



WAGAIT SHIRE COUNCIL

MINUTES COUNCIL CHAMBERS

**LOT 62, WAGAIT TOWER ROAD
7PM TUESDAY 15 NOVEMBER 2022**

CONTENTS

1. OPENING OF MEETING	3
2. DECLARATION OF INTERESTS	3
3. CONFIRMATION OF MINUTES	3
4. GUESTS - Nil.....	3
5. INWARDS AND OUTWARDS CORRESPONDENCE.....	4
5.1 Inwards Correspondence.....	4
5.2. Outwards Correspondence.....	4
6. COUNCILLORS' REPORTS	5
6.1 President's Report	5
7. OFFICERS' REPORTS	6
7.1. CEO Report for the period 16 October to 11 November 2022.....	6
7.2. Works Manager's Report for the period 16 October to 11 November 2022	8
8. ACTION SHEET for the period 16 October to 11 November 2022.....	9
9. FINANCIAL REPORTS	14
9.1. October 2022 Reports	14
9.2. October 2022 Supplier Payment History	14
9.3. Councillor Allowances	15
9.4. CEO Declaration.....	16
10. AGENDA ITEMS	16
10.1. Response to Treaty Commission Final Report.....	16
10.2. Response to Economic Regulation of Water & Sewerage.....	17
10.3. NT Disability Strategy Action Plan	17
10.4. Grant Updates	17
11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - Nil	18
12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil.....	18
13. PETITIONS/DEPUTATIONS - Nil.....	18
14. CURRENT/UPCOMING EVENTS.....	18
14.1. Seniors Program Activities.....	18
14.2. Youth Program Activities	19
14.3. International Men's Day – 23 November	19
14.4. Christmas Functions	19
15. LATE ITEMS AND GENERAL BUSINESS - Nil.....	19
16. IN-CAMERA ITEMS	20
17. DATE OF NEXT MEETING	20
18. CLOSE OF MEETING	20

1. OPENING OF MEETING

Councillors: President Neil White
Vice President Tom Dyer
Cr Michael Vaughan
Cr Peter Clee
Cr Sarah Smith

Staff: CEO, Renita Glencross

1.1. Address by Chair and President

President White makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. Apologies and Leave of Absence

President White notes that Vice-President Tom Dyer has advised he will be late to the meeting.

2. DECLARATION OF INTERESTS - Nil

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

3. CONFIRMATION OF MINUTES

3.1. Confirmation of Minutes of Council Meeting Tuesday 18 October 2022

<p>Resolution No. 2022/178 That the Minutes of the Ordinary Meeting of Tuesday 18 October 2022 be confirmed by Council as a true and correct record. Moved: Cr Sarah Smith Seconded: Cr Peter Clee Vote: AIF-Carried</p>

3.2. Matters arising from Minutes of Council Meeting Tuesday 18 October 2022 - Nil

CEO advised that the RUA management will commence in the next fortnight and the first action is to survey and audit the RUA, and document the current state, including weeds, infrastructure, encroachment, location of survey pegs, etc. An initial recommendation to Crown Lands may be to conduct an official survey of the RUA boundary.

4. GUESTS - Nil

5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 16 October to 11 November 2022.

5.1 Inwards Correspondence

Date	From	About	
17/10/2022	Nato Ceremonies	Publishing of citizenship ceremony 'wait time' data on website	email
17/10/2022	Office of Water Security	Draft Territory Water Plan released for community consultation	email
21/10/2022	Maree DeLacey - LG, DCMC	2022-23 Local Government Immediate Priority Grant Program - Grant round open	email
21/10/2022	LGANT	LGANT Convention and AGM 16-18 November 2022	email
25/10/2022	Valuations Office	Notice of valuation - 142 Wagait Tower Road (\$345,000.00)	mail
25/10/2022	Valuations Office	Notice of valuation - 50 Forsyth Road (\$380,000.00)	email
25/10/2022	NT Grants Commission	NT Grants Commission Financial Assistance Grant allocations 2022-23	email
25/10/2022	NT Grants Commission	Disaster Recovery Funding Arrangements - \$25,000.00 for Shire Councils	email
31/10/2022	Minister for Infrastructure, Planning and Logistics	New tender for Mandorah marine facilities	email
2/03/2022	Resident	Permit application to undertake works on Council Verges	by hand
4/11/2022	Allan Lewis - Australian Defence Force	ANZAC Day 2023 - ADF Ceremonial request for support	email
4/11/2022	LGANT	Consultation on improving economic regulation of water and sewerage services	email
7/11/2022	Residents of Joseph Court and Erickson Crescent	Works to commence on easement S226 - email notifying residents of works to commence on Tuesday 8/11/22	email
8/11/2022	LGANT	Submission - Local Government Council Members Allowances	email
8/11/2022	Maree De-Lacey, Dept of Chief Minister and Cabinet	Rates Debts - Statutory charges on mineral or petroleum titles for rates debts.	email
9/11/2022	Nexia Edwards	Amended audited statements	email
9/11/2022	LGANT	Rateable Mineral Titles - November 2022	email
9/11/2022	Crown Land Management	Acceptance of Quote for works for maintenance of the Wagait Beach Restricted Use Area (RUA)	email
9/11/2022	Crown Land Management	S226 drainage easement works	email
10/11/2022	Resident, Erickson Cres	S226 drainage easement works update	email
10/11/2022	Sealink	Ferry Reference Group meeting	email

5.2. Outwards Correspondence

Date	To	About	
17/10/2022	Crown Land Management	Quote for works for maintenance of the Wagait Beach Restricted Use Area (RUA)	email
19/10/2022	Residents in the Storm Surge zones	105 Storm Surge Zone awareness letters	email
19/10/2022	Residents in the Storm Surge zones	105 Storm Surge Zone awareness letters	mailed
25/10/2022	NT Government	Community Benefit Fund Grant - Makers and Creators (acquitted by M Newman)	email
25/10/2022	NT Classifieds	2022-2023 1st Budget Review advertisement	email
28/10/2022	LGANT	LGANT's General Meeting and AGM - November 2022	email
1/10/2022	Carers NT	Carers NT Morning Tea held Tuesday 18 October acquittal	email
1/10/2022	Rose Russell	Caretakers signed agreement - Cloppenburg Park	email
2/10/2022	Australia Day NT	Grant application - Australia Day 2023	email
4/11/2022	Defence Force	Request for Ceremonial support for ANZAC Day	email

7/11/2022	Residents of Joseph Court and Erickson Crescent	Works to commence on easement S226 - email notifying residents of works to commence on Tuesday 8/11/22	email
8/11/2022	Residents	10 Notices for 2022.2023 Rates and Charges	email
8/11/2022	Residents	3 Notices for 2022.2023 Rates and Charges	mail
9/11/2022	Crown Land Management	Acceptance of Quote for works for maintenance of the Wagait Beach Restricted Use Area (RUA)	email
9/11/2022	Crown Land Management	S226 drainage easement works	email
10/11/2022	Resident, Erickson Cres	S226 drainage easement works update	email
10/11/2022	Sealink	Ferry Reference Group meeting	email

CEO advised that a short-term lease for 4 months has been signed with the new caretaker at Cloppenburg Park. The lease will be reviewed at this point as to the timing of the repurposing of the area for the ReDiscovery Centre.

Resolution No. 2022/179

That Council receives and notes the Inwards and Outwards correspondence reports for the period since the September 2022 Council meeting be accepted.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF-Carried

6. COUNCILLORS' REPORTS

6.1 President's Report

Please see Presidents Report attached.

Resolution No. 2022/180

That Council receives and notes President Neil White's report for the period 16 October to 11 November 2022.

Moved: Cr Sarah Smith

Seconded: Cr Peter Clee

Vote: AIF-Carried

7. OFFICERS' REPORTS

7.1. CEO Report for the period 16 October to 11 November 2022

Staff, HR, PD & Training	<ul style="list-style-type: none"> • Staff Leave Taken ; RG (AL x5); PW(nil); FC (nil); HP (nil); RT (WC ongoing) • Staff Leave Approved ; FC (22/10 to 30/10) • Recruitment for Sports & Active-Recreation Manager, Administration casual • Records Management (FC, PW) ; TBC • Staff APRs completed, CEO APR in progress • Risk management workshop (JLT) ; 8/11
WHS	<ul style="list-style-type: none"> • Staff Toolbox meetings x3 • Staff WIP meetings x3 • Nil staff incidents to report
Meetings and Correspondence	<p><u>Council Business</u></p> <ul style="list-style-type: none"> • President x3 weekly catchups • WIP meetings x3 • NT WorkSafe/Recouvre/GIO insurance WC claims and return to work • Auditor requests for information & correspondence • DCMC TERCC regional monthly meeting ; 31 Oct • Audit Committee mtg ; 1 Nov • Meeting with Ironbark re CDP and council opportunities ; 2 Nov • Darwin Local Emergency Committee meeting new regional LEP ; 4 Nov • JLT Risk Management Workshop (staff) ; 8 Nov • Meeting with DIPL re MMF ; 9 Nov • Meeting with TFH re NT Disability Strategy actions; 10 Nov • Cyclone Preparedness workshop ; 12 Nov • Community meeting ; 12 Nov • Correspondence with Core Lithium regarding meeting attendance & road-use • Correspondence with Larrakia Nation and Kenbi Rangers re Darwin Harbour CleanUp • Correspondence with DIPL regarding MMF tender & meeting • Correspondence with DIPL-CLO regarding RUA contract & OL for beach accesses • Correspondence with DIPL-CLO regarding S226 remediation • Correspondence with DEPWS regarding S226 remediation • Correspondence with DITT follow up on childcare business development • Correspondence with Troppo Architects for Recovery Centre design drawings and QS • Correspondence with DIPL and EPA re ReDiscovery Centre at Clop Park • Correspondence with Belyuen CEO Waste Strategy • Correspondence with LGANT re TSA crumb rubber pilot projects Eol • Correspondence with residents for Verge Permits x 2 • Correspondence with MLA re MMF and Nov/Dec functions • Correspondence with Sealink re reference group meeting <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> • Resident meeting regarding realignment of vehicle cross-over on verge Erickson • Resident meeting regarding deterioration of vehicle cross-over on verge Massey • Resident concerns & enquiries regarding S226 drainage easement x10 • Resident concerns with dogs on Dalmeny
Actions	<p><u>Governance</u></p> <ul style="list-style-type: none"> • Preparation of agenda & minutes for WSC mtg • Preparation of agenda & minutes for Audit Committee mtg • Assist Finance Officer with development of internal finance procedures • Review of asset management policies and procedures

	<ul style="list-style-type: none"> • Research for cat management community campaign, policy and bylaws • Follow up on actions for Audit Committee • Preparation of 2023 Community Fund documents (opening 1 Dec) • JSEA's for Jetty-Wash and Hard-Waste compound • Research for SARC program 2023-25 • Research and development of NT Disability Action Plan contributions • Research and development for response to Treaty Commission Report • Research and development of response to Economic Regulation of Water & Sewerage
<p>Actions</p>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> • Youth Leadership program continues with special Wild-care sessions led by consultants including registration for Aussie-Bird-Count. Youth Program Officer currently has exams and pop-ups have been infrequent. Hallowe'en party was a huge success. Christmas party and school holiday program arrangements for and Dec/Jan in progress. • Healthy Lifestyle Seniors Program: Weekly Yoga and Pilates continue, both are well attended. Carer's morning tea event was also successful with reps from Carer's NT attending. Games luncheons continue and another Cooking Class is scheduled for 30 Nov. Planning is underway for workshops that will look at cyber-security and scam awareness and Christmas party is booked at Cox Club on 22 Dec. <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> • LCRI phases 3 - Skate-park & Pump-track design and construct stage 1 (\$50k) • DLGRD (CMC) WaRM #2 - Design & Construct for Re-Discovery Centre (\$75k) <p><u>Current Special Purpose Grants Applications Pending/Current</u></p> <ul style="list-style-type: none"> • Alcohol & Drug program 2023; Wagait Youth Leadership Program (\$20k), pending • LCRI-P3 ext; TBC (\$30k) most likely roads/verge/drainage maintenance • WaRM #3; TBA (\$75k) most likely ReDiscovery centre • Youth-Vibe School Holiday program (\$4k), successful • CBF; Tennis Court (\$30k), pending • Tourism Town Asset program; solar lights (\$50k), pending • International Women's Day (\$3k), pending • Strong and Resilient Communities (SARC); Women's program 2023-25 (\$360k) • Youth Week 2023 ; due 30 Nov • PIF ; Truck/Cloppenburg Park Exercise Station ; due 2 Dec <p><u>Reporting</u></p> <ul style="list-style-type: none"> • LRCI all phases progress reports/ variations and R2R • DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k) <p><u>Public Communications</u></p> <ul style="list-style-type: none"> • Council e-newsletter (October) • Community update (Youth Program & School Holidays) • Community update (PRE-Cyclone Preparation) <p><u>Community Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> • Seniors Games Luncheons ; 9 Nov 11am-1pm • Youth Program Balance Choice ; 27 Nov 4-6pm • Seniors cooking class ; 30 Nov 6-9pm • International Men's Day ; 23 Nov • Kids Xmas party ; Fri 16 Dec 6-9pm • Volunteers Xmas party ; Tues 20 Dec • Seniors Xmas party ; Thurs 22 Dec

7.2. Works Manager's Report for the period 16 October to 11 November 2022

Staff/HR, PD & Training	<ul style="list-style-type: none"> • Leave - GZ (AL x6, RDO x2); RR (RDO x1) • Ongoing work planning for casual staff
Meetings	<ul style="list-style-type: none"> • Staff Toolbox and planning x 3 • Return to Work meeting for JN (Recouvre) • CEO > JSEA's for Jetty-Wash and Hard-Waste compound • Incidents > NIL
Actions	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> • Bore Runs x 13 • Water Samples x 23 • Imaluk water compound maintenance (weed control, mow and snip)
Actions	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash x 13 • Jetty carpark verge maintenance (weed control, mow and snip) • Boat ramp algae removed • Jetty landing barnacles removed <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 7 and burn • Council bins in, out & cleaned weekly x 28 • Pre-cyclone kerbside collection (3 days x 3 people) • Pre-cyclone season clean up at hard-waste compound ongoing <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x3 • Several wandering dogs reported and followed up <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Cloppenburg Park irrigation monitoring daily/monthly reporting • Replaced old signage in council grounds • Memorial garden clean-up and replace/refresh quartz gravel <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Weed poisoning and removal from verges/drains • Replaced & realigned damaged road-side barriers on WTR & Erickson <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • Replaced mower blades and belts • High pressure hose and pump maintenance <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> • Assisted with set up for Seniors games luncheon

Resolution No. 2022/181

That council receives and accepts the Officers reports for 16 October to 11 November 2022.

Moved: Cr Peter Clee

Seconded: Cr Sarah Smith

Vote: AIF-Carried

8. ACTION SHEET for the period 16 October to 11 November 2022

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			16/09/2022	No further update from PW regarding upgrades to compound.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage. See agenda item 10.2
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.

			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hault and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
			16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
			14/10/2022	DIPL-CLO have requested management services for RUA to be quoted. Occupational licenses for Erickson and Baluria access carparks are being considered, with other safety and vehicle control measures.
			11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 Draft Waste Strategy

		20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
		14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.
		10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
		20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
		16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
		15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
		14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
		10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
		11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
		12/08/2022	Draft strategy and plan provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility. Final strategy with QS due September.
		16/09/2022	The Waste Management Strategy has been received and is tabled for council endorsement. Next steps will be to share the document with LGANT and present the package to NTG DIPL and LG for consideration.
		14/10/2022	A public consultation forum to present the Waste Strategy was held on Sat 15 Oct, with representatives from DITT attending to discuss local business development for circular economy and tourism.
		14/11/2022	CEO requests to remove this item from the action list as the Waste Strategy has been completed and implementation of the strategy is underway with development of a ReDiscovery Centre.
4	Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
		15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.

15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.
10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.
14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.
12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3

- Item 1: Recent consultation on water has included the international right to clean and safe water, and economic regulatory reform for water and sewerage with a focus on areas with reticulation. The CEO has made a response to the consultation in regard to a comparison between the services of Wagait Beach and Southport with other areas that are considered reticulated services on the PowerWater map. There is a considerable difference here.

- Item 2: As discussed at 3.2 Matters arising from previous minutes and in CEO report. Cr Vaughn queried if council have the human resources to manage the additional weed monitoring and management services given there is quite a bit of need here in the community at the moment? CEO has increased labour capacity in line with the need and additional contract income received to manage this.
- Item 3: CEO is requesting to remove this item from the action list as the strategy has been delivered. Councillors happy to remove.
- Item 4: CEO is working to place Wagait Beach's need for a clinic in every possible NT action plan so it is impossible to ignore.

Resolution No. 2022/182

That council receives and accepts the Action Sheet for 16 October to 11 November 2022 and agrees to remove Action item 3, as it is complete.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF-Carried

9. FINANCIAL REPORTS

9.1. October 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

9.2. October 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
TRANSACTION ACCOUNT			
2/10/2022	CBA - Merchant fees	\$0.00	\$392.73
3/10/2022	Balanced Choice Program - Balanced Choice session on 2/10/22	\$330.00	\$0.00
3/10/2022	Renita Glencross Expense Claim - games for Halloween Disco	\$42.00	\$0.00
4/10/2022	Lisa Buchanan - Digital Art Workshop	\$200.00	\$0.00
4/10/2022	Severine Meunier - Yoga classes for Seniors	\$200.00	\$0.00
5/10/2022	Aircon Cleaning - CEO House	\$528.00	\$0.00
5/10/2022	Aircon Cleaning - Community Centre	\$528.00	\$0.00
5/10/2022	Aircon Cleaning - Clinic	\$528.00	\$0.00
5/10/2022	Aircon Cleaning - Office	\$396.00	\$0.00
5/10/2022	Aircon Cleaning - Workshop	\$132.00	\$0.00
5/10/2022	Power Water - Water swipe card usage	\$93.68	\$0.00
7/10/2022	Central Business Equipment - Printing and copy charges	\$247.88	\$0.00
7/10/2022	Fleetcare - CEO Vehicle leasing charges for September 2022	\$0.00	\$1,427.12
10/10/2022	Jennes, Alex - Sponsorship of \$200 for Naomi Manahan	\$200.00	\$0.00
10/10/2022	Larissa Latham - Sponsorship of \$200 for Sky Latham	\$200.00	\$0.00
10/10/2022	Pamela Wanrooy Exp Claim - Halloween bowls and plates	\$18.75	\$0.00
10/10/2022	East By West - Schematic, render and consultation material	\$6,930.00	\$0.00
10/10/2022	Makers & Creators - Sewing workshop for School Holidays	\$150.00	\$0.00
11/10/2022	MJ Electrical - Battery replacement for UPS - Comms Cabinet	\$110.00	\$0.00
11/10/2022	Motor Vehicle Registry - CD15CQ Registration - orange mower - CTP Contribution	\$45.05	\$0.00
11/10/2022	Motor Vehicle Registry - CD15CD Registration - registration	\$35.75	\$0.00
11/10/2022	Just Stitchin - Berina Sewing Machine	\$599.00	\$0.00
12/10/2022	Katie Crane - Sponsorship of \$200 for Cassidy Crane	\$200.00	\$0.00
12/10/2022	Colleen Fergusson - Meals for the monthly council meeting	\$90.00	\$0.00
12/10/2022	Colleen Fergusson - Provide finger food for Council members Sarah Smith	\$170.00	\$0.00
12/10/2022	Michelle (Miki) Ensbey - Snake workshop - Youth program	\$300.00	\$0.00
12/10/2022	Michelle (Miki) Ensbey - Snake workshop - youth program	\$39.84	\$0.00
14/10/2022	MJ Electrical - 14 October - rectify power supply to Workshop after power blackout	\$72.60	\$0.00
17/10/2022	CBA - Commbiz fees	\$0.00	\$13.09
17/10/2022	Pest Off - pest control	\$250.00	\$0.00
17/10/2022	Pest Off - pest control	\$500.00	\$0.00
17/10/2022	APM Advanced Property Maintenance - Recover refrigeration gas	\$1,500.00	\$0.00
17/10/2022	Pest Off - pest control	\$250.00	\$0.00
17/10/2022	Pest Off - pest control	\$230.00	\$0.00
17/10/2022	Pest Off - pest control	\$260.00	\$0.00
18/10/2022	Totally Work Wear - uniform	\$88.00	\$0.00
19/10/2022	Alloy & Stainless Products - 5 sets of Kubota Blade mower blades	\$536.16	\$0.00
20/10/2022	Optus - Office fax, internet, phone charges	\$0.00	\$80.00
20/10/2022	Optus - Mobile phone charges	\$0.00	\$260.70
20/10/2022	Elite Electrical NT - Installation of 2 x ceiling fans - 1400mm and 1 x wall mount fan	\$749.37	\$0.00
21/10/2022	Han Na Park - Sealink ferry multi tickets	\$108.00	\$0.00

21/10/2022	Ian Manahan - Water to CEO House	\$150.00	\$0.00
24/10/2022	APM Advanced Property Maintenance - air con R&M	\$1,850.00	\$0.00
24/10/2022	APM Advanced Property Maintenance - air con R&M	\$1,850.00	\$0.00
24/10/2022	Jennifer Foley - cooking class	\$604.42	\$0.00
24/10/2022	Encore Pilates & Wellness - Community Pilates classes	\$1,548.80	\$0.00
24/10/2022	Balanced Choice Program - 2 hour workshop Youth program	\$330.00	\$0.00
25/10/2022	Colleen Fergusson - Council meals for meeting held 18 October 2022	\$108.00	\$0.00
25/10/2022	Jacana Energy - electricity for office premises	\$1,560.59	\$0.00
26/10/2022	Brandit NT - Item # 1386 - uniform	\$1,466.30	\$0.00
26/10/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	\$0.00
27/10/2022	CBA - bank fees	\$0.00	-\$0.06
27/10/2022	Makers & Creators - Halloween workshop for children activities	\$326.95	\$0.00
27/10/2022	Michelle (Miki) Ensbey - Snake Workshop for Youth program	\$300.00	\$0.00
27/10/2022	Michelle (Miki) Ensbey - Reimbursement for Ferry travel	\$28.70	\$0.00
31/10/2022	ArborWork Tree Services - Tree removals and pruning	\$3,700.00	\$0.00
31/10/2022	Veolia Environmental Services - Wheelie bin collections	\$0.00	\$8,530.17
31/10/2022	Veolia Environmental Services - Hardwaste collections	\$0.00	\$2,953.98
31/10/2022	Tropo - ReDiscovery Centre design development & documentation	\$4,246.00	\$0.00
CREDIT CARD - CEO			
3/10/2022	Xero - monthly subscription	\$0.00	\$121.26
3/10/2022	Encore Pilates & Wellness - Online Pilates monthly subscription	\$79.00	\$0.00
4/10/2022	Spot Trace - Vehicle tracking	\$289.14	\$0.00
6/10/2022	CBA - Bank fees	\$0.00	\$7.23
7/10/2022	U-Tube - UTube movies for children movie night	\$0.00	\$6.99
10/10/2022	Microsoft - Monthly services	\$0.00	\$91.08
10/10/2022	Microsoft - Monthly services	\$0.00	\$94.60
11/10/2022	Copytime - A4 books wire bound	\$60.50	\$0.00
13/10/2022	NT Police, Fire & Emergency Services - working with children check - Maureen Newman	\$7.00	\$0.00
13/10/2022	Adobe Systems Incorporated - Monthly subscriptions	\$0.00	\$18.69
14/10/2022	Woolworths - Cyclone shelter supplies - restock	\$16.00	\$0.00
14/10/2022	Woolworths - cyclone shelter supplies - restock	\$32.00	\$0.00
14/10/2022	Officeworks - postage stamps	\$110.00	\$0.00
14/10/2022	Officeworks - Office stationery	\$260.89	\$0.00
14/10/2022	Woolworths - Office meeting - coffee, tea, insect spray	\$17.15	\$0.00
14/10/2022	Woolworths - Office meeting - coffee, tea	\$25.20	\$0.00
14/10/2022	NT Keys - Keys cut for sliding door - Community Centre	\$49.75	\$0.00
14/10/2022	Woolworths - Carers NT Moring tea - Tuesday 18 October 2022	\$268.71	\$0.00
14/10/2022	Woolworths - Carers NT morning tea - Tuesday 18 October 2022	\$35.40	\$0.00
16/10/2022	Adobe Systems Incorporated - monthly subscriptions	\$29.99	\$0.00
17/10/2022	Our Community Pty Ltd - ICDA (BASIC) individual	\$0.00	\$65.00
18/10/2022	Berry Springs Home Hardware - 2 x Extra Duty Tarps for Darwin Harbour Cleanup	\$118.00	\$0.00
20/10/2022	Sealink Ferries - Sealink Multi pass	\$108.00	\$0.00
26/10/2022	Woolworths - Catering supplies	\$60.00	\$0.00
26/10/2022	NT News - Advertisement - 2022-2023 1st Budget Review.	\$653.00	\$0.00
26/10/2022	Woolworths - Halloween Party food - Friday 28 October 2022	\$143.77	\$0.00
26/10/2022	Woolworths - Halloween party food - Friday 28 October 2022	\$64.85	\$0.00
26/10/2022	Dollars & Sense - Halloween party - toys for prizes	\$60.92	\$0.00
CREDIT CARD			
4/10/2022	cabcharge #49794244 - Cab fare for Neil White to attend CEO recruitment course	\$11.97	\$0.00

9.3. Councillor Allowances

The total payment to Councillors from 1 July 2022 to 30 October 2022 is \$1,427.92

9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
- ii) The council's financial reports best reflect the financial affairs of the council.

Discussion Notes:

- Plant & Equipment Repairs and Maintenance budget has had a lot of expenditure. All of the mower blades and belts have been replaced in readiness for the wet season.
- Airconditioning cleaning looks very expensive, above average charge. Council sought 2 quotes before awarding the contract.
- Sewing machine was bought on behalf of Makers & Creators with a CBF grant. WSC is administering the grant. The asset belongs to Makers & Creators.
- There is always someone on call. At present this is covered by the works team.
- All of the assets are currently being evaluated (stock-take). A revaluation of assets is not yet due.
- Sponsorships x 3 were for youth residents attending in the ice skating competition being held in November in Newcastle.
- Trade creditors over 90 days for \$5,900 is Veolia. Council is disputing 2 invoices which are not in line with the new contract agreement. Several past invoices have had charges around \$750 above the agreed amount.
- Council is not currently charging for the disposal of fridges. Implementing a minimal charge may be a consideration for next year's budget workshop.

Resolution No. 2022/183

That Council receives and accepts the Financial Reports for the month of October 2022.

Moved: Cr Peter Clee

Seconded: Cr Sarah Smith

Vote: AIF-Carried

10. AGENDA ITEMS

10.1. Response to Treaty Commission Final Report

LGANT has requested a response from councils to the Treaty Commission Final Report, with regard to nine recommendations including proposed legislation that may effect significant changes to the local government sector. The NTG is expected to provide a formal response by the end of the year.

The CEO has consulted with LGANT and other regional and shire councils and prepared an in-principle response which is attached for consideration.

The implementation of these recommendations and establishment of a First Nations Self Government Act will have major implications for Wagait Shire. The local Government Act will only be applicable in municipal areas, which are currently Darwin, Palmerston, Alice Springs. Other areas will fall under the First Nations Self Government Act.

Vice President Tom Dyer arrived at 7.30pm.

Resolution No. 2022/184

That Council receive and accept the brief prepared by the CEO and agree to consider a response to the Treaty Commission Report out-of-session.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: 4/5-Carried (Vice President Tom Dyer abstained)

10.2. Response to Economic Regulation of Water & Sewerage

The consultation paper for Economic Regulation of Water and Sewerage was released in early November and is calling for submissions, due on 19 November. The CEO has attended meetings with PWC and LGANT and prepared a response for council approval.

The water charge in Wagait Beach is significantly higher than in other reticulated areas.

Resolution No. 2022/185

That Council receive and accept the response to the consultation paper for Economic Regulation of Water and Sewerage as prepared by the CEO.

Moved: President Neil White

Seconded: Cr Michael Vaughan

Vote: AIF-Carried

10.3. NT Disability Strategy Action Plan

The NT Disability Strategy was released in August 2022 and NT local government organisations have been invited to contribute to the Action Plan. The CEO has been representing council on the NT committee and CEO has prepared a proposal for council approval.

In response to this, council will audit its buildings and facilities for accessibility.

Resolution No. 2022/186

That Council receive and accept the proposal for council actions to contribute to the NT Disability Strategy Action Plan and develop our own strategy and plan to ensure access and inclusion for all is embedded in the decision making for our community.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF-Carried

10.4. Grant Updates

The CEO requests that council note the table below showing current grant progress updates; including acquittals for fully expended grants, variation requests, new funds granted and new grant application proposals for approval.

Cr Clee requested an additional column to separately identify Approved and Pending grant applications.

SARC Families program is Strong And Resilient Communities funding from the Dept of Social Security. This grant application is for \$180,000 per year for 2 years, 2023-2025 to run a pilot childcare program and knowledge keeping program for women and families.

The grant to create an artwork on the triptych billboard at the front of council has been fully expended. The artist will deliver the final artwork by May 2023.

Council could not get original approval for an entry sign due to new road and verge regulations, complicated by pending road reserve changes proposed in Kenbi .

The total skate park implementation will cost over \$500,000. The designer has created a staged approach to the design that can be developed over time.

Council Project	Funding Program	Total Grant	Funds Recvd	Expended
TBC	WaRM 2022-23 (DCMC)	75,000	75,000	0
Green-waste track &	LRCI Phase 2	30,387	21,271	30,387
Skate-park & Pump-track	LRCI Phase 3	50,232	37,674	23,414
Youth Program 2023	Alcohol & Drugs (DoH)	20,000	0	0
Solar Lighting	Town Asset (DITT)	42,000	0	0
Tennis Court resurfacing	Town Asset (DITT)	20,170	0	0
Families Program 2023-25	SARC (DSS)	360,000	0	0
International Women's Day	Territory Families	3,000	0	0
Australia Day Event	Australia Day Council	3,000	0	0

The CEO requests that council review and endorse proposed grant applications for the Priority Infrastructure Fund as set out in the table below, noting that contributions from council may be required if the submissions are successful.

Project	Funding Program	Total Cost	Funding	WSC cash	WSC in-kind
Replace truck	PIF CMC	90,000	90,000	0	0
Replace exercise stations	PIF CMC	125,000	125,000	0	0

Resolution No. 2022/187

That council notes the grant progress information provided, and approves:

a) Applications to Priority Infrastructure Fund to replace ageing assets.

Moved: Cr Sarah Smith

Seconded: Cr Peter Cleo

Vote: AIF-Carried

11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE - Nil

12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil

13. PETITIONS/DEPUTATIONS - Nil

14. CURRENT/UPCOMING EVENTS

14.1. Seniors' Program Activities

- Games Luncheon Wednesday 09 November 11:30am-1:30pm at the Community Centre
- Cooking Class Wednesday 30 November 6pm-9pm at the Community Centre

14.2. Youth Program Activities

- Youth Program Balanced Choice program ; 4-6pm Monday 28 Nov at Cloppenburg Park

14.3. International Men's Day – 23 November

The 2022 theme is #MakeTime4Mates and Wagait community will celebrate IMD with an extra Big Bash and BBQ at Cloppenburg Park on Wednesday 23 November. All welcome!

14.4. Christmas Functions

- Kids' Xmas party 16 December 6pm-9pm at Cloppenburg Park
- Councillor & Volunteers' Xmas party 20 December 6pm-9pm at Community Centre
- Seniors' Xmas party 22 December 11:30am-1:30pm at Cox Club

15. LATE ITEMS AND GENERAL BUSINESS – Nil

15.1. Report from Cr Clee National Roads Conference

Cr Clee attended the National Roads Conference in Tasmania last week in his capacity as LGANT Vice-President Shires and Regionals and was able to appeal to the Minister for funding to remediate Wagait roads. Cr Clee proposes that a tripartite agreement for equal amounts of federal, territory and council funds is made to fully fund the cost.

15.2. Sealink Meeting & Ferry Reference Group

CEO attended a meeting with Sealink General Manager after a request was received to reconvene the Ferry Committee. The committee has not met for over a year and several members have since resigned. The committee terms of reference has representatives from the community and the council, as well as Sealink and DIPL.

Cr Clee advised that the committee was appointed by the Minister and the approach to reconvene or reappoint new members may also need to be through the Minister. The CEO will advise Sealink that the President and CEO will nominate and provide a list of possible community members, to progress instruction from the Minister.

15.3. Works Manager Resignation

CEO received an email from the Works Manager, Gary Zikan, advising his resignation from the position as his family are moving to Darwin. He has also accepted a full-time position with Sealink. Gary was first employed by council in 2005 and has been a great asset to the organisation 17+ years. He will be hard to replace and missed greatly, but we wish him well and thank him for his service to the community.

CEO has commenced recruitment processes and anticipates the position to be filled before council closure at Christmas to commence in the new year.

16. IN-CAMERA ITEMS

Resolution No. 2022/188

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr Peter Clee

Seconded: Cr Michael Vaughan

Vote: AIF-Carried

At 8.28 pm Council closed the meeting to the general public.
Confidential Items raised In-Camera:

- Minutes from previous in-camera items at the October meeting.

16.1. Confirmation of In-Camera Minutes from Meeting 18 October 2022

Resolution No. 2022/189

That the In-Camera Minutes of the Ordinary Council Meeting of Tuesday 18 October 2022 be confirmed by council as a true and correct record.

Moved: Cr Peter Clee

Seconded: Cr Sarah Smith

Vote: AIF-Carried

Resolution No. 2022/190

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr Peter Clee

Seconded: President Neil White

Vote: AIF-Carried

At 8.30 pm Council opened the meeting to the general public.

17. DATE OF NEXT MEETING

The next Council Meeting is to be held on 17 January 2023 at the Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

18. CLOSE OF MEETING

The Chair declared the meeting closed at 8.32 pm.