



# **WAGAIT SHIRE COUNCIL**

## **MINUTES COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD  
7PM TUESDAY 18 OCTOBER 2022**

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## 1. OPENING OF MEETING

Councillors: President Neil White  
Cr Peter Clee  
Cr Sarah Smith

Staff: CEO, Renita Glencross

### 1.1. Address by Chair and President

The President makes an acknowledgment of country and advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

### 1.2. Apologies and Leave of Absence

<p><b>Resolution No. 2022/160</b> <b>That apologies for Vice President Tom Dyer and Cr Michael Vaughan be accepted.</b> <b>Moved: Cr Peter Clee</b> <b>Seconded: Cr Sarah Smith</b> <b>Vote: AIF</b></p>
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## 2. DECLARATION OF INTERESTS - Nil

The President asks councillors if they have read the agenda papers and wish to declare any conflicts.

## 3. CONFIRMATION OF MINUTES

### 3.1. Confirmation of Minutes of Council Meeting Tuesday 20 September 2022

<p><b>Resolution No. 2022/161</b> <b>That the Minutes of the Ordinary Meeting of Tuesday 20 September 2022 be confirmed by Council as a true and correct record.</b> <b>Moved: Cr Peter Clee</b> <b>Seconded: President Neil White</b> <b>Vote: AIF</b></p>
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### 3.2. Matters arising from Minutes of Council Meeting Tuesday 20 September 2022

## 4. GUESTS

### 4.1. Auditor Noel Clifford, Nexia Edwards and Audit Committee Chair, Clare Milikins

At 7:30pm, standing orders will be suspended for Mr Noel Clifford from Nexia Edwards to present the 2021-22 Audited Financial Report to council as described at agenda item 10.2. Ms Milikins has also been invited to attend the council meeting to hear from the auditor and speak to council on the audited

financial statements.

## 5. INWARDS AND OUTWARDS CORRESPONDENCE

The following correspondence has been received and sent in the period 16 September to 14 October 2022.

### 5.1 Inwards Correspondence

16/09/2022	Dept of Infra, Log & Planning	Black Spot Program 2023-24 Nominations	email
16/09/2022	JLT Insurance	2022.2023 Management Liability Insurance Policy documents	email
16/09/2022	Dept of Chief Min & Cabinet	2022-23 Local Government Funding Levels	email
16/09/2022	Dept of Chief Min & Cabinet	Correspondence from NT Remuneration Tribunal	
16/09/2022	Aquarius Conveyancing	Change of Ownership - 8 Head Court	email
21/09/2022	NT Electoral Office	Certification of 17 September 2022 By-Election results	email
21/09/2022	Australian Government	Mourning Guidance for Local Governments to honour Her Majesty Queen Elizabeth the Second.	email
23/09/2022	Gerard Rosse	Waste Strategy - Final Issue of Documents	email
25/09/2022	Carers NT	National Carers Week 2022 - application for funding to hold a National Carers Week Event during October 2022	email
27/09/2022	Australian National Audit	ANAO audits of NT Land Councils – Request for Contribution	email
29/09/2022	Dept of Infra, Tpt, RD & Comms	LRCI Quarterly Reports - Extension request	email
30/09/2022	Dept of Chief Min & Cabinet	Request to Meet Remunerational Tribunal	email
30/09/2022		Remote Sport Program Funding - catch up to discuss changes to program	email
30/09/2022	LGANT	Motion for GM in November	email
3/10/2022	LGANT	Land Development Committee - communique 23 August inaugural mtg	email
3/10/2022	Andrew Kirkman - DIPL	Interim Development Control Orders 29 and 30	email
3/10/2022	Jardine Lloyd Thompson - JLT	Finalised motor vehicle claim - rego CE21DL	email
6/10/2022	Valuations Office	Wagait September Reconciliation 2019	email
7/10/2022	LG Unit Compliance Support	Waste and Resource Management Grant 2020-21 request	email
7/10/2022	Nexia Edwards	Arrangements for Council meeting presentation	email
7/10/2022	Dept Industry, Tourism & Trade	Arrangements for October Business Month forum on Sat 15 Oct	email
7/10/2022	LGANT	Long Service Awards	email
12/10/2022	LGANT	Land Development Committee - communique 7 Oct mtg	email
12/10/2022	LGANT	TOPROC	email

### 5.2. Outwards Correspondence

16/09/2022	Dept of Infra, Log & Planning	Black Spot Program 2023-24 Nominations	email
16/09/2022	JLT Insurance	2022.2023 Management Liability Insurance Policy documents	email
16/09/2022	Dept of Chief Min & Cabinet	2022-23 Local Government Funding Levels	email
16/09/2022	Dept of Chief Min & Cabinet	Correspondence from NT Remuneration Tribunal	
16/09/2022	Aquarius Conveyancing	Change of Ownership - 8 Head Court	email
21/09/2022	NT Electoral Office	Certification of 17 September 2022 By-Election results	email
21/09/2022	Australian Government	Mourning Guidance for Local Governments to honour Her Majesty Queen Elizabeth the Second.	email
23/09/2022	Gerard Rosse	Waste Strategy - Final Issue of Documents	email
23/09/2022	By-election candidates x3	Council By-election outcomes & invitation to special meeting	email
25/09/2022	Carers NT	National Carers Week 2022 - application for funding to hold a National Carers Week Event during October 2022	email
27/09/2022	Australian National Audit	ANAO audits of NT Land Councils – Request for Contribution	email
29/09/2022	Dept of Infra, Tpt, RD & Comms	LRCI Quarterly Reports - Extension request	email

30/09/2022	Dept of Chief Min & Cabinet	Request to Meet Remunerational Tribunal	email
30/09/2022		Remote Sport Program Funding - catch up to discuss changes to program	email
30/09/2022	LGANT	Motion for GM in November	email
3/10/2022	LGANT	Land Development Committee - communique 23 August mtg	email
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7/10/2022	LGANT	Long Service Awards	email
12/10/2022	LGANT	Land Development Committee - communique 7 Oct mtg	email
12/10/2022	LGANT	TOPROC	email

- Interim control orders 29 and 30: 29 is about changes to road signage and 30 is about livestock in rural areas. No. 29 has been incorporated into the new verge policy. Control orders 29 and 30 have been extended by creating 2 new corresponding control orders – numbers 31 and 32.

**Resolution No. 2022/162**

**That Council receives and notes the Inwards and Outwards correspondence reports for the period since the September 2022 Council meeting be accepted.**

**Moved: Cr Sarah Smith**

**Seconded: Cr Peter Clee**

**Vote: AIF**

## 6. COUNCILLORS' REPORTS

### 6.1 President's Report

Purpose as part of my responsibility, to provide by advice to council and the community of the information and activities that are important.

Update: Welcome to the October Wagait Shire Council Meeting.

We also welcome newly elected Councillor Sarah Smith who was the successful candidate at the recent council election.

The CEO and I had the opportunity to attend the official opening of the Core Lithium Mine on Monday 10<sup>th</sup>. This strategic project looks to be present on Cox Peninsula for at least the next 20 years and will have a significant impact on traffic on Cox Peninsula Road and the deterioration of the bitumen thereon. Council will continue to lobby to ensure NTG is monitoring the safety and deterioration of the road during the life of this project.

Council will be participating in the Australian Bird count project commencing on Monday 17 October. On Sunday afternoon we will have a workshop to allow interested parties to participate in this project.

MEETINGS ATTENDED	
Monday 19 September	Met with CEO and Dheran Young MLA for Daly and his Electorate officer for discussions.
Tuesday 20 September	Ordinary Council Meeting
Friday 23 September	CEO catchup
Friday 30 September	CEO catchup
Tuesday 4 October	All day CEO recruitment seminar. Evening informal preliminary council meeting with new Councillor Sarah Smith.
Friday 7 October	CEO catchup
Sunday 9 October	Attended snake information session at Council Community Centre.
Monday 10 October	Attended formal opening of Core Lithium Mine with CEO.
Thursday 13 October	Attend seniors' games afternoon.
Friday 14 October	CEO catchup.

**Resolution No. 2022/163**

**That Council receives and notes President Neil White's report for the period 16 September to 14 October 2022.**

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

## 7. OFFICERS' REPORTS

### 7.1. CEO Report for the period 16 September to 14 October 2022

<b>Staff, HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>• Staff Leave Taken ; RG (PL x3); PW(RDO x1); FC (AL x2); HP (AL x1); RT (WC ongoing)</li> <li>• Staff Leave Approved ; RG (22/10 to 30/10)</li> <li>• Recruitment for Active Recreation Manager, Administration casual and YDO</li> <li>• Records Management (FC, PW) ; TBC</li> <li>• Staff APRs completed, CEO APR in progress</li> </ul>
<b>WHS</b>	<ul style="list-style-type: none"> <li>• Staff Toolbox meetings x3</li> <li>• Staff WIP meetings x3</li> <li>• Optus data breach meeting</li> <li>• Nil staff incidents to report</li> </ul>
<b>Meetings and Correspondence</b>	<p><u>Council Business</u></p> <ul style="list-style-type: none"> <li>• President x4 weekly catchups</li> <li>• WIP meetings x3</li> <li>• NT WorkSafe/JLT/WALGA/GIO insurance WC claims and return to work</li> <li>• Auditor requests for information &amp; correspondence</li> <li>• NTEC debriefing for By-Election ; 30 Sept</li> <li>• Special meeting of council to induct Dr Sarah Smith as elected member ; 4 Oct</li> <li>• Core Lithium Launch; 10 Oct</li> <li>• Territory Families Remote Sport Program annual report/funding meeting; 11 Oct</li> <li>• TOPROC Animal Management Ref Grp meeting ; 12 Oct</li> <li>• FRRR funding meeting for skatepark ; 12 Oct</li> <li>• Darwin Local Emergency Committee meeting new regional LEP ;</li> <li>• DCMC TERCC regional monthly meeting ; 26 Sep</li> <li>• JLT Risk Management Workshop correspondence &amp; planning (Nov)</li> <li>• Correspondence Larrakia Nation/Veolia for Darwin Harbour Clean-up (Oct)</li> <li>• Correspondence with DCMC regarding invitation to Remuneration Tribunal meeting</li> <li>• Correspondence with Core Lithium regarding blasting schedules</li> <li>• Correspondence with DIPL regarding entry statement signage &amp; road signage</li> <li>• Correspondence with DIPL-CLO regarding RUA contract &amp; OL for beach accesses</li> <li>• Correspondence with DITT for October Business Month forum at Wagait</li> <li>• Correspondence with Troppo Architects for Recovery Centre design</li> <li>• Correspondence with Belyuen &amp; Coomalie CEO's regarding LG Regulatory Reform</li> <li>• Correspondence with Belyuen CEO Waste Strategy + vehicle removal + S&amp;R Officer</li> <li>• Correspondence to property owners in storm-surge zone x</li> <li>• Correspondence to LGANT re TOPROC</li> </ul> <p><u>Residents/Local Business</u></p> <ul style="list-style-type: none"> <li>• Resident meeting regarding new vehicle cross-over on verge</li> <li>• Resident meeting regarding stockpiles of road-base on verge</li> </ul>
<b>Actions</b>	<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Ongoing review of WSC policies and registers for LG Act alignment</li> <li>• Preparation of agenda &amp; minutes for WSC mtg</li> <li>• Preparation of agenda &amp; minutes for Audit Committee mtg</li> <li>• Assist Finance Officer with development of internal finance procedures</li> <li>• Review of asset management policies and procedures</li> <li>• Research for cat management community campaign, policy and bylaws</li> <li>• Follow up on actions for Audit Committee</li> <li>• Review of Planning Scheme Amendments PA 2021/0254</li> </ul>

<b>Actions</b>	<p><u>Active Recreation Programs</u></p> <ul style="list-style-type: none"> <li>Youth Leadership program continues with special sessions led by consultants. Youth Development Officer currently on leave due to exams. School holiday program Sept/Oct activities well attended and arrangements for and Dec/Jan in progress.</li> <li>Healthy Lifestyle Seniors Program: Weekly Yoga and Pilates continue, both are well attended. Games luncheons continue monthly in Oct/Nov. Planning is underway for workshops that will look at cyber-security and scam awareness.</li> </ul> <p><u>Current Procurement</u></p> <ul style="list-style-type: none"> <li>LCRI phases 3 - Skate-park &amp; Pump-track design and construct stage 1 (\$50k)</li> <li>DLGRD (CMC) WaRM #2 - Design &amp; Construct for Re-Discovery Centre (\$75k)</li> </ul> <p><u>Current Special Purpose Grants Applications Pending</u></p> <ul style="list-style-type: none"> <li>Alcohol &amp; Drug program 2023; Wagait Youth Leadership Program (\$20k)</li> <li>LCRI-P3 ext; TBC (\$30k)</li> <li>Youth-Vibe School Holiday program (\$4k),</li> <li>CBF; Tennis Court (\$30k),</li> <li>Tourism Town Asset program; solar lights (\$50k)</li> </ul> <p><u>Reporting</u></p> <ul style="list-style-type: none"> <li>Remote Sport Program and Voucher Scheme 2021-22</li> <li>LRCI all phases progress reports/ variations and R2R</li> <li>DLGRD (CMC) WaRM #1 - Replace tractor (\$50k) + Waste strategy (\$25k)</li> </ul> <p><u>Public Communications</u></p> <ul style="list-style-type: none"> <li>Council e-newsletter (October)</li> <li>Community update (Youth Program &amp; School Holidays)</li> <li>Community update (PRE-Cyclone Preparation)</li> </ul> <p><u>Community Events – Current and Upcoming</u></p> <ul style="list-style-type: none"> <li>Seniors Games Luncheons ; Thurs 13 Oct and 9 Nov 11am-1pm</li> <li>October Business Month forum &amp; Waste Strategy; Sat 15 Oct 10:30am</li> <li>Youth Program Wild-care sessions ; 16 Oct,</li> <li>Aussie Bird Count ; Mon 17 Oct-23 Oct</li> <li>Darwin Harbour Clean-up ; 19 Oct</li> <li>Youth Program Balance Choice program ; 23 Oct</li> <li>Hallowe'en Disco ; Fri 28 Oct 6-9pm</li> <li>International Men's Day ; 9 Nov</li> </ul>
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## 7.2. Works Manager's Report for the period 16 September to 14 October 2022

<b>Staff/HR, PD &amp; Training</b>	<ul style="list-style-type: none"> <li>Leave - GZ (AL x5); RR (0)</li> <li>Ongoing work planning for casual staff</li> </ul>
<b>Meetings</b>	<ul style="list-style-type: none"> <li>Staff Toolbox and planning x 3</li> <li>Incidents – casual on jetty x 2 (as noted in CEO report)</li> </ul>
<b>Actions</b>	<p><u>Power Water (contract works)</u></p> <ul style="list-style-type: none"> <li>Bore Runs x 13</li> <li>Water Samples x 23</li> <li>Imaluk water compound maintenance (weed control, mow and snip)</li> <li>Call-out 1 Oct card reader not working</li> <li>Call out 13 Oct during power-outage</li> </ul>



<b>Actions</b>	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> <li>• Jetty wash x 13</li> <li>• Jetty handrails and bins sanitised (COVID) x 98</li> <li>• Jetty carpark verge maintenance (weed control, mow and snip)</li> <li>• Boat ramp algae removed</li> <li>• Jetty landing barnacles removed</li> </ul> <p><u>Waste Management</u></p> <ul style="list-style-type: none"> <li>• Green Waste push up x 7</li> <li>• Council bins in, out &amp; cleaned weekly x 28</li> <li>• Hard-waste kerb-side collection 10-11 Oct</li> <li>• Cyclone preparation clean up at hard-waste compound</li> <li>• Assisting with fridge &amp; Air-conn degassing x 47</li> </ul> <p><u>Animal Management</u></p> <ul style="list-style-type: none"> <li>• Cat-traps currently with residents x3</li> <li>• Several wandering dogs reported through FB, not required to follow up</li> </ul> <p><u>Environmental Management &amp; Maintenance</u></p> <ul style="list-style-type: none"> <li>• Cloppenburg Park irrigation monitoring daily/monthly reporting</li> <li>• Removed 3 dead trees from council grounds</li> <li>• Replaced old signage in council grounds</li> <li>• Memorial garden clean-up and replace/refresh quartz gravel</li> </ul> <p><u>Road &amp; Verge Maintenance</u></p> <ul style="list-style-type: none"> <li>• Weed poisoning and removal from verges/drains</li> <li>• Culvert headwalls and barriers painted</li> <li>• Replaced &amp; realigned damaged road-side barriers</li> </ul> <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> <li>• Serviced work ute pump engine</li> <li>• Truck air-conditioning service and wheel alignment + 2 new tyres</li> </ul> <p><u>General Maintenance and Support</u></p> <ul style="list-style-type: none"> <li>• Assisted with set up for seniors events at community centre</li> </ul>
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- October Business Month forum went really well. Mick Sinclair, Small Business Champion – Top End Region from the NT Department of Industry, Tourism and Trade attended and provided some good information. Discussions included childcare, waste management and other local topics such as tourism and local area planning.
- There is interest in reviving the Wagait Beach Progress Association. Council would support this and could be secretariat if required.
- Crown Land has responded in regard to the management of the RUA and council has been given the opportunity to quote for this. Once confirmed, council will do a survey of the boundaries of the RUA and undertake a major weed management control initiative.
- Glyphosate will be available for residents from early December.
- A survey has been done of the drain behind Joseph Court. No work has been done on this drain for many years and there are large trees and pandanus growing in the drain, causing flooding. This drain will be cleared by bulldozer in the first week in November and the sides banked up. Residents directly impacted by this work will be notified.

**Resolution No. 2022/164**

**That council receives and accepts the Officers reports for 16 September to 14 October 2022.**

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

## 8. ACTION SHEET for the period 16 September to 14 October 2022

Item	Res No	Resolution	Meeting Date	Status
1		Water Compound Masterplan	14/05/2021	CEO met with Danny Browne, PW Safety Officers and Civil Engineers on 7 and 12 May to discuss site upgrades and options for public and visitor access. A master plan will be drawn up to include: safer traffic access/egress, boundary bollards and fencing, spoon drains and road resurfacing, concrete pad for commercial standpipe, and increased flow rate to and capacity of holding tanks. Reticulation was also discussed and provision for this transition will be made in the planning documents.
			10/06/2021	PW Civil engineers have been on site measuring for upgrades.
			12/11/2021	Update provided by PW on 11 Nov including drawings, no timeline on project commencement.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			16/09/2022	No further update from PW regarding upgrades to compound.
2	2020/101 2020/113	Local Area Planning, Environment and Climate Change	21/07/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting.
			9/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			15/10/2020	Refer Agenda Items 10.5 and 10.6 : Climate Change Action Plan and Grant Application to NT CMC NT Risk Reduction Program
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss process for Local Area Planning and related issues.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			14/05/2021	Next steps: Seek quotes for road remediation, surveying and signage to support funding applications.
			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.

			20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.
			13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
			15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
			12/11/2021	CLE has confirmed 5 yr occupational lease for Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
			14/01/2022	Meeting with DIPL/CLE and DEPWS to continue discussion has been proposed for 20 January.
			11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
			14/04/2022	DEPWS advise the boat access and carpark are a DIPL asset and is arranging for stakeholder meeting (DIPL, CLE, DEPWS, Bushfires NT and Council) to discuss access, protection and hazard burning for 2022. Date TBA.
			12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
			16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
			14/10/2022	DIPL-CLO have requested management services for RUA to be quoted. Occupational licenses for Erickson and Baluria access carparks are being considered, with other safety and vehicle control measures.
3	2020/140	Waste Management Strategy and Fees Modelling	15/09/2020	CEO presented a fee model for user-pays community waste management, following resident request to consider reducing fees for unoccupied properties. Council to consider prior to the 2021-22 FY that allows unoccupied properties to still access the hard waste and green waste compounds; and prepare a 'Where Does Your Waste Levy Go' info-sheet per rates snapshot for 2020-21 rates notice.
			15/01/2021	CEO has met with Veolia on to discuss consistent damage to bins as reported by residents. An offer to supply 240 litre bins at cost has been made for consideration by Council. A waste management and recycling strategy is underway which will include options for cost-sharing with Belyuen ACC.
			12/02/2021	CEO met with Veolia on 11 February to further discuss research into replacement bins issue and solutions for improved recycling. Attempts to meet with Belyuen have not eventuated.
			12/03/2021	Refer Agenda Item 10.2 Draft Waste Strategy
			20/04/2021	Refer Agenda Item 10.3 - Community Meeting Forward Planning Discussion Paper presented at the Community Meeting on 24 April and available on website for comment and feedback until Friday 7 May. Additional funding in 2021-22 proposed by DLGCD to facilitate strategic waste initiatives that align with the national waste strategy.
			14/05/2021	Refer Agenda Item 10.3 - Proposed Fees and Charges for 2021-22 Council requested CEO to publish for community feedback and bring back to next meeting.

		10/06/2021	Refer Agenda Item 10.1 - Proposed Fees and Charges for 2021-22. Council resolved to not adopt new modelling this year and be reviewed again in 2022 budget considerations.
		20/07/2021	CEO to hold final consultation on strategies for 2021-22 waste management & recycling with operational staff on Tues 27 July. A progress update will be provided to council at October meeting.
		16/08/2021	Procurement for consultant to develop long term waste management and recycling business case commences in late September.
		15/10/2021	Consultant Gerard Rosse of Tropics Consulting has been contracted and start-up meetings are arranged for late October.
		14/01/2022	Consultant met with Councillors on 9 December to provide a progress update. Meetings with stakeholders including government agencies, community groups and individuals have continued through Nov& Dec 2021.
		10/02/2022	Further meetings are scheduled for February in Belyuen & Wagait Beach. Draft strategy proposed end March 2022. Council is also preparing tender for residential waste collection for service past June 2022.
		11/03/2022	Consultation report will be presented to council at March meeting, inclusive of Belyuen, NTG, NLC, LDC and other major stakeholders. Meeting also to be attended by Belyuen CGC to discuss outlook.
		12/08/2022	Draft strategy and plan provided to council, pending QS and final design. Proposal currently favours positioning waste transfer, recycling and recovery centre facility on freehold land in-between Wagait Beach and Belyuen and discusses opportunity for interim recycling and organics re-use initiatives. Veolia and Core Lithium have both shown interest and support for development and management of a new facility. Final strategy with QS due September.
		16/09/2022	The Waste Management Strategy has been received and is tabled for council endorsement. Next steps will be to share the document with LGANT and present the package to NTG DIPL and LG for consideration.
		14/10/2022	A public consultation forum to present the Waste Strategy was held on Sat 15 Oct, with representatives from DITT attending to discuss local business development for circular economy and tourism.
4	Wagait Health Service and Clinic	15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
		15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
		15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
		12/02/2021	CEO has secured solution for 'Community Wifi' internet provision with NBN to support tele-health arrangements with local patients.
		12/03/2021	NT Breast-screen will be providing services to the community on 27 & 28 April.
		20/04/2021	NBN satellite 'Community Wifi' network was installed at the Community/Health Centre on 15 April, connection pending. Local Aged Care client & WB resident raised concerns with COVID vaccine rollout, to be raised at Community meeting 24 April as awareness for overarching health issue.
		14/05/2021	Community Wifi network is operational, Belyuen Health Service has been informed.

10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues. EoI call out for nominees to new Regional Community Engagement Group.
16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
15/10/2021	DoH Remote Health Unit has been conducting regular weekly COVID-vax-clinic at the community Health Centre to continue as long as required. Successful carer's event 13 October.
14/01/2022	DoH Remote Health Unit recommenced COVID-vax-clinic on 23 December and will reschedule monthly as long as there is demand.
10/02/2022	DoH Remote Health Unit COVID-vax-clinic assisted over 50 residents on 20 January and 20+ on 10 February.
11/03/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 17 March, with 10+ residents attending. Belyuen Clinic upgrades are noted in NTG Infrastructure Plan for 2022-23, CEO to follow up and confirm if this might change the capacity to service WB as well.
05/05/2022	DoH Remote Health Unit COVID-vax-clinic attended WB on Thursday 5 May, with 15+ residents attending.
12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.

- The public consultation on the waste strategy was well received.
- The health clinic is still an issue. There seems to be little support for this at NT Government level. Council should write to the Health Minister in regards to this matter.

**Resolution No. 2022/165**

**That council receives and accepts the Officers reports for 16 September to 14 October 2022.**

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

## 9. FINANCIAL REPORTS

### 9.1. September 2022 Reports

- Special Purpose Grants Report
- Balance Sheet including Financial Report and Notes
- Accrual Income and Expenditure Report
- Capital Expenditure Report
- YTD Cash Flow Statement

### 9.2. September 2022 Supplier Payment History

Date	Transaction	NT	I'state/I'ntl
<b>TRANSACTION ACCOUNT</b>			
1/09/2022	Nexia Edwards Marshall NT - audit of Wagait Shire Council's financial statements	\$3,300.00	
1/09/2022	John Notais - Reimburse John Notais Medical expenses	\$167.05	
1/09/2022	John Notais - Reimburse John Notais Medical expenses	\$252.00	
4/09/2022	Severine Meunier - Senior Yoga classes	\$200.00	
4/09/2022	Severine Meunier - Ferry pass reimbursement - travel cosrts	\$108.00	
5/09/2022	Ian Manahan - Water for CEO house	\$150.00	
5/09/2022	Central Business Equipment - Copy and printing charges	\$443.68	
5/09/2022	Pamela Wanrooy Exp Claim - Food for Darwin Legal Info Session morning tea	\$10.45	
6/09/2022	John Notais - Reimburse John Notais Medical expenses	\$7.50	
6/09/2022	John Notais - Reimburse John Notais Medical expenses	\$200.00	
7/09/2022	I-Med Radiology - Medical expenses - John Notais	\$146.00	
7/09/2022	Birdlife Australia - Aussie Bird Count - Robin Package		\$247.50
7/09/2022	Fleetcare - CEO leasing fees		\$1,427.12
12/09/2022	Kerry Courts Exp Claim - Tongs for Community Centre	\$21.50	
12/09/2022	Signcity - Makers & Creators	\$1,590.60	
14/09/2022	RDO Equipment - JD Tractor repair	\$5,621.00	
20/09/2022	Optus - phone/fax/internet		\$104.20
20/09/2022	Optus - Mobile phone charges		\$230.00
20/09/2022	Power Water - water swipe card	\$81.12	
23/09/2022	Veolia Environmental Services - Credit adjustment on tax invoice		-\$2,094.09
26/09/2022	Jennifer Foley - Seniors cooking class - food	\$90.30	
26/09/2022	Jennifer Foley - Seniors cooking class - supply, prepare and demonstrate	\$400.00	
26/09/2022	Jennifer Foley - Seniors cooking class - trip	\$33.00	
26/09/2022	Ian Manahan - Water to CEO house	\$150.00	
26/09/2022	Banyan Contracting - Rego inspection for Holdon Colarado - works ute	\$60.00	
26/09/2022	Rural Fire Protection - 6 monthly fire equipment service to council facilities	\$500.50	
26/09/2022	Motor Vehicle Registry - CD33GS - Works Ute registration	\$591.30	
26/09/2022	Motor Vehicle Registry - CD33GS - registration and administration fees	\$211.00	
26/09/2022	Central Business Equipment - Rental charges for Photocopy machine	\$174.41	
26/09/2022	Kerry Courts Exp Claim - Windex for cleaning	\$18.03	
28/09/2022	National Flags - Flagpole for Aboriginal Flag	\$440.00	
28/09/2022	Pamela Wanrooy Exp Claim - Issue of new drivers licence due to optus breach	\$22.00	
28/09/2022	Renita Glencross Expense Claim - AOD Youth materials	\$51.00	
28/09/2022	MJ Electrical - UPS Batteries for Power pack for Council Office	\$300.00	
29/09/2022	Give Your Ride Some Pride - Excess for repairs to CEO Vehicle	\$500.00	
30/09/2022	Moydra Designs - Wagait Youth Group - Print T-Shire workshop	\$500.00	
30/09/2022	Veolia Environmental Services - Wheelie bin collections		\$4,114.04
<b>CREDIT CARD</b>			
2/09/2022	Xero - Monthly subscription		\$110.00
5/09/2022	Encore Pilates & Wellness - online pilates classes for month of September 2022	\$79.00	
6/09/2022	Finlay's Stone - premix and cement	\$330.00	

6/09/2022	Bunnings - Accessories for pressure cleaner and staples	\$74.38	
8/09/2022	Microsoft - Microsoft		\$91.08
8/09/2022	Microsoft - Microsoft		\$94.60
14/09/2022	Sealink Ferries - Ferry ticket - R Roberts (truck service)	\$17.10	
14/09/2022	Cabcharge #49794244 - Cab charge Winnellie to Cullen Bay Ferry - R Roberts truck service	\$31.50	
14/09/2022	Adobe Systems Incorporated - Monthly Subscription		\$18.69
15/09/2022	Copytime - Books wire bound - Shire Plan	\$88.00	
15/09/2022	Coles - Food for skateboard session Saturday 17 September 2022	\$24.00	
15/09/2022	Coles - Food for skateboard session Saturday 17 September 2022	\$22.80	
19/09/2022	Survey Monkey - Survey Monkey - subscription		\$349.09
19/09/2022	Adobe Systems Incorporated - Monthly subscription		\$29.99
19/09/2022	NT News - NT News annual subscription	\$171.50	
20/09/2022	Cabcharge #49794244 - Cab fare for Hospital visit - G Zikan	\$21.31	
20/09/2022	Finlay's Stone - Limestone for Memorial garden	\$380.00	
20/09/2022	Bunnings - Padlock, paint	\$107.61	
20/09/2022	EG Fuel - Truck fuel	\$127.18	
20/09/2022	RDO Equipment - Air filters for tractor	\$215.73	
20/09/2022	Cadillac Transport Repairs - Truck service	\$1,897.40	
21/09/2022	The Big Mower - Filters and oil	\$104.05	
23/09/2022	Jacksons Darwin Supplies - screening material for AOD Youth	\$364.47	

### 9.3. Councillor Allowances

The total payment to Councillors from 1 July 2022 to 30 September 2022 is \$1070.94

### 9.4. CEO Declaration

That, to the best of the CEO's knowledge, information, and belief:

- i) The internal controls implemented by the council are appropriate; and
  - ii) The council's financial reports best reflect the financial affairs of the council.
- CEO is providing a more detailed financial report. This includes showing insurance, depreciation and leave accruals as separate lines. Employment expenses include superannuation, wages and salaries, employee allowances, PPE and other work specific gear.

#### **Resolution No. 2022/166**

**That Council receives and accepts the Financial Reports for the month of September 2022.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

## 10. AGENDA ITEMS

### 10.1. Declaration of By-Election

The NTEC conducted a by-election on Saturday 17 September with many votes taken early at council offices in the previous 2 weeks. A final declaration was made by NTEC on Wednesday 21 September and the CEO notified in the attached letter and a special meeting of council held to induct Dr Sarah Smith on 4 October 2022.



**Resolution No. 2022/167****That Council receive and accept the information provided.****Moved: Cr Peter Clee****Seconded: President Neil White****Vote: AIF****10.2. 2021-22 Audited Financial Report**

The draft Financial Reports for year ending 30 June 2022 were tabled at the September council meeting and accepted by Resolution 2022/154 in-camera. The declaration was signed by the CEO and President and provided to the Auditors for their final report.

Through the CEO, the audited financial statements for year ending 30 June 2022 will be presented to council from the Auditor's representative, Noel Clifford, and are attached for reference.

The auditor and chair of the audit committee spoke to the report.

- Request for the wording at the start of the report to be changed from 'Mayor' to 'President'.
- The financial management, structures and reporting have improved immeasurably in the past 2 years and are now excellent.

The council thanked Claire Milikins for her participation and leadership of the audit committee.

**Resolution No. 2022/168****That Council receive and accept the 2021-22 Audited Financial Statements from the CEO.****Moved: Cr Sarah Smith****Seconded: Cr Peter Clee****Vote: AIF****10.3. 2021-22 Annual Report**

The draft 2021-22 Annual Report was presented to council for consideration and comment at the September meeting and was accepted by resolution 2022/145.

The Final Report includes changes to final expenses aligning with the audited financial report and is presented for councils' final approval.

The main changes are in the Shire Report Card. All of the numbers align with the corporate plan. For the first time, percentages of salaries and wages have been allocated to each relevant activity, increasing the report's accuracy.

Waste – 2.1 on page 17, the secured grant funding was for the strategic plan only. Total expenditure for waste was \$182,007, this includes all aspects of waste management. Waste management income (through rates notices) is only \$122,000, which represents a shortfall of \$60,000. Next year's budget will include a CPI increase which will assist in bridging this gap. There will also be consideration made to charges for particular waste items, including the processing of fridges and other white goods. There is a concern that this could lead to dumping of items in the bush. Several alternatives could be considered, eg. 'first fridge free', or a greater increase on the waste levy.

**Resolution No. 2022/169**

**That Council receive and accept the 2021-22 Annual Report from the CEO.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

#### **10.4. Waste and Recycling Strategy 2022-2031**

The final strategy document has been provided by the consultant and is tabled for council approval. Once accepted, the document will be presented to the community at the October Business month forum on Saturday 15 October in the community centre.

Belyuen is positive about the plan and arrangements are being made with Belyuen Community Government Council for a meeting to discuss an approach to government and other interim measures.

The plan broadly proposes a site location, which is on freehold property.

**Resolution No. 2022/170**

**That Council receive and accept the Waste and Recycling Strategy 2022-2031.**

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

#### **10.5. LGANT-TSA Crumb Rubber Pilot**

CEO requests council to note the attached information and expression of interest that council will be submitting to LGANT and TSA for consideration.

The EOI gives several options for the pilot to be held in Wagait Beach.

**Resolution No. 2022/171**

**That Council receive and note the expression of interest to TSA Rubber Crumb Project.**

**Moved: President Neil White**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

#### **10.6. Grant Updates**

CEO requests council to note the table below showing current grant progress updates; including acquittals for fully expended grants, variation requests, new funds granted and new grant application proposals for approval.

<b>Council Project</b>	<b>Funding Program</b>	<b>Total Grant</b>	<b>Funds Recvd</b>	<b>Expended</b>
TBC	WaRM 2022-23 (DCMC)	75,000	75,000	0
Green-waste track & Signage	LRCI Phase 2	30,387	21,271	30,387
Skate-park & Pump-track	LRCI Phase 3	50,232	37,674	23,414
Youth Program 2023	Alcohol & Drugs (DoH)	20,000	0	0
Solar Lighting	Town Asset (DITT)	42,000	0	0
Tennis Court resurfacing	Town Asset (DITT)	20,170	0	0

CEO requests council to review and endorse proposed grant applications as set out in the table below, noting that contributions from council may be required if the submissions are successful.

<b>Project</b>	<b>Funding Program</b>	<b>Total Cost</b>	<b>Funding</b>	<b>WSC cash</b>	<b>WSC in-kind</b>
Families Program 2023-25	SARC (DSS)	360,000	360,000	0	0

This grant will underpin activities specific to women in Wagait Beach who are in danger of disadvantage through isolation. It will provide training, employment and other opportunities for locals and will include a trial childcare program.

**Resolution No. 2022/172**

**That council notes the grants progress information provided and approves:**

- a) An application to Strong and Resilient Communities Program 2023-25 for \$360,000 to deliver a community families program at Wagait Beach.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

**11. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE**

President Neil White has observed a road train with 2 trailers waiting on Charles Point Rd to enter the estate. There have been several road trains entering the estate. Suggestion for a camera to be mounted on the road in order to capture the detail of any road trains entering the estate.

**12. QUESTIONS FROM THE PUBLIC WITH NOTICE - Nil**

**13. PETITIONS/DEPUTATIONS - Nil**

**14. CURRENT/UPCOMING EVENTS**

**14.1. October Business Month Forum & Waste Strategy Presentation – 15 October**

Representatives from the Department of Industry, Tourism and trade will be attending to provide information on grants and other business support available to residents. Known businesses in the community have been personally invited.

Council will also be sharing the new Waste and Recycling Strategy which is our plan towards securing a shared waste transfer station for the Cox Peninsula. The strategy also looks at short-term plans and actions as well as opportunities for residents to engage in the circular economy.

## **14.2. Seniors' Program Activities**

On the success of the inaugural games luncheon during Seniors' Week, this activity has been included in the monthly events calendar and is scheduled for the following dates:

- Thursday 13 October 11:30am – 1:30pm at the Community Centre
- Wednesday 09 November 11:30am – 1:30pm at the Community Centre

## **14.3. Youth Program Activities**

- Youth Program Wild-care sessions - BIRDS ; 4-6pm Sunday 16 Oct at Community Centre
- Youth Program Balance Choice program ; 4-6pm Sunday 23 Oct at Community Centre
- Youth Program Wild-care sessions - MAMMALS ; 4-6pm Sunday 16 Oct at Community Centre
- Hallowe'en Party; Friday 28 Oct 6-9pm at Cloppenburg Park

## **14.4. Australia's Backyard Bird Count – 17-23 October**

Each year, tens of thousands of Australians head outside to take part in BirdLife Australia's Aussie Bird Count, the nation's largest citizen science event, with 2021 breaking the record for the most people counting birds in one day. Over 100,000 people participated nationally and 623 bird species recorded - 275 of them in the NT! This year, council is promoting the **2022 Aussie Backyard Bird Count** to have as many participants as possible to ensure we get some good base data towards our environmental planning strategy.

## **14.5. Darwin Harbour Clean-Up – 19 October**

Council is again partnering with Larrakia Nation and Veolia to walk the local coastline and collect rubbish. Volunteers need to register with Larrakia Nation and council is able to assist in the process. The collected waste will be sorted and weighed at the Hard Waste compound, and the data contributes to the Tangaroa Blue project.

## **14.6. International Men's Day – 23 November**

Council is seeking advice from residents and Councillors as to how they would like to celebrate IMD2022 – the theme is #MakeTime4Mates and a small amount of funding is available from Territory Families Office of Gender Equity. A grant application has been submitted and the event will be held on a Wednesday night to align with the ongoing cricket night.

### **Additional Activities:**

Saturday 12 November – Bi-annual community consultation meeting. Proposal to include the pre-cyclone workshop for new community members at 9-10am, prior to the community consultation at 10am – 12pm.

Letters have been sent to all properties in the storm surge zone with an invitation to attend the workshop.

Community consultation – will include a show and tell of the annual report, and a Q&A session. Renita will distribute an agenda to council members the week prior to the consultation. All council members are encouraged to attend.

LGANT General Meeting and AGM, 16 – 18 November – encourage all council members to attend. The Wednesday will be a training day including media and legislation training.

## **15. LATE ITEMS AND GENERAL BUSINESS - Nil**

## 16. IN-CAMERA ITEMS

### **Resolution No. 2022/173**

**That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;**

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

At 8.32 pm Council closed the meeting to the general public.

Confidential Items raised In-Camera:

- Ratification of In-Camera Minutes for September meeting
- Budget Review for Q1 and Revised Budget for 2022-23

### **Resolution No. 2022/176**

**That council resolves to move the following items to general business in accordance with section 293(1) of the Local Government Act:**

- a) 16.1 Confirmation of In-Camera Minutes for meeting 20 September 2022;
- b) 16.2 Budget Review for Q1 and Revised Budget

**Moved: Cr Peter Clee**

**Seconded: Cr Sarah Smith**

**Vote: AIF**

### **Resolution No. 2022/177**

**That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.**

**Moved: Cr Peter Clee**

**Seconded: President Neil White**

**Vote: AIF**

At 8.57 pm Council opened the meeting to the general public.

## 17. DATE OF NEXT MEETING

The next Council Meeting is to be held on 15 November 2022 Council Chambers, 142 Wagait Tower Road, Wagait Beach NT 0822.

## **18. CLOSE OF MEETING**

The Chair declared the meeting closed at 8.58 pm.