

	WAGAIT SHIRE EMERGENCY MANAGEMENT COMMITTEE	
	AGENDA #14	ORDINARY MEETING & UPDATES
	DATE	6:30PM WEDNESDAY 14 DECEMBER 2022
	VENUE	WAGAIT COUNCIL CHAMBERS
COUNCIL	Renita Glencross (CEO) – Secretariat	
RESIDENTS	Chris Tyzack	
	Kim Dye	
	Jodi Reyes	
EMERGENCY SERVICES	Cox Pen Volunteer Bushfire Brigade	Doug Chalmers (Captain)
	Belyuen Community Council	Dave Ferguson (CEO)
	Belyuen Health Service	Nick Barclay (Manager)

1. Welcome (RG) and introduction to new member, Dave Ferguson.
2. Apologies: Jason Murphy
3. Minutes of last meeting (#13 September 2022); accepted by CT and DC.
4. Committee Business:
 - 4.1. RG provided update on **National Recovery and Resilience Agency (NRR)** and Commonwealth Government, *Preparing Australia Program*. Background: LGANT Secretariat is advocating to the NRR for the development of Resilience Plans for all 17 councils that would include; BCPs, Emergency Management Plans and Climate Adaptation Plans. Letter to be sent to the Hon Shane Stone AC QC, Coordinator General, NRR. LGANT and Dept Chief Minister are working with Australian government for funding for cyclone shelters and cyclone evacuation centres under the *Preparing Australia Program*.
 - 4.2. RG reported that Weeds NT Gamba program is in full swing with reduced glyphosate due to cost of product and council is currently limiting distribution to 1 litre per property, which may change depending on demand. DF asked if any could be shared with Belyuen, RG to investigate with Weeds NT and advise.
 - 4.3. RG reported that mosquito/midge reports from DoH over the past month have highlighted possible virus risks including Japanese Encephalitis (JE). This is confirmed by NB, who advises that Belyuen Health Clinic has been advised JE vaccinations will be available from there in the new year. Council will share information and post to social media etc as soon as available.
 - 4.4. JR confirmed that the Local Emergency Plan amendments are not available from NTPFES yet and AIIMS (WebEOC) training request should be lodged with Mick Cartwright.
 - 4.5. RG reported cyclone season preparations are well underway with:
 - council arrangements being reviewed
 - kerb-side cleanup collected over 3 truck-loads of rubbish (tonnage TBA)
 - workshop for new residents was well attended,
 - storm-surge & verge letters have been sent to property owners in the surge-zone
 - a campaign for sign-up to council emergency SMS is in progress
 - 4.6. RG reported that council staff would be attending risk management workshop which will include developing plans for business continuity during disasters

4.7. Media contacts/spokesperson in event of emergency/disaster, comms templates*

5. Other Business:

5.1. Community concerns raised with council – Covid is still a real risk and there are many other complex viruses around including RSV so messaging on social distancing should still be a priority

5.2. Upcoming events/actions for next agenda – Nil

6. Review actions

ITEM	ACTION	COMPLETED BY (Date)
4.2	RG to follow up Glyphosate for Belyuen with Weeds NT	Before office closedown
4.3	NB to provide council with JE media	January 2023
4.5	RG to investigate 'test' SMS to new sign-ups	Next meeting

7. Next meeting 11 January 2023

8. Meeting closed at 7:30pm

*Table of Communications Actions for update (from previous meeting discussion).

TOOL	REQUIREMENTS	ACTIONS
Email distribution lists	Create lists for ?	Council admin to prepare
Council newsletter	Existing, Pre Cyclone Season Bulletin	Publish in September
Emergency SMS	Existing, need to increase subs (50)	New campaign w PCSB
Social media	Existing, Pre Cyclone Season Bulletin	Use for updates
Website	Existing	Info reviewed and updated
Advisory notices	Letters to storm-surge properties	CEO to prepare
Holding statements	Spokesperson/delegate, script	CEO to prepare
Media release/interview	Spokesperson/delegate, script	CEO to prepare
Fact-sheets	Use existing + design new (funding?)	Include to PCSB + website
Info-sessions/briefings	PRE-cyclone season workshops	Include to PCSB + website
Telephone trees	Establish start point, provide script	Include to Shelter Directions
Info-centre/hub/workshops	Established at council office	Share invitation to community