyuen Community Government Council, which will present both long-term and immediate concepts and costings to improve our waste management, including a new transfer station at an estimated cost of \$5M.
- Encouraging and supporting residents to develop new businesses and grow our local visitor economy in a sustainable and ecologically sensitive way, that also enhances lifestyle options for all.

Congratulations go to the council staff team, led by CEO Renita Glencross, who have achieved so much this year while tending to the roads, rates and rubbish in-between!

**Neil White**  
**Wagait Shire Council President**



# Chief Executive Officer's Report

The 2021-22 financial year has again been one of many challenges and changes for Wagait Shire Council living in the face of the new Covid-reality, which has seen a significant increase of residents and tourism visitation to our beautiful (and not so secret anymore) part of the planet.

Throughout the earlier part of the reporting period, ongoing Covid-led restrictions continued to disrupt Council activities and projects and test our quiet community lifestyle; yet we grew in strength, capacity and resilience adapting to our new normal, including multiple local outbreaks.

In 2021-22 the Local Government sector also continued to navigate and implement the Local Government Act 2019, and its associated Regulations and Guidelines continued to roll out under consultative frameworks.

The highlights for the year include actions towards both our immediate and long-term strategic goals, including:

- Employment of a Policy Officer and Finance Officer, enabling stronger and more confident leadership through legislative compliance, administrative order, and financial accountability.
- Improved transparency and community engagement through increased regular communications to the community in newsletters, discussion forums and information available on the website.
- Strategic council infrastructure maintenance and planning for roads and verges, waste management, coast-care responsibilities, and recreational amenities.
- Increased income through contracts and grants, providing both security and opportunity to establish new projects and services, such as the Youth Leadership & Development and Seniors' Healthy Lifestyle Programs.
- Enhanced community participation and well-being through public events, celebrations and supporting local community groups and businesses to grow.

## Council Governance

During 2021-2022 Council continued improvements to ensure our governance and risk exposure met new legislative requirements of the Local Government Act (2019) programmed for full implementation on 1 July 2022. In July 2021, council was notified that we had successfully finalised compliance issues remaining from 2018 and was able to recruit a part-time Policy Officer, to assist with the review of all council policies, registers and procedures, as well as develop strategic and tangible tools for even more robust local decision-making under the new legislation.

In July 2021, Councillor Graham Drake passed after a short illness and council chose to not fill the vacancy immediately. In August 2021, Wagait residents voted to return Tom Dyer, Michael Vaughan, Peter Clee and Neil White and new councillor Noeletta McKenzie in the NT-wide Local Government elections. Cr White was unanimously re-elected as President on 16 September at the inaugural meeting of the new council. Our new councillor, Noeletta McKenzie was our first Indigenous female councillor, however with her resignation in June 2021 residents will go to a By-Election in September.

During 2021-2022 council also reviewed and updated workplace HR and WHS manuals and commenced a review of all administrative and financial processes and procedures, strengthening our operational governance and administration and ensuring we are well-prepared for the future.

## Council Staff Team

In 2021-2022 the council staffing structure was dynamic & reactivated through employment of a part-time Policy Officer, a Finance Officer and a Youth Development Officer. This has further increased our agility and improved the integrity of our daily business and service delivery.

During the reporting period the incumbent Sports and Recreation Officer took an extended period of leave and council has been unable to recruit someone to the position. The remaining council staff team have shown extraordinary commitment to their roles and responsibilities and risen to the challenge of increased program and service delivery, as well as undertaken training as required to develop their professional capacity and strengthen general safety of our workplace environment. Their dedication to both council and community will continue to improve efficiencies and quality of service going forward. Continued investment to improving the overall workplace culture of council will ensure accountability and strengthen our capacity to meet future responsibilities of a growing community.

## Council Finance

In 2021-22 council increased rates by 3.1% from \$608 to \$627 per annum and the waste management charge to \$317 per allotment, with interest and extra bins this brought revenue total of \$373,256. Council's total overall income was increased by 30% from 2020-21 to \$1,398,552; including operational grants of \$272,598 and other income generated through contract, fees and charges of \$212,670, an increase of 30% on 2021-22. Grants remained the greatest portion of council funds at \$808,560. The Council's financial position for the Financial Year ending 30 June 2021 included a depreciation expense of \$169,989 and still achieved an operating surplus of \$351,215 after capitalisation.

The infrastructure revaluation loss of \$878,557 in 2020-21 which reduced council's equity to \$3,203,977 has regained almost 45% of the loss to sit at \$3,555,192, mostly through capitalisation of new road and verge assets; maintaining council's good operational viability with a working capital ratio of 4 (current assets divided by current liabilities).

New grants totaling \$502,408 were received in 2021-22 and together with funds carried forward from 2020-21 (\$306,152) council has been able to deliver several strategic project initiatives consistent with Council's Shire Plan and long-term Strategic Plan. Remaining project funds of \$176,250 are carried forward to 2022-23, including program grants for seniors and youth which are funded to December 2022.

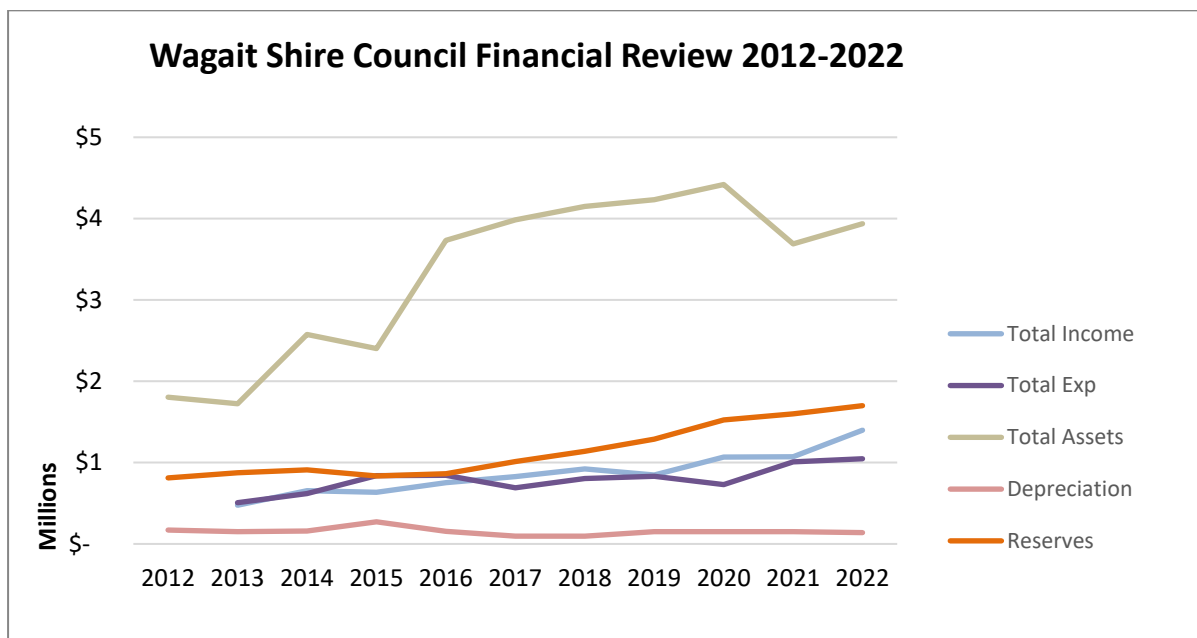
Council was successful in securing contractors to deliver two key road infrastructure projects that had been delayed since the previous year, including the Cox Drive floodway replacement, culvert widening at Cloppenburg carpark and Green-Waste track grading, as well as drainage remediation for a large part of the estate.

<b>Project</b>	<b>Value</b>	<b>Current Status</b>
Australia Day & Territory Day	5,000	Completed and acquitted in 2021-22
NTG Watertanks (2018-19)	7,607	Completed and acquitted in 2021-22
Roads 2 Recovery (Cox Dr floodway)	125,000	Completed and acquitted in 2021-22
Blackspot Funds (Guardrails)	140,000	Completed and acquitted in 2021-22
Youth Vibe Holiday Program Grants	4,000	Completed and acquitted in 2021-22
Local Community Roads and Infrastructure P1	25,116	Completed and acquitted in 2021-22
Local Community Roads and Infrastructure P2	30,587	Carried fwd to 2022-23



Local Community Roads and Infrastructure P3	50,358	Carried fwd to 2022-23
NTG Priority Infrastructure Fund	100,000	Completed and acquitted in 2021-22
NTG Waste & Resource Management #1	75,000	Completed and acquitted in 2021-22
NTG Waste & Resource Management #2	75,000	Carried fwd to 2022-23
FRRR (Youth Program)	6,000	Carried fwd to 2022-23
Alcohol & Other Drugs (Youth Program)	20,000	Carried fwd to 2022-23
Healthy Lifestyles (Seniors Program)	20,000	Carried fwd to 2022-23

A review of council finances over a 10-year period revealed that council is tracking well to stay ahead of inflation as well as its service delivery without unreasonable impost to residents and ratepayers. Council does however have aging infrastructure which will require significant funds in addition to reserves within the next 5 years.



## Roads & Verges

In 2021-22 a new Verge Management policy and permit framework was delivered to consolidate existing road-verge infrastructure and vehicular crossover management, and saw significant works undertaken to repair critically unsafe road infrastructure including:

- Installation of guardrails at key locations was mostly completed in June 2021 and completed in Q1 of 2021-22 (Blackspot Fund \$140,000);
- Cox Drive floodway resurfacing in Q2 of 2021-22 (Roads to Recovery \$125,000);
- Further drainage remediation including crossovers on Massey St and Sasche St in Q2 of 2021-22 (Local Road & Community Infrastructure \$25,111); and
- Cloppenburg Park culvert, carparking and GreenWaste Track resurfacing also in Q2 2021-22 (Priority Infrastructure Fund \$100,000).

During the reporting period, council unsuccessfully sought funding to develop a comprehensive, formal audit of all road and verge infrastructure which is critical to future funding bids for road-resurfacing. Council may need to consider self-funding this work from reserves in 2022-23.

## Waste Management

Household waste continues to be collected locally and transported to the Shoal Bay Waste Management Facility for disposal. In Q3 of 2021-22 during 2022-23 budget development, council reviewed the 2020-21 proposal for a tiered waste-charges structure which would reduce costs to undeveloped blocks, however it was again rejected.

The community use of the Hard-Waste facility increased significantly (more than doubled) during 2021-22 with a total of 743 site visits (up from 342 in 2020-21) and 47.7 tonnes of waste (22.3 in 2020-21) from local properties disposed to Shoal Bay. Hard-Waste terms & conditions were reviewed during the reporting period and as much as possible, hard waste is now upcycled or recycled and then separated for transport to Shoal Bay.

A pre-cyclone kerbside collection was also provided by council in early October 2021, with an additional 6.71 tonnes of waste collected and transferred to Shoal Bay. This coincides with the annual Darwin Harbour Clean up coordinated by Larrakia Nation, and council participate and contribute in-kind to this activity by providing staff to assist, coordinating volunteers, and access to hook-bins for waste transport.

The Green-waste facility on the eastern side of the sportsground at Cloppenburg Park is being well used by residents. The facility is monitored by council for non-compliance and the waste regularly pushed up and burned with the assistance of the Cox Peninsula Volunteer Bushfire Brigade (CPVBB).

The total cost of waste services to the community during 2021-22 was \$182,007 and while fees increase by a CPI percentage every year, additional new user-pay fees may be introduced in Q3 2022-23 for disposal of specific items such as whitegoods.

During 2021-22 council partnered with Belyuen Community Council and Tropics Consulting to develop a Waste Management and Recycling Strategy for our region. The document will provide a framework for the next 10-years towards a more sustainable circular economy with both short-term and long-term goals, including a waste transfer station, recycling and recovery hub as well as community education and awareness.

## Community Engagement

After the successful launch of the Council Community Grants (CGG) in 2020-21, the 2021-22 fund was supported through operational budget for another \$5000 however uptake was disappointing. The 2021-22 grants supported two local community to deliver projects, programs and events that encouraged community participation and well-being and a portion of the remaining funds were used to assist other donations and special requests from residents and organisations.

<b>Community Group</b>	<b>Activity</b>	<b>Funding \$</b>	<b>Attendances</b>
Makers & Creators	Purchase of sewing machines	\$ 1000	150+
Wagait Arts Group	Festival, markets and exhibition	\$ 1000	350+
	TOTAL	\$ 2000	500+

Activities coordinated by local groups such as the Wagait Arts Group, Makers & Creators, Runners and Walkers, also receive in-kind support such as printing, facility & equipment hire and if required, administration assistance from council.

The tables below highlight council efforts to increase community engagement in council business and activities during the reporting period through notices and information sharing. A total of 65 e-newsletters and e-bulletins were published to an audience of 270+ subscribers, with an open rate range of 35-64%, well above industry average. Public meeting attendance was again moderate during 2021-22 and trends continue to indicate that traditional methods of community consultations such as meetings and forums may be declining in favour of more regular events, activities and communications through social media, newsletters, and the website as an information resource.

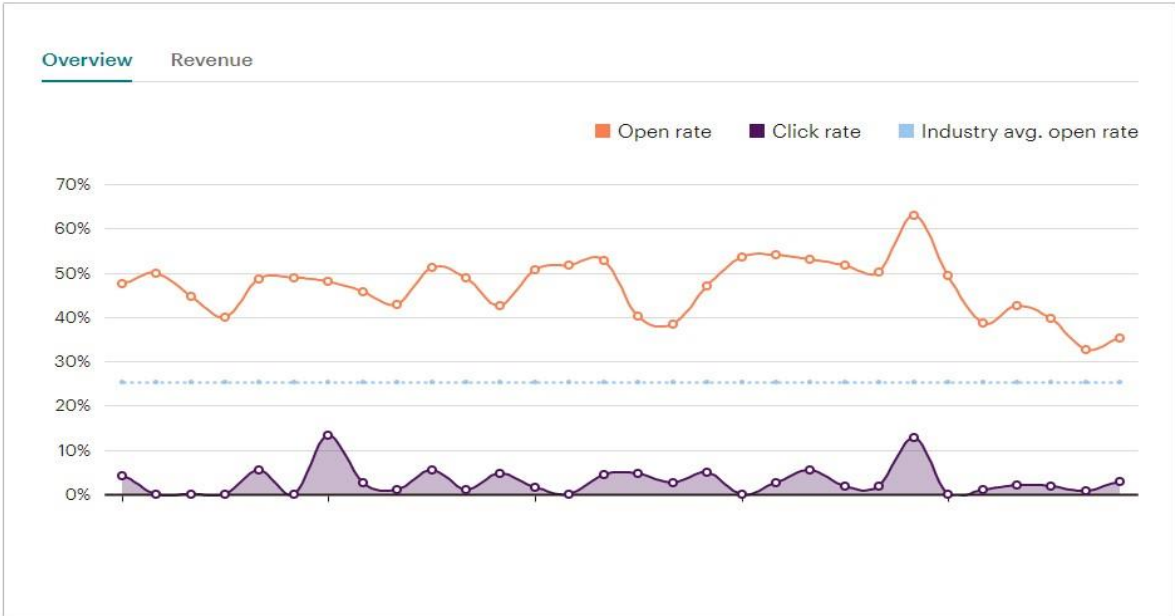


Fig 1. Council newsletters published in 2021-22 (Mailchimp analytics)

<b>Council-led Community Activities</b>	<b>Cost</b>	<b>Engagements</b>
Christmas celebrations for seniors & volunteers	\$ 3000	200
Darwin Harbour Cleanup 2021	\$ 600	26
Seniors' Month activities and workshops 2021	\$ 2000	120
Seniors Program activities and workshops	\$	
Youth Program activities and workshops	\$	
Community Consultation Forums (2)	\$ 500	25
Communications, newsletters and updates (65)	\$ 8000	7304
Community Grant Fund projects, events & requests	\$ 2400	502
Territory Day 2021	\$ 3000	150
ANZAC Day 2022	\$ 600	80
Australia Day 2022	\$ 2000	180
<b>TOTAL</b>	<b>\$ 25,100</b>	<b>8346</b>

### Acknowledgement

I would like to thank all councillors for their support and guidance through the year, as well as the staff employed at council for their hard work and dedication to council and community. That the team is able to operate effectively within resource constraints demonstrates an exceptional level of professionalism and agility.

And most importantly, I am so very grateful for the dedicated, professional and altruistic support of many residents and volunteers who, despite our differences, have given their time and energy to ensure that the community is safe, the gardens are watered, the kids have fun spaces to play, and the business of serving the community continues efficiently for another year.

**Renita Glencross**  
Chief Executive Officer

## Our Community – Key Statistics

Description	Year	Region	Australia
Estimated resident population (no.)	2020	524	25 697 298
Working age population (aged 15-64 years) (%)	2020	64.5	65.1
Estimated resident Aboriginal and Torres Strait Islander population (no.)	2016	57	798 365
Speakers of an Aboriginal and Torres Strait Islander language who identify as Aboriginal or Torres Strait Islander (%)	2016	7.3	10.3
Persons born overseas (no.)	2016	82	6 149 388
Children enrolled in a preschool or preschool program (no.)	2020	5	334 823
Age pension (no.)	2020	69	2 556 017
Median total income (excl. Government pensions and allowances) (\$)	2019	65 407	51 389
Total number of businesses	2020	30	2 422 404
Number of jobs	2019	375	20 138 132
Taxpayers who report having private health insurance (no.)	2020	136	8 320 073
Passenger vehicles (no.)	2020	131	14 679 246
Land area (ha)	2020	563.8	768 812 631.9
Protected land area (ha)	2020	No data available	151 622 583

\* ABS source data

## Our Councillors

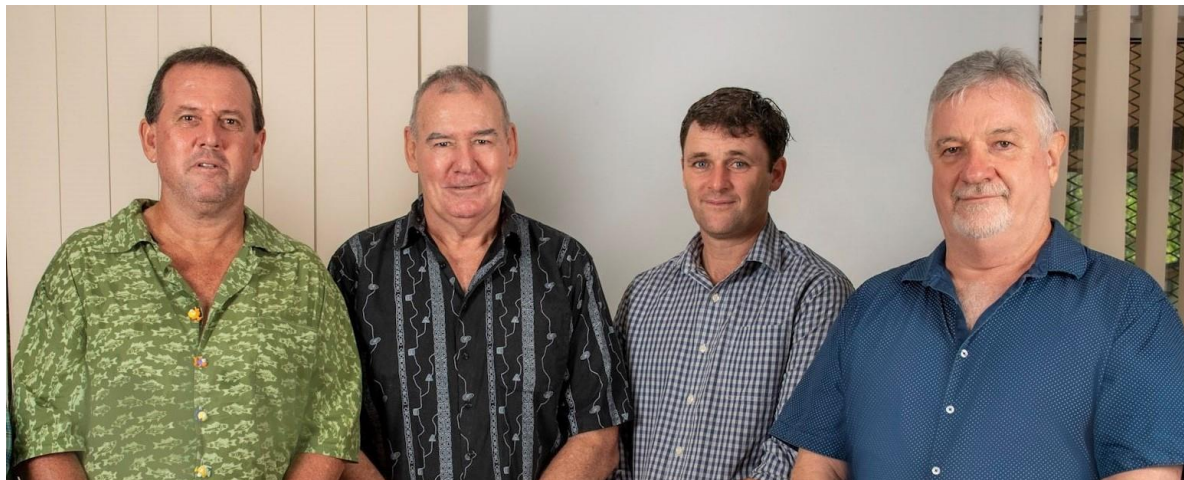
In July 2021 we farewelled a long-term councillor, Graham Drake, who's sudden illness and passing took us by surprise and his counsel is still missed. With Local Government elections scheduled for August 2021, council chose to not fill the vacancy immediately.

Local Government elections were held Territory wide on Saturday 28 August 2021 and the successful candidates were Tom Dyer, Michael Vaughan, Peter Clee, Noeletta McKenzie and Neil White, who was unanimously re-elected as President at the first meeting of the new council on 16 September 2021.

Pursuant to Section 71(3) of the *Local Government Act 2008*, Council resolved for the 2021-22 Elected Member allowances to be 14% of the base allowance set for a Category 4 council by the Minister under Ministerial Guideline 2, being a total of \$6932.26 for the year. A professional development allowance of \$500 was set for each member. Three of five Elected Members nominated to donate their allowances back to Council, consistent with the provisions of the *Local Government Guidelines*.

In early June 2022 Councillor Noeletta McKenzie resigned, and a By-Election was scheduled for September 2022. At 30 June 2022, members of Council were (left to right):

*Cr Michael Vaughan, President Neil White, Vice-President Tom Dyer, Cr Peter Clee.*



Councillor Attendance at Ordinary Meetings of Council in 2021-22 (from total of 11 Meetings held).

- President Neil White - 10
- Vice President Tom Dyer - 11
- Councillor Noeletta McKenzie - 9 (retired June 2021)
- Councillor Michael Vaughan - 11
- Councillor Peter Clee - 8

## Our Council Committees

### Audit Committee

The Audit Committee is an advisory committee to Council and is established pursuant to Part 5.2 of the *Local Government Act 2008* Part 5.2, and Section 10 (3) of the *Local Government (Accounting) Regulations*.

The Audit Committee provides independent advice and assistance regarding internal control processes on the effectiveness of the financial and corporate governance practices of Council to ensure compliance with legislative and regulatory requirements. The Audit Committee also takes an active role in reviewing and advising Council on its policies and risk management matters. Key activities during the reporting period included:

- Review of policies relating to governance, operations, financial and human resource management matters
- Review of the Draft Annual Shire Plan and Budget
- Annual review of the audited financial statements

In 2021-22 the Audit Committee comprised five members: Independent Chair Claire Milikins, Shelley Hewitt, community representative Maureen Newman, and Councillors Neil White and Michael Vaughan.

The Audit Committee met on five occasions in the 2021-22 Financial Year.

- 10 August 2021
- 12 October 2021
- 01 February 2022
- 01 April 2022
- 07 June 2022

### Emergency Management Committee

The Emergency Management Committee was reconvened in 2020, responding to the National Emergency declared by the Chief Medical Officer due to the Covid-global pandemic.

In 2021-22 the Emergency Management Committee comprised five members: NTES representative Jason Murphy; community representatives Chris Tyzack, Kim Dye and Chris Chaplin; and Councillor Neil White. Additional members specifically included for Covid-related measures included Cathy Winsley (CEO Belyuen), Belyuen Health Services Manager Nick Barclay and Kelly Murphy (Belyuen Aged Care). Representatives from the Cox Peninsula Volunteer Bushfire Brigade (CPVBB) also participated in meetings as appropriate to contribute relevant seasonal information.

During the year, the Committee reviewed the local emergency arrangements for viral-pandemic, flood, fire and cyclone. The Committee also met with Top End Health to establish arrangements for staff to operate the clinic on a regular basis as well as providing services for emergency response and recovery.

In 2021-22 the Emergency Management Committee scheduled four meetings on:

- 09 August 2021
- 15 December 2021 (postponed)
- 09 March 2022
- 09 June 2022

## Our Organisational Structure

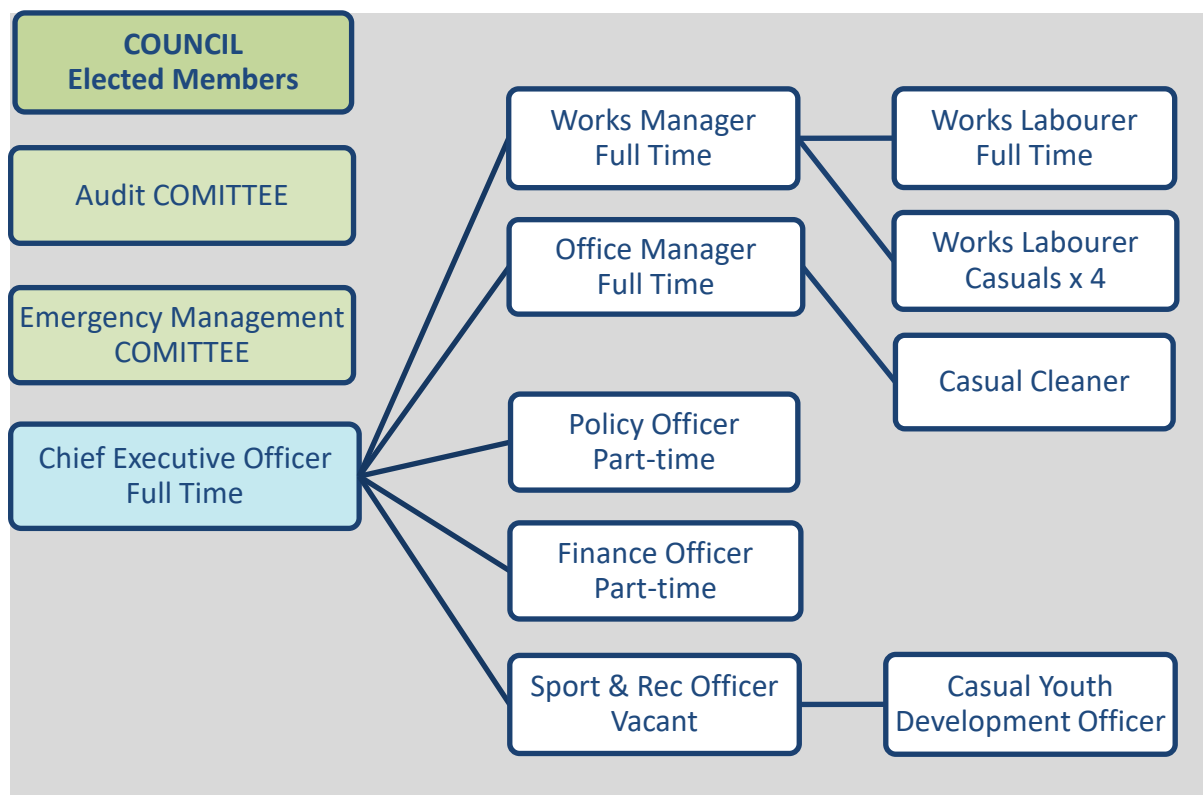
The staff structure established in 2020-21 supports ongoing flexible workplace arrangements under the Local Government Industry Award 2020. Further updates to the Award were received regarding casual employment and additional measures for Covid related leave and stand-down arrangements.

During 2021-22, Council employed a fulltime CEO to manage the business of council and five permanent staff to support the CEO in the daily delivery of council operations. The successful recruitment of both a Policy Officer and a Finance Officer enabled expertise needed to support implementation of the new Local Government Act 2019, and Regulations and Guidelines in 2021.

The employment of casual staff has been critical to servicing commercial contracts held by Council, and transitions to permanent placement of casuals was considered. Due to casual employment being related to seasonal and contract work, council found that the work was not consistent and therefore transmissions to permanent employment were not offered.

Dedicated funding for the permanent part-time Sports and Recreation Officer supports 14 hours/week contact-time, with an additional 6 hours for the Sports and Recreation program planning and coordination funded by council’s operational budget. During 2021-22, additional funds were secured to deliver the Youth Leadership Program, Seniors Healthy Lifestyle Program & school holiday programs which are also delivered under the Council Sports and Recreation Program. In July 2021, the incumbent to this position took an extended period of leave and council was unable to recruit someone to the position. The service continued through agility and flexibility of other staff and local contractors to deliver the program with the support of a casual Youth Development Officer.

Further consideration will be given in 2022-23 to developing capacity within our organisational structure to ensure it is relevant to meet the future needs of our community and council.



# Shire Report Card

## 1. Local Infrastructure & Assets

<b>1.1 Maintenance and Upgrades of Parks, Reserves and Open Space</b>	
DEVELOP AND MAINTAIN COUNCIL'S PARKS, GARDENS AND OPEN SPACE FACILITIES.	
Total Budget: \$ 55,000	Council Funds Used: \$ 4,000
Total Expenditure: \$ 23,560	Grant Funding Secured: \$ 51,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Regular mowing &amp; snipping</li> <li>• Weed control</li> <li>• Waste management</li> <li>• Planning for new facilities</li> <li>• Irrigation monitoring and bore maintenance</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Regular mowing, weed control and rubbish collected; daily, weekly and seasonal actions</li> <li>✓ Operational costs met within budget</li> <li>✓ Monthly reporting to the water controller</li> <li>✓ Securing funds to design and construct Stage 1 of the skate-park and pump-track</li> </ul>
<b>1.2 Maintenance and Upgrades of Public Buildings, Facilities and Fixed Assets</b>	
MANAGE AND MAINTAIN COUNCIL'S PUBLIC BUILDINGS, FACILITIES AND FIXED ASSETS.	
Total Budget: \$ 30,000	Council Funds Used: \$ 27,586
Total Expenditure: \$ 27,586	Income Secured: \$ 955
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Attend to routine cleaning and maintenance needs to keep Council buildings safe and accessible for public use</li> <li>• Undertake regular inspections of Council buildings, facilities and fixed assets</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ No cleaning complaints</li> <li>✓ Maintenance achieved on time and within budget</li> <li>✓ All air conditioning units serviced</li> <li>✓ All septic facilities inspected and serviced quarterly</li> <li>✓ Community Centre verandah upgrades</li> <li>✓ New dishwasher and fridge</li> </ul>
<b>1.3 Local Roads Upgrades and Construction</b>	
CONSTRUCTION OF NEW AND UPGRADING OF EXISTING SEALED AND UNSEALED ROADS.	
Total Budget: \$ 300,000	Council Funds Used: \$ 5,000
Total Expenditure: \$ 300,000	Grant Funding Secured: \$ 295,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Consider roads requiring major upgrades or construction</li> <li>• Prepare funding submissions for construction costs</li> <li>• Engage contractors to deliver road upgrades</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Consult with LGANT and NTG, seeking funding for road report critical to future major roadworks and drainage</li> <li>✓ Cox Drive floodway completed</li> <li>✓ Forsyth Rd culvert upgrades to Cloppenburg Park and causeway access to green waste track completed</li> <li>✓ New vehicle crossovers in Massey and Sachse Sts</li> </ul>



<b>1.4 Local Roads Maintenance</b>	
MAINTENANCE OF SEALED AND UNSEALED ROADS INCLUDING DRAINAGE, FOOTPATHS AND VERGES.	
Total Budget: \$ 5,000	Council Funds Used: \$ 1,355
Total Expenditure: \$ 50,000	Grant Funding Expended: \$ 45,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Repair potholes when evident</li> <li>• Repair damaged barriers</li> <li>• Clear silt and weeds from drains and road shoulders</li> <li>• Monitor road surface conditions</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Verge management policy and permit reviewed &amp; updated</li> <li>✓ Regular weed control and rubbish collection</li> <li>✓ Silt clearing from paths and drains as required</li> <li>✓ Repair all potholes greater than 20mm in depth</li> <li>✓ Repair/replaced all damaged barriers</li> <li>✓ Contractors engaged for drainage network remediation completed with the exception of Section 226</li> <li>✓ Green waste track graded and maintained</li> </ul>
<b>1.5 Traffic Management on Local Roads</b>	
PROVISION OF ADEQUATE STREET SIGNAGE AND TRAFFIC CONTROL DEVICES TO INCREASE SAFETY.	
Total Budget: \$140,000	Council Funds Used: \$ 0
Total Expenditure: \$140,000	Grant Funding Secured: \$140,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Regular inspection of condition of street name plates and where necessary arrange replacement.</li> <li>• Ensure that traffic control devices are operated effectively</li> <li>• Consider other safety measures within the road audit report</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Signs displayed the same day when notification of a road hazard is received</li> <li>✓ Street signs replaced as required</li> <li>✓ New road guardrails completed</li> <li>✓ Road Audit Report not yet funded, however future planning will include pedestrian bridges, footpaths and bike-paths to/from key public spaces in the community</li> </ul>
<b>1.6 Fleet, Plant and Equipment Maintenance</b>	
PROVISION OF ROUTINE MAINTENANCE ON COUNCIL'S PLANT and FLEET.	
Total Budget: \$ 18,100	Council Funds Used: \$ 14,128
Total Expenditure: \$ 14,128	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Regular inspection of plant and equipment</li> <li>• Regular routine maintenance undertaken</li> <li>• Log books updated each time plant is used</li> <li>• Major maintenance to be undertaken by authorised dealer</li> <li>• Regular running of generators</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Planned servicing completed no more than one month after due date</li> <li>✓ Down time of fleet, plant and equipment less than 5% of operational requirements</li> <li>✓ All generators tested monthly and serviced annually</li> <li>✓ Replacement of tractor and tipper-truck considered as both are aged assets requiring significant maintenance</li> </ul>

## 2. Local Environment Health

<b>2.1 Waste Management and Litter Reduction</b>	
MANAGEMENT AND MAINTENANCE OF DOMESTIC COLLECTION CONTRACT, HARDWASTE AND GREENWASTE FACILITIES, AND GENERAL LITTER REDUCTION WITHIN WAGAIT BEACH.	
Total Budget: \$ 122,996 + \$ 24,450	Council Funds Used: \$ 182,007
Total Expenditure: \$ 182,007	Grant Funding Secured: \$ 24,450
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Manage waste in public areas</li> <li>• Manage domestic putrescible waste collection contract</li> <li>• Manage Hard-waste facility</li> <li>• Manage Green-waste facility</li> <li>• Community education and awareness of recycling and toxic waste management</li> <li>• Develop new Waste Strategy</li> <li>• Investigate EPA approvals required for existing facilities</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Action to issues regarding bin-damage &amp; replacements</li> <li>✓ Public spaces cleaned after community events</li> <li>✓ Estate roadsides &amp; drains litter free</li> <li>✓ Weekly kerb-side collection delivered by contractors</li> <li>✓ Quotes received for 1yr extension for weekly service</li> <li>✓ Hard-waste facility open every weekend</li> <li>✓ Pre-cyclone kerb-side collection provided</li> <li>✓ Green-waste burned-down regularly assisted by CPVBB</li> <li>✓ Strategic planning for increased recycling and future waste transfer station underway</li> <li>✓ Business planning for EPA approvals underway</li> </ul>
<b>2.2 Weed control and Fire Hazard Reduction</b>	
REDUCE FIRE HAZARDS AND INCREASE AMENITY OF THE AREA THROUGH THE CONTROL OF WEEDS.	
Total Budget: \$ 250	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Spray weeds on a seasonal basis</li> <li>• Slash grassed areas to reduce fire hazard</li> <li>• Community education</li> <li>• Work with government programs &amp; other stakeholders</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Less than FIVE complaints about weeds annually</li> <li>✓ Weed outbreaks identified and managed including provision of glyphosate to residents for Gamba control</li> <li>✓ Community awareness campaign delivery &amp; planning with NT Weeds Branch</li> <li>✓ Working with CPVBB to ensure delivery of community awareness &amp; estate fire-safety management plans</li> </ul>
<b>2.3 Animal Welfare and Control</b>	
THE ADMINISTRATION OF LOCAL BY-LAWS IN RELATION TO THE CARE, CUSTODY AND CONTROL OF DOMESTIC AND FERAL ANIMALS TO PROTECT HEALTH, SAFETY, AMENITY AND ENVIRONMENT OF THE COMMUNITY; AND PROMOTE RESPONSIBLE OWNERSHIP OF ANIMALS.	
Total Budget: \$ 500	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Income Secured: \$ 2,063
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Maintain annual renewal of firearms license &amp; equipment</li> <li>• Maintain and promote dog management by-laws &amp; policy</li> <li>• Maintain dog register</li> <li>• Work with TOPROC councils towards agreed standards</li> <li>• Community education campaign</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Maintain firearms, licenses and ammunition registers</li> <li>✓ Support coordinated and reciprocal dog registration with other Top End councils</li> <li>✓ Maintain council dog enclosure</li> <li>✓ Implement dog registration campaign with over 100 dogs registered and microchipped</li> <li>✓ Dog complaints actioned within 24 hrs</li> <li>✓ Commenced planning for feral cat community education campaign, policies and by-laws</li> </ul>

### 3. Civic Services

<b>3.1 Civic Events</b>	
PROVIDE OPPORTUNITIES FOR, & MANAGE COMMUNITY EVENTS INCLUDING, ANZAC DAY, AUSTRALIA DAY, TERRITORY DAY AND OTHER ANNUAL CELEBRATIONS.	
Total Budget: \$ 6,200	Council Funds Used: \$ 8,422
Total Expenditure: \$ 13,422	Grant Funding Secured: \$ 5,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Conduct Australia Day activities</li> <li>• Conduct ANZAC Day celebrations</li> <li>• Conduct Seniors' Month activities</li> <li>• Conduct Territory Day celebrations</li> <li>• Facilitate citizenship ceremonies</li> <li>• Provide an events calendar</li> <li>• Support local arts &amp; craft groups and engage local artists</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Deliver the agreed community events</li> <li>✓ Celebrated council volunteers and elected members at an end-of-year event</li> <li>✓ Seniors' annual dinner-dance-movie night</li> <li>✓ Delivered International Women's Day and International Men's Day events</li> <li>✓ Provided opportunity for residents to celebrate and share experiences using the council facilities for many other public events including markets, festivals, youth discos, activities and creative workshops</li> <li>✓ Engaged local artists to deliver a range of workshops</li> </ul>
<b>3.2 Library Services</b>	
PROVISION OF ACCESS TO LIBRARY PROGRAMS AND SERVICES DESIGNED TO MEET THE DIVERSE NEEDS OF ALL AGES AND GROUPS WITHIN THE COMMUNITY.	
Total Budget: \$ 0	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Provide public access to library</li> <li>• Encourage more users and ascertain future needs</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Library to be open for public use &gt;200 days</li> <li>✓ Campaign for volunteers undertaken</li> <li>✓ Refurbished 24hr book-cupboard</li> </ul>
<b>3.3 Arts, Culture and Heritage</b>	
PROVIDE SUPPORT AND DEVELOPMENT ADVICE TO LOCAL ARTS AND CULTURAL GROUPS AND EVENTS, LOCAL HISTORY RESEARCH AND HERITAGE PROJECTS TO CREATE A VIBRANT COMMUNITY THAT CELEBRATES & SHARES LOCAL KNOWLEDGE AND VALUES.	
Total Budget: \$ 0	Council Funds Used: \$ 2,000
Total Expenditure: \$ 0	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Work with local arts and culture groups to develop a calendar of arts and cultural events</li> <li>• Support local arts &amp; craft groups with in-kind support for events</li> <li>• Engage local artists for creative supply wherever possible</li> <li>• Work with Sealink, Darwin Festival and others to encourage cultural tourism in the region</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Provided opportunity for residents to celebrate and share experiences using the council facilities for many other public events including markets, festivals, youth discos, activities and creative workshops</li> <li>✓ Engaged local artists to deliver a range of workshops for the youth program; and supply various art &amp; design projects for council including mosaic picnic tables, youth program branding and posters</li> <li>✓ Supported the Wagait Arts Group with the annual arts exhibition and festival</li> </ul>

<b>3.4 Sports and Recreation</b>	
PROVISION OF SPORT AND RECREATION ACTIVITIES TO THE COMMUNITY.	
Total Budget: \$ 61,700	Council Funds Used: \$ 4,821
Total Expenditure: \$ 61,669	Funding Secured: \$ 56,848
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Conduct sporting and recreational activities for the whole of the community</li> <li>• Continue to lobby for additional funds &amp; program delivery</li> <li>• Provide support to community groups in staging regular and one-off activities and events</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Deliver at least four different types of activities every month across Seniors, Youth, children, and adults</li> <li>✓ Additional \$4000 in activity funds secured for School Holiday Programs and Youth Week</li> <li>✓ Youth Program established with new funding</li> <li>✓ Pop-up after school sessions at the Park twice per week</li> <li>✓ School Holiday Program attendance increased with more active recreation including discos, waterslides and movies</li> <li>✓ Balanced Choice Leadership Program commenced</li> <li>✓ Build-up skate sessions commenced (x5) including workshops to build new ramps and maintain boards</li> <li>✓ Seniors Pilates and yoga sessions run two-three days per week</li> <li>✓ Assistance given to coordinate Australia Day activities</li> <li>✓ Walk/Ride to School</li> <li>✓ Support given to community-initiated activities such as Big Bash Cricket, Makers and Creators</li> <li>✓ Community consultation undertaken to assist with forward planning objectives</li> <li>✓ Planning undertaken for new skate-park</li> <li>✓ Funding secured for Seniors Program</li> <li>✓ Staff maintained Safe NT registration and other qualifications required for the position</li> </ul>
<b>3.5 Tourism and Destination Management</b>	
PROMOTION AND ENCOURAGEMENT OF ECONOMIC DEVELOPMENT AND LOCAL BUSINESSES THROUGH PROMOTING AND IMPROVING TOURIST ATTRACTIONS.	
Total Budget: \$ 0	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Encourage community groups in promoting the cultural significance of the area</li> <li>• Lobby Government for a regional tourism plan</li> <li>• Work closely with any persons or group wishing to undertake tourism activities</li> <li>• Participate in the Cox Peninsular Economic Develop Committee</li> <li>• Work with Sealink &amp; Heritage NT to encourage cultural tourism</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Support local camping and caravan proposals with a view to establishing regulated visitor accommodation</li> <li>✓ Liaison with Larrakia Nation and Development Corp to establish future planning progress</li> <li>✓ Worked with Department of Industry &amp; Tourism NT to contribute to the Darwin Destination Management Plan</li> <li>✓ Worked with Sealink NT to encourage local cultural tourism &amp; establish tour bus shelter arrangements</li> <li>✓ Support local groups and businesses</li> <li>✓ Destination signage replacement project underway</li> </ul>

## 4 Community Engagement

<b>4.1 Administration of Local Laws</b>	
MONITORING AND ENFORCEMENT OF COUNCIL LOCAL LAWS.	
Total Budget: \$ 0	Council Funds Used: \$ 105,262
Total Expenditure: \$ 105,262	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Continue to monitor community expectations and behavior</li> <li>• Enact Dog Management By-laws</li> <li>• Consider Cat Management By-laws and policies</li> <li>• Monitor RUA compliance</li> <li>• Employ a Policy Officer to assist with policy development</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Petitions and complaints presented to Council are noted to identify changes in community attitude or expectations</li> <li>✓ Dog Management By-laws enacted</li> <li>✓ Cat Management By-laws &amp; policies considered</li> <li>✓ Non-compliance with RUA raised with relevant authorities and planning for further regulatory and protection measures underway</li> </ul>
<b>4.2 Governance</b>	
COSTS OF GOVERNANCE TO THE COUNCIL INCLUDING ELECTED MEMBERS EXPENSES, ELECTIONS, CIVIC AND CEREMONIAL FUNCTIONS, MEMBERSHIP OF REPRESENTATIVE ORGANISATIONS AND ELECTED MEMBERS, POLICY OFFICER AND CEO SUPPORT COSTS.	
Total Budget: \$ 65,000	Council Funds Used: \$ 64,550
Total Expenditure: \$ 64,550	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Council Elections</li> <li>• Conduct monthly Council meetings</li> <li>• Produce and publish agendas and minutes</li> <li>• Provide ongoing Councilor training and development</li> <li>• Elected members to undertake mandatory training</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Council election was held on 28 August 2021 with four returning and one new Cr Noeletta McKenzie; Cr Neil White was renominated as President</li> <li>✓ Elected members attendance at meetings (see p10)</li> <li>✓ Elected members undertook mandatory training</li> <li>✓ Policy Officer employed to review and update all policies and procedures in line with Local Government Act 2019, Guidelines and Regulations 2021</li> </ul>
<b>4.3 Customer Service, Public and Corporate Relations</b>	
THE PROVISION OF HIGH STANDARDS OF SERVICE AND ASSISTANCE TO THE COMMUNITY AND OTHER CUSTOMERS; EFFECTIVE SERVICE DELIVERY; CLEAR COMMUNICATIONS OF COUNCIL ACTIVITIES AND THE ACHIEVEMENT OF CORPORATE AND COMMUNITY OBJECTIVES.	
Total Budget: \$ 145,000	Council Funds Used: \$ 142,276
Total Expenditure: \$ 142,276	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Ensure staff are well-informed and trained for public service</li> <li>• Provide information through regular newsletters and notices</li> <li>• Maintain Council web site</li> <li>• Conduct biannual community meetings to seek community feedback on major issues</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ No more than five complaints annually regarding Council staff performance; one complaint regarding staff conduct referred to CEO</li> <li>✓ Council newsletters and updates delivered regularly with more than 7300 engagements</li> <li>✓ Council website updated regularly</li> <li>✓ Two general community meetings held and two other community forums and info-sessions held</li> </ul>

<b>4.4 Advocacy and Representation on Local and Regional Issues</b>	
PARTICIPATE ON REGIONAL BOARDS OR COMMITTEES TO REPRESENT THE COUNCIL'S VIEWS ON RELEVANT LOCAL AND REGIONAL ISSUES.	
Total Budget: \$ 3,500	Council Funds Used: \$ 8,174
Total Expenditure: \$ 4,287	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>Continue participation at all functions that may be significant to community and the greater Cox Peninsula area</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ CEO and President attended all LGANT, TOPROC and NTG Agency meetings as requested</li> <li>✓ Reports and updates on work under-taken with LGANT, NTG agencies and other stakeholders provided to Council and community via monthly Council meeting minutes</li> <li>✓ CEO attended all Darwin Local Emergency Committee (LEC) meetings</li> <li>✓ Mandorah Marine Facility progress updates provided to council and community by DIPL</li> <li>✓ Elected members representation on other boards and committees including LGANT Executive and ALGA</li> <li>✓ Attendance at ALGA National Assembly in Canberra</li> </ul>

## 5 Commercial Services & Contracts

<b>5.1 Commercial Contracts</b>	
UNDERTAKE ONGOING MAINTENANCE OF ASSETS AS PER CONTRACTUAL ARRANGEMENTS.	
Total Budget: \$ 60,000	Council Funds Used: \$ 57,019
Total Expenditure: \$ 57,019	Income Secured: \$ 169,253
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>Wash and clean jetty</li> <li>Remove waste from jetty</li> <li>Maintain jetty parking area</li> <li>Undertake maintenance to jetty as required</li> <li>Undertake water sampling at predetermined intervals</li> <li>Monitor bores at predetermine intervals</li> <li>Attend water supply faults</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ DIPL contract for Jetty Maintenance renewed for 3 years and completed to satisfactory standard noting significant visitor increases and cleaning required</li> <li>✓ Additional contract undertaken for COVID-19 safety cleaning of the jetty handrails</li> <li>✓ PowerWater contract for compound maintenance and bore testing completed to satisfactory levels</li> <li>✓ Attended PowerWater faults and issues x 3</li> </ul>

## 6. Community Services

<b>6.1 Welfare and Social Services</b>	
PROVISION OF MISCELLANEOUS COMMUNITY SERVICES THAT ENHANCE PARTICIPATION OR AMENITY, INCLUDING SENIORS' PROGRAMS, ACCESS TO THE WAGAIT BEACH MEDICAL CLINIC AND OTHER WELFARE AND SOCIAL SERVICES IDENTIFIED BY THE COUNCIL FROM TIME TO TIME.	
Total Budget: \$ 3,000	Council Funds Used: \$ 1,000
Total Expenditure: \$ 3,000	Funding Secured: \$ 20,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Encourage the serviceability of health centre and consider plan to engage locum medical staff</li> <li>• Continue to support Seniors' programs</li> <li>• Establish and maintain relationships with service providers</li> <li>• Monitor funding opportunities for new services</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Attendance numbers at community events and services have increased (see table p6)</li> <li>✓ Regular outreach medical services from Belyuen Health remain restricted to triage and post-op care; several meetings with Top End Health were unproductive</li> <li>✓ MoU with NAAJA for outreach legal services support</li> <li>✓ Council is informed with suggestions and feedback about events and services at monthly meetings</li> <li>✓ Council hosted morning tea with Carers NT to increase service awareness in the community</li> <li>✓ Hosted workshops and private consultations with Darwin Community Legal Service</li> <li>✓ Seniors Program established with new funding from Department of Health</li> <li>✓ Darwin Harbor Clean-up with Belyuen School, Larrakia Nation and Kenbi Rangers</li> </ul>
<b>6.2 Emergency Services</b>	
PREPARATION AND PLANNING FOR LOCAL EMERGENCIES THROUGH PARTICIPATION IN RELEVANT COMMITTEES AND FACILITATION OF PREVENTATIVE MEASURES.	
Total Budget: \$ 0	Council Funds Used: \$ 0
Total Expenditure: \$ 0	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Operate cyclone shelter when cyclone is present</li> <li>• Attend regional cyclone shelter briefings</li> <li>• Liaise with police and emergency services during disasters</li> <li>• Provide support to local brigade and emergency services units</li> <li>• Encourage community to have annual clean-up</li> <li>• Endorse and support local disaster recovery plans</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ CEO attended all Darwin and Regional Local Emergency Control and cyclone shelter meetings and briefings</li> <li>✓ Wagait Shire Emergency Management Committee met regularly to consider emergency priorities and arrangements</li> <li>✓ Council Covid-19 plans in place for all public spaces</li> <li>✓ Community compliance with Covid-19 lockdown directions mostly supported</li> <li>✓ Disaster management arrangements for fire, flood and cyclone reviewed and action plans considered</li> <li>✓ SMART dedicated emergency wifi system installed</li> </ul>

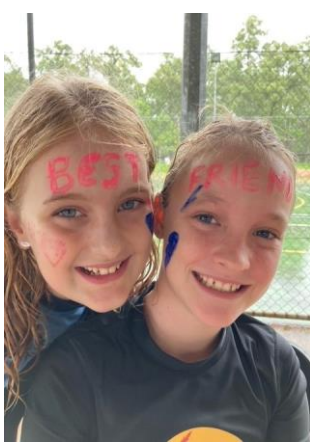
## 7. Council Administration

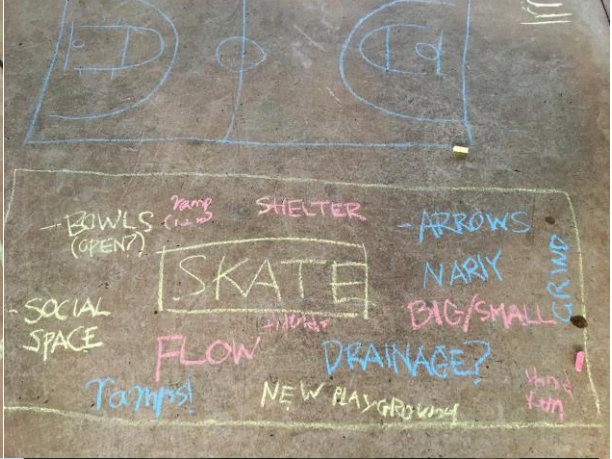
<b>7.1 Asset Management</b>	
PLANNING AND SUPPORT SERVICES FOR COUNCIL ASSETS LAND, BUILDINGS, PLANT, EQUIPMENT FIXTURES AND FITTINGS, AND ANY OTHER ASSET.	
Total Budget: \$ 100,795	Council Funds Used: \$ 116,542
Total Expenditure: \$ 116,542	Grant Funding Secured: \$ 50,000
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Prepare plant and equipment replacement schedule</li> <li>• Prepare maintenance schedules for plant and equipment.</li> <li>• Prepare maintenance schedules for Council buildings.</li> <li>• Develop strategy to increase standard of roads</li> <li>• Develop asset management plans and policies</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Review and maintain asset management register that includes current valuations and depreciation</li> <li>✓ Insurances maintained for all assets at value</li> <li>✓ Valuation of capital assets undertaken for financial reporting purposes</li> <li>✓ Funding sought for major road projects</li> <li>✓ Cloppenburg Park Masterplan developed through community consultation</li> <li>✓ CEO vehicle replaced with fleet-lease (right-of-use asset)</li> <li>✓ Planned procurement for changeover of tractor underway (funded)</li> </ul>
<b>7.2 Council Planning and Reporting</b>	
DEVELOPMENT OF STRATEGIC PLANS, INCLUDING BUSINESS AND SERVICE DELIVERY PLANS, TO ENSURE THE COUNCIL'S LONG-TERM SUSTAINABILITY TO DELIVER SERVICES TO THE COMMUNITY.	
Total Budget: \$ 24,500	Council Funds Used: \$ 0
Total Expenditure: \$ 19,500	Grant Funding Secured: \$ 24,500
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Continue to meet legislated deadline for the completion of annual plans and reports</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Shire Plan for 2022-23 prepared and adopted</li> <li>✓ Annual Report for 2021-22 prepared and adopted</li> <li>✓ Reviewed 5-year strategic plan 2020-2025 adopted</li> <li>✓ Waste &amp; Recycling Strategy consultation commenced</li> <li>✓ Contributed to Darwin Destination Management Plan</li> </ul>
<b>7.3 Financial Management</b>	
ACCOUNTING, FINANCIAL RECORDING AND REPORTING AND OTHER SUPPORT SERVICES ASSOCIATED WITH MANAGING THE COUNCIL'S FINANCIAL RESOURCES.	
Total Budget: \$ 0	Council Funds Used: \$ 57,098
Total Expenditure: \$ 57,098	Income Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Ensure financial data is up to date to produce accurate reporting, provided monthly at Council meetings</li> <li>• Maintain accurate property and rates records</li> <li>• Increase contract income</li> <li>• Ensure all grants and liabilities are managed within budget</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Employ a Finance Officer</li> <li>✓ Secured Auditor (contracted for 3 years)</li> <li>✓ Xero cloud-based accounting systems implemented and used to produce accurate reports and reconciliations</li> <li>✓ Monthly financial reports provided to council</li> <li>✓ Financial Reports were submitted to acquit grants</li> <li>✓ Rates Assessment Record was reviewed</li> </ul>



7.4 Human Resources	
SERVICES AND SUPPORT FOR HUMAN RESOURCES ADMINISTRATION INCLUDING RECRUITMENT, INDUCTION, TRAINING AND DEVELOPMENT.	
Total Budget: \$ 6,500	Council Funds Used: \$ 30,012
Total Expenditure: \$ 30,012	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Develop and implement best-practice recruitment and induction procedures</li> <li>• Conduct annual performance reviews and prepare annual training plans for employees</li> <li>• Review HR policies, procedures, and the Employee Manual</li> <li>• Maintain professional approach to team development</li> <li>• Ensure support for mental health &amp; well-being in the workplace</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ HR policies and procedures reviewed and updated</li> <li>✓ Staff annual performance reviews undertaken</li> <li>✓ Staff training undertaken as requested</li> <li>✓ Professional development planning undertaken with all permanent staff</li> <li>✓ Professional development opportunities for staff offered including attendance at Australia Day Council conference, attendance at the LGANT waste management symposium</li> <li>✓ Employee Assistance Program available</li> <li>✓ WHS workplace training session delivered to all staff</li> </ul>
7.5 Information Technology and Record Keeping	
INFORMATION TECHNOLOGY (IT) SUPPORT SERVICES AND ADVICE ASSOCIATED WITH THE OPERATION AND MANAGEMENT OF COUNCIL'S HARDWARE, SOFTWARE AND INTERNET SYSTEMS	
Total Budget: \$ 20,000	Council Funds Used: \$ 15,385
Total Expenditure: \$ 15,385	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Review IT and recordkeeping policies &amp; procedures</li> <li>• Implement best practice IT and digital record-keeping systems</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Met all compliance issues regarding record-keeping; policy and procedures are in place with completion of review in-line with new LG Act 2019</li> </ul>
7.6 Revenue Growth	
FUNDING OF COUNCIL'S OPERATIONS THROUGH APPROPRIATE RATING POLICIES AND THE MAXIMISATION OF GRANTS, FEES AND CHARGES AND OTHER AVAILABLE INCOME SOURCES.	
Total Budget: \$ 930,619 + \$644,527	Council Funds Used: \$
Total Expenditure: \$ 1,047,337	Income Secured: \$ 1,398,552
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Pursue opportunities for grant funding and new service contracts</li> <li>• Implement job costing measures to avoid over expenditure</li> <li>• Preparation of realistic budgets</li> <li>• Avoid non-budgeted expenditure</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Total income increased by 30%</li> <li>✓ Total operational expenditure reduced by 16%</li> <li>✓ Contract income increased by 20%</li> <li>✓ Projects funding increased by 60% including \$248,948 in new grant funding for community projects, programs and activities expended and \$365,000 funding secured for civil maintenance and waste management projects in 2021-22</li> </ul>

<b>7.7 Risk Management</b>	
<b>PROVISION OF INTERNAL RISK MANAGEMENT SYSTEMS</b>	
Total Budget: \$ 45,561 (insurance)	Council Funds Used: \$ 45,561
Total Expenditure: \$ 45,561	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Conduct annual audit</li> <li>• Maintain asset register</li> <li>• Ensure assets have sufficient insurance coverage</li> <li>• Update fraud protection plan</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ Satisfactory update of the asset register completed</li> <li>✓ Insurances maintained for all assets at value</li> <li>✓ Valuation of capital assets undertaken for financial reporting purposes</li> <li>✓ Fraud protection policies updated</li> <li>✓ Risk management planning undertaken in consultation with Audit Committee</li> </ul>
<b>7.8 Work, Health, and Safety</b>	
<b>PROVISION OF A FRAMEWORK TO PROTECT THE HEALTH, SAFETY AND WELFARE OF ALL WORKPLACE STAKEHOLDERS WHO MIGHT BE AFFECTED BY THE WORK OF COUNCIL.</b>	
Total Budget: \$ 2125	Council Funds Used: \$ 2125
Total Expenditure: \$ 2125	Grant Funding Secured: \$ 0
<b>What we said we would do</b> <ul style="list-style-type: none"> <li>• Maintain a work environment without risks to health and safety</li> <li>• Maintain plant and structures to keep them in a safe operating state</li> <li>• Provide and maintain safe systems of work</li> <li>• Ensure the safe use, handling, storage and transport of plant, structures and substances</li> <li>• Provide adequate facility for the wellbeing and welfare of workers at work when carrying out their work while at Council</li> <li>• Provide information, training, instruction or supervision to protect all persons from risks in their work while conducting Council business</li> <li>• Monitor the health of workers and workplace conditions to prevent illness or injury of workers arising from the conduct of Council business</li> </ul>	<b>What we did</b> <ul style="list-style-type: none"> <li>✓ All policies, procedures, SOPs and JSA's reviewed and updated</li> <li>✓ Toolbox meetings held weekly with permanent staff and 2 half-yearly WHS meetings with all staff</li> <li>✓ All workplace incidents documented</li> <li>✓ All staff provided with appropriate PPE</li> <li>✓ All staff attended info-session on COVID-safe operations of Council facilities and workplace environments</li> <li>✓ A total of 2 incidents reported: <ul style="list-style-type: none"> <li>• Major - 0</li> <li>• Minor - 2</li> </ul> </li> </ul>









# Financial Report

# Waste Management Strategy 2022-2031

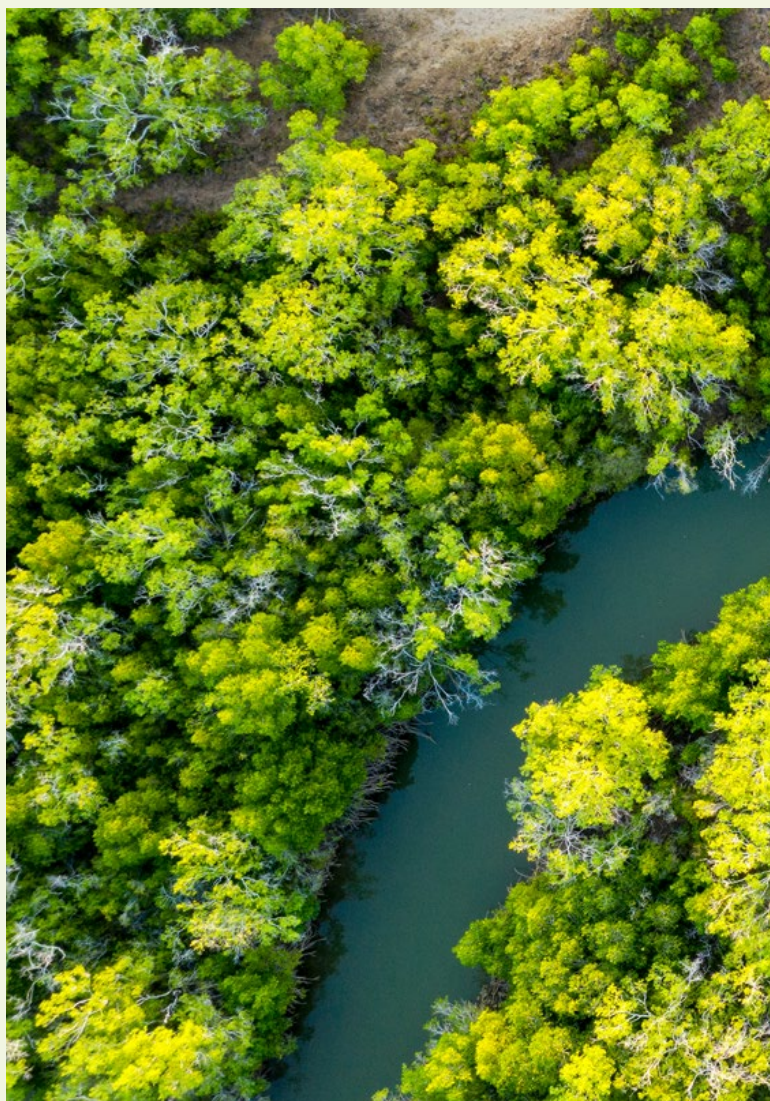


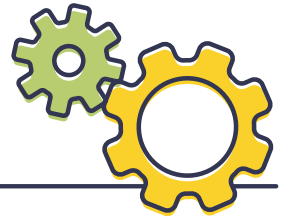




## Contents

Acknowledgement of Country	3	<b>9. Vision and Key Principles</b>	<b>18</b>
<b>1. Introduction</b>	<b>4</b>	9.1 Key principles	18
<b>2. Strategic Planning Framework</b>	<b>5</b>	9.1.1 Reduce waste	18
<b>3. The Waste Management Strategy</b>	<b>6</b>	9.1.2 Reuse waste	18
<b>4. Wagait and Belyuen Community</b>	<b>7</b>	9.1.3 Recycle Waste	18
4.1 Climate and Seasons	10	9.1.4 An improved Transfer Station, Recycling and Recovery Centre	19
<b>5. Future Population Growth</b>	<b>11</b>	<b>10. Waste Management Initiatives</b>	<b>28</b>
<b>6. Stakeholder Engagement</b>	<b>12</b>	<b>11. Strategy Outcomes and Actions</b>	<b>31</b>
<b>7. Current Waste Management Services</b>	<b>13</b>		
7.1 Wagait Shire Council Waste Management Policy	13		
7.1.1 General (Kerbside) collection	13		
7.1.2 Green Waste	14		
7.1.3 Hard Waste Management	14		
7.1.4 Can disposal	14		
<b>8. Relevant Waste Management Policy</b>	<b>15</b>		
8.1 National Waste Policy 2018 / Action Plan 2019	15		
8.2 The Northern Territory (NT) Circular Economy Strategy 2022-2027	16		





*“Striving to improve the lifestyle of residents and involving the community in decisions that affect their lives.”*

*– Belyuen Community Government Council*

## Acknowledgement of Country

Wagait Shire Council and Belyuen Community Government Council acknowledge the Larrakia people as the Traditional Owners of all the land and waters of the Greater Darwin region.

The Councils also acknowledge and pay respect to the seven Belyuen clan groups, the Emmi, Wadjiginy, Kiuk, Malak, Mendtha, Marriamu and Maranunggu.

*“Growing Together”*

*– Wagait Shire Council*



# 1. Introduction

Wagait Shire Council and the Belyuen Community Government Council are located on the eastern side of Cox Peninsula, some 130km and 120km respectively from Darwin by road. Both communities are also accessed via the Mandorah Darwin ferry that commutes from Cullen Bay to Mandorah Jetty across Darwin Harbour.

The Waste Management Strategy has been developed to guide the Wagait Shire Council and Belyuen Community Government Council planning for waste management into the future. This includes ensuring improved resource recovery, recycling and waste management across the region. The strategy sets a clear vision and pathway for the investigations required and infrastructure and service improvements to be considered.

The preparation of the Strategy included consultation and stakeholder engagement that occurred to identify and understand opportunities and constraints for the Waste Management Strategy. Information gathered has been considered as part of the preparation of the waste management strategy and a future waste facility in the locality.





## 2. Strategic Planning Framework

The Wagait Shire Council and Belyuen Community Government Councils' strategic planning framework provides the basis for the setting and delivery of each Council's priorities. The Waste Strategy (Strategy) informs the delivery of programs within this strategic planning framework of each Council in the short, medium and long term.

Both Councils have robust strategic frameworks and policies that support and promote for effective and planned waste management. This is identified as a key component for service delivery and planning in the short, medium and long term for both councils and its residents.

As identified in key council strategic planning documents, the vision of the Wagait Shire Council is to sustain and nurture the lifestyle of residents and visitors. This will be achieved through sustainable improvements to economic, cultural and environmental opportunities that lead to creating an involved and supportive community, promoting investment, ensuring accessibility and encouraging respect for the shire's natural assets. Specific to waste, the Wagait Council Shire Plan 2021-2022 details its approach to waste management as:

“To maintain compliance with national environmental health standards through the collection and disposal of resident's domestic waste, hard waste and green waste, provided locally or by a waste collection service contractor that is efficient and sustainable. Council supports cost-effective waste management strategies that emphasise waste reduction, reuse of materials and recycling programs for community residents and visitors.”

As identified in key council strategic planning documents, the vision of Belyuen Community Government Council is to improve the lifestyle and quality of life of the residents of Belyuen; and involve the community in decisions that affect their lives. The Belyuen Community Government Councils' Shire plans identifies the need for a:

“Waste Management Plan to plan deliver for waste management services that reduce the risk of harm to the community, are environmentally sustainable and include waste management strategies for waste reduction, reuse and recycling”

A key priority of the Belyuen Community Government Council Shire plan is for the Council to:

“Continue to advocate for regional waste management facilities including a transfer station on the Cox Peninsular”



# 3. The Waste Management Strategy

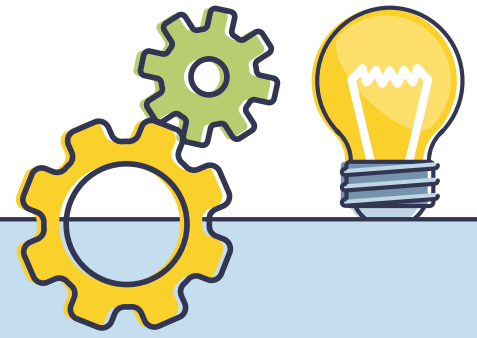
Waste is a significant environmental issue. Disposal of waste consumes land, produces pollution to the atmosphere, soil and groundwater, and represents a loss of potential resources including embodied energy and materials<sup>1</sup>. Poor environmental outcomes and increased costs to the community will occur in the absence of appropriate management practices and regulatory monitoring of waste streams.

There are particular constraints to improving waste management across the Territory, and the challenges vary in nature and scale across regions. Regional towns with smaller populations face economic constraints to implementing standard recycling and resource recovery practices. In the case of Wagait Shire Council and Belyuen Community Government Council, their unique demographics and location some 130km from the Regional Waste Management Facility (Shoal Bay) presents transportation costs and barriers that must be overcome through a tailored waste strategy. In the case of Belyuen Council, waste management can also be a difficult task where education and improved services are required to stimulate ownership of waste, and to elevate its status as an essential service to protect community health.

The Waste Management Strategy has been developed to guide the Wagait Shire Council and Belyuen Community Government Council planning for waste management into the future. This includes ensuring improved resource recovery, recycling and waste management across the region. The strategy sets a clear vision and pathway for the investigations required and infrastructure and service improvements to be considered.

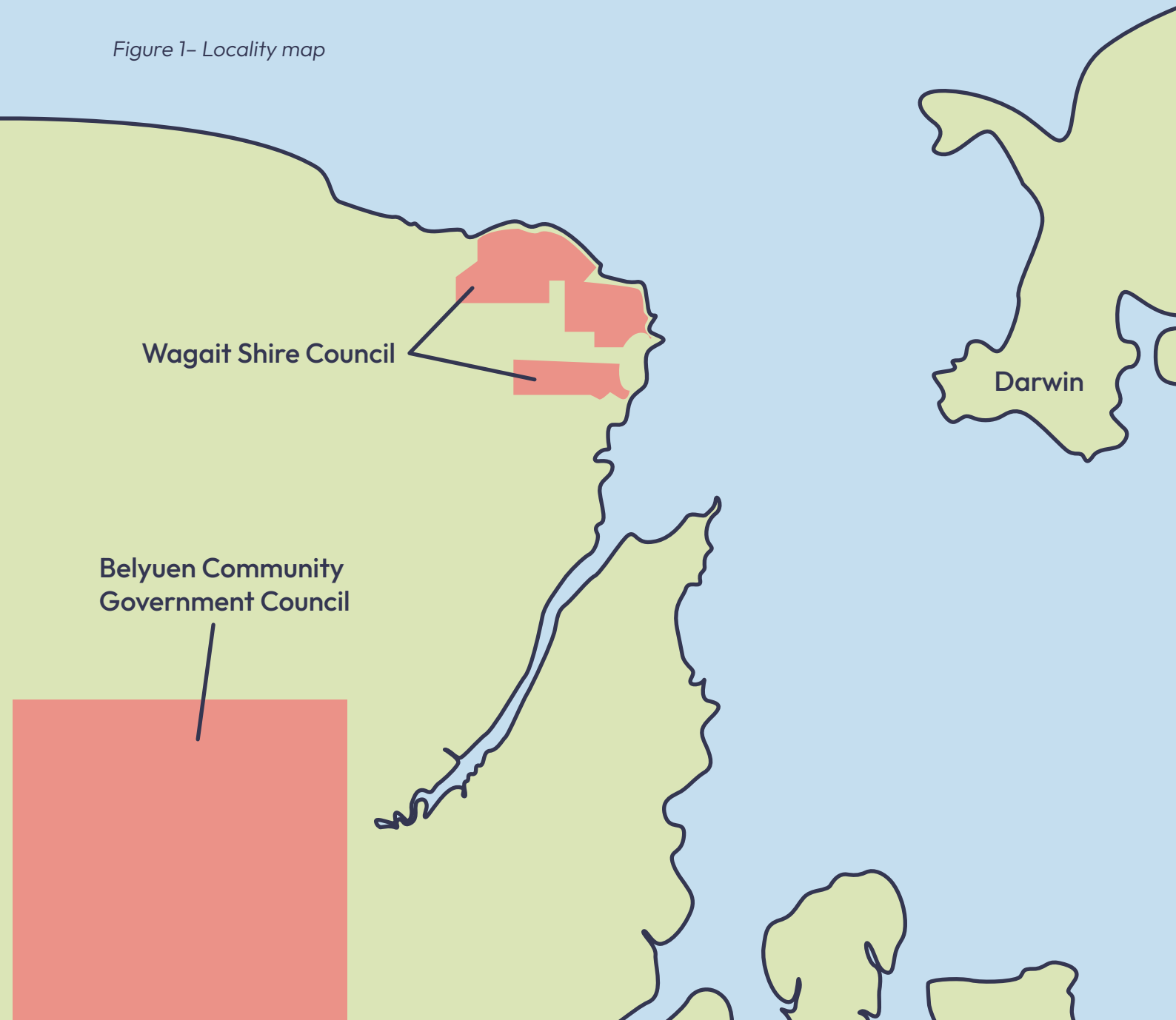


## 4. Wagait and Belyuen Community



Wagait Shire Council and the Belyuen Community Government Council are located on the eastern side of Cox Peninsula, some 130km and 120km respectively from Darwin by road. Both communities are also accessed via the Mandorah Darwin ferry that commutes from Cullen Bay to Mandorah Jetty across Darwin Harbour.

Figure 1- Locality map





## Wagait Shire Council

Wagait Shire is located 5km west of Darwin and is a 12-minute ferry ride or a 138 km drive from Darwin city. The township of Wagait Beach was established in the early 1960s with the first areas to be subdivided along the beachfront. Further subdivisions in the early 1980s resulted in the township layout and footprint seen today, with 388 rated property lots.

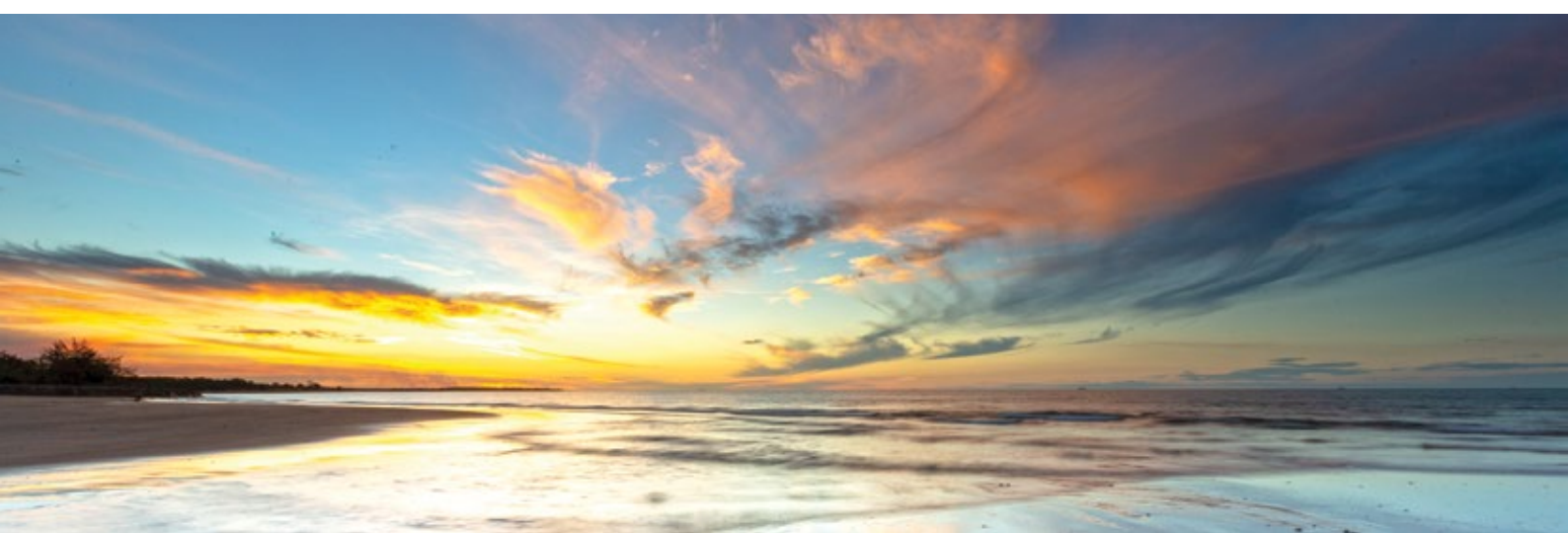
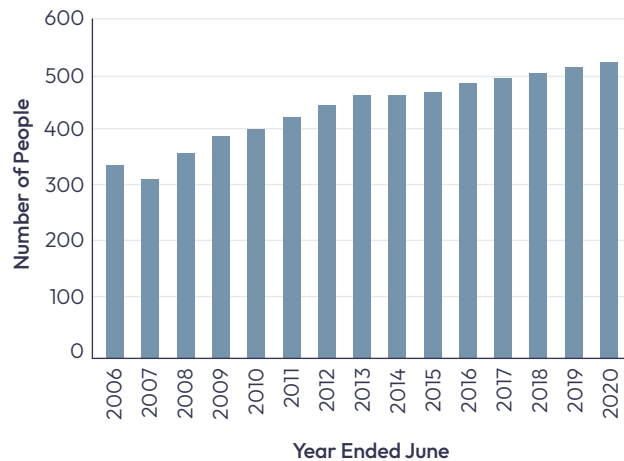
The Council was first established on 28 April 1995 as the Cox Peninsula Community Government Council and renamed Wagait Shire Council on 1 July 2008. The Council name was derived from the Cox Peninsula, which was named after Matthew Dillon Cox who was regarded as the Territory’s first pastoralist after he applied for a lease over the Peninsula in 1869. The current title of the Shire Council identifies directly with the township of Wagait Beach, which is a traditional Larrakia name given to the area.

Wagait Shire covers an area of 5.62 km<sup>2</sup> and there are 14.1 km of internal roads. The estate faces the Timor Sea and has several significant coastal sites, both sacred and historical. Coastal reserves on the estate boundaries are Restricted Use Areas, which are currently protected and managed by the Crown Lands Office of the NT Government.

Key demographics and property statistics for the Wagait shire include:

- In 2021, the ABS Estimated Resident Population of Wagait Shire Council was 533 persons growing at an average of 2.41% per annum since 2011<sup>2</sup>.
- The median age of residents is 48 years old.
- 8.6% of the residents are Aboriginal or Torres Strait islander.
- In 2016 the average household size was 2.24 persons per household, and this reduced to 1.99 in 2021<sup>3</sup>.
- 77% of households were purchasing or fully owned their home, 14.9% were renting privately, and 0.0% were in social housing<sup>4</sup>.

Estimated Resident Population (ERP)





## Belyuen Community Government Council

The Aboriginal community of Belyuen was established as Delissaville and changed to Belyuen in 1975. Belyuen takes its name from a nearby waterhole known by that name. Belyuen community is represented by seven clan groups: Emmi, Wadjiginy, Kiuk, Malak, Mendtha, Marriamu and Maranunggu and Belyuen people are saltwater people. The Traditional Owners for Kenbi (the land surrounding Belyuen) on the Peninsula are Larrakia.

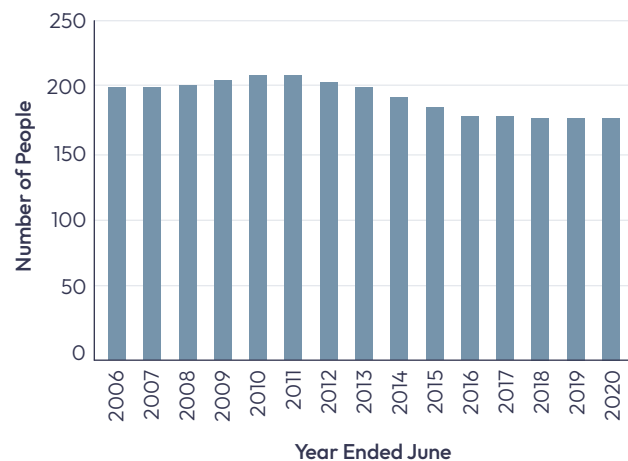
Belyuen was established as a Community Government Council on 28 August 1992.

Key demographics and property statistics for Belyuen include:

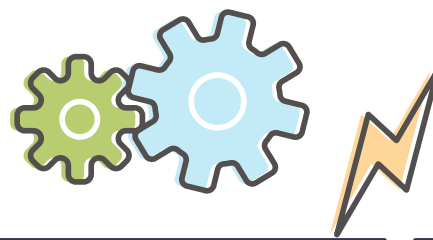
- In 2021, the ABS Estimated Resident Population of Belyuen was 175 persons which has reduced by 32 persons (from 207) since 2011<sup>5</sup>.

- The median age of residents is 30 years old.
- 98.2% of the residents are Aboriginal or Torres Strait islander.
- In 2016 the average household size was 4.41 persons per household and 24.4% of households had at least 5 persons.
- 85.7% of households live in social housing<sup>6</sup>.

### Estimated Resident Population (ERP)







## 4.1 Climate and Seasons

The Wagait and Belyuen locality has a tropical climate and has seven seasons according to the Gulumoerrgin (Larrakia) seasonal calendar<sup>7</sup>.

These include:

- Balnba (rainy season)
- Dalay (monsoon season)
- Mayilema (speargrass, Magpie Goose egg and knock 'em down season)
- Damibila (Barramundi and bush fruit time)
- Dinidjanggama (heavy dew time)
- Gurrulwa (big wind time)
- Dalirrgang (build-up).

The average annual rainfall is 1,800 mm with rainfall at its highest between December and March and humidity over this period averaging between 70–80 per cent. Rainfall during July can be as low as 1mm.

The contracting seasons and rainfall disparity across the peninsula presents both challenges and opportunities for waste management.

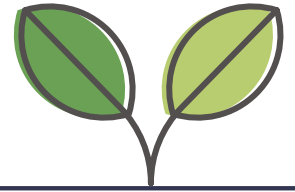
These include<sup>8</sup>:

- High-rainfall periods lead to significant plant growth, requiring large volumes of garden organics waste to be managed at certain times of the year.
- Significant rainfall events can lead to an erosion of nutrients and soil carbon.
- Extended low rainfall periods can decrease soil moisture, requiring dust management at waste and recycling facilities, and a reliance on irrigation in local agriculture.

As is the case across the NT, there is an opportunity for the development of local composting capacity and markets, to help retain soil moisture during the dry season and replenish soil carbon and nutrients during the wet season.



## 5. Future Population Growth



The Darwin Regional Land Use Plan 2015 identifies the essential characteristics and needs that will shape future development in the region and establish an overarching framework for that development. The plan presents a broad rational foundation for long term use and development of land and other natural resources, highlighting key regional policies that respond to the immediate and foreseeable issues associated with the region's natural environment and the human communities within it. The plan details that:

“The Cox Peninsula has extremely limited local freshwater resources (surface or groundwater). Further development on the peninsula will therefore depend on resolution of the land claim and major infrastructure investments, particularly to supply water. The regional plan anticipates long term development for a range of urban purposes including residential and associated community facilities and services, and commercial and industrial uses on the northern half of Cox Peninsula. The extent and timing of development will depend on strategies for the provision of the required essential services.”

To understand if development as referenced in the regional land use plan will occur within the lifespan of this waste strategy (10 years), liaison

occurred with both the Northern Territory Government Department of Infrastructure Planning and Logistics (DIPL), Lands Planning and Development Assessment Services Branch, primarily in relation to the anticipated growth and development in the region and for the planning requirements for the establishment of a future waste transfer station.

Lands Planning advised that the Darwin Regional Land Use Plan anticipates long term development for a range of urban purposes on the northern half of Cox Peninsula. The extent and timing of development will depend on the provision of reticulated services which are not currently programmed. Lands Planning advised that based on current information it is therefore unlikely that there will be any detailed area planning for growth in the short to medium term (at least 10 years).

With regard to future growth, both Wagait Shire Council and Belyuen Community Government Council note that with the resolution of the Kenbi Claim in recent years, consideration should be given to sustainable, contemporary and detailed regional development planning for the infrastructure required across the Wagait and Belyuen localities. Planning for sustainable growth should be undertaken in conjunction with all relevant stakeholders including Larrakia Development Corporation.



## 6. Stakeholder Engagement

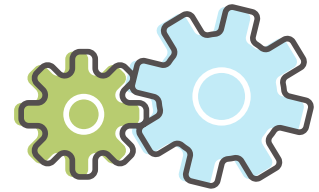
A key input to the strategy was the stakeholder engagement that was undertaken to identify and understand opportunities and constraints for the Waste Management Strategy. Information gathered has been considered as part of the preparation of the waste management strategy and a future waste facility in the locality. Over 20 various stakeholder groups were contacted, and feedback sought. Stakeholder engagement collated can be reviewed in the Stakeholder Engagement Summary Outcomes Report which is an Reference Document to this strategy. The development of the Strategy has included the following:

- Consultation with the waste, recycling and resource recovery industry in the Northern Territory
- Consultation with key stakeholders including:
  - Wagait Shire council
  - Belyuen Community Council
  - Litchfield Council
  - Local Government Association of the Northern Territory (LGANT)
  - Larrakia Development Corporation
  - Northern Land Council
  - Wagait Beach Progress Association
  - Business owners
  - Landowners of potential facility sites
  - Northern Territory Government Departments /corporations
    - Department Infrastructure, Planning and Logistics
    - Lands Planning
    - Development Assessment Services
    - Transport and Main Roads
    - Crown Lands Department
    - Mandorah Marine Facility
    - Department of Environment, Parks and Water Security
    - NT Environment Protection Agency
    - Power Water Corporation
    - Contractors / Other
    - Veolia – waste contractors
    - Core Lithium
- Review of relevant strategies, policies, plans, reports, policies, legislation and regulations
- Workshopping of the draft Strategy with Council Executives
- Waste Facility location considerations

It is anticipated that while the life of the strategy is for a 10-year horizon, the strategy actions and outcomes sought will be reviewed annually in line with Council corporate planning.



# 7. Current Waste Management Services



The Wagait and Belyuen Councils currently provide a range of waste management services to their respective communities, this occurs in accordance with relevant policy and historical service provision activities outlined below:

## 7.1 Wagait Shire Council Waste Management Policy

The current Wagait Shire Council Waste Management Policy aims to provide clear guidelines for the domestic waste collection services provided by Council and the usage of the Hard Waste and Green Waste Compounds by Wagait Shire residents, ratepayers and local contractors.

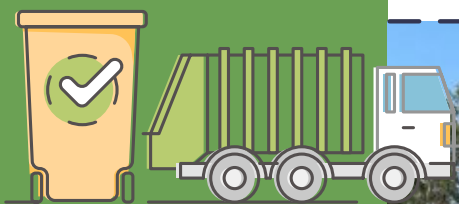
Belyuen Council does not have a formal waste management policy.

### 7.1.1 General (Kerbside) collection

Wagait Council provides a weekly general domestic waste collection service to the community via a third-party contractor. This collection occurs whereby waste is transported to the regional shoal bay waste management facility some 130km away by road transport. On commencement of the service which began in 2015, Council provides the opportunity to each property, the provision of one 240 (two hundred and forty) litre wheelie bin, registered to a property owner. Replacement bins can be purchased from the Council.

Belyuen Council currently provides a weekly general domestic waste collection service to the community via a third-party contractor. This has historically occurred intermittently and patronage of this service has generally been low for various reasons, including access to bins and poor awareness of services from residents, combined with the predominant use of a communal waste collections skip as the primary waste collection and management means in the community.

Wagait Shire Council



# 11,191

kerbside bin collections  
in 20/21 financial year

# 11,723

kerbside bin collections  
in 21/22 financial year





## 7.1.2 Green Waste

In the Wagait community, the designated Green waste collection area is an open cleared area on the North-East side of Cloppenburg Park (Section 50) Forsythe Rd. The compound opening hours are currently daylight hours. There is currently no charge to users dropping off green waste. Belyuen Council does not have a designated Green waste collection area.

## 7.1.3 Hard Waste Management

Wagait Council provides a hard waste collection area in the fenced compound located in front of the Council Workshop compound located at 142 (Lot 62), Wagait Tower Road. The Hard Waste Area is provided at no charge to users for either dropping off hard waste or collecting recycled hard waste items and is open on weekends only. The facility is managed as a drop off and sorting facility for goods received from the community, excluding toxic materials.

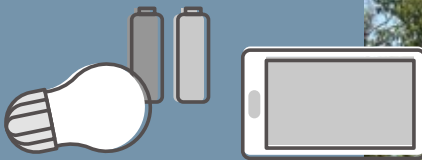
Outside of the opening hours, users can arrange to deliver hard waste to the compound by appointment. Appointments must be made with notice to Council two (2) days in advance and this may incur a fee. The facility is also utilised during pre-cyclone clean up events occurring annually prior to the commencement of the cyclone season. In October each year the site is cleaned up in preparation for cyclone season and any remaining items are sent to the Shoal Bay Waste Facility in hook bins.

Belyuen Council provides communal waste collection skips (2 x 9m<sup>3</sup> bins) as the primary waste collection and management means in the community. Provision of skip bins is provided on an ad-hoc basis and are largely collected and replaced on a monthly basis.

## 7.1.4 Can disposal

“Envirobank’s” Cash for Containers mobile collection occurs several times a year via the Wagait Beach Supermarket and on occasion has collected up to 80,000 containers on a collection day.

Wagait Shire Council



**32.89**

tonne of collected hard waste in 20/21 financial year

**54.66**

tonne of collected hard waste in 21/22 financial year



# 8. Relevant Waste Management Policy

## 8.1 National Waste Policy 2018 / Action Plan 2019

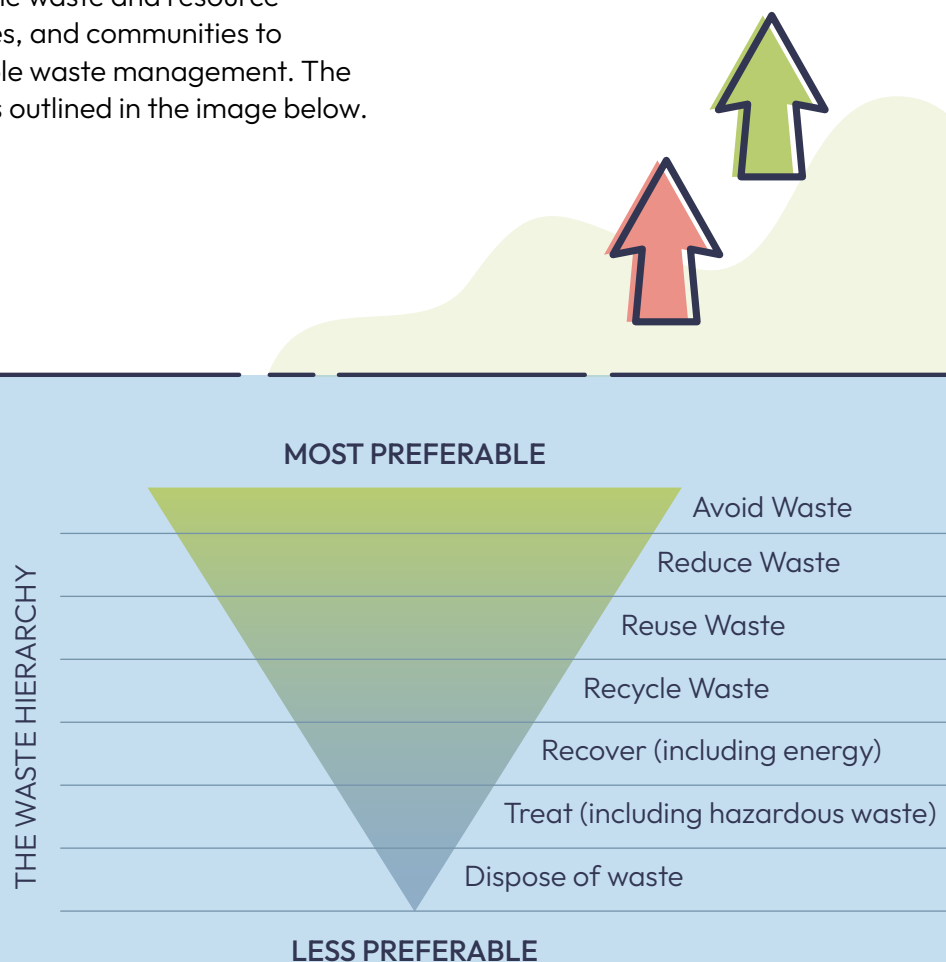
The 2018 National Waste Policy<sup>9</sup> sets Australia's agenda for waste reduction to 2030 and seeks to:

- Respond to the challenges facing waste management and resource recovery in Australia;
- Reflects the global shift towards a circular economy
- Provides a framework for businesses to embrace innovation and develop technologies that create new opportunities.

The National Waste Policy sets a national framework for action by governments, the business sector, the waste and resource recovery industries, and communities to achieve sustainable waste management. The waste hierarchy is outlined in the image below.

The National Waste Policy Action plan drives implementation of our seven ambitious targets:

- Regulate waste exports
- Reduce the total waste generated by 10% per person by 2030
- Recover 80% of all waste by 2030
- Significantly increase the use of recycled content by governments and industry
- Phase-out problematic and unnecessary plastics by 2025
- Halve the amount of organic waste sent to landfill by 2030
- Provide comprehensive and publicly available data to support better decisions.





## 8.2 The Northern Territory (NT) Circular Economy Strategy 2022-2027

The Northern Territory (NT) Circular Economy Strategy 2022-2027 is the NT Government’s plan to reduce, reuse and recycle waste into a value resource.

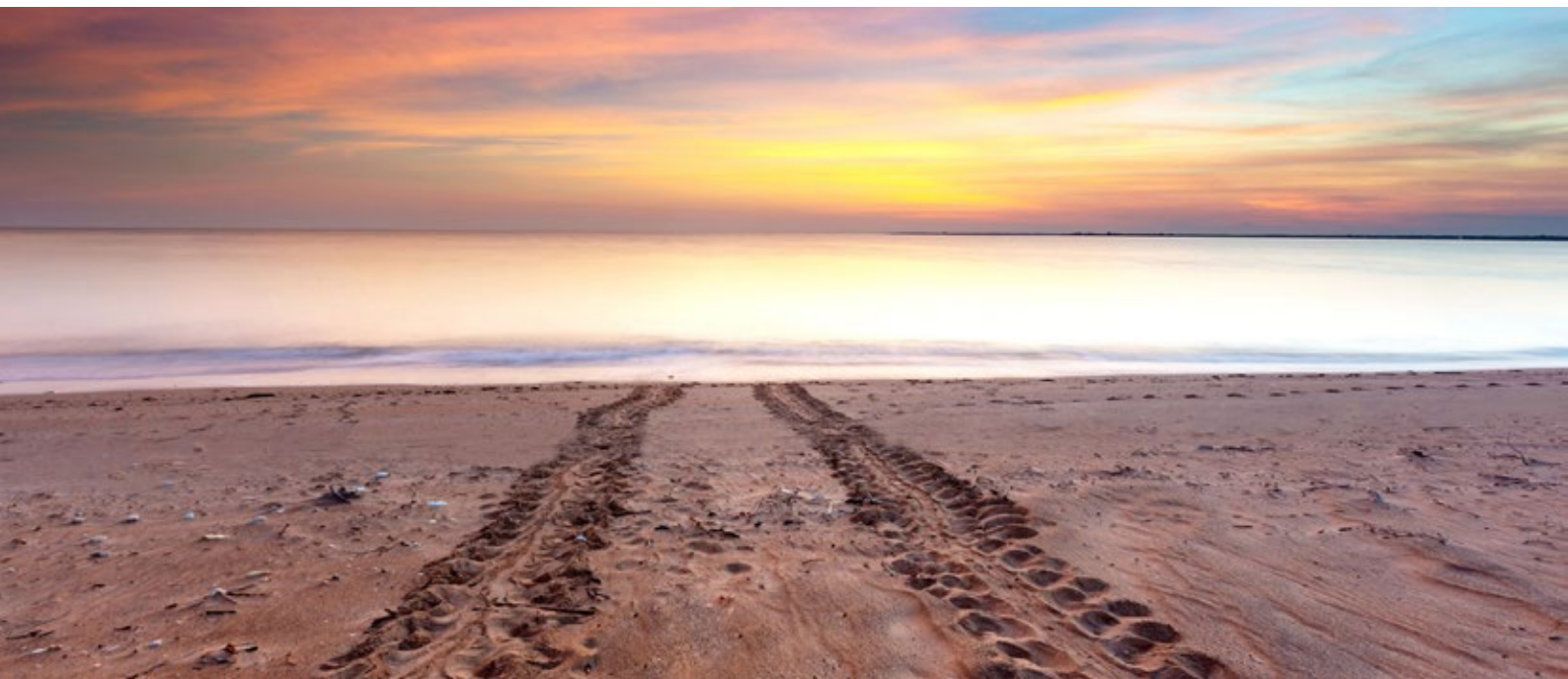
The strategy focuses on 3 key priorities:

- modernising the regulatory framework to protect the environment and create the right regulatory settings for growing the circular economy
- transitioning the Territory to a circular economy
- establishing the waste industry as a contributor to the Territory’s \$40 billion by 2030 vision.

Through enhanced collaboration across government, councils, industry and the community, the strategy aims to:

- encourage investment and business creation in resource, reuse and recycling
- phase out and ban problematic single use plastics by 2025
- encourage innovation and adoption of resource recovery and recycling technology through partnerships and collaborations with research institutions and industry
- strengthen the NT’s procurement framework to incentivise use of recycled materials in government funded projects and investigate achievable and cost effective targets for use of recycled content in building and civil construction.

The NTG Strategy acknowledges that *“its success (the strategy) depends on a coordinated, collaborative and innovative approach across all tiers of government”* and this highlighted the importance of a coordinated approach to waste management between councils and the Northern Territory Government.





## A Circular Economy for Wagait and Belyuen

In the context of the Wagait and Belyuen Waste strategy the concept of the circular economy as it relates to waste is a key element. The concept of a circular economy is about changing behaviours toward waste generation, and to reduce our environmental impact. By maximising resource utility and incorporating the concept of circularity during production and consumption (i.e. not just focused on waste management), the circular economy boosts entire economies<sup>10</sup>. The concept is underpinned by an economic theory that keeps waste materials at their highest value in the economy for as long as possible.

The overarching principles underpinning waste management in a circular economy are to:

- avoid waste
- improve resource recovery
- increase use of recycled material and build demand and markets for recycled products
- better manage material flows to benefit human health, the environment and the economy

- improve information to support innovation, guide investment and enable informed consumer decisions.

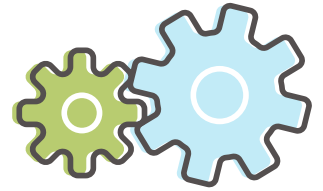
The transition to a Circular Economy is a long-term initiative and concept and applicable to waste management from small communities like Wagait and Belyuen to regional and state-wide applications.

As relatively small and engaged communities, Wagait and Belyuen Councils have the opportunity to investigate and improve the existing waste management through various initiatives that promote the circular economy for waste management in the community.





# 9. Vision and Key Principles



Based on various inputs including stakeholder engagement, a review of policy and various strategies, the vision for Waste Management in the Wagait Shire Council and Belyuen Community Government Council is:

*“To avoid waste creation by reducing, reusing and recycling waste streams”*

## 9.1 Key principles

Achieving the vision of reducing waste creation is set by the following key principles:

- Reducing waste
- Reusing waste
- Recycling waste; and
- An improved Transfer Station, Recycling and Recovery Centre

### 9.1.1 Reduce waste

Reducing is simply creating less waste. It's the primary underpinning method for reducing costs and environmental impacts on the community from waste. By reducing waste generated, the waste problem is stopped at the source. For the Wagait Shire Council and Belyuen Community Government Council, reducing waste presents as the most effective waste management principle of the strategy.

### 9.1.2 Reuse waste

Reusing is taking old or unwanted items you might otherwise throw away and finding a new use for them. Reuse means using a product more than once, either for the same purpose or for a different purpose. Reusing waste is preferable to recycling because the item does not need to be re-processed before it can be used again which costs which reduces cost and environmental impact.

### 9.1.3 Recycle Waste

Recycling is an effective way to manage waste materials once they have been generated if they can't be reused. It prevents waste from being sent to landfill and makes waste into new goods or products. Effective recycling requires us to separate waste according to different materials so that they can be recycled efficiently.

### 9.1.4 An improved Transfer Station, Recycling and Recovery Centre

A key finding of research and engagement is the need for an improved Transfer Station, Recycling and Recovery Centre to service the communities. This is coupled with the largest challenge for the locality, being the distance to the regional Shoal Bay waste management facility some 130km away by road transport.

*“A facility that embraces the waste management strategy vision will actively minimise waste transportation costs and impacts on the environment.”*

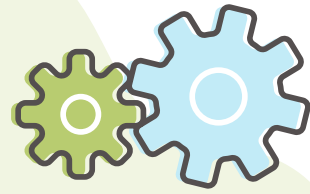
An improved Transfer Station, Recycling and Recovery Centre serves as a key enabler to achieving both the vision for the strategy and ensuring the community is adequately serviced into the future, and can achieve initiatives that are founded on the identified key principals. A facility that embraces the waste management strategy vision will actively minimise waste transportation costs and impacts on the environment.

As evident by the existing hard waste facility, the opportunity to recycle and recover is well received by the community and there is community demand for this service to develop and diversify into more of a local second-hand exchange point, with work-space for fixing, repurposing and upcycling items for re-sale, as well as a community education centre and collection point for waste stewardship programs, including e-waste.

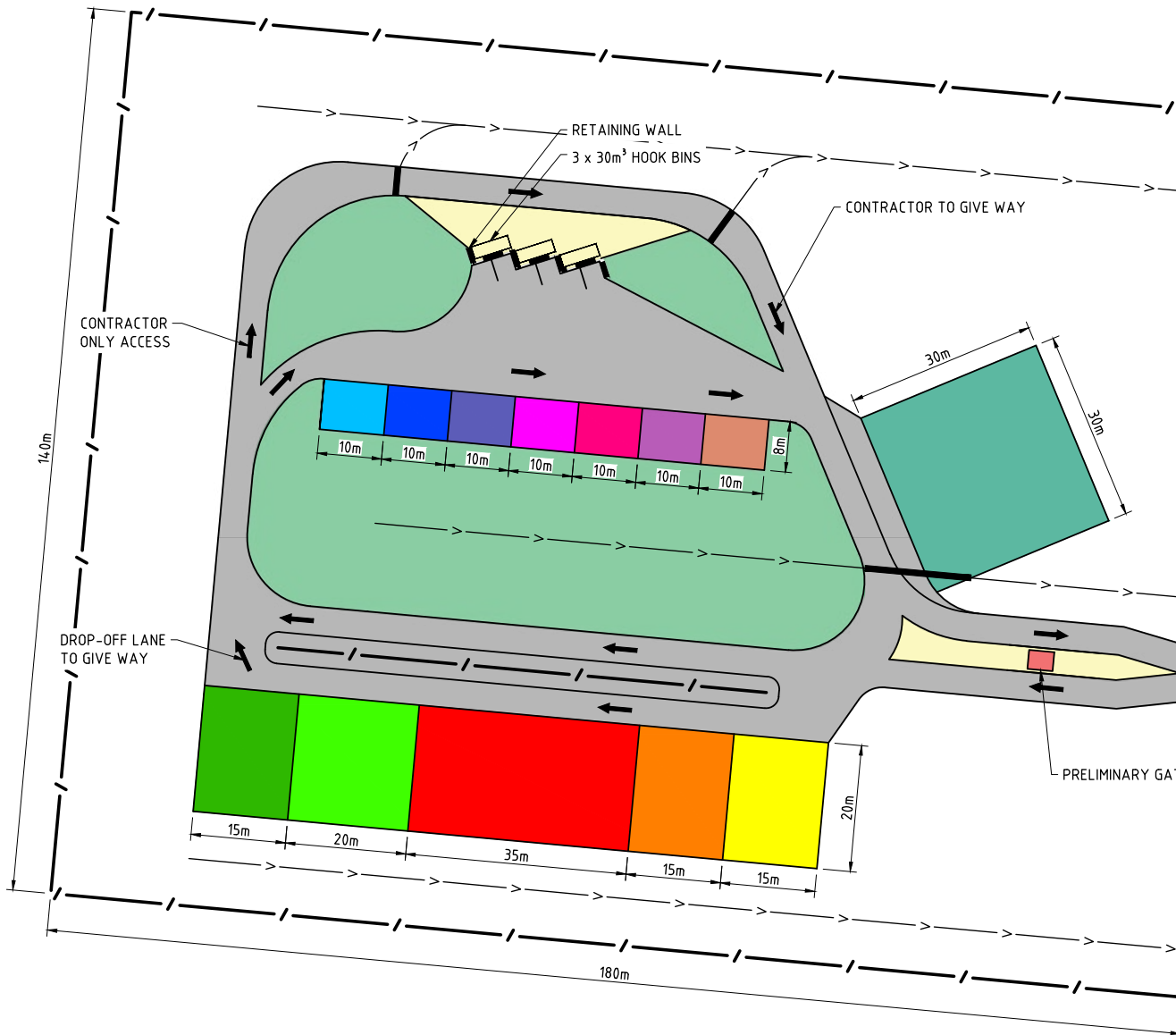
### Facility Design Considerations

To enable its function as Transfer Station, Recycling and Recovery Centre and service the Wagait and Belyuen Communities, a facility should consider and incorporate the following:

- A suitable site to manage the hard waste generated of up to 700 residents (approx. 300 households).
- Flexibility to incorporate other waste streams from external sources including
  - Commercial Waste from supermarket and Country Club;
  - Potential general waste from Mandorah ferry development, Core lithium and possible tourist developments.
- Area to allow for the following waste and recycling inputs:
  - Heavy waste such as car bodies
  - Recyclables such as bottles and cans
  - Tyres
  - Waste oil
  - Gas bottles and fire extinguishers
  - Paints and chemicals
  - Batteries
  - White goods and scrap metal
  - Household waste and bio-bin location
- An area for re-using, recycling and buyback products
- An area designated to house a bio bin tiral
- An area for green waste collection and mulch production
- Can collection opportunities (permanent and/or on occurrence)
- Site security fencing
- Facility signage and operation details at entrance








## Facility Design Layout Concept



# PRELIMINARY

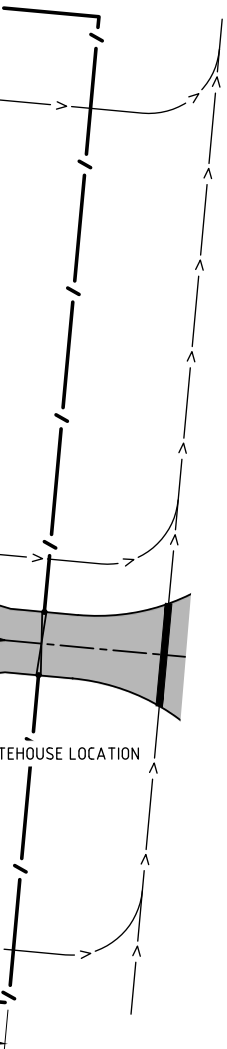
NOT FOR CONSTRUCTION

## LEGEND

	PROPOSED ROAD NETWORK (5000m <sup>2</sup> SHOWN)
	PROPOSED CONCRETE PAVEMENT (450m <sup>2</sup> SHOWN)
	PROPOSED OPEN / LANDSCAPED SPACE (3600m <sup>2</sup> SHOWN)
	PROPOSED GATEHOUSE HUT
	PROPOSED TIRES / WASTE OIL
	PROPOSED SCRAP METAL
	PROPOSED HEAVY WASTE
	PROPOSED GREEN WASTE/MULCH PRODUCTION
	PROPOSED GREEN WASTE PICKUP/SALES
	PROPOSED WHITE GOODS
	PROPOSED GAS BOTTLES / FIRE EXTINGUISHERS
	PROPOSED BATTERIES / PAINTS / CHEMICALS
	PROPOSED RECYCLABLES
	PROPOSED BIO-BIN LOCATION
	PROPOSED HOUSEHOLD WASTE
	PROPOSED CAN COLLECTION AREA
	PROPOSED SECOND HAND SHOP
	PROPOSED DIRECTION OF TRAFFIC
	PROPOSED RETAINING WALL EXTENTS
	PROPOSED DIRECTION SWALES/DRAINS
	PROPOSED CULVERT UNDER PAVEMENT
	PROPOSED FENCED AREA

## NOTES

- SCALE. THE WASTE TRANSFER FACILITY IS A SMALL SCALE WITH AN APPROXIMATE THROUGHPUT OF 500 TONNES/YEAR WITH GROWTH UP TO 2000 TONNES/YEAR.
- DRAINAGE. OPEN UNLINED DRAINS AROUND THE FACILITY AND CULVERTS AT THE ACCESS.
- ROADS. TWO COAT SEAL FOR ALL ROADS AND HARD STANDS.
- WATER. SERVICES FOR WATER THROUGHOUT SITE.
- WASTE WATER. ON-SITE SEPTIC AND TOILETS.
- ELECTRICAL. POWER TO GATEHOUSE.
- LIGHTING. GATEHOUSE LIGHTING ONLY.
- COMMUNICATIONS. FIBRE TO GATEHOUSE AND CCTV CAMERAS AT GATEHOUSE.
- STRUCTURES. SHELTER/ROOF OVER GATEHOUSE AND RETAINING WALL FOR GENERAL WASTE.
- LANDSCAPING. DRY LAND GRASSING. NO IRRIGATION. GATE PRIOR TO GATEHOUSE. FENCE AROUND SITE.





## Facility Location Considerations

Ideally, a transfer station should be sited as close as possible to the centroid of the population served, in order to minimize user travel and maximize convenience. This is essential to ensuring high levels of patronage and viability of a facility. In the case of the Wagait and Belyuen Councils, a key stakeholder feedback theme was convenience with suggestions that a facility should not be too isolated from the Wagait Shire community (within a 5-10 min drive was suggested) but being offset and setback to avoid any potential amenity impacts. It was also noted that the Mandorah ferry service often brought residents of Belyuen through Wagait Shire, and therefore a facility on the main route would be convenient for both the majority of users in Wagait, but still maintain convenience for Belyuen residents.

Other considerations include:

- The location of a facility should be located along a major transport route and have ease of access for users. Roads to a transfer station site and within the site should be designed to provide all-season, all-weather access. **A location within 1km of Cox peninsula road or Charles Point Road (sealed) is preferred.**
- A future facility should consider the NT EPA - Guideline: Recommended Land Use Separation Distances<sup>11</sup> for waste facilities whereby, **the location of a facility which will include hard waste must be a minimum of 500m separation from existing residential and developed areas.**
- Sufficient area should be provided for existing needs and buffers, but also for potential future expansion. A land area for the facility based on its proposal layout should be no less than 2.5 HA in area.

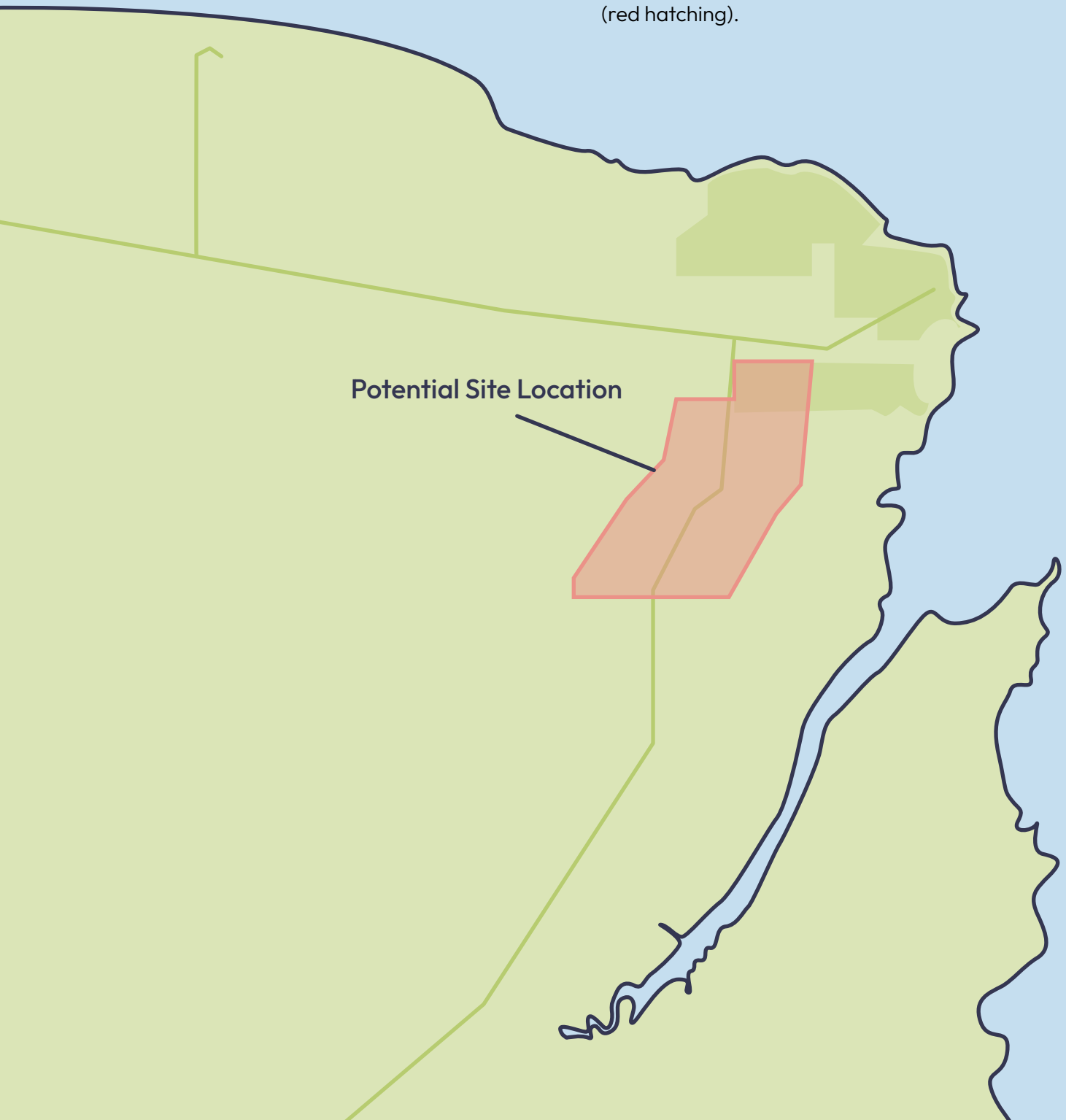
## Facility Land Tenure

Various land tenure exists on the peninsula including freehold, vacant (Future Kenbi Freehold Land), Crownland, Aboriginal Land. As part of the Kenbi Land Claim, part of the land in the Wagait area will be granted as freehold title to the Larrakia Development Corporation. All the other land under claim will be granted as Aboriginal Land under the Aboriginal Land Rights Act. Effectively this means that all future land development on Kenbi land will need to be negotiated with the Northern Land Council. With consideration to the above, stakeholder feedback with the Northern Land Council revealed no interested from the Land Council in locating a facility on Kenbi land. Given the complexity that tenure resolution will involve, and based on stakeholder feedback and willingness and interest in facilitating the project, it is recommended the facility be located on Freehold land. This does not prevent the Wagait and Belyuen Councils from extending an EOI across all tenures to progress the project, but **for the purpose of securing a location in a timely and cost-effective manner, freehold tenure for the site should be pursued for a site location.**



## Facility Shortlisted Preferred Locations

Based on the below location and land tenure considerations the following map identifies possible suitable site locations for a facility (red hatching).





## Capital Expenditure QS Cost Estimate Summary

Item	Estimate \$
Construction Cost	3,767,00
Consultant and Authority Fees	264,000
Project Contingency	404,000
NT Built Levy	5,000
<b>Total Project Cost (excluding GST)</b>	<b>4,440,000</b>

### Estimate Inclusions

- 10 x 10m Second hand shop building comprising 70m<sup>2</sup> open roof only building and 30m<sup>2</sup> enclosed building
- For toilet, kitchen, and office
- All pavements to be 2 coat bitumen aggregate seal or concrete as drawn
- Design development contingency 10%
- Escalation in costs to a construction start within 12 months of the date of this estimate
- Consultant and authority fees
- Project contingency 10%
- NT Build levy

### Estimate Exclusions

- Asbestos or contamination removal
- Rock excavation
- FF&E to buildings
- Mains services upgrades
- Solar power system
- Emergency power generator
- Green waste mulch production buildings, plant, and equipment
- Roadworks upgrades
- Escalation in costs to a construction start beyond 12 months of the date of this estimate
- GST



## Operational Expenditure QS Cost Estimate Summary (First Year Base)

Item	Estimate \$
Routine Cleaning	58,500
Routine Landscaping	21,108
Routine Repairs & Maintenance	24,485
Periodic Asset Replacements & Refurbishments	Excl
Insurances	26,440
Utilities	12,400
Plant & Equipment	118,080
Staff (operational, management and administration)	420,000
Pick-up, Transport and Disposal Fees for Waste Exiting the Facility	72,828
Contingency	75,384
Escalation to Year 1 of Operations (within 18 months of the date of this estimate)	7,775
<b>Total Project Cost (excluding GST)</b>	<b>837,000</b>

This estimate is based on the following documents:

- Byrne preliminary concept site plan titled 'Wagait Shire Council Waste Facility', NT22043, SK001/B, 1 sheet, dated 11/8/22
- Estimated of total shire waste generation via B. Shand email 26/8/22

This estimate is a budget order of cost estimate of expected first year annual operational costs based on the above limited documentation only. Reasonable assumptions on the operation requirements of the facility have been made – details of which can be found in the attached estimate.

This estimate has assumed competitive market pricing for all components of the facilities operations.

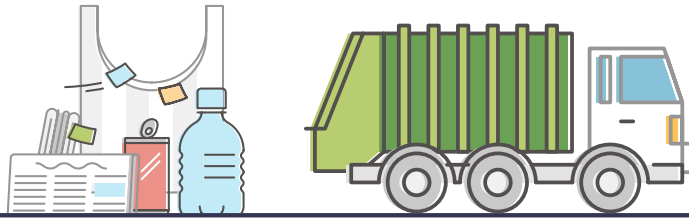
### Estimate Inclusions

- Green waste mulch production plant and equipment
- Pick up, transport and disposal fees for waste exiting the facility
- Contingency 10%
- Escalation in costs to year 1 operations commencing within 18 months of the date of this estimate

### Estimate Exclusions

- Periodic asset replacements & refurbishments
- GST





## Other Considerations for a Facility

### Required Development Approvals

In terms of planning requirements for a Waste Transfer Station, NTG Development Assessment Services advised that this Land Use will be defined as **'Industry-General'**, and therefore an **Exceptional Development Permit** (dependent on the zone of the site) or a **Rezoning application** would be required.

### Required Waste Licenses/ Approvals

Required licenses and permits for a future waste management facility will largely depend on the nature of the facility and waste it will manage. The operation of Transfer Facility will require an **Environment Protection License/Approval (EPA/EPL) under the Waste Management and Pollution Control (WMPC) Act 1998**. Relevant activities for a waste transfer station will be associated with Listed Waste collection, transporting, storing, or re-cycling. An EPA is granted for works associated with the construction phase of these activities and an EPL is granted for the operational phase of these activities. Should it be determined that a future facility will handle listed waste (typically - waste 'oils'; 'acidic solutions or acids in solid form' and 'lead, lead compounds' in the form of used lead-acid batteries; and tyres) then a construction approval and operating license may apply to the proposed activity.

## Potential Interim Improved Recycling Facilities ('Re-Discovery Centre')

It has been highlighted in this strategy and from stakeholder engagement that an improved Transfer Station, Recycling and Recovery Centre is preferred and should be the medium to long term goal of both Councils. However, this will be subject to further investigation and ultimately funding assistance. Whilst a new facility in its entirety may not be able to be implemented initially in the short term due to costings, there remains potential for an interim opportunity to relocate the recycling component of the existing hard waste on to an interim site in the short term.

Under council advice and decision, this has been identified to potentially occur on the un-used, secure, Caretaker compound at Cloppenburg Park. The site contains a structure which has a solid roof and access to power and water. The compound has not been used for





more than 18 months and could be revitalised into a fit-for-purpose ‘Re-Discovery Centre’.

This is consistent with the priorities of 1.1 Maintenance and Upgrade of Parks in the Wagait Shire Council 2021–22 Shire Plan (page 11).

A potential Re-Discovery Centre would provide the community with:

- Opportunities for local employment and ‘men’s shed’ type activities
- An alternative hub for trading, markets and other community activities
- A drop-off centre for recycling and e-waste
- A workshop for providing local environmental solutions
- A meeting and learning place to build awareness about recycling and waste-stewardship
- Self-esteem and community pride associated with participation in the value-chain

Modifications to increase capacity and versatility of the site include:

- Seeking appropriate approvals from NTG EPL (Transport) and EPA and Development Assessment
- A concrete slab under the existing roof structure (approx 13mx10m)
- Steel screens attached to the sides of the structure, laser cut with local design for airflow
- Roller door shutters for wet season protection
- Industrial fans and fluorescent lights
- An entry ramp at the front of the structure to allow easy access for unloading

*Artists Impression of ‘Re-Discovery Centre’  
concept: Credit TROPPO Architects*



# 10. Waste Management Initiatives








Based on the vision and key principals of the Waste strategy, the following waste management initiatives are proposed:

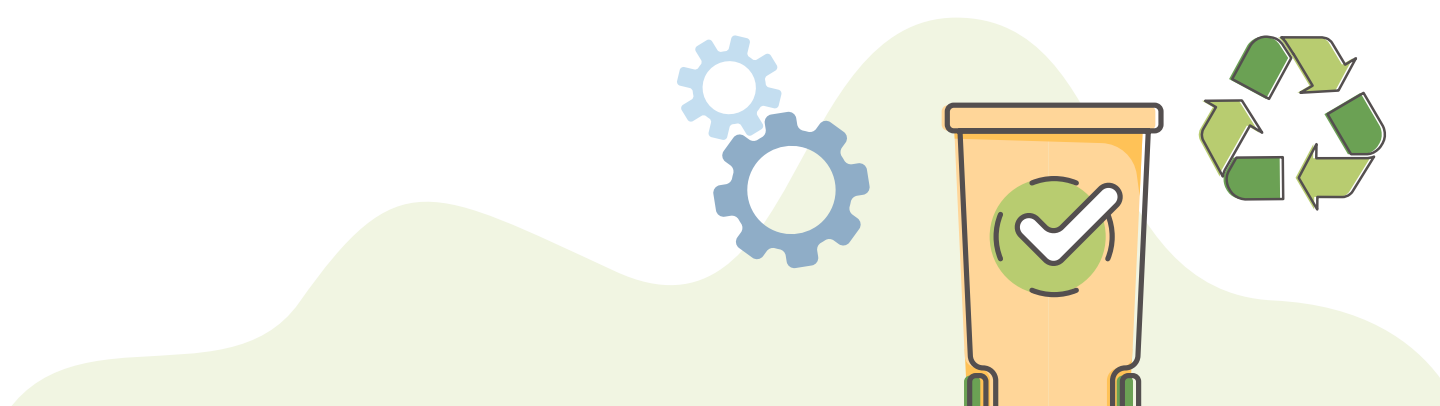
## Initiative 1: Waste and Recycling Education and Service Improvements

Best practice waste management encourages Councils to actively review and improve kerbside bin services to better match services to household sizes and needs and improve opportunities for recycling and waste reduction.

Education initiatives remain the key tool for changing behaviour and improving the effectiveness for waste and recycling programs, including avoiding and reducing waste and increasing household recycling. Education and effective engagement serve as the best tool for Councils to understand improved waste management practices and review and update policies/procedures to drive behaviour change.

As relatively small and engaged communities, Wagait and Belyuen Councils have the opportunity to investigate and improve the existing waste and kerbside collection behaviour and services through education and engagement initiatives.

	Reduce	Reuse	Recycle	Transfer Station, Recycling and Recovery Centre
1.1 Tailored waste education program to be delivered in Wagait and Belyuen communities and schools				
1.2 Wagait and Belyuen Community kerbside improvement survey				





## Initiative 2: Pilot programs and trial initiatives

As an outcome of stakeholder engagement completed as part of this strategy, a number of reoccurring suggestions emerged for possible waste related initiatives applicable to the Wagait and Belyuen Councils. The concept of pilot programs or trials are demonstrated to broaden understanding of the generation, collection of usage of waste and ultimately, divert resources from landfill. In addition to learning more about the types of items put out for collection or disposal, pilot programs can assist the Councils to determine their suitability at a broader scale and allow education programs to consider findings. Securing opportunities for grant funding and private sector sponsorship can enable the enactment of pilot programs at limited cost to the Councils.

A Bio Bin is a compost bin that manages organic waste, including food. The Bio bin concept seeks to safely remove hazardous and odorous elements from organic waste material, whilst recycling the waste into a safe, environmentally friendly and rich organic compost / fertiliser. Home composting also presents as an effective way to reduce households' food waste going to landfill. Nearly half (47%)<sup>12</sup> of all waste from households is organic waste and eligible for home composting. Composting keeps these materials out of landfill – which is better for the environment, your garden and the dump site.

As per the decision of Wagait Council, an opportunity exists to deliver an 'Re-Discovery Centre' trial (recycling centre) at the former caretake compound at Cloppenburg Park. Feedback from residents has also suggested the need for a green waste mulch trial to reuse green waste for use in the community. The delivery of these initiatives and collection of data and utilisation serves as key inputs to the future of a new Transfer Station, Recycling and Recovery Centre.

	Reduce	Reuse	Recycle	Transfer Station, Recycling and Recovery Centre
2.1 Bio Bin trial/home compost trial				
2.2 Interim 'Re-Discovery Centre' trial				
2.3 Green waste mulch trial				



### Initiative 3: Transfer Station, Recycling and Recovery Centre

An improved Transfer Station, Recycling and Recovery Centre is a crucial part of the journey of waste management in the community and key to achieving the vision of the Wagait and Belyuen Council Waste Management Strategy.



A suitable and effective Transfer Station, Recycling and Recovery Centre will allow an opportunity to sort and screen waste before landfill and will be critical to increasing the amount of waste recycled, reducing transportation costs of waste to the regional Shoal Bay landfill and ultimately minimise the impact on the environment.

	Reduce	Reuse	Recycle	Transfer Station, Recycling and Recovery Centre
3.1 EOI program for establishment and operation of transfer and recycling centre				
3.2 Identification of preferred site				
3.3 Prepare business case and funding pathway				
3.4 Establishment of Transfer Station and Recycling Centre				

# 11. Strategy Outcomes and Actions

To achieve the vision and initiatives of the Strategy the following outcomes and actions are proposed. It is noted that capital and operations costs are indicative for budgetary purposes unless specified otherwise.


## Initiative 1: Waste and Recycling Education and Service Improvements

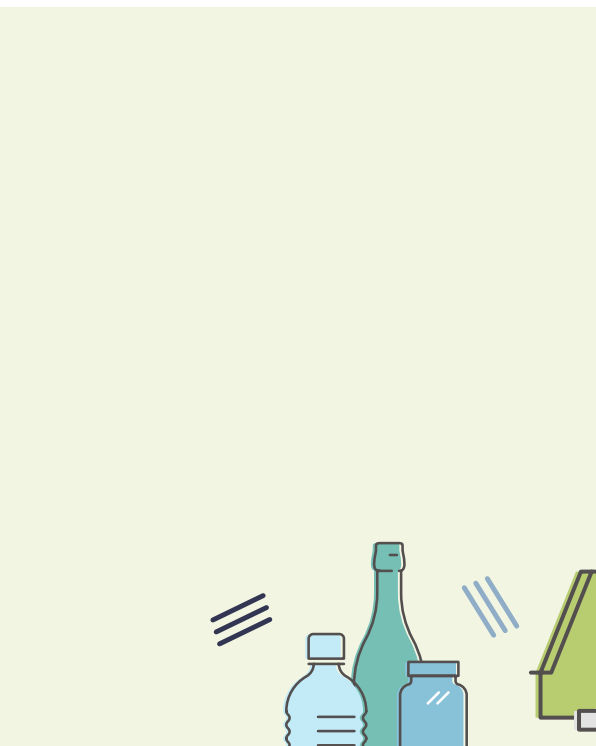
	Short Term (0-3 years)	Medium Term (4-6 Years)	Long Term (7-10 Years+)
1.1 Tailored waste education program to be delivered in Wagait and Belyuen communities and schools			
<b>OUTCOME</b>			
Avoid and reduce household waste into kerbside bins and reduce waste generation			
<b>ACTIONS</b>			
1.1.1 Commission audits to understand bin composition (weight and percentages) to undertaken kerbside collection waste and opportunities to avoid unnecessary waste and identify recycling / innovative use opportunities.			
1.1.2 Identify potential collaboration/private partnership/funding opportunities to deliver initiative.			
1.1.3 Based on audit outcomes, engage expertise to develop education programs to improve public awareness and understanding of waste and recycling improvement opportunities.			
1.1.4 Deliver education program bi-annually in the community and schools (Wagait and Belyuen)			
<b>CAPITAL COST CONSIDERATION:</b>	<b>NIL</b>	<b>NIL</b>	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>	<b>\$5,000</b> (audits)	<b>\$5,000</b> (audits)	
	<b>\$5,000</b> (Education material and programs)	<b>\$5,000</b> (Education material and programs)	





Wagait Shire Council participates annually in programs such as **Plastic Free July** and the **Darwin Harbour Clean-up**



	Short Term (0-3 years)	Medium Term (4-6 Years)	Long Term (7-10 Years+)
1.2 Investigate and improve Wagait and Belyuen Community kerbside collection service			
<b>OUTCOME</b>			
Better understand community expectations for service level for kerbside collection.			
<b>ACTIONS</b>			
1.2.1 Prepare and enact community survey for ideas and considerations for kerbside collection – ie: frequency, day, bin size etc.			
1.2.2 Based on feedback, Council consideration of changes to services levels (if required).			
1.2.3 Implement changes to kerbside collection post Council decision.			
1.2.4 Review service levels bi-annually			
<b>CAPITAL COST CONSIDERATION:</b>	<b>NIL</b>	<b>NIL</b>	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>	<b>\$2,000</b> (Survey)	<b>\$2,000</b> (Survey)	



## Initiative 2: Pilot programs and trial initiatives

	Short Term (0–3 years)	Medium Term (4–6 Years)	Long Term (7–10 Years+)
2.1 Bio Bin trial/home compost trial			
<b>OUTCOME</b>			
Reduce food waste products going into kerbside bins, associated transport costs and landfill waste to promote compost creation and reuse.			
<b>ACTIONS</b>			
2.1.1 Prepare an EOI for a Bio Bin trial to establish costs and service available.			
2.1.2 Seek grant funding and sponsorship (if Req) to enact trial.			
2.1.3 Monitor and collect data on trial and user survey			
2.1.4 Review program and consider permanent establishment			
<b>CAPITAL COST CONSIDERATION:</b>	<b>\$5,000</b> (EOI preparation)	<b>NIL</b>	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>	<b>NIL</b>	<b>NIL</b>	







	Short Term (0–3 years)	Medium Term (4–6 Years)	Long Term (7–10 Years+)
--	---------------------------	----------------------------	----------------------------

2.2 Interim ‘Re-Discovery Centre’ trial



**OUTCOME**

Deliver an interim ‘Re-Discovery Centre’ trial at the former caretake compound at Cloppenburg Park.

**ACTIONS**


- 2.2.1 Investigate requirements and seek approvals (if required) for interim site utilisation.
- 2.2.2 Deliver works at site to enable use to occur.
- 2.2.3 Prepare operational plan to enable interim ‘Re-Discovery Centre’ trial to occur with utilisation monitoring, data capture and seek community feedback on trial

<b>CAPITAL COST CONSIDERATION:</b>	<b>\$75,000*</b>
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>	<b>NIL</b> (in house)

\*Based on WSC Meeting 20211116 resolution

*Artists Impression of ‘Re-Discovery Centre’ concept: Credit TROPPO Architects*



	Short Term (0–3 years)	Medium Term (4–6 Years)	Long Term (7–10 Years+)
2.3 Green waste mulch trial			
<b>OUTCOME</b>			
Undertake a green waste mulch trial to reuse green waste for use in the community.			
<b>ACTIONS</b>			
2.3.1 Seek approvals for interim site utilisation (if required).			
2.3.2 EOI to contractors to undertake mulch creation from green waste.			
2.3.3 Record utilisation, volumes created and uptake data capture and seek community feedback on trial.			
<b>CAPITAL COST CONSIDERATION:</b>	<b>NIL</b>		
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>	<b>\$10,000</b> (Contractor cost cap for trial)		





### Initiative 3: Transfer Station, Recycling and Recovery Centre

	Short Term (0-3 years)	Medium Term (4-6 Years)	Long Term (7-10 Years+)
--	---------------------------	----------------------------	----------------------------

3.1 EOI program for establishment and operation of a Transfer Station, Recycling and Recovery Centre



**OUTCOME**

Prepare a select Expression of Interest for a Transfer Station, Recycling and Recovery Centre.

**ACTIONS**

- 3.1.1 Prepare an EOI for the establishment of a Transfer Station, Recycling and Recovery Centre for Council endorsement.
- 3.1.2 EOI to seek feedback on tenure and operational considerations for a facility.
- 3.1.3 Issue EOI to shortlisted site representees/landowners.

**CAPITAL COST CONSIDERATION:** **\$5,000**  
(EOI preparation)

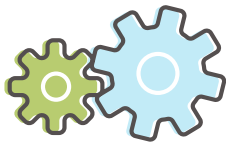
**ANNUAL OPERATIONAL COST CONSIDERATION:** **NIL**





	Short Term (0-3 years)	Medium Term (4-6 Years)	Long Term (7-10 Years+)
3.2 Identification of preferred site			
<b>OUTCOME</b>			
Identify a preferred site for the Transfer Station, Recycling and Recovery Centre.			
<b>ACTIONS</b>			
3.2.1 Based on an assessment and interview process identify preferred site			
3.2.2 Consider operational options in responses and consider operational options (I.E. Contractor managed or Council managed)			
3.2.3 Secure site via in principle agreement with landowner			
3.2.4 Present operational assessment options to Council for consideration			
<b>CAPITAL COST CONSIDERATION:</b>	<b>NIL</b>	<b>SUBJECT TO LAND PURCHASE OR LEASE</b>	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>	<b>NIL</b>	<b>NIL</b>	





	Short Term (0–3 years)	Medium Term (4–6 Years)	Long Term (7–10 Years+)
3.3 Prepare business case and funding pathway			
<b>OUTCOME</b>			
Confirm funding and management model for facility.			
<b>ACTIONS</b>			
3.3.1 Prepare a detailed business case for facility establishment (detailed capital and operational cost consideration)			
3.3.2 Include funding environment scan assessment (grants, rating, PPP etc)			
3.3.3 Enact funding program			
<b>CAPITAL COST CONSIDERATION:</b>		<b>\$5,000</b> (Business Case preparation)	
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>	<b>NIL</b>	<b>NIL</b>	
	Short Term (0–3 years)	Medium Term (4–6 Years)	Long Term (7–10 Years+)
3.4 Establishment of Transfer Station, Recycling and Recovery Centre			
<b>OUTCOME</b>			
Deliver a Transfer Station, Recycling and Recovery Centre			
<b>ACTIONS</b>			
3.4.1 Upon funding, deliver a Transfer Station, Recycling and Recovery Centre			
3.4.2 Monitor and collect data on trial and user survey			
3.4.3 Review programs and consider annual improvements			
<b>CAPITAL COST CONSIDERATION:</b>	<b>\$4.4M*</b>		
<b>ANNUAL OPERATIONAL COST CONSIDERATION:</b>	<b>\$837,000*</b> (Annual)	<b>\$837,000*</b> (Annual based on first year)	

#refer to reference documents

---

## Reference Documents:

- Waste Management Strategy Stakeholder Engagement Summary Outcomes Report
- QSNT Opex Cost Estimate – Aug 22
- QSNT Capex Cost Estimate – Aug 22

## Endnotes

- 1 NT Waste management Strategy
- 2 Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0).  
Compiled and presented by .id (informed decisions)
- 3 ABS estimated population statistics
- 4 ABS 2016
- 5 Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0).  
Compiled and presented by .id (informed decisions)
- 6 ABS 2016
- 7 Lorraine Williams, Judith Williams, Maureen Ogden, Keith Risk, Anne Risk and Emma Woodward. 2012. Gulumoerrgin Seasons (calendar): Larrakia, Darwin - Northern Territory. CSIRO Ecosystem Sciences, Darwin, NT.
- 8 CoD Waste and Resource Recovery Strategy
- 9 <https://www.awe.gov.au/sites/default/files/documents/national-waste-policy-2018.pdf>
- 10 CSIRO Australia
- 11 NT EPA Guideline: Recommended Land Use Separation Distances - October 2017
- 12 Waste Account, Australia, Experimental Estimates



## Expression of Interest Participation demonstration sites crumbed rubber in sealed and asphalt pavement



### Brief

End of life tyres in the NT are increasingly becoming an issue for local government councils largely due to their disposal deemed councils' legally responsibility in most cases.

The Department of Environment, Parks and Water Security are becoming stricter in how end of life tyres is disposed of, with unlicensed landfill sites increasingly coming under scrutiny for accepting listed wastes. Regional Council are seriously considering no longer accepting listed wastes such as tyres, waste oil and car batteries due to the Departments scrutiny of their waste management facility and associated risks.

In October 2020 LGANT started a conversation with Tyre Stewardship Australia (TSA) regarding a business plan and successful tyre recycling programmes in remote communities. As a result from this query TSA commissioned a *Business Case for the Processing of End of Life Tyres in the NT* which was finalised in January 2022. Stakeholders involved in the process were:

- TSA
- Urban EP (consultants engaged by TSA)
- LGANT
- Department of Infrastructure, Planning and Logistics
- City of Palmerston

In January of this year Tyre Stewardship Australia (TSA) received the finalised *Business Case for Processing of End of Life Tyres in the NT*. The finished report garnered interest from industry, NT Government, Federal Government and other bodies such as Regional Development Australia NT.



## What is it about?

LGANT has continued its engagement with TSA and on Tuesday 23 August a workshop was held with NT Government (Department of Infrastructure Planning and Logistics, Department of Environment), Victoria Government (ecologiQ team), TSA, Urban EP (who wrote the report), and LGANT providing presentations. Also present were Downer, the Transport Industry Association and other peak associations.

LGANT would like to establish whether local government councils in the NT are willing to trial sealing utilising crumb rubber in their roads. LGANT would like to hear from councils that would be able to put up some road works as a pilot project to the working group. The TSA specifications for crumb rubber in roads will be used.

[Crumb Rubber Modified Open Graded and Gap Graded Asphalt Pilot Specification.pdf](#)

The Local Roads and Community Infrastructure Grant has in the reporting identification if resource recovery material were being used in the delivery of infrastructure projects and LGANT believes this scrutiny will continue around government projects and funding recipients.

LGANT supports Regional and Economic Development and councils making greater use of recycled materials to the extent they are able.

If your council is interested in pursuing a pilot project using crumb rubber, please fill out table below and send back to LGANT to inform our discussions with industry and government.

This is only expression of interest not a formal commitment of council. LGANT is continuing to work on the following:

- working with industry, TSA, state associations and DIPL around appropriate specification both for asphalt and spray seal in the Northern Territory
- work with Department of Chief Minister and Cabinet around procurement process.
- work with TSA and government agencies for funding support to assist local councils in identified demonstration sites.
- work with TSA and other authorities on continuing monitoring of sites regarding performance and asset life.

LGANT would welcome any further comments from member councils on this initiative.

Expressions of interest to with LGANT before close of business **30 November 2022**.

Contact person at LGANT for this project is Peter Mclinden, Director Member Services and Infrastructure 89449691 or email [peter.mclinden@lgant.asn.au](mailto:peter.mclinden@lgant.asn.au).





<b>Council Name:</b>	<b>WAGAIT SHIRE COUNCIL</b>		
<b>Contact Person:</b>	<b>RENITA GLENCROSS</b>	<b>Number:</b>	<b>0413 877 156</b>
<b>Email:</b>	<b>ceo@wagait.nt.gov.au</b>		

<b>Project Name</b> road/ community facility	<b>Infrastructure and description of works</b> road/footpath/ car park	<b>M2/M3</b>	<b>Estimated Timing of project 2023</b>
Estate Road reseal	All estate roads	16.4km x 7m = 114,800m <sup>2</sup>	Anytime
Council carpark	Carpark & 2 x access roads	AR1 – 0.13km x 4m = 520m <sup>2</sup> AR2- 0.18km x 4m = 720m <sup>2</sup> Carpark 820m <sup>2</sup> TOTAL = 2,060m <sup>2</sup>	Anytime
Wagait Tower Road	Bike-path from opp Supermarket, across Forsyth Rd to Delissa Drive	1.2km x 2m = 2400m <sup>2</sup>	Anytime
Pump track	Cloppenburg Park pump track is designed, drawings and specs will be completed by Dec 2022	200m <sup>2</sup>	From Jan 2023