

	WAGAIT SHIRE EMERGENCY MANAGEMENT COMMITTEE	
	MINUTES #12	ORDINARY MEETING & UPDATES
	DATE	6:30PM THURSDAY 9 JUNE 2022
	VENUE	WAGAIT COUNCIL CHAMBERS / Teams
COUNCIL	Neil White (President) apology	
	Renita Glencross (CEO) – Secretariat	
RESIDENTS	Chris Tyzack	
	Kim Dye	
	Jodi Reyes	
EMERGENCY STAKEHOLDERS		
	Cox Pen Volunteer Bushfire Brigade	Doug Chalmers (Captain)
	Belyuen Aged Care	Kelly Murphy (Manager) apology
	Wagait Beach Supermarket	Kevin Zhang (Manager) apology

1. Welcome: RG advised that the meeting would be brief and needed to finish by 7pm.
2. Apologies: Neil White, Kelly Murphy, Kevin Zhang
3. Minutes of last meeting (#11 March 2022); accepted by CT & DC
4. Guests: Nil
5. Committee Business:
 - 5.1. Police presence in Wagait Beach & Belyuen

RG was advised by Superintendent at Palmerston Police Station that changes had been made to the regular visit schedule during Covid border closures however were now resuming back to previous regular weekly visits to Belyuen and Wagait Beach.

5.2. Fire Season update (DC)

DC advised that CPVBB have commenced burning areas around the estate boundaries, with only the bush east of Cloppenburg Park to go; and are working with Kenbi Rangers to identify roles & areas of responsibility.

5.3. Gamba survey

5.4. STAND program (NBN)

RG advised that the STAND wifi unit has been installed in the Comms Room of the Community Centre and will operate only during an emergency with a direct link to WebEOC and Darwin LEC.

5.5. Local Emergency Plan amendments update, survey and AIIIMS training (RG)

RG relayed offer from Darwin LEC for committee members to undertake AIIIMS training, which includes WebEOC > KD & RG nominated for training. RG to follow up and advise KD.

5.6. Mosquito report & virus risks (RG)

RG advised that council had contacted Department of Health (DoH) with concerns around local feral pig invasion and the notice of Japanese Encephalitis (JE) in the NT. The DoH mosquito unit from Berrimah conducted testing at 5 sites around Wagait community, West Point and Charles Point swamps with no evidence found of JE. Further testing will take place in August, pending remnant water conditions and feral pig numbers.

5.7. Covid-19 update

Residents reported several community outbreaks with children returning from school with the virus, most not severely affected. RG confirmed that new CHO Directions regarding reduced workplace requirements are anticipated 16 June 2022.

6. Other Business:

6.1. Community concerns raised with council (RG)

A resident has raised a question to council regarding their responsibility in the emergency of a war, or any other act of terrorism. RG brings it to this committee as a discussion topic, to be considered and continued before taking it to council.

6.2. Upcoming events/actions for next agenda

- Gamba Presentation from Weeds NT / Weed Walk event in December
- Crisis management & council vulnerabilities > business continuity
- Simulation/scenario planning (environmental > dry season visitors > safety issues)
- Media contacts/spokesperson in event of emergency/disaster, comms templates (see table below)
- Immediate response checklists?
- Cyclone season workshop, personal plans & community arrangements

7. Review actions

7.1. AIIMS training enrolment for KD and RG

7.2. Consideration of Pre-Cyclone Season communications and actions

8. Next meeting 8 June 2022

9. Closed at 7pm.

EMERGENCY / CRISIS PREPARE, RESPONSE & RECOVERY COMMUNICATIONS		
TOOL	REQUIREMENTS	ACTIONS
Email distribution lists	Create lists for ?	Council admin to prepare
Council newsletter	Existing, Pre Cyclone Season Bulletin	Publish in September
Emergency SMS	Existing, need to increase subs (50)	New campaign w PCSB
Social media	Existing, Pre Cyclone Season Bulletin	Use for updates
Website	Existing	Update info
Advisory notices	Letters to storm-surge properties	CEO to prepare + PCSB?
Holding statements	Spokesperson/delegate, script	CEO to prepare
Media release/interview	Spokesperson/delegate, script	CEO to prepare
Fact-sheets	Use existing + design new (funding?)	Include to PCSB + website
Info-sessions/briefings	PRE-cyclone season workshops	Include to PCSB + website
Telephone trees	Establish start point, provide script	Include to Shelter Directions
Info-centre/hub	Established at council office	Update info